

**Meeting of the Board of Health
St. Joseph County Department of Health
4th Floor Council Chambers
August 21, 2024
4:30 p.m.**

Join Zoom Meeting

<https://us06web.zoom.us/j/87145703217?pwd=9Jak81asMAJd4AnJTKLv3aJ5BtH2FB.1>

Dial In - +1 312 626 6799 US | Meeting ID: 871 4570 3217 | Passcode: 625449

I. CALL TO ORDER & ROLL CALL

II. ADOPTION OF THE AGENDA

A. It is recommended the Board of Health members adopt the agenda for August 21, 2024.

III. APPROVAL OF MINUTES

A. It is recommended the Board of Health members approve the minutes of the regular meeting of July 17, 2024.

IV. BOARD PRESIDENT ANNOUNCEMENTS:

A. Welcome Michael Harding to the St. Joseph County Board of Health.

V. HEALTH OFFICER PRESENTATION and REPORT:

24-32 Discussion and Vote - Health Officer's Report

Community Access, Resources, and Education (C.A.R.E.) – Spotlight Communications
Community Partnerships and Development
Environmental Health
Finance
Food Services
Nursing
Vital Records
Lead Report
Health First Indiana (HFI)

VI. NEW BUSINESS:

24-33 Discussion and Vote – Appointment of Michael A. Harding to a Board of Health Committee.

24-34 Discussion and Vote – Apply and Receive - Memorandum of Understanding between REAL Services, Inc. and St. Joseph County Department of Health

24-35 Discussion and Vote – Receive – Donation of \$50,000 from the Barb and John Phair Foundation to the School Health Community Partnership Program.

VII. GRANT REQUESTS: None

VIII. OLD BUSINESS: None

IX. PUBLIC COMMENT: (3 Minute Limit)

The following statement provides guidance for the public comment portion of the meeting, as well as the expected decorum for all conversations during the meeting.

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda.

Individuals may only speak once during this section of the agenda.

Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

Public comment may be given in person. Input from the public can also be sent to the Board by mail or email via the St. Joseph County Department of Health.

X. TIME AND PLACE OF NEXT REGULAR MEETING:

September 18, 2024 – 4:30 p.m. 4th Floor Council Chambers.

XI. ADJOURNMENT



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

Health Officer's Report of Unit Activities

July 2024

COMMUNITY ACCESS, RESOURCES AND EDUCATION (CARE)

Our team completed 149 social needs assessments. The most requested social needs in July were food and transportation.

Our CHWs participated in 73 outreach events and tested 35 children for lead.

COMMUNICATIONS AND EVENTS

	Total Number of Releases by DoH	Media Stories Featuring DoH
Media Engagement	1 Unique 2 Public Notice 0 Media Roundtable 0 Press Conference	SB Tribune = 1 WSBT = 3 WNDU = 1 ABC57 = 1 WVPE= 2

	Total Number of Posts	Total Reach* (unique people who've seen our posts)	Total Post Engagement +Content Interactions
Social Media	29	5,849	245

COMMUNITY PARTNERSHIPS AND DEVELOPMENT

KPI Progress:

Collective Progress of KPI 1: 48.38%

Collective Progress of KPI 2: 98.81%

Collective Progress of KPI 3: 150.00%

Collective Progress of KPI 4: 41.03%

Collective Progress of KPI 5: 132.50%

Collective Progress of KPI 6: 92.30%

Collective Progress of KPI 7: 106.70%

Collective KPI Progress amongst all Organizations and all KPIs: 82.44%

As you can see, we saw significant increases in KPI progress during our Quarter 2 submissions with some organizations meeting or exceeding their KPIs. Collectively, we can see that 82.44% of KPIs are completed in Quarter 2 compared to the 19.3% that we had completed in Quarter 1.

Outside of KPI progress, financial reporting was completed for June. We also made some difficult decisions not to continue with some of our community partners. The Community Info Session scheduled August 12, 2024 was also worked on throughout the month.

ENVIRONMENTAL HEALTH

	Jul-24	YTD 2024	YTD 2023
SEPTIC PROGRAM			
RESIDENTIAL NEW CONSTRUCTION			
A. Inspections	13	75	113
B. Consultations	1	4	8
RESIDENTIAL REPLACEMENT			
A. Inspections	85	423	399
B. Consultations	1	7	8
COMMERCIAL			
A. Inspections	2	16	20
B. Consultations	0	0	1
C. Cluster System Inspections	0	2	0
Abandonments w/o Replacement	4	16	23
Permit Applications Received	66	315	306
Permits Issued	56	297	241
Public Information Events	0	0	1
SUBDIVISION PROGRAM			
A. Health Officer Reports	10	32	24
B. Subdivision Reviews	10	39	38
C. Rezoning and Replat Reviews	1	4	1
WELLHEAD PROGRAM			
A. Inspections Performed	13	76	61
WELL DRILLING PROGRAM			
RESIDENTIAL			
A. Inspections	15	96	104
B. Well Abandonments	16	111	128
COMMERCIAL			
A. Inspections	2	2	2
B. Well Abandonment Inspections	1	1	3
NEW CONSTRUCTION			
A. Permit Applications Received	6	48	52
B. Permits Issued	6	37	43
REPLACEMENT			
A. Permit Applications Received	21	126	128
B. Permits Issued	21	124	122
Total Permits Applications Received	44	236	237
Total Permits Issued	46	225	217

	Jul-24	YTD 2024	YTD 2023
Use of Existing Well	1	7	6
Public Information Events	1	4	1
SOURCE WATER PROGRAM			
A. Phase I Inquiries	12	114	102
B. Spill Responses	2	3	2
C. Meth Lab Occurrence Response	1	1	0
D. Well/ground water Sampling	149	172	137
E. Microbe Treatments/Pumping Inspections	2	11	9
F. Illicit Discharge	0	6	**
G. Other	5	7	**
SURFACE WATER PROGRAM			
A. Surface Water Sampling	0	0	0
LEAD PROGRAM			
A. Lead Risk Assessments	13	76	63
a. EBLL Assessments	6	29	35
b. Parent Request Assessments	7	47	28
B. Clearances	8	57	38
C. Children Tested for Lead Levels*	0	2045	1948
CAFO PROGRAM			
A. Inspections	0	0	0
AIR QUALITY PROGRAM			
A. Burn Permits	5	36	31
B. Indoor Air Quality Investigation	0	0	0
C. Mold Investigations	0	1	2
VECTOR PROGRAM			
A. Inspections performed	127	315	28
B. Sites Treated	42	128	2
C. Traps Collected	78	104	92
D. ISDH Submissions	131	131	145*
E. Public Information Events	0	4	7
HEALTHY HOMES PROGRAM (Inside)			
A. Initial Complaints	11	81	115
a. No Water	2	20	24
b. Garbage/Food Waste	1	28	38
c. Feces	3	15	31
d. Rodents/Cockroaches	5	18	22
B. Follow-Up Complaints	17	76	130
a. No Water	4	43	67
b. Garbage/Food Waste	4	17	36
c. Feces	5	8	14

	Jul-24	YTD 2024	YTD 2023
d. Rodents/Cockroaches	4	8	13
C. Dwellings Unfit	0	16	21
MASSAGE			
A. Establishment Inspections	5	77	74
B. Complaints	4	6	**
TATTOO/BODY PIERCING PROGRAM			
A. Inspections Performed	3	11	15
B. Complaints	0	1	**
COMPLAINTS/INVESTIGATIONS			
A. Garbage/Food Waste	8	60	76
B. Sewage	9	52	66
C. Water (ditches, lakes, ponds, & swells)	0	0	6
D. Motels/Hotels	0	2	3
E. Burning	5	11	8
F. Open Dumping	0	1	5
G. Followup Inspections	12	69	56
H. Eyelash Extensions	0	0	**
I. Other	3	74	48
ABATEMENT CORRESPONDENCE			
A. Abatement Correspondence Letters Mailed	14	183	215
B. Immediate Threat to Public Health Letters Mailed	0	4	5
C. Order to Vacate/Condemn Letters Mailed	5	27	27
D. Impending Legal Action Letters Mailed	3	27	23
SUBSURFACE INVESTIGATIONS			
A. Internal	2	14	0
B. External	0	1	0
*DUE TO TIME LAG OF State Database System			
Lead testing numbers are one (1) month behind.			
No data for these fields**			

County Health Department

LEAD: Dr. Migliore - SUPPORT: Mike Wruble and Amy Ruppe

Valid: 01/01/2024-12/31/2024		Budget	May	June	July	TOTALS	
REVENUE							
Beginning Balance		\$4,288,237.52				\$4,288,237.52	
Property, FIT, Excise, Vehicle Excise Tax		\$2,089,100.00	\$0.00	\$1,370,035.13	\$0.00	\$1,370,035.13	
Federal Reimbursements			\$127,111.87	\$8,462.77	\$8,462.77	\$356,997.37	
Miscellaneous Revenue			\$0.00	\$28.00	\$0.00	\$581.77	
TOTAL Tax, Fed Reimb and Misc Revenue		\$127,111.87	\$1,378,525.90	\$8,462.77	\$6,015,851.79		
Environmental Health		\$66,991.36	\$58,360.00	\$47,697.50	\$429,444.17		
Food Services		\$12,655.00	\$15,590.00	\$9,468.75	\$392,465.25		
Immunization Clinic (South Bend)		\$20,940.14	\$9,545.18	\$9,740.04	\$90,006.92		
Vital Records (South Bend)		\$43,892.00	\$41,796.00	\$48,527.00	\$306,230.65		
Immunization Clinic (Mishawaka)		\$6,041.00	\$9,035.00	\$6,327.00	\$41,265.00		
Vital Records (Mishawaka)		\$3,263.00	\$2,377.00	\$3,060.00	\$20,934.00		
Fees (Charge 2, Coroner Fee)		(\$7,205.00)	(\$4,650.00)	(\$7,390.00)	(\$46,320.50)		
Total Fee Revenue		\$146,577.50	\$132,053.18	\$117,430.29	\$1,234,025.49		
TOTAL REVENUE		\$273,689.37	\$1,510,579.08	\$125,893.06	\$7,249,877.28		
EXPENDITURES							
10000 Series		Budget	May	June	July	Expenditures	Unexpended
11030	Administrator	\$26,166.15	\$0.00	\$0.00	\$0.00	\$26,166.15	(\$0.00)
11046	Director of Operations	\$73,000.00	\$4,211.54	\$5,615.38	\$5,615.38	\$15,442.30	\$57,557.70
11055	County Health Officer	\$250,000.00	\$19,230.76	\$18,269.22	\$37,115.37	\$161,153.77	\$88,846.23
11077	Admin. Assistant (3)	\$129,000.00	\$9,923.10	\$9,923.10	\$9,923.10	\$73,805.84	\$55,194.16
11143	Registrars (3)	\$113,673.00	\$10,060.58	\$8,744.10	\$8,311.80	\$62,005.49	\$51,667.51
11144	Nursing Registrars (2)	\$75,782.00	\$5,732.24	\$5,537.93	\$5,829.40	\$43,322.15	\$32,459.85
11145	Staff Assistants (2)	\$75,782.00	\$5,829.40	\$5,829.40	\$5,829.40	\$43,720.50	\$32,061.50
11151	Director of Vital Records	\$66,717.00	\$5,132.08	\$5,132.08	\$5,132.08	\$38,490.60	\$28,226.40
11154	Asst. Director Vital Records	\$57,750.00	\$4,442.30	\$4,442.30	\$4,442.30	\$33,317.25	\$24,432.75
11155	Nurses/Other Medical (7)	\$396,055.00	\$32,231.36	\$29,224.80	\$30,465.80	\$221,364.51	\$174,690.49
11161	Director of Env Health	\$66,717.00	\$5,132.08	\$5,132.08	\$5,132.08	\$38,490.60	\$28,226.40
11162	Asst. Dir Environmental Health	\$60,900.00	\$0.00	\$2,342.31	\$4,684.62	\$28,107.72	\$32,792.28
11163	Director of Food Services	\$66,717.00	\$5,132.08	\$5,132.08	\$5,132.08	\$38,490.60	\$28,226.40
11165	Asst Dir Food Services	\$60,900.00	\$4,684.62	\$4,684.62	\$4,684.62	\$35,134.65	\$25,765.35
11170	Director of CARE	\$66,717.00	\$5,132.08	\$5,132.08	\$5,132.08	\$38,490.60	\$28,226.40
11172	Environmental Health Specialist (10)	\$534,370.60	\$36,288.00	\$32,332.16	\$27,020.00	\$263,535.16	\$270,835.44
11174	Food Service Specialist (5)	\$273,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$157,500.00	\$115,500.00
11183	Communications and Events Specialist	\$60,900.00	\$4,684.62	\$4,450.39	\$4,684.62	\$19,675.40	\$41,224.60
11195	Public Health Coordinator	\$52,500.00	\$0.00	\$2,826.92	\$4,038.46	\$19,990.37	\$32,509.63
11196	Health Promotion Specialist	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11197	Director of HOPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11305	Deputy County Attorney	\$16,869.00	\$1,297.62	\$1,297.62	\$1,297.62	\$9,114.23	\$7,754.77
11650	Executive Secretary	\$48,000.00	\$3,692.30	\$3,692.30	\$3,692.30	\$27,692.25	\$20,307.75
11701	Director of Nursing	\$86,772.00	\$6,674.76	\$6,674.76	\$6,674.76	\$50,060.70	\$36,711.30
11950	Part Time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11988	Director of Finance	\$58,463.25	\$5,615.38	\$5,615.38	\$5,615.38	\$16,846.14	\$41,617.11
12010	Data Analyst	\$60,900.00	\$4,684.62	\$4,684.62	\$4,684.62	\$35,134.65	\$25,765.35
14800	FICA Taxes @ 7.65%	\$212,491.00	\$2,795.84	\$26,420.30	\$15,899.06	\$110,105.10	\$102,385.90
14810	PERF @ 11.2%	\$309,208.00	\$21,492.73	\$20,885.53	\$19,554.36	\$156,382.81	\$152,825.19
14840	Health Insurance	\$841,800.00	\$202,825.00	\$0.00	\$0.00	\$436,150.00	\$405,650.00
	Total 10000 Series	\$4,141,150.00	\$427,925.09	\$245,021.46	\$251,591.29	\$2,199,689.54	\$1,941,460.46
Acct	20000 Series	Budget	May	June	July	Expenditures	Unexpended
21030	Office Supplies	\$22,742.00	\$1,374.50	\$4,057.57	\$1,710.57	\$10,701.89	\$12,040.11
22120	Garage & Motor Supplies	\$11,980.00	\$1,694.05	\$0.00	\$24.26	\$3,445.47	\$8,534.53
22148	Field Supplies	\$4,000.00	\$0.00	\$63.88	\$50.48	\$1,275.70	\$2,724.30
22328	Equipment Repairs	\$2,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,250.00
22406	Immunization Supplies	\$200,000.00	\$10,447.62	\$10,516.36	\$20,118.15	\$67,290.97	\$132,709.03
	Total 20000 Series	\$240,972.00	\$13,516.17	\$14,637.81	\$21,903.46	\$82,714.03	\$158,257.97
Acct	30000 Series	Budget	May	June	July	Expenditures	Unexpended
31010	Legal Services	\$75,000.00	\$5,250.00	\$8,340.75	\$4,825.23	\$30,273.28	\$44,726.72
31070	Other Contractual Services	\$10,000.00	\$0.00	\$0.00	\$8,400.00	\$0.00	\$1,600.00
31150	Medical Services	\$3,000.00	\$0.00	\$0.00	\$438.90	\$628.36	\$2,371.64
32020	Travel/Mileage	\$13,941.00	\$558.73	\$427.05	\$385.56	\$2,347.01	\$11,593.99
32203	Cell Phones	\$20,025.00	\$3,131.80	\$0.00	\$1,642.30	\$9,841.45	\$10,183.55
32350	Postage	\$250.00	\$0.00	\$0.00	\$0.00	\$38.27	\$21.73
32550	Miscellaneous Costs	\$5,000.00	\$0.00	\$0.00	\$0.00	\$941.38	\$4,058.62
33128	Environmental Health	\$3,500.00	\$50.00	\$44.50	\$1,595.50	\$1,910.09	\$1,589.91
33368	Public Info & Educ	\$5,000.00	\$168.00	\$277.79	\$0.00	\$445.79	\$4,554.21
33938	Vector	\$48,872.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,872.00
34030	Liability Insurance Coverage	\$663,390.00	\$0.00	\$165,847.50	\$0.00	\$331,695.00	\$331,695.00
36500	Service Contract	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,000.00
38012	Interest on Debt	\$7,821.00	\$601.59	\$601.59	\$601.59	\$4,211.13	\$3,609.87
38013	Principle on Debt	\$45,797.00	\$3,561.57	\$3,561.57	\$3,561.57	\$24,684.44	\$21,112.56
39010	Dues & Subscriptions	\$3,000.00	\$0.00	\$1,475.00	\$0.00	\$1,745.00	\$1,255.00
39600	Refunds, Awards & Indemnities	\$1,128.00	\$640.00	\$0.00	\$15.00	\$1,143.00	(\$15.00)
39750	Information Technology	\$5,000.00	\$0.00	\$3,127.07	\$590.54	\$4,235.39	\$764.61
	Total 30000 Series	\$927,724.00	\$13,961.69	\$183,702.82	\$22,056.19	\$422,539.59	\$505,184.41
	Total Budget	\$5,309,846.00					
	TOTAL EXPENDITURES		\$455,402.95	\$443,362.09	\$295,550.94	\$2,704,943.16	
	Total Unexpended						\$2,604,902.84
	Net (Monthly)		(\$181,713.58)	\$1,067,216.99	(\$169,657.88)		
	FUND BALANCE		\$3,647,375.01	\$4,714,592.00	\$4,544,934.12		

Local Public Health Services

LEAD: Dr. Migliore - SUPPORT: Mike Wruble and Amy Ruppe

Valid: 01/01/2024-12/31/2024		Budget	May	June	July	TOTALS	
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$3,293,255.46	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$3,293,255.46	
	EXPENDITURES						
Acct	10000 Series	Budget	May	June	July	Expenditures	Unexpended
11155	Nurses/Other Medical	\$63,482.00	\$0.00	\$2,441.62	\$4,883.24	\$7,324.86	\$56,157.14
11167	Community Health Workers	\$258,661.00	\$0.00	\$0.00	\$0.00	\$0.00	\$258,661.00
11172	Environmental Health Specialist	\$27,300.00	\$0.00	\$0.00	\$6,300.00	\$6,300.00	\$21,000.00
11174	Food Service Specialist	\$54,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,600.00
11176	Assistant Director of CARE	\$60,900.00	\$4,684.62	\$4,684.62	\$4,684.62	\$33,729.29	\$27,170.71
11181	Lead Program Coordinator	\$4,200.00	\$323.08	\$323.08	\$323.08	\$1,615.40	\$2,584.60
11182	Director of Community Partnerships & Development	\$48,754.72	\$5,132.08	\$5,132.08	\$5,132.08	\$20,528.32	\$28,226.40
11196	Health Promotion Specialist	\$105,000.00	\$4,038.46	\$4,038.46	\$4,038.46	\$37,644.78	\$67,355.22
11197	Director of HOPE	\$17,962.28	\$0.00	\$0.00	\$0.00	\$24,753.74	(\$6,791.46)
11199	Perinatal Lead Coordinator	\$28,350.00	\$0.00	\$0.00	\$6,542.31	\$6,542.31	\$21,807.69
14800	FICA Taxes @ 7.65%	\$51,195.67	\$201.37	\$2,107.61	\$2,373.77	\$10,403.92	\$40,791.75
14810	PERF @ 11.2%	\$74,953.33	\$1,587.96	\$1,861.42	\$3,573.23	\$15,505.12	\$59,448.21
14840	Health Insurance	\$250,100.00	\$0.00	\$12,200.00	\$2,320.38	\$17,570.38	\$232,529.62
	Total 10000 Series	\$1,045,459.00	\$15,967.57	\$32,788.89	\$40,171.17	\$181,918.12	\$863,540.88
	Acct 20000 Series	Budget	May	June	July	Expenditures	Unexpended
21030	Office Supplies	\$31,000.00	\$591.98	\$357.93	\$136.47	\$1,125.38	\$29,874.62
22148	Field Supplies	\$8,039.00	\$0.00	\$0.00	\$6,287.82	\$6,287.82	\$1,751.18
	Total 20000 Series	\$39,039.00	\$591.98	\$357.93	\$6,424.29	\$7,413.20	\$31,625.80
Acct	30000 Series	Budget	May	June	July	Expenditures	Unexpended
31015	Consultant Services	\$22,154.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,154.00
31059	Lead Program	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00
31070	Other Contractual Services	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
3220	Travel/Mileage	\$6,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,900.00
32050	Conferences & Trainings	\$14,000.00	\$4,550.00	\$0.00	\$837.78	\$5,496.41	\$8,503.59
32203	Cell Phones	\$14,950.00	\$447.40	\$0.00	\$788.32	\$1,911.78	\$13,038.22
32350	Postage	\$4,504.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,504.00
32550	Miscellaneous Costs	\$35,000.00	\$298.28	\$0.00	\$0.00	\$298.28	\$34,701.72
32705	Other Services	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
33020	Advertising	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00
33034	Grant	\$973,755.46	\$0.00	\$160,833.91	\$73,306.39	\$234,140.30	\$739,615.16
33128	Environmental Health	\$10,000.00	\$0.00	\$0.00	\$225.00	\$225.00	\$9,775.00
33368	Public Info & Ed	\$32,500.00	\$0.00	\$0.00	\$751.37	\$790.37	\$31,709.63
33648	Rebinding Records	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00
34030	Liability Insurance Coverage	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
36015	Contractual Services	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00
39262	Chronic Disease Prevention	\$196,938.00	\$0.00	\$0.00	\$0.00	\$0.00	\$196,938.00
39263	Injury Prevention	\$96,939.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96,939.00
39264	Maternal and Child Health	\$196,938.00	\$0.00	\$0.00	\$0.00	\$0.00	\$196,938.00
39268	Immunization	\$66,939.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,939.00
39750	Information Technology	\$6,000.00	\$0.00	\$0.00	\$1,700.00	\$1,700.00	\$4,300.00
	Total 30000 Series	\$2,189,017.46	\$5,295.68	\$160,833.91	\$77,608.86	\$244,562.14	\$1,944,455.32
Acct	40000 Series	Budget	May	June	July	Expenditures	Unexpended
44010	Equipment	\$19,740.00	\$0.00	\$7,240.00	\$0.00	\$7,588.00	\$12,152.00
	Total 40000 Series	\$19,740.00	\$0.00	\$7,240.00	\$0.00	\$7,588.00	\$12,152.00
	Total Budget	\$3,293,255.46					
	TOTAL EXPENDITURES		\$21,855.23	\$201,220.73	\$124,204.32	\$441,481.46	\$2,851,774.00
	Total Unexpended						
	Net (Monthly)		(\$21,855.23)	(\$201,220.73)	(\$124,204.32)		
	FUND BALANCE		\$3,177,199.05	\$2,975,978.32	\$2,851,774.00		

MIH Initiatives

LEAD: Renata Williams - SUPPORT: Alissa Balke

No Expiration		Budget	May	June	July	TOTALS	Unexpended	
Acct	REVENUE							
00000	Beginning Balance	\$7,871.60				\$7,871.60		
06400	Donations					\$0.00		
	TOTAL REVENUE	\$7,871.60	\$0.00	\$0.00	\$0.00	\$7,871.60		
	EXPENDITURES							
Acct	30000 Series					Expenditures	Unexpended	
33368	Public Info & Educ	\$7,871.60	\$0.00	\$0.00	\$0.00	\$0.00	\$7,871.60	
	Total 30000 Series	\$7,871.60	\$0.00	\$0.00	\$0.00	\$0.00	\$7,871.60	
	Total Budget	\$7,871.60						
	Total Expenditures		\$0.00	\$0.00	\$0.00	\$0.00		
	Total Unexpended						\$7,871.60	
	Net (Monthly)		\$0.00	\$0.00	\$0.00			
	FUND BALANCE		\$7,871.60	\$7,871.60	\$7,871.60			

County-Wide Lead Initiative

LEAD: Renata Williams - SUPPORT: Alissa Balke

Valid: 01/01/2024-12/31/2024		Budget	May	June	July	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$386,998.75				\$386,998.75	
02708	Federal Grants/Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$386,998.75	\$0.00	\$0.00	\$0.00	\$386,998.75	
	EXPENDITURES						
Acct	10000 Series						
11167	Community Health Worker	\$160,124.00	\$21,640.64	\$12,317.20	\$12,317.20	\$81,152.40	\$78,971.60
14800	FICA Taxes	\$12,250.00	\$1,272.55	\$1,293.45	\$916.40	\$6,150.51	\$6,099.49
14810	PERF	\$17,934.00	\$2,423.75	\$1,379.52	\$1,379.52	\$9,089.06	\$8,844.94
14840	Health Insurance	\$73,200.00	\$0.00	\$16,775.00	\$0.00	\$30,500.00	\$42,700.00
	Total 10000 Series	\$263,508.00	\$25,336.94	\$31,765.17	\$14,613.12	\$126,891.97	\$136,616.03
Acct	20000 Series						
21030	Office Supplies	\$3,000.00	\$78.00	\$0.00	\$0.00	\$227.91	\$2,772.09
22148	Field Supplies	\$62,840.75	\$0.00	\$546.92	\$688.44	\$27,209.60	\$35,631.15
	Total 20000 Series	\$65,840.75	\$78.00	\$546.92	\$688.44	\$27,437.51	\$38,403.24
Acct	30000 Series						
32020	Travel/Mileage	\$4,500.00	\$264.15	\$481.50	\$344.25	\$1,746.45	\$2,753.55
32050	Conferences & Training	\$2,000.00	\$1,476.80	\$15.70	\$0.00	\$1,492.50	\$507.50
32203	Cell Phones	\$4,500.00	\$536.88	\$0.00	\$537.00	\$1,894.80	\$2,605.20
32350	Postage	\$4,560.56	\$151.87	\$0.00	\$0.00	\$1,064.81	\$3,495.75
33368	Public Information & Education	\$37,150.00	\$1,207.12	\$248.00	\$1,134.06	\$6,371.58	\$30,778.42
39750	Information Tech	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	Total 30000 Series	\$57,710.56	\$3,636.82	\$745.20	\$2,015.31	\$12,570.14	\$45,140.42
	Total Budget	\$387,059.31					
	Total Expenditures		\$29,051.76	\$33,057.29	\$17,316.87	\$166,899.62	
	Total Unexpended						\$220,159.69
	Net (Monthly)		(\$29,051.76)	(\$33,057.29)	(\$17,316.87)		
	FUND BALANCE		\$270,473.29	\$237,416.00	\$220,099.13		

Health Immunization CoAg

LEAD: Jodie Pairitz

Valid: 07/01/2023-06/30/2024		Budget	May	June	July	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$62,224.56)				(\$62,224.56)	
02708	Federal/Grants Reimbursements		\$32,646.22	\$58,833.03	\$103,461.24	\$316,473.27	
05603	Return of 2 Year Warrant Funds		\$0.00	\$0.00	\$0.00	\$1,018.88	
	TOTAL REVENUE	(\$62,224.56)	\$32,646.22	\$58,833.03	\$103,461.24	\$255,267.59	
	EXPENDITURES						
	Acct 10000 Series						
11077	Admin Assistant	\$17,000.00	\$3,307.70	\$3,307.70	\$3,307.70	\$18,517.69	(\$1,517.69)
11155	Nurses/Other Medical	\$25,000.00	\$4,883.24	\$2,441.62	\$0.00	\$19,834.10	\$5,165.90
11781	Imm Outreach Coordinator	\$26,250.04	\$3,432.69	\$2,826.92	\$2,826.92	\$21,201.91	\$5,048.13
11193	Part Time	\$134,000.00	\$19,158.26	\$15,513.38	\$16,157.64	\$128,991.86	\$5,008.14
14800	FICA Taxes	\$15,450.00	\$439.81	\$3,696.31	\$1,682.97	\$14,246.77	\$1,203.23
14810	PERF	\$7,563.00	\$1,301.84	\$960.53	\$687.07	\$6,669.96	\$893.04
14840	Health Insurance	\$21,350.00	\$0.00	\$12,200.00	\$0.00	\$16,775.00	\$4,575.00
	Total 10000 Series	\$246,613.04	\$32,523.54	\$40,946.46	\$24,662.30	\$226,237.29	\$20,375.75
	Acct 20000 Series						
21030	Office Supplies	\$34,764.29	\$22,577.03	\$755.76	\$48.10	\$29,138.75	\$5,625.54
22406	Immunization Supplies	\$13,125.32	\$377.96	\$69.59	\$466.89	\$4,116.22	\$9,009.10
	Total 20000 Series	\$47,889.61	\$22,954.99	\$825.35	\$514.99	\$33,254.97	\$14,634.64
	Acct 30000 Series						
32020	Travel /Mileage	\$504.18	\$0.00	\$388.38	\$0.00	\$388.38	\$115.80
32203	Cell Phones	\$3,493.04	\$599.36	\$0.00	\$599.48	\$2,102.24	\$1,390.80
33368	Public Info & Educ	\$14,788.70	\$1,587.16	\$891.21	\$0.00	\$3,431.77	\$11,356.93
36015	Contractual Services	\$14,108.44	\$519.98	\$614.87	\$537.10	\$3,826.40	\$10,282.04
	Total 30000 Series	\$32,894.36	\$2,706.50	\$1,894.46	\$1,136.58	\$9,748.79	\$23,145.57
	Acct 40000 Series						
44010	Equipment	\$8,743.91	\$773.49	\$1,171.71	\$0.00	\$7,892.98	\$850.93
	Total 40000 Series	\$8,743.91	\$773.49	\$1,171.71	\$0.00	\$7,892.98	\$850.93
	Total Budget	\$336,140.92					
	Total Expenditures		\$58,958.52	\$44,837.98	\$26,313.87	\$277,134.03	
	Total Unexpended						\$59,006.89
	Net (Monthly)		(\$26,312.30)	\$13,995.05	\$77,147.37		
	FUND BALANCE		(\$113,008.86)	(\$99,013.81)	(\$21,866.44)		

Health PHEP

LEAD: Cameron Harris

Valid: 07/01/2023-06/30/2024		Budget	May	June	July	Total	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$609.23)				(\$609.23)	
02708	Federal/Grants Reimbursements		\$556.77	\$2,176.65	\$0.00	\$5,219.90	
	TOTAL REVENUE	(\$609.23)	\$556.77	\$2,176.65	\$0.00	\$4,610.67	
	EXPENDITURES						
	Acct 30000 Series						
32550	Miscellaneous Costs	\$19,808.62	\$2,176.65	\$15,195.16	\$0.00	\$19,805.83	\$2.79
	Total 30000 Series	\$19,808.62	\$2,176.65	\$15,195.16	\$0.00	\$19,805.83	\$2.79
	Total Budget	\$19,808.62					
	Total Expenditures		\$2,176.65	\$15,195.16	\$0.00	\$19,805.83	
	Total Unexpended						\$2.79
	Net (Monthly)		(\$1,619.88)	(\$13,018.51)	\$0.00		
	FUND BALANCE		(\$2,176.65)	(\$15,195.16)	(\$15,195.16)		

Health Issues & Challenges Lead

LEAD: Renata Williams

Health CHWs for COVID

LEAD: Renata Williams - SUPPORT: Alissa Balke

Valid: 08/31/2021-08/30/2024		Budget	May	June	July	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$47,723.92)				(\$47,723.92)	
02708	Federal/Grants Reimbursements		\$0.00	\$393,455.50	\$39,425.86	\$480,605.28	
	TOTAL REVENUE	(\$47,723.92)	\$0.00	\$393,455.50	\$39,425.86	\$432,881.36	
EXPENDITURES							
Acct	10000 Series						
11030	Administrator	\$5,081.76	\$564.64	\$564.64	\$564.64	\$4,234.80	\$846.96
11055	Health Officer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11077	Admin. Assistant	\$22,280.22	\$2,475.58	\$2,475.58	\$2,475.58	\$18,566.85	\$3,713.37
11167	Community Health Worker	\$364,727.12	\$24,781.22	\$24,914.66	\$25,403.64	\$174,296.33	\$190,430.79
11170	Director of CARE	\$22,713.66	\$2,523.74	\$2,523.74	\$2,523.74	\$18,928.05	\$3,785.61
11176	Assistant Dir of CARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11196	Health Promotion Specialist	\$490.83	\$0.00	\$0.00	\$0.00	\$490.83	\$0.00
11197	Director of HOPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11976	Deputy Health Officer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12014	Data Analyst	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14800	FICA Taxes	\$28,186.37	\$779.00	\$3,769.24	\$2,295.86	\$16,221.27	\$11,965.10
14810	PERF	\$39,473.65	\$3,398.66	\$3,413.60	\$3,468.37	\$24,240.46	\$15,233.19
14840	Health Insurance	\$200,530.39	\$1,850.00	\$30,825.00	\$1,850.00	\$61,467.31	\$139,063.08
	Total 10000 Series	\$683,484.00	\$36,372.84	\$68,486.46	\$38,581.83	\$318,445.90	\$365,038.10
Acct	20000 Series						
22148	Field Supplies	\$2,431.38	\$981.40	\$81.11	\$35.99	\$1,529.93	\$901.45
	Total 20000 Series	\$2,431.38	\$981.40	\$81.11	\$35.99	\$1,529.93	\$901.45
Acct	30000 Series						
31015	Consultant Services	\$49,180.00	\$6,000.00	\$6,000.00	\$6,000.00	\$42,000.00	\$7,180.00
32020	Travel/Mileage	\$28,442.76	\$292.50	\$129.15	\$128.70	\$598.95	\$27,843.81
32050	Conferences & Training	\$39,078.49	\$1,308.53	\$165.08	\$191.05	\$3,627.59	\$35,450.90
32203	Cell Phones	\$5,593.10	\$715.84	\$0.00	\$716.00	\$2,575.53	\$3,017.57
33368	Public Information & Education	\$453,038.42	\$21,362.64	\$6,685.00	\$13,199.05	\$63,520.26	\$389,518.16
36015	Contractual Services	\$31,865.26	\$0.00	\$0.00	\$0.00	\$583.20	\$31,282.06
39010	Dues & Subscriptions	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
	Total 30000 Series	\$607,978.03	\$29,679.51	\$12,979.23	\$20,234.80	\$112,905.53	\$495,072.50
	Total Budget	\$1,293,893.41					
	Total Expenditures		\$67,033.75	\$81,546.80	\$58,852.62	\$432,881.36	
	Total Unexpended						\$861,012.05
	Net (Monthly)		(\$67,033.75)	\$311,908.70	(\$19,426.76)		
	FUND BALANCE		(\$292,481.94)	\$19,426.76	\$0.00		

Health School Liaison

LEAD: Ashley Helman

Valid: 07/01/2023-06/30/2024		Budget	May	June	July	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$996,265.47				\$996,265.47	
02708	Federal/Grants Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$996,265.47	\$0.00	\$0.00	\$0.00	\$996,265.47	
EXPENDITURES							
Acct	10000 Series						
11157	Epidemiologist/EP Supervisor	\$0.00	\$52,483.54	\$0.00	\$0.00	\$0.00	\$0.00
11167	Community Health Worker	\$83,885.00	(\$73,288.02)	\$0.00	\$0.00	\$0.00	\$83,885.00
11180	School Health Liasion	\$63,482.00	\$4,883.24	\$4,883.24	\$4,883.24	\$37,369.16	\$26,112.84
11781	Imm Outreach Coordinator	\$11,539.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,539.00
11782	MIH Coordinator	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00
11950	Part Time	\$19,096.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,096.00
11985	Temp/Seasonal Help	\$8,259.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,259.00
14800	FICA Taxes	\$15,851.00	(\$2,095.40)	\$1,204.41	\$365.08	\$2,557.77	\$13,293.23
14810	PERF	\$14,873.00	(\$1,783.19)	\$546.92	\$546.92	\$4,148.47	\$10,724.53
14840	Health Insurance	\$42,700.00	\$0.00	\$4,575.00	\$0.00	\$9,150.00	\$33,550.00
	Total 10000 Series	\$289,685.00	(\$19,799.83)	\$11,209.57	\$5,795.24	\$53,225.40	\$236,459.60
Acct	20000 Series						
21030	Office Supplies	\$3,500.00	\$0.00	\$1,571.20	\$84.15	\$1,694.35	\$1,805.65
	Total 20000 Series	\$3,500.00	\$0.00	\$1,571.20	\$84.15	\$1,694.35	\$1,805.65
Acct	30000 Series						
31015	Consultant Services	\$16,616.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,616.00
32020	Travel/Mileage	\$1,000.00	\$0.00	\$113.40	\$0.00	\$113.40	\$886.60
32203	Cell Phones	\$850.00	\$89.48	\$0.00	\$89.50	\$323.79	\$526.21
32550	Miscellaneous Costs	\$757,766.47	\$3,468.94	\$525.49	\$0.00	\$26,573.37	\$731,193.10
33368	Public Info & Educ	\$101,000.00	\$14.42	\$3,600.72	\$20,415.09	\$26,674.20	\$74,325.80
	Total 30000 Series	\$877,232.47	\$3,572.84	\$4,239.61	\$20,504.59	\$53,684.76	\$823,547.71
	Total Budget	\$1,170,417.47					
	Total Expenditures		(\$16,226.99)	\$17,020.38	\$26,383.98	\$108,604.51	
	Total Unexpended						\$1,061,812.96
	Net (Monthly)		\$16,226.99	(\$17,020.38)	(\$26,383.98)		
	FUND BALANCE		\$931,065.32	\$914,044.94	\$887,660.96		

Health Local Health Services

LEAD: Brett Davis

Valid: 01/01/2024-12/31/2024		Budget	May	June	July	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$81,325.75				\$81,325.75	
	TOTAL REVENUE	\$81,325.75	\$0.00	\$0.00	\$0.00	\$81,325.75	
	EXPENDITURES						
Acct	10000 Series						
11066	Vector/Env Health Specialist	\$54,600.00	\$0.00	\$4,200.00	\$4,200.00	\$8,400.00	\$46,200.00
14800	FICA Taxes	\$4,177.00	\$0.00	\$321.30	\$316.67	\$637.97	\$3,539.03
14810	PERF	\$6,116.00	\$0.00	\$470.40	\$470.40	\$940.80	\$5,175.20
14840	Health Insurance	\$16,439.00	\$0.00	\$1,525.00	\$0.00	\$1,525.00	\$14,914.00
	Total 10000 Series	\$81,332.00	\$0.00	\$6,516.70	\$4,987.07	\$11,503.77	\$69,828.23
	Total Budget	\$81,332.00					
	Total Expenditures		\$0.00	\$6,516.70	\$4,987.07	\$11,503.77	
	Total Unexpended						\$69,828.23
	Net (Monthly)		\$0.00	(\$6,516.70)	(\$4,987.07)		
	FUND BALANCE		\$81,325.75	\$74,809.05	\$69,821.98		

Health Trust Fund

Lead: Brett Davis

Valid: 01/01/2024-12/31/2024		Budget	May	June	July	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$373,482.35				\$373,482.35	
	TOTAL REVENUE	\$373,482.35	\$0.00	\$0.00	\$0.00	\$373,482.35	
	EXPENDITURES						
	10000 Series						
11048	Vector Coordinator	\$56,000.00	\$4,307.70	\$4,307.70	\$4,307.70	\$12,923.10	\$43,076.90
11950	Part Time (\$17/hour)	\$12,500.00	\$0.00	\$1,364.25	\$1,972.00	\$3,336.25	\$9,163.75
14800	FICA Taxes	\$5,241.00	\$61.38	\$690.70	\$474.71	\$1,226.79	\$4,014.21
14810	PERF	\$6,272.00	\$482.46	\$482.46	\$482.46	\$1,447.38	\$4,824.62
14840	Health Insurance	\$20,161.00	\$0.00	\$3,050.00	\$0.00	\$3,050.00	\$17,111.00
	Total 10000 Series	\$100,174.00	\$4,851.54	\$9,895.11	\$7,236.87	\$21,983.52	\$78,190.48
	20000 Series						
21030	Office Supplies	\$2,000.00	\$1.98	\$188.14	\$39.00	\$253.09	\$1,746.91
22120	Gas/Motor Supplies	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
22148	Field Supplies	\$3,000.00	\$95.99	\$468.43	\$219.90	\$784.32	\$2,215.68
	Total 20000 Series	\$8,500.00	\$97.97	\$656.57	\$258.90	\$1,037.41	\$7,462.59
	30000 Series						
32020	Travel /Mileage	\$1,000.00	\$240.00	\$0.00	\$0.00	\$267.00	\$733.00
32050	Conferences & Trainings	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
32203	Cell Phones	\$1,800.00	\$164.76	\$0.00	\$262.50	\$427.26	\$1,372.74
32350	Postage	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
33368	Public Info & Educ	\$5,000.00	\$0.00	\$0.00	\$816.66	\$816.66	\$4,183.34
33938	Vector	\$50,000.00	\$0.00	\$126.02	\$20.99	\$147.01	\$49,852.99
36500	Service Contract	\$3,000.00	\$0.00	\$0.00	\$0.00	\$2,400.00	\$600.00
39750	Information Technology	\$15,500.00	\$59.96	\$0.00	\$3,231.38	\$3,348.28	\$12,151.72
	Total 30000 Series	\$78,300.00	\$464.72	\$126.02	\$4,331.53	\$7,406.21	\$70,893.79
	40000 Series						
44010	Equipment	\$35,000.00	\$0.00	\$5,901.87	\$0.00	\$5,901.87	\$29,098.13
45010	Vehicles	\$117,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$117,500.00
	Total 40000 Series	\$152,500.00	\$0.00	\$5,901.87	\$0.00	\$5,901.87	\$146,598.13
	Total Budget	\$339,474.00					
	Total Expenditures		\$5,414.23	\$16,579.57	\$11,827.30	\$36,329.01	
	Total Unexpended						\$303,144.99
	Net (Monthly)		(\$5,414.23)	(\$16,579.57)	(\$11,827.30)		
	FUND BALANCE		\$365,560.21	\$348,980.64	\$337,153.34		

CHW Safety PIN

LEAD: Renata Williams - SUPPORT: Alissa Balke

NACCHO Mentor Program

LEAD: Jenna Rose

Valid: 11/11/2022-07/31/2023		Budget	May	June	July	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$51,507.69				\$51,507.69	
	TOTAL REVENUE	\$51,507.69	\$0.00	\$0.00	\$0.00	\$51,507.69	
	EXPENDITURES						
Acct	20000 Series						
21030	Office Supplies	\$1,582.00	\$0.00	\$0.00	\$0.00	\$1,581.00	\$1.00
	Total 20000 Series	\$1,582.00	\$0.00	\$0.00	\$0.00	\$1,581.00	\$1.00
Acct	30000 Series						
31015	Consultant Services	\$18,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,450.00
32020	Travel/Mileage	\$4,285.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,285.00
32550	Miscellaneous Costs	\$10,690.69	\$0.00	\$0.00	\$0.00	\$136.36	\$10,554.33
33020	Advertising	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
33100	Printing	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
	Total 30000 Series	\$49,925.69	\$0.00	\$0.00	\$0.00	\$136.36	\$49,789.33
	Total Budget	\$51,507.69					
	Total Expenditures		\$0.00	\$0.00	\$0.00	\$1,717.36	
	Total Unexpended						\$49,790.33
	Net (Monthly)		\$0.00	\$0.00	\$0.00		
	FUND BALANCE		\$49,790.33	\$49,790.33	\$49,790.33		

FOOD SERVICES

July 5 – 26 food vendors were presented with certificates, for demonstrating outstanding commitment to food safety, all having had perfect inspections, for the entire 2024 St. Joseph County 4H Fair.

Temporary events registered for 18 days in the month of July. Inspection totals 9% higher than those conducted in July 2023 and 24.5% higher than **YTD 2024 (468)** vs **YTD 2023 (376)**. **Events included** Chelsea FC VS Celtic FC at Notre Dame Stadium July 27, 2024 where Asst Food Director and 3 FSIO were on hand for inspections.

Quality Inn & Suites indoor pool was issued written progressive enforcement due to repeated noncompliance relative to failed water reports, lack of management corrective action and obstruction by covering closure notice posted by SJCDoh. Remediation action, taken by the facility owners, included draining the pool and developing daily/weekly monitoring procedures. To date, pool is not in operation.

NURSING

Immunizations

The immunization clinics started the busy season at the end of July. For July, the clinics have seen 259 patients and given 638 vaccines.

Mobile Immunization Team

In July, the mobile team focused on back-to-school immunizations at community centers, parks, and schools and provided library resources and education.

The mobile team saw 50 patients and gave 149 vaccines in July.

Clinics

7/2/2024	Potawatomi Park
7/10/2024	La Casa
7/11/2024	OneRoof
7/17/2024	Library- Information only
7/18/2024	Potawatomi Park
7/23/2024	Oaklawn
7/24/2024	HealthLinc Health Fair
7/25/2024	El Campito
7/29/2024	El Campito
7/30/2024	HealthLinc Health Fair
7/31/2024	Back to School Day-Paramount

Public Health Nursing

Public Health Nursing has taken all the communicable disease cases back from the state which was over 102 cases!

Tuberculosis			
	July 2024	YTD 2024	YTD 2023
	28	254	157
Nurse Visits	31	245	194
QFT Ordered	8	56	10
CXR	0	2	4
New Active Cases	0	2	2
Active TB Cases Following	1	4	3
Latent TB Cases Following	23	59	41

VITAL RECORDS

	<u>Records Filed in July 2024</u>	<u>YTD 2024 Occurrences</u>	<u>YTD 2023 Occurrences</u>	<u>YTD 2022 Occurrences</u>
Statistics*				
Total Births	375	2467	2408	2418
Total Deaths	240	1948	1987	2025

Birth & Death data reflected as of August 12, 2024.

Statistics are subject to change. Statistics were generated from DRIVE.

LEAD COMBINED UNIT

Environmental lead is harmful to the physical, mental, and social development of young children. To combat the risks that lead poses to children and families, the Department utilizes a collaborative, multi-unit response that includes the Public Health Nursing, Environmental Health, and CARE Units to provide services to St. Joseph County residents.

While there is no safe level of lead in the blood, a lead level of 3.5 μ g/dL is considered elevated. Any confirmed result of 5 μ g/dL and above is enrolled in case management until there are two consecutive levels below 5. Results between 3.5 – 4.9 μ g/dL are monitored until the level drops to below 3.5 μ g/dL.

Testing

Lead Tests Across St. Joseph County

This chart is always two months behind due to when it is received from IDOH. For example, on August 1, 2024, the report will include all lead tests drawn in June of 2024.

Tests drawn from June 1, 2024 – June 30, 2024

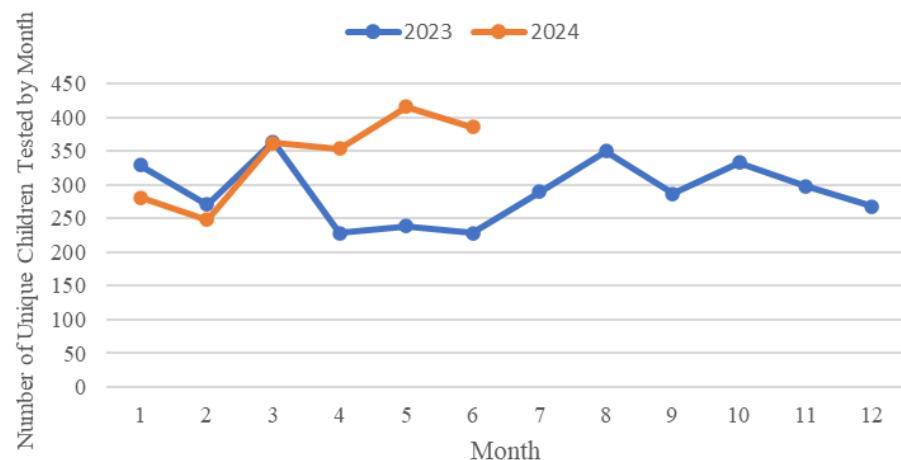
Pb Level (ug/dL)	Venous	Capillary	Unknown	Total
0	22	87	0	109
0.1-3.4	42	181	1	224
3.5-4.9	9	16	1	26
5-9.9	5	14	0	19
10-19.9	3	0	0	3
20-29.9	1	0	0	1
30-39.9	3	0	0	3
40-49.9	0	0	0	0
\geq50	0	0	0	0
Total	85	298	2	385

There was one duplicate test in the month of June, 385 unique children were tested.

2024 YTD = 2,045

2023 YTD = 1,659

Unique Children Tested by Month for 2023-2024



Elevated Tests by Zip Codes

This table provides where we are seeing the most amount of elevated lead draws in the County by zip code. For example, in 2023, the zip code of 46613 repeatedly had one of the highest amounts of elevated lead tests. This could stem from a variety of factors (i.e. population size).

Zip Code	June 2024	YTD 2024
46613	6 elevated	25 elevated
46619	4 elevated	22 elevated
46601	3 elevated	13 elevated
46628	1 elevated	11 elevated
46614	2 elevated	9 elevated
46615	3 elevated	7 elevated
46616	2 elevated	7 elevated
46637	1 elevated	5 elevated
46544	3 elevated	5 elevated
46545	0 elevated	4 elevated
46617	0 elevated	1 elevated
46554	0 elevated	1 elevated

Community Outreach Settings

One part of the lead initiative is to offer lead education and testing for children aged 6 years and younger. We provide education and testing to the community by hosting lead events at daycares, churches, elementary schools, and other community settings. We also offer lead testing and/or education at community-organized events. We aim to host at least two events per month. The events hosted by the Department of Health are organized and conducted by the Assistant Director of CARE and the CHWs from the CARE unit.

Testing and Education Events	# of events	# of tests	Education Only Events	# of events
July 2024	5	35	July 2024	2

YTD	# of events	# of tests
YTD 2024	49	229
YTD 2023	23	127

Case Numbers

Public Health Nursing receives elevated blood lead level (EBLL) reports from IDoH. They create and assign lead case investigations based on the lead level. A Public Health Nurse receives cases for management with elevated levels $\geq 10\text{ ug/dL}$. Community Health Workers (CHWs) receive cases for management with levels between 5 ug/dL and 9.9 ug/dL . In addition to case management, the CHWs follow up on unconfirmed cases (those who have an initial test with a BLL above 3.5 ug/dL) and families in case monitoring (confirmed BLL of 3.5-4.9 ug/dL). For unconfirmed cases, our CHWs attempt to hand deliver education and forms for the child to receive a confirmed test at LabCorp. The Disease Investigation Specialist follows up with primary care providers and parents for repeat testing and risk assessment requirements.

Current Case Numbers as of 7/31/2024

Case Management	Case Monitoring	Unconfirmed Cases
70	106	71

Risk Assessments

The Environmental Health Unit's lead risk assessor's role is to determine potential sources of exposure to lead through dust sampling, soil sampling, water sampling, and XRF testing of paint and other miscellaneous items such as toys or furniture. The environmental risk assessment helps families understand where the lead exposure is likely coming from, how to address these hazards to mitigate further exposure, and how to prevent new lead hazards from appearing in the home.

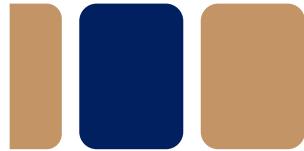
Activity	July 2024	YTD 2024	YTD 2023	YTD 2022	YTD 2021	YTD 2020
Lead Risk Assessments	13	76	63	34	45	29
EBLL Assessments	6	29	35	10	14	12
Parent Requests	7	47	28	24	31	17
Clearances	8	57	38	10	11	17

HEALTH OFFICER

Report in the Health Officer Presentation and Report portion.

Respectfully,

Michelle Migliore, D.O.
Health Officer



Community Access, Resource, and Education (C.A.R.E.) Unit

Board of Health Spotlight

August 21st, 2024

Director: Renata Williams, MPH

Assistant Director: Alissa Balke, MPH



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.



Overview



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

Mission 3

Background on the Social Drivers of Health 5

CARE Unit Program Overview 6

CDC CHW Program 7

Lead Poisoning Prevention 19

Health Promotion & Education 22

Maternal, Infant, and Child Health 23

Appendix 30



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

DoH Mission

CARE Unit Strategy

We focus on enhancing access to essential health services, empowering individuals through comprehensive health education, fostering community engagement, and providing support services to address social drivers of health.

Our programs are designed to improve health outcomes of St. Joseph County residents.



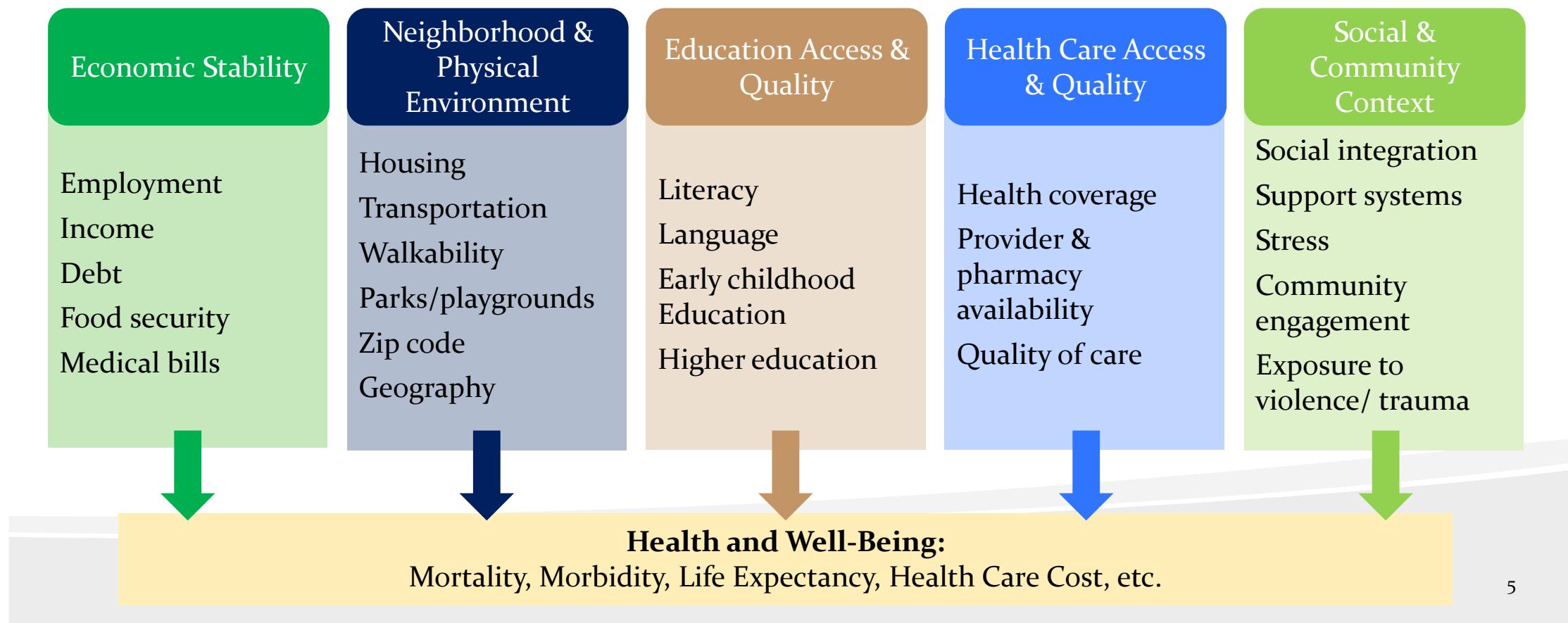


The SDoH Impact People's Ability to Live Healthy Lives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

that influence health outcomes.





ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CARE Unit Program Overview





CHW Commercial



https://www.youtube.com/watch?v=c7k3_VO6MQ8&feature=youtu.be



CARE Unit Initiatives

CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.



CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

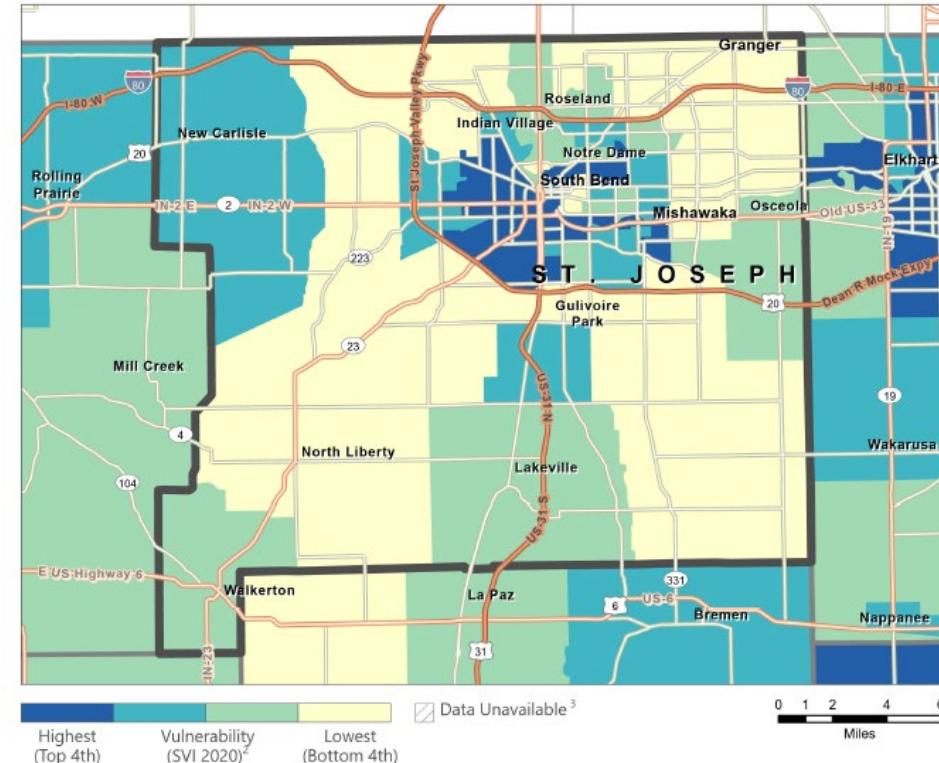
Health Promotion &
Education

Maternal, Infant, and
Child Health

The Social Vulnerability Index (SVI) is a tool that helps identify and quantify communities that have higher rates of negative social drivers of health.

Anyone who lives in St. Joseph County can participate in CARE programs, but outreach efforts target areas with a higher SVI.

[SVI maps by type](#)





CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

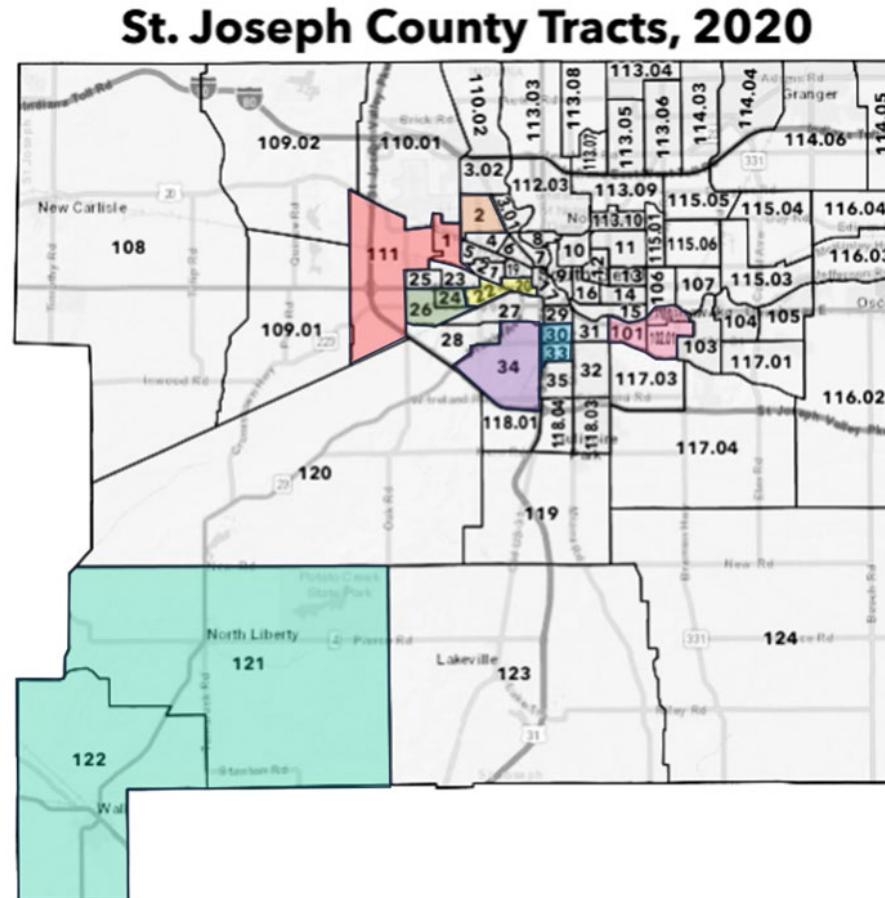
CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

- We have 8 CHWs stationed in census tracts identified as having a high Social Vulnerability Index.
- All CHWs are certified by INCHWA and licensed to provide insurance navigation in the state of Indiana.





CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

SNA

48-hour
follow-up

30-day
follow-up

90-day
follow-up

180-day
follow-up

Any resources provided
are logged in the 48-
hour follow-up

The CHW continues to follow the client for 180
days after initial contact, unless the client is lost to
follow-up or states they no longer need assistance



CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

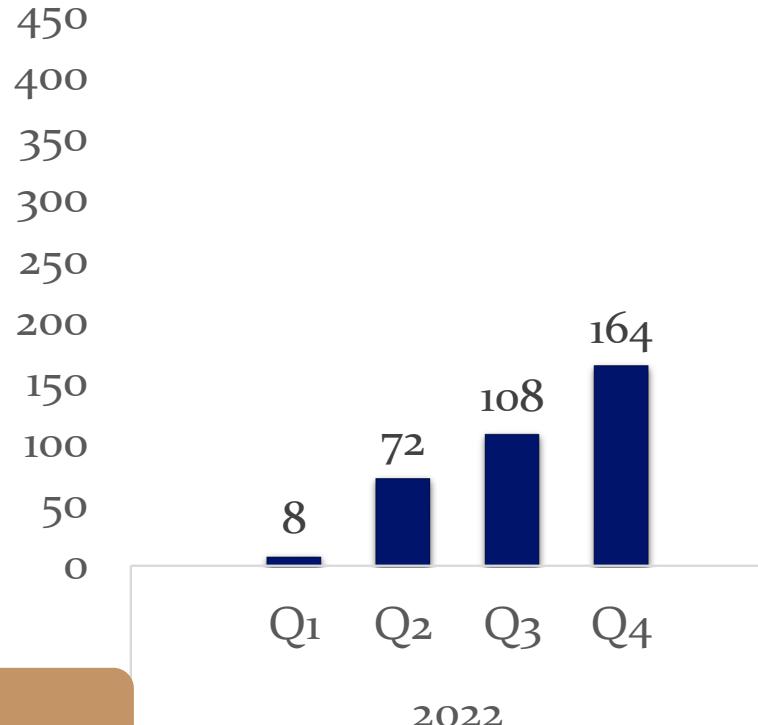
CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

SNAs Completed by Quarter Since Program Start





CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

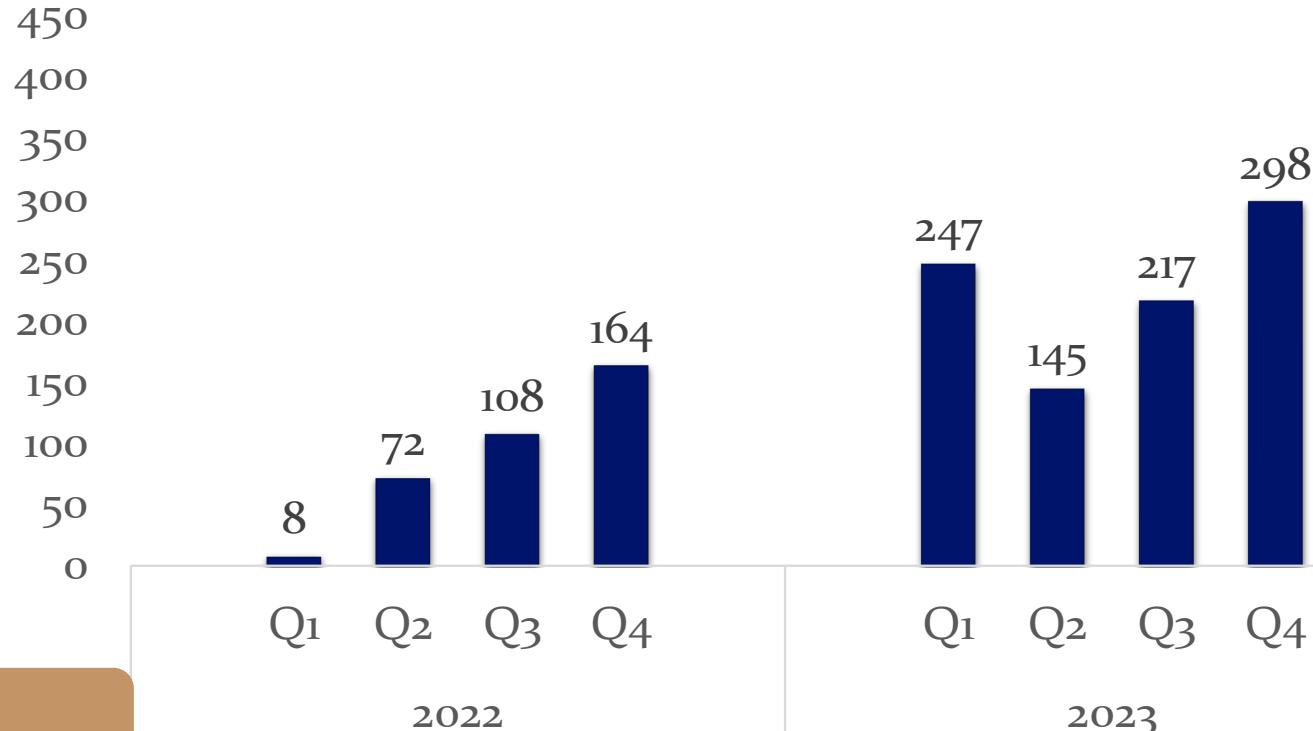
CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

SNAs Completed by Quarter Since Program Start





CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

SNAs Completed by Quarter Since Program Start





CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

Housing & Rental Assistance
Health Education
Food
Clothing
Lead Poisoning Prevention and Testing
Utility Assistance

Immunizations

Furniture and household items

Transportation

Housing

Family

Healthcare

Financial

Education/Safety

Other



CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

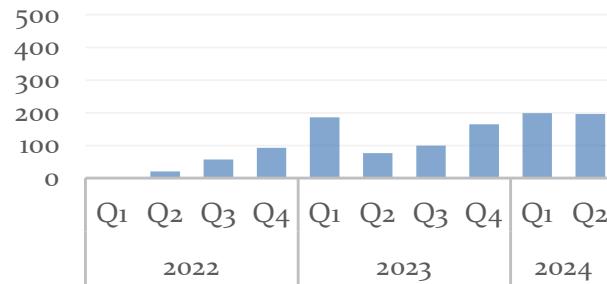
CDC CHWs

Lead Poisoning Prevention

Health Promotion & Education

Maternal, Infant, and Child Health

Housing Needs



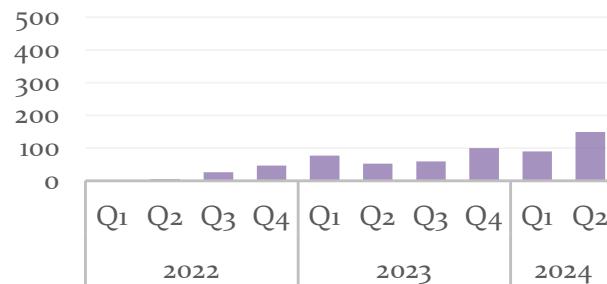
Family Needs



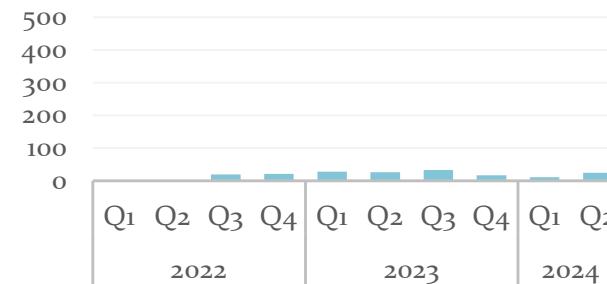
Healthcare Needs



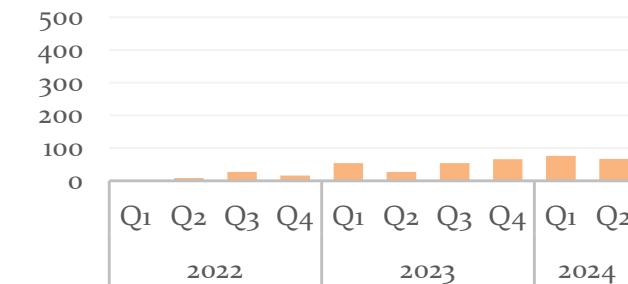
Financial Needs



Edu/Safety Needs



Other Needs



Program start:
March 2022

Examples of CDC categories of need

16



CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

Canvassing

CHWs reach out to community gathering points to establish partnerships (e.g., local businesses & organizations, community centers, churches, etc.)

Partner site visits

CHWs visit partner sites on a predetermined basis.

Examples of recurrent partner site visits include: La Casa de Amistad, One Roof, Salvation Army (Kroc Center), Catholic Charities, St. Margaret's House, & St. Vincent's.

Community events

CHWs attend events hosted by local organizations & community partners. Several are also active in planning events for their census tracts or area of focus.

Program start:
March 2022



CARE Unit Initiatives



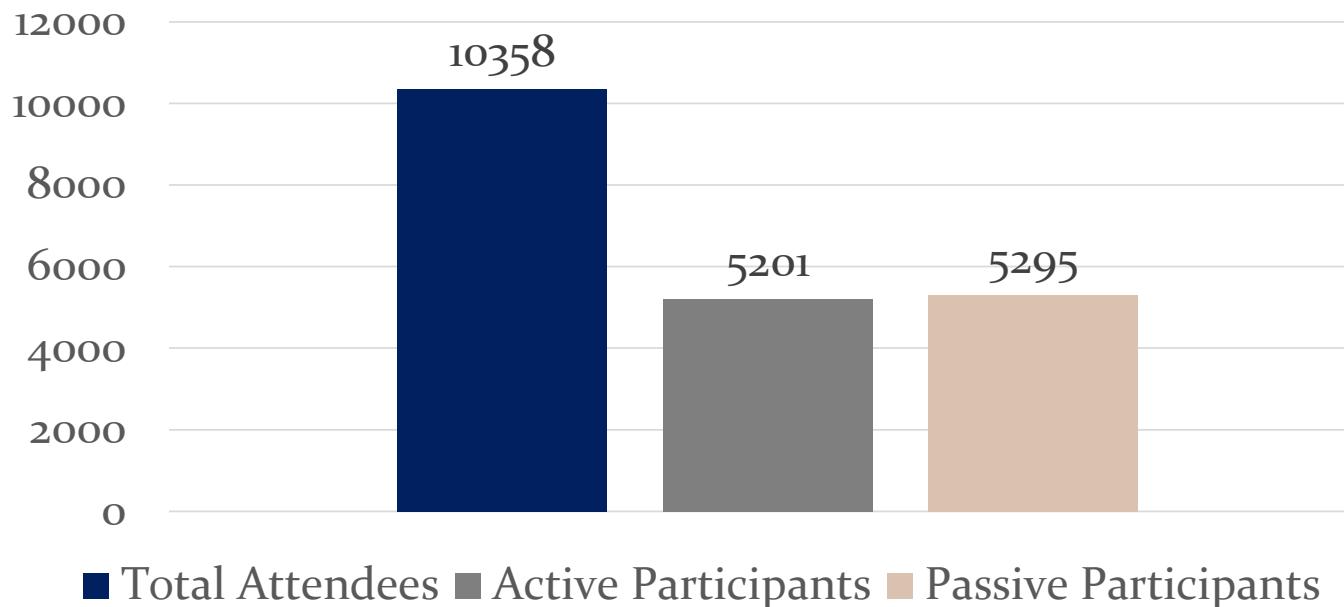
ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health



Upcoming DoH-planned community events:

- North Liberty/Walkerton Health and Wellness Fair
- Lead-a-Palooza

Program start:
March 2022



CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

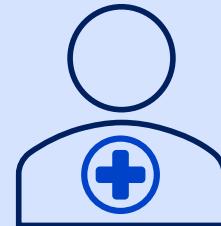
**Lead Poisoning
Prevention**

Health Promotion &
Education

Maternal, Infant, and
Child Health



Licensed Lead Risk Assessors



Community Health Workers



Public Health Nurses



CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

**Lead Poisoning
Prevention**

Health Promotion &
Education

Maternal, Infant, and
Child Health



Licensed Lead Risk Assessors



Community Health Workers



Public Health Nurses

Lead CHWs from the CARE Unit test children aged 6 and under and assist families of children with elevated blood lead levels (EBLLs).



CARE Unit Initiatives



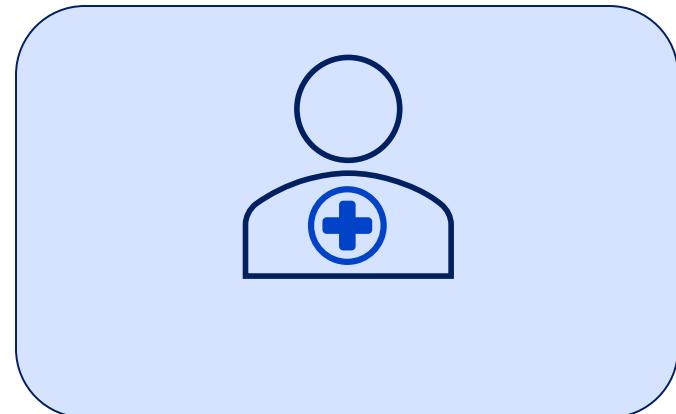
ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health



Year-to-Date Data
8/9/2024

54 outreach efforts

49 lead testing events

225 kids tested



CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health



Nutrition &
Overweight/Obesity



Hypertension



Diabetes

Program start:
March 2024

Participants take a survey before and after each class to evaluate its impact on their understanding of key health topics.

- Total number of participants: 174
- Average age: 70 years old
- On average, participants indicated their understanding of health topics had improved after each class.



Upcoming topics: Elder care/fall prevention

22



CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

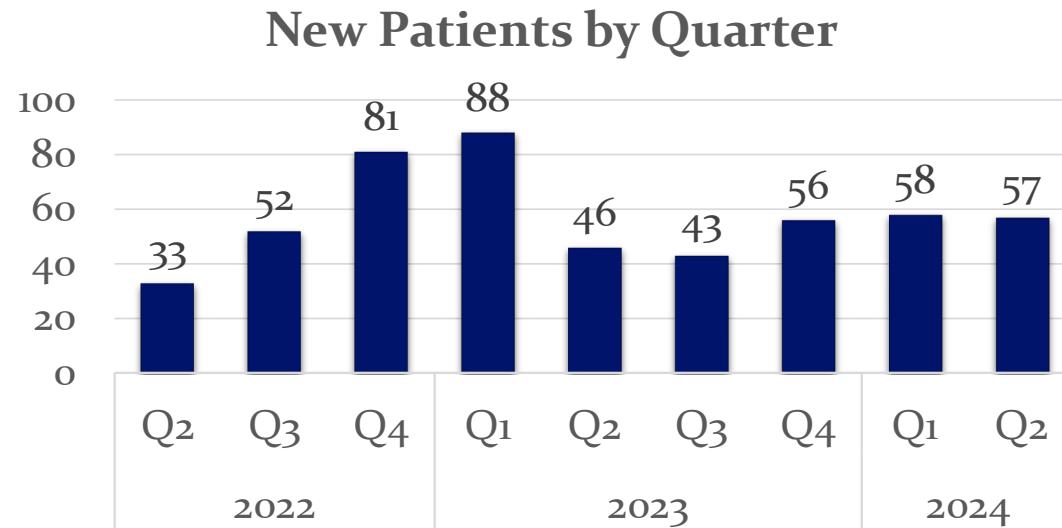
Health Promotion &
Education

Maternal, Infant, and
Child Health

Perinatal Lead Poisoning Prevention

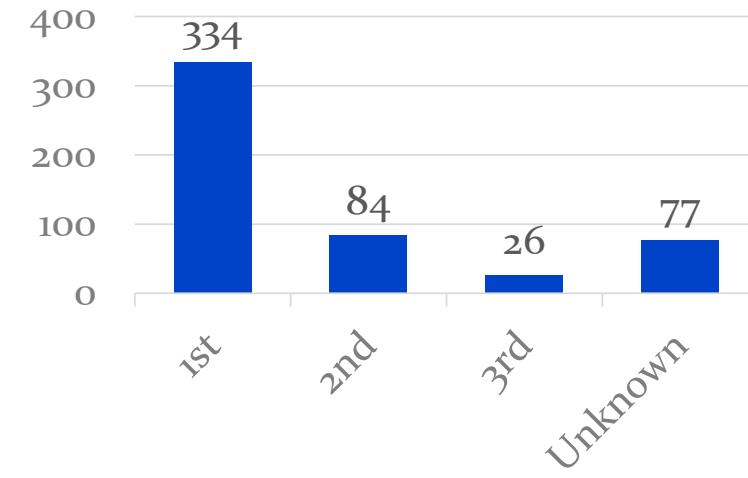
EMBER

Through our ongoing collaboration with WCC, we have two MIH CHWs who regularly visit three WCC locations to help address the social needs of pregnant women who visit these facilities.



Program start:
May 2022

**Patients By Trimester
(Estimated)**





CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

Perinatal Lead Poisoning Prevention

EMBER

Do you have...	Yes	No	Unknown
...an OBGYN?	201	229	84
...health insurance?	282	221	18

Out of **514** total clients:

- **404** requested help with their health insurance
- **238** requested assistance with prenatal care/OBGYN referral

Program start:
May 2022



CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

Perinatal Lead Poisoning Prevention

EMBER

The Perinatal Lead Poisoning Prevention program aims to protect pregnant mothers and their newborns from lead exposure.

Pregnant women scan a QR code on strategically placed materials to take a survey assessing lead risk.



76 completed surveys

39 provided contact info

5 lead kits distributed

10 referred for home risk assessment

5 completed risk assessments

3 declined risk assessments

Program start:
February 2024



CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

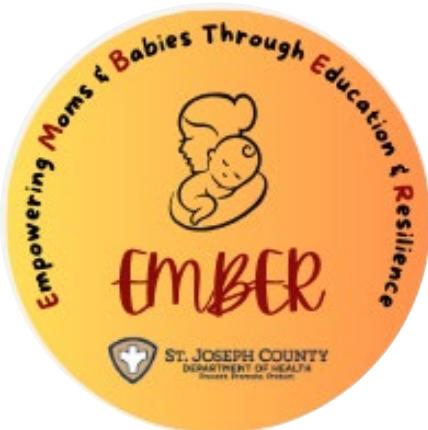
Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

Perinatal Lead Poisoning Prevention

EMBER



Empowering **Moms** and **Babies** through **Education & Resilience** (**EMBER**) is the CARE Unit's new maternal and child health education initiative.

The goal:

Reduce the high infant mortality rate in St. Joseph County through education that leads to the adoption of healthy behaviors.



CARE Unit Initiatives



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

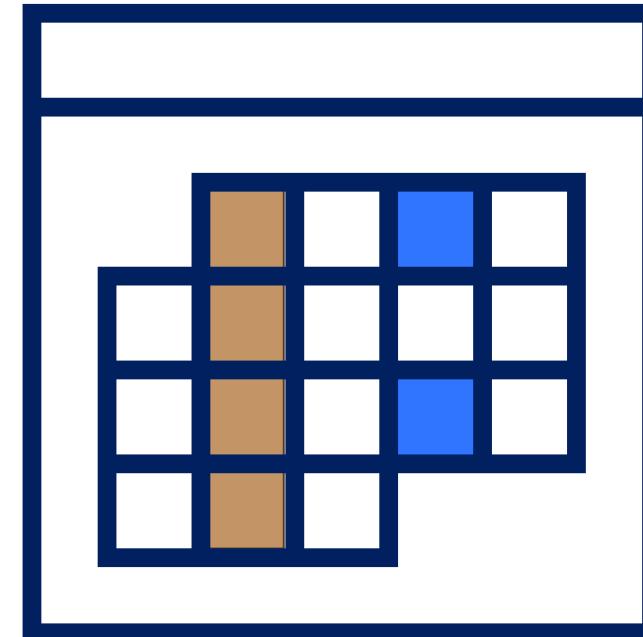
Maternal, Infant, and
Child Health

Perinatal Lead Poisoning Prevention

EMBER

The education program consists of a series of four classes repeated every Tuesday evening, tailored to the gestational and postpartum stages of pregnancy.

The EMBER program will also offer a peer support group every other week. It is designed to create a safe and welcoming space for women to openly express their mental health challenges after childbirth.

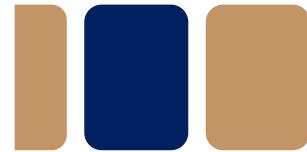




ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.



Questions?



Thank you!



(574) 235-9750, Option 8



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

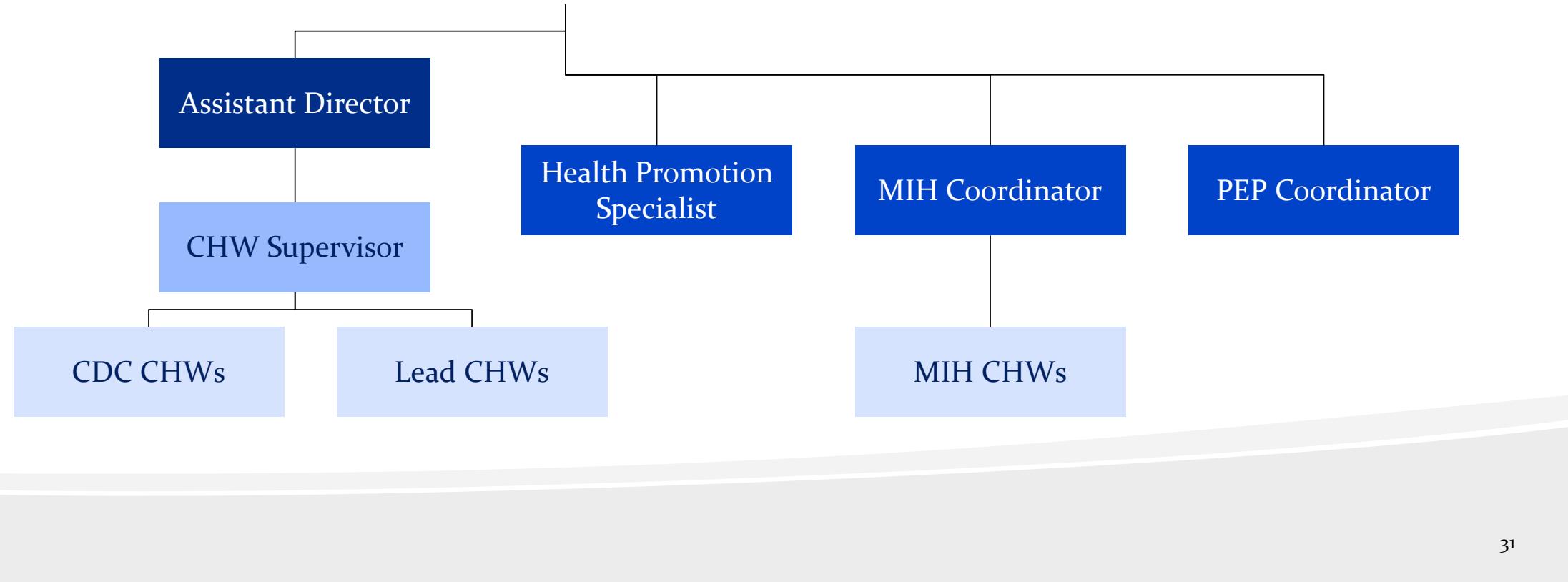


ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

Appendix



CARE Unit Structure





CDC Categories of Need



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

Housing	Family	Healthcare	Financial	Education/Safety
Finding housing, housing application, and furniture/ utilities assistance.	Support for food, daycare, legal services, and transportation.	Obtaining health insurance, immunizations, lead screening, prenatal and reproductive health, mental health and substance abuse, and COVID-19.	Issues related to employment and unemployment, financial assistance, and social security.	Adult education, childhood education, domestic violence education/support

[Back](#)

32

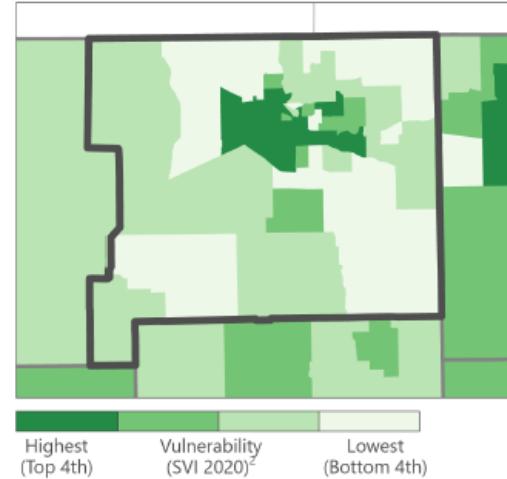


SVI Maps by Type

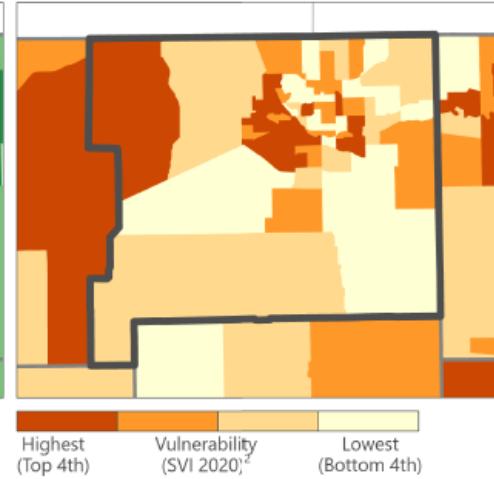


ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

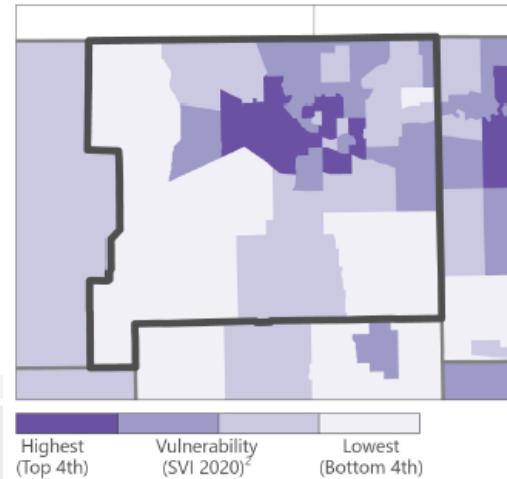
Socioeconomic Status⁵



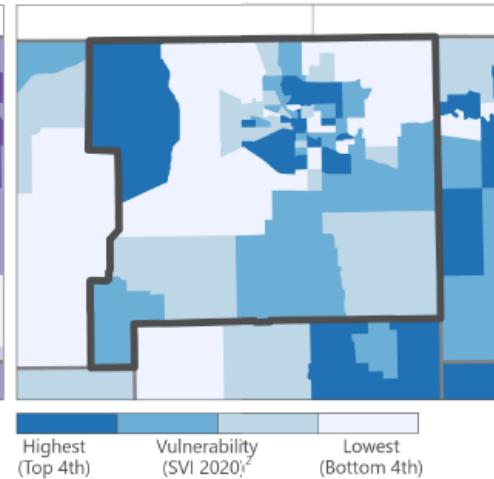
Household Characteristics⁶



Racial and Ethnic Minority Status⁷



Housing Type/Transportation⁸



[Back](#)



CARE Unit Initiatives



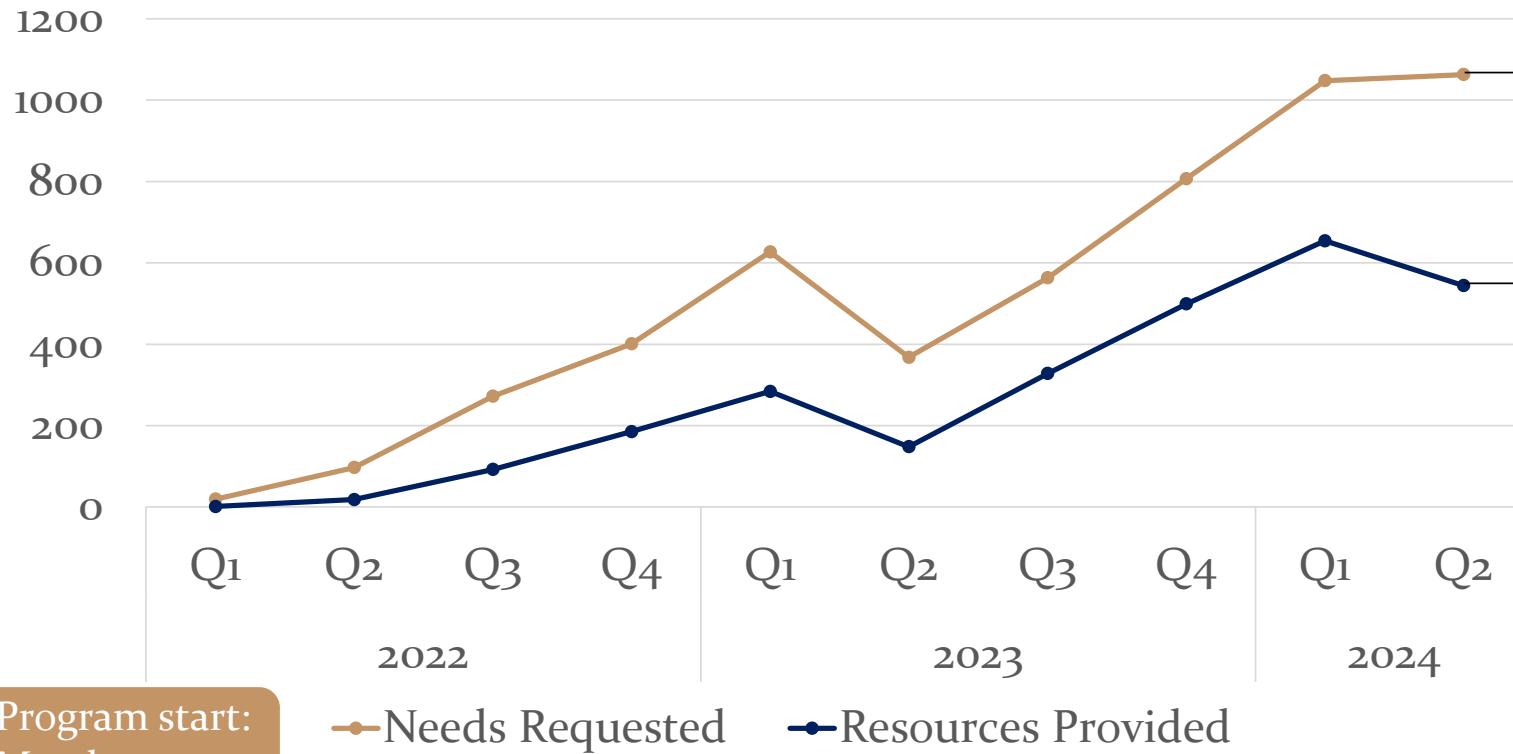
CDC CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

Needs Requested vs Resources Provided



We estimate that
roughly 1/3 of clients
are lost to follow up.



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

St. Joseph County Department of Health

"To promote health and wellness with compassion and integrity through partnerships, education, protection, and advocacy for all who reside in and visit St. Joseph County"

July 27, 2024

St. Joseph County Board of Health
County City Building, 8th Floor
South Bend, IN 46601

Members of the Board of Health,

The Department of Health would like your support to receive funds from REAL Services, Inc. to provide vaccination clinics for vulnerable populations as outlined in the attached Memorandum of Understating.

Attached is the Grant Application Data sheet, prepared by Jodie Pairitz, Director of Nursing.

If you have any questions, I can be reached at 574-235-9750 Ext. 7957.

Thank you for your consideration of our request.

Sincerely,

Michelle Migliore, D.O.
Health Officer

MM:JP:jsp

APPROVED _____ DENIED _____

This **21st** Day of August **2024** by a vote of (Aye) _____ to (Nay) _____ Abstain _____

John W. Linn, PE
President, Board of Health

Elizabeth Lindenman, MD
Vice President, Board of Health

227 W. Jefferson Blvd. | 8th Fl. | South Bend, IN 46601
P: (574) 235-9750 | F: (574) 235-9960



@stjosephcountyhealth



@sjchealth

GRANT APPLICATION DATA

Explain the purpose of the grant.

The Indiana State Department of Health has issued grant funds to support immunization services to continue to increase childhood immunization rates, improve access to immunizations, increase influenza & other recommended vaccines, and reduce the barriers to vaccination.

Who will be accountable for fiscal information?

Amy Ruppe, Director of Finance

Who will be responsible for compliance with grant guidelines?

Jodie Pairitz, MSN RN Director of Nursing

Amy Ruppe Director of Finances

Dr. Michelle Migliore of St.Joseph County

Emily Miller, Outreach Immunization Coordinator

Michael Gruble Director of Operations

What is the time period of the grant (i.e., one-year May 31, 2005-May, 2006, etc.?)

July 1, 2024-June 30, 2025

Is this a renewable grant, if so, how long?

It is unknown at this time if the grant will be renewable.

Is there a match for the grant? If so, how much and how will it be funded? Is this match in dollars or in-kind contribution?

There is no match required.

Is there or will there be any capital costs for the grant (i.e., vehicles, location (building), equipment)?

Yes. New probes/sensors, electronic health record system, and supplies for Mobile Clinic and staff.

Give the number of employees the grant would support? 9

How would your department plan or would you continue operations after the grant expires?

We would pursue other grant funding and absorb operations as able and look to community partners to sustain the efforts.

MEMORANDUM OF AGREEMENT

Name of Project: COVID-19 and Influenza Vaccine Uptake Initiative for Older Adults and People with Disabilities (ADVAC)

Grant Number: ADVAC 2023 SUB 1 CFDA Number: 93.048

Awarding agency: REAL Services Inc. _____ Agreement Period: 6/1/24 — 4/15/25

Contractor: St. Joseph County Health Department

PROJECT SUMMARY

Summary: This agreement supports crucial activities to rapidly increase the number of older adults and people with disabilities who receive their updated COVID-19, annual flu, and other vaccines. The project supports collaborative efforts to provide community vaccine clinics; transportation to vaccination locations; in-home vaccinations; outreach and education to older adults and people with disabilities. The intent of outreach and education focused on emphasizing the critical role that vaccines play in protection from serious illness. A key element of the program is building local partnerships and leveraging community resources to solely coordinate efforts to ensure activities are complementary and not duplicative.

Goals: Through these efforts, REAL Services, and its Federal partners, USAging and the Administration for Community Living, seeks to support the provision of approximately 2,000 immunizations for seniors and other vulnerable populations in the service region of REAL Services, which includes the following counties: Elkhart, Kosciusko, LaPorte, Marshall, and St. Joseph. The program prioritizes reaching older adults and people with disabilities who have been historically underserved and who face additional barriers to accessing vaccines, including but not limited to those who are from communities of color, LGBTQ+, Native American, and/or at risk of institutionalization; have low income and/or limited English proficiency; and/or live in rural areas.

AGREEMENT

THIS MEMORANDUM OF AGREEMENT (MOA) ("Agreement") dated June 1, 2024, between St. Joseph County Health Department ("CONTRACTOR") located at 227 W. Jefferson Blvd, South Bend IN. 46601 and REAL Services. Inc. ("REAL") located in St. Joseph County at 1151 S. Michigan Street, South Bend, Indiana.

REAL and Contractor desire to enter into this agreement to perform the following services: Vaccination clinics for vulnerable populations as outlined above.

1. Work: Contractor agrees to perform the work specified, providing the personnel, materials, services, equipment, facilities and all other items necessary to accomplish the Work. Contractor will provide monthly status updated to REAL as requested, in the format and method required by the agreement and as requested by the program manager.
2. Term: The period for performance shall be from June 1, 2024, to April 15, 2025.
3. Compensation: This agreement shall be reimbursed on a monthly basis based on received invoices, and contingent upon accurate and complete reporting as required. This agreement is a pay for performance agreement. As a condition of payment, Contractor must complete and submit the required survey document for each participant. Failure to submit the required survey document will

result in surrender of the eligible administrative fee for that clinic participant. A 100% survey return rate is mandatory under the funding from USAging and the federal grant under which this funding is provided.

3.1 Fee Schedule: Contractor shall submit invoices monthly based on the following fee schedule and budget:

Clinic hosting —Approved by REAL Services only	\$500 per clinic
Maximum Reimbursement Available	Based on the approved administrative fees and approved clinics as determined by REAL Services, Inc.

4. Submission and Payment of Invoices: Contractor shall submit invoices for work on a monthly basis. Invoices shall be addressed to 'Accounts Payable' and sent to Mary Bradfield, Program Manager. Invoices submitted by the 10th of the month will be paid by the end of that month. Invoices received after the 10th shall be paid in the next calendar month.

4.1 End of Agreement Invoices: All invoices must be properly prepared and submitted to REAL for work completed during the agreement within 15 days after the end of the contract period (April 15, 2025). Invoices not submitted within this time frame will not be accepted for payment at any later date.

4.2 Withholding of payment: If contractor fails to perform in accordance with the terms of this agreement, or does not submit information accurately to support the request for reimbursement, REAL may reduce or withhold payments until the Contractor has met the requirements under this agreement.

5. Changes and Modifications: Any change to the Work or the terms of this Agreement must be requested in writing and signed by both Parties. This agreement may only be modified in writing, signed by the parties at the time of such modification. No waiver by either party of any provision shall be deemed a waiver of any other provision. Either Party's consent to, or approval of, any act shall not be deemed to render unnecessary the obtaining of such Party's consent to or approval of any subsequent act.

6. Reporting: Contractor shall be responsible for the timely submission of reporting, in the format requested by REAL for any work under this Agreement.

7. Confidential Information: During the term of this Agreement, Contractor and its employees may receive or have access to data and information that is confidential and proprietary to REAL Services. All such data and information made available to, disclosed to, or otherwise made known in connection with this Agreement shall be considered the sole property of REAL Services. Confidential information may be used by the Contractor or its employees only for purposes of performing the obligations under this agreement. To the extent permitted by law, the Contractor shall not disclose confidential information to any third party without the prior written consent of the REAL. The Contractor shall not use or duplicate any proprietary information belonging to or supplied by REAL, as outlined under this agreement except as authorized by REAL. All exceptions to use of confidential information must be approved through prior written consent. These obligations of confidentiality and non-disclosure shall remain in effect for a period of five (5) years following the expiration or earlier termination of this agreement. The Contractor shall have no obligation to retain as confidential any information which is (i) legally and publicly available without breach of this agreement; (ii) is legally obtained by the

Contractor from a third-party source, excluding contacts made under this project, without any obligation of confidentiality; or (iii) is legally required to be disclosed pursuant to proper judicial order, subpoena, or records request under the State of Indiana.

8. Independent Contractor Status: The relationship of the Contractor to REAL is that of an independent contractor, and nothing in this agreement shall be considered as creating any other relationship. Contractor shall comply with all laws and assume all risks incident to its status as an independent contractor. Contractor covenants and agrees to pay all applicable federal, state, and local income taxes, associated payroll and business taxes, licenses and fees, and such insurance as is necessary for Contractor's protection in connection with work performed under this Agreement. Contractor acknowledges and agrees that it is responsible for paying, according to applicable law, Contractor income taxes, if any. No workers' compensation insurance shall be obtained by REAL covering Contractor or employees of Contractor.

9. Disputes: If the parties are unable to settle a dispute(s) relating to this agreement, either party, on written notice to the other party, shall work to resolve the dispute in good faith, and if both parties consent, may submit the claim to non-binding mediation with the costs to be shared evenly between the parties regardless of the mediation's outcome.

10. Termination: Either party may terminate this agreement at any time for any reason on thirty (30) days advance written notice to the other party. REAL may terminate this agreement immediately if any of the following occurs: (i) Contractor fails to timely deliver the goods or perform the services required by this agreement; (ii) Contractor fails to perform any of the other material provisions of this agreement or so fails to make progress with the work as to endanger performance of this agreement; (iii) If in either of the circumstances listed in (i) or (ii), Contractor does not cure such failure within a period of thirty (30) calendar days after receipt of written notice from REAL specifying such failure; (iv) in the event of suspension of Contractor's business; insolvency, institution of bankruptcy or liquidation proceedings by or against Contractors, appointment of a trustee or receiver for Contractor's property or business, or any assignment, reorganization, or arrangement by Contractor for the benefit of creditors; or (v) a material conflict of interest arises.

11. Entire Agreement and Severability: This agreement and all attachments constitute the entire agreement between the parties and supersede all prior agreements relating to the subject matter. The invalidity in whole or in part of any provision of this agreement shall not affect the validity of other provisions.

12. Notices: All notices and demands of any kind or nature which either party may be required or desire to serve on the other in connection with this agreement shall be in writing. Such notices shall be presented to the following addresses:

If to REAL: REAL Services, 1151 S. Michigan Avenue, South Bend, IN 46601, ATTN: Karla Ann Fales, President and CEO

If to CONTRACTOR: St. Joseph County Health Department 227 W. Jefferson South Bend, IN. 46601

13. Acknowledgement: Contractor must acknowledge this financial support when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing this project.

14. Federal Grant: The parties acknowledge that the effort under this agreement is funded in whole or in part from a federal grant or contract awarded to USAging, and sub-granted to REAL Services, by the US Government. Statement required will be provided by REAL Services, Inc. from USAging.

IN WITNESS WHEREOF, REAL and the contractor have caused this agreement to be executed by their duly authorized representatives as of the date of this agreement.

REAL SERVICES, INC.


2097787F11E1458...

Signature of Authorizing Official

Karla Fales

Name

President/CEO

Title

22-Jul-24

Date Signed

ST. JOSEPH COUNTY DEPARTMENT OF HEALTH

Signature of Authorizing Official

Title

Date Signed



St. Joseph County Department of Health

"To promote health and wellness with compassion and integrity through partnerships, education, protection, and advocacy for all who reside in and visit St. Joseph County"

ST. JOSEPH COUNTY

DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

August 14, 2024

St. Joseph County Board of Health
County City Building, 8th Floor
South Bend, IN 46601

Members of the Board of Health,

August 14, 2024

The Department of Health would like your support in receiving a monetary donation to support school health in St Joseph County. The donor, The Barb and John Phair Foundation, is proposing a \$50,000 donation to be split evenly among schools in St Joseph County. Monies donated would go directly to purchasing items from the school health community partnership program.

These items were reviewed and approved at the June 2024 Board of Health meeting, and include such things as:

Hygiene Items (Soap, Toothpaste, Deodorant)
Diabetic Support Snacks (Protein bars, Granola Bars, Nut Butter, Crackers)
Clothing (Underwear, Pants, Socks)
Menstrual Products (Menstrual Pads, Tampons)

Schools would request the specific items their schools most need, using the established SJCDH Resource Request form online. Requests would be reviewed by our resource team, including three or more of the following staff. Health Officer, Director of Finance, School Health Liaison, Director of Operations, and Director of Nursing.

If you have any questions, I can be reached at 574-235-9750 Ext. 7957.

Thank you for your consideration of our request.

Sincerely,

Michelle Migliore, DO
Health Officer

MM:AH:jsp

APPROVED DENIED

This 21st Day of August 2024 by a vote of (Aye) to (Nay) Abstain

John W. Linn, P.E.
President, Board of Health

Elizabeth Lindenman, MD
Vice President, Board of Health