

**ST. JOSEPH COUNTY BOARD OF HEALTH
ST. JOSEPH COUNTY, INDIANA**

Regular Meeting

November 19, 2025
4:30 p.m.

4th floor Council Chambers
County City Building, South Bend, IN

Members Present:

Elizabeth Lindenman, MD, Vice Chair
Robert Hays, MD
Jill Kaps VanBrouaene
Kristin Vincent, CNM
Ellen Reilander, Esq.
Michael A. Harding, EdD

Members Absent:

John Linn, P.E., Chair
Vacant Position
Vacant Position

Others Present:

Michelle Migliore, D.O.	Renata Williams, MPH
Alissa Balke, MPH	Hope Eck, RN
Ericka Tijerina	Mike Wruble, MBA
Ashley Helman, RN	Lelia Burly-Sanford
Briannah McCall, MPH	Diana Purushotham, MD - TEAMS
Amy Ruppe, BS	Marcellus Lebbin, Esq. – Counsel
Michelle Haluda, RN	

I. CALL TO ORDER & ROLL CALL

- A. The regular meeting of the St. Joseph County, Indiana Board of Health was called to order at 4:30 p.m.

II. ADOPTION OF THE AGENDA

- A. It is recommended the Board of Health members adopt the agenda for November 19, 2025.

Upon a motion by Ellen Reilander, Esq., being seconded
by Robert Hays, M.D. and unanimously carried, the agenda for
November 19, 2025, was adopted.

III. APPROVAL OF MINUTES

- A. It is recommended the Board of Health members approve the minutes of the regular meeting of October 15, 2025.

Upon a motion by Ellen Reilander, Esq., being seconded
by Michael Harding, EDd and unanimously carried, the

minutes of the October 15, 2025, meeting of the Board of Health were approved.

IV. BOARD PRESIDENT ANNOUNCEMENTS

There were no Board President Announcements.

V. HEALTH OFFICER PRESENTATION and REPORT

25-44 Discussion and Vote – Health Officer’s Report (October)

Community Access, Resources, and Education (C.A.R.E.)
Environmental Health - **Spotlight**
Finance
Food Services
Health First Indiana
Lead Report
Nursing
Vital Records

Dr. Migliore introduced the new Director of Environmental Health, the Assistant Director of Nursing, and the School Health Liaison.

We are receiving an additional \$23,289 in HFI dollars. The reason is some counties in Indiana have opted out of HFI funds and now is the time to reconcile those funds.

Lead testing this month for CHW’s had a monthly record high of doing 104 lead tests, the previous high was back in the summer with 85. The year to date is 420. That is more than all of last year’s total.

Vital Records total births 3,386 and year to date 3,546, data was not available at time of the packet distribution.

On the graph for lead September 1 - 30 the unknown being 125 and everything else is 0. The lab puts “B” for blood and not “V” for venous or “C” for capillary.

Ellen Reilander, Esq., stated one of the many challenges that we have is getting the follow up test. When someone gets an additional test what you do next and what sort of treatment is there?

Breezy McCall, Director of Environmental Health, there is no medication unless the lead level is extremely high (above 40).

Dr. Migliore explained that we picked up on a new vision source that enables high school students a vision screen and free glasses.

Hope Eck, School Health Liaison, Vision screenings are done at grades 1, 3, 5, and 8. Dr. Bowling's "Kindness to prevent Blindness" program offers screenings and free glasses to not just elementary schools but now junior high and high school students. Hope explained the process the Junior High and High School students and students in grades 1, 3, 5 and 8.

Briannah McCall, Director of Environmental Health, stated the Massage Ordinance passed the County Council last night. She thanked the Board for all their support of the Ordinance. Briannah is working with the Staff Assistant and the Administrative Assistant to restructure and update some things in the Environmental Unit. Breezy also highlighted the septic process, the radon program, the healthy homes program, and the vector program. (The power point is attached to these minutes).

Lelia Burley-Sanford, Environmental/Vector Specialist, spoke about spraying and the safe option for bee's and the good bugs.

Jill Kaps-VanBrouaene stated she appreciated all the education pieces we are putting together.

Upon a motion by Ellen Reilander, Esq., being seconded by Robert Hays, MD and unanimously carried, the Health Officer's Report was approved.

VI. NEW BUSINESS

- 25-45 Discussion and Vote - Appointment of Briannah McCall, Interim Director of Environmental Health to the St. Joseph County Regional Water and Sewer District Committee.

Upon a motion by Ellen Reilander, Esq., being seconded by Robert Hays, M.D. and unanimously carried, Briannah McCall was appointed to the St. Joseph Regional Water and Sewer District Committee.

- 25-46 Discussion and Vote - Job Description - Director of Environmental Health.

Michael Wruble, Director of Operations, explained the changes to the job description, there will be some common themes from Director to Director and Assistant Director to Assistant Director, etc.

Upon a motion by Ellen Reilander, Esq., being seconded

by Robert Hays, MD, and unanimously carried, the Director of Environmental Health job description was approved.

25-47 Discussion and Vote - Job Description - Assistant Director of Environmental Health.

Upon a motion by Robert Hays, M.D., being seconded by Ellen Reilander, Esq., and unanimously carried, the Assistant Director of Environmental Health job description was approved.

IX. GRANT REQUESTS

There were no grant requests to consider.

IX. OLD BUSINESS

25-40 Discussion and Vote – Billing Consultant Proposal, as tabled.

Michael Wruble informed the Board the proposal is to allow us to use the services of a billing consultant to restart the billing program. Currently vaccine billing is happening through VaxCare. We have discovered that there are some CHW services that allow billing. We currently lack the ability to do that and this consultant will train us how to do that. Training will start after January 1st.

Upon a motion by Jill Kaps VanBrouaene, being seconded by Kristin Vincent, CNM, and unanimously carried, the proposal from Practice Matters/Jan Hailey was approved.

X. PUBLIC COMMENT (3 Minute Limit)

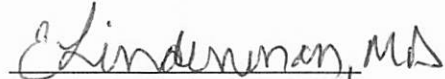
There was no public comment.

XI. TIME AND PLACE OF NEXT REGULAR MEETING

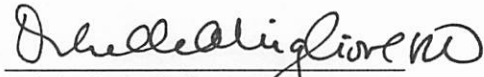
December 17, 2025 - 4:30 p.m. 4th Floor Council Chambers.

XII. ADJOURNMENT

The St. Joseph County, Indiana Board of Health meeting was adjourned at 6:08 p.m.



Elizabeth Lindenman, M.D.
Vice-Chair of the Board



Michelle Migliore, D.O.
Secretary of the Board

ENVIRONMENTAL HEALTH

Meet the Team

Programs

Questions?



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.



St. Joseph County



THE ENVIRO TEAM

ENVIRO'S PROGRAMS

SEPTIC

HEALTHY
HOMES

TATTOO &
MASSAGE

LEAD

RADON

VECTOR

PROPERTY
TRANSFERS

WATER



SEPTIC

- DEVELOPING A NEW SYSTEM FOR THE PUBLIC TO TRACK PERMITS
- DEVELOPING FEEDBACK SURVEY
- CERTIFIED TO OPERATE GPR



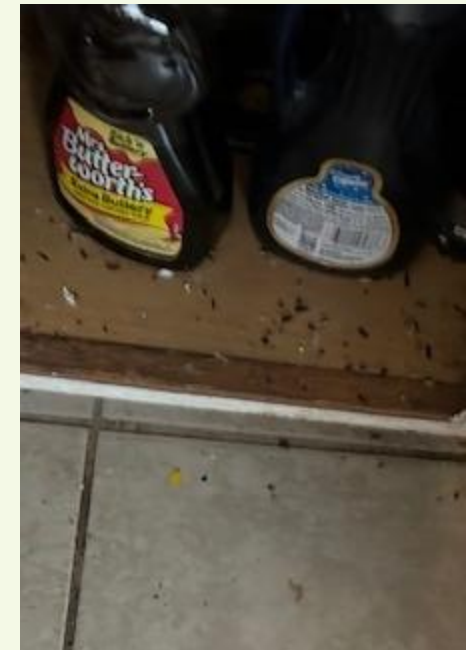
RADON



- 811 KITS DISTRIBUTED IN 2025
- 13 PRESENTATIONS/EVENTS
 - 95 ELEVATED RESULTS
 - 49 REMEDIATED HOMES

HEALTHY HOMES

- Animal feces
- Human waste
- Garbage (food waste)
- Hoarding
- No active water service
- Open burning
- Open dumping
- Motels/Hotels
- Meth labs
- Unfit dwellings





VECTOR

- LARVICIDE
- SPRAYING
- NOTIFICATIONS TO THE PUBLIC
- TICK EDUCATION
- COMPLAINTS, I.E. ABANDONED POOLS

THANK YOU
QUESTIONS?

Briannah J. McCall

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