

HEALTH BOARD MEETING
December 5, 2019
Wayne County Health Department
Multipurpose Room

PRESENT: John Lebo, M.A. Chairperson
Jeff Butler, M.A. Vice Chairperson
Elizabeth Bennett, RN, B.S.
Jon Igelman, M.D.
Paul Rider, M.D.
Peter Zaleski, RPH
Robert Coddington
Julie Floyd, B.S., Executive Assistant

GUESTS: Jeff Plasterer, Liaison, and Ephraim Monaghan, WCTV

ROLL CALL

DETERMINATION OF QUORUM

John Lebo call the meeting to order, determined there was a Quorum, and asked for a motion to accept the minutes from October 31, 2019 received in the mail and November 14, 2019 received at the meeting. Peter Zaleski made the motion and it was seconded by Dr. Rider. The motion passed unanimously.

COMMUNICATIONS

Each member received a copy of the Agenda.

John Lebo thanked Elizabeth Bennett for the accomplishments she has been part of and serving on the Health Board for 30 years. Board members thanked Elizabeth for her dedication to the community.

A letter addressed to Dr. Rider and written by Rick Boston attorney, concerning HRSA requirements, John Lebo chair and Dr. Rider had asked Rick Boston to write the letter. Peter Zaleski and Bob Coddington had several questions on the information in the letter. Peter said, "in the co-applicant agreement it says specifically this board oversees the day to day operations of the Health Clinic – the memo Rick Boston drafted indicates this board has no oversight." Bob Coddington also mention he had several questions concerning the letter from Attorney Boston. Dr. Rider thought two original agreements were amended a year ago. Peter said "it was amended on May 23, 2019 and it specifically says this board has oversight for the day to day operations of the clinic, it is listed clear as day".

John Lebo suggested waiting and have Rick at the next meeting and get clarification on the letter.

OLD BUSINESS

Transition Committee

Dr. Rider reported the grants need clarification; a meeting with the auditor will be set up. The immunization grant reimbursement and salaries are being questioned. The Commissioners want clarification on grant salary reimbursement and see the support using applicable grant money to cover appropriated portions of employee salaries.

MOTION

Support the salaries of employees to be supported by applicable grants dependent on grant and person/position. Dr. Rider made the motion and Peter Zaleski seconded. The motion passed unanimously.

Bob Coddington commented on the operational issues concerning employees working within a grant. If an employee working 10 hours in a grant and the grant goes away – use the employee in another capacity. There are 5 positions being paid from a grant and nothing taken out of immunization grant. There are current employees named in the grant and not being reimbursed. The finance committee would like in writing an understanding of the grant. Three job descriptions are needed. The Public Health Nurse position is approved, other positions needed are LPN/MA, and Clerk for scheduling and billing this person may submit insurance claims. No assistant to the Director is in the budget. A person will need to do investigation of infectious disease and reporting to state on TB testing and do follow up. STD treatments were discussed and possibly contract the services. Dr. Rider will explore the contracting possibilities with the Health Center.

The board discussed asking Mark Linderman to attend the meetings to learn the position.

MOTION

The Health Department to separate the two roles by job descriptions of MA and LPN salaries for new employees for the Health Department. Dr. Rider made the motion, Bob Coddington seconded. The motion passed unanimously.

Bob Coddington said “we are going fast on Public Health and HRSA. Will Mr. Boston be spending his time creating the new entity at the expense of Wayne County government and or Eric spending 80% of time to leave and being fully funded by citizens of Wayne County is there a conflict there?” John Lebo said, “There is no conflict he has spoken with Eric, Rick does not have much contact on board issues and works with Public Health when needed”.

Dr. Rider spoke on the equipment inventory, IT has a good inventory listing, and we need an inventory list of equipment for public health and clinic. Also need legal opinion from HRSA and possibly State Board of Accounts on how we legally transfer the equipment.

Pete said technically this board owns or the county owns all the equipment. Dr. Rider said there is a difference in who paid for it and who owns it. Nobody on the county side is saying we are going to hold you hostage and make you pay big bucks for the equipment that has already been paid for. Need a legal orderly way to transfer-who paid for it is a separate issue and needs to be determined. Ownership is county, need to transfer. The committee needs status on equipment and exam rooms for legal mechanism.

Jeff Plasterer – Need a list of what equipment is needed for the new Public Health department entity. Don't intend to keep things you don't need, and the other entity might need.

Items Needed for the next board meeting----

List of Public Health equipment needed.

List of what is in storage.

The interview committee has received no applications for the Public Health Nurse. Elizabeth will be leaving the committee and John Lebo will fill in.

The Public Health nurse should be part of the interview process for the new staff in medical public health.

Peter will talk to HR to find other avenues of recruiting employees. Dr. Rider mentioned call Reid and see if they have any suggestions.

The next board meeting will be December 19, 2019.

Dr. Rider made a motion to adjourn and Jeff Butler seconded. The motion passed unanimously.

John Lebo, Chairperson

Date