

MINUTES AND MEMORANDA
ST. JOSEPH COUNTY BOARD OF HEALTH
August 16, 2023
Regular Meeting

Present at the Meeting:

John Linn, P.E.	President
Michelle Migliore, D.O.	Vice President
Ellen Reilander, J.D.	Member
Robert Hays, M.D.	Member
Kristin Vincent, MSN	Member
Jill Kaps VanBruaene	Member
Elizabeth Lindenman, M.D.	Member

Also Present at the Meeting:

Diana Purushotham, M.D.	Health Officer
Marcellus Lebbin, J.D.	Department of Health Attorney
Amy Ruppe	Administrator
Carolyn Smith	Director of Food Services
Jodie Pairitz	Director of Nursing
Robin Vida	Director of HOPE
Brett Davis	Assistant Director of Environmental Health
Ericka Tijerina	Director of Vital Records
Kim Dreibelbeis	Community Health Worker
Veronica Escobedo	Community Health Worker
Jonathan Carmona	Community Health Worker Coordinator
Amy Schnick	Administrative Assistant (HEED)
Danielle Sims	Disease Investigation Specialist
Dominique Quartararo	Public Health Associate
Amy Schnick	HEED Administrative Assistant

CALL TO ORDER, ROLL CALL, & NOMINATIONS

Board President, Mr. Linn, called the August 16, 2023, regular Board of Health meeting to order at 4:30 pm.

I. ADOPTION OF THE AGENDA

On motion made by Dr. Migliore, seconded by Ms. Kaps VanBruaene, the agenda was unanimously approved.

APPROVAL OF THE MINUTES

On motion made by Dr. Migliore, seconded by Dr. Hays, the Board unanimously voted to table approval of the May 2023, regular meeting minutes.

On motion made by Dr. Migliore, seconded by Attorney Reilander, the Board unanimously voted to table approval of the June 21st, 2023, and July 19th, 2023, minutes.

II. BOARDS PRESIDENT ANNOUNCEMENT

Mr. Linn welcomed Dr. Purushotham to the Department and introduced her as the new Health Officer. Dr. Purushotham thanked Mr. Linn and noted the excellent work being done by the Department.

Mr. Linn then welcomed Dr. Lindenman to the Board and introductions were made.

III. HEALTH OFFICER REPORT

Dr. Purushotham noted that the number of inspections and permits have both increased. Attorney Reilander asked about food inspections at the fair and a discussion followed.

Dr. Purushotham then informed the Board about the intended use of the Health First funds and input from the community on the programs for the best use of the funds. Discussion followed on how the community would be informed and the format of the community outreach.

IV. NEW BUSINESS

On motion made by Attorney Reilander, and seconded by Dr. Hays, Dr. Lindenman was appointed to the finance committee with all in favor.

Request 23-60 was approved on motion made by Attorney Reilander, seconded by Dr. Hays, and a unanimous vote of the Board.

Request 23-61 was approved on motion made by Dr. Migliore, seconded by Dr. Hays, and a unanimous vote of the Board.

Request 23-62 was approved on motion made by Dr. Migliore, seconded by Attorney Reilander, and a unanimous vote of the Board.

Request 23-63 was approved on motion made by Dr. Migliore, seconded by Dr. Hays, and a unanimous vote of the Board.

Request 23-64 was approved on motion made by Dr. Migliore, seconded by Ms. Kaps VanBrouaene, and a unanimous vote of the Board.

Request 23-65 was approved on motion made by Dr. Migliore, seconded by Dr. Hays, and a unanimous vote of the Board.

Request 23-66 was discussed by the Board. It was tabled upon a motion made by Dr. Migliore, seconded by Attorney Reilander, which was unanimously supported by the Board.

Request 23-67 was approved on motion made by Dr. Migliore, seconded by Dr. Hays, and a unanimous vote of the Board.

Request 23-68 was approved on motion made by Dr. Migliore, seconded by Ms. VanBrouaene, and a unanimous vote of the Board.

Request 23-69 was approved on motion made by Dr. Migliore, seconded by Attorney Reilander, and a unanimous vote of the Board.

Request 23-70 was approved on motion made by Dr. Migliore, seconded by Ms. VanBrouaene, and a unanimous vote of the Board.

Request 23-71 was approved on motion made by Dr. Migliore, seconded by Attorney Reilander, and a unanimous vote of the Board.

Request 23-72 was approved on motion made by Ms. VanBrouaene, seconded by Dr. Hays, and a unanimous vote of the Board.

V. OLD BUSINESS

There was no Old Business.

VI. PUBLIC COMMENT

Dr. Cynthia Heckaman-Davis commented on Health First and the use of funds.

Ron Vincent commented on the new septic ordinance.

VII. TIME AND PLACE OF NEXT REGULAR MEETING

After a discussion the next regular meeting of the St. Joseph County Board of Health, scheduled for Wednesday, September 20, 2023, at 4:30 p.m., was moved to September 13, 2023, at 4:30 p.m. at the County-City Building

VIII. ADJOURNMENT

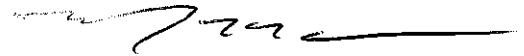
The meeting was adjourned at 6:04 p.m. upon motion of Dr. Lindenman, seconded by Dr. Hays, which passed unanimously.

ATTEST:



Diana Purushotham, M.D.
St. Joseph County Health Officer

Respectfully submitted,



Marcellus Lebbin, Esq.
Health Department Attorney