

HEALTH BOARD MEETING  
November 14, 2019  
Wayne County Health Department  
Multipurpose Room

PRESENT: John Lebo, M.A. Chairperson  
Jeff Butler, M.A. Vice-chair  
Elizabeth Bennett, RN, B.S.  
Paul Rider, M.D.  
Jon Igelman, M.D.  
Robert Coddington  
Peter Zaleski, RPH  
David Keller, M.D., Secretary  
Eric Coulter, MBA Ed.D, Executive Director  
Julie Floyd, B.S., Executive Assistant

Absent:

GUESTS: Rick Boston, Attorney

**Executive Session** adjourned at 12:30 p.m.

**MOTION** to adjourn executive session- Jeff Butler made the motion and Dr. Paul Rider seconded. The motion passed unanimously.

ROLL CALL

DETERMINATION OF QUORUM

John Lebo called the meeting to order, determined there was a Quorum, and asked for a motion to accept the minutes from October 31, which were mailed to the Board members. Dr. Rider made the motion and seconded by Dr. Jon Igelman. The motion passed unanimously.

COMMUNICATIONS

Each member received a copy of the Agenda.

**MOTION**

The grievance complaint, investigation, and findings are complete. The Board approved the findings. Dr. Igelman made the motion and seconded by Peter Zaleski.

**OLD BUSINESS**

Dr. Rider and Dr. Igelman gave a report from the Transition Team.  
The Council has approved the Public Health nursing position for immediate hire. The Board has a sub-committee to interview for this position. The county will allow the Health Department to hire immediately, no waiting until the first of the year, if possible the employee will be sent

to training in December. The requested four positions consist of Public Health Nurse RN, LPN, medical clerk, and medical assistant.

The sub-committee consists of Jeff Butler, Elizabeth Bennett, Dr. Igelman, and Dr. Jetmore. Dr. Jetmore will need to do this voluntarily until 1-1-20

A second sub-committee for grants, financing, and equipment will consist of Dr. Rider, Peter Zaleski, and Bob Coddington.

John Lebo coordinates between each committee.

Eric Coulter reiterated the equipment was not paid with county tax dollars, and has not since the Health Department moved into this building for at least 15-16 years.

The equipment was purchased with grants and program income. The county did not purchase any of the computer equipment. Rich Rankin has kept a file with the computer information and how equipment was paid for.

The next board meeting will be December 5, 2019 at noon, if a second meeting is necessary this will be held December 19.

Jeff Butler made a motion to adjourn and Jon Igelman seconded. The motion passed unanimously.

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John Lebo, Chairperson

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Date