



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

St. Joseph County Department of Health

“To promote health and wellness with compassion and integrity through partnerships, education, protection, and advocacy for all who reside in and visit St. Joseph County.”

DRAWING REQUIREMENTS –WATER SUPPLY WELL PERMIT APPLICATION

Property Address: _____

Signature of preparer: _____ Date: _____

The drawing must be prepared by a licensed well driller, engineer, professional geologist, registered soil scientist, or architect and must be drawn to scale. **Each drawing must accurately show and label the following:**

1. The structure to be served by the well and any other significant structures.
2. The location of the proposed water supply well.
3. The distance from the proposed well to the following:
 - a. The nearest structure foundation (minimum distance is 10 feet (ft) for all wells).
 - b. Nearest property line (minimum distance is 15 ft for residential, 25 ft for non-residential, and 200 ft for public).
 - c. Owner’s septic system including the septic tank or distribution lines, whichever is closest (Minimum distance is 50 ft for residential, 100 ft for non-residential, and 200 ft for public).
 - d. Distance to the septic system on all adjacent properties or state on the drawing that the septic system is greater than 50 ft from the proposed well location for residential properties and 100 ft for non-residential properties.
 - e. Any body of water (minimum distance is 25 ft for residential, 50 ft for non-residential and public).
 - f. Any underground storage tank(s) on the property or neighboring property (minimum distance is 100 ft).
 - g. Any other item with a required setback in County Code 52.
4. The location of any existing well(s) to be abandoned.

N

Submit the drawing along with a completed application and the permit fee to the St. Joseph County Department of Health. Our office accepts cash (no \$100 bills), credit cards (MasterCard, Visa, and Discover), cashier’s checks, money orders, or business checks only. No personal checks are accepted. Our office hours for payment of permits are 8:00 am to 4:00 pm, Monday through Friday.