

**Meeting of the Board of Health
St. Joseph County Department of Health
4th Floor, County-City Building
Council Chambers**

**March 16, 2022
4:30 p.m.**

Please note this will be a hybrid meeting Zoom will be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/81136100821?pwd=RTQ3R2JoRU1xYVFsdFM5OE9IMTE3UT09>

Meeting ID: 811 3610 0821

Passcode: 957279

One tap mobile

+19294362866,,81136100821# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

Find your local number: <https://us06web.zoom.us/u/krbYkoivi>

I. CALL TO ORDER & ROLL CALL

II. ADOPTION OF THE AGENDA

It is recommended the Board of Health members adopt the agenda for the March 16, 2022.

Motion by _____ Seconded by _____ Vote _____

III. APPROVAL OF THE MINUTES

It is recommended the Board of Health members approve the minutes of February 16, 2022.

Motion by _____ Seconded by _____ Vote _____

IV. BOARD PRESIDENT ANNOUNCEMENTS:

V. HEALTH OFFICER PRESENTATION and REPORT:

22-05 Discussion on February 2022 Health Officer's Report
Congregate Living Outreach
Emergency Preparedness
Environmental Health
Finance
Food Services
Health Equity, Epidemiology and Data (HEED)
Health Outreach, Promotion & Education (HOPE)
Nursing – Immunizations & Mobile Clinic
Nursing – Public Health
Vital Records

VI. DEPUTY HEALTH OFFICER PRESENTATION:

22-06 Update on Lead

VII. NEW BUSINESS:

22-07 Unit Spotlight – Finance – Amy Ruppe, Administrator

VIII. OLD BUSINESS:

IX. BOARD NOTIFICATIONS:

1. Hirings: Amy Schnick, HEED Administrative Assistant 02/09/22
2. Resignations: None
3. Retirements: None
4. Terminations: None

X. PUBLIC COMMENT: (3 Minute Limit)

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

XI. TIME AND PLACE OF NEXT REGULAR MEETING:

April 20, 2022 – 4:30 p.m. 4th Floor County City Building, Council Chambers

XII. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

MINUTES AND MEMORANDA
ST. JOSEPH COUNTY BOARD OF HEALTH
February 16, 2021
Regular Meeting

Present at the Meeting:

Heidi Beidinger-Burnett, PhD, MPH	President
Jason Marker, M.D.	Vice President
Ilana T. Kirsch, M.D., FACOG	Member
Michelle Migliore, D.O.	Member
Jamie Shoemaker, M.D.	Member
John Linn	Member
Ellen Reilander, J.D.	Member

Also Present at the Meeting:

Robert M. Einterz, M.D.	Health Officer
Mark D. Fox, MD, PhD, MPH	Deputy Health Officer
Jennifer S. Parcell	Executive Administrative Asst.
Amy Ruppe	Administrator
Robin Vida	Director Health Outreach Promotion and Education (HOPE)
Carolyn Smith	Director Food Services - Zoom
Mark Espich	Director - Environmental Health
Cassy White	Director – Health Equity, Epidemiology, and Data (HEED)
Brett Davis	Asst. Director – Environmental Health
Harrison Gilbride	Congregate Living Outreach Coordinator
Karen Teague	Asst. Director Food Services - Zoom
Paul Burrows	Public Health Emergency Coordinator - Zoom
Jodie Pairitz	Director of Nursing
Marcellus Lebbin	Department of Health Attorney

I. CALL TO ORDER, ROLL CALL, & NOMINATIONS

Board President, Dr. Beidinger, called the February 16, 2022, regular Board of Health meeting to order at 4:30 p.m.

II. ADOPTION OF THE AGENDA

On motion made by Dr. Marker, seconded by Dr. Migliore, and unanimously approved, the agenda for the February 16, 2022, regular meeting of the Board of Health was adopted.

III. APPROVAL OF THE MINUTES

On motion made by Mr. Linn, seconded by Dr. Marker, and unanimously approved, the minutes of the January 19, 2022, regular meeting of the Board of Health were approved.

IV. BOARD PRESIDENT ANNOUNCEMENTS

Dr. Beidinger gave a warm welcome to Ellen Reilander, Esq. and noted how nice it was to have the Board back to its full complement of members.

V. HEALTH OFFICER REPORT

Dr. Einterz noted that the Board was provided with the Health Officer's written report and then highlighted that the report shows permit revenue in January was up as a result of food establishments renewing their licenses. Dr. Kirsch asked about the number of applications that were timely filed, what happens when applications are late, and what happens when they are not renewed. Ms. Smith joined the conversation and answered the questions posed by Dr. Kirsch by stating how the Department works with vendors. At the end of that process is an application if not received an establishment will be closed.

Attorney Reilander then asked if the Department was able to receive anonymous donations to which Mr. Lebbin responded it was, that there is a State Statute that allows for such donations.

Mr. Linn then asked what the reference to "bats" in the report was regarding. Dr. Einterz responded that there was a bite incident.

Attorney Reilander then asked about the numbers for the vital records data. Dr. Einterz noted that there is a delay in reporting as it takes time for the information to make its way to the Department, Dr. Fox noted the information for deaths takes longer than births.

VI. DEPUTY HEALTH OFFICER REPORT

Dr. Fox noted that the COVID peak occurred between the 7th and 21st of January. With the peak infection numbers declining there is a corresponding reduction in hospitalizations. The positivity rate for the County also falling. This is occurring even with the supply of tests increasing. The Department has worked with the school districts to get tests to households with children in kindergarten through 8th grade.

Dr. Shoemaker asked if the Department of Health limited the number of students who were allowed to attend PHM's Snowball Dance as a COVID precaution. Dr. Fox said that the Department of Health asked PHM to delay the dance due to the Omicron surge. Dr. Fox then said that the Department of Health had nothing to do with limiting the number of tickets for PHM's Snowball Dance, it was a PHM decision.

Dr. Fox then stated that he was working on a mask plan with schools and that PHM accelerated the removal of masks, making them optional as of tomorrow (02/17). Dr. Fox noted that the current CDC recommendation is to wear masks in indoor public spaces.

Dr. Shoemaker stated that the principal of Penn High School said plans for the Snowball Dance were made with the Department of Health and tickets were limited because of the Department of Health. Dr. Fox responded that the Department of Health had no role in establishing the numbers for attendance as the dance was not a public health issue. Dr. Shoemaker inquired as to if the Department of Health issued guidance. Dr. Einterz then admonished Dr. Shoemaker stating that the

Department of Health had nothing to do with the attendance limit at the Snowball. An exchange followed and Dr. Beidinger-Burnett called for order. Dr. Shoemaker asked why PHM was citing the Department of Health. Dr. Beidinger-Burnett responded that the schools always cite the Department, but that Dr. Fox made it clear he had nothing to do with the limits. Dr. Shoemaker then stated that he had no issue with Dr. Fox, but that he took issue with Dr. Einterz's lack of decorum.

Mr. Linn then stated other States are starting to remove masks and said that he trusted the judgment of the St. Joseph County Department of Health, not that of the CDC and asked that locally masks were removed as soon as possible. Dr. Marker joined the conversation stating that as numbers come down and color charts move back to green, we can move back to something normal. Dr. Fox then noted that the Department of Health did not tie actions to colors on the chart this year, as has been done the previous year. Dr. Marker mentioned that PHM adopted its mask policy at the start of the school year based on the matrix. The PHM School Board made the decision this week to move to mask optional, which was not tied to the matrix.

Attorney Reilander asked how many people had COVID naturally. Dr. Fox responded that he was uncertain, but that he tried to ascertain how many people had COVID recently. Attorney Reilander inquired as to the number of cases in the County since COVID started. Dr. Marker then stated that the number is of interest to the Board because we use it as an indicator of immunity, but that different variants impact the immunity levels so there is more nuance in the data. Dr. Kirsch then noted that physicians will have indicators by the types of cases they are seeing. Attorney Reilander then said the question is when do the other concerns outweigh the risks of COVID. Dr. Kirsch said that personal concerns and choices need to be protected, but we also need to be concerned with public health as a whole as when hospitals are overwhelmed. Attorney Reilander then asked what the current hospitalization rates were. Dr. Kirsch said they were coming down. Dr. Shoemaker said the main concern with the hospitals now was staffing. Dr. Marker said they are seeing many people come to the hospital who delayed or neglected treatment due to COVID. Dr. Fox said that there are 70,000 confirmed cases in the County since March of 2020, but that he believed that number was underreported by about twenty-five percent. Dr. Fox also said that he believed natural immunity was tied to how recent the individual was infected.

Dr. Shoemaker then asked Dr. Fox to send something to PHM saying there is no recommendation from the Department of Health on the number of individuals who can attend the dance. Dr. Fox responded that PHM reached out to the Department of Health asking if they could increase the number of tickets and the Department of Health said it had no objection.

Attorney Reilander then turned the topic back to COVID, vaccines, and immune responses. A conversation with Attorney Reilander, Dr. Fox, and Dr. Kirsch ensued.

VII. NEW BUSINESS

Mr. Burrows gave a presentation on the Emergency Preparedness Unit. After the presentation Dr. Marker asked if money were no object what would be the top one or two priorities. Mr. Burrows responded that a reverse 911 system and storage site would be the top priorities.

VIII. OLD BUSINESS

There was no Old Business.

IX. BOARD NOTIFICATIONS

The new director of nursing was introduced along with two community health workers.

X. PUBLIC COMMENT

Mr. Rutten addressed the Board. He said he is a PHM parent and that his son organized a mask optional event on Monday. Mr. Rutten stated masks do not work and that they lead to depression. He also said contract tracing punishes those who are not sick. Finally, he said PHM's low case rate would be a better guide.

Dr. Heckman-Davis thanked the Board and the efforts of Dr. Einterz and Dr. Fox during the pandemic. She also said masks work.

Ms. Go also thanked the Board and Doctors. Ms. Go said people should not use children to get what they want, she noted that she has two children, and they are not suffering because of masks.

XI. TIME AND PLACE OF NEXT REGULAR MEETING

The next regular meeting of the St. Joseph County Board of Health is scheduled for Wednesday, March 16, 2021, at 4:30 p.m., at the County-City Building.

XII. ADJOURNMENT

The meeting was adjourned at 5:55 p.m.

NOTE: Media of the meeting can be found at:
<https://www.in.gov/localhealth/stjosephcounty/board-of-health/meeting-information/2022/>

ATTEST:

Robert M. Einterz, M.D.
St. Joseph County Health Officer

Respectfully submitted,

Marcellus Lebbin, Esq.
Health Department Attorney



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

Health Officer's Report of Unit Activities

February 2022

CONGREGATE LIVING OUTREACH UNIT

This month we were able to rely on the test kits that were delivered to the various agencies to do testing.

Glad to report that partnership with HealthLinc to get rapid tests out to service providers has been successful.

Wash Wednesday went well this last month with 2,390 pounds of clothing washed or about 239 loads of laundry washed!

EMERGENCY PREPARDNESS UNIT

- Zoom meeting District 2 Healthcare Coalition
- In person meeting District 2 health departments (Plymouth) Harry Gilbride attended with me. This gave him the opportunity to meet face to face with Michelle (IDOH District 2 Coordinator) and other District2 health department EP reps.
- Working with Harry Gilbride on EP processes and procedures
- Working with Harry Gilbride on PHEP Grant requirements
- ESF8 call down drill
- Continued work on Training and Exercise Plan
- Continued work on Emergency Operations Plan
- Working on organizing the PPE for inventory
- Reached out (again) to LTC's and in home health asking them to take stock of their PPE inventory and establish their own cache to cover 90 days

ENVIRONMENTAL HEALTH UNIT

	February 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
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SEPTIC PROGRAM

Residential - New Construction					
A. Inspections	19	18	17	16	26
B. Consultations	0	0	0	2	0
Residential - Replacement					
A. Inspections	24	46	55	85	85
B. Consultations	3	4	3	6	3
Commercial					
A. Inspections	0	6	0	2	0
B. Consultations	1	2	1	2	0
C. Cluster System Inspections	0	0	0	0	0
Abandonments without Replacements	0	2	7	5	
Permit Applications Received	17	43	62	70	
Permits Issued	15	42	61	60	
Public Information Events	1	1	0	0	

SUBDIVISION PROGRAM

A. Health Officer Reports	1	4	10	6	4
B. Subdivision Reviews	2	6	10	11	3
C. Rezoning and Replat Reviews	1	2	4	5	2

WELLHEAD PROGRAM

A. Inspections Performed	7	12	14	17	8
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WELL DRILLING PROGRAM

Residential					
A. Inspections	8	17	34	20	24
B. Well Abandonments	11	24	34	27	27
Commercial					
A. Inspections	0	0	0	0	0
B. Well Abandonment Inspections	0	0	2	1	1
New Construction					
A. Permit Applications Received	3	7	15	9	
B. Permits Issued	2	7	13	8	
Replacement Permits Issued	7	19	26	25	
Public Information Events	0	0	0	0	

SOURCE WATER PROGRAM

A. Phase I Inquiries	16	36	26	35	14
B. Spill Responses	0	0	0	0	0
C. Meth Lab Occurrence Response	0	0	0	0	0
D. Other Source Water Inspections	1	1	8	3	1

SURFACE WATER PROGRAM

A. Surface Water Sampling	0	0	0	0	0

LEAD PROGRAM

A. HUD Lead Inspections	0	0	0	2	0
B. Lead Risk Assessments	2	4	12	10	11
a. EBLL Assessments	0	2	4	5	
b. Parent Request	2	2	8	5	
C. Clearances	1	4	4	7	
D. Off-site Meetings	0	0	0	4	
E. Public Information Events	1	1	0	1	6
D. Children Tested for Lead Levels*	221	221	601	456	675

CAFO PROGRAM

A. Inspections Performed	0	0	0	0	0
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AIR QUALITY PROGRAM

A. Burn Permits	1	1	0	0	
B. Indoor Air Quality Investigations	0	0	0	0	0
C. Mold Investigations	0	0			0

VECTOR PROGRAM

A. Larvicide Swimming Pools/Stagnant Water	0	0	0	0	0
B. Sites Treated	0	0	0	0	
C. Traps Collected	0	0	0	0	
D. ISDH Submissions	0	0	0	0	
E. Public Information Events	0	0	0	0	

HEALTHY HOMES PROGRAM (Inside)

A. Initial Complaints	8	16	22	17	19
a. No Water	1	4	6	4	
b. Garbage/Food Waste	4	6	4	6	
c. Feces	2	3	5	1	
d. Rodents/Cockroaches	1	3	7	6	
e.					
A. Follow-up Complaints	4	16	35	15	
a. No Water	3	7	20	6	
b. Garbage/Food Waste	1	5	4	6	
c. Feces	0	4	8	0	
d. Rodents/Cockroaches	0	0	3	3	
B. Dwellings Declared Unfit	2	5	4	3	3

MASSAGE

A. Establishment Inspections	10	10	33	31	12
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TATTOO/BODY PIERCING PROGRAM

A. Inspections Performed	2	2	18	1	2
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COMPLAINTS / INVESTIGATIONS

A. Garbage/Food Waste (Outside)	10	16	4	10	5
B. Sewage	1	4	5	17	3
C. Water (ditches, lakes, ponds & swells)	0	0	0	2	2
D. Motels/Hotels	1	1	1	0	0
E. Burning	1	2	2	4	2
F. Other	14	33	23	17	1

ABATEMENT LETTERS SENT

A. Abatement Letters	36	87	33	44	46
B. Immediate Threat to Public Health Letters	2	2	1	1	5
C. Order to Vacate/Condemn Letter	2	5	3	2	
D. Impending Legal Action Letters	3	4	0	3	1

SUBSURFACE INVESTIGATIONS

A. Internal	8	10	0	0	0
B. External	0	0	0	0	0

* Due to time lag of State Database System, the Lead testing numbers are one month behind.

County Health Department

Annual Budget for the Department of Health.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

Acct		Budget	January	February	March	TOTALS	
	REVENUE						
	Beginning Balance	\$1,897,461.29				\$1,897,461.29	
	Property, FIT, Excise, Vehicle Excise Tax		\$0.00	\$0.00	\$0.00	\$0.00	
	Federal Reimbursements		\$0.00	\$5,286.74	\$0.00	\$5,286.74	
	Miscellaneous Revenue		\$4,930.00	\$2,014.81	\$0.00	\$6,944.81	
	TOTAL TAX and MISC REVENUE		\$4,930.00	\$7,301.55	\$0.00	\$1,909,692.84	
	Environmental & Food		\$221,335.00	\$131,669.00	\$0.00	\$353,004.00	
	Immunization Clinic (South Bend)		\$11,558.55	\$11,174.91	\$0.00	\$22,733.46	
	Vital Records (South Bend)		\$44,321.95	\$40,078.05	\$0.00	\$84,400.00	
	Mishawaka - Immun Clinic & Vital Records		\$2,109.00	\$1,882.00	\$0.00	\$3,991.00	
	Fees (Charge, Charge 2, Coroner Fee)		(\$5,960.97)	(\$4,341.67)	\$0.00	(\$10,302.64)	
	TOTAL FEE REVENUE		\$273,363.53	\$180,462.29	\$0.00	\$453,825.82	
	GRAND TOTAL REVENUE		\$278,293.53	\$187,763.84	\$0.00	\$2,363,518.66	
	EXPENSES						
Acct	10000 Series					Expenditures	Unexpended
	Salaries & Benefits	\$3,668,088.00	\$192,625.36	\$210,386.70	\$0.00	\$403,012.06	\$3,265,075.94
	Total 10000 Series	\$3,668,088.00	\$192,625.36	\$210,386.70	\$0.00	\$403,012.06	\$3,265,075.94
Acct	20000 Series						
	Supplies	\$125,557.72	\$4,298.35	\$8,017.44	\$0.00	\$12,315.79	\$113,241.93
	Total 20000 Series	\$125,557.72	\$4,298.35	\$8,017.44	\$0.00	\$12,315.79	\$113,241.93
Acct	30000 Series						
	Services	\$196,075.29	\$16,559.41	\$17,853.80	\$0.00	\$34,413.21	\$161,662.08
	Total 30000 Series	\$196,075.29	\$16,559.41	\$17,853.80	\$0.00	\$34,413.21	\$161,662.08
	TOTAL BUDGET	\$3,989,721.01					
	GRAND TOTAL EXPENSES		\$213,483.12	\$236,257.94	\$0.00	\$449,741.06	\$3,539,979.95
	Net Income		\$64,810.41	(\$48,494.10)	\$0.00	\$16,316.31	
	FUND BALANCE	\$1,897,461.29	\$1,962,271.70	\$1,913,777.60	\$1,913,777.60		

MIH Initiatives

Funds raised through sponsorships of the Achieving Birth Equity events will provide education and awareness for maternal infant health professionals and future community engagement, awareness events, and outreach to mothers and families through Maternal Infant Health Initiatives at the SJCDoh.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
06400	Donations		\$706.43	\$8,442.78		\$9,149.21	
	TOTAL REVENUE	\$0.00	\$706.43	\$8,442.78	\$0.00	\$9,149.21	
	EXPENSES						
Acct	30000 Series						
						\$0.00	\$0.00
	Total 30000 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Net Income		\$706.43	\$8,442.78	\$0.00	\$0.00	\$0.00
	FUND BALANCE	\$0.00	\$706.43	\$9,149.21	\$9,149.21	\$9,149.21	

County-Wide Lead Initiative

During our budget discussions in 2018 (preparing for FY2019), the importance of lead was stressed and the Auditor, Commissioners and Council created this fund and provides the funding for it.

LEAD: Cassy White

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$430,966.60				\$430,966.60	
05205	Interfund Transfer of Funds		\$0.00	\$200,000.00		\$200,000.00	
06400	Donations		\$0.00	\$0.00		\$0.00	
	TOTAL REVENUE	\$430,966.60	\$0.00	\$200,000.00	\$0.00	\$630,966.60	
Acct	EXPENSES						
	10000 Series						
11167	Community Health Worker	\$111,000.00	\$9,762.14	\$6,699.34		\$16,461.48	\$94,538.52
11176	Asst. Director HEED	\$56,908.00	\$0.00	\$8,755.08		\$8,755.08	\$48,152.92
14800	FICA Taxes	\$12,845.00	\$736.66	\$1,166.35		\$1,903.01	\$10,941.99
14810	PERF	\$18,806.00	\$1,093.36	\$1,730.89		\$2,824.25	\$15,981.75
14840	Group Health Insurance	\$72,000.00	\$0.00	\$0.00		\$0.00	\$72,000.00
	Total 10000 Series	\$271,559.00	\$11,592.16	\$18,351.66	\$0.00	\$29,943.82	\$241,615.18
Acct	20000 Series						
21030	Office Supplies	\$5,000.00	\$0.00	\$0.00		\$0.00	\$5,000.00
22148	Field Supplies	\$5,000.00	\$0.00	\$0.00		\$0.00	\$5,000.00
	Total 20000 Series	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Acct	30000 Series						
32020	Travel/Mileage	\$2,000.00	\$0.00	\$0.00		\$0.00	\$2,000.00
32050	Conferences & Training	\$3,500.00	\$149.77	\$0.00		\$149.77	\$3,350.23
32203	Cell Phones	\$2,200.00	\$0.00	\$163.36		\$163.36	\$2,036.64
32350	Postage	\$2,000.00	\$51.46	\$41.90		\$93.36	\$1,906.64
33368	Public Information & Education	\$9,269.00	\$269.00	\$74.94		\$343.94	\$8,925.06
36500	Service Contract	\$5,000.00	\$126.08	\$144.04		\$270.12	\$4,729.88
39750	Information Tech	\$10,000.00	\$0.00	\$0.00		\$0.00	\$10,000.00
	Total 30000 Series	\$33,969.00	\$596.31	\$424.24	\$0.00	\$1,020.55	\$32,948.45
	TOTAL EXPENSES	\$315,528.00	\$12,188.47	\$18,775.90	\$0.00	\$30,964.37	
	Net Income		(\$12,188.47)	\$181,224.10	\$0.00	\$169,035.63	
	FUND BALANCE	\$430,966.60	\$418,778.13	\$600,002.23	\$600,002.23	\$600,002.23	

Health FIMR

The Title V Fetal Infant Mortality Review (FIMR) Grant provides continuity of our Fetal Infant Mortality Review program which review all infant death cases under the age of 1 and identifies trends for prevention of infant mortality.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$6,887.28				\$6,887.28	
06400	Donations		\$0.00	\$0.00		\$0.00	
	TOTAL REVENUE	\$6,887.28	\$0.00	\$0.00	\$0.00	\$6,887.28	
Acct	EXPENSES						
	10000 Series						
11446	Project Manager	\$3,963.00	\$0.00	\$0.00		\$0.00	\$3,963.00
11990	Program Assistant	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
14800	FICA Taxes	\$86.75	\$0.00	\$0.00		\$0.00	\$86.75
	Total 10000 Series	\$4,049.75	\$0.00	\$0.00	\$0.00	\$0.00	\$4,049.75
	20000 Series						
21030	Office Supplies	\$2,179.74	\$116.50	\$34.00		\$150.50	\$2,029.24
	Total 20000 Series	\$2,179.74	\$116.50	\$34.00	\$0.00	\$150.50	\$2,029.24
	30000 Series						
32020	Travel /Mileage	\$604.79	\$375.00	\$0.00		\$375.00	\$229.79
32203	Cell Phones	\$53.00	\$0.00	\$41.20		\$41.20	\$11.80
36015	Contractual Services	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
	Total 30000 Series	\$657.79	\$375.00	\$41.20	\$0.00	\$416.20	\$241.59
	TOTAL EXPENSES	\$6,887.28	\$491.50	\$75.20	\$0.00	\$566.70	
							\$6,320.58
	Net Income		(\$491.50)	(\$75.20)	\$0.00	(\$566.70)	
	FUND BALANCE	\$6,887.28	\$6,395.78	\$6,320.58	\$6,320.58	\$6,320.58	

Health Immunization CoAg

The Indiana State Department of Health aims to increase vaccinations in each county, increase use in the state immunization registry, increase utilization of publicly funded adult vaccines, and reduce wastage of publicly funded vaccines.

LEAD: Neiko Rust

Acct	REVENUE	Budget	January	February	March	TOTALS	Unexpended
00000	Beginning Balance	(\$5,956.67)				(\$5,956.67)	
01412	State Grant		\$0.00	\$6,935.89		\$6,935.89	
5600	Refunds		\$0.00	\$0.00		\$0.00	
	TOTAL REVENUE	(\$5,956.67)	\$0.00	\$0.00	\$0.00	\$979.22	
Acct	EXPENSES						
	10000 Series						
11193	Part Time	\$99,142.55	\$6,443.58	\$5,569.78		\$12,013.36	\$87,129.19
14800	FICA Taxes	\$7,584.53	\$492.31	\$425.98		\$918.29	\$6,666.24
	Total 10000 Series	\$106,727.08	\$6,935.89	\$5,995.76	\$0.00	\$12,931.65	\$93,795.43
	20000 Series						
21030	Office Supplies	\$875.22	\$0.00	\$0.00		\$0.00	\$875.22
22406	Immunization Supplies	\$1,000.00	\$0.00	\$0.00		\$0.00	\$1,000.00
	Total 20000 Series	\$1,875.22	\$0.00	\$0.00	\$0.00	\$0.00	\$1,875.22
	30000 Series						
32020	Travel /Mileage	\$2,183.54	\$0.00	\$0.00		\$0.00	\$2,183.54
32203	Cell Phones	\$688.46	\$0.00	\$82.04		\$82.04	\$606.42
33368	Public Info & Educ	\$5,837.00	\$0.00	\$0.00		\$0.00	\$5,837.00
36015	Contractual Services	\$15,109.42	\$0.00	\$738.78		\$738.78	\$14,370.64
39750	Information Technology	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
	Total 30000 Series	\$23,818.42	\$0.00	\$820.82	\$0.00	\$820.82	\$22,997.60
	TOTAL EXPENSES	\$132,420.72	\$6,935.89	\$6,816.58	\$0.00	\$13,752.47	
							\$118,668.25
	Net Income		(\$6,935.89)	(\$6,816.58)	\$0.00		
	FUND BALANCE	(\$5,956.67)	(\$12,892.56)	(\$19,709.14)	(\$19,709.14)	(\$12,773.25)	

Health PHEP

The PHEP Grant provides funds to enhance Department of Health preparedeness in order to respond to public health and healthcare emergencies.

LEAD: Paul Burrows - Public Health Coordinator

	Fund 8134	2021 Budget	January	February	March	Total Expenditures	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
01412	State Grant		\$0.00	\$502.50		\$502.50	
	TOTAL REVENUE	\$0.00	\$0.00	\$502.50	\$0.00	\$502.50	
	EXPENSES						
Acct	30000 Series						
32550	Miscellaneous Costs	\$25,000.00	\$502.50	\$3,085.60		\$3,588.10	\$21,411.90
	Total 20000 Series	\$25,000.00	\$502.50	\$3,085.60	\$0.00	\$3,588.10	\$21,411.90
	TOTAL EXPENSES	\$25,000.00	\$502.50	\$3,085.60	\$0.00	\$3,588.10	
							\$21,411.90
	Net Income		(\$502.50)	(\$2,583.10)	\$0.00	(\$3,085.60)	
	FUND BALANCE	\$0.00	(\$502.50)	(\$3,085.60)	(\$3,085.60)	(\$3,085.60)	

Health COVID Vaccinations

The St. Joseph County Department of Health will assist the Indiana Department of Health regarding promotion of the COVID-19 vaccine and conduct direct outreach to minority and hard to reach populations.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

Acct	REVENUE	Budget	January	February	March	TOTALS	Unexpended
00000	Beginning Balance	(\$322,753.03)				(\$322,753.03)	
01412	State Grant		\$322,753.03	\$20,594.54		\$343,347.57	
	TOTAL REVENUE	(\$322,753.03)	\$322,753.03	\$20,594.54	\$0.00	\$20,594.54	
Acct	EXPENSES						
10000	10000 Series						
11155	Nurse	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
11167	Community Health Worker	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
11193	Immun Outreach Coord	\$21,939.42	\$3,321.00	\$3,335.16		\$6,656.16	\$15,283.26
11950	Part Time	\$16,538.82	\$0.00	\$2,460.38		\$2,460.38	\$14,078.44
11985	Temporary/Seasonal Help	(\$120,230.14)	\$2,607.30	(\$2,607.30)		\$0.00	(\$120,230.14)
14800	FICA Taxes	\$2,021.86	\$444.67	\$774.22		\$1,218.89	\$802.97
14810	PERF	\$2,911.20	\$371.96	\$373.54		\$745.50	\$2,165.70
14840	Group Health Insurance	\$9,000.00	\$0.00	\$0.00		\$0.00	\$9,000.00
16800	Bonuses	\$7,054.61	\$0.00	\$7,054.61		\$7,054.61	\$0.00
	Total 10000 Series	(\$60,764.23)	\$6,744.93	\$11,390.61	\$0.00	\$18,135.54	(\$78,899.77)
Acct	30000 Series						
32020	Travel /Mileage	\$10,000.00	\$0.00	\$0.00		\$0.00	\$10,000.00
32050	Conferences & Training	\$9,814.00	\$0.00	\$0.00		\$0.00	\$9,814.00
32203	Cell Phones	\$445.43	\$0.00	\$40.84		\$40.84	\$404.59
32550	Miscellaneous Costs	\$166,799.08	\$12,503.46	\$1,616.57		\$14,120.03	\$152,679.05
36015	Contractual Services	\$61,499.95	\$1,346.15	\$26,038.45		\$27,384.60	\$34,115.35
	Total 30000 Series	\$248,558.46	\$13,849.61	\$27,695.86	\$0.00	\$41,545.47	\$207,012.99
	TOTAL EXPENSES	\$187,794.23	\$20,594.54	\$39,086.47	\$0.00	\$59,681.01	
							\$128,113.22
	Net Income		\$302,158.49	(\$18,491.93)	\$0.00		
	FUND BALANCE	\$0.00	\$302,158.49	\$283,666.56	\$283,666.56	(\$39,086.47)	

Health CHWs for COVID

Train and deploy community health workers in St. Joseph County by building and strengthening community resilience to fight COVID-19 through addressing health disparities.

LEAD: Cassy White

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
01115	Federal Grants		\$0.00	\$29,583.34		\$29,583.34	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$29,583.34	
	EXPENSES						
Acct	10000 Series						
11030	Administrator	\$2,284.64	\$253.84	\$0.00		\$253.84	\$2,030.80
11055	Health Officer	\$4,846.16	\$538.46	\$0.00		\$538.46	\$4,307.70
11167	Community Health Worker	\$253,510.88	\$19,365.36	\$23,906.41		\$43,271.77	\$210,239.11
11170	Director of HEED	\$3,566.04	\$396.24	\$0.00		\$396.24	\$3,169.80
11197	Director of HOPE	\$3,566.04	\$396.24	\$0.00		\$396.24	\$3,169.80
11976	Deputy Health Officer	\$6,646.16	\$738.46	\$0.00		\$738.46	\$5,907.70
12014	Social Worker	\$19,125.00	\$2,125.00	\$0.00		\$2,125.00	\$17,000.00
14800	FICA Taxes	\$22,502.29	\$1,779.62	\$1,786.72		\$3,566.34	\$18,935.95
14810	PERF	\$32,877.48	\$2,667.10	\$2,677.50		\$5,344.60	\$27,532.88
14840	Group Health Insurance	\$135,350.00	\$0.00	\$0.00		\$0.00	\$135,350.00
	Total 10000 Series	\$484,274.69	\$28,260.32	\$28,370.63	\$0.00	\$56,630.95	\$427,643.74
Acct	20000 Series						
22148	Field Supplies	\$948.77	\$0.00	\$20.74		\$20.74	\$928.03
	Total 20000 Series	\$948.77	\$0.00	\$20.74	\$0.00	\$20.74	\$928.03
Acct	30000 Series						
31015	Consultant Services	\$65,000.00	\$0.00	\$30,000.00		\$30,000.00	\$35,000.00
32020	Travel/Mileage	\$4,857.30	\$0.00	\$0.00		\$0.00	\$4,857.30
32050	Conferences & Training	\$24,120.60	\$303.10	\$2,419.00		\$2,722.10	\$21,398.50
32203	Cell Phones	\$4,374.46	\$0.00	\$367.56		\$367.56	\$4,006.90
33368	Public Information & Education	\$104,146.65	\$1,019.92	\$487.50		\$1,507.42	\$102,639.23
36015	Contractual Services	\$96,200.00	\$0.00	\$8,300.68		\$8,300.68	\$87,899.32
39750	Information Tech	\$811.94	\$0.00	\$0.00		\$0.00	\$811.94
	Total 30000 Series	\$299,510.95	\$1,323.02	\$41,574.74	\$0.00	\$12,897.76	\$286,613.19
	TOTAL EXPENSES	\$784,734.41	\$29,583.34	\$69,966.11	\$0.00	\$99,549.45	\$685,184.96
	Net Income		(\$29,583.34)	(\$69,966.11)	\$0.00	(\$99,549.45)	
	FUND BALANCE	\$0.00	(\$29,583.34)	(\$99,549.45)	(\$99,549.45)	(\$69,966.11)	

Health COVID Crisis CoAg

Based on a jurisdiction population tier, the IDOH will provide funding to the LHDs to hire additional staff (minimum 1 – maximum 7) to support continued COVID-19 response efforts in K-12 schools within the jurisdiction. The additional team member(s) will serve as the School COVID-19 Liaison(s) and be identified as the subject matter expert related to COVID-19 Response in schools.

LEAD: Mark Fox, Bob Einterz

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
01412	State Grant		\$137,500.00			\$137,500.00	
	TOTAL REVENUE	\$0.00	\$137,500.00	\$0.00	\$0.00	\$137,500.00	
	EXPENSES						
Acct	10000 Series						
						\$0.00	\$0.00
						\$0.00	\$0.00
	Total 10000 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Acct	20000 Series						
						\$0.00	\$0.00
						\$0.00	\$0.00
	Total 20000 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Acct	30000 Series						
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
	Total 30000 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Net Income		\$137,500.00	\$0.00	\$0.00		
	FUND BALANCE	\$0.00	\$137,500.00	\$137,500.00	\$137,500.00	\$137,500.00	

Health UND COVID Reimbursement

To provide food for workers at COVID clinics held at University of Notre Dame in 2021.

LEAD: Amy Ruppe, Administrator

	Fund 8134	2021 Budget	January	February	March	Total Expenditures	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	State Grant		\$0.00	\$27,475.39	\$0.00	\$27,475.39	
	TOTAL REVENUE	\$0.00	\$0.00	\$27,475.39	\$0.00	\$27,475.39	
	EXPENSES						
Acct	30000 Series						
32550	Miscellaneous Costs	\$0.00	\$0.00	\$27,475.39	\$0.00	\$27,475.39	(\$27,475.39)
	Total 20000 Series	\$0.00	\$0.00	\$27,475.39	\$0.00	\$27,475.39	(\$27,475.39)
	TOTAL EXPENSES	\$0.00	\$0.00	\$27,475.39	\$0.00	\$27,475.39	
							(\$27,475.39)
	Net Income		\$0.00	\$0.00	\$0.00	\$0.00	
	FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Health Local Health Services

The Local Health Maintenance grant is a long-standing grant from the Indiana State Department of Health which allows Local Health Departments to utilize the funds to work on any area in ISDH's long range plan. The St. Joseph County Department of Health uses these funds to fund a Health Educator and a Community Health Worker. Carry-forward pays for benefits, supplies, travel, educational materials and trainings for staff.

LEAD: Robin Vida and Cassy White

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$37,061.75				\$37,061.75	
01412	State Grant		\$0.00	\$36,336.00		\$36,336.00	
	TOTAL REVENUE	\$37,061.75	\$0.00	\$36,336.00	\$0.00	\$73,397.75	
Acct	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$0.00	\$2,846.14	(\$2,846.14)		\$0.00	\$0.00
11193	Health Promotion Specialist	\$43,265.00	\$3,328.08	\$3,328.08		\$6,656.16	\$36,608.84
14800	FICA Taxes	\$3,309.00	\$455.78	\$26.09		\$481.87	\$2,827.13
14810	PERF	\$4,846.00	\$691.50	\$53.97		\$745.47	\$4,100.53
14840	Group Health Insurance	\$18,000.00	\$0.00	\$0.00		\$0.00	\$18,000.00
	Total 10000 Series	\$69,420.00	\$7,321.50	\$562.00	\$0.00	\$7,883.50	\$61,536.50
Acct	20000 Series						
21030	Office Supplies	\$2,280.00	\$24.22	\$0.00		\$24.22	\$2,255.78
	Total 20000 Series	\$2,280.00	\$24.22	\$0.00	\$0.00	\$24.22	\$2,255.78
Acct	30000 Series						
32020	Travel /Mileage	\$5,167.00	\$227.00	\$1.11		\$228.11	\$4,938.89
32203	Cell Phones	\$540.00	\$0.00	\$86.28		\$86.28	\$453.72
33368	Public Info & Educ	\$7,300.00	\$0.00			\$0.00	\$7,300.00
	Total 30000 Series	\$13,007.00	\$227.00	\$87.39	\$0.00	\$314.39	\$12,692.61
	TOTAL EXPENSES	\$84,707.00	\$7,572.72	\$649.39	\$0.00	\$8,222.11	
							\$76,484.89
	Net Income		(\$7,572.72)	\$35,686.61	\$0.00		
	FUND BALANCE	\$37,061.75	\$29,489.03	\$65,175.64	\$65,175.64	\$65,175.64	

Health Trust Fund

The Indiana Local Health Department Trust Account was established within the Indiana Tobacco Master Settlement Agreement Fund for the purpose of providing funding for services provided by local Boards of Health in each county. In using money distributed by this fund, the local Board of Health shall give priority to: (1) programs that share common goals with the mission statement and long range state plan established by the state department of health; (2) preventive health measures; and (3) support for community health centers that treat low income persons and senior citizens. Grant is valid January 1st to December 31st.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$225,408.27				\$225,408.27	
01412	State Grant		\$0.00	\$46,828.51		\$46,828.51	
	TOTAL REVENUE	\$225,408.27	\$0.00	\$0.00	\$0.00	\$272,236.78	
	EXPENSES						
Acct	10000 Series						
12014	ACEs Coordinator	\$55,221.00	\$0.00	\$0.00		\$1.00	\$55,220.00
14800	FICA Taxes	\$4,225.00	\$0.00	\$0.00		\$0.00	\$4,225.00
14810	PERF	\$6,185.00	\$0.00	\$0.00		\$0.00	\$6,185.00
14840	Group Health Insurance	\$18,000.00	\$0.00	\$0.00		\$0.00	\$18,000.00
	Total 10000 Series	\$83,631.00	\$0.00	\$0.00	\$0.00	\$1.00	\$83,630.00
Acct	30000 Series						
32020	Travel/Mileage	\$10,026.00	\$0.00	\$0.00		\$0.00	\$10,026.00
	Total 30000 Series	\$10,026.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,026.00
	TOTAL EXPENSES	\$93,657.00	\$0.00	\$0.00	\$0.00	\$0.00	
							\$93,657.00
	Net Income		\$0.00	\$0.00	\$0.00		
	FUND BALANCE	\$225,408.27	\$225,408.27	\$225,408.27	\$225,408.27	\$272,236.78	

Health Cooking Healthy

The Cooking Healthy Program is used to purchase food and cooking supplies for our Let's Cook! Healthy Eating program. It will be used for monthly live cooking demos and recording of basic cooking skill demos on YouTube. No expiration.

LEAD: Robin Vida

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$354.94				\$354.94	
06400	Donations		\$0.00	\$0.00		\$0.00	
	TOTAL REVENUE	\$354.94	\$0.00	\$0.00	\$0.00	\$354.94	
	EXPENSES						
Acct	30000 Series						
33368	Public Info & Educ	\$354.94	\$0.00	\$0.00		\$0.00	\$354.94
	Total 30000 Series	\$354.94	\$0.00	\$0.00	\$0.00	\$0.00	\$354.94
	TOTAL EXPENSES	\$354.94	\$0.00	\$0.00	\$0.00	\$0.00	
							\$354.94
	Net Income		\$0.00	\$0.00	\$0.00	\$0.00	
	FUND BALANCE	\$354.94	\$354.94	\$354.94	\$354.94	\$354.94	

Health Vector

The Department of Health has been awarded a grant for our vector program to address Eastern Equine Encephalitis (EEE) from a local philanthropic foundation which prefers to maintain anonymity.

LEAD: Brett Davis

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$11,924.80				\$11,924.80	
02710	Local Grant Reimbursement		\$0.00			\$0.00	
	TOTAL REVENUE	\$11,924.80	\$0.00	\$0.00	\$0.00	\$11,924.80	
	EXPENSES						
Acct	30000 Series						
33938	Vector Abatement	\$11,924.80	\$0.00			\$0.00	\$11,924.80
	Total 30000 Series	\$11,924.80	\$0.00	\$0.00	\$0.00	\$0.00	\$11,924.80
	TOTAL EXPENSES	\$11,924.80	\$0.00	\$0.00	\$0.00	\$0.00	
							\$11,924.80
	Net Income		\$0.00	\$0.00	\$0.00	\$0.00	
	FUND BALANCE	\$11,924.80	\$11,924.80	\$11,924.80	\$11,924.80	\$11,924.80	

Health National Birth Equity

Bi-yearly the Community Foundation of SJC offers special project challenge grants. The special project challenge grant encourages projects that include community development, health & human services, parks, recreation, and entertainment, and youth & education.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$20,000.00				\$20,000.00	
02710	Local Grant Reimbursement		\$0.00	\$0.00		\$0.00	
	TOTAL REVENUE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	
	EXPENSES						
Acct	30000 Series						
36015	Contractual Services	\$20,000.00	\$0.00	\$10,000.00		\$10,000.00	\$10,000.00
	Total 30000 Series	\$20,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
	TOTAL EXPENSES	\$20,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	
							\$10,000.00
	Net Income		\$0.00	(\$10,000.00)	\$0.00	\$0.00	
	FUND BALANCE	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$10,000.00	

Health COVID Reimbursement

To provide financial compensation for the administrative costs for participating in the CDC and HRSA COVID-19 vaccination program.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$735,010.46				\$735,010.46	
01412	State Grant		\$0.00	\$0.00		\$0.00	
	TOTAL REVENUE	\$735,010.46	\$0.00	\$0.00	\$0.00	\$735,010.46	
EXPENSES							
Acct	10000 Series						
11077	Administrative Assistant	\$37,255.00	\$0.00	\$0.00		\$0.00	\$37,255.00
11155	Nurse	\$4,048.00	\$0.00	\$0.00		\$0.00	\$4,048.00
11781	Immun Outreach Coordinator	\$21,650.00	\$0.00	\$0.00		\$0.00	\$21,650.00
11950	Part Time	\$20,000.00	\$0.00	\$0.00		\$0.00	\$20,000.00
14800	FICA Taxes	\$6,346.00	\$0.00	\$0.00		\$0.00	\$6,346.00
14810	Perf	\$7,051.00	\$0.00	\$0.00		\$0.00	\$7,051.00
14840	Group Health Insurance	\$34,600.00	\$0.00	\$0.00		\$0.00	\$34,600.00
	Total 10000 Series	\$130,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,950.00
Acct	30000 Series						
32550	Miscellaneous Costs	\$554,060.46	\$65.68	(\$65.68)		\$0.00	\$554,060.46
36015	Contractual Services	\$50,000.00	\$0.00	\$0.00		\$0.00	\$50,000.00
	Total 30000 Series	\$604,060.46	\$65.68	(\$65.68)	\$0.00	\$0.00	\$604,060.46
	TOTAL EXPENSES	\$735,010.46	\$65.68	(\$65.68)	\$0.00	\$0.00	
							\$735,010.46
	Net Income			(\$65.68)	\$65.68	\$0.00	
	FUND BALANCE	\$0.00	(\$65.68)		\$0.00	\$0.00	\$735,010.46

Beacon Safety Pin Grant

This grant was submitted by Beacon Health System and includes a partnership with Saint Joseph Health System, Elkhart Department of Health, St. Joseph County Department of Health, and Franciscan Health to decrease infant mortality through public health initiatives, clinical care, and community outreach. SJCDH FIMR is part of this collaborative to develop a birth equity plan and work to address the system issues that delay entry to prenatal care including insurance coverage and the delay in entry to prenatal care for mothers who access the system through emergency departments and crisis pregnancy centers.(CPC) SJCDH FIMR will also lead outreach, awareness, and training for purpose of eliminating inequities in birth outcomes.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$48.25)				(\$48.25)	
01412	State Grant		\$0.00	\$0.00		\$0.00	
	TOTAL REVENUE	(\$48.25)	\$0.00	\$0.00	\$0.00	(\$48.25)	
	EXPENSES						
Acct	30000 Series						
33368	Public Info & Educ	\$9,649.75	\$24.00	\$0.00		\$24.00	\$9,625.75
36015	Contractual Services	\$2,000.00	\$0.00	\$0.00		\$0.00	\$2,000.00
	Total 30000 Series	\$11,649.75	\$24.00	\$0.00	\$0.00	\$24.00	\$11,625.75
	TOTAL EXPENSES	\$11,649.75	\$24.00	\$0.00	\$0.00	\$24.00	
	Net Income		(\$24.00)	\$0.00	\$0.00		\$11,625.75
	FUND BALANCE	(\$48.25)	(\$72.25)	(\$72.25)	(\$72.25)	(\$72.25)	

Health Trailblazer Planning

Funding opportunity through the Indiana CTSI Community Health Partnerships to elevate community-university partnerships to improve health, examine social determinants of health, or enhance health equity to result in future collaborative research proposals. The DoH is applying to strengthen their partnership with Notre Dame's Neuroscience Behavior Health program to preventing Adverse Childhood Experiences in St. Joseph County.

LEAD: Cassy White

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$4,029.00				\$4,029.00	
	TOTAL REVENUE	\$4,029.00	\$0.00	\$0.00	\$0.00	\$4,029.00	
	EXPENSES						
Acct	10000 Series						
11170	Director of HEED	\$1,287.00	\$0.00	\$0.00			\$1,287.00
14800	FICA Taxes	\$98.00	\$0.00	\$0.00			\$98.00
14810	PERF	\$144.00	\$0.00	\$0.00			\$144.00
	Total 10000 Series	\$1,529.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,529.00
Acct	30000 Series						
32550	Miscellaneous Expenses	\$1,500.00	\$0.00	\$0.00			\$1,500.00
33368	Public Information & Education	\$1,000.00	\$0.00	\$0.00			\$1,000.00
	Total 30000 Series	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
	TOTAL EXPENSES	\$4,029.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,029.00
	Net Income		\$0.00	\$0.00	\$0.00	\$0.00	
	FUND BALANCE	\$4,029.00	\$4,029.00	\$4,029.00	\$4,029.00	\$4,029.00	

Safety PIN Grant

To fund the St. Joseph County Department of Health Infant Mortality Review Program.

LEAD: Robin Vida - SUPPORT: Sally Dixon

Acct		Budget	January	February	March	TOTALS	Unexpended
	REVENUE						
00000	Beginning Balance	(\$10,576.49)				(\$10,576.49)	
01412	State Grant		\$0.00	\$0.00		\$0.00	
	TOTAL REVENUE	(\$10,576.49)	\$0.00	\$0.00	\$0.00	(\$10,576.49)	
	EXPENSES						
	Acct 10000 Series						
11782	MIH Coordinator	\$76,426.00	\$2,853.60	\$4,174.20		\$7,027.80	\$69,398.20
12019	FIMR Coordinator	\$62,400.00	\$0.00	\$0.00		\$0.00	\$62,400.00
14800	FICA Taxes	\$10,622.00	\$217.29	\$318.31		\$535.60	\$10,086.40
	Total 10000 Series	\$149,448.00	\$3,070.89	\$4,492.51	\$0.00	\$7,563.40	\$141,884.60
	Acct 20000 Series						
24012	Promotion Supplies	\$15,326.00	\$0.00	\$0.00		\$0.00	\$15,326.00
	Total 20000 Series	\$15,326.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,326.00
	Acct 30000 Series						
32020	Travel /Mileage	\$3,536.00	\$0.00	\$0.00		\$0.00	\$3,536.00
32203	Cell Phones	\$1,440.00	\$0.00	\$0.00		\$0.00	\$1,440.00
36015	Contractual Services	\$3,750.00	\$0.00	\$0.00		\$0.00	\$3,750.00
39150	Other Expense	\$2,500.00	\$0.00	\$0.00		\$0.00	\$2,500.00
	Total 30000 Series	\$11,226.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,226.00
	TOTAL EXPENSES	\$176,000.00	\$3,070.89	\$4,492.51	\$0.00	\$7,563.40	
							\$168,436.60
	Net Income		(\$3,070.89)	(\$4,492.51)	\$0.00		
	FUND BALANCE	(\$10,576.49)	(\$13,647.38)	(\$18,139.89)	(\$18,139.89)	(\$18,139.89)	

FOOD SERVICES UNIT

	Month	YTD 2022	YTD 2021	YTD 2020	YTD 2019	% Difference 2022 vs 2021
Food Store Complaints	1	4	3	2	4	33.3%
Food Service Complaints	10	26	34	27	27	-23.5%
Civil Penalties	0	0	1	4	0	-100%
Health Officer Hearings	0	0	0	0	0	
Abatements Correspondence	0	1	1	5	5	0%
Possible Foodborne Illness Investigations	2	4	0	1	1	
Opening Inspections	8	20	6	30	54	233.3%
Inspections	181	375	271	495	394	38.4%
Plan & Review/New Constr./Remodel	1	7	2	10	7	250%
Fire Investigations	0	1	1	1	0	
# Establishments Requested to Close	0	0	0	0	1	
Number of Temporary Events	6	11	6	12	12	166.7%
Temporary Inspections	5	8	3	19	17	166.7%
Mobile Inspections	0	0		4	3	
Meetings	5	11	8	11	8	37.5%
Smoking Information						
Smoking Complaints	0	0	0	2	0	
Smoking Appeals Hearings	0	0				
Pool Information						
Pool Inspections	0	0	11	0	0	-100%
Pool Consultations	0	0	0	0	2	
Pool Complaints	0	0	1	0	0	-100%
Pool Closings	0	0	2	0	0	-100%

Notes

In February, 139 permits that had not been renewed by January 31st, as required, were renewed. Revenue collected from these establishments totaled \$21,475.00 plus an additional \$16,106.00 in late fees. Overdue permits are assessed a 75% late fee. Seasonal establishments and a few non-profit organizations must still renew their permits. Non-profit organizations are not required to pay for permits.

Two (2) complaints of Possible Foodborne Illness (PFBI), at two separate establishments, were unable to be confirmed after inspections performed at the establishments. A party of 6 reported 3 individuals becoming ill and a party of 3 reported all individuals becoming ill. Nursing staff conducts phone interviews with persons that report being ill. All individuals in the first party were Elkhart county residents, so no interviews were conducted.

HEALTH EQUITY, EPIDEMIOLOGY, AND DATA (HEED) UNIT

Social Needs Assessment:

Follow-up phone calls continue to occur to connect individuals with community resources based on the needs identified in the assessment. The Community Health Workers (CHWs) completed seven new assessments this month through the Mishawaka Clinic, CCB Clinic, lead home visits, COVID-19 Testing at La Casa, and Wash Wednesdays.

CHW Lead Referrals:

The CHWs continued with the lead referrals from the Public Health Nurses (PHNs). They hand deliver a lead certificate to families who need their child to confirm their lead level prior to case management or case monitoring. The CHWs continued home visits for all unconfirmed cases with a blood lead level 5ug/dL and greater referred from the PHNs.

Month	# of Referrals	# Children Rec'd Lead Test after CHW Visit
January 2021	5	4
February 2021	13	6 (4 moved out of county)
March 2021	3	3
April 2021	5	3
May 2021	8	6 (1 moved out of county)
June 2021	15	12
July 2021	1	1
August 2021	9	6
September 2021	4	1 (1 aged out)
October 2021	18	11
November 2021	10	3
December 2021	11	4
YTD 2021	102	60
January 2022	7	1
February 2022	0	0

COVID Testing:

The CHWs and Congregate Outreach Coordinator provide Rapid Antigen testing to symptomatic individuals. They focus on under-resourced populations. The CHWs provide testing two times a week at La Casa's 2910 Western location.

Month	Total Positive	Total Negative	Total
September 2021	8	90	98
October 2021	12	220	232
November 2021	36	176	212
December 2021	77	292	369
YTD 2021			925
January 2022	103	193	296
February 2022	3	7	10
YTD 2022			306

Highlights:

Director of HEED remains heavily involved in COVID-19 response by managing and analyzing COVID data and collaborating with other Units as a contact/resource for the local school systems and long-term care facilities.

In the month of February, the CHWs assisted two community members with insurance. Of the 11 CHWs, 9 are now licensed insurance navigators.

Public Health Fellows Updates:

Two Public Health Fellows continue to create bi-weekly maps displaying COVID-19 vaccinations by census tract.

ACEs:

The ACEs project made progress in screening and developing community partnerships. The Department of Health has partnered with Primary Care Providers of South Bend and the neonatal providers in the E Blair Warner clinic to implement an ACE screening tool through a trauma-informed lens.

ACE Screening Partnerships	
Active Screening Partnerships	2
Potential Screening Partners Approached	1

ACEs Engagement Metrics	
Presentations given	2
Webinars/Professional Learning Groups Attended	3
Meetings with Community Partners	15
Planning Sessions or meetings for grants	11

The Fellow developed a post-presentation survey when he provides the ACEs training to community partners. Below displays the responses from community partners who received his training.

ACE Presentation Effectiveness	
<u>Survey Question</u>	<u>Responses (28 total respondents)</u>
<i>I knew a lot about ACEs before the presentation</i>	75% disagree or neutral
<i>My time was well served by attending this presentation</i>	96% agree
<i>I learned something new about ACEs</i>	100% agree
<i>I can think of ways to use this information in my life</i>	93% agree
<i>I am interested in learning more about ACEs science or ACE prevention strategies in SJC</i>	93% agree
<i>The presenter was knowledgeable about the content</i>	100% agree
<i>The presenter delivered information clearly and effectively</i>	100% agree
<i>The content was relevant for my profession</i>	100% agree
<i>It was easy to hear and understand everything the presenter was saying</i>	100% agree
<i>I would recommend this presenter to a colleague or friend</i>	100% agree

Health Equity:

In February 2022, the Public Health Fellow worked with the Health Promotion Specialist to complete the Canva version of the Health Equity report. Mary trained the CHWs on community engagement and holding focus group discussions known as health cafes in the community. Mary also onboarded the last

group of the HEED unit hires by providing information on Social Determinants of Health and health disparities. Working alongside the Health Equity Data Analysis (HEDA) team, Mary is now consolidating the data collected from the health cafes. The HEDA team consists of internal HEED team members who planned and help execute the health cafes for the CHWs.

Lead:

In the month of February, the Public Health Fellow prepared and presented a lead training for the new Department of Health CHWs. This included a broad range of information ranging from the basics of what lead is to how the Department of Health responds to the ongoing lead crisis in South Bend. Additionally, the Fellow supported two Health Cafes hosted by the CHWs in the community in order to assess what health factors are the most important in people's eyes and other determinants of health. One of the scheduled lead testing events at a daycare got snowed out and delayed. One event was completed at La Casa and five of the seven kids were tested. The Fellow provided continued translation services for lead materials, CHW materials, infant mortality and maternal child health, vaccination, and mosquito diseases materials, and lead abatement orders.

Community Boards, Meetings, Reports, and Committees

- Assistant Director of Health Equity presented on the CHW program to Anthem Health Insurance team and to City of South Bend's outreach team.
- Participated in the Health Alliance meeting.
- Participated in the Lead Affinity meeting.
- Participated in SJC Food Access Council meeting.
- Participated in Child Fatality Review Council meeting.
- Participated in Fetal Infant Mortality Review meeting.
- Participated in planning meeting of CHW Collaboration for all CHWs in St. Joseph County and surrounding counties.
- Director of HEED serves as Data, Analytics and Grants (DAG) subcommittee chair for the Health Improvement Alliance.
- Assistant Director of Health Equity serves on the CAB for Nurse Family Partnership, AIDS Ministry board and SJC Cares DEI committee.

HEALTH OUTREACH, PROMOTION & EDUCATION (HOPE)

Presentation Topic	Total Number (Presentations)	Adult (age)	High School (age)	Middle School (age)	Elementary School (age)	Pre-School (age)
Wellness (Nutrition, Physical Activity, etc.)	1	1				
Substance Abuse	0					
Communicable Disease	3	1		2		
STDS/Sexuality Healthy Relationships	0					
Chronic Disease	1	1				

Event	Topic	Location
Let's Cook	Healthy Pasta	Mishawaka Parks
Meet the Mayor	DoH Services	O'Brien Fitness

*Dept of Health services = Lead, safe sleep, nutrition/activity, CHW services, immunizations, summer safety (mosquitos, sun safety, etc.)

The HOPE team is re-envisioning our health education efforts; shifting from one time, pop in presentations, to a more substantial training method, and use of indirect education methods such as social media, the website, and other interactive tools (you tube videos, etc.)

Highlights:

Meetings attended and/or facilitated in the month of February by HOPE team include: SJC Cares (local system of care), The Partnership for a Drug-Free SJC (Formerly PEPSA), Suicide/Overdose Fatality Review team, FIMR-related meetings (x 4), Health Improvement Alliance ELC meeting, VA Veteran Suicide Outreach Coalition, planning for SBIRT training with Prevention Insights; Reducing Obesity Coalition SJC (x 3), DoH development/outreach; SJ Community Communications meeting; Lead Prevention efforts (x 2); Westside SB Community Development planning; TI-ROSOC; see FIMR notes for all meeting related to Maternal/Infant Health initiatives.

HOPE team's social media efforts focused on highlighting heart health for the month of February. Posts, etc. focused on all aspects of heart health living, screenings, etc.

Director of HOPE worked with the Nursing Unit to draft grant proposal for Immunization clinic and immunization mobile teams.

HOPE team facilitated our first "Brunch in the Boardroom" to focus on team building within the department of health and encourage collaboration on activities.

Director of HOPE and HEED ND Fellow continue to work on comprehensive strategy on addressing the intersection of ACEs, suicide, and overdoses.

HOPE team continued working on the development and training for the new County Department of Health website.

Health promotion specialists continue to assist with the development of outreach/education materials for CHWs as well as curriculum for CHWs.

HOPE team continues meeting with Unit Directors to discuss primary prevention topics to focus on each month. Primary prevention activities include social media campaign, website information, and potentially events.

Director of HOPE participated in the SB Regional Chamber of Commerce's Member briefing to share the resources available to local businesses from DoH.

Director of HOPE participated in an advocacy and development training sponsored by the Indiana Public Health Association which focused on elevating the work of public health in our communities.

Director of HOPE began participating in a weekly community ECHO sponsored by the IU School of Public Health-Fairbanks on the CDC's Project Firstline that focuses on infection prevention and supports communication between local departments of health.

Director of HOPE continued work on a branding campaign for the Department of Health- this includes a series of videos highlighting the work of the department and the important role public health plays in the community.

Director of HOPE and HOPE team developed three different public education campaigns focused on highlighting the work of the DoH. They will roll out once each month (a new message/week for 3 weeks/month) and each month will culminate in a document that will go to our Friends of the Department listserv to be shared. These should launch mid-March.

FIMR Updates:

FIMR Case Review and FIMR Reporting

- Case abstractions and summary preparation.
- Record requests
- One interview for FIMR Coordinator position
- Next meeting March 18.

FIMR Community Action: Maternal Infant and Preconception Health Workgroup

- SJCDoH Safety PIN -CHW Project with WCC: Cassy White & Sally Dixon interviewed 4 candidates for CHW positions. Next step is 2nd round of interviews with WCC leadership, hiring decisions, and training schedule.
- Maternal Infant & Preconception Health Workgroup meeting on 2.8.2022. 7 in attendance. Main topic, THC use in pregnancy, based on noted increased use per FIMR case review. A review of literature demonstrates lack of evidence that THC in absence of confounding factors, is an independent contributor to premature delivery, stillbirth, or low birth weight. Stronger evidence exists regarding later issues with child development. Initial conversations took place surrounding prenatal care provider and hospital policy regarding THC use and 2019 legislation regarding reporting of positive tests and potential for creation of educational materials about harm reduction. Plan to explore more. March 2022 meeting cancelled. Next scheduled meeting April 2022.

FIMR Community Action: Birth Equity & Justice SJC

Community Engagement subcommittee

- This committee is fully engaged in planning for the April 13 and 14, "Achieving Birth Equity" events and meeting twice per month to do so.
- February 6 meeting: 20 people in attendance. Total sponsorships committed = \$34.750 with additional requests outstanding. Eventbrite ticket sales are at 13. Email distribution/blast will take place weekly, then biweekly with increasing frequency leading

up to April. Breakout session presenters secured on topics including: implicit bias, strategies for birthing professionals, Medicaid 101, Grassroots MCH, Path4You, IDoH Maternal Mortality Review, Maternal Mental Health, Integrating Clinical and Community Care.

- Chose canvas bags, notebooks, pends, and nametag lanyards for conference swag.
- February 17 meeting: Minutes pending. Maternal Infant Health Initiatives Coordinator absent due to family death. Topics covered included: deadline for breakout sessions. Updated sponsorships at \$51,500. Confirmed vendors. Next steps regarding event set up and planning. Conference opening slide show project. Logo for swag. Unfortunately, it doesn't appear that we'll be able to offer continuing ed credits due to inability to secure institution to do so.

Policy & Legislation Subcommittee

- Met on February 9. 4 people in attendance.
- Discussed possibility of members attending Hoosier Action Families First State House Day. Anyone attending would not attend on work hours.
- Update on bills supporting this year: HB1294 to end shackling or incarcerated pregnant women. At time of meeting had passed the IN House and Senate Committee. Our committee submitted written testimony to committee members. The bill awaited a full vote in the Senate. To date (3/1) this passed the Senate and will be signed by the Governor.
- HB1140. Extends Postpartum Medicaid from 60 days to 1 year postpartum which is vital for maternal health and infant health. Passed the IN House and Senate. Beginning in April, Medicaid will include postpartum coverage for 1 year after delivery following the governor's signature.
- HB1134 Education Matters – See minutes.
- US Senate: Awaiting a vote on Pregnant Worker Fairness Act HR 1065. This bill passed the US House in May 2021 and would extend reasonable workplace accommodations to pregnant worker in every state.
- HB 1214 Residential Eviction Actions-see minutes

National Birth Equity Collaborative Birth Equity Assessment & Workplan

- 10 community partners completed the organizational survey. Next steps: March 2nd phone call to review results and create distribution list for next layer of surveys.

Community Boards, Meetings, Reports, Presentations, and Committees and Connections

Maternal Infant Health Initiatives Coordinator:

- Met with Susan Tybon from YWCA regarding pregnant residents and connection to resources via SJCDoh. Shared new "Connections During Pregnancy" flyer and SJCDoh CHWs brochures.
- Presented how prioritizing women's health before and between pregnancies will improve maternal and infant outcomes to Anthem with Taylor Martin of HEED. 83 people in attendance.
- Collaboration with Dr. Carlos Bolden ahead of the Educating the Whole Physician Series lecture we'll be presenting on March 23rd at Notre Dame regarding birth outcome disparities.
- Other upcoming presentations: March 10th FIMR Community Action Update for Community via Zoom. 3/16 Presentation for Healthy Babies Consortium on infant mortality disparities as presented at Memorial grand rounds.

**NURSING
IMMUNIZATION, TB, and MOBILE UNIT**

	Feb. 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
Mishawaka Clinic					
Patients Seen:	0	0	140	69	0
Vaccines Administered:	0	0	326	160	0
Record Requests:	0	0	17	2	na
Mobile Clinic					
Patients Seen:	1	28	33	43	54
Vaccines Administered:	1	86	54	127	73
South Bend Clinic					
COVID Administered:	372	1974	13214	na	na
Immunizations Administered in:	239	597	7	450	828
Patients seen in CCB & SB Clinic:	464	2111	13038	203	338
Record Requests:	68	188	3	12	52
Combined Totals:					
Patients Seen:	465	2139	13211	315	392
Immunizations Administered:	612	2657	13547	737	901
Record Requests:	68	188	20	14	52
Tuberculosis					
	Feb. 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
TST Administered	29	53	34	96	26
TB Assessments	<5	<5	0	<5	0

This month we have had one registrar transfer out of clinic and a resignation for our one primary fulltime immunization nurse. One nurse is still on medical leave. We are filling in with other staff. The South Bend clinic is still open Monday through Friday 8:00 a.m – 4:30 p.m. Our part time mobile clinic nurse was also on vacation. All of which plus the time of year has made vaccinations low both with mobile and the regular immunization clinic. Our Mishawaka Office is still closed. We have applications out for one registrar and two full time BSN nurses.

Immunization Grant is in. We are focusing on catching up children with regular vaccinations plus our mobile clinic is working on outreach to try vaccinating more high-risk populations for HPV and Men B. like 10-12 year olds. We are working with the schools also to get more adolescents.

Covid Clinic will be moved upstairs this week because vaccination numbers are down. We are working on getting our clinic ready to take patients this next week.

Nurses are working on

1. Education to provide community about the importance of getting vaccinated against HPV and Men B.
2. Staff are working on getting the next immunization appointment down for the patient so that there is more continuity with whole series.
3. Customer service- greeting patients and visitors as soon as they enter clinic.

MOBILE IMMUNIZATION CLINIC

We had meetings with school nurses and principals to try to get a process in place for having vaccine clinics at the high schools. It has been a challenge to get the schools to get students signed up. The clinics in February had to be postponed due to lack of signups and one school nurse resigning, but we are hoping we are set up for better results in March. Dr. Fox is planning to talk with the school board to see if we can get support from the administration to make routine immunization catch-up a priority.

The team had several planning meetings for how to approach community outreach, how to make the school clinic signups more successful, and the immunization grant application for next year. We worked on making education materials, flyers, and posters for school outreach on HPV and Men B. We reached out to several community organizations to set up meetings with them about doing educational presentations.

Abby was on vacation the last week of the month and also covered the South Bend immunization clinic one day. We worked from home and closed the clinics for 2 days because of weather on Feb. 2nd and 3rd when the County-City building was closed.

Demand for Covid vaccination has dropped off dramatically, so we cut back on staffing and are discussing future plans for the clinic which is currently in the County-City Building lobby.

It looked like the Covid vaccine for 0–4-year-olds was going to get approved before the end of the month. So, we spent a couple days preparing and cleaning, which involved a few people moving offices, and figuring out who could accept delivery of the vaccine on a holiday. Then the rollout was postponed until at least April or May this year. We are revamping the old STD lobby to be used for the Covid clinic soon.

The mobile clinic administered one flu vaccine and 13 covid vaccines in February.

Clinics:

2/3/22 Coquillard Elementary, CANCELLED due to lack of sign ups

2/7/22 Centre Twp Branch Library, Covid & Flu

2/8/22 DePaul Academy, Covid 2nd doses

2/14/22 Ivy Tech, Covid 2nd doses

2/15/22 Clay High School, POSTPONED due to lack of sign ups

2/28/22 Centre Twp Branch Library, Covid 2nd doses

PHN Nurse Report February 2022					
Lead Case Management					
10 mcg & above	February 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
New Cases Received	0	0	<3	<5	<5
Closed Cases	3	0	4	9	<5
Open Cases being followed	35	35	36	22	33
Case Monitoring 5 - 9.9 mcg/dl					
	February 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
New Cases Received	6	9	16	9	3
Total Monitored Cases	115	115	104	109	93
Total Confirmed Cases	66	66	57	54	n/a
Total Unconfirmed Cases	49	49	47	45	n/a
Tuberculosis					
	February 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
Direct Observed Therapies	88	211	46	152	275
Nurse Visits	25	39	12	23	16
QFT Ordered	4	5	0	0	2
CXR	3	3	0	0	1
Active Cases	6	6	<5	<5	<5
Latent Cases (Managed)	18	18	27	24	26
Suspect Cases	26	26	6	11	22
Animal Bites					
	February 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
Animal Bites	23	46	93	79	96
Specimens Sent to ISDH Lab	3	4	10	12	17
Specimens Positive	0	0	0	0	0

* YTD data reflects the date ranges of 01/01/2022 – 02/28/2022 as of 03/02/2022

VITAL RECORDS UNIT

	<u>Records Filed in February 2022</u>	<u>YTD 2022 Occurrences</u>	<u>YTD 2021 Occurrences</u>	<u>YTD 2020 Occurrences</u>	<u>YTD 2019 Occurrences</u>
<u>Birth Statistics*</u>					
Total Births	229	537	317	542	668
<u>Death Statistics*</u>					
Total Deaths	228	588	438	521	557

Birth & Death data reflected as of 03/08/2022.

Statistics are subject to change. Statistics were generated from our local hospitals, Chronica, and DRIVE.

HEALTH OFFICER

Report in the Health Officer Presentation and Report portion.

Respectfully,

Robert M. Einterz, MD
Health Officer

Tests drawn January 1, 2022 – January 31, 2022

<i>Pb Level (ug/dL)</i>	<i>Venous</i>	<i>Capillary</i>	<i>Total</i>
<i>0</i>	21	61	82
<i>0.1-3.4</i>	13	111	124
<i>3.5-4.9</i>	1	3	4
<i>5-9.9</i>	6	4	10
<i>10-19.9</i>	1	0	1
<i>20-29.9</i>	0	0	0
<i>30-39.9</i>	0	0	0
<i>40-49.9</i>	0	0	0
<i>≥50</i>	0	0	0
<i>Total</i>	42	179	221

There was one duplicate test in the month of January, 221 unique children were tested.

2022 YTD = 221

2021 YTD = 321

Test Levels (ug/dL)	Percentage of venous draws
0	26%
0.1-3.4	10%
3.5-4.9	25%
5-9.9	60%
≥10	0%

Elevated tests by zip codes:

N/A	1 elevated
46601	2 elevated
46613	1 elevated
46614	2 elevated
46616	1 elevated
46628	2 elevated
46544	2 elevated

Finance

Amy Ruppe, Administrator

Duties

- Draft the budget for the upcoming fiscal year along with the Health Officer
- Prepare the quietus from the fee revenue taken in from the day before and take it to the Treasurer's office
 - During the pandemic, we began accepting payments for permits and vital records on-line
- Submit requisitions for requested orders and invoices received
- Monitor Kronos for all exempt staff, approve time off requests and submit payroll
- Print and review ledger information from the Auditor's Office for each fund held by the Department of Health for the month prior
- Prepare the Health Officer's Report for the month prior using information from the ledger printed from the Auditor's Office
- Attend County Council and County Commissioner meetings as needed
- Other duties as assigned by Bob and Mark



Department of Health Funds By Unit = \$7,939,792.30*

* = Does not include fund balances for the following funds: 1159 (\$1.9M), 4940 (\$400k), 9101 (\$28k) and 9111 (\$225k)

Department of Health Fund List

Fund 1159 – County Health – Balance as of 02/28/22 = \$1,913,777.60 ➔ 202 Budget = \$3,956,379 Annual (tax revenue and fee revenue)

Board of Health, Health Officer – Dr. Einterz, Deputy Health Officer – Dr. Fox and Administrator – Amy Ruppe

Main fund supported by tax revenue and fee revenue as well as COVID insurance reimbursement funds (financial compensation for the administrative costs for participating in the CDC and HRSA COVID-19 vaccination program).

Fund 2504 – MIH Initiatives – Balance as of 02/28/22 = \$9,149.21 No expiration (donations)

Director of HOPE – Robin Vida and MIH Coordinator – Sally Dixon

Funds raised through sponsorships of the Achieving Birth Equity events will provide education and awareness for maternal infant health professionals and future community engagement, awareness events, and outreach to mothers and families through Maternal Infant Health Initiatives at the SJCDoh.

Fund 4940 – County Wide Lead Initiative – Balance as of 01/01/22 = \$600,002.23 Annual (\$200,000 annually from Auditor, Commissioners and Council)

Deputy Health Officer – Dr. Fox and Director of HEED – Casey White

During our budget discussions in 2018 (preparing for FY 2019), the importance of lead was stressed, and the Auditor, Commissioners and Council created this fund and provided the funds for it.

Fund List (con't)

Fund 8129 – F.I.M.R. Program/Health Dept. – Balance as of 02/28/22 = \$6,320.58

Valid 10/1/19-9/30/20 (donations from Memorial and Trinity and reimbursement from IDoH)

Director of HOPE – Robin Vida and MIH Coordinator – Sally Dixon

The Title V Fetal Infant Mortality Review (FIMR) Grant is a two year grant that will provide funding to implement a county FIMR program. This is a new grant and a new program for the St. Joseph County Health Department, with nearly all of the grant earmarked to fund a 0.5 FTE FIMR Coordinator Position.

Fund 8131 – Health Immunization CoAg Grant – Balance as of 02/28/22 = (\$12,773.25) → 2021/2022 Grant Award = \$173,721

Valid 7/1/21-6/30/22 (reimbursement from IDoH)

Nursing (Clinic) – Neiko Rust

The Indiana Department of Health aims to increase vaccinations in each county, increase use in the state immunization registry, increase utilization of publicly funded adult vaccines, and reduce wastage of publicly funded vaccines.

Fund 8134 – Health PHEP – Balance as of 02/28/22 = (\$3,085.60)

Valid 7/1/21-6/30/22 (reimbursement from IDoH)

Public Health Coordinator – Paul Burrows

The PHEP Grant provides funds to enhance Department of Health preparedness to respond to public health and healthcare emergencies.

Fund List (con't)

Fund 8928 – Health COVID Vaccinations – Balance as of 02/28/22 = (\$39,086.47) → 2021/2022 Grant Award = \$554,202.43

Valid 1/1/21-6/30/22 (reimbursement from IDoH)

Health Officer – Dr. Einterz and Administrator – Amy Ruppe

The St. Joseph County Department of Health will assist the Indiana Department of Health regarding promotion of the COVID-19 vaccine and conduct direct outreach to minority and hard to reach populations.

Fund 8952 – Health CHWs for COVID – Balance as of 02/28/22 = (\$69,966.11) → 2021/2022 Grant Award = \$914,350

Valid 8/31/21-8/30/22 (reimbursement from CDC)

Director of HEED – Cassy White and Assistant Director of Health Equity – Taylor Martin

Train and deploy community health workers in St. Joseph County by building and strengthening community resilience to fight COVID-19 through addressing health disparities.

Fund 8954 – Health COVID Crisis CoAg – Balance as of 02/28/22 = \$137,500 → 2021/2022 Grant Award = \$550,000

Valid 7/1/21-7/30/22 (deliverable based from IDoH)

Deputy Health Officer – Dr. Fox and Health Officer – Dr. Einterz

Based on a jurisdiction population tier, the IDoH will provide funding to the LHDs to hire additional staff (minimum 1 – maximum 7) to support continued COVID-19 response efforts in K-12 schools within the jurisdiction. The additional team member(s) will serve as the School COVID-19 Liaison(s) and be identified as the subject matter expert related to COVID-19 Response in schools.

Fund List (con't)

Fund 8955 – Health UND COVID Reimbursement – Balance as of 02/28/22 = \$0 → 2021/2022 Grant Award = \$27,475.39
Valid 7/1/21-6/30/22

Administrator – Amy Ruppe

To provide food for workers at COVID clinics held at University of Notre Dame in 2021.

Fund 9101 – Health Local Health Services Grant – Balance as of 02/28/22 = \$65,175.64 → 2022 Amount = \$72,672
Valid 1/1/22-12/31/22 (funds based on SJC population)

Director of HOPE – Robin Vida and Director of HEED – Casey White

The Local Health Maintenance grant is a long-standing grant from the Indiana Department of Health which allows Local Health Departments to utilize the funds to work on any are in IDoH's long range plan. The St. Joseph County Health Department uses these funds to fund our Health Educator and Latino Outreach Coordinator/Medical Interpreter. Carry-forward pays for supplies, travel, educational materials and trainings for staff.

Fund 9111 – Health Trust Fund – Balance as of 02/28/22 = \$272,236.78 → 2022 Amount = \$93,657.01
Valid 1/1/22-12/31/22 (funds based on SJC population)

Health Officer – Dr. Einterz and Administrator – Amy Ruppe

The Indiana Local Health Department Trust Account was established within the Indiana Tobacco Master Settlement Agreement Fund for the purpose of providing funding for services provided by local Boards of Health in each county. In using money distributed by this fund, the local Board of Health shall give priority to: (1) programs that share common goals with the mission statement and long range state plan established by the state department of health; (2) preventive health measures; and (3) support for community health centers that treat low income persons and senior citizens. Grant is valid January 1st to December 31st.

Fund List (con't)

Fund 9134 – Cooking Health Program – Balance as of 02/28/22 = \$354.94

No expiration (donation)

Director of HOPE – Robin Vida

The Cooking Healthy Program is used to purchase food and cooking supplies for our Let's Cook! Healthy Eating program. It will be used for monthly live cooking demos and recording of basic cooking skill demos on YouTube.

Fund 9158 – Health Vector – Balance as of 02/28/22 = \$11,924.80 → 2020 Grant = \$25,000

No expiration (donation)

Assistant Director of Environmental Health – Brett Davis

The Department of Health has been awarded a grant for our vector program to address Eastern Equine Encephalitis (EEE) from a local philanthropic foundation which prefers to maintain anonymity.

Fund 9162 – Health National Birth Equity – Balance as of 02/28/22 = \$10,000 → 2020 Grant = \$31,000

No expiration (donations)

Director of HOPE – Robin Vida and MIH Coordinator – Sally Dixon

Bi-yearly the Community Foundation of SJC offers special project challenge grants. The special project challenge grant encourages projects that include community development, health & human services, parks, recreation, and entertainment, and youth & education.

Fund List (con't)

Fund 9164 – Health COVID Reimbursement – Balance as of 02/28/22 = \$735,010.46 → Reimbursement = \$766,048.54
Valid 12/14/20-12/31/21

Health Officer – Bob Einterz and Administrator – Amy Ruppe

To provide financial compensation for the administrative costs for participating in the CDC and HRSA COVID-19 vaccination program.

Fund 9166 – Beacon Safety PIN Grant – Balance as of 02/28/22 = (\$72.25) → 2021/2022 Grant = \$12,510

Valid 4/1/21-3/31/22 (reimbursement from Beacon)

Director of HOPE – Robin Vida and MIH Coordinator – Sally Dixon

This grant was submitted by Beacon Health System and includes a partnership with Saint Joseph Health System, Elkhart Department of Health, St. Joseph County Department of Health, and Franciscan Health to decrease infant mortality through public health initiatives, clinical care, and community outreach. SJCDH FIMR is part of this collaborative to develop a birth equity plan and work to address the system issues that delay entry to prenatal care including insurance coverage and the delay in entry to prenatal care for mothers who access the system through emergency departments and crisis pregnancy centers. (CPC) SJCDH FIMR will also lead outreach, awareness, and training for purpose of eliminating inequities in birth outcomes.

Fund List (con't)

Fund 9167 – Health Trailblazer Planning – Balance as of 02/28/22 = \$4,029.00 → 2021/2022 Grant = \$4,029

Valid 10/1/21-10/1/22 (upfront funds)

Director of HEED – Cassy White and ND Fellow – Frank Spesia

Funding opportunity through the Indiana CTSI Community Health Partnerships to elevate community-university partnerships to improve health, examine social determinants of health, or enhance health equity to result in future collaborative research proposals. The DoH is applying to strengthen their partnership with Notre Dame's Neuroscience Behavior Health program to preventing Adverse Childhood Experiences in St. Joseph County.

Fund 9168 – Safety PIN Grant – Balance as of 02/28/22 = (\$18,139.89) → 2021/2022 Grant = \$176,000

Valid 10/1/21-9/20/23 (reimbursement from IDoH)

Director of HOPE – Robin Vida and MIH Coordinator – Sally Dixon

To fund the St. Joseph County Department of Health Fetal Infant Mortality Review Program.

Fund 9169 – Health CHW Safety PIN – Balance as of 02/28/22 = \$0 → 2022/2023 Grant = \$275,753.20

Valid 1/1/22-12/31/23 (reimbursement from IDoH)

Director of HEED – Cassy White and MIH Coordinator – Sally Dixon

Funds from IDoH's Safety PIN (Protecting Indiana's Newborns) grant program to implement programs focused on reducing infant mortality.

Fund List (con't)

Fund 8930 – Health TB Elimination – Balance as of 02/28/22 = \$0 → 2021/2022 Grant Award = \$46,779

Valid 10/1/21-9/30/22 (reimbursement from IDoH)

Health Officer – Dr. Einterz and Administrator – Amy Ruppe

To provide directly observed therapy (DOT) services and directly observed preventive therapy (DOPT) for high-risk contacts, augmenting the TB services available in St. Joseph County.

Fund 9170 – Health NACCHO SPACECAT – Balance as of 02/28/22 = \$0 → 2022 Grant = \$19,391

Valid 3/1/22-08/31/22 (deliverable based from NACCHO)

Director of HEED – Cassy White

Funding opportunity through the National Association of County & City Health Officials (NACCHO) to provide one-on-one technical assistance (TA) to help local health departments translate their Suicide, Overdose, and Adverse Childhood Experiences (ACEs)

Prevention Capacity Assessment Tool (SPACECAT) results into actionable guidance to begin improving internal capacity to address the intersection of suicide, overdose, and ACEs.

Annual Budget Process

- For the proposed 2023 Budget, I will prepare a schedule to allow for enough discussion between Administration, the Finance Committee and the Board of Health before the proposed budget is due (usually mid-June)
- Bob and I will meet a handful of times for discussion and to draft a proposed budget to submit to the Finance Committee
- The Finance Committee will meet to discuss the draft proposed budget submitted by Bob and Amy
- The Committee will review the draft and can add, remove and/or suggest any changes

Annual Budget Process (cont.)

- If the Finance Committee requested changes to the draft budget, Bob and Amy will meet to discuss and update the draft budget as needed
- Bob and Amy will meet again with the Finance Committee for approval of the revised proposed budget
- Once the Finance Committee approves of the revisions, the budget will be added to the agenda and presented to the full Board of Health who will review and can add, remove and/or suggest any changes
- Upon approval from the Board of Health, Amy will enter the information into the Financial System along with other required documents (Highlights Memo, Estimated Revenue, etc.)

Annual Budget Process (cont.)

- Bob and Amy will meet with the County Council, County Commissioners and County Auditor's Office to present and review the proposed budget (usually late July)
- If any additions, eliminations and/or suggestions are made by the review committee, Amy will update the proposed budget and re-submit to the County Council, County Commissioners and County Auditor's Office