

**Meeting of the Board of Health  
St. Joseph County Health Department  
4<sup>th</sup> Floor, County-City Building  
Council Chambers**

**October 20, 2021  
4:30 p.m.**

Please note this will be a hybrid meeting Zoom will be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/81136100821?pwd=RTQ3R2JoRU1xYVFsdFM5OE9IMTE3UT09>

Meeting ID: 811 3610 0821

Passcode: 957279

One tap mobile

+19294362866,,81136100821# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

Find your local number: <https://us06web.zoom.us/u/krbYkoivi>

Attendees who are unvaccinated and wish to observe or speak at the meeting are expected to properly wear a face covering.

**I. CALL TO ORDER & ROLL CALL**

**II. ADOPTION OF THE AGENDA**

It is recommended the Board of Health members adopt the agenda for the October 20, 2021.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**III. APPROVAL OF THE MINUTES**

It is recommended the Board of Health members approve the minutes of September 15, 2021.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**IV. BOARD PRESIDENT ANNOUNCEMENTS:**

**V. HEALTH OFFICER PRESENTATION and REPORT:**

21-34 Discussion on September 2021 Health Officer's Report  
Congregate Living Outreach  
Environmental Health  
Emergency Preparedness  
Finance  
Food Services  
Health Equity, Epidemiology and Data (HEED)  
Health Outreach, Promotion & Education (HOPE)  
Nursing – Immunization Clinic  
Nursing – Public Health  
Special Projects

Vital Records

VI. DEPUTY HEALTH OFFICER PRESENTATION:

21-07 COVID-19 Update

VII. NEW BUSINESS:

VIII. OLD BUSINESS:

21-27 Vote on Parental Leave Policy

IX. BOARD NOTIFICATIONS:

1. Hirings: Sarah Mitchell, EHS; Jackie Lopez, CHW; Jennifer Gonzalez, CHW; Kimberly Dreibelbeis, CHW; Maria Elissetche, CHW; Takisha Jacobs, CHW; Mosetta Horton, CHW; Becky Katsaropoulos, PT Immunization RN; Ana Otero-Torres, PT Immunization Registrar
2. Resignations: Janice Boyk, RN; Mosetta Horton, CHW
3. Retirements: None
4. Terminations: None

X. PUBLIC COMMENT: (3 Minute Limit)

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

XI. TIME AND PLACE OF NEXT REGULAR MEETING:

November 17, 2021 – 4:30 p.m. 4<sup>th</sup> Floor County City Building, Council Chambers

XII. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

MINUTES AND MEMORANDA  
ST. JOSEPH COUNTY BOARD OF HEALTH

September 15, 2021  
Regular Meeting

Present at the Meeting:

St. Joseph County Board of Health Members:

Heidi Beidinger-Burnett, PhD, MPH  
Jason Marker, MD  
Ilana T. Kirsch, M.D., FACOG  
Michelle Migliore, D.O.  
Jamie Shoemaker, M.D.  
John Linn

President – in person  
Vice President – in person  
Member – via Zoom  
Member – in person  
Member – via zoom  
Member – in person

Also Present at the Meeting:

Robert M. Einterz, M.D.  
Mark D. Fox, MD, PhD, MPH  
Jennifer S. Parcell  
Amy Ruppe  
Robin Vida  
  
Carolyn Smith  
Mark Espich  
Cassy White

Brett Davis  
Harry Gilbride  
Karen Flanigan

Neiko Rust

Frank Spesia  
Kristen Sachman  
Renata Williams

Ericka Tijerina  
Sally Dixon  
Taylor Martin  
Josiah Hartman  
Marcellus Lebbin

Health Officer  
Deputy Health Officer  
Executive Administrative Asst.  
Administrator  
Director Health Outreach Promotion and  
Education (HOPE) – via zoom  
Director - Food Services  
Director - Environmental Health  
Director - Health Equity, Epidemiology, and  
Data (HEED)  
Asst. Director – Environmental Health  
Congregate Living Outreach Coordinator  
Asst. Director – Environmental Health – via  
zoom  
Director of Nursing, Immunization – via  
zoom  
ND Fellow – via zoom  
Health Promotion Specialist – via zoom  
Food Services Administrative Assistant –  
via zoom  
Director - Vital Records  
FIMR Coordinator  
HEED Social Worker  
Environmental Health Specialist  
Department of Health Attorney

## **I. CALL TO ORDER & ROLL CALL**

Board President, Dr. Burnett, called the September 15, 2021 regular Board of Health meeting to order at 4:36 p.m.

## **II. ADOPTION OF THE AGENDA**

On motion made by Dr. Marker, seconded by Dr. Migliore, and unanimously approved, the agenda for the September 15, 2021 regular meeting of the Board of Health was adopted.

## **III. APPROVAL OF THE MINUTES**

On motion made by Dr. Marker, seconded by Dr. Migliore, and unanimously approved, the minutes of the August 18, 2021 regular meeting of the Board of Health were approved.

## **IV. BOARD PRESIDENT ANNOUNCEMENTS**

No announcements.

## **V. HEALTH OFFICER PRESENTATION AND REPORT**

Dr. Einterz presented his report to the Board opening by asking if the Members had any questions with regard to the written report submitted to the Board. Seeing none Dr. Einterz noted the efforts of the HEED unit, which resulted in additional funding.

Dr. Marker then asked about preparations for the fall influenza season. Dr. Einterz stated that preparations are underway and that there is a concern that this coming season maybe more severe than last season. The Department of Health rolling out a pilot program at Washington High School where the COVID and flu vaccines are given at the same time. Washington High School is the South Bend Community School Corporation health magnet school, and they approached the Department of Health about the program. There are some logistical and registration issues that are being considered and worked through.

Mr. Linn then inquired about how the West Nile cases were in the County. Dr. Einterz stated there is a high infection rate for mosquitos in the County and that mitigation efforts are ongoing.

Dr. Migliore then asked about instances of equine encephalitis. Dr. Einterz responded that there have been no confirmed cases in the County.

Dr. Burnett asked how the electronic medical records program was coming. Dr. Einterz said that it was moving forward, and the hope was it would go live in October.

Dr. Burnett moved the conversation to Vaxcare. Dr. Fox noted that registration is complicated as COVID vaccinations run through the State system and the County's other vaccinations are logged in Vaxcare. The Department of Health is currently asking to have Vaxcare integrated with the new electronic record's system.

Mr. Linn asked about the meetings of the Water Resources Advisory Board and the Wastewater Advisory Board. Dr. Einterz said they both had met and are moving forward.

## **VI. DEPUTY HEALTH OFFICER PRESENTATION**

### **COVID-19 Update**

Dr. Fox gave the August COVID report. He noted that returning to school was the major issue facing the community in the face of the delta variant. Many school systems started the school year with no mask requirements, but as quarantine requirements increased mask mandates were implemented. With the quarantine requirements being relaxed by the State under a program started in North Carolina less students will be subject to the mandatory quarantine requirements. Under the new program students need not quarantine if they are wearing a mask and have not been within three (3) feet of an individual who tested positive. This study was done pre delta variant, so there is still some caution as to the as to this new policy. The Universities are testing unvaccinated members of their communities and so far, no outbreaks have been seen.

Dr. Fox noted that access to testing is becoming a problem as it is now two to three days before some individuals can even get a test. In response the State is contracting to place popup testing sites around the State. St. Joseph County should be getting one of these sites. Dr. Shoemaker noted there are no rapid tests available at the Emergency Rooms and students are having difficulties getting tests to return to school. Dr. Einterz noted that COVID is putting stain on the hospital resources available for adults. These stresses are starting to manifest in staff and adults should avoid the emergency rooms unless such a visit is really necessary.

## **VII. NEW BUSINESS**

Mrs. Smith gave a presentation on the food services unit. After the presentation the floor was opened for questions. Mr. Linn asked about inspection numbers and the trends seen by the food services unit. Mrs. Smith noted that 2020 was an anomaly given the status of things due to the pandemic in 2020 but noted that things are now starting to return to normal and the training of a new inspector will help in the future. Mr. Linn followed up by asking how the staffing shortages in restaurants is affecting the food service industry. Mrs. Smith noted the difficulties and explained the education and instruction her staff provides.

At this time Dr. Kirsch left the meeting.

## **VIII. OLD BUSINESS**

The mandatory vaccine policy for employees in patient settings was again discussed. Dr. Einterz noted that, after reviewing the policy in detail, it does not provide for any opportunity for accommodations based upon special circumstances.

Mr. Linn then asked where the mandated vaccines on the list come from. Dr. Einterz responded that they are all communicable diseases for which the County is looking to reduce the risk of spreading to patients entering the Department of Health's clinics. Mr. Linn then asked if COVID was a vaccine preventable disease. Dr. Einterz answered in the affirmative stating that the vaccine reduces the spread and risk of infection. Mr. Linn questioned if religious exceptions should be granted, and Dr. Shoemaker asked if the policy complied with the law if it did not

allow for any exemptions. The policy will be reviewed, and potential changes will be available to the Board at the next meeting.

## **IX. BOARD NOTIFICATIONS**

1.     Hirings: None.
2.     Resignations: None.
3.     Retirements: None.
4.     Terminations: None.

## **X. PUBLIC COMMENT**

Tyler Martin spoke in favor of the parental leave policy noting the positive impact on mental health and infant mortality rate.

Jennifer Talboom spoke in favor of the parental leave policy noting SIDS concerns, which decrease after four (4) months.

Matt Cotes spoke in favor of the parental leave policy.

Josiah Hartman spoke in favor of the parental leave policy saying the current policy leaves insufficient time to care for newborn if they become ill.

Brett Davis spoke in favor of the parental leave policy noting that Department of Health employees are at the lower end of the pay scale when compared to their peers, this fact makes it difficult for them to have families. A parental leave policy would help employees have families and that directors could plan for absences with the amount of notice that would be given.

Sally Dixon spoke in favor of the parental leave policy saying such a policy would help infant health and mortality rates.

Erica Tijerina spoke in favor of the parental leave policy saying that after having four (4) children while working at the Department of Health it is fiscally beneficial to quit and stay home than work for the Department of Health. Childcare costs and time off required for child illness outweigh the compensation paid to employees.

Nimbi Cushing spoke in favor of the parental leave policy.

Rosalind Clark showed her appreciation for Dr. Einterz and his helping the County though the difficult times presented by COVID and the day-to-day outreach done by the Department of Health.

Amy Drake commented that the vaccine status request as a bar to employment would be a violation of the anti-passport law and that the EEOC requires exemptions to vaccination mandates. Ms. Drake also noted that a parental leave policy of the duration being discussed would be expensive.

Lisa Tychonievich spoke against mandated vaccination stating that natural immunity is superior.

Jennifer Brown spoke in favor of the parental leave policy.

**XI. TIME AND PLACE OF NEXT REGULAR MEETING**

The next regular meeting of the St. Joseph County Board of Health is scheduled for Wednesday, October 20, 2021 at 4:30 p.m., at the County-City Building.

**XII. ADJOURNMENT**

The meeting was adjourned at 6:09 p.m.

ATTEST:

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Robert M. Einterz, M.D.  
St. Joseph County Health Officer

Respectfully submitted,

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Marcellus Lebbin, Esq.  
Department of Health Attorney



**ST. JOSEPH COUNTY**  
**DEPARTMENT OF HEALTH**  
**Prevent. Promote. Protect.**

**Health Officer's Report of Unit Activities**

**September 2021**

## **CONGREGATE LIVING OUTREACH UNIT**

In September we washed 7,690 pounds of clothing at Wash Wednesdays and brought the total washed amount to 37,710. That's about 769 loads in a normal washing machine for the month, and 3,771 loads washed total.

Also performed 111 rapid tests, 36 at Life Treatment Centers, 30 at Motels 4 Now, 7 at Our Lady of The Road, 33 at Hope Ministries, and 5 at Broadway Christian Parish

## ENVIRONMENTAL HEALTH UNIT

September 2021	YTD 2021	YTD 2020	YTD 2019
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### SEPTIC PROGRAM

Residential - New Construction				
A. Inspections	15	138	119	190
B. Consultations	0	13	11	9
Residential - Replacement				
A. Inspections	92	517	625	613
B. Consultations	3	38	41	19
Commercial				
A. Inspections	4	8	18	14
B. Consultations	0	5	7	2
C. Cluster System Inspections	6	16	5	2
Abandonments without Replacements	1	32	82	14
Permit Applications Received	55	451	595	456
Permits Issued	52	367	470	384
Public Information Events	0	1	1	0

### SUBDIVISION PROGRAM

A. Health Officer Reports	7	35	29	17
B. Subdivision Reviews	9	41	41	22
C. Rezoning and Replat Reviews	0	9	7	8

### WELLHEAD PROGRAM

A. Inspections Performed	8	90	97	155
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### WELL DRILLING PROGRAM

Residential				
A. Inspections	27	219	142	136
B. Well Abandonments	28	228	174	146
Commercial				
A. Inspections	0	1	0	1
B. Well Abandonment Inspections	0	4	3	5
New Construction				
A. Permit Applications Received	9	76	59	102
B. Permits Issued	11	75	59	89
Replacement Permits Issued	25	237	201	188
Public Information Events	0	0	0	0

### SOURCE WATER PROGRAM

A. Phase I Inquiries	18	152	85	124
B. Spill Responses	0	1	4	0

C. Meth Lab Occurrence Response	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
D. Other Source Water Inspections	<b>0</b>	<b>10</b>	<b>6</b>	<b>26</b>

#### **SURFACE WATER PROGRAM**

A. Surface Water Sampling	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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#### **LEAD PROGRAM**

A. HUD Lead Inspections	<b>0</b>	<b>7</b>	<b>4</b>	<b>2</b>
B. Lead Risk Assessments	<b>0</b>	<b>45</b>	<b>43</b>	<b>74</b>
EBLL Assessments	<b>2</b>	<b>18</b>	<b>17</b>	<b>23</b>
a. Parent Request	<b>3</b>	<b>39</b>	<b>26</b>	<b>51</b>
b. C. Clearances	<b>3</b>	<b>16</b>	<b>20</b>	<b>30</b>
D. Off-site Meetings	<b>0</b>	<b>0</b>	<b>5</b>	<b>22</b>
E. Public Information Events	<b>0</b>	<b>0</b>	<b>1</b>	<b>20</b>
D. Children Tested for Lead Levels*	<b>417</b>	<b>2574</b>	<b>2587</b>	<b>3902</b>

#### **CAFO PROGRAM**

A. Inspections Performed	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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#### **AIR QUALITY PROGRAM**

A. Indoor Air Quality Investigations	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
B. Mold Investigations	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>

#### **VECTOR PROGRAM**

A. Inspections Performed	<b>0</b>	<b>31</b>	<b>20</b>	<b>15</b>
B. Sites Treated	<b>4</b>	<b>9</b>	<b>17</b>	<b>4</b>
C. Traps Collected	<b>59</b>	<b>268</b>	<b>202</b>	<b>23</b>
D. ISDH Submissions	<b>51</b>	<b>323</b>	<b>117</b>	<b>14</b>
E. Public Information Events	<b>0</b>	<b>6</b>	<b>2</b>	<b>2</b>

#### **HEALTHY HOMES PROGRAM**

##### **(Inside)**

A. Initial Complaints	<b>21</b>	<b>159</b>	<b>116</b>	<b>96</b>
No Water	<b>1</b>	<b>31</b>	<b>36</b>	<b>24</b>
a. Garbage/Food Waste	<b>6</b>	<b>46</b>	<b>32</b>	<b>41</b>
b. Feces	<b>4</b>	<b>29</b>	<b>25</b>	<b>13</b>
c. Rodents/Cockroaches	<b>10</b>	<b>53</b>	<b>23</b>	<b>18</b>
d.				
A. Follow-up Complaints	<b>21</b>	<b>117</b>	<b>148</b>	<b>144</b>
No Water	<b>3</b>	<b>44</b>	<b>68</b>	<b>36</b>
a. Garbage/Food Waste	<b>7</b>	<b>39</b>	<b>37</b>	<b>64</b>
b. Feces	<b>3</b>	<b>19</b>	<b>29</b>	<b>17</b>
c. Rodents/Cockroaches	<b>8</b>	<b>15</b>	<b>14</b>	<b>27</b>
d. B. Dwellings Declared Unfit	<b>3</b>	<b>22</b>	<b>13</b>	<b>19</b>

#### **MASSAGE**

A. Establishment Inspections	<b>0</b>	<b>54</b>	<b>67</b>	<b>63</b>
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**TATTOO/BODY PIERCING  
PROGRAM**

A. Inspections Performed	<b>0</b>	<b>32</b>	<b>26</b>	<b>22</b>
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**COMPLAINTS / INVESTIGATIONS**

A. Garbage/Food Waste (Outside)	<b>6</b>	<b>49</b>	<b>77</b>	<b>51</b>
B. Sewage	<b>8</b>	<b>60</b>	<b>97</b>	<b>63</b>
C. Water (ditches, lakes, ponds & swells)	<b>1</b>	<b>7</b>	<b>4</b>	<b>6</b>
D. Motels/Hotels	<b>0</b>	<b>3</b>	<b>6</b>	<b>0</b>
E. Burning	<b>3</b>	<b>13</b>	<b>21</b>	<b>9</b>
F. Other	<b>18</b>	<b>88</b>	<b>72</b>	<b>64</b>

**ABATEMENT LETTERS**

A. Abatement Letters Sent	<b>44</b>	<b>252</b>	<b>129</b>	<b>123</b>
B. Immediate Threat to Public Health Letters Sent	<b>0</b>	<b>7</b>	<b>4</b>	<b>2</b>
C. Order to Vacate/Condemn Letter Sent	<b>3</b>	<b>22</b>	<b>11</b>	<b>21</b>
D. Impending Legal Action Letters Sent	<b>2</b>	<b>27</b>	<b>15</b>	<b>9</b>

\* Due to time lag of State Database System, the Lead testing numbers are one month behind.

## **EMERGENCY PREPAREDNESS UNIT**

- District 2 Health Care Coalition meeting – Zoom
- District 2 Health Department meeting – Zoom
- New employee orientation
- Visited Beacon Hub had expired Nest kits (PCR) thrown out. Picked up supplies for Portage Manor and delivered.
- Attended meeting for new mobile unit
- Meet with nursing unit at Gurley Leep to pick out new mobile unit
- Finalized interior of new mobile unit layout with nursing
- Approved Prime Time RV company in Elkhart for new mobile unit conversion
- Worked on grant requirements for BP3
- Updated Binax inventory and discarded expired kits
- ERV training for new CHWs

# County Health Department

Annual Budget for the Department of Health.

LEAD: Dr. Einterz - Health Officer - SUPPORT: Amy Ruppe - Administrator

	Fund 1159	2021 Budget	July	August	September	TOTALS
Acct	<b>REVENUE</b>					
	<b>Beginning Balance</b>	\$1,947,518.68				\$1,947,518.68
	Property, FIT, Excise, Vehicle Excise Tax		\$0.00	\$0.00	\$0.00	\$971,936.09
	Miscellaneous Revenue		\$0.00	\$0.00	\$2,850.00	\$6,477.40
	<b>TOTAL TAX and MISC REVENUE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,850.00</b>	<b>\$2,925,932.17</b>
	Environmental & Food		\$52,940.00	\$72,151.78	\$56,106.25	\$844,565.22
	Immunization Clinic (South Bend)		\$3,827.85	\$8,835.76	\$4,745.00	\$53,491.97
	Vital Records (South Bend)		\$47,101.00	\$52,740.00	\$46,978.00	\$416,567.00
	Mishawaka - Immun Clinic & Vital Records		\$6,003.00	\$8,165.00	\$7,316.00	\$51,601.00
	Fees (Charge, Charge 2, Coroner Fee)		\$12,176.34	\$517.93	(\$2,721.32)	(\$32,295.04)
	<b>TOTAL FEE REVENUE</b>		<b>\$122,048.19</b>	<b>\$142,410.47</b>	<b>\$112,423.93</b>	<b>\$1,333,930.15</b>
	<b>GRAND TOTAL REVENUE</b>		<b>\$122,048.19</b>	<b>\$142,410.47</b>	<b>\$115,273.93</b>	<b>\$4,259,862.32</b>
	<b>EXPENSES</b>					
Acct	<b>10000 Series</b>					
	Salaries & Benefits	\$3,443,820.00	\$193,190.04	\$387,720.73	\$196,164.06	\$2,415,580.86
	<b>Total 10000 Series</b>	<b>\$3,443,820.00</b>	<b>\$193,190.04</b>	<b>\$387,720.73</b>	<b>\$196,164.06</b>	<b>\$2,415,580.86</b>
					<b>Expenditures</b>	<b>Unexpended</b>
Acct	<b>20000 Series</b>					
	Supplies	\$131,228.41	\$6,214.87	\$11,152.72	\$6,687.44	\$45,362.52
	<b>Total 20000 Series</b>	<b>\$131,228.41</b>	<b>\$6,214.87</b>	<b>\$11,152.72</b>	<b>\$6,687.44</b>	<b>\$45,362.52</b>
Acct	<b>30000 Series</b>					
	Services	\$174,170.75	\$9,748.10	\$9,194.71	\$5,521.99	\$79,359.17
	<b>Total 30000 Series</b>	<b>\$174,170.75</b>	<b>\$9,748.10</b>	<b>\$9,194.71</b>	<b>\$5,521.99</b>	<b>\$79,359.17</b>
	<b>TOTAL BUDGET</b>	<b>\$3,749,219.16</b>				
	<b>GRAND TOTAL EXPENSES</b>		<b>\$209,153.01</b>	<b>\$408,068.16</b>	<b>\$208,373.49</b>	<b>\$2,540,302.55</b>
	<b>Net Income</b>		<b>(\$87,104.82)</b>	<b>(\$265,657.69)</b>	<b>(\$93,099.56)</b>	<b>(\$227,958.91)</b>
	<b>FUND BALANCE</b>	<b>\$1,947,518.68</b>	<b>\$2,078,317.02</b>	<b>\$1,812,659.33</b>	<b>\$1,719,559.77</b>	

# County-Wide Lead Initiative

During our budget discussions in 2018 (preparing for FY2019), the importance of lead was stressed and the Auditor, Commissioners and Council created this fund and provides the funding for it.

*LEADS: Dr. Einterz - Health Officer, Dr. Fox - Deputy Health Officer - SUPPORT: Cassy White, MPH - Director of Health Equity, Epidemiology & Data*

	Fund 4940	2021 Budget	July	August	September	TOTALS	Unexpended
<b>Acct</b>	<b>REVENUE</b>						
00000	Beginning Balance	\$566,324.48				\$566,324.48	
05205	Interfund Transfer of Funds		\$0.00	\$0.00	\$0.00	\$0.00	
06400	Donations		\$0.00	\$0.00	\$0.00	\$0.00	
	<b>TOTAL REVENUE</b>	<b>\$566,324.48</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$566,324.48</b>	
	<b>EXPENSES</b>						
<b>Acct</b>	<b>10000 Series</b>						
11167	Community Health Worker	\$64,000.00	\$3,581.54	\$4,923.08	\$4,923.08	\$29,427.71	\$34,572.29
11991	Outreach Coordinator	\$55,250.00	\$4,038.46	\$3,028.96	\$4,038.46	\$21,202.03	\$34,047.97
14800	FICA Taxes	\$9,123.00	\$573.97	\$599.38	\$676.61	\$3,833.55	\$5,289.45
14810	PERF	\$13,356.00	\$853.44	\$890.64	\$1,003.70	\$5,670.55	\$7,685.45
14840	Group Health Insurance	\$51,900.00	\$4,325.00	\$0.00	\$0.00	\$4,325.00	\$47,575.00
	<b>Total 10000 Series</b>	<b>\$193,629.00</b>	<b>\$13,372.41</b>	<b>\$9,442.06</b>	<b>\$10,641.85</b>	<b>\$64,458.84</b>	<b>\$129,170.16</b>
<b>Acct</b>	<b>20000 Series</b>						
21030	Office Supplies	\$5,000.00	\$0.00	\$37.99	\$34.00	\$822.86	\$4,177.14
22148	Field Supplies	\$5,000.00	\$65.00	\$658.77	\$96.50	\$820.27	\$4,179.73
	<b>Total 20000 Series</b>	<b>\$10,000.00</b>	<b>\$65.00</b>	<b>\$696.76</b>	<b>\$130.50</b>	<b>\$1,643.13</b>	<b>\$8,356.87</b>
<b>Acct</b>	<b>30000 Series</b>						
31059	Lead Program	\$6,653.68	\$123.30	\$2,716.76	\$0.00	\$3,977.84	\$2,675.84
32020	Travel/Mileage	\$2,000.00	\$20.25	\$0.00	\$0.00	\$58.05	\$1,941.95
32050	Conferences & Training	\$3,500.00	\$0.00	\$1,274.30	\$164.40	\$1,445.70	\$2,054.30
32350	Postage	\$2,000.00	\$28.82	\$62.10	\$32.96	\$304.48	\$1,695.52
33368	Public Information & Education	\$9,000.00	\$2,280.00	\$2,170.14	\$195.00	\$4,869.54	\$4,130.46
36500	Service Contract	\$10,040.00	\$5,020.00	\$0.00	\$0.00	\$5,020.00	\$5,020.00
39750	Information Tech	\$4,960.00	\$0.00	\$0.00	\$0.00	\$1,098.00	\$3,862.00
	<b>Total 30000 Series</b>	<b>\$38,153.68</b>	<b>\$7,472.37</b>	<b>\$6,223.30</b>	<b>\$392.36</b>	<b>\$16,773.61</b>	<b>\$21,380.07</b>
	<b>TOTAL EXPENSES</b>	<b>\$241,782.68</b>	<b>\$20,909.78</b>	<b>\$16,362.12</b>	<b>\$11,164.71</b>	<b>\$82,875.58</b>	
							<b>\$158,907.10</b>
	<b>Net Income</b>		<b>(\$20,909.78)</b>	<b>(\$16,362.12)</b>	<b>(\$11,164.71)</b>	<b>(\$82,875.58)</b>	
Updated 10/4/2021	<b>FUND BALANCE</b>	<b>\$566,324.48</b>	<b>\$510,975.73</b>	<b>\$494,613.61</b>	<b>\$483,448.90</b>	<b>\$483,448.90</b>	

# Health FIMR

The Title V Fetal Infant Mortality Review (FIMR) Grant provides continuity of our Fetal Infant Mortality Review program which review all infant death cases under the age of 1 and identifies trends for prevention of infant mortality. Grant is valid October 1st to September 30th.

*LEAD: Robin Vida - Director of Health Outreach, Promotion and Education - SUPPORT: Sally Dixon - FIMR Project Manager*

	Fund 8129	2021 Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$16,879.13				\$16,879.13	
01412	State Grant		\$0.00	\$5,270.55	\$0.00	\$23,818.95	
06400	Donations		\$0.00	\$0.00	\$0.00	\$0.00	
	<b>TOTAL REVENUE</b>	<b>\$16,879.13</b>	<b>\$0.00</b>	<b>\$5,270.55</b>	<b>\$0.00</b>	<b>\$40,698.08</b>	
Acct	EXPENSES						
	<b>10000 Series</b>						
11446	Project Manager	\$30,420.30	\$2,853.60	\$2,638.35	\$2,853.60	\$26,457.30	\$3,963.00
11990	Program Assistant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14800	FICA Taxes	\$2,101.65	\$217.29	\$200.83	\$217.29	\$2,014.90	\$86.75
	<b>Total 10000 Series</b>	<b>\$32,521.95</b>	<b>\$3,070.89</b>	<b>\$2,839.18</b>	<b>\$3,070.89</b>	<b>\$28,472.20</b>	<b>\$4,049.75</b>
	<b>20000 Series</b>						
21030	Office Supplies	\$2,564.95	\$0.00	\$45.00	\$125.00	\$340.60	\$2,224.35
	<b>Total 20000 Series</b>	<b>\$2,564.95</b>	<b>\$0.00</b>	<b>\$45.00</b>	<b>\$125.00</b>	<b>\$340.60</b>	<b>\$2,224.35</b>
	<b>30000 Series</b>						
32020	Travel /Mileage	\$667.29	\$0.00	\$0.00	\$0.00	\$0.00	\$667.29
32203	Cell Phones	\$591.64	\$41.46	\$41.46	\$0.00	\$373.25	\$218.39
36015	Contractual Services	\$9,844.20	\$0.00	\$9,000.00	\$0.00	\$9,844.20	\$0.00
	<b>Total 30000 Series</b>	<b>\$11,103.13</b>	<b>\$41.46</b>	<b>\$9,041.46</b>	<b>\$0.00</b>	<b>\$10,217.45</b>	<b>\$885.68</b>
	<b>TOTAL EXPENSES</b>	<b>\$46,190.03</b>	<b>\$3,112.35</b>	<b>\$11,925.64</b>	<b>\$3,195.89</b>	<b>\$39,030.25</b>	
							<b>\$7,159.78</b>
	<b>Net Income</b>		<b>(\$3,112.35)</b>	<b>(\$6,655.09)</b>	<b>(\$3,195.89)</b>	<b>(\$15,211.30)</b>	
	Updated 10/4/2021						
	<b>FUND BALANCE</b>	<b>\$16,879.13</b>	<b>\$11,518.81</b>	<b>\$4,863.72</b>	<b>\$1,667.83</b>	<b>\$1,667.83</b>	

# Health Immunization CoAg

The Indiana State Department of Health aims to increase vaccinations in each county, increase use in the state immunization registry, increase utilization of publicly funded adult vaccines, and reduce wastage of publicly funded vaccines. Grant is valid July 1st to June 30th.

*LEAD: Neiko Rust - Director of Nursing (Immunizations)*

	Fund 8131	2021 Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$27,113.09)				(\$27,113.09)	
01412	State Grant		\$86,202.87	\$0.00	\$0.00	\$156,160.35	
5600	Refunds		\$0.00	\$0.00	\$0.00	\$0.00	
	<b>TOTAL REVENUE</b>	<b>(\$27,113.09)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$129,047.26</b>	
Acct	EXPENSES						
	<b>10000 Series</b>						
11193	Part Time	\$159,610.42	\$3,735.55	\$3,662.63	\$4,227.02	\$38,531.62	\$121,078.80
14800	FICA Taxes	\$12,210.35	\$285.76	\$280.21	\$323.38	\$2,947.70	\$9,262.65
	<b>Total 10000 Series</b>	<b>\$171,820.77</b>	<b>\$4,021.31</b>	<b>\$3,942.84</b>	<b>\$4,550.40</b>	<b>\$41,479.32</b>	<b>\$130,341.45</b>
	<b>20000 Series</b>						
21030	Office Supplies	\$3,125.41	\$0.00	\$0.00	\$0.00	\$2,125.41	\$1,000.00
22406	Immunization Supplies	\$11,498.44	\$0.00	\$0.00	\$0.00	\$10,498.44	\$1,000.00
	<b>Total 20000 Series</b>	<b>\$14,623.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,623.85</b>	<b>\$2,000.00</b>
	<b>30000 Series</b>						
32020	Travel /Mileage	\$2,228.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,228.00
32203	Cell Phones	\$1,387.81	\$41.10	\$41.10	\$0.00	\$370.01	\$1,017.80
33368	Public Info & Educ	\$68,224.19	\$3,500.00	\$0.00	\$0.00	\$62,387.19	\$5,837.00
36015	Contractual Services	\$17,500.00	\$0.00	\$481.70	\$0.00	\$481.70	\$17,018.30
36500	Service Contract	\$24,783.64	\$15,715.00	\$0.00	\$0.00	\$24,783.64	\$0.00
39750	Information Technology	\$2,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200.00
	<b>Total 30000 Series</b>	<b>\$116,323.64</b>	<b>\$19,256.10</b>	<b>\$522.80</b>	<b>\$0.00</b>	<b>\$88,022.54</b>	<b>\$28,301.10</b>
	<b>TOTAL EXPENSES</b>	<b>\$302,768.26</b>	<b>\$23,277.41</b>	<b>\$4,465.64</b>	<b>\$4,550.40</b>	<b>\$142,125.71</b>	
							<b>\$160,642.55</b>
	<b>Net Income</b>		<b>(\$23,277.41)</b>	<b>(\$4,465.64)</b>	<b>(\$4,550.40)</b>		
Updated 10/4/2021							
	<b>FUND BALANCE</b>	<b>(\$27,113.09)</b>	<b>(\$160,222.76)</b>	<b>(\$164,688.40)</b>	<b>(\$169,238.80)</b>	<b>(\$13,078.45)</b>	

## Health IN Cares Echo

This grant enhances collaboration across the county to improve linkages to care for the treatment of opioid use disorder, and to enhance our nascent efforts in developing an Overdose Fatality Review Team, specifically with increased involvement from the coroner's office. Grant is valid December 1st to December 1st.

*LEAD: Robin Vida - Director of Health Outreach, Promotion and Education*

	Fund 8145	2021 Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$25,216.00)				(\$25,216.00)	
01412	State Grant		\$0.00	\$10,000.00	\$0.00	\$35,216.00	
	<b>TOTAL REVENUE</b>	<b>(\$25,216.00)</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	
	EXPENSES						
Acct	20000 Series						
21030	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total 20000 Series</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Acct	30000 Series						
36015	Contractual Services	\$27,150.00	\$10,000.00	\$20,150.00	(\$3,000.00)	\$27,150.00	\$0.00
	<b>Total 30000 Series</b>	<b>\$27,150.00</b>	<b>\$10,000.00</b>	<b>\$20,150.00</b>	<b>(\$3,000.00)</b>	<b>\$27,150.00</b>	<b>\$0.00</b>
	<b>TOTAL EXPENSES</b>	<b>\$27,150.00</b>	<b>\$10,000.00</b>	<b>\$20,150.00</b>	<b>(\$3,000.00)</b>	<b>\$27,150.00</b>	<b>\$0.00</b>
	<b>Net Income</b>		<b>(\$10,000.00)</b>	<b>(\$10,150.00)</b>	<b>\$3,000.00</b>	<b>\$8,066.00</b>	
	<b>FUND BALANCE</b>	<b>(\$25,216.00)</b>	<b>(\$10,000.00)</b>	<b>(\$20,150.00)</b>	<b>(\$17,150.00)</b>	<b>(\$17,150.00)</b>	

# Health COVID Vaccinations

The St. Joseph County Department of Health will assist the Indiana Department of Health regarding promotion of the COVID-19 vaccine and conduct direct outreach to minority and hard to reach populations. Grant is valid January 1, 2021 to June 30, 2022.

*LEAD: Dr. Einterz - Health Officer - SUPPORT: Amy Ruppe - Administrator*

	Fund 9160	2021 Budget	July	August	September	TOTALS	Unexpended
<b>Acct</b>	<b>REVENUE</b>						
00000	Beginning Balance	\$0.00				\$0.00	
01412	State Grant		\$0.00	\$0.00	\$389.75	\$389.75	
	<b>TOTAL REVENUE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$389.75</b>	<b>\$389.75</b>	
	<b>EXPENSES</b>						
<b>Acct</b>	<b>10000 Series</b>						
11167	Community Health Worker	\$68,308.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68,308.00
11193	Immun Outreach Coord	\$43,173.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,173.00
11985	Temporary/Seasonal Help	\$218,986.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218,986.00
14800	FICA Taxes	\$20,056.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,056.00
14810	PERF	\$4,836.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,836.00
14840	Group Health Insurance	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00
	<b>Total 10000 Series</b>	<b>\$373,359.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$373,359.00</b>
<b>Acct</b>	<b>30000 Series</b>						
32020	Travel /Mileage	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
32050	Conferences & Training	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
32203	Cell Phones	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
32550	Miscellaneous Costs	\$75,000.00	\$0.00	\$0.00	\$557.93	\$557.93	\$74,442.07
36015	Contractual Services	\$85,243.43	\$168.09	\$221.66	\$0.00	\$389.75	\$84,853.68
	<b>Total 30000 Series</b>	<b>\$180,843.43</b>	<b>\$168.09</b>	<b>\$221.66</b>	<b>\$557.93</b>	<b>\$947.68</b>	<b>\$179,895.75</b>
	<b>TOTAL EXPENSES</b>	<b>\$554,202.43</b>	<b>\$168.09</b>	<b>\$221.66</b>	<b>\$557.93</b>	<b>\$947.68</b>	
							<b>\$553,254.75</b>
	<b>Net Income</b>						
Updated	10/4/2021						
	<b>FUND BALANCE</b>	<b>\$0.00</b>	<b>(\$168.09)</b>	<b>(\$389.75)</b>	<b>(\$557.93)</b>	<b>(\$557.93)</b>	

## Health Local Health Services

The Local Health Maintenance grant is a long-standing grant from the Indiana State Department of Health which allows Local Health Departments to utilize the funds to work on any area in ISDH's long range plan. The St. Joseph County Department of Health uses these funds to fund a Health Educator and a Community Health Worker. Carry-forward pays for benefits, supplies, travel, educational materials and trainings for staff. Grant is valid January 1st to December 31st.

LEAD: Robin Vida - Director of Health Outreach, Promotion and Education

	Fund 9101	2021 Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$99,234.71				\$99,234.71	
01412	State Grant		\$36,336.00	\$0.00	\$0.00	\$72,672.00	
	<b>TOTAL REVENUE</b>	<b>\$99,234.71</b>	<b>\$36,336.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$171,906.71</b>	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$35,000.00	\$2,692.30	\$2,692.30	\$2,692.30	\$25,576.85	\$9,423.15
11193	Health Promotion Specialist	\$41,915.00	\$3,224.24	\$3,224.24	\$3,224.24	\$30,630.28	\$11,284.72
14800	FICA Taxes	\$5,885.00	\$436.15	\$436.15	\$436.15	\$4,144.03	\$1,740.97
14810	PERF	\$8,615.00	\$662.66	\$662.66	\$662.66	\$6,295.27	\$2,319.73
14840	Group Health Insurance	\$34,600.00	\$8,650.00	\$0.00	\$0.00	\$17,300.00	\$17,300.00
	<b>Total 10000 Series</b>	<b>\$126,015.00</b>	<b>\$15,665.35</b>	<b>\$7,015.35</b>	<b>\$7,015.35</b>	<b>\$83,946.43</b>	<b>\$42,068.57</b>
Acct	20000 Series						
21030	Office Supplies	\$2,500.00	\$0.00	\$173.09	\$158.99	\$1,364.95	\$1,135.05
	<b>Total 20000 Series</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$173.09</b>	<b>\$158.99</b>	<b>\$1,364.95</b>	<b>\$1,135.05</b>
Acct	30000 Series						
32020	Travel /Mileage	\$5,315.00	\$919.90	\$0.00	\$0.00	\$1,072.40	\$4,242.60
32203	Cell Phones	\$1,164.08	\$84.38	\$86.56	\$0.00	\$761.72	\$402.36
33368	Public Info & Educ	\$7,300.00	\$119.99	\$437.15	\$3,039.65	\$3,832.62	\$3,467.38
	<b>Total 30000 Series</b>	<b>\$13,779.08</b>	<b>\$1,124.27</b>	<b>\$523.71</b>	<b>\$3,039.65</b>	<b>\$5,666.74</b>	<b>\$8,112.34</b>
	<b>TOTAL EXPENSES</b>	<b>\$142,294.08</b>	<b>\$16,789.62</b>	<b>\$7,712.15</b>	<b>\$10,213.99</b>	<b>\$90,978.12</b>	
							<b>\$51,315.96</b>
	<b>Net Income</b>		<b>\$19,546.38</b>	<b>(\$7,712.15)</b>	<b>(\$10,213.99)</b>		
Updated 10/4/2021							
	<b>FUND BALANCE</b>	<b>\$99,234.71</b>	<b>\$98,854.73</b>	<b>\$91,142.58</b>	<b>\$80,928.59</b>	<b>\$80,928.59</b>	

# Health Trust Fund

The Indiana Local Health Department Trust Account was established within the Indiana Tobacco Master Settlement Agreement Fund for the purpose of providing funding for services provided by local Boards of Health in each county. In using money distributed by this fund, the local Board of Health shall give priority to: (1) programs that share common goals with the mission statement and long range state plan established by the state department of health; (2) preventive health measures; and (3) support for community health centers that treat low income persons and senior citizens. Grant is valid January 1st to December 31st.

*LEAD: Dr. Einterz - Health Officer - SUPPORT: Amy Ruppe - Administrator*

	Fund 9111	2021 Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$130,392.72				\$130,392.72	
01412	State Grant		\$47,815.66	\$0.00	\$0.00	\$95,631.31	
05600	Refunds		\$0.00	\$0.00	\$0.00	\$0.00	
	<b>TOTAL REVENUE</b>	<b>\$130,392.72</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$226,024.03</b>	
Acct	EXPENSES						
	20000 Series						
22328	Equipment Repairs	\$615.76	\$0.00	\$0.00	\$0.00	\$615.76	\$0.00
	<b>Total 20000 Series</b>	<b>\$615.76</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$615.76</b>	<b>\$0.00</b>
	30000 Series						
32020	Travel/Mileage	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
36015	Other Contractual Services	\$83,631.31	\$0.00	\$0.00	\$0.00	\$0.00	\$83,631.31
	<b>Total 30000 Series</b>	<b>\$95,631.31</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$95,631.31</b>
	<b>TOTAL EXPENSES</b>	<b>\$95,631.31</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$615.76</b>	<b>\$95,015.55</b>
	Net Income		\$0.00	\$0.00	\$0.00		
	<b>FUND BALANCE</b>	<b>\$130,392.72</b>	<b>\$129,776.96</b>	<b>\$129,776.96</b>	<b>\$129,776.96</b>	<b>\$225,408.27</b>	

# Health Cooking Healthy

The Cooking Healthy Program is used to purchase food and cooking supplies for our Let's Cook! Healthy Eating program. It will be used for monthly live cooking demos and recording of basic cooking skill demos on YouTube. No expiration.

*LEAD: Robin Vida - Director of Health Outreach, Promotion and Education*

	Fund 9134	2021 Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$634.62				\$634.62	
06400	Donations		\$0.00	\$0.00	\$0.00	\$0.00	
	<b>TOTAL REVENUE</b>	<b>\$634.62</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$634.62</b>	
	 <b>EXPENSES</b>						
Acct	30000 Series						
33368	Public Info & Educ	\$634.62	\$0.00	\$67.45		\$67.45	\$567.17
	<b>Total 30000 Series</b>	<b>\$634.62</b>	<b>\$0.00</b>	<b>\$67.45</b>	<b>\$0.00</b>	<b>\$67.45</b>	<b>\$567.17</b>
	 <b>TOTAL EXPENSES</b>	<b>\$634.62</b>	<b>\$0.00</b>	<b>\$67.45</b>	<b>\$0.00</b>	<b>\$67.45</b>	 <b>\$567.17</b>
	 <b>Net Income</b>		<b>\$0.00</b>	<b>(\$67.45)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
	 <b>FUND BALANCE</b>	<b>\$634.62</b>	<b>\$634.62</b>	<b>\$567.17</b>	<b>\$567.17</b>	<b>\$567.17</b>	

# Health Vector

The Department of Health has been awarded a grant for our vector program to address Eastern Equine Encephalitis (EEE) from a local philanthropic foundation which prefers to maintain anonymity. No expiration.

*LEAD: Brett Davis - Assistant Director of Environmental Health*

	Fund 9158	2021 Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$11,924.80				\$11,924.80	
02710	Local Grant Reimbursement		\$0.00	\$0.00		\$0.00	
	<b>TOTAL REVENUE</b>	<b>\$11,924.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,924.80</b>	
Acct	EXPENSES						
33938	30000 Series						
	Vector Abatement	\$11,924.80	\$0.00	\$0.00		\$0.00	\$11,924.80
	<b>Total 30000 Series</b>	<b>\$11,924.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,924.80</b>
	<b>TOTAL EXPENSES</b>	<b>\$11,924.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
							<b>\$11,924.80</b>
	<b>Net Income</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
	<b>FUND BALANCE</b>	<b>\$11,924.80</b>	<b>\$11,924.80</b>	<b>\$11,924.80</b>	<b>\$11,924.80</b>	<b>\$11,924.80</b>	

# Health Data Analytics Strategy

The Department of Health received an anonymous donation to recruit and hire a Data Analytics Specialist who will be responsible for developing an informaiton system that serves relevant units of the Department of Health, exchanges health and demographic informaiton electronically among the medical and health providers, and integrates seamlessly with IDoH systems. Grant is valid January 1, 2021 to December 31, 2021.

*LEAD: Cassy White, MPH - Director of Health Equity, Epidemiology and Data*

	Fund 9160	2021 Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02710	Local Grant Reimbursement		\$0.00	\$0.00		\$70,000.00	
	<b>TOTAL REVENUE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$70,000.00</b>	
	EXPENSES						
Acct	30000 Series						
36015	Contractual Services	\$70,000.00	\$0.00	\$12,727.28		\$38,181.84	\$31,818.16
	<b>Total 30000 Series</b>	<b>\$70,000.00</b>	<b>\$0.00</b>	<b>\$12,727.28</b>	<b>\$0.00</b>	<b>\$38,181.84</b>	<b>\$31,818.16</b>
	<b>TOTAL EXPENSES</b>	<b>\$70,000.00</b>	<b>\$0.00</b>	<b>\$12,727.28</b>	<b>\$0.00</b>	<b>\$38,181.84</b>	
							<b>\$31,818.16</b>
	<b>Net Income</b>		<b>\$0.00</b>	<b>(\$12,727.28)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
	<b>FUND BALANCE</b>	<b>\$0.00</b>	<b>\$44,545.44</b>	<b>\$31,818.16</b>	<b>\$31,818.16</b>	<b>\$31,818.16</b>	

## Health Overdose Fatality Rev.

To standardize overdose fatality review (OFR) data collection to be used in a standardized OFR database. Grant is valid September 1, 2020 to September 1, 2021.

LEAD: *Robin Vida - Director of Health Outreach, Promotion and Education*

	Fund 9101	2021 Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$0.00	
	<b>TOTAL REVENUE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
	<b>EXPENSES</b>						
Acct	10000 Series						
11950	Part Time	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00
14800	FICA Taxes	\$383.00	\$0.00	\$0.00	\$383.00	\$383.00	\$0.00
	<b>Total 10000 Series</b>	<b>\$5,383.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,383.00</b>	<b>\$5,383.00</b>	<b>\$0.00</b>
Acct	20000 Series						
21030	Office Supplies	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	<b>Total 20000 Series</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>
Acct	30000 Series						
32020	Travel /Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
33368	Public Info & Educ	\$13,617.00	\$0.00	\$0.00	\$13,600.00	\$13,600.00	\$17.00
	<b>Total 30000 Series</b>	<b>\$13,617.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,600.00</b>	<b>\$13,600.00</b>	<b>\$17.00</b>
	<b>TOTAL EXPENSES</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>\$18,983.00</b>	<b>\$19,983.00</b>	
							<b>\$17.00</b>
	<b>Net Income</b>		<b>\$0.00</b>	<b>(\$1,000.00)</b>	<b>(\$18,983.00)</b>		
	<b>FUND BALANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,000.00)</b>	<b>(\$19,983.00)</b>	<b>(\$19,983.00)</b>	

# Health National Birth Equity

Bi-yearly the Community Foundation of SJC offers special project challenge grants. The special project challenge grant encourages projects that include community development, health & human services, parks, recreation, and entertainment, and youth & education. Grant is valid August 15, 2021 to August 14, 2022.

*LEAD: Robin Vida - Director of Health Outreach, Promotion and Education*

	Fund 9162	2021 Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02710	Local Grant Reimbursement		\$0.00	\$0.00	\$0.00	\$31,000.00	
	<b>TOTAL REVENUE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$31,000.00</b>	
	EXPENSES						
Acct	30000 Series						
36015	Contractual Services	\$31,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,000.00
	<b>Total 30000 Series</b>	<b>\$31,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$31,000.00</b>
	<b>TOTAL EXPENSES</b>	<b>\$31,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$31,000.00</b>
	<b>Net Income</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
	<b>FUND BALANCE</b>	<b>\$0.00</b>	<b>\$31,000.00</b>	<b>\$31,000.00</b>	<b>\$31,000.00</b>	<b>\$31,000.00</b>	

## Beacon Safety Pin Grant

This grant was submitted by Beacon Health System and includes a partnership with Saint Joseph Health System, Elkhart Department of Health, St. Joseph County Department of Health, and Franciscan Health to decrease infant mortality through public health initiatives, clinical care, and community outreach. SJCDH FIMR is part of this collaborative to develop a birth equity plan and work to address the system issues that delay entry to prenatal care including insurance coverage and the delay in entry to prenatal care for mothers who access the system through emergency departments and crisis pregnancy centers. (CPC) SJCDH FIMR will also lead outreach, awareness, and training for purpose of eliminating inequities in birth outcomes. Grant is valid April 2021 to April 2022.

LEAD: Robin Vida - Director of Health Outreach, Promotion and Education

	Fund 9101	2021 Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
01412	State Grant		\$0.00	\$0.00	\$812.00	\$812.00	
	<b>TOTAL REVENUE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$812.00</b>	<b>\$812.00</b>	
	EXPENSES						
Acct	30000 Series						
33368	Public Info & Educ	\$10,510.00	\$0.00	\$812.00	\$0.00	\$812.00	\$9,698.00
36015	Contractual Services	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
	<b>Total 30000 Series</b>	<b>\$12,510.00</b>	<b>\$0.00</b>	<b>\$812.00</b>	<b>\$0.00</b>	<b>\$812.00</b>	<b>\$11,698.00</b>
	<b>TOTAL EXPENSES</b>	<b>\$12,510.00</b>	<b>\$0.00</b>	<b>\$812.00</b>	<b>\$0.00</b>	<b>\$812.00</b>	
	<b>Net Income</b>		<b>\$0.00</b>	<b>(\$812.00)</b>	<b>\$812.00</b>		
	<b>FUND BALANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$812.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	

FINANCE UNIT		2021 Budget	July	August	September
Acct	Revenue (Tax & Fund)				
00000	Beginning Balance	\$1,947,518.68			\$1,947,518.68
00100	Property Tax				\$903,685.78
00201	Financial Institution Tax				\$1,401.79
00202	Auto Excise Tax				\$61,240.25
00217	Commercial Vehicle Excise Tax				\$5,608.27
02710	Local Grant Reimbursements			\$350.00	\$472.50
02711	Reimbursements				\$4.90
05205	Interfund Transfer				\$0.00
05206	Transfer of Funds				\$0.00
05600	Refunds				\$0.00
05602	Returns or Voided Checks			\$2,500.00	\$6,000.00
06400	Donations				
Revenue (Tax & Fund) Total		\$1,947,518.68	\$0.00	\$0.00	\$2,850.00
					\$2,925,932.17

Revenue (Fee)	2021 Budget	July	August	September	Year to Date
Environmental & Food					
Immunization Clinic - SOUTH BEND					
Medicaid - Blood Lead Testing Services	\$52,940.00	\$3,545.00	\$72,151.78	\$56,106.25	\$844,565.22
Medicaid - Lead Targeted Case Management		\$0.00	\$29.40	\$6.00	\$50,506.64
Medicaid - Environmental Lead Investigation		\$0.00	\$0.00	\$0.00	\$35.40
Medicaid - Community Health Workers		\$282.85	\$666.02	\$0.00	\$2,949.93
Vital Records - SOUTH BEND		\$47,101.00	\$52,740.00	\$46,978.00	\$416,567.00
MISHAWAKA - Immunization Clinic & Vital Records		\$6,003.00	\$8,165.00	\$7,316.00	\$51,601.00
Charges					
LESS Charge 1 Sales (Credit Cards)	\$9,107.00	\$2,935.00	\$0.00		\$238,563.84
LESS Charge 2 Sales (Charity Care)	\$204.01	\$1,138.66	\$753.00		\$5,663.03
LESS Cash Short		\$0.00	\$0.00	\$90.00	\$90.00
PLUS Cash Over		\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL COLLECTED</b>	<b>\$100,560.84</b>	<b>\$137,818.88</b>	<b>\$114,302.25</b>	<b>\$1,121,908.32</b>	
LESS Coroner Fee (State)	\$3,323.25	\$3,597.75	\$4,052.25		\$33,599.25
<b>TOTAL DEPOSITED</b>	<b>\$97,237.59</b>	<b>\$134,221.13</b>	<b>\$110,250.00</b>	<b>\$1,088,309.07</b>	
PLUS Credit Quietused to Account (Credit Cards)	\$24,810.60	\$8,189.34	\$2,173.93		\$245,621.08
*** GRAND TOTAL ***	\$1,340,000.00	\$122,048.19	\$142,410.47	\$112,423.93	\$1,333,930.15

Acct	Expenses	2021 Budget	July	August	September	Expenditures	Unexpended
<b>Acct 10000 Series</b>							
11041	Attorney Part Time	\$17,787.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,787.00
11055	County Health Officer	\$140,000.00	\$10,769.24	\$10,769.24	\$10,769.24	\$102,307.78	\$37,692.22
11073	Finance Manager	\$66,000.00	\$5,076.92	\$5,076.92	\$5,076.92	\$48,230.74	\$17,769.26
11077	Admin. Assistant	\$71,360.00	\$5,489.24	\$5,489.24	\$5,489.24	\$52,147.78	\$19,212.22
11087	Billing/Records Registrar	\$32,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$23,750.00	\$8,750.00
11143	Registrars	\$97,500.00	\$7,500.00	\$6,874.87	\$7,500.00	\$70,366.48	\$27,133.52
11144	Nursing Registrars	\$65,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$47,495.83	\$17,504.17
11145	Staff Assistants	\$65,000.00	\$4,995.83	\$4,995.83	\$5,000.00	\$47,491.66	\$17,508.34
11151	Director of Vital Records	\$51,510.00	\$3,962.30	\$3,962.30	\$3,962.30	\$37,641.85	\$13,868.15
11154	Asst. Director Vital Records	\$47,470.00	\$3,651.54	\$3,651.54	\$3,651.54	\$34,689.63	\$12,780.37
11155	Nurses	\$335,825.00	\$25,832.66	\$25,832.66	\$25,795.76	\$243,872.77	\$91,952.23
11161	Director of Env Health	\$51,510.00	\$3,962.30	\$3,962.30	\$3,962.30	\$37,641.85	\$13,868.15
11162	Asst. Dir Environmental Health	\$47,470.00	\$3,651.54	\$3,651.54	\$3,651.54	\$34,689.63	\$12,780.37
11163	Director of Food Services	\$51,510.00	\$3,962.30	\$3,962.30	\$3,962.30	\$37,641.85	\$13,868.15
11165	Asst Dir Food Services	\$47,470.00	\$3,651.54	\$3,651.54	\$3,651.54	\$34,689.63	\$12,780.37
11170	Director of HEED	\$51,510.00	\$3,962.30	\$3,962.30	\$3,962.30	\$37,641.85	\$13,868.15
11171	Special Projects Officer	\$60,095.00	\$4,622.70	\$4,622.70	\$4,622.70	\$43,915.65	\$16,179.35
11172	Environmental Health Specialist	\$377,235.00	\$24,891.33	\$25,793.92	\$25,686.47	\$258,328.69	\$118,906.31
11174	Food Service Specialist	\$209,575.00	\$15,745.12	\$15,809.59	\$15,798.84	\$132,344.62	\$77,230.38
11195	Public Health Coordinator	\$41,915.00	\$3,224.24	\$3,224.24	\$3,224.24	\$30,630.28	\$11,284.72
11196	Health Promotion Specialist	\$41,915.00	\$3,224.24	\$3,224.24	\$3,224.24	\$30,630.28	\$11,284.72
11197	Director of HOPE	\$51,510.00	\$3,962.30	\$3,962.30	\$3,962.30	\$37,641.85	\$13,868.15
11650	Executive Secretary	\$37,875.00	\$2,913.46	\$2,913.46	\$2,913.46	\$27,677.87	\$10,197.13
11701	Director of Nursing	\$103,020.00	\$7,726.45	\$7,726.45	\$7,924.60	\$70,825.67	\$32,194.33
11950	Part Time	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
11969	Health Coord/Congregate Living	\$41,915.00	\$0.00	\$3,224.24	\$3,224.24	\$6,448.48	\$35,466.52
11976	Deputy Health Officer	\$48,000.00	\$3,692.30	\$3,692.30	\$3,692.30	\$35,076.85	\$12,923.15
14800	FICA Taxes @ 7.65%	\$173,233.00	\$12,031.79	\$12,304.10	\$12,214.47	\$115,007.89	\$58,225.11
14810	PERF @ 11.2%	\$244,910.00	\$17,188.40	\$17,580.61	\$17,464.14	\$165,853.40	\$79,056.60
14840	Group Health Insurance	\$761,200.00	\$0.00	\$190,300.00	\$0.00	\$570,900.00	\$190,300.00
	<b>Total 10000 Series</b>	<b>\$3,443,820.00</b>	<b>\$193,190.04</b>	<b>\$387,720.73</b>	<b>\$196,164.06</b>	<b>\$2,415,580.86</b>	<b>\$1,028,239.14</b>
<b>Acct 20000 Series</b>							
21030	Office Supplies	\$24,046.51	\$518.35	\$1,619.50	\$750.72	\$9,998.82	\$14,047.69
22120	Garage & Motor Supplies	\$11,980.00	\$712.30	\$2,053.70	\$772.16	\$5,932.77	\$6,047.23
22148	Field Supplies	\$4,701.90	\$85.98	\$608.46	\$688.65	\$2,862.83	\$1,839.07
22328	Equipment Repairs	\$2,250.00	\$0.00	\$0.00	\$0.00	\$100.00	\$2,150.00
22406	Immunization Supplies	\$88,000.00	\$4,898.24	\$6,871.06	\$4,475.91	\$26,468.10	\$61,531.90
22448	Education Books	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
24120	Medical Supplies	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
	<b>Total 20000 Series</b>	<b>\$131,228.41</b>	<b>\$6,214.87</b>	<b>\$11,152.72</b>	<b>\$6,687.44</b>	<b>\$45,362.52</b>	<b>\$85,865.89</b>
<b>Acct 30000 Series</b>							
31150	Medical Services	\$1,750.00	\$80.00	\$20.00	\$40.00	\$280.00	\$1,470.00
32020	Travel/Mileage	\$18,359.00	\$1,645.31	\$633.15	\$695.00	\$6,335.22	\$12,023.78
32050	Conferences & Training	\$1,012.00	\$112.00	\$0.00	\$0.00	\$1,012.00	\$0.00
32200	Telephone	\$21,303.82	\$1,517.38	\$1,652.24	\$0.00	\$13,540.68	\$7,763.14
32350	Postage	\$250.00	\$0.00	\$0.00	\$0.00	\$8.21	\$241.79
33118	Immunization Supplies	\$2,964.93	\$0.00	\$0.00	\$0.00	\$2,964.93	\$0.00
33128	Environmental Health	\$3,500.00	\$1,515.85	\$0.00	\$0.00	\$1,925.94	\$1,574.06
33368	Public Info & Ed	\$8,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$5,000.00
33938	Vector Abatement	\$25,000.00	\$279.50	\$2,421.26	\$318.93	\$7,981.16	\$17,018.84
34030	Liability Insurance Coverage	\$17,340.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,340.00
36500	Service Contract	\$14,100.00	\$0.00	\$0.00	\$0.00	\$120.00	\$13,980.00
37100	Auto Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FINANCE UNIT	2021 Budget	July	August	September		
38012 Interest on Debt	\$7,820.64	\$651.72	\$651.72	\$651.72	\$5,865.48	\$1,955.16
38013 Principle on Debt	\$45,796.36	\$3,816.34	\$3,816.34	\$3,816.34	\$34,347.06	\$11,449.30
39010 Dues & Subscriptions	\$1,474.00	\$0.00	\$0.00	\$0.00	\$338.49	\$1,135.51
39600 Refunds, Awards & Indemnities	\$0.00	\$130.00	\$0.00	\$0.00	\$800.00	(\$800.00)
39750 Information Technology	\$5,000.00	\$0.00	\$0.00	\$0.00	\$340.00	\$4,660.00
<b>Total 30000 Series</b>	<b>\$174,170.75</b>	<b>\$9,748.10</b>	<b>\$9,194.71</b>	<b>\$5,521.99</b>	<b>\$79,359.17</b>	<b>\$94,811.58</b>
<b>TOTAL EXPENSES</b>	<b>\$3,749,219.16</b>	<b>\$209,153.01</b>	<b>\$408,068.16</b>	<b>\$208,373.49</b>	<b>\$2,540,302.55</b>	<b>\$1,208,916.61</b>
<b>Net Income</b>		<b>(\$87,104.82)</b>	<b>(\$265,657.69)</b>	<b>(\$93,099.56)</b>		
<b>FUND BALANCE</b>	<b>\$1,947,518.68</b>	<b>\$2,078,317.02</b>	<b>\$1,812,659.33</b>	<b>\$1,719,559.77</b>		

## FOOD SERVICES UNIT

	<b>Month</b>	<b>YTD 2021</b>	<b>YTD 2020</b>	<b>YTD 2019</b>	<b>% Difference 2021 vs 2020</b>
Food Store Complaints	5	29	74	11	-60.8%
Food Service Complaints	19	165	303	151	-45.5%
Civil Penalties	2	5	8	5	-37.5%
Health Officer Hearings	0	3	0	1	
Abatements Correspondence	0	11	12	39	-8.3%
Possible Foodborne Illness Investigations	2	12	3	6	300%
Opening Inspections	51	140	92	136	52.2%
Inspections	208	1548	2323	1926	-33.4%
Plan & Review/New Constr./Remodel	4	24	23	35	4.3%
Fire Investigations	2	11	2	5	450%
# Establishments Requested to Close	0	2		3	
Number of Temporary Events	40	233	204	219	286.3%
Temporary Inspections	37	309	80	671	286.3%
Mobile Inspections	5	18	4	95	350%
Meetings	12	80	67	39	19.4%
<b>Smoking Information</b>					
Smoking Complaints	0	4	6	0	-33.3
Smoking Appeals Hearings				0	
<b>Pool Information</b>					
Pool Inspections	23	132	97	115	36.1%
Pool Consultations	0	1	32	14	-96.9%
Pool Complaints	0	3	3	0	0%
Pool Closings	9	62	42	24	47.6%

### Notes

A combined total of 69 (concession stands & portable units) were inspected on 9/11/2021, for the ND game.

3 Food Services staff have registered and begun independent study for Certified Pool Operator training. A virtual class and exam are scheduled for November 4, 2021. The Food Services Unit permits and inspects the indoor/outdoor pools and spas.

## **HEALTH EQUITY, EPIDEMIOLOGY, AND DATA (HEED) UNIT**

### **Social Needs Assessment:**

Follow-up phone calls continue to occur to connect individuals with community resources based on the needs identified in the assessment. The Community Health Workers (CHWs) completed 20 new assessments this month through the Mishawaka Clinic, CCB Clinic, lead home visits, and Wash Wednesdays.

### **CHW Lead Referrals:**

The CHWs continued with the lead referrals from the Public Health Nurses (PHNs). They hand deliver a lead certificate to families who need their child to confirm their lead level prior to case management or case monitoring. The CHWs continued home visits for all unconfirmed cases with a blood lead level 5ug/dL and greater referred from the PHNs.

<b>Month</b>	<b># of Referrals</b>	<b># Children Rec'd Lead Test after CHW Visit</b>
January	5	4
February	13	6 (4 moved out of county)
March	3	3
April	5	3
May	8	6 (1 moved out of county)
June	15	12
July	1	1
August	9	5
September	4	1

### **Highlights:**

Director of HEED remains heavily involved in COVID-19 response by managing and analyzing COVID data and collaborating with other Units as a contact/resource for the local school systems and long-term care facilities.

In the month of September, one CHW successfully assisted one community member with health insurance.

CHWs continue to follow up with COVID positive individuals who requested local social support resources when Indiana State Department of Health notifies us of individuals. CHW provided social support resources to one individual.

### **Public Health Fellows Updates:**

Two Public Health Fellows continue to create bi-weekly maps displaying COVID-19 vaccinations by census tract.

### **ACEs:**

The ACEs project made progress in screening and developing community partnerships. The Department of Health has partnered with Primary Care Providers of South Bend and the neonatal providers in the E Blair Warner clinic to implement an ACE screening tool through a trauma-informed lens.

ACE Screening Partnerships	
Active Screening Partnerships	2
Potential Screening Partners	3

ACEs Engagement Metrics	
Presentations given	2
Webinars/Professional Learning Groups Attended	4
Meetings with Community Partners	12
Planning Sessions for CTSI Planning Grant	5

The Fellow developed a post-presentation survey when he provides the ACES training to community partners. Below displays the responses from community partners who received his training.

ACE Presentation Effectiveness	
Survey Question	Responses (30 total respondents)
<i>I knew a lot about ACES before the presentation</i>	76% disagree or strongly disagree
<i>My time was well served by attending this presentation</i>	97% agree or strongly agree
<i>I learned something new about ACES</i>	97% agree or strongly agree
<i>I can think of ways to use this information in my life</i>	97% agree or strongly agree
<i>I am interested in learning more about ACE's science or ACE prevention strategies in SJC</i>	83% agree or strongly agree
<i>The presenter was knowledgeable about the content</i>	97% agree or strongly agree
<i>The presenter delivered information clearly and effectively</i>	97% agree or strongly agree
<i>The content was relevant for my profession</i>	90% agree or strongly agree
<i>It was easy to hear and understand everything the presenter was saying</i>	93% agree or strongly agree
<i>I would recommend this presenter to a colleague or friend</i>	97% agree or strongly agree

### **Health Equity:**

In September 2021, Mary progressed on the Health Equity publisher document and is currently at 70% completion. Mary also conducted 4 sessions on health disparities and social determinants of health. Two of these sessions were with the Community Health Workers while the other two were at the University of Notre Dame and Washington High School. Finally, Mary met with Kim Edelman from the Minnesota Department of Health to discuss possibilities of creating a health equity plan and proposal for the county.

### **Lead:**

Early September marked the end of the SJC DoH Summer Lead Event series. After a month of testing at community organizations in the most at risk census tracts, Juan Esteban focused on analyzing the demographics of the children tested at these events. In the month of September, Juan Esteban also worked to standardize and consolidate the different data input locations for the Department of Health's efforts in census tract 19. By manually identifying duplicates and confirming the locations of the

homes canvassed, a clearer picture of the reach of the efforts to promote and host lead testing of children six years of age and younger was depicted. Juan Esteban also worked to translate forms for the Notre Dame Lead Innovation Team (ND LIT). Some of these forms included an auto reply message to be sent to all individuals identifying Spanish as their preferred language, the Indiana Collaboration for Lead Action and Prevention Kit informational pamphlet, and the US Department of Housing and Urban Development (HUD) grant Lead Screening Kits Consent Form. Juan Esteban has also been working on his presentation for Notre Dame's Eck Institute for Global Health showcasing his work as a research fellow at the St. Joseph County Department of Health.

### **Community Boards, Meetings, Reports, and Committees**

- Participated in the Safe States Alliance Anit-racism and Health Equity Working Group.
- Participated in the Health Alliance meeting.
- Participated in weekly COVID Data meetings with the City of South Bend.
- Participated in the Lead Affinity meeting.
- Participated in SJC Food Access Council meeting.
- Participated in Child Fatality Review Council meeting.
- Participated in Fetal Infant Mortality Review meeting.

## HEALTH OUTREACH, PROMOTION & EDUCATION (HOPE) UNIT

Presentation Topic	Total Number (Presentations)	Adult (age)	High School (age)	Middle School (age)	Elementary School (age)	Pre-School (age)
Wellness (Nutrition, Physical Activity, etc.)	0					
Substance Abuse	1	1				
Communicable Disease	0					
STDS/Sexuality Healthy Relationships	0					
Chronic Disease	0					

Event	Topic	Location
Recover Michiana Fest	Narcan	Howard Park
Sunburst	Water station	Downtown South Bend

\*Dept of Health services = Lead, safe sleep, nutrition/activity, CHW services, immunizations, summer safety (mosquitos, sun safety, etc.)

### **Highlights:**

Meetings attended and/or facilitated in the month of September include: SJC Cares (local system of care), The Partnership for a Drug-free SJC (Formerly PEPSA), SJC Food Access Council, Suicide/Overdose Fatality Review team, FIMR-related meetings, Health Improvement Alliance ELC meeting, Recover Michiana Fest planning; connected with VA Veteran Suicide Outreach to discuss their development to of a coalition in the region, planning for SBIRT training with Prevention Insights (x 2), Reducing Obesity Coalition SJC (x 2).

Director of HOPE has been working on a comprehensive communications strategy for the Department as well as a strategy for outreach communications regarding events, etc. Hope to have something finalized by end of September.

HOPE team has been participating with HEED lead events as well as collaborators on CDC grant implementation. Health promotion specialists have been assisting with the development of outreach/education materials for CHWs as well as curriculum for CHWs.

Director of HOPE has been working with state and local partners on suicide prevention asset mapping for youth and adults.

HOPE team has been meeting with Unit Directors to discuss primary prevention topics to focus on each month. Primary prevention activities will include social media campaign, website information, and potentially events.

Health promotion specialists continue to be leads for COVID-19 pop-up clinics. Education and awareness efforts for vaccine uptake and COVID-19 infection prevention are on-going and always evolving.

Director of HOPE has been working on a branding campaign for the Department of Health- this includes a video highlighting the work of the department and the important role public health plays in the community.

HOPE team has been busy finalizing COVID-19 vaccination thank you gala logistics, etc.

## **FIMR Updates:**

### **FIMR Case Review and FIMR Reporting.**

- Case Review Meeting: 19 in attendance. 3 infant and 1 fetal case reviewed. Updates provided on Community Action items also detailed in this report. Next meeting November 19<sup>th</sup>. This meeting is not open to the public due to HIPAA protections. A new decisions form was used for this meeting to improve the flow of the meeting, which remains on Zoom, and documentation of recommended actions for prevention. Team member feedback was positive regarding use of the form.
- Medical record abstraction and case preparation.
- Title V monthly reporting to IDoH for FIMR.
- 2021 – 2023 Safety PIN Funding for FIMR/Maternal-Infant Health Program Contract, not yet received. Update provided at end of September regarding procedure for invoicing.
- National Child Death Reporting system entries of FIMR cases.
- KPI for FIMR. Currently waiting for reporting requirements from IDoH Safety PIN contract in order to have consistent reporting metrics.
- Child Fatality Review Meeting.

### **FIMR Community Action: Preconception Health & Maternal Infant Health**

- Decreasing Risk of Sleep Related Death flyers distributed to EBW, IHC.
- One Key Question project in progress at Olive Health/Title X Clinic.
- Healthline (Mishawaka) One Key Question project starting in October
- Meeting re: IDoH Folic Acid campaign project. Reviewed informational flyers and gave recommendations for changes. Target date for November launch in SJC.
- HEED and HOPE collaboration with Women's Care Center for CHW project through IDoH Safety PIN grant submitted.
- Presentation for Memorial Childbirth unit nurses – infant mortality and safe sleep education.
- Presentation at South Bend Clinic for obstetricians, pediatricians, and family medicine about infant mortality and safe sleep education.

### **FIMR Community Action: Birth Equity & Justice SJC**

- Director of HOPE, FIMR Coordinator, and BE & J co-chair Marla Godette met with Carl Ellison from IMHC regarding collaboration on April conference and projects regarding incarcerated women and pregnancy.

### **Policy & Legislation Subcommittee**

- No meeting in September.
- FIMR Coordinator met with State Rep. DeVon to follow up on topics regarding teen pregnancy prevention from the legislative presentation in August. Plans to follow up more on Minnesota's success.
- Next meeting October 12.

### **Community Engagement subcommittee**

- Meeting cancelled in September due to no new activities.
- Next meeting October 21.
- Presentations scheduled 10/19 at NAACP, 10/30 at Kingdom Life Christian Cathedral regarding inequities in birth outcomes.

### **National Birth Equity Collaborative Birth Equity Assessment & Workplan**

- Next steps pending review of materials submitted in September.

**NURSING  
IMMUNIZATION, and TB UNIT**

<b>Immunizations</b>				
	Sept. 2021	YTD 2021	YTD 2020	YTD 2019
Mishawaka clinic:				
Patients seen	133	912	445	0
Immunizations Administered	313	2134	1084	0
Records Request	24	173	33**	0
South Bend clinic:				
COVID Administered	812	76228	NA	NA
Immunizations Administered in Clinic	103	745	1609	3574
Patients seen in CCB & SB Clinic*	815	68543	699	1412
Record Requests in Clinic	40	168	108**	292
Mobile clinic:				
Patients seen	31	147	227	411
Immunizations Administered	57	275	563	706
Combined Totals:				
Patients seen	979	69704	371	1823
Immunizations Administered	1285	79382	2693	4280
Records Request	64	341	187**	346

<b>Tuberculosis</b>				
	Sept. 2021	YTD 2021	YTD 2020	YTD 2019
TST Placed	26	254	283	370
TST Positive	0	5	18**	14

\*From 12/20/2019-01/31/2020

\*\*Started tracking record requests in February

This month everything was up and operational for the most part. The stand-alone clinics M-F 8-4, the mobile clinic was out at events and the COVID Clinic M-F, Saturday mornings, and pop up COVID clinics.

The Mobile Clinic had events at:

- Sept. 2 - Mishawaka High
- Sept. 9 - Beiger Elem.
- Sept. 16 - Oaklawn
- Sept. 21- Portage Manor

The VaxCare link for Mobile Clinic is providing to be a wonderful asset to the community to make these events much easier to preregister. Still trying to figure out the best tools for doing both COVID and vaccines and the Mobile Clinics.

Azalea Health was halted per Dr. Einterz and Dr. Fox. Azalea Health was notified on Sept 17.

Both Grant positions have been filled. Both applicants start on Monday, Sept. 13. However, the RN resigned 10/04. Currently, the position has not been reposted.

The St. Joseph County Dept. of Health won the Kristen Forbes Teen Immunization Rate Award. This award is presented to a practice or clinic that have achieved high vaccination rates in their practice for coverage levels for 1 Tdap, 1-2 Meningococcal, and up to date on HPV vaccinations for 13–18-year old's. A minimum of 20 active patients is required. Upon nomination, IDOH uses CHIRP data to validate coverage levels.

Neiko Rust won the Indiana Immunization Public Health Advocate Award. This award is presented to an individual or an organization who has shown dedication, passion, and innovation to educating, advocating, and promoting immunization practices to prevent disease, disability, and death through immunization practices.

**NURSING**  
**PUBLIC HEALTH UNIT**

<b>Lead Case Management</b>				
<b>10 mcg &amp; above</b>	<b>September 2021</b>	<b>YTD 2021</b>	<b>YTD 2020</b>	<b>YTD 2019</b>
New Cases Received	< 5	11	< 5	7
Closed Cases	0	9	0	< 4
Open Cases being followed	37	37	38	26
<b>Case Monitoring</b> <b>5 – 9.9 mcg/dl</b>				
	<b>September 2021</b>	<b>YTD 2021</b>	<b>YTD 2020</b>	<b>YTD 2019</b>
New Cases Received	12	90	115	240
Total Confirmed Cases	60	60	54	57
Total Unconfirmed Cases	46	46	49	66

<b>Tuberculosis</b>				
	<b>September 2021</b>	<b>YTD 2021</b>	<b>YTD 2020</b>	<b>YTD 2019</b>
Direct Observed Therapies	136	724	596	1594
Nurse Visits	14	104	196	179
QFT Ordered	5	21	26	65
CXR	0	1	8	0
Active Cases	6	10	5	6
Latent Cases (Managing)	12	16	18	27
Suspect Cases	6	44	70	157

<b>Animal Bites</b>				
	<b>September 2021</b>	<b>YTD 2021</b>	<b>YTD 2020</b>	<b>YTD 2019</b>
Animal Bites	36	485	581	592
Specimens Sent to ISDH Lab	2	42	76	80
Specimens Positive	0	0	0	4

\* YTD data reflects the date ranges of 01/01/2019 - 09/30/2021 as of 10/08/2021

## **SPECIAL PROJECTS**

Chaired Child Fatality Team meeting in September. Identified cases, reviewed medical records and forensic pathology report. Provided written outline of cases, created Zoom link and invitation, and moderated the meeting. Drew up Pfizer vaccine for lobby COVID vaccination clinic and pop-up clinic. Administered COVID vaccines in lobby clinic. Met with HO and Robin regarding Suicide Prevention initiatives and Needle Exchange review. Created list of publications regarding needle exchange. Coordinated CPR class for part-time nursing staff. Began coordination of BLS class for Community Health Workers. Provide training to Community Health Workers for BinaxNOW rapid antigen testing, filter-paper and point of care lead draw testing, and PPE. Input BinaxNOW patient test results into REDCap system. Began ordering of BinaxNOW kits from Langham. Ordered lead supplies from LabCorp for filter-paper lead tests.

## VITAL RECORDS UNIT

	<u>Records Filed in September 2021</u>	<u>YTD 2021 Occurrences</u>	<u>YTD 2020 Occurrences</u>	<u>YTD 2019 Occurrences</u>
<b><u>Birth Statistics*</u></b>				
Total Births	392	3180	2843	3107
<b><u>Death Statistics*</u></b>				
Total Deaths	269	2330	2394	2242

Birth & Death data reflected as of 10/12/2021.

**\*Statistics are subject to change. Statistics were generated from our local hospitals, Chronica, and DRIVE.\***

**HEALTH OFFICER**

Report in the Health Officer Presentation and Report portion.

Respectfully,

Robert M. Einterz, MD  
Health Officer

## Tests drawn August 1, 2021 – August 31, 2021

Pb Level (ug/dL)	Venous	Capillary	Total
0	29	49	78
1-4.9	18	286	304
5-9.9	10	17	27
10-19.9	3	5	8
20-29.9	0	0	0
30-39.9	0	0	0
40-49.9	0	0	0
≥50	0	0	0
<b>Total</b>	<b>60</b>	<b>357</b>	<b>417</b>

There was one duplicate test this month, 417 unique children were tested in the month of August.

2021 YTD = 2,574

2020 YTD = 2,587

Test Levels (ug/dL)	Percentage of venous draws
0	37%
1-4.9	6%
5-9.9	37%
≥10	38%

**Elevated tests by zip codes**

<b>46601</b>	4 elevated
<b>46613</b>	5 elevated
<b>46614</b>	1 elevated
<b>46615</b>	2 elevated
<b>46616</b>	3 elevated
<b>46617</b>	1 elevated
<b>46619</b>	7 elevated
<b>46628</b>	5 elevated
<b>46544</b>	5 elevated
<b>46545</b>	1 elevated
<b>46536</b>	1 elevated

Purpose:

The purpose of this policy is to give the St. Joseph County Department of Health standard guidelines regarding the process and procedures to be followed for Paid Parental Leave. Paid Parental Leave will give parents additional flexibility and time to bond with their child, adjust to their new family situation, and balance their professional obligations.

Policy:

**Parental Leave**

Eligible Employees:

Full-time employees (per salary ordinance) are eligible for Paid Parental Leave (PPL) if they have worked for the St. Joseph County Department of Health for at least twelve (12) months and worked at least 1,250 hours during the twelve (12) month period preceding the leave. Paid PPL will be provided to eligible employees who are the primary caregivers of the newborn or adopted child. Both parents qualify as primary caregivers. Eligible employees will be provided up to 12 weeks of paid parental leave. These weeks must be taken during the first twelve months following the birth or adoption. Any PPL not taken after the twelve months or prior to separation from employment will be forfeited. PPL cannot be exchanged for monetary value. Multiple births or adoptions (for example, the birth or adoption of twins) does not increase the length of PPL. Employees must fill out standard leave form and submit appropriate documentation.

Leave does not reduce an employee's balance of any other paid leave such as sick, vacation, personal, compensatory time (comp time for those who are nonexempt) or floating holiday. It can be taken continuously or in one-week increments within the first twelve months. If leave is taken in one-week increments, leave must be documented with supervisor and approved prior to leave. Vacation, sick, and personal days continue to accrue, and the Department of Health will continue to pay its share of the employee's group health insurance, and the employee's share of the premium will continue to be deducted from the employee's pay. If a holiday occurs while the employee is on leave, the Department of Health pays the holiday, but it does not extend leave time. Parental leave runs concurrently with any available FMLA leave for the same qualifying birth or adoption, so any leave taken under this policy that also qualifies as FMLA leave will count toward the twelve weeks of available FMLA in a twelve-month period. If an employee on parental leave is eligible for short term disability benefits, their short-term disability benefits will offset, and are not in addition to, the salary continuation provided under this policy. Employees on parental leave are ineligible to work alternative employment.

If both parents are employed by the St. Joseph County Department of Health, both parents are entitled to separate parental leaves. These parents may take the PPL concurrently or at separate times, according to their preference, but it must be used within the first twelve months following the birth or adoption of the child.

### **Leave of Absence – Parental Leave – Continued**

Employees who take PPL will agree on their application for Paid Parental Leave to return to their role at the St. Joseph County Department of Health for at least twelve (12) weeks after the end of their PPL. Failure to meet that obligation will give the Department of Health the right to recoup the amount of money that the Department of Health paid to maintain the employee's health care benefits and salary during the period of leave.

PPL is available to eligible employees for one or more of the following qualifying reasons:

- A. The birth of a child of the employee.
- B. Placement of a child under the age of 18 with the employee for adoption (An individual who adopts a spouse's child is not eligible for paid parental leave).

Employees taking PPL must provide their supervisor and the Health Officer with notice of the anticipated leave at least 30 days prior to the proposed leave date or if the leave is not foreseeable, as soon as possible.

### **Foster Care or Kinship Placement**

Upon placement of a child in foster care or kinship placement, an employee is entitled to two weeks paid leave to provide the necessary support. This leave can be taken concurrently or in one-week increments. An employee is only entitled to this type of leave once per year regardless of the number of placements within the employee's home during that year.

An eligible employee is required to furnish appropriate documentation, such as a court order or a letter from a state-certified Foster Care program.