



# St. Joseph County Department of Health

*"To promote health and wellness with compassion and integrity through partnerships, education, protection, and advocacy for all who reside in and visit St. Joseph County."*

**ST. JOSEPH COUNTY**  
DEPARTMENT OF HEALTH  
*Prevent. Promote. Protect.*

## Application for Open Burning Permit

### Procedure

1. Complete this form and sign it at the bottom.
2. Obtain Fire Department approval.
3. Bring or send this application for open burning to the Department of Health.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: Indiana Zip: \_\_\_\_\_

Address of burn site: \_\_\_\_\_ City: \_\_\_\_\_ State: Indiana Zip: \_\_\_\_\_

What do you want to burn? \_\_\_\_\_

Business or activity: \_\_\_\_\_


For which **two-week** period do you want this permit? \_\_\_\_\_

Describe your burning procedure: \_\_\_\_\_

Fire control measures to be used: \_\_\_\_\_

Sketch the burn site:

North



### Fire Department Recommendation

Name of Department: \_\_\_\_\_

Email: \_\_\_\_\_

Approval signature of Fire Department

\_\_\_\_\_

Denial signature of Fire Department

\_\_\_\_\_

### Conditions for burning:

1. Immediately advise the Fire Department on the day burning is to begin to avoid false alarms.
2. Weather at least partially clear, low wind, and in the approved direction.
3. Material must be dried internally, as well as from outside moisture.
4. Burn between 9:00 A.M. and 4:00 P.M. Use smaller piles to burn out quickly.  
NOTE: In future operations, plan to bury, compost, chip, and/or haul away as much material as possible to avoid burning.
5. The source of the material must be from the premises. Agricultural materials must be natural, not man-made or fabricated materials, and do not include home grounds or lot clean-up.
6. Light with natural kindling materials; do not use fuel oils, rubber tires, etc., to light or support fire.
7. Residential burning where the residence contains four (4) or fewer units: burning shall be in a non-combustible container sufficiently vented to induce adequate primary combustion air with enclosed sides, a bottom, and a mesh covering with openings no larger than one-fourth (1/4) square inch. Burning is prohibited in apartment complexes and mobile home parks.

**I certify that I understand the above conditions.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only!**

Investigating Environmental Health Specialist: \_\_\_\_\_ Date: \_\_\_\_\_

Permit approved: \_\_\_\_\_ Permit denied: \_\_\_\_\_