

**ST. JOSEPH COUNTY BOARD OF HEALTH
ST. JOSEPH COUNTY, INDIANA**

Regular Meeting

October 15, 2025
4:30 p.m.

4th floor Council Chambers
County City Building, South Bend, IN

Members Present:

John Linn, P.E., Chair
Elizabeth Lindenman, MD, Vice Chair
Jill Kaps VanBrouaene
Kristin Vincent, CNM
Ellen Reilander, Esq.
Michael A. Harding, EdD
Robert Hays, MD

Members Absent:

Vacant Position
Vacant Position

Others Present:

Michelle Migliore, D.O.
Alissa Balke
Denise Kingsberry
Ashley Helman, RN
Briannah McCall
Ericka Tijerina

Mike Wruble
Renata Williams
Diana Purushotham, MD - TEAMS
Marcellus Lebbin, Esq. -Counsel

I. CALL TO ORDER & ROLL CALL

- A. The regular meeting of the St. Joseph County, Indiana Board of Health was called to order at 4:32 p.m.

II. ADOPTION OF THE AGENDA

- A. It is recommended the Board of Health members adopt the agenda for October 15, 2025.

Upon a motion by Ellen Reilander, Esq., being seconded
by Robert Hays, M.D. and unanimously carried, the agenda for
October 15, 2025, was adopted.

III. APPROVAL OF MINUTES

- A. It is recommended the Board of Health members approve the minutes of the regular meeting of September 17, 2025.

Dr. Migliore mentioned under 25-34 Discussion and Vote - Job Description - Food Safety Inspection Officer number 4) will be amended to state: Adding "Ability to work extended hours,

evenings, and/or weekends and travel out of town for meetings/conferences, sometimes overnight, as needed”.

Upon a motion by Ellen Reilander, Esq., being seconded by Elizabeth Lindenman, M.D., and unanimously carried, the minutes of the September 17, 2025, meeting of the Board of Health were approved as amended.

IV. BOARD PRESIDENT ANNOUNCEMENTS

There were no Board President Announcements.

V. HEALTH OFFICER PRESENTATION and REPORT

25-31 Discussion and Vote – Health Officer’s Report (September)

Community Access, Resources, and Education (C.A.R.E.) - **Spotlight**
Environmental Health
Finance
Food Services
Health First Indiana
Lead Report
Nursing
Vital Records

Dr. Migliore highlighted the TB team, who has been busier than they have been in a while. If you look on page 31, they are doing more directly observed therapies, which means in person or by video. I would also like to point out that the Mobile Immunization clinic have been very busy and have been nearly a daily event. One of the Environmental Health Specialists has offered to drop off lead samples in Marshall County every Tuesday on her way home. The State cut back on the number of curriers and Marshall County is one of those pick-up spots. We gave 82 flu shots at the SJC Benefest, which is an employee benefits festival in the lobby of the County City Building.

Ellen Reilander, Esq., asked about the Merv vehicle for the mobile immunization clinics.

Ashley Helman, RN: Director of Nursing stated that the Merv is not used at every event, only when requested because of the time it takes to go get the Merv. It takes about 45 minutes on each end to go and get it. We have special insulated coolers when not using the Merv.

Dr. Migliore asked if anyone knows of a closer location other than the Riverside Garage to park the Merv, let us know.

Renata Williams, MPH, Director of Community Access, Resource, and Education (C.A.R.E.) presented the unit spotlight, which is attached to these minutes.

Ellen Reilander, Esq., asked if the SJCDoH are the only ones that distribute Narcan.

Renata Williams, MPH, stated other organizations may get them, but thinks we are the largest distributor.

Dr. Michael Harding, asked about the lead program in SJC and was the perinatal lead remediation program initiated by the Department of Health.

Renata Williams, MPH, stated it was Department of Health initiated. The program was very slow to take off, but that service has always been a part of the Department of Health as long as you have a child who is physically present in the home 50% or more of the time.

Dr. Michael Harding asked what “unique” participant means.

Renata Williams, MPH, stated it is one person who may attend all 13 classes, but we only count them one time.

Dr. Michael Harding, asked how big is the present lead problem in SJC? Are we addressing it? What is your sense of where we are today?

Renata Williams, MPH, stated lead is always going to be an issue in SJC. We are never going to be able eliminate it due to the age of the homes.

Upon a motion by Ellen Reilander, Esq., being seconded
by Elizabeth Lindenman, MD and unanimously carried, the Health
Officer’s Report was approved.

VI. NEW BUSINESS

25-39 Discussion and Vote – Organizational Chart

Dr. Migliore stated, due to restructuring during the summer this is our current organization chart.

Upon a motion by Elizabeth Lindenman, MD, being seconded
by Robert Hays, M.D. and unanimously carried, St. Joseph County
Department of Health organization Chart was approved as presented.

25-40 Discussion and Vote – Billing Consultant Proposal

There was a request to table this item until the November 19, 2025, Board of Health meeting.

Upon a motion by Robert Hays, M.D., being seconded by Elizabeth Lindenman, M.D., and unanimously carried, the Billing Consultant Proposal was tabled until the November 19, 2025 meeting of the Board of Health.

25-41 Discussion and Vote – 2026 Board of Health Meeting Schedule

Upon a motion by Elizabeth Lindenman, M.D., being seconded by Jill Kaps VanBrouaene, and unanimously carried, the 2026 Board of Health Meeting scheduled was approved.

IX. GRANT REQUESTS

25-42 Discussion and Vote – Receive – Anthem - Ten \$50.00 gift card's for the Perinatal Lead Screening Program

Renata Williams, MPH, we received a donation of ten \$50.00 gift cards for the Perinatal Lead Screening Program.

Upon a motion by Elizabeth Lindenman, M.D., being seconded by, Robert Hays, M.D., and unanimously carried, approval to receive ten (10) Walmart gift card's for the Perinatal Lead Screening Program from Anthem was approved.

25-43 Discussion and Vote – Apply – SIA Foundation, Inc.

Renata Williams, MPH, this is for the instruments to do diabetes and cholesterol screenings out in the community.

Upon a motion by Elizabeth Lindenman, M.D., being seconded by Jill Kaps VanBrouaene, and unanimously carried, approval to apply for the SIA Foundation, Inc. grant was approved.

IX. OLD BUSINESS

There was no old business to discuss.

X. PUBLIC COMMENT (3 Minute Limit)

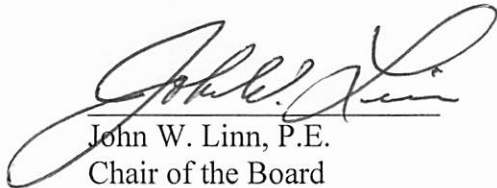
There was no public comment.

XI. TIME AND PLACE OF NEXT REGULAR MEETING

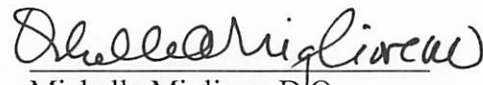
November 19, 2025 - 4:30 p.m. 4th Floor Council Chambers.

XII. ADJOURNMENT

The St. Joseph County, Indiana Board of Health meeting was adjourned at 5:48 p.m.



John W. Linn, P.E.
Chair of the Board



Michelle Migliore, D.O.
Secretary of the Board



Community Access, Resource, and Education (C.A.R.E.) Unit

Board of Health Spotlight

October 15th, 2025

Director: Renata Williams, MPH

Assistant Director: Alissa Balke, MPH



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
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Overview of CARE Unit Programs



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
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Chronic Disease CHWs

**Lead Poisoning
Prevention CHWs**

**Health Promotion &
Education**

**Maternal, Infant, &
Child Health**



Chronic Disease CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

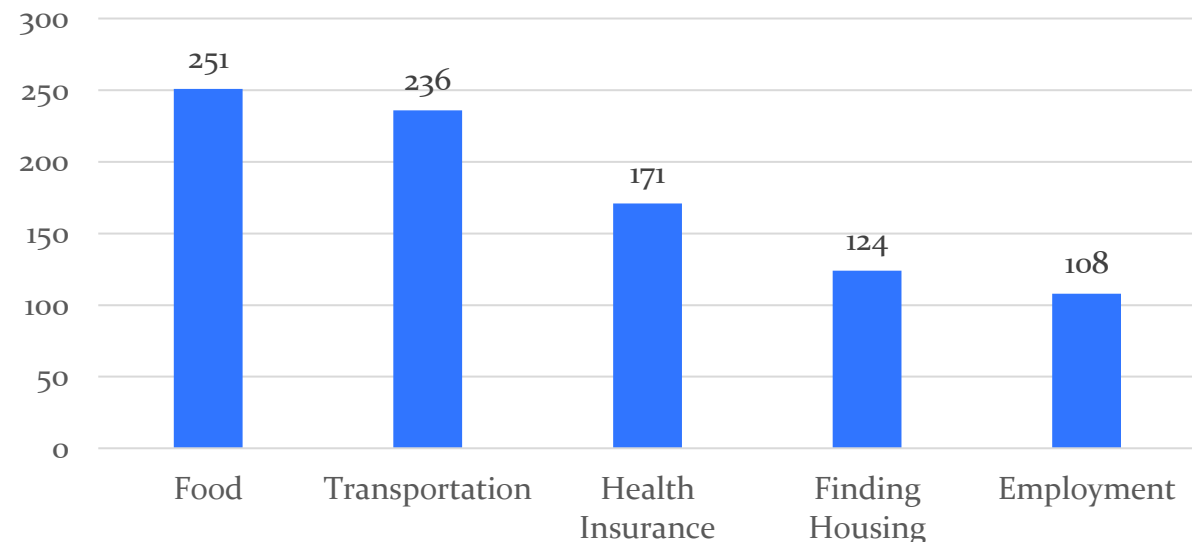
The Chronic Disease CHW program is designed to support health improvement for our community by addressing social drivers of health.

Chronic Disease CHWs provide community members with health education, insurance navigation, and referral to local resources. They also participate in outreach events to increase awareness of our programs.

From January 1st - August 31st, our team:

- Received **583** SNAs
- Engaged with **4904** community members across **64** events
- Performed **121** blood pressure checks at community events.

Most Frequently Requested Needs



CARE Unit Initiatives



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Chronic Disease CHWs

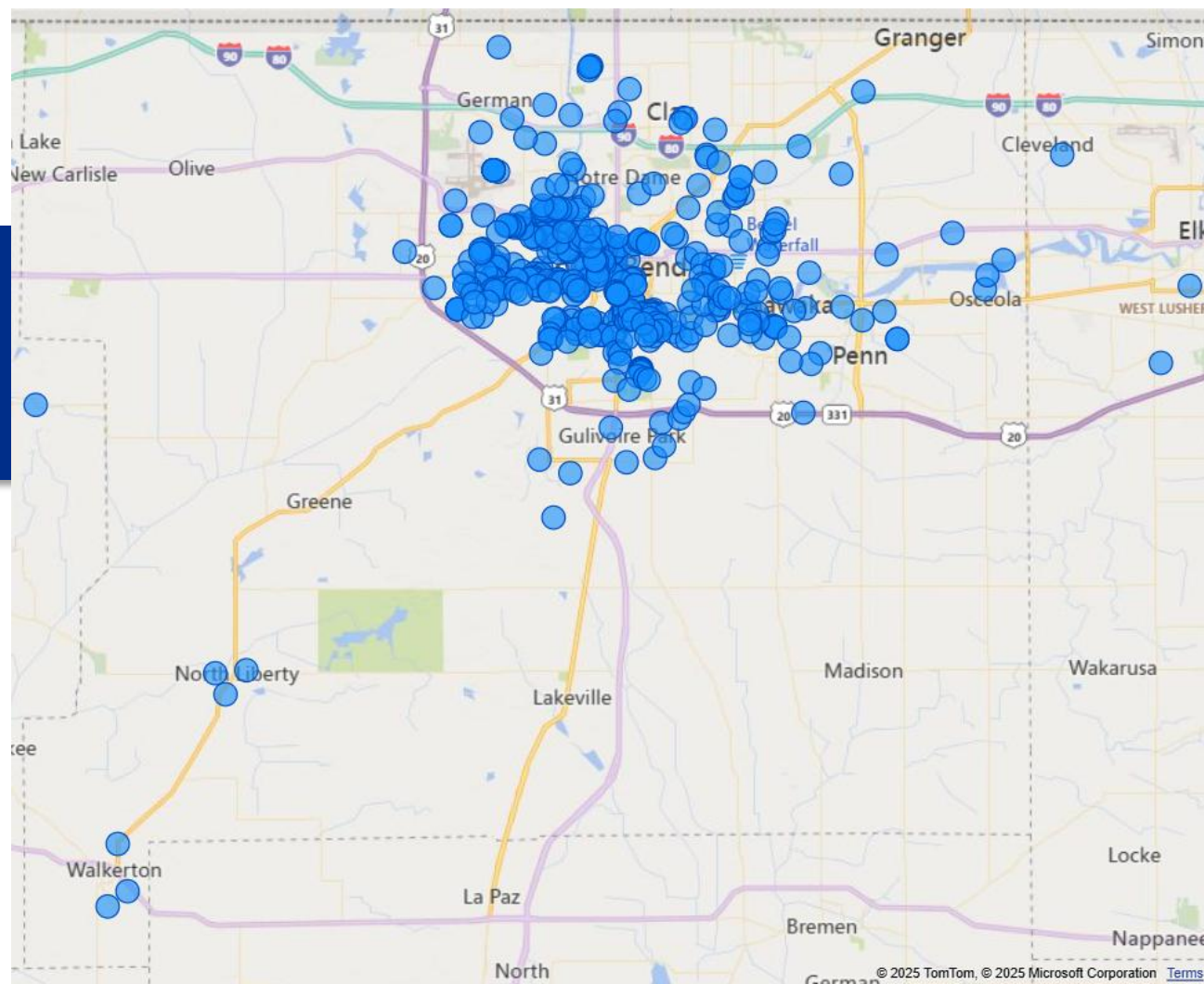
Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

**Our work reaches all corners of
St. Joseph County...and beyond!**

*Each dot represents someone who submitted
an SNA from January 1st- Sept. 30th, 2025*





Chronic Disease CHWs

**Lead Poisoning
Prevention**

Health Promotion &
Education

Maternal, Infant, and
Child Health

Our Lead CHWs support the interdepartmental Lead Poisoning Prevention team through casework, outreach, and community-based lead screenings.

In 2024, our Lead CHWs attended **76** events and tested a total of **377** children.

From January 1st – August 31st, 2025, they have attended **50** events and tested a total of **295** children!

Our lead CHWs also support planning and hosting our own events:

- Lead testing at daycares and schools across the county
- 2024 and 2025 Lead Free by 3 conferences
- 2024 National Lead Poisoning Prevention Week
 - (same event this year, but with new branding!)



CARE Unit Initiatives



ST. JOSEPH COUNTY
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Chronic Disease CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

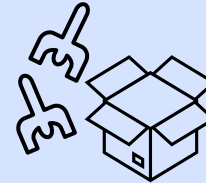
Maternal, Infant, and
Child Health

The Health Promotion Specialists create educational materials and work with local partners to teach their curricula to local community members and organizations.

Mental Health & Substance Use: From January 1st - August 31st, 2025, we



Provided **22** naloxone training sessions



Distributed **4950** doses of naloxone

Chronic Disease: From January 1st - August 31st, 2025, we hosted



2 Hypertension classes with **21** attendees



8 Nutrition classes with **76** attendees



2 Diabetes classes with **21** attendees



6 Fall prevention classes with **87** attendees

Pre/post class surveys show an average increase in participants' understanding of key health topics!

CARE Unit Initiatives



ST. JOSEPH COUNTY
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Chronic Disease CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

Maternal, Infant, and
Child Health

CHWs at Women's Care Center

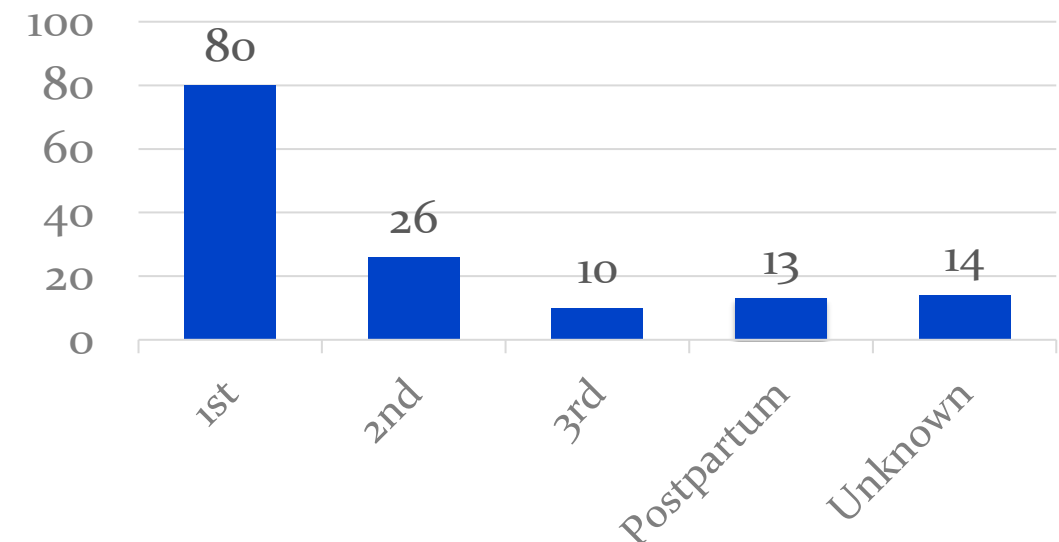
Perinatal Lead Poisoning Prevention & EMBER

Through our ongoing collaboration with WCC, our MIH CHWs regularly visit three WCC locations to help address the social needs of pregnant women who visit these facilities.

From January 1st- August 31st, 2025, the MIH team saw **143** new patients:

- **112** requested help with their health insurance
- **80** requested assistance with prenatal care/ OBGYN referral

Patients By Trimester



CARE Unit Initiatives



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Chronic Disease CHWs

Lead Poisoning
Prevention

Health Promotion &
Education

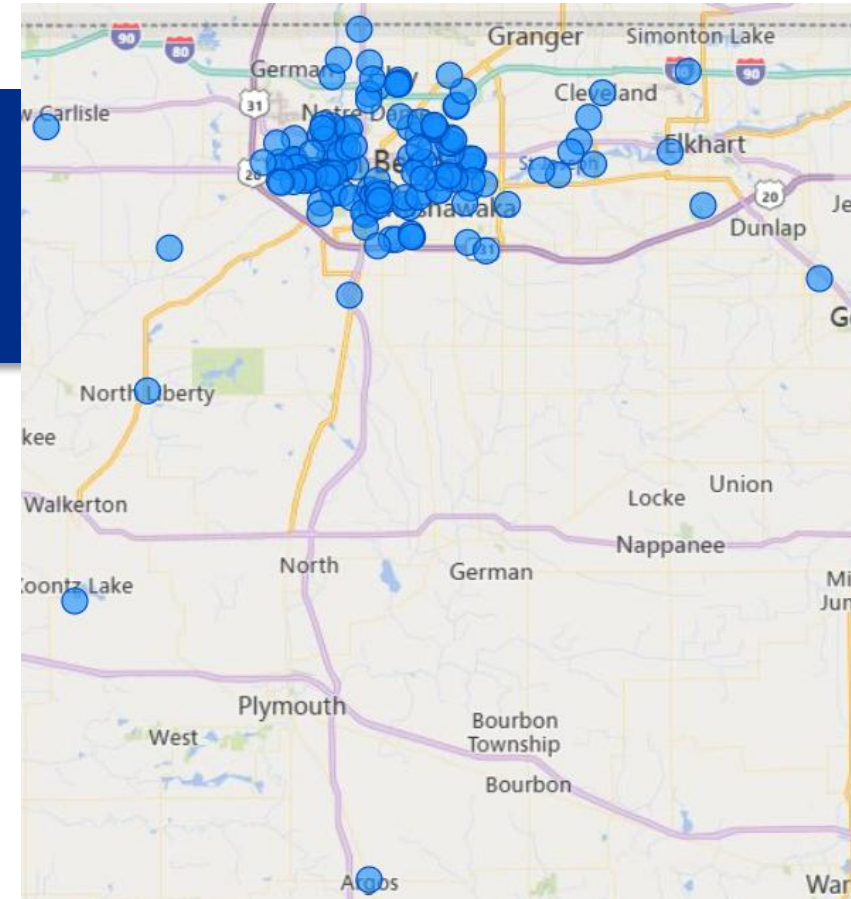
**Maternal, Infant, and
Child Health**

CHWs at Women's Care Center

Perinatal Lead Poisoning Prevention & EMBER

**Through our partnership with WCC, we help
women across SJC and surrounding areas**

*Each dot represents someone who entered our
MIH program from January 1st- Sept. 30th, 2025*



CARE Unit Initiatives



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Chronic Disease CHWs

Lead Poisoning
Prevention

Health Promotion &
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Maternal, Infant, and
Child Health

CHWs at Women's Care Center

Perinatal Lead Poisoning Prevention & EMBER

The Perinatal Lead Poisoning Prevention program assists pregnant women who have increased risk of lead exposure with getting their homes assessed before they bring their baby home.



From January 1st – August 31st, 2025, we referred **36** women for home lead risk assessment.

Empowering Moms and Babies through Education & Resilience (EMBER) is the CARE Unit's maternal and child health education initiative.



For the pilot (Sept-Dec 2024):

42 unique women and **7** support people, with a total of **194** participants across all classes and support groups.

For January 1st – Sept. 9th 2025:

89 unique moms and **22** unique support people attended multiple sessions, resulting in **952** participants across all classes!

Looking ahead....



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 **ST. JOSEPH COUNTY**
DEPARTMENT OF HEALTH

GIVE YOUR BABY ROOM TO BREATHE

Babies should **ALWAYS** sleep **A**lone, on their **B**ack, in a **C**rib



GIVE YOUR BABY ROOM TO BREATHE
With the ABCs

Alone, on their **B**ack, in their **C**rib

 **ST. JOSEPH COUNTY**
DEPARTMENT OF HEALTH

For more information:

☎ (574)-235-9750, Opt 8
✉ MIH@sjcindiana.gov
🌐 <https://www.sjcindiana.gov/>



Scan here

In support of **National Lead Poisoning Prevention Week**,

The  **ST. JOSEPH COUNTY**
DEPARTMENT OF HEALTH presents

Test and Treat

3-7pm on
October 21st @
The Charles Black Center
AND
October 23rd @
OneRoof Southeast
Neighborhood Center

Join us for fall-themed family fun
and lead testing for kids 1-6 years old!

Costumes welcome!

Every child lead tested will enter the Test and Treat raffle!

Prizes include:
Tickets for ice skating at Howard Park or the Potawatomi Zoo and restaurant gift cards

FREE Halloween games, face painting, haircuts, and more!

Starting in 2026...

CHW Health & Wellness Initiative





Questions?



Thank you!



<https://www.in.gov/localhealth/stjosephcounty/>



(574) 235-9750, Option 8



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Appendix



CARE Unit Structure

