

HEALTH BOARD MEETING

March 15, 2018
Wayne County Health Department

Multipurpose Room

PRESENT: John Lebo, M.A. Chairperson
Jeff Butler, M.A. Vice-Chairperson
Elizabeth Bennett, RN, B.S.
Patricia Ravinet, B.S.
Paul Rider, M.D.
David Keller, M.D. Secretary of the Health Board
Eric Coulter, MBA Ed.D, Executive Director
Julie Floyd, Executive Secretary

ABSENT: Richard Siebert, DVM Jon Igelman, MD

GUESTS: Rick Boston, Attorney, Kim Flanigan, DON, COO, and Ellen Smith via phone

EXECUTIVE SESSION:

Executive session Motion was made by Dr. Paul Rider and seconded by Patricia Ravinet. The motion passed unanimously. Upon motion made, seconded and passed, the Board went into Executive Session for the sole purpose of discussing job performance evaluations of individual employees, as permitted by I.C. 5-14-1.5-6.1(b)(9), the Executive Session was then adjourned. No subject matter was discussed in the Executive Session other than the subject matter specified in the public notice of such meeting.

ROLL CALL

DETERMINATION OF QUORUM

John Lebo called the meeting to order and it was determined that there was a quorum and asked for a motion to accept the minutes from February 15, 2018, which were mailed to the Board members. Dr. Paul Rider made the motion and it was seconded by Patricia Ravinet. The motion passed unanimously.

COMMUNICATIONS

Each member received a copy of the Agenda.

The Health Board began the regular session.

OLD BUSINESS

Dr. Coulter spoke on the lease agreement. A discussion followed regarding the county requesting a 5% increase for 2019. Discussions followed concerning the lease agreement and include HVAC and building approval in the agreement.

Elizabeth Bennett asked if the HVAC will be part of the lease. Attorney Rick Boston explained that paying ahead for the HVAC system, and anticipating that the county will draft a contract that is acceptable to the Health Center. If the money is not used it should be refunded, the \$61,000 paid was not used to install or repair the heating and air issues.

Ellen Smith, CFO asked "What is the landlord's responsibility on most agreements, typically in a lease agreement the landlord is responsible for the major things, building, HVAC and other major things, that falls on the landlord, for us to have a higher rate and charged for all the building improvements it is not usual to have a lease like this." Rick Boston explained many contracts are written differently.

Indirect cost for 2018 will be organized by Steve Higinbotham. The Health Board discussed having a list of work completed and defines each cost and the how the cost incurred. This will not be part of the lease. This is a separate agreement.

The board discussed the need for additional space in the Health Center and ways to pay for any additions.

Immunization grant of \$125,000.00 has been submitted for approval. No funds can be used for vaccines. This grant will reimburse the county for cost of flu shots. The grant will cover the staff for the flu crew, personnel, outreach person, a freezer, office supplies, traveling for conferences; upgrade the scanning, new scanner, computer equipment, billing services and advertising during flu season. The grant runs from July 1, 2018 through June 30, 2019.

Dental Update: The clinic is working with Henry Schein to secure a full time dentist. The patient numbers are increasing. The dental clinic is booking into May and the goal is to have the dental clinic open five days a week.

The Syringe Exchange Program had their first site visit; the site personnel were impressed with the work in the program. The latest statistics show a 93.4% return rate for syringes.

NEW BUSINESS

Ryan White HIV Grant \$150,000, HRSA program one year grant; this grant is to hire a Community Health worker with Heartland Consulting. The grant will also allow the Health Department to bring in a certified HIV medicine physician to train with the staff. Outreach and HIV testing will be part of this grant. Focus of the grant is to get people into the continuum of care with treatment plans. Expand the outreach area and intervention.

Wayne County Health Center received a Quality Performance Recognition Award for 2016; Wayne County is in the 30%. This is a credit to all of the staff for their hard work.

Jeff Butler made a motion to adjourn and Elizabeth Bennett seconded. Passed unanimously.

The next scheduled Health Board meeting is April 19, 2018 at 12:00 (noon) in the Wayne County multipurpose room at the Wayne County Health Department.



John Lebo-Chairperson

4-19-2018
Date