

## HEALTH BOARD MEETING

January 11, 2018  
Wayne County Health Department

Multipurpose Room

**PRESENT:** John Lebo, M.A. Chairperson  
Jeff Butler, M.A. Vice-Chairperson  
Elizabeth Bennett, RN, B.S.  
Jon Igelman, M.D.  
Patricia Ravinet, B.S.  
Paul Rider, M.D.  
Richard Siebert, DVM  
David Keller, M.D. Secretary of the Health Board  
Eric Coulter, MBA Ed.D, Executive Director  
Julie Floyd, Executive Secretary

**ABSENT:**

**GUESTS:** Kim Flanigan, DON, COO, Rick Boston, Attorney, Ellen Smith CFO, via phone, and  
Chris Beeson, Liaison

**ROLL CALL**

**DETERMINATION OF QUORUM**

John Lebo called the meeting to order and it was determined that there was a quorum.  
December 27, 2017 minutes will be approved at the next Health Board meeting.

**COMMUNICATIONS**

Each member received a copy of the Agenda.

The Health Board began the regular session.

**OLD BUSINESS**

Our dentist Dr. Shane New started on January 8, 2018 and will be working Monday and Tuesday each week. We have another dentist as a backup Dr. Ronald Roszkowski; he is retired from private practice.

The HIV grant was approved with a total of \$63,500.

The revised budgets for Public Health and Health Center have been submitted to the Auditor and Ron Cross.

Dr. Coulter stated our position is we default to what was submitted, Dr. Coulter is waiting on guidance from SBOA and the attorneys Rick Boston and Ron Cross.

**NEW BUSINESS**

Meeting with the county on January 4, 2018, members were lead to believe the budgets would be fixed; only Dr. Keller's salary was moved back to Public Health. The council cut 30% of the budget; this will cause major problems with Public Health and immunizations.

Rick Boston remarked if council does not change the Public Health budget as submitted the Health Board will need to discuss what actions will need to be taken.

The Health Board members voiced their concerns why council needed to make changes in budget and no one can give an explanation as to why the changes are a benefit to Public Health. Many concerns were voiced on moving of the funds.

Supposedly some members of council are looking at the budget for a two year plan for the Health Center to go independent. The concerns begin with Public Health contractual dollars are not available for use in the Health Center. The Health Department would have to contract with outside independent contractors. The budget is short \$150,000 and this will affect many services, moving medicines and salaries to the Health Center affects shots, follow ups on lead cases, court orders and grants.

Reimbursing Public Health with Health Center dollars could be fraud. The county officials and Health Department agreed to a conference call with HRSA and SBOA, the call will include commissioners, members of council, Health Department staff, and attorneys.

Dr. Rider posed the question "Is there any independent FQHC clinic doing/taking over the core functions of Public Health?" Dr. Coulter was not aware of any. Dr. Rider also remarked "if independent the county would pay more for Public Health functions, the two should not be separate there is no benefit to the community."

The Board discussed what the benefits could be. A letter will need to be made public on the cuts to patient shots and services, unsure how the budgets will be handled. This will cause a disservice to the community.

Liaison Chris Beeson feels the confusion is on funding not services, no intention on services to be altered; this will be addressed at next council meeting. The conversation about the clinic being a separate entity – the idea continues with some members.

Dr. Rider remarked going separate the Health Clinic would not take on Public Health services. The Health Board dropped the discussion after realizing the benefits were not available. Dr. Coulter mentioned going independent was asked to the HRSA attorney and project officer, the conclusion was this is a risky venture; the funding could be taken away.

Chris Beeson suggests having monthly meetings to continue communication for a few more months to include commissioners and council members. Health Board members agreed.

Chris Beeson also asked for a list of Public Health officers' responsibilities to be given to commissioners and council. Julie Floyd will deliver the information.

Rick Boston and Ron Cross had a discussion on the lease agreement at \$12.50 per foot, with a five percent increase at \$13.125 per square foot for two years, the offset cost of \$61,000 not included. Matt Nepote evaluation on rental footage is \$11.80. The council's idea is to get ahead if we leave. HVAC charge of \$4.00 square foot will be used to offset HVAC cost. A new draft will be drawn up and credit given for HVAC, may pay again when contract is approved and make quarterly payments. The 2016-2017 payment credit will be amortizing the cost over 10 years. HVAC fix will include entire building.

The Health Board discussed this issue stating they had agreed to the \$12.50 a square foot at a previous board meeting, the \$61,000 design cost should be reimbursed to the Health Department, the Board feels there is no justification for the five percent increase. The outside of the county grants have paid 75% of the cost of the building, and no upgrades have been paid by the county.

The indirect cost is a separate agreement using 2016 figures for 2017 cost. The cost for 2018 should be more accurate. Jeff Butler suggests a better way to track the expenses would be using a work ticket for hours worked in each office for time, labor, and supplies.

Dr. Coulter explained the budget cuts and need for the budget to remain as submitted. The county cannot override HRSA budgets approved and in place.

Chris Beeson mentioned some grants do not need to be appropriated.

All HRSA grants and dollars derived by the Health Center by third party billing, self-pay, donations and any relevant grants are considered program funds. Once this happens it's between Health Board, Governing Board as co-applicant agreement. Budget changes were made to Health Center budget and Ron Cross had agreed we live within the budget we submitted.

Ellen commented SBOA said the council had to abide by the budget approved by HRSA, Health Board, and Governing Board. The federal grants do not need appropriated.

Chris Beeson suggested written information is needed from SBOA on appropriations on federal and state grants, if they need approved by council bring in for appropriation; if they do not need appropriated what are the procedures to enact a grant?

Ellen explained the program money is HRSA money called non-federal funds. HRSA grants will not go to council only auditor to appropriate.

Ellen gave a financial report with a break even budget of \$4.2 million total budget per the grant. The BPR is a non-competing continuous budget. This is program income.

\$227.88 Encounter visits

\$2.2 Million from Medicaid services	\$40,000 from 340B
\$327,000 Medicare services	\$1,117,900 from HRSA
\$63,500 self-pay	\$20,000 incentive payments
\$1,620,000 contract services	\$215,624 CHC grant
\$350,000 to county	\$2.5 Million salaries and benefits
\$179,000 supplies	\$42,000 travel

\$239,000 contractual services for interpreters, dental, ClaimAid, Mid America Labs, Centerstone, billing, legal, CFO, technical assistants, bookkeeping.

MOTION-To accept the budget. The budget was approved by the Health Board, Dr. Siebert made the motion and Jeff Butler seconded. The motion passed unanimously.

Dr. Rider made a motion to adjourn and Dr. Siebert seconded. The motion passed unanimously.

The next scheduled Health Board meeting is February 15, 2018 at 12:00 (noon) in the Wayne County multipurpose room at the Wayne County Health Department.

  
John Lebo-Chairperson

2-15-2018  
Date