

**Meeting of the Board of Health
St. Joseph County Department of Health
8th Floor, County–City Building
Boardroom**

**December 14, 2022
4:30 p.m.**

Available by Zoom:

<https://us06web.zoom.us/j/82427745653?pwd=UHFSOEkyekJYVUd2S2FMeTJWU96dz09>

Meeting ID: 824 2774 5653

Passcode: 733756

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I. CALL TO ORDER

II. ADOPTION OF THE AGENDA:

It is recommended the Board of Health members adopt the agenda for the December 14, 2022.

Motion by _____ Seconded by _____ Vote _____

III. APPROVAL OF THE MINUTES:

It is recommended the Board of Health members approve the minutes of November 16, 2022.

Motion by _____ Seconded by _____ Vote _____

IV. BOARD PRESIDENT ANNOUNCEMENTS:

V. HEALTH OFFICER PRESENTATION and REPORT:

22-39 Discussion on November 2022 Health Officer's Report

Emergency Preparedness

Environmental Health

Finance

Food Services

Health Equity, Epidemiology and Data (HEED)

Health Outreach, Promotion & Education (HOPE)

Nursing – Immunizations, Mobile Clinic & Public Health Nursing

Vital Records

VI. NEW BUSINESS:

22-40 Appointment of Brett Davis, Assistant Director of Environmental Health to the Onsite Wastewater Advisory Board

22-41 Discussion and Vote on 2023 Board of Health meeting schedule

VII. OLD BUSINESS:

VIII. BOARD NOTIFICATIONS:

1. Hirings: Melanie Martinez, Environmental Health Staff Assistant 11/28/22
2. Resignations: LaTeesha Wright, Environmental Health Staff Assistant 11/04/22
3. Retirements: None
4. Terminations: None

IX. PUBLIC COMMENT: (3 Minute Limit)

Public comment may be given in person. Input from the public can also be sent to the Board by mail or email via the St. Joseph County Department of Health.

X. TIME AND PLACE OF NEXT REGULAR MEETING:

January 18, 2023 – 4:30 p.m. 8th Floor County City Building, Boardroom

XI. ADJOURNMENT:

The following statement provides guidance for the public comment portion of the meeting, as well as the expected decorum for all conversations during the meeting.

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate any person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.