

HEALTH BOARD MEETING  
June 20, 2019  
Wayne County Health Department  
Multipurpose Room

PRESENT: John Lebo, M.A. Chairperson  
Elizabeth Bennett, RN, B.S.  
Jon Igelman, M.D.  
Paul Rider, M.D.  
Peter Zaleski, RPH  
David Keller, M.D. Secretary  
Eric Coulter, MBA Ed.D, Executive Director  
Julie Floyd, B.S., Executive Secretary

GUESTS: Kim Flanigan – COO/Clinic Supervisor  
Richard Boston – Attorney  
Jeff Plasterer – Liaison  
Kathy Jordon  
Bob Coddington  
Jason Truitt- Pal-Item  
WCTV

ROLL CALL

DETERMINATION OF QUORUM

John Lebo called the meeting to order, determined there was a Quorum, and asked for a motion to accept the minutes from May 23, which were mailed to the Board members. Dr. Igelman made the motion and it was seconded by Dr. Rider. The motion passed unanimously.

COMMUNICATIONS

Each member received a copy of the Agenda.

OLD BUSINESS

Board members received a copy of the mediation agreement in the mail. Commissioners approved last week and council has passed the agreement at the previous night meeting only the Health Board needs to vote and pass the agreement.

Peter Zaleski asked where the co-applicant agreement stands from what was approved last month. The agreement was approved by HRSA by a Notice of Award. Rick Boston

explained the process to the board stating HRSA is satisfied with the findings. The Health Center will work on putting together an HR program, two groups are being interviewed. All employees of the clinic will be going with the Health Center side. The fund amount over, \$2 million being hold by the Auditor's office will be transferred as soon as the mediation agreement is adopted by all three governing bodies, the monies will be moved over. An EIN number has been applied for and the Wayne County Community Health Center will set up a bank account to move funds promptly.

Peter asked if there has been any discussion on the HRSA reimbursable grant, insurance payments being delayed, 30-60 day timeframe to clean up accounts by the time runs out after the May date?

Rick explained at mediation the money in the account accepted by all to be all Health Center money and no county money was involved, there was no dispute who the money belongs to.

Peter's concerned with funds having negative balances in reimbursable grants.

Rick said the auditor knows the fund balances. Eric mentioned that State Board of Accounts will allow funds to go into the negative.

The Health Center will rely on Ellen Smith's current budgets and balances.

The goal by the county is to have the Public Health moved by September and no later than December. Public Health will include environmental and vital records.

Physical property is being checked with both Public Health and Health Center. Dr. Rider asked if we were looking at who purchased the items, Eric assured him that was being done.

Business Finance Coordinator was approved at mediation and the plan is to bring this person over at current salary.

Parking spaces were discussed and patient parking, the County will put signage up to reserve the spaces.

Dr. Igelman asked if it has been decided where Public Health will go, John Lebo has not be informed of the location or timeframe of the move.

Peter suggests the Health Board along with commissioners and council need to form a committee to assign duties.

The Health Board will need to select a Health Officer for 2020, Dr. Keller's term expires December of 2019.

The grants assigned to Public Health will be administered by Eric until the end of the year, after this time he is uneasy administering grants he will not be using after the separation.

All attending members in the mediation meeting from the Health Department/Health Center participates were assured the vacant seat of Dr. Siebert will be filled in January of 2020.

Rick explained the mediation agreement with the clinic employees and the employees have a better understanding of the situation. We will also work with HR to have someone to discuss perf and other benefit packages.

**MOTION** is approve mediation agreement as presented. Approved by Peter Zaleski and seconded by Dr. Rider. Motion passed unanimously.

Eric discussed some issues that continue to arise concerning the Immunization grant. Information has been passed out and mailed to each member. This grant is reimbursable and offsets the cost of staffing and other expenses. Grant starts July 1, 2019 the Health Center and current administrative staff will run the grant until the end of the year, if the grant is not wanted after 2019 the state can be notified that the grant is no longer needed.

Peter questioned the employee count on the immunization grant from 2018 to 2019 grant. Kim Flanigan explained the 2019 grant offered more projects and incentives if they had the staff. The grant approved additional employees, if needed.

The Health Center will continue to do flu shots through the end of the year after that time it will be public health to continue with the program. Starting date is July 1.

**MOTION** to approve the grant was presented by Dr. Rider and seconded by Peter Zaleski. The motion passed unanimously.

Jeff Butler suggests the new processes for the separation need to be discussed at the next meeting how to transition to the next phase. The duties and responsibilities need to be assigned.

Health Board members terms expiring at the end of 2019 are Elizabeth Bennett and Paul Rider, in November information on new members will be discussed and turned into the commissioners for approval.

A budget was turned into the auditor's office, based on the same budget as 2019. Until mediation was final staff and other issues needed to be taken into consideration. Eric recommended tabling the budget and let the county decide.

Peter suggested members of the Health Board and county form a committee to discuss budget for 2020. Peter and Jeff Plasterer have discussed the line items in the 100,200, and 300 account monies may be moved to other lines items with approval of the boards and committees. Peter is fine with tabling the budget, if a committee of three board members is approved.

**MOTION** to table the budget. Jeff Butler made the motion, Peter seconded. The motion passed unanimously.

## **NEW BUSINESS**

Public Health grants controlled by public health are Tobacco and Health Maintenance, also the HIV grant which is regional, the county may not be interested in keeping the HIV. Rick explained what the Tobacco and Health maintenance grants are eligible to be used on. The two grants were set up and controlled by the Health Board and must be used for the purpose set out in the statue. These are cash grants at the end of the year the cash

reverts back to the county or the Health Board to decide on the continued process of the monies.

The HIV regional grant consisting of 13 counties is a grant the Health Center would like to keep.

The Health Center has no interest in keeping the Syringe Exchange Program grant.

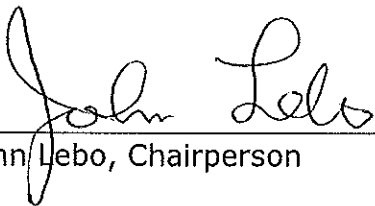
Peter asked to get legal counsel and asked Rick if he would be continuing as Public Health legal counsel and Rick will continue until the end of the year. Peter suggests getting other legal counsel to work with Health Board members.

New committee consisting of Health Board members, Council, and Commissioners will be assigned to discuss the separation. The committee will be breaking down the mediation agreement as it relates to public health and all the other issues.

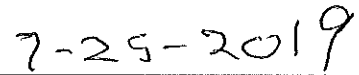
Health Board members will be Peter Zaleski as lead, Paul Rider and Jon Igelman. Jeff Butler and John Lebo offered assistance when needed.

The next board meeting will be July 18, 2019 at noon.

Elizabeth Bennett made a motion to adjourn and Dr. Rider seconded. The motion passed unanimously.



John Lebo, Chairperson



Date