

**Wayne County Health Board Meeting
Thursday, April 30th 2020-12:00 Pm
Health Department Conference Room
100 South 5th Street
Richmond, IN**

Board Members Present: Pete Zaleski
Robert Coddington

Board Members Via Telecon/Zoom: Dr. Paul Rider
Dr. Jon Igelman
Jeff Butler
John Lebo
Sabrina Pennington

Also Present: Dr. David Jetmore/Health Officer, Christine Stinson/Executive Director WCHD, Tamra Webb/Recording Secretary

Also, Present Via Telecon/Zoom: Dr. David Jetmore/Health Officer, Ron Cross/
Attorney, Kim Walton/Auditor, Ken Paust/President of the
Commissioners

Determination of Quorum and Approval of Minutes

Pete Zaleski opened the meeting and confirmed a quorum. Pete Zaleski called for a motion to approve minutes from April 16th, 2020 meeting. Robert Coddington motioned for approval, seconded by Jon Igelman. A roll call was taken and passed unanimously.

Health Officer Report

Dr. Jetmore begins with an update on information for Wayne County having a total of 36 confirmed cases and 42 clinically case totaling 78 cases in all. As of Wednesday, April 29th the State of Indiana has almost 95,000 cases, with 1,007 Hoosiers dying from Covid-19 with an increase of 43 from the previous day. Also 107 probable deaths reported, listing as Covid-19 as contributable, based on X-rays and other clinical symptoms with no positive test on record. Jetmore further discusses daily cases at Reid Hospital and states the curve has risen and then leveled off. Jetmore adds we have not seen the decrease in cases that we would like to see. The CDC and WHO have talked about having 14 days of decreased cases as one of the four criteria to open back up to society. Bob Coddington asks, "how many have been tested in Wayne County"? Christine Stinson responds, "there are over 300 tested and now we are doing clinical diagnoses too". Clinical case investigations began on Monday, April 27th, 2020.

Stinson stated, Indiana is opening 20 new testing sites and starting Monday, May 4th, 2020 the National Guard Armory here in Richmond will be one of those sites. A person must schedule appointment, no insurance is required, they have insurance they will bill the insurance. One can schedule appointments either by phone or via their website. Stinson believes this will give a better view of the numbers in our community.

Stinson mentions some of our first positives are now being re-tested to be cleared to return to work, and they are still testing positive weeks later after all symptoms are gone. She has concerns with this due to questions regarding shedding of the virus with an individual still testing positive. With her concerns and questions, she reached out to the State and they had no answers to give her at this time. Dr. Rider discuss a Chinese study showing the elderly have a longer positive period than anyone else. He also mentions that ISDH is doing random testing and 25 were notified in Wayne County for this. Stinson responds that yes that happened Tuesday with no updates on the outcome yet.

Executive Director Report

Christine Stinson goes over the updates on the RN position that is currently still open. She and Dr. Jetmore will be doing two phone interviews on Friday May 1st, 2020. She is hoping to make an offer by mid next week.

Stinson updates the progress for the clinic. Helmer will deliver the vaccine storage units. There is hope they will be ready to accept the vaccine on the June 1 transition date. Pete Zaleski asks how things are with the commissioners timeline on being able to award the contract with all legal aspects. Ken Paust has assured Stinson to push things with top priority, with the expectancy to have things cleared by July 1st, 2020. Stinson believes everything will work out with temporary set up and we should be ready to open the Clinic by end of summer.

Stinson discusses case management for covid-19. WCHD has one RN Volunteer and 3 staff members working on case investigation. Then May 11th the State will take over this process with ISDH and a third party. Stinson thinks this will be better with keeping up with the cases and they will be better on keeping up with counties with all updates.

The Health Department is holding a Mass Mask Give A Way on Saturday May 2, 2020 from 10am-1pm. Over 1,200 handmade masks have been donated. The Health Department is working with EMA, Wayne County Sheriff, and the Richmond police on conducting the drive through clinic event. Our goal is to get the importance out to the community on wearing a mask and making them available. With also finding out how well having a drive through clinic event would work for our new location for future purposes. Stinson stresses the more we can get others to wear mask, the better the community will fair in the progression of the virus. Dr. Jetmore agreed.

Stinson requested a change of office business hours from 8am-5pm to 8am-4:30pm and a half hour lunch. The county has no objection to the change of hours. Dr. Rider moved for a motion to change the hours, seconded Dr. Jon Igelman. Roll call vote was taken was taken and passed unanimously. Stinson says it will take affect Monday, May 4th, 2020.

Pete Zaleski asks Stinson if the Health Department will be open to the public on Monday. After discussion with the Commissioners' president, the Health Department will open to the public at the same time the Annex Building is open to the public.

Updates on the syringe exchange program renewal. SEP is on the May 6, 2020 Commissioner's agenda for re-approval. Several employees of ISDH will call in to provide support to WCHD. Stinson, Jetmore and Chris Simons, the director of the SEP will have a meeting with the prosecutor prior to the Renewal meeting in an effort to answer any of his questions or objections to the program.

Old Business

Dr. Rider updates the board on a passed due attorney bill concerning with former Attorney Rick Boston. Dr. Rider and John Lebo had a phone meeting with Mr. Boston going over the dispute for the balance on a bill between Wayne County Health Department and the Clinic. For the services from December 2019 through February 2020 for the total amount of about \$6,000 in which the health department has already paid \$2,677.50. Dr. Rider and John Lebo went over all 22 disputed items separately with Boston and found there was two items that should have been fully billed to the Clinic. One which was a billing mistake, the other was a lengthy two-hour phone call with clinic personnel not including the health department. Rick Boston felt there were four items that were largely more public health issues, some due to the liability insurance and the generator. Other issues of the 22 Boston states was a balance between both parties. With the outcome from the discussion, Boston comes up with a proposal that \$1,380.00 go to the health department and \$1,297.00 for the clinic for the remainder of the bill. Bob Coddington speaks up with concerns on the proposal. Coddington recommends before we pay, we need to get the last two years of the itemized bills. He brings up starting June 1st we will no longer have an audit trail for the health department if we fail to get them beforehand. He points out if the State Board of accounts should ask them for an audit, we will need them in our access. Pete Zaleski agrees it is important we have them for the audits. Kim Walton/Wayne County auditor informs there has already been an audit done for 2018 and currently one being done for 2019. She then states we have been dinged with the current audit for not having the 2019 proper documents needed for the clinic side that have not been provided. Attorney Ron Cross asks Kim if she needs documents for the health department and clinic? She says health department has turned in all needed, she just needs the documents required from the clinic. Dr. Rider then requests that Kim get a more detailed request of exactly what she needs for the audit to move forward. Coddington adds he sees there should be no future problems with Stinson, she has done everything right thus far for the health department. Dr. Rider moves a motion to pay the share that was discussed of \$1,380.00 so we can move forward from the split, it was seconded by Sabrina Pennington. Stinson again states her belief that the clinic and Eric Coulter had no authority to incur legal bills for the Health Department without having the Director advised and a part of the meetings with the lawyer. A roll call was taken the board passes it was 4-2 with one abstention.

Fee Ordinance

Stinson introduces the Fee Ordinance. Changes include adding a bed and breakfast fee and adding commercial onsite sewage permitting fees. The fees for vending machines would be reduced in response to the legislators asking LHDs to see if they had excessive fees on vending machines. The Ordinance would change vending machine permit prices from being charged the same as a retail food establishment price of \$250.00 and lower it to \$25.00 per machine. Pete Zaleski asks how many inspections are done per year. Craig Markley, one of the food inspectors, informs there is 2 inspections a year and two visits a year. The Fee ORD also changes prices for the birth and death certificates. Birth will go from \$10 with first copy and a break price of \$4 for additional copies to just a price of \$15 each per copy. The death would stay the same at \$15 but only difference is there will be no break on additional copies. She also wants to start charging for paternity affidavits and notary services. She checked for legality for changing and for a fair price to charge verses other counties. Upon checking we have all rights to charge with a fair price of \$5.00 on each. The Ordinance would also remove giving free

copies for kindergarten round up There was a motion with Paul Rider, seconded by Jeff Butler and roll call was taken vote passed 7-0.

Stinson introduced the board to Jan Beckstrand. She is a former RN and reached out to the health department to volunteer putting in numerous hours to help with the county. She has been handling all the case management for covid-19 tracking. Christine wanted to award her with a plaque and unwavering appreciation for all her time and hard work. Jan Beckstrand was awarded the 2020 Outstanding Volunteer of the Year Award.

Next meeting for the Board of Health will be Thursday May 14th, 2020 at 12 pm and it will be another telecon/zoom meeting. It will be held in the health department conference room.

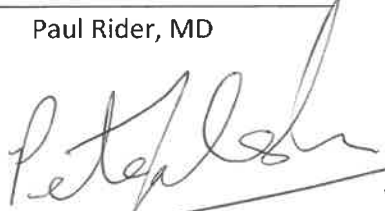
Motion to Adjourn

Dr. Paul Rider made the motion, seconded by Dr. Jon Igelman

Paul Rider, MD

5/21/2020

Date



Peter Zaleski