



# St. Joseph County Department of Health

**ST. JOSEPH COUNTY**  
DEPARTMENT OF HEALTH  
Prevent. Promote. Protect.

*“Promoting physical and mental health and facilitating the prevention of disease, injury, and disability for all St. Joseph County residents”*

## Application For Open Burning Permit

### Procedure

1. Complete this form and sign it at the bottom
2. Obtain Fire Department approval
3. Bring or send this application for open burning to the Department of Health

Name: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: **Indiana** Zip: \_\_\_\_\_

Address of burn site: \_\_\_\_\_ City: \_\_\_\_\_ State: **Indiana** Zip: \_\_\_\_\_

What do you want to burn? \_\_\_\_\_

Business or activity: \_\_\_\_\_

For which two week period do you want this permit? \_\_\_\_\_

Describe your burning procedure: \_\_\_\_\_

Fire control measures to be used: \_\_\_\_\_

Sketch the burn site

North

### Fire Department Recommendation

Name of Department: \_\_\_\_\_

Phone number: (     ) \_\_\_\_\_

Approval signature of Fire Department

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Denial signature of Fire Department

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### Conditions for burning

1. Immediately advise the Fire Department on the day burning is to begin to avoid false alarms.
2. Weather at least partially clear, low wind and in approved direction.
3. Material must be dried internally, as well as from outside moisture.
4. Burn between 9:00 A.M. and 4:00 P.M. Use smaller piles to burn out quickly.  
NOTE: In future operations, plan to bury, compost, chip up and/or trash haul as much material as possible to avoid burning.
5. Source of material must be from the premises. Agricultural materials must be natural, not man-made or fabricated materials; and do not include home grounds or lot clean up.
6. Light with natural kindling materials; do not use fuel oils, rubber tires, etc. to light or support fire.
7. Residential burning where the residence contains four (4) or fewer units: burning shall be in a noncombustible container sufficiently vented to induce adequate primary combustion air with enclosed sides, a bottom and a mesh covering with openings no larger than one-fourth (1/4) square inch. Burning is prohibited in apartment complexes and mobile home parks.

**I certify that I understand the above conditions.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For Office Use Only!

Investigating Environmental Health Specialist: \_\_\_\_\_ Date: \_\_\_\_\_

Permit approved: \_\_\_\_\_ Permit denied: \_\_\_\_\_