

MINUTES AND MEMORANDA  
ST. JOSEPH COUNTY BOARD OF HEALTH  
May 24, 2023  
Regular Meeting

Present at the Meeting:

John Linn, PE	President
Michelle Milgiore, DO	Vice President
Heidi Beidinger-Burnett, PhD, MPH	Member
Ellen Reilander, JD	Member
Kristin Vincent, MSN	Member
Robert Hays, MD	Member
Jill Kaps VanBrouaene	Member

Also Present at the Meeting:

Joseph H. Cerbin, MD	Health Officer
Mark D. Fox, MD, PhD, MPH	Deputy Health Officer
Marcellus Lebbin, JD	Department of Health Attorney
Amy Ruppe	Administrator
Jennifer S. Parcell	Executive Administrative Assistant
Carolyn Smith	Director of Food Services
Cassy White	Director of HEED
Ericka Tijerina	Director of Vital Records
Jodie Pairitz	Director of Nursing
Mark Espich	Director of Environmental Health
Robin Vida	Director of HOPE
Brett Davis	Assistant Director of Environmental Health
Harry Gilbride	Emergency Preparedness Coordinator
Frank Spesia	PACEs Coordinator
Amy Schnick	Administrative Assistant – HEED
Jonathon Carmona	Community Health Worker
Kimberly Dreibelbeis	Community Health Worker
Veronica Escobedo	Community Health Worker
Rafael Lemus	Community Health Worker
Jessica Robinson	Community Health Worker
Melissa Elissetche	Community Health Worker
Dominique Quatararo	Public Health Associate

**I. CALL TO ORDER**

Mr. Linn called the May 24, 2023, regular Board of Health meeting to order at 4:30 p.m.

**II. ADOPTION OF THE AGENDA**

On motion made by Attorney Reilander, to approve the agenda, and seconded by Dr. Beidinger, the agenda was put to the Board. The motion passed unanimously.

**III. APPROVAL OF THE MINUTES**

Approval of the April 19, 2023, meeting minutes was sought. Upon motion by Dr. Hayes to approve the minutes, seconded by Dr. Beidinger, the minutes were unanimously approved.

**IV. BOARD PRESIDENT ANNOUNCEMENTS**

Mr. Linn recognized Dr. Cerbin and the work of the Department.

**V. HEALTH OFFICER REPORT**

Dr. Cerbin noted that there were some departures from the Department and that as a result there would be changes. This is also an opportunity to prepare the Department for the coming changes in the State law.

Dr. Cerbin said that all of the Department's grant requests were approved by the County Council and he is pleased with their support.

Dr. Beidinger asked about an additional data point in the environmental section of the report. Mr. Davis responded that the Department wanted to provide data for well permits in addition to septic permits.

Attorney Reilander inquired as to the status of the emergency mobile unit upgrade. Mr. Gilbride responded it was in process.

Dr. Beidinger inquired about the impact of Senate Bill 4 on proposed budget and what the County match needed to be. Dr. Cerbin responded that St. Joseph County is just shy of the maximum contribution needed for the maximum match. Dr. Beidinger then asked for a timeline on for submittal. Dr. Cerbin asked for anyone with programming suggestions to provide send them to him. Ms. Ruppe said the Department would come to the Board with some changes at the June meeting and hoped to have a more complete plan for the July Board meeting.

## **VI. NEW BUSINESS**

A motion was made by Attorney Reilander and seconded by Dr. Hays to appoint Ms. VanBrouaene to the finance committee. The motion passed unanimously.

Discussion was held on item 23-33 to bridge the gap for grant funded programs. Motion was made by Dr. Beidinger and seconded by Dr. Hays approve 23-33. The motion was unanimously approved.

A discussion was held on item 23-35 a budget for the next fiscal year. Motion was made by Dr. Beidinger and seconded by Dr. Hays to approve 23-28. The motion passed unanimously.

Request 23-36, regarding a budget for the lead initiative, was discussed by the Board. Motion was made by Dr. Beidinger and seconded by Dr. Hays to approve item 23-36. The motion was unanimously approved.

Request 23-37, regarding a budget for local health services, was discussed by the Board. Motion was made by Dr. Beidinger and seconded by Dr. Hays to approve item 23-37. The motion was unanimously approved.

Request 23-38, regarding a budget for health trust fund, was discussed by the Board. Motion was made by Dr. Beidinger and seconded by Dr. Hays to approve item 23-38. The motion was unanimously approved.

Request 23-39, regarding a job description for a vector specialist, was discussed by the Board. Motion was made by Dr. Beidinger and seconded by Dr. Hays to approve item 23-39. The motion was unanimously approved.

Request 23-40, regarding the health immunization supplement, was discussed by the Board. Motion was made by Dr. Beidinger and seconded by Dr. Hays to approve item 23-40. The motion was unanimously approved.

Request 23-41, regarding a grant application, was discussed by the Board. Motion was made by Dr. Beidinger and seconded by Dr. Hays to approve item 23-41. The motion was unanimously approved.

## **VII. OLD BUSINESS**

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There was no old business.

**VIII. BOARD NOTIFICATIONS**

Personnel changes were noted.

**IX. PUBLIC COMMENT**

Cheryl Nix spoke in favor of brain development.

Christopher Hall spoke regarding staff support.

Lisa Tyconovich spoke against covid vaccines for pregnant women.

Sam Mulligan spoke in regarding exit interviews.

**X. TIME AND PLACE OF NEXT REGULAR MEETING**

The next regular meeting of the St. Joseph County Board of Health is scheduled for Wednesday, June 21, 2023, at 4:30 p.m., at the County-City Building.

**XI. ADJOURNMENT**

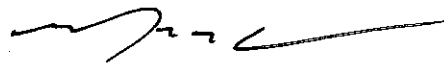
This meeting was adjourned at 6:15 p.m. upon motion of Attorney Reilander, seconded by Dr. Hays, which passed unanimously.

ATTEST:



Joseph H. Cerbin, M.D.  
St. Joseph County Health Officer

Respectfully submitted,



Marcellus Lebbin, Esq.  
Health Department Attorney