

HEALTH BOARD MEETING

August 17, 2017
Wayne County Health Department
Multipurpose Room

PRESENT:

Jeff Butler, M.A. Vice-Chairperson
Elizabeth Bennett, RN, B.S.
Jon Igelman, M.D.
Patricia Ravinet, B.S.
Paul Rider, M.D.
David Keller, M.D. Secretary of the Health Board
Eric Coulter, MBA, Ed.D, Executive Director

ABSENT: John Lebo, Richard Siebert

GUESTS: Kim Flanigan COO, Mark Linderman, Angela McDaniel

ROLL CALL

DETERMINATION OF QUORUM

Jeff Butler called the meeting to order and it was determined that there was a quorum and asked for a motion to accept the minutes from July 20, 2017 which were given to board members. Jon Igelman made the motion and it was seconded by Patricia Ravinet. The motion passed unanimously.

COMMUNICATIONS

Each member received a copy of the Agenda.

Dr. Igelman read a Motion for the executive session held per motion I.C. 5-14-1.5-6.1(b)(2)(B). The motion was approved to discuss legal issues; the Motion was accepted by Jon Igelman and seconded by Paul Rider. The motion passed unanimously.

OLD BUSINESS

Dr. Coulter started the meeting with an overview of the job descriptions and needs for the Health Department.

Mark Linderman has contacted Human Resource Consulting groups on job classifications for the Health Department. The county has used Waggoner, Irwin, Scheele & Associates in the past for salary information. The Environmental Health Specialist wages do not match the salaries of other counties for the same job classification.

MOTION: The Health Board approved Eric Coulter and Mark Linderman to co-ordinate companies for the bid process. The Health Board will review and make the final decision.

The motion was made by Jon Igelman and seconded by Patricia Ravinet. The motion passed unanimously.

Angela McDaniel, spoke about bookkeeping issues and explained to the Health Board the increased workload to comply with auditor requests. The need for a bookkeeper is increasing due to the amount of work needed to complete financials for the Health Department.

NEW BUSINESS

The grants have been an issue with the county determining who has authority over the grants approval and appropriations. The county wants to approve grants before applying; it would take two to three county meetings before approval. The grants are time sensitive and in some cases only a few weeks are given before the grants are turned in to the state or HRSA. In addition legally most of our grants are decided by the Health Board and governing Board. Example: Quality Incentive Bonus we had only two weeks to apply for a \$39,900.00 grant through HRSA.


Dr. Coulter attends a minimum of 24 annual meetings, adding more meetings to his agenda will put a burden on the amount of time he is able to conduct Health Department/Health Center business.

Jon Igelman made a motion to adjourn, Patricia Ravinet seconded the motion. The motion passed unanimously.

Next board meeting: Thursday September 21, 2017 at 12:00 p.m.



Jeff Butler, Vice-Chairperson



Date