Meeting of the Board of Health St. Joseph County Department of Health 4th Floor, County-City Building Council Chambers

October 18, 2023 4:30 p.m.

Join Zoom Meeting
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- I. CALL TO ORDER & ROLL CALL
- II. ADOPTION OF THE AGENDA
 - A. It is recommended the Board of Health members adopt the agenda for October 18, 2023.
- III. APPROVAL OF MINUTES
 - A. It is recommended the Board of Health members approve the <u>minutes</u> of the regular meeting of September 13, 2023.
 - B. It is recommended the Board of Health members approve the minutes of the special meeting of October 3, 2023.
- IV. BOARD PRESIDENT ANNOUNCEMENTS:
- V. HEALTH OFFICER PRESENTATION and REPORT:
 - 23-79 Discussion and Vote on August 2023 Health Officer's Report

Environmental Health

Finance

Food Services

Health Equity, Epidemiology and Data (HEED)

Health Outreach, Promotion & Education (HOPE)

Nursing – Immunizations, Mobile Clinic & Public Health Nursing - Spotlight

Vital Records

Lead Report

Health First Indiana (HFI)

- VI. NEW BUSINESS:
 - 23-80 Discussion and Vote Job Descriptions:

Director of Community Partnerships & Development

23-81 Discussion and Vote - Budgets:

Health First Indiana – Fund 1161

VII. GRANT REQUESTS:

None

VIII. OLD BUSINESS:

None

IX. PUBLIC COMMENT: (3 Minute Limit)

The following statement provides guidance for the public comment portion of the meeting, as well as the expected decorum for all conversations during the meeting.

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

Public comment may be given in person. Input from the public can also be sent to the Board by mail or email via the St. Joseph County Department of Health.

X. TIME AND PLACE OF NEXT REGULAR MEETING:

November 15, 2023 – 4:30 p.m. – 8th Floor Department of Health Boardroom.

XI. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

ST. JOSEPH COUNTY BOARD OF HEALTH ST. JOSEPH COUNTY, INDIANA

Regular Meeting

MINUTES

September 13, 2023, 4:30 p.m.

County City Building, South Bend, IN

Members Present:

John Linn, P.E. Michelle Migliore, D.O. Robert Hays, M.D. Elizabeth Lindenman, M.D. Ellen Reilander, Esq. Jill Kaps VanBruaene Kristin Vincent, CNM **Members Absent:** Also Present:

None Diana Purushotham, M.D.

Council Chambers, 4th Floor and via Zoom

Jennifer S. Parcell Brett Davis Carolyn Smith Robin Vida Jodie Pairitz Ericka Tijerina Josiah Hartman Katey Meyers

Amy Ruppe

Ashley Helman - Zoom Marcellus Lebbin, Counsel

I. <u>CALL TO ORDER & ROLL CALL</u>

The regular meeting of the St. Joseph County, Indiana Board of Health was called to order at 4:30 p.m.

II. ADOPTION OF THE AGENDA

It is recommended the Board of Health members adopt the agenda for September 13, 2023.

Upon a motion by Ellen Reilander, Esq., being seconded by Robert Hays, M.D. and unanimously carried, the agenda for September 13, 2023 was adopted as presented.

III. APPROVAL OF MINUTES

1. It is recommended the Board of Health members approve the <u>minutes</u> of June 21, 2023.

Upon a motion by Michelle Migliore, D.O., being seconded by Ellen Reilander, Esq. and unanimously carried, the minutes of June 21, 2023 regular meeting of the St. Joseph County Board of Health were approved.

2. It is recommended the Board of Health members approve the <u>minutes</u> of July 19, 2023.

Upon a motion by Michelle Migliore, D.O., being seconded by Ellen Reilander, Esq. and unanimously carried, the minutes of July 19, 2023, regular meeting of the St. Joseph County Board of Health were approved.

3. It is recommended the Board of Health members approve the <u>minutes</u> of August 16, 2023.

Upon a motion by Michelle Migliore, D.O., being seconded by Ellen Reilander, Esq. and unanimously carried, the minutes of August 16, 2023, regular meeting of the St. Joseph County Board of Health were approved.

IV. BOARD PRESIDENT ANNOUNCEMENTS

John Linn stated he was able to attend the Health First Indiana meeting held at La Casa de Amistad last week.

Dr. Purushotham stated the next session will be held on Saturday, September 23 from 10:00 a.m. to 11:00 a.m. at the Holiday Inn in Mishawaka.

V. HEALTH OFFICER PRESENTATION and REPORT

23-72 Discussion on August 2023 Health Officer's Report

Dr. Purushotham talked about the new Health Officer Report format, highlighted the number of food service inspections, the number of Social Needs Assessment's, Health First Indiana (HFI) and the REDCap survey.

ENVIRONMENTAL HEALTH UNIT SPOTLIGHT:

Brett Davis gave a PowerPoint presentation, which is attached to these minutes.

VI. NEW BUSINESS

23-73 Discussion and Vote – Addition of a Disease Investigation Specialist (DIS) – Nursing

A discussion was had regarding the addition of a Disease Investigation Specialist, the following motion was made:

Upon a motion by Michelle Migliore, D.O, being seconded by Robert Hays, M.D. and unanimously carried, the additional Disease Investigation Specialist (DIS) – Nursing position was approved.

23-74 Discussion and Vote – Maternal and Infant Health Coordinator – job description and budget – HOPE

A discussion was had regarding Maternal and Infant Health Coordinator job description and budget, the following motion was made:

Upon a motion by Michelle Migliore, D.O., being seconded by Ellen Reilander, Esq. and unanimously carried, the Maternal and Infant Health Coordinator (MIH) job description and budget were approved.

23-75 Discussion and Vote – St. Joseph County Health Department Personnel Policy change Section 800 Resignation/Retirement/Terminations

An amendment to the policy that was distributed to the Board of Health prior to the meeting was changed to read: "Employees voluntarily leaving the Department of Health must give at least 3 working days' notice. The department head shall determine whether the employee may work out his/her notice. If an employee does not provide advance notice as required, the employee will be considered ineligible for re-hire".

A discussion was had regarding the St. Joseph County Health Department Personnel Policy change Section 800 Resignation/Retirement/Terminations; the following motion was made:

Upon a motion by Ellen Reilander, Esq., being seconded by Robert Hays, M.D. and unanimously carried, Section 800 Resignation/Retirement/Terminations of the St. Joseph County Health Department Personnel manual was approved, as amended.

23-76 Discussion and Vote – 2024 Fee Schedule - Food Services

Temporary One Day Event Permit Fee (Increase)
Temporary Two to Three Day Event Permit Fee (Increase)
Temporary Four to Ten Day Event Permit Fee (Increase)
Temporary Annual Permit Fee (Increase)
Temporary Lost/Stolen/Destroyed Permit Fee (Increase)

A discussion was had regarding increased fees for 2024 for the Food Services Unit, the following motion was made:

Upon a motion by Robert Hays, M.D., being seconded by Jill Kaps VanBruaene and unanimously carried, the fees for Temporary Food Vendor Permits were approved for 2024.

23-77 Discussion and Vote – 2024 Fee Schedule – Vital Records Birth Certificate (Increase)

Correction/Amendment (Increase)
Death Certificate (Increase)
Genealogy (Increase)
Notary (Increase)
Paternity Affidavit upon Marriage/Legitimation (Increase)

Paternity Correction copy (Increase)

Paternity Affidavit copy (Increase)

Paternity Affidavit (Increase)

Home Birth Registration (New)

A discussion was had regarding the increased and new fee for 2024 for the Vital Records Unit, the following motion was made:

Upon a motion by Michelle Migliore, D.O., being seconded by Robert Hays, M.D. and unanimously carried, the fees for Vital Records were approved for 2024.

VII. GRANT REQUESTS

There were no grant requests at this time.

VIII. OLD BUSINESS

23-66 Discussion and Vote - County Code 51 - Sewage and Septic Systems Regulations (as amended)

(A five-minute break was taken at 5:50 p.m. to relocate the meeting to the 8th floor boardroom).

A thorough discussion was had regarding County Code 51, after discussion and approval of each section, the following motion was made:

Upon a motion by Michelle Migliore, D.O., being seconded by Elizabeth Lindenman, M.D. and unanimously carried, County Code 51 – Sewage and Septic Systems Regulations were approved, as amended.

IX. PUBLIC COMMENT (3 Minute Limit)

Cynthia Heckman-Davis residing at 125 Gemini Lane, Walkerton. Gave her list of grateful things the Department of Health is doing. Public Meet and Greet on HFI. Attended the one held at LaCasa. She liked the opportunity to talk with Department Managers and Dr. Purushotham. She completed the REDCAP QR survey. Having 279 people respond is a success. She is grateful for the Vector surveillance program, for the Department of Health advisories and recommendations. Doctor's and veterinarians use these advisories to be more vigilant for more cases of West Nile Virus. The St. Joseph County Department of Health website and Facebook pages have very current and accurate information about foodborne illness and cites appropriate links. School vaccinations and lead testing with information in Spanish and English. I was not aware of the Recover Michiana Fest this Saturday at Howard Park but was glad to know of this

event. She also gave her list of expectations. Expects to hear more about the six-month contract with Force 5. This is a grant funded study which I think will be ending in December if I remember correctly. What are the best ways for Health information to reach the public. I will be very interested in this. You are all doing a great job.

Ken Smith residing at 536 South Sunnyside, South Bend. Clarifying questions; 1,500 property transfers, a third of which had faulty septic systems of one kind or another. Those properties are of a certain age so I guess we could do a statistical analysis of properties of a certain age in the county have a 1/3 chance of being faulty. He thanked the Board and Department for the educational process such as we saw today.

XI. TIME AND PLACE OF NEXT REGULAR MEETING

October 18, 2023 – 4:30 p.m. - Council Chambers, 4th Floor County City Building.

XII. <u>ADJOURNMENT</u>

Upon a motion by Michelle Migliore, D.O., being seconded by Ellen Reilander, Esq. and unanimously carried, the regular meeting of the St. Joseph County, Indiana Board of Health was adjourned at 7:51 p.m.

John W. Linn, P.E.	
President of the Board	
	Diana Purushotham, M.D.
	Secretary of the Board

Full Zoom recording of this meeting can be found at: https://www.in.gov/localhealth/stjosephcounty/board-of-health/meeting-information/#September

ST. JOSEPH COUNTY BOARD OF HEALTH ST. JOSEPH COUNTY, INDIANA

Special Meeting

MINUTES

October 3, 2023, 4:30 p.m.

Boardroom, 8th Floor County City Building, South Bend, IN

Members Present:
John Linn, P.E.
Michelle Migliore, D.O.
Robert Hays, MD,
Ellen Reilander, Esq.
Jill Kaps VanBruaene

Members Absent:
Kristin Vincent, CNM
Elizabeth Lindenman, MD

Also Present:
Diana Purushotham, MD
Amy Ruppe
Jennifer S. Parcell
Robin Vida - Zoom
Jodie Pairitz
Marcellus Lebbin, Counsel

I. <u>CALL TO ORDER & ROLL CALL</u>

The special meeting of the St. Joseph County, Indiana Board of Health was called to order at 4:30 p.m.

II. ADOPTION OF THE AGENDA

It is recommended the Board of Health members adopt the agenda for October 4, 2023.

Ellen Reilander, Esq. asked that the agenda be amended to include the fee for RSV Monoclonal Antibody Vaccine for children.

Upon a motion by Ellen Reilander, Esq., being seconded by Michelle Migliore, MD and unanimously carried, the agenda for October 3, 2023, was adopted as amended.

III. <u>NEW BUSINESS</u>

23-78 Discussion and Vote – 2023 Fee Schedule – Nursing
COVID (6 months - 4 Years) – New Fee
COVID (5 years -11 Years) – New Fee
COVID (12 years and up) – New Fee
RSV vaccine – New Fee
RSV Monoclonal Antibody vaccine for children – New Fee

Dr. Purushotham and Amy Ruppe reviewed and discussed the fee schedule presented.

Upon a motion by Michelle Migliore, MD being seconded by Robert Hays, MD and unanimously carried, the fees for COVID and RSV were approved.

IV. PUBLIC COMMENT (3 Minute Limit)

There was no one signed in for public comment.

V. TIME AND PLACE OF NEXT REGULAR MEETING

October 18, 2023 – 4:30 p.m. - Council Chambers, 4th Floor County City Building.

VI. ADJOURNMENT

Upon a motion by Ellen Reilander, Esq., being seconded by Robert Hays, MD and unanimously carried, the regular meeting of the St. Joseph County, Indiana Board of Health was adjourned at 4:39 p.m.

Diana Purushotham, MD
Secretary of the Board

Full Zoom recording (No audio) of this meeting can be found at: https://www.in.gov/localhealth/stjosephcounty/board-of-health/meeting-information/#October



ST. JOSEPH COUNTY DEPARTMENT OF HEALTH

Prevent. Promote. Protect.

Health Officer's Report of Unit Activities

September 2023

ENVIRONMENTAL HEALTH UNIT

	SEPT. 2023	YTD 2023	YTD 2022	YTD 2021
SEPTIC PROGRAM	2023	2023	2022	2021
RESIDENTIAL NEW CONSTRUCTION				
A. Inspections	14	149	135	138
B. Consultations	0	9	133	130
RESIDENTIAL REPLACEMENT	U		13	13
A. Inspections	71	553	478	517
B. Consultations	2	14	54	38
COMMERCIAL				
A. Inspections	1	23	26	8
B. Consultations	0	1	13	5
C. Cluster System Inspections	0	0	1	16
Abandonments w/o Replacement	8	35	27	32
Permit Applications Received	47	409	389	451
Permits Issued	51	341	331	367
Public Information Events	0	1	1	1
SUBDIVISION PROGRAM				
A.Health Officer Reports	1	29	25	35
B. Subdivision Reviews	2	45	32	41
C. Rezoning and Replat Reviews	0	1	8	9
WELLHEAD PROGRAM				
A. Inspections Performed	5	100	101	90
WELL DRILLING PROGRAM				
RESIDENTIAL				
A. Inspections	14	132	135	219
B. Well Abandonments	20	164	177	228
COMMERCIAL				
A. Inspections	1	3	1	1
B. Well Abandonment Inspections	1	4	1	4
NEW CONSTRUCTION				
A. Permit Applications Received	7	67	63	76
B. Permits Issued	8	58	61	75
REPLACEMENT				
A. Permit Applications Received	21	164	**	**
B. Permits Issued	21	157		**
Total Permits Applications Received	34	307	**	**
Total Permits Issued	39	284	157	237
Use of Existing Well	0	6	**	**

	SEPT. 2023	YTD 2023	YTD 2022	YTD 2021
Public Information Events	0	1	1	0
SOURCE WATER PROGRAM				
A. Phase One Inquiries	20	145	148	152
B. Spill Responses	0	3	4	1
C. Meth Lab Occurrence Response	0	0	0	0
D. Well/ground water Sampling	4	145	**	**
E. Microbe Treatments/Pumping Inspections	7	18	**	**
F. Other Source Water Inspections	1	12	12	10
SURFACE WATER PROGRAM				
A. Surface Water Sampling	0	0	0	0
LEAD PROGRAM				
A. HUD Lead Inspections	0	0	0	7
B. Lead Risk Assessments	11	85	52	45
EBLL Assessments	4	44	22	18
a. Parent Request	7	41	30	39
b. Clearances	4	49	14	16
c. Off Site Meetings	4	6	0	0
d. Public Information Events	0	3	1	0
e. Children Tested for Lead Levels*	0	2298	2568	2574
CAFO PROGRAM				
A. Inspections	0	0	0	0
AIR QUALITY PROGRAM				
A. Burn Permits	8	45	43	**
B. Indoor Air Quality Investigation	0	0	0	0
C. Mold Investigations	0	2	4	0
VECTOR PROGRAM				
A. Inspections performed	0	29	68	31
B. Sites Treated	11	25	28	9
C.Traps Collected	66	250	187	268
D. ISDH Submissions	98	428	170	323
E. Public Information Events	0	7	4	6
HEALTHY HOMES PROGRAM (Inside)				
A. Initial Complaints	15	151	143	159
a. No Water	4	30	32	31
b. Garbage/Food Waste	5	47	41	46
c. Feces	4	45	39	29
d. Rodents/Cockroaches	2	29	31	53
B. Follow-Up Complaints	13	160	121	117
a. No Water	6	81	35	44
b. Garbage/Food Waste	2	41	59	39
c. Feces	3	20	22	19
d. Rodents/Cockroaches	2	18	5	15

	GEDE	Y/DD	T/DE	*//DD
	SEPT. 2023	YTD 2023	YTD 2022	YTD 2021
e. Dwellings Unfit	2	30	23	22
MASSAGE				
A. Establishment Inspections	4	86	108	54
TATTOO/BODY PIERCING PROGRAM				
A. Inspections Performed	3	41	39	32
COMPLAINTS/INSVESTIGATIONS				
A. Garbage/Food Waste (Outside)	5	89	113	49
B. Sewage	6	102	79	60
C. Water (ditches, lakes, ponds, & swells)	0	6	2	7
D. Motels/Hotels	2	4	4	3
E. Burning	5	15	14	13
F. Open Dumping	1	6	**	**
G. Follow-up Inspections	5	72	**	**
H. Other	20	83	347	88
ABATEMENT CORRESPONDENCE				
A. Abatement Correspondence Mailed	49	305	345	252
B. Immediate Threat to Public Health	4	7	11	7
Correspondence C. Order to Vacate/Condemn Correspondence	4	1	11	/
Mailed	8	45	31	22
D. Impending Legal Action Correspondence Mailed	6	40	24	27
SUBSURFACE INVESTIGATIONS				
A. Internal	0	13	29	**
B. External	0	0	0	**
*DUE TO TIME LAG OF State Database System				
Lead testing numbers are one (1) month behind.				
No data for these fields**				

FINANCE

County Health Department

Main fund supported annually by tax revenue and fee revenue as well as COVID insurance reimbursement funds (financial compensation for the administrative costs for participating in the CDC and HRSA COVID-19 vaccination program) as well as salary recovery from some federal grants.

LEADS: Board of Health, Dr. Purushotham - SUPPORT: Amy Ruppe

			Health, Dr. Furus	hotham - SUPPOR		0	707410	
	REVENUE	Budget		July	August	September	TOTALS	
	Beginning Balance	\$3,733,060.38					\$3,733,060.38	
	Property, FIT, Excise, Vehicle Excise Tax	\$2,106,000.00		\$0.00	\$0.00	\$0.00	\$1,181,337.47	
	Federal Reimbursements Miscellaneous Revenue			\$7,385.71 \$0.00	\$11,232.80 \$0.00	\$10,978.70 \$0.00	\$665,419.49 \$1,445.00	
	TOTAL Tax, Fed Reimb and Misc Revenue			\$7,385.71	\$11,232.80	\$10,978.70	\$5,581,262.34	
	Environmental Health			\$58,550.00	\$83,456.48	\$44,090.00	\$670,591.94	
	Food Services			\$5,933.75	\$7,066.25	\$7,155.00	\$251,858.75	
	Immunization Clinic (South Bend) Vital Records (South Bend)			\$7,202.18 \$41,746.50	\$4,777.85 \$41,956.55	\$8,587.94 \$37,516.00	\$87,784.22 \$370,398.45	
	Immunization Clinic (Mishawaka)			\$7,383.00	\$5,602.00	\$4,993.00	\$51,837.00	
	Vital Records (Mishawaka)			\$5,203.00	\$6,013.00	\$4,024.00	\$44,995.00	
	Fees (Charge 2, Coroner Fee)			(\$5,571.20)	(\$4,815.00)	(\$4,412.50)	(\$51,772.74)	
	Total Fee Revenue			\$120,447.23	\$144,057.13	\$101,953.44	\$1,425,692.62	
	TOTAL REVENUE			\$127,832.94	\$155,289.93	\$112,932.14	\$7,006,954.96	
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	EXPENDITURES						- "	
11030	10000 Series Administrator	Budget \$71,991.00	Carryforward \$0.00	July \$5,537.76	August \$5,537.76	September \$8,306.64	\$55,377.60	Unexpended \$16,613.40
11055	County Health Officer	\$206,211.00	\$0.00	\$9,615.38	\$19,711.33	\$28,846.14	\$126,791.40	\$79,419.60
11077	Admin. Assistant	\$118,362.00	\$0.00	\$9,104.76	\$9,104.76	\$13,657.14	\$94,322.22	\$24,039.78
11087	Insurance Billing Specialist	\$36,086.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,086.00
11143 11144	Registrars Nursing Registrars	\$108,258.00 \$72,172.00	\$0.00 \$0.00	\$8,049.87 \$5,551.68	\$8,484.26 \$5,551.68	\$10,409.40 \$8,327.52	\$78,485.62 \$55,516.80	\$29,772.38 \$16,655.20
11144	Staff Assistants	\$72,172.00	\$0.00	\$3,886.11	\$5,551.68	\$8,327.52	\$52,333.74	\$19,838.26
11151	Director of Vital Records	\$63,540.00	\$0.00	\$4,887.70	\$4,887.70	\$7,331.55	\$48,877.00	\$14,663.00
11154	Asst. Director Vital Records	\$55,000.00	\$0.00	\$4,230.76	\$4,230.76	\$6,346.14	\$42,307.60	\$12,692.40
11155 11161	Nurses/Other Medical Director of Env Health	\$337,654.00 \$63,540.00	\$0.00 \$0.00	\$25,168.88 \$4,887.70	\$25,168.88 \$4,887.70	\$33,989.06 \$7,331.55	\$241,365.75 \$48,877.00	\$96,288.25 \$14,663.00
11162	Asst. Dir Environmental Health	\$58,000.00	\$0.00	\$4,461.54	\$4,461.54	\$6,692.31	\$44,615.40	\$13,384.60
11163	Director of Food Services	\$63,540.00	\$0.00	\$4,887.70	\$4,887.70	\$7,331.55	\$48,877.00	\$14,663.00
11165	Asst Dir Food Services	\$58,000.00	\$0.00	\$4,461.54	\$4,461.54	\$6,692.31	\$44,615.40	\$13,384.60
11170 11172	Director of HEED Environmental Health Specialist	\$80,000.00 \$468,000.00	\$0.00 \$0.00	\$0.00 \$33,345.07	\$0.00 \$33,565.10	\$7,334.11 \$51,476.54	\$50,868.31 \$326,878.92	\$29,131.69 \$141,121.08
11174	Food Service Specialist	\$260,000.00	\$0.00	\$20,000.00	\$20,000.00	\$30,000.00	\$200,000.00	\$60,000.00
11195	Public Health Coordinator	\$54,550.00	\$0.00	\$0.00	\$2,884.66	\$5,769.24	\$38,718.95	\$15,831.05
11196	Health Promotion Specialist	\$50,000.00	\$0.00	\$1,923.08	\$3,846.16	\$5,769.24	\$11,538.48	\$38,461.52
11197 11650	Director of HOPE Executive Secretary	\$63,540.00 \$41,778.00	\$0.00 \$0.00	\$4,887.70 \$3,213.70	\$4,887.70 \$3,213.70	\$7,331.55 \$4,820.55	\$48,877.00 \$32,137.00	\$14,663.00 \$9,641.00
11701	Director of Nursing	\$82,640.00	\$0.00	\$6,356.92	\$6,356.92	\$9,535.38	\$63,569.20	\$19,070.80
11950	Part Time	\$89,517.54	\$0.00	(\$4,039.66)	\$1,256.25	\$0.00	\$18,011.89	\$71,505.65
11976 12010	Deputy Health Officer	\$37,194.82	\$0.00	\$3,856.38	\$8,271.97	\$0.00	\$37,194.82	\$0.00
14800	Data Analyst FICA Taxes @ 7.65%	\$46,596.00 \$203,363.88	\$0.00 \$0.00	\$3,584.32 \$12,333.37	\$3,420.36 \$14,352.54	\$0.00 \$20,502.94	\$29,365.86 \$135,972.86	\$17,230.14 \$67,391.02
14810	PERF @ 11.2%	\$283,543.00	\$0.00	\$18,098.05	\$20,008.73	\$29,621.20	\$190,234.03	\$93,308.97
14840	Health Insurance	\$786,900.00	\$0.00	\$0.00	\$0.00	\$196,725.00	\$590,175.00	\$196,725.00
	Total 10000 Series	\$3,932,149.24	\$0.00	\$198,290.31	\$228,991.38	\$522,474.58	\$2,755,904.85	\$1,176,244.39
Acct	20000 Series	Budget	Carryforward	July	August	September	Expenditures	Unexpended
21030	Office Supplies	\$21,542.00	\$0.00	\$1,566.80	\$5,378.97	\$1,231.24	\$13,469.63	\$8,072.37
22120	Garage & Motor Supplies	\$11,980.00	\$0.00	\$1,527.96	\$0.00	\$711.80	\$6,075.78	\$5,904.22
22148 22328	Field Supplies Equipment Repairs	\$4,000.00 \$2,250.00	\$986.50 \$0.00	\$340.47 \$0.00	\$335.27 \$0.00	\$112.38 \$0.00	\$3,261.94 \$110.00	\$1,724.56 \$2,140.00
22406	Immunization Supplies	\$163,545.00	\$0.00	\$11,173.84	\$15,502.02	\$3,196.50	\$90,918.27	\$72,626.73
22448	Education Books	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39.20	\$160.80
	Total 20000 Series	\$203,517.00	\$986.50	\$14,609.07	\$21,216.26	\$5,251.92	\$113,874.82	\$90,628.68
Acct	30000 Series	Budget	Carryforward	July	August	September	Expenditures	Unexpended
31150	Medical Services	\$5,500.00	\$0.00	\$851.31	\$954.80	\$877.80	\$4,933.00	\$567.00
32020	Travel/Mileage	\$13,941.00	\$0.00	\$132.15	\$275.00	\$405.00	\$5,476.67	\$8,464.33
32203	Cell Phones	\$20,025.00	\$0.00	\$1,426.95	\$1,425.96	\$1,469.06	\$12,658.34	\$7,366.66
32350 32550	Postage Miscellaneous Costs	\$250.00 \$25,000.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$13.35 \$214.69	\$41.27 \$1,000.75	\$208.73 \$23,999.25
33128	Environmental Health	\$3,500.00	\$0.00	\$0.00	\$1,544.00	\$92.09	\$1,859.65	\$1,640.35
33368	Public Info & Ed	\$5,000.00	\$0.00	\$0.00	\$725.57	\$711.50	\$1,437.07	\$3,562.93
33938 34030	Vector Liability Insurance Coverage	\$25,000.00 \$71,866.00	\$2,691.69 \$0.00	\$217.74	\$4,934.38 \$17,066.50	\$90.71	\$18,470.55 \$71,866.00	\$9,221.14
34030	Contractual Services	\$100,000.00	\$0.00	\$0.00 \$0.00	\$17,966.50 \$44,004.52	\$0.00 \$27,372.63	\$71,866.00 \$71,377.15	\$0.00 \$28,622.85
36500	Service Contract	\$15,231.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,231.22
38012	Interest on Debt	\$7,821.00	\$0.00	\$651.72	\$542.02	\$601.59	\$5,705.65	\$2,115.35
38013 39010	Principle on Debt Dues & Subscriptions	\$45,797.00 \$2,790.72	\$0.00 \$0.00	\$3,816.34 \$0.00	\$3,316.24 \$0.00	\$3,561.57 \$271.01	\$33,592.19 \$271.01	\$12,204.81 \$2,519.71
39600	Refunds, Awards & Indemnities	\$313.99	\$0.00	\$0.00	\$0.00	\$0.00	\$313.99	\$2,519.71
39750	Information Technology	\$4,164.07	\$0.00	\$0.00	\$573.08		\$805.15	\$3,358.92
	Total 30000 Series	\$346,200.00	\$2,691.69	\$7,096.21	\$76,262.07	\$35,681.00	\$229,808.44	\$119,083.25
	Total Budget	\$4,481,866.24	\$3,678.19					
		Ç.,	40,010.10					
	TOTAL EXPENDITURES			\$219,995.59	\$326,469.71	\$563,407.50	\$3,099,588.11	
	Total Unexpended			(000 100 100	(6.1=: :======	(4.15		\$1,385,956.32
	Net (Monthly)			(\$92,162.65)	(\$171,179.78)	(\$450,475.36)		
	FUND BALANCE			\$4,529,021.99	\$4,357,842.21	\$3,907,366.85		
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MIH Initiatives

Funds raised from St. Joseph County and Indiana organization's sponsorships of the Achieving Birth Equity conference, in April of 2022, and stipends for presentations given by the MIH Initiatives Coordinator in the community. Funds are to be utilized to engage people during pregnancy, postpartum, and the first year of parenting in conversations to determine community needs surrounding pregnancy and birth in the community. The ultimate goal is to incorporate community voices into current and future program development within Maternal Infant Health Initiatives. Funds remaining following the completion of health cafes will be used towards new programming determined by the cafes.

LEAD: Robin Vida

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$7,871.60				\$7,871.60	
06400	Donations					\$0.00	
	TOTAL REVENUE	\$7,871.60	\$0.00	\$0.00	\$0.00	\$7,871.60	
	EXPENSES						
Acct	20000 Series					Expenditures	Unexpended
24012	Promotion Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total 20000 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Acct	30000 Series					Expenditures	Unexpended
33368	Public Info & Educ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36015	Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total 30000 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Budget	\$0.00					
	Total Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	
	Total Unexpended						\$0.00
	Net (Monthly)		\$0.00	\$0.00	\$0.00		
	FUND BALANCE		\$7,871.60	\$7,871.60	\$7,871.60		

County-Wide Lead Initiative

During our budget discussions in 2018 (preparing for FY 2019), the importance of lead was stressed, and the Auditor, Commissioners and Council created this fund and provides the funding for it. 70 percent of the housing in St. Joseph County was built before 1978, creating lead poisoning a priority for the community because lead-based paint was banned in 1978. This funding allows the DoH to provide more lead poisoning prevention services. The lead CHWs provide lead point of care testing in families homes and in daycares.

LEAD: Dr. Purushotham - SUPPORT: Amy Ruppe

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE				-		
00000	Beginning Balance	\$378,839.24				\$378,839.24	
02708	Federal Grants/Reimbursements		\$0.00	\$0.00	\$0.00	\$86,859.82	
05205	Interfund Transfer of Funds		\$0.00	\$0.00	\$0.00	\$200,000.00	
05603	Return of 2 Year Warrant Funds		\$8.82	\$0.00	\$0.00	\$200,008.82	
	TOTAL REVENUE	\$378,839.24	\$8.82	\$0.00	\$0.00	\$665,707.88	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$156,732.00	\$11,730.44	\$14,566.89	\$13,318.95	\$115,868.39	\$40,863.61
11176	Assistant Director of HEED	\$60,266.00	\$0.00	\$0.00	\$0.00	\$27,374.57	\$32,891.43
14800	FICA Taxes	\$16,601.00	\$879.92	\$1,096.91	\$1,001.45	\$10,744.70	\$5,856.30
14810	PERF	\$24,304.00	\$1,313.78	\$1,545.54	\$1,491.69	\$15,957.05	\$8,346.95
14840	Health Insurance	\$91,500.00	\$0.00	\$0.00	\$13,725.00	\$39,650.00	\$51,850.00
	Total 10000 Series	\$349,403.00	\$13,924.14	\$17,209.34	\$29,537.09	\$209,594.71	\$139,808.29
Acct	20000 Series						
21030	Office Supplies	\$5,000.00	\$0.00	\$0.00	\$39.00	\$1,888.73	\$3,111.27
22148	Field Supplies	\$5,000.00	\$683.42	\$521.91	\$417.62	\$4,508.22	\$491.78
22140	Total 20000 Series	\$10,000.00	\$683.42	\$521.91	\$456.62	\$6,396.95	\$3,603.05
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Acct	30000 Series						
31150	Medical Services	\$100.00	\$0.00	\$0.00	\$0.00	\$46.41	\$53.59
32020	Travel/Mileage	\$2,200.00	\$72.45	\$175.50	\$148.95	\$1,299.17	\$900.83
32050	Conferences & Training	\$3,500.00	\$0.00	\$0.00	\$0.00	\$114.40	\$3,385.60
32203	Cell Phones	\$3,240.00	\$285.46	\$285.46	\$285.46	\$2,540.87	\$699.13
32350	Postage	\$3,500.00	\$231.62	\$329.72	\$195.74	\$1,800.89	\$1,699.11
33368	Public Information & Education	\$5,642.50	\$51.97	\$394.04	\$828.75	\$3,510.43	\$2,132.07
36500	Service Contract	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
39750	Information Tech	\$3,700.00	\$0.00	\$0.00	\$13.99	\$13.99	\$3,686.01
	Total 30000 Series	\$26,882.50	\$641.50	\$1,184.72	\$1,472.89	\$9,326.16	\$17,556.34
	Total Budget	\$386,285.50					
	Total Expenditures		\$15,249.06	\$18,915.97	\$31,466.60	\$225,317.82	
	Total Unexpended		, ,	. ,	. ,	. , -	\$160,967.68
	Net (Monthly)		(\$15,240.24)	(\$18,915.97)	(\$31,466.60)		,
	FUND BALANCE		\$490,772.63	\$471,856.66	\$440,390.06		

Health Immunization CoAg

The Indiana State Department of Health aims to increase vaccinations in each county, increase use in the state immunization registry, increase utilization of publicly funded adult vaccines, and reduce wastage of publicly funded vaccines.

LEAD: Jodie Pairitz

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$69,598.98)				(\$69,598.98)	
02708	Federal/Grants Reimbursements		\$25,188.31	\$15,806.40	\$0.00	\$219,527.51	
	TOTAL REVENUE	(\$69,598.98)	\$25,188.31	\$15,806.40	\$0.00	\$149,928.53	
	EXPENSES						
Acct	10000 Series						
11077	Admin Assistant	\$40,441.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,441.00
11155	Nurses/Other Medical	\$61,971.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,971.00
11781	Imm Outreach Coordinator	\$76,250.04	\$0.00	\$7,692.32	\$5,769.24	\$38,461.60	\$37,788.44
11193	Part Time	\$303,912.57	\$0.00	\$21,197.08	\$19,812.20	\$109,380.85	\$194,531.72
14800	FICA Taxes	\$36,849.51	\$0.00	\$2,192.42	\$1,954.10	\$11,222.03	\$25,627.48
14810	PERF	\$20,009.94	\$0.00	\$861.52	\$646.14	\$4,307.60	\$15,702.34
14840	Health Insurance	\$64,050.00	\$0.00	\$0.00	\$4,575.00	\$13,725.00	\$50,325.00
	Total 10000 Series	\$603,484.06	\$0.00	\$31,943.34	\$32,756.68	\$177,097.08	\$426,386.98
Acct	20000 Series						
21030	Office Supplies	\$12,692.88	\$0.00	\$0.00	\$460.54	\$1,153.42	\$11,539.46
22406	Immunization Supplies	\$44,000.26	\$0.00	\$0.00	\$183.35	\$1,026.61	\$42,973.65
	Total 20000 Series	\$56,693.14	\$0.00	\$0.00	\$643.89	\$2,180.03	\$54,513.11
Acct	30000 Series						
32020	Travel /Mileage	\$1,654.15	\$0.00	\$0.00	\$20.09	\$719.24	\$934.91
32203	Cell Phones	\$6,085.50	\$0.00	\$407.80	\$244.68	\$1,877.98	\$4,207.52
33368	Public Info & Educ	\$19,165.71	\$0.00	\$121.82	\$0.00	\$4,287.53	\$14,878.18
36015	Contractual Services	\$37,098.57	\$0.00	(\$503.87)	\$569.63	\$14,164.33	\$22,934.24
	Total 30000 Series	\$64,003.93	\$0.00	\$25.75	\$834.40	\$21,049.08	\$42,954.85
	Total Budget	\$724,181.13					
	Total Expenditures		\$0.00	\$31,969.09	\$34,234.97	\$200,326.19	
	Total Unexpended	d					\$523,854.94
	Net (Monthly)		\$25,188.31	(\$16,162.69)	(\$34,234.97)		
	FUND BALANCE		\$0.00	(\$16,162.69)	(\$50,397.66)		

Health PHEP

The PHEP Grant provides funds to enhance Department of Health preparedeness in order to respond to public health and healthcare emergencies.

LEAD: Jenna Rose

		Budget	July	August	September	Total	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$11,251.40)				(\$11,251.40)	
02708	Federal/Grants Reimbursements		\$0.00	\$0.00	\$0.00	\$20,343.61	
	TOTAL REVENUE	(\$11,251.40)	\$0.00	\$0.00	\$0.00	\$9,092.21	
	EXPENSES						
Acct	30000 Series						
32550	Miscellaneous Costs	\$36,099.55	\$0.00	\$381.73	\$915.03	\$12,330.44	\$23,769.11
	Total 30000 Series	\$36,099.55	\$0.00	\$381.73	\$915.03	\$12,330.44	\$23,769.11
	Total Budget	\$36,099.55					
	Total Expenditures		\$0.00	\$381.73	\$915.03	\$12,330.44	
	Total Unexpended						\$23,769.11
	Net (Monthly)		\$0.00	(\$381.73)	(\$915.03)		
	FUND BALANCE		(\$1,941.47)	(\$2,323.20)	(\$3,238.23)		

Health Issues & Challenges Lead

This funding through the Indiana State Department of Health (IDoH) is to increase capacity in the Department of Health's Lead Program because the elevated blood lead level (EBLL) threshold lowered from 10 µg/dL to 3.5 µg/dL on July 1, 2022. The funds allowed the DoH to hire a fourth CHW to provide case management services and a second Environmental Health Specialist to provide environmental risk assessment services to families with children who have confirmed EBLL's above 5 µg/dL. Also, the DoH hired a Perinatal Coordinator to work upstream by identifying at risk families before the lead poisoning in a child. The Coordinator works closely with the hospital systems.

LEAD: Director of HEED (Renata Williams)

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE	_		_			
00000	Beginning Balance	\$14,434.93				\$14,434.93	
02708	Federal/Grants Reimbursements		\$42,384.91	\$0.00	\$0.00	\$118,131.05	
	TOTAL REVENUE	\$14,434.93	\$42,384.91	\$0.00	\$0.00	\$132,565.98	
	EXPENSES						
Acct	10000 Series						
11155	Nurses/Other Medical	\$38,990.75	\$0.00	\$0.00	\$0.00	\$0.00	\$38,990.75
11167	Community Health Worker	\$20,003.50	\$0.00	\$0.00	\$0.00	\$0.00	\$20,003.50
11172	Environmental Health Specialist	\$103,816.48	\$4,000.00	\$4,000.00	\$6,000.00	\$38,000.00	\$65,816.48
11199	Perinatal Coordinator	\$93,186.85	\$4,153.84	\$4,153.84	\$5,815.41	\$33,853.91	\$59,332.94
11950	Part Time	\$153,103.76	\$0.00	\$0.00	\$0.00	\$0.00	\$153,103.76
14800	FICA Taxes	\$31,296.25	\$589.36	\$589.36	\$869.48	\$5,255.55	\$26,040.70
14810	PERF	\$36,929.97	\$448.00	\$448.00	\$1,323.34	\$4,907.34	\$32,022.63
14840	Health Insurance	\$88,692.60	\$0.00	\$0.00	\$9,150.00	\$21,350.00	\$67,342.60
	Total 10000 Series	\$566,020.16	\$9,191.20	\$9,191.20	\$23,158.23	\$103,366.80	\$462,653.36
	Total Budget	\$566,020.16					
	Total Expenditures		\$9,191.20	\$9,191.20	\$23,158.23	\$103,366.80	
	Total Unexpended						\$462,653.36
	Net (Monthly)		\$33,193.71	(\$9,191.20)	(\$23,158.23)		
	FUND BALANCE		\$61,548.61	\$52,357.41	\$29,199.18		

Health Immun Supplemental

The St. Joseph County Department of Health will assist the Indiana Department of Health with activities related to promoting all vaccines recommended by the Advisory Committee on Immunization Practices by providing direct vaccination services; conducting outreach and vaccination to minority and hard to reach populations; employ or partner with CHWs to reach vulnerable and underserved populations; conduct school located vaccine clinics; and report data in the state Immunization Information System (CHIRP).

LEAD: Jodie Pairitz

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$113,898.19)				(\$113,898.19)	
02708	Federal/Grants Reimbursements		\$25,202.99	\$4,422.88	\$0.00	\$303,752.77	
	TOTAL REVENUE	(\$113,898.19)	\$25,202.99	\$4,422.88	\$0.00	\$189,854.58	
	EXPENSES						
Acct	10000 Series						
11087	Insurance Billing Specialist	\$51,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,250.0
11144	Nursing Registrar	\$85,317.56	\$0.00	\$0.00	\$0.00	\$48,329.56	\$36,988.0
11155	Nurses/Other Medical	\$63,425.88	\$0.00	\$0.00	\$0.00	\$63,425.88	\$0.0
11701	Director of Nursing	\$84,706.00	\$0.00	\$0.00	\$0.00	\$0.00	\$84,706.0
11950	Part Time	\$56,987.11	\$0.00	\$9,892.61	\$8,337.90	\$20,488.28	\$36,498.8
11985	Temporary/Seasonal Help	\$13,918.83	\$0.00	\$0.00	\$0.00	\$13,918.83	\$0.0
14800	FICA Taxes	\$32,354.74	\$0.00	\$751.00	\$628.99	\$11,166.73	\$21,188.0
14810	PERF	\$28,405.46	\$0.00	\$0.00	\$0.00	\$9,035.46	\$19,370.0
14840	Health Insurance	\$77,896.08	\$0.00	\$0.00	\$0.00	\$22,996.08	\$54,900.0
	Total 10000 Series	\$494,261.66	\$0.00	\$10,643.61	\$8,966.89	\$189,360.82	\$304,900.8
Acct	30000 Series						
36015	Contractual Services	\$15,681.38	\$0.00	\$0.00		\$15,681.38	\$0.0
	Total 30000 Series	\$15,681.38	\$0.00	\$0.00	\$0.00	\$15,681.38	\$0.0
	Total Budget	\$509,943.04					
	Total Expenditures		\$0.00	\$10,643.61	\$8,966.89	\$205,042.20	
	Total Unexpende	d					\$304,900.84
	Net (Monthly)		\$25,202.99	(\$6,220.73)	(\$8,966.89)		
	FUND BALANCE		\$0.00	(\$6,220.73)	(\$15,187.62)		

Health CHWs for COVID

This program focuses on addressing COVID-19 and health disparities in St. Joseph County. This funding supports the training and deployment of eight CHWs in St. Joseph County. The eight CHWs are licensed insurance navigators and provide social needs assessments to community members throughout the county to connect them to housing, food, and other social services.

LEAD: Director of HEED (Renata Williams) and Assistant Director of HEED (Vacant)

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$69,185.02	\$0.00	\$40,053.06	\$431,673.93	
	TOTAL REVENUE	\$0.00	\$69,185.02	\$0.00	\$40,053.06	\$431,673.93	
	EXPENSES						
Acct	10000 Series						
11030	Administrator	\$11,956.84	\$543.10	\$543.10	\$846.96	\$5,463.31	\$6,493.5
11055	Health Officer	\$4,889.52	\$0.00	\$0.00	\$0.00	\$2,588.45	\$2,301.0
11077	Admin. Assistant	\$49,892.12	\$2,083.46	\$2,083.46	\$3,713.37	\$21,422.78	\$28,469.34
11167	Community Health Worker	\$560,926.53	\$19,134.20	\$19,134.20	\$28,300.96	\$228,370.67	\$332,555.80
11170	Director of HEED	\$14,778.07	\$0.00	\$0.00	\$757.12	\$5,041.24	\$9,736.83
11176	Assistant Dir of HEED	\$80,074.45	\$0.00	\$0.00	\$0.00	\$20,004.32	\$60,070.13
11195	Public Health Coordinator	\$2,871.02	\$0.00	\$0.00	\$0.00	\$0.00	\$2,871.02
11196	Health Promotion Specialist	\$24,108.47	\$1,036.94	\$1,036.94	\$1,764.72	\$10,578.72	\$13,529.75
11197	Director of HOPE	\$4,074.64	\$479.34	\$479.34	\$0.00	\$4,074.45	\$0.19
11976	Deputy Health Officer	\$19,493.94	\$789.96	\$0.00	\$0.00	\$5,924.70	\$13,569.24
12014	Data Analyst	\$15,949.02	\$1,099.76	\$1,099.76	\$0.00	\$9,347.96	\$6,601.06
14800	FICA Taxes	\$58,300.32	\$1,895.06	\$1,834.53	\$2,678.87	\$23,439.57	\$34,860.7
14810	PERF	\$83,574.51	\$2,818.67	\$2,722.44	\$3,962.88	\$34,248.80	\$49,325.7
14840	Health Insurance	\$334,551.93	\$1,523.08	\$1,523.08	\$16,286.54	\$83,742.25	\$250,809.68
	Total 10000 Series	\$1,265,441.38	\$31,403.57	\$30,456.85	\$58,311.42	\$454,247.22	\$811,194.16
Acct	20000 Series						
22148	Field Supplies	\$8,013.74	\$0.00	\$111.06	\$946.39	\$1,105.39	\$6,908.3
	Total 20000 Series	\$8,013.74	\$0.00	\$111.06	\$946.39	\$1,105.39	\$6,908.3
Acct	30000 Series						
31015	Consultant Services	\$120,835.00	\$5,295.00	\$5,295.00	\$8,647.50	\$53,655.00	\$67,180.0
32020	Travel/Mileage	\$29,552.01	\$78.30	\$109.35	\$58.95	\$850.50	\$28,701.5
32050	Conferences & Training	\$25,804.43	\$0.00	\$0.00	\$0.00	\$1,630.25	\$24,174.18
32203	Cell Phones	\$9,930.30	\$367.02	\$367.02	\$367.02	\$3,308.70	\$6,621.60
33368	Public Information & Education	\$501,998.37	\$2,652.67	\$2,074.40	\$2,561.97	\$25,432.35	\$476,566.02
36015	Contractual Services	\$33,405.61	\$256.50	\$148.50	\$307.80	\$1,167.75	\$32,237.80
39010	Dues & Subscriptions	\$820.00	\$0.00	\$0.00	\$0.00	\$40.00	\$780.00
	Total 30000 Series	\$722,345.72	\$8,649.49	\$7,994.27	\$11,943.24	\$86,084.55	\$636,261.1
	Total Budget	\$1,995,800.84					
	Total Expenditures		\$40,053.06	\$38,562.18	\$71,201.05	\$541,437.16	
	Total Unexpended Net (Monthly)		\$29,131.96	(\$38,562.18)	(\$31,147.99)		\$1,454,363.6
	Net (MONTHLY)		⊅∠ 9,131.90	(\$30,302.18)	(\$31,147.99)		
	FUND BALANCE		(\$40,053.06)	(\$78,615.24)	(\$109,763.23)		

Health Crisis CoAg

To create a process to work with IDOH, the St. Joseph County Department of Health, and School staff to prevent communicable diseases and improve student health and well-being outcomes.

LEAD: Dr. Purushotham - SUPPORT: Amy Ruppe

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE	_	-	_	-		-
00000	Beginning Balance	\$531,852.40				\$531,852.40	
02708	Federal/Grants Reimbursements		\$0.00	\$0.00	\$0.00	\$550,000.00	
	TOTAL REVENUE	\$531,852.40	\$0.00	\$0.00	\$0.00	\$1,081,852.40	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$81,523.00	\$0.00	\$0.00	\$0.00	\$0.00	\$81,523.00
11781	Imm Outreach Coordinator	\$11,539.00	\$3,846.16	(\$3,846.16)	\$0.00	\$0.00	\$11,539.00
11782	MIH Coordinator	\$13,785.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,785.00
11950	Part Time	\$52,355.00	\$13,839.04	(\$13,839.04)	\$0.00	\$0.00	\$52,355.00
11985	Temp/Seasonal Help	\$8,259.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,259.00
12010	Data Analyst	\$3,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,300.00
14800	FICA Taxes	\$12,370.00	\$1,341.21	(\$1,341.21)	\$0.00	\$0.00	\$12,370.00
14810	PERF	\$9,777.00	\$430.76	(\$430.76)	\$0.00	\$0.00	\$9,777.00
14840	Health Insurance	\$28,975.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,975.00
	Total 10000 Series	\$221,883.00	\$19,457.17	(\$19,457.17)	\$0.00	\$0.00	\$221,883.00
	EXPENSES						
Acct	30000 Series						
31015	Consultant Services	\$16,616.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,616.00
32550	Miscellaneous Costs	\$843,353.40	\$772.11	(\$225.27)	(\$429.82)	\$83,471.05	\$759,882.35
	Total 30000 Series	\$859,969.40	\$772.11	(\$225.27)	(\$429.82)	\$83,471.05	\$776,498.35
	Total Budget	\$859,969.40					
	Total Expenditures		\$20,229.28	(\$19,682.44)	(\$429.82)	\$83,471.05	
	Total Unexpended						\$998,381.35
	Net (Monthly)		(\$20,229.28)	\$19,682.44	\$429.82		
	FUND BALANCE		\$978,269.09	\$997,951.53	\$998,381.35		

Health Local Health Services

This grant is a long-standing grant from the Indiana Department of Health which allows Local Health Departments to utilize the funds to work on any area in IDoH's long range plan. The St. Joseph County Department of Health uses these funds to fund our Health Promotion Specialist and for health outreach, promotion, and education efforts. Carry-forward pays for supplies, travel, educational materials and trainings for staff.

LEAD: Robin Vida

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$46,084.20				\$46,084.20	
01412	State Grant		\$0.00	\$0.00	\$36,336.00	\$72,672.00	
02708	Federal Grants/Reimbursements		\$0.00	\$0.00	\$0.00	\$10,413.09	
	TOTAL REVENUE	\$46,084.20	\$0.00	\$0.00	\$36,336.00	\$56,497.29	
	EXPENSES						
Acct	10000 Series						
11193	Health Promotion Specialist	\$50,000.00	\$1,923.08	\$0.00	\$0.00	\$26,923.12	\$23,076.88
14800	FICA Taxes	\$3,825.00	\$139.03	\$0.00	\$0.00	\$1,970.16	\$1,854.84
14810	PERF	\$5,600.00	\$215.38	\$0.00	\$0.00	\$3,015.32	\$2,584.68
14840	Health Insurance	\$18,300.00	\$0.00	\$0.00	\$0.00	\$9,150.00	\$9,150.00
	Total 10000 Series	\$77,725.00	\$2,277.49	\$0.00	\$0.00	\$41,058.60	\$36,666.40
Acct	20000 Series						
21030	Office Supplies	\$2,280.00	\$0.00	\$9.98	\$0.00	\$247.86	\$2,032.14
	Total 20000 Series	\$2,280.00	\$0.00	\$9.98	\$0.00	\$247.86	\$2,032.14
Acct	30000 Series						
32020	Travel /Mileage	\$4,917.00	\$0.00	\$0.00	\$0.00	\$2,384.80	\$2,532.20
32203	Cell Phones	\$790.00	\$43.10	\$43.10	\$0.00	\$603.94	\$186.06
33368	Public Info & Educ	\$7,300.00	\$0.00	\$0.00	\$0.00	\$119.99	\$7,180.01
	Total 30000 Series	\$13,007.00	\$43.10	\$43.10	\$0.00	\$3,108.73	\$9,898.27
	Total Budget	\$93,012.00					
	Total Expenditures		\$2,320.59	\$53.08	\$0.00	\$44,415.19	
	Total Unexpended						\$48,596.81
	Net (Monthly)		(\$2,320.59)	(\$53.08)	\$36,336.00		
	FUND BALANCE		\$48,471.18	\$48,418.10	\$84,754.10		

Health Trust Fund

This grant was established within the Indiana Tobacco Master Settlement Agreement Fund for the purpose of providing funding for services provided by local Boards of Health in each county. St. Joseph County created a Positive and Adverse Childhood Experiences (PACEs) program that aims to decrease the prevalence and impact of adverse childhood experiences (ACEs) in St. Joseph County by bolstering positive childhood experiences.

LEAD: Dr. Purushotham - SUPPORT: Amy Ruppe

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE		_	_	_		-
00000	Beginning Balance	\$296,519.51				\$296,519.51	
01412	State Grant		\$0.00	\$0.00	\$46,828.50	\$93,657.01	
02708	Federal Grants/Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$296,519.51	\$0.00	\$0.00	\$46,828.50	\$296,519.51	
	EXPENSES						
Acct	10000 Series						
12018	PACEs Coordinator	\$60,893.00	\$4,801.19	\$0.00	\$0.00	\$33,373.90	\$27,519.10
14800	FICA Taxes	\$4,659.00	\$356.07	\$0.00	\$0.00	\$2,496.71	\$2,162.29
14810	PERF	\$6,821.00	\$537.73	\$0.00	\$0.00	\$3,737.89	\$3,083.11
14840	Health Insurance	\$18,300.00	\$0.00	\$0.00	\$1,525.00	\$10,675.00	\$7,625.00
	Total 10000 Series	\$90,673.00	\$5,694.99	\$0.00	\$1,525.00	\$50,283.50	\$40,389.50
Acct	30000 Series						
32020	Travel/Mileage	\$2,444.00	\$0.00	\$0.00	\$0.00	\$484.87	\$1,959.13
32203	Cell Phones	\$540.00	\$40.78	\$40.78	\$0.00	\$326.66	\$213.34
33368	Public Info. & Educ.	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
	Total 30000 Series	\$3,484.00	\$40.78	\$40.78	\$0.00	\$811.53	\$2,672.47
	Total Budget	\$94,157.00					
	Total Expenditures		\$5,735.77	\$40.78	\$1,525.00	\$51,095.03	
	Total Unexpended	d					\$43,061.97
	Net (Monthly)		(\$5,735.77)	(\$40.78)	\$45,303.50		
	FUND BALANCE		\$293,818.77	\$293,777.99	\$339,081.49		

Beacon Safety Pin Grant

This grant was awarded to Beacon Community Impact with SJCDoH, Saint Joseph Health System, Elkhart Dept of Health, and Franciscan Health as subgrantees to improve maternal and infant health and decrease infant mortality across the Northern Hospital region of Indiana. SJCDoH's role is to lead outreach, awareness, and training on topics that will improve overall maternal infant health and eliminate inequities in birth outcomes.

LEAD: Robin Vida

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02710	Local Grant Reimbursement		\$82.96	\$188.28	\$0.00	\$2,292.37	
	TOTAL REVENUE	\$0.00	\$82.96	\$188.28	\$0.00	\$2,292.37	
	EXPENSES						
Acct	30000 Series						
33368	Public Info & Educ	\$5,626.90	\$0.00	\$0.00	\$106.17	\$2,398.54	\$3,228.36
	Total 30000 Series	\$5,626.90	\$0.00	\$0.00	\$106.17	\$2,398.54	\$3,228.36
	Total Budget	\$5,626.90					
	Total Expenditures		\$0.00	\$0.00	\$106.17	\$2,398.54	
	Total Unexpended						\$3,228.36
	Net (Monthly)		\$82.96	\$188.28	(\$106.17)		
	FUND BALANCE		(\$188.28)	\$0.00	(\$106.17)		

Safety PIN Grant

From IDoH, this funding supports all activities of MIH Initiatives including the coordinator activities, FIMR Case Review and collaboration with SJCDoH units, community partners through workgroups, projects, educational materials consultation, reports, and presentations. Funds are also used to create, print, and distribute educational materials and to purchase and distribute sleep sacks, cribs, and car seats.

LEAD: Robin Vida

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$3,600.58)				(\$3,600.58)	
01412	State Grant		\$3,902.54	\$6,999.60	\$0.00	\$38,946.45	
	TOTAL REVENUE	(\$3,600.58)	\$3,902.54	\$6,999.60	\$0.00	\$35,345.87	
	EXPENSES						
Acct	10000 Series						
11782	MIH Coordinator	\$33,388.75	\$823.50	\$0.00	\$0.00	\$21,181.50	\$12,207.25
11950	Part Time	\$5,119.66	\$5,119.66	\$0.00	\$0.00	\$5,119.66	\$0.00
14800	FICA Taxes	\$3,721.76	\$451.13	\$0.00	\$0.00	\$2,004.95	\$1,716.81
	Total 10000 Series	\$42,230.17	\$6,394.29	\$0.00	\$0.00	\$28,306.11	\$13,924.06
Acct	20000 Series						
24012	Promotion Supplies	\$14,500.91	\$200.31	\$0.00	\$2,349.30	\$7,366.56	\$7,134.35
	Total 20000 Series	\$14,500.91	\$200.31	\$0.00	\$2,349.30	\$7,366.56	\$7,134.35
Acct	30000 Series						
32020	Travel /Mileage	\$3,536.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,536.00
32203	Cell Phones	\$1,110.00	\$30.00	\$30.00	\$30.00	\$270.00	\$840.00
36015	Contractual Services	\$53,934.84	\$375.00	\$0.00	\$75.00	\$1,887.50	\$52,047.34
	Total 30000 Series	\$58,580.84	\$405.00	\$30.00	\$105.00	\$2,157.50	\$56,423.34
	Total Budget	\$115,311.92					
	Total Expenditures		\$6,999.60	\$30.00	\$2,454.30	\$37,830.17	
	Total Unexpended						\$77,481.75
	Net (Monthly)		(\$3,097.06)	\$6,969.60	(\$2,454.30)		
	FUND BALANCE		(\$6,999.60)	(\$30.00)	(\$2,484.30)		

CHW Safety PIN

The purpose of this program is to close gaps in entry to prenatal care identified through the FIMR Case Review process for mothers whose first system access is WCC. Funding from IDoH supports apartnership with Women's Care Center that embeds 2 SJCDoH CHWs at 4 WCC facilities, who upon referrals from WCC counselors, assist mothers and families with connection to insurance, prenatal (medical) care, and other social needs.

LEAD: Robin Vida

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE				_		
00000	Beginning Balance	(\$15,752.70)				(\$15,752.70)	
01412	State Grant		\$16,373.63	\$0.00	\$0.00	\$80,393.61	
	TOTAL REVENUE	(\$15,752.70)	\$16,373.63	\$0.00	\$0.00	\$64,640.91	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$105,543.55	\$3,014.08	\$4,838.86	\$8,377.53	\$55,001.26	\$50,542.29
14800	FICA Taxes	\$24,762.42	\$216.94	\$356.53	\$617.74	\$4,014.31	\$20,748.11
14810	Perf	\$12,620.89	\$337.58	\$541.95	\$938.28	\$6,124.73	\$6,496.16
14840	Health Insurance	\$54,000.00	\$0.00	\$0.00	\$6,100.00	\$24,400.00	\$29,600.00
	Total 10000 Series	\$196,926.86	\$3,568.60	\$5,737.34	\$16,033.55	\$89,540.30	\$107,386.56
Acct	30000 Series						
32020	Travel /Mileage	\$1,123.20	\$0.00	\$0.00	\$0.00	\$0.00	\$1,123.20
32050	Conferences & Trainings	\$3,015.70	\$0.00	\$135.05	\$0.00	\$215.15	\$2,800.55
32203	Cell Phones	\$1,018.00	\$60.00	\$60.00	\$60.00	\$540.00	\$478.00
33368	Public Info & Educ	\$1,083.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,083.00
39750	Information Technology	\$212.18	\$0.00	\$0.00	\$39.00	\$39.00	\$173.18
	Total 30000 Series	\$6,452.08	\$60.00	\$195.05	\$99.00	\$794.15	\$5,657.93
	Total Budget	\$203,378.94					
	Total Expenditures		\$3,628.60	\$5,932.39	\$16,132.55	\$90,334.45	
	Total Unexpended						\$113,044.49
	Net (Monthly)		\$12,745.03	(\$5,932.39)	(\$16,132.55)		
	FUND BALANCE		(\$3,628.60)	(\$9,560.99)	(\$25,693.54)		

NACCHO Mentor Program

Funding opportunity through the National Association of County & City Health Officials (NACCHO) to participate in their Mentorship Program to learn from peers, share experiences and exchange strategies for integrating health equity into drug overdose prevention and response work.

LEAD: Robin Vida

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$0.00	\$0.00	\$65,000.00	\$65,000.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$65,000.00	\$65,000.00	
	EXPENSES						
Acct	10000 Series						
11030	Administrator	\$2,624.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,624.00
11055	Health Officer	\$3,267.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,267.00
11170	Director of HEED	\$1,631.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,631.00
11197	Director of HOPE	\$13,898.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,898.00
12014	Data Analyst	\$2,177.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,177.00
12018	PACEs Coordinator	\$2,177.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,177.00
14800	FICA Taxes	\$1,971.72	\$0.00	\$0.00	\$0.00	\$0.00	\$1,971.72
14810	PERF	\$2,886.68	\$0.00	\$0.00	\$0.00	\$0.00	\$2,886.68
14840	Health Insurance	\$5,869.50	\$0.00	\$0.00	\$0.00	\$0.00	\$5,869.50
	Total 10000 Series	\$36,501.90	\$0.00	\$0.00	\$0.00	\$0.00	\$36,501.90
Acct	30000 Series						
32020	Travel/Mileage	\$5,375.75	\$0.00	\$473.44	\$0.00	\$1,090.41	\$4,285.3
32550	Miscellaneous Costs	\$12,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,200.00
36015	Contractual Services	\$45,922.35	\$0.00	\$0.00	\$0.00	\$0.00	\$45,922.3
	Total 30000 Series	\$63,498.10	\$0.00	\$473.44	\$0.00	\$1,090.41	\$62,407.69
	Total Budget	\$100,000.00					
	Total Expenditures		\$0.00	\$473.44	\$0.00	\$1,090.41	
	Total Unexpended						\$98,909.59
	Net (Monthly)		\$0.00	(\$473.44)	\$65,000.00		
	FUND BALANCE		(\$616.97)	(\$1,090.41)	\$63,909.59		

NACCHO ACEs

Funding opportunity through the National Association of County & City Health Officials (NACCHO) to provide one-on-one technical assistance (TA) to take the next steps towards the goal of developing comprehensive, integrated approaches to suicide, overdose, ACEs prevention within local health departments. NACCHO will help local health departments and their communities understand and strengthen their capacity to adder the intersection of suicide, overdose, and ACEs.

LEAD: Robin Vida

		Budget	July	August	September	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$10,993.40	\$0.00	\$38,476.90	\$54,967.00	
	TOTAL REVENUE	\$0.00	\$10,993.40	\$0.00	\$38,476.90	\$54,967.00	
	EXPENSES						
Acct	10000 Series						
11170	Director of HEED	\$2,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,250.00
11197	Director of HOPE	\$1,819.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,819.00
12018	PACEs Coordinator	\$20,817.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,817.00
14800	FICA Taxes	\$1,904.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,904.00
14810	PERF	\$2,787.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,787.00
14840	Health Insurance	\$6,390.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,390.00
	Total 10000 Series	\$35,967.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,967.00
Acct	30000 Series						
36015	Contractual Services	\$19,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,000.00
	Total 30000 Series	\$19,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,000.00
	Total Budget	\$54,967.00					
	Total Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	
	Total Unexpended						\$54,967.00
	Net (Monthly)		\$10,993.40	\$0.00	\$38,476.90		
	FUND BALANCE		\$16,490.10	\$16,490.10	\$54,967.00		

FOOD SERVICES UNIT

September 2 - Foods Unit inspection staff performed **74** total inspections at Notre Dame's first home game against Tennessee State. Additionally, staff inspected food vendors at a Saturday morning Tailgate, a Saturday evening DTSB Bar Crawl, and a Sunday morning Fun Fest, all associated with the weekend's HBCU celebratory activities.

All Food inspection staff were on hand for the 2-day Fusion Fest, held in Howard Park on September 9th & 10th; **52** *inspections* were completed during the event.

September 24th – 26th, Food Services Assistant Director, attended the Indiana Environmental Health Association (IEHA) Annual Fall Conference, in Muncie Indiana. Conference presentors, Dr. Jerome Adams and Dr. Lindsey Weaver spoke about Health First Indiana; the challenges and opportunities in the implementation phase. Dr. Adams addressed the need to ensure spending is fairly distributed to include Environmental Health and, that typically, the program funding for these specialized programs runs out too quickly. Dr. Weaver provided KPI examples for various programs including Environmental Health which could be used to aid in reducing West Nile Virus and Lyme Disease.

IDOH Paralegal, Kendra Harper, shared the process for adopting a Federal Code such as the updated FDA food code which is expected to be adopted by Indiana in January 2024. Additional Food Protection session speakers discussed the FDA Food Code, a Salmonella outbreak from stuffed chicken, Ice contamination, pest control, food allergens, ghost kitchens, local sanitary district sustainability programs, and sous vide cooking. General program updates were given by IDOH Food Protection Division Director, Vivien McCurdy.

HEALTH EQUITY, EPIDEMIOLOGY, AND DATA (HEED) UNIT

In September, our team conducted 71 Social Needs Assessments. Out of the 69 community members who indicated a need, a total of 145 distinct needs were reported. The most frequently requested resource this month were Food and Health Insurance. In addition to these assessments, our team also engaged in community outreach events and screened 34 children for lead exposure.

HEALTH OUTREACH, PROMOTION & EDUCATION (HOPE)

Working on Health First Indiana grant process and community meeting development. Narcan training for DoH Staff (voluntary)
Youth Prevention Summit and 525 Foundation Substance Use Prevention Conference Oaklawn ribbon cutting on new space

NURSING

September has been busy with back-to-School Clinics. All clinics combined have given over 1,028 immunizations and seen over 437 patients. We currently are following 21 latent tuberculosis cases with two active cases. Our PHN nurse is managing 78 lead cases and we have 71 cases of different open communicable disease. As we grow our Nursing Unit, State continues to help with the case load. We are looking forward to staying busy and providing our services to the community.

MOBILE CLINIC

The mobile team was quite busy in September. They went to several middle schools and high schools, attended a large health fair for senior citizens, and had a large flu shot clinic for St. Joseph County Library staff. The team also assisted with preparations for our annual inspection of the immunization division by Indiana Department of Health, received delivery of our new refrigeration units, and attended a Narcan training.

In September, the mobile team saw 126 patients and administered 289 immunizations.

Clinics

CLINIC DATE	CLINIC NAME	# OF PTS	# OF SHOTS	# OF COVID
9/6/23	St. Margaret 's House	1	1	
9/7/23	Aging & Wellness Fair	10	12	
9/12/23	Washington High School	13	35	5
9/18/23	Emmons Elementary	7	22	
9/19/23	Riley High School	16	51	
9/20/23	Mishawaka High School	25	65	
9/20/23	Jefferson Middle School	Combined with above,		
		same day		
9/26/23	Adams High School	4	13	
9/27/23	Dickinson Middle School	13	48	
9/28/23	Library Flu Clinic	37	37	

VITAL RECORDS UNIT

	Records Filed in	YTD 2023	YTD 2022	YTD 2021
	September 2023	Occurrences	Occurrences	Occurrences
Statistics*				
Total Births	325	3112	3178	3239
Total Deaths	241	2461	2619	2557

Birth & Death data reflected as of 10/9/2023.

^{*}Statistics are subject to change. Statistics were generated from DRIVE.*

LEAD
Tests drawn August 1, 2023 – August 31, 2023

Pb Level (ug/dL)	Venous	Capillary	Unknown	Total
0	21	39	1	61
0.1-3.4	59	176	0	235
3.5-4.9	9	20	0	29
5-9.9	8	6	3	17
10-19.9	3	3	2	8
20-29.9	0	0	0	0
30-39.9	0	0	0	0
40-49.9	0	0	0	0
≥50	0	0	0	0
Total	100	244	6	350

There were 43 duplicate tests in the month of August, 350 unique children were tested.

2023 YTD = 2,298

2022 YTD = 2,587

Elevated tests by zip codes:

46613	6 elevated	YTD: 38 elevated
46628	4 elevated	YTD: 31 elevated
46619	2 elevated	YTD: 20 elevated
46601	6 elevated	YTD: 17 elevated
46614	1 elevated	YTD: 15 elevated
46544	3 elevated	YTD: 11 elevated
46615	0 elevated	YTD: 8 elevated
46616	1 elevated	YTD: 6 elevated
46545	1 elevated	YTD: 4 elevated
46637	0 elevated	YTD: 3 elevated
46561	0 elevated	YTD: 2 elevated
46530	1 elevated	YTD: 2 elevated
46617	0 elevated	YTD: 1 elevated

HEALTH OFFICER

Report in the Health Officer Presentation and Report Portion Respectfully,

Diana Purushotham, MD Health Officer



NURSING DIVISION

Jodie Pairitz, MSN, RN
Director of Nursing
St. Joseph County Department of Health

ST. JOSEPH COUNTY DEPARTMENT OF HEALTH NURSING DIVISION

Prevent the spread of communicable disease through immunizations and public health disease surveillance

Core Public Health Services

Public Health Nursing

Tuberculosis Control and Case Management

Immunizations



PITCH DECK 2

SERVICES

PUBLIC HEALTH NURSING

Communicable Disease Surveillance/Conduct Investigations

Lead Case Monitoring and Management

TUBERCULOSIS

Direct Observed Treatment with medications
Conduct Contact
Investigations

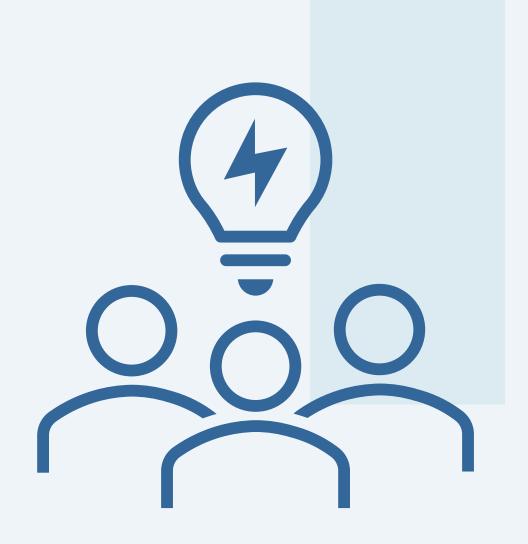
Work with Providers with patient education

IMMUNIZATIONS

Four Active Clinic Locations
Provide vaccine regardless of
insurance status

Lead testing for children up to 7 years

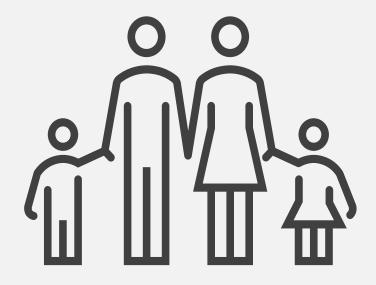
GOALS FOR 2023-2024 NURSING DIVISION



Public Health Nursing

- Additional Staff

Provide EducationalServices



IMMUNIZATIONS

01

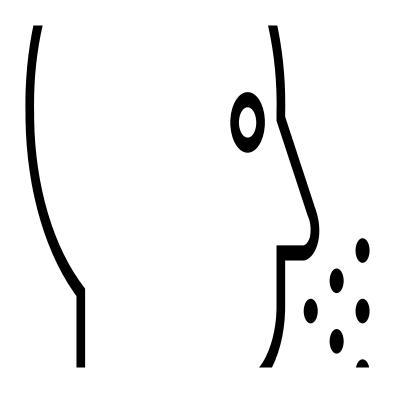
PROVIDE
EVENING AND
WEEKEND
CLINICS

02

EXPAND
COMMUNITY
PARTNERSHIPS

03

RESPIRATORY CLINIC



RESPIRATORY CLINIC

- SEASON
- (Oct/March)
- RSV/FLU/COVID
- Young and Elderly need special attention

TUBERCULOSIS

1

Treat more latent TB patients to prevent Active TB

2

Drug Shortages

3

Find more primary care providers for patients

SUMMARY

Nursing Division

Public Health Surveillance/Conduct Investigations

Lead Case Monitoring and Management

Immunizations

Tuberculosis



POSITION DESCRIPTION COUNTY OF ST. JOSEPH, INDIANA

POSITION: Director of Community Partnerships & Development

DEPARTMENT: Health

WORK SCHEDULE: 8:00 a.m. – 4:30 p.m., M-F

JOB CATEGORY: PAT (Professional, Administrative, Technological)

DATE WRITTEN: October 2023 STATUS: Full-time

DATE REVISED: FLSA STATUS: Exempt

To perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in this document are representative of the knowledge, skill, and/or ability required. St. Joseph County provides reasonable accommodation to qualified employees and applicants with known disabilities who require accommodation to complete the application process or perform essential functions of the job, unless the accommodation would cause an undue hardship.

Incumbent reports directly to Health Officer for the St. Joseph County Department of Health, and is responsible for creating, cultivating, and maintaining community partnerships as it relates to Health First Indiana funding and the department's strategic priorities. Incumbent also serves to identify, execute, and maintain external grant opportunities, deliverables, and key performance indicators.

DUTIES:

Oversees the process for Health First Indiana (HFI) grant requests, programs, and key performance indicators (KPIs) as it relates to the community.

Maintains strategic alignment of HFI activities with the Department of Health strategic plan and priorities.

Collaborates with internal teams at the Department of Health to identify, develop and measure KPIs as it relates to HFI funding to ensure successful implementation and community health improvement.

Support the Department of Health in mentoring and monitoring community partners who receive funding through HFI grants. Including supporting them with KPI development, ensuring they are progressing, and offering assistance and guidance to overcome challenges.

Identify Federal, state and local grant opportunities for the Department of Health and assist in grant writing, review and implementation of programs as necessary.

Assist the Department of Health in nurturing community partnerships and developing new collaborations to achieve its mission of fostering a healthy community.

Report to the appropriate Unit Leaders within the Department of Health the changing community needs and local health-related activities of the community, so that the Department of Health can support where appropriate.

Provides support with marketing and communications of program's (internal and external) impact, successes, and challenges.

Building a working directory with updated contact information of local community partners and health systems to improve the communication with the Department of Health.

Collaborates with unit leaders and communications/event specialist to develop educational seminars that align with Department of Health priorities, as needed

Identifies opportunities, through meetings and activities, and ensures key Department of Health representation is present, to generate collective interest and common focus on intentional priorities.

Assist the community in better understanding the services of the Department of Health.

Continually assess and improve the Department of Health's strategy for community partnerships and collaborations through regular meetings with Department of Health staff and community organizations.

Attends community meetings and activities as necessary.

Attends educational workshops and training seminars as necessary for professional development.

Serves on 24-hour call for public health emergencies.

Performs related duties as assigned.

I. JOB REQUIREMENTS:

Baccalaureate Degree in public health, or related field required with a minimum of ten years' experience in public health required. Master's degree is strongly preferred.

Thorough knowledge of standard policies and practices of St. Joseph County Department of Health, with ability to apply appropriate procedures accordingly.

Thorough knowledge and experience with the public health framework as it relates to systems, environments, and policies.

Extensive knowledge and awareness of community needs/gaps in services and the Department of Health's existing community partnership that work to address these needs and fill gaps in services.

Strong ability to successfully write external grants, manage outcomes, and write written reports.

Working knowledge of standard English grammar, spelling and punctuation, and ability to prepare educational materials and detailed written reports as required.

Ability to properly operate standard office equipment, including computer and department software applications, keyboard, telephone, copier, and fax machine. Proficiency in database, word processing and presentation programs required.

Ability to effectively communicate orally and in writing with co-workers, other County departments, Department Administrator/Finance Director, Health Officer, community organizations, schools, and the public, including being sensitive to professional ethics, gender, cultural diversities, and disabilities.

Ability to provide public access to or maintain confidentiality of Department information and records according to state requirements.

Ability to comply with all employer and department policies and work rules, including, but not limited to, attendance, safety, drug-free workplace, and personal conduct.

Ability to understand, memorize, retain, and carry out verbal or written instructions.

Ability to file, post, and mail materials and maintain accurate and organized records.

Ability to compile, analyze and evaluate data, make determinations, and present findings in oral or written form.

Ability to work alone with minimum supervision and with others in a team environment, often amidst frequent distractions and interruptions, and on several tasks at the same time.

Ability to apply knowledge of people and locations and plan/present public speaking presentations and special events.

Ability to occasionally work extended, evening and/or weekend hours and occasionally travel out of town for meetings/conferences, sometimes overnight.

Ability to occasionally respond to emergencies on a 24-hour basis.

Possession of a valid Indiana driver's license and demonstrated safe driving record.

II. DIFFICULTY OF WORK:

Incumbent performs duties in accordance with generally applicable guidelines and professional standards, exercising independent judgment to assess and develop community relationships, seek out grant opportunities, etc. Decisions are restricted only by the broadest policy and/or guidance from the Health Officer.

III. RESPONSIBILITY:

Incumbent makes a substantial contribution to department operations in continually assessing community and Department of Health needs and developing community partnerships and executing HFI funding in addition to the development of additional activities through grant funds. Goals and objectives of incumbent's work are known, and work is reviewed primarily for appropriate direction of assigned operations, attainment of objectives, and continuing quality of Department of Health services for St. Joseph County. Highly unusual circumstances are discussed with the supervisor at incumbent's discretion.

IV. PERSONAL WORK RELATIONSHIPS:

Incumbent maintains frequent communication with co-workers, other County departments, local businesses and community organizations, schools and the public for purposes of exchanging information, providing education/information, and coordinating unit operations as necessary.

Incumbent reports directly to the Health Officer.

V. PHYSICAL EFFORT AND WORK ENVIRONMENT:

Incumbent performs duties in a standard office environment, involving sitting/walking at will, standing/walking for long periods, driving, keyboarding, lifting/carrying objects weighing under 25 pounds, pushing/pulling objects, bending, reaching, crouching/kneeling, close vision, hearing sounds/communication, speaking clearly, and handling/grasping/fingering objects. Incumbent occasionally works extended, evening and/or weekend hours and travels out of town for meetings/conferences, sometimes overnight.

APPLICANT/EMPLOYEE ACKNOWLEDGMENT

The job description for the position of Director of Community Partnerships and Development for the St. Joseph County Department of Health describes the duties and responsibilities for employment in this position. I acknowledge that I have received this job description and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meet Yes No	ting the job duties and requirements as out	tlined?
Applicant/Employee Signature	Date	
Print or Type Name		
Health		
Factors: PAT		
Status: Full Time		
FLSA Status: Exempt		
Written: 10/09/2023		
Revised:		
Incumbent:		
Disc: St. Joseph County		
File:		

Saint Joseph Count	Joseph County, Indiana		Reviews:		
Form D - Appropriation/(Budget Reduction)			Department	-	
	,		•	Signature Dat	e
Department Name -	Department of Health - 0055		Auditor		
Fund Names -	Local Public Health Services			Signature Dat	е
Fund.Acct.Obj.Loc	Account Name	Amount	I		
TunuiAcctionjicoc	Account Name	Amount			
1161.11155.00000.0055	Nurses/Other Medical	63,482.00			
1161.11167.00000.0055	Community Health Worker	123,430.00			
1161.11174.00000.0055	Food Service Specialist	54,600.00			
1161.11181.00000.0055	Lead Program Coordinator Director of Community Partnerships &	4,200.00			
1161.11182.00000.0055	•	66,717.00			
	Health Promotion Specialist	52,500.00			
1161.11782.00000.0055		63,482.00			
1161.14800.00000.0055		32,775.00			
1161.14810.00000.0055		47,986.00			
1161.14840.00000.0055		140,300.00			
1161.21030.00000.0055	• •	31,000.00		Y .	
1161.22148.00000.0055	Lead Program	(5,861.00) 9,000.00			
1161.31059.00000.0055 1161.32020.00000.0055	· ·	2,900.00			
	Conferences & Trainings	5,900.00			
1161.32203.00000.0055	9	7,250.00			
1161.32350.00000.0055		504.00			
	Miscellaneous Costs	35,000.00			
1161.32705.00000.0055		500.00			
1161.33020.00000.0055		150,000.00			
1161.33034.00000.0055	•	973,755.46			
1161.33368.00000.0055	Public Info & Educ	18,500.00			
1161.33648.00000.0055	Rebinding Records	200,000.00			
1161.34030.00000.0055	Liability Insurance Coverage	50,000.00			
1161.36015.00000.0055	Contractual Services	40,000.00			
1161.39262.00000.0055	Chronic Disease Prevention	101,204.00			
1161.39263.00000.0055	Injury Prevention	50,000.00			
	Maternal and Child Health	101,204.00			
1161.39268.00000.0055	Immunization	20,000.00			
1161.39750.00000.0055	Information Technology	6,000.00			
1161.44010.00000.0055 Total	Equipment	19,740.00 2,466,068.46			0.00
Salary Amendment	1011 11 11 11		5 W N		
Position Name	Nurses/Other Medical		Position Name	Community Health Worker x 3	
Current Salary	\$0.00		Current Salary	\$0.00	
Proposed Salary	\$63,482.00		Proposed Salary	up to \$41,143	
Position Name	Food Service Specialist		Position Name	Lead Program Coordinator	
Current Salary	\$0.00		Current Salary	\$0.00	
Proposed Salary	\$54,600.00		Proposed Salary	\$4,200.00	
Position Name	Health Promotion Specialist		Position Name	Director of Community Partnerships & Developmen	it
Current Salary	\$0.00		Current Salary	\$0.00	
Proposed Salary	\$52,500.00		Proposed Salary	\$66,717.00	
Position Name	MIH Coordinator		Position Name		
Current Salary	\$0.00		Current Salary	\$0.00	
Proposed Salary	up to \$63,482		Proposed Salary	\$0.00	
Justification					

<u>UNIT</u>	<u>REQUEST</u>	QTY	60%	<u>40%</u>	CORE SERVICE	JUSTIFICATION
1	Salaries					
ALL	Director of Community Partnerships & Development	1.00	\$66,717.00		Vital Records, Food Protection, Immunization, Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and Case Management, Tattoo, Body Piercing, Eyelash Safety and Sanitation, Tobacco Prevention and Cessation, Chronic Disease Prevention, Trauma and Injury Prevention, Environmental Public Health, Fatality Review, Maternal and Child Health, School Health Liaison, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care, Health-Related Areas during Emergencies/Disasters	Will oversee the process for HFI grant requests, programs and KPIs
Env Health	Environmental Health Specialist	1.00	\$27,300.00		Lead Case Management and Risk Assessment	Assists the leading Lead Risk Assessor in identifying lead hazards for families in homes built before 1978
Foods	Food Safety Inspection Officer/Certified Pool Operator (FSIO/CPO)	1.00		\$54,600.00	Food Protection, Environmental Public Health	Additional FSIO/CPO to work on food safety and pool inspections
HEED	Assistant Director of HEED	1.00	\$60,900.00		Chronic Disease Prevention, Lead Case Management and Risk Assessment, Maternal and Child Health	Responsible for the day-to-day management of all CHW teams
HEED	Community Health Workers - Chronic Disease Prevention (8)	8.00	\$98,538.00		Chronic Disease Prevention , Access to and Linkage to Clinical Care	CHWs to support the Chronic Disease Prevention program
HEED	Community Health Workers - Lead (4)	4.00	\$160,124.00		Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care	CHWs to support the lead program
HEED	Community Health Workers - MIH (3)	3.00	\$123,429.00		Maternal and Child Health, Access to and Linkage to Clinical Care	CHWs to support the maternal and child health program
HEED	Health Promotion Specialist	2.00	\$105,000.00		Trauma and Injury Prevention, Chronic Disease Prevention	Will support Narcan distribution, SUD prevention efforts, ACES, as well as overall injury prevention programming, including the elderly
HEED	Lead Program Coordinator	1.00	\$4,200.00		Lead Case Management and Risk Assessment	Assists with coordination of lead prevention and testing events
HEED	MIH Coordinator	1.00	\$63,482.00		Maternal and Child Health	Coordinator to further develop and support maternal and child health
HEED	Perinatal Lead Coordinator	1.00	\$28,350.00		Lead Case Management and Risk Assessment, Maternal and Child Health	Work is upstream for the lead program to identify pregnant people and families with newborns that are at risk for lead poisoning
Nursing	Nurses/Other Medical (Public Health Nurse)	1.00	\$63,482.00		Infectious Disease Surveillance and Protection	PHN to assist with infectious disease surveillance
2	Employee Benefits					
	Director of Community Partnerships & Development	1.00	\$30,875.00		Vital Records, Food Protection, Immunization, Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and Case Management, Tattoo, Body Piercing, Eyelash Safety and Sanitation, Tobacco Prevention and Cessation , Chronic Disease Prevention, Trauma and Injury Prevention, Environmental Public Health, Fatality Review, Maternal and Child Health, School Health Liaison, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care, Health-Related Areas during Emergencies/Disasters	Will oversee the process for HFI grant requests, programs and KPIs
Env Health	Environmental Health Specialist	1.00	\$14,297.00		Lead Case Management and Risk Assessment	Assists the leading Lead Risk Assessor in identifying lead hazards for families in homes built before 1978
Foods	Food Safety Inspection Officer/Certified Pool Operator (FSIO/CPO)	1.00		\$28,593.00	Food Protection, Environmental Public Health	Additional FSIO/CPO to work on food safety and pool inspections

<u>UNIT</u>	REQUEST	<u>QTY</u>	<u>60%</u>	40%	CORE SERVICE	JUSTIFICATION
HEED	Assistant Director of HEED	1.00	\$29,779.00		Chronic Disease Prevention, Lead Case Management and Risk Assessment, Maternal and Child Health	Responsible for the day-to-day management of all CHW teams
HEED	Community Health Workers - Chronic Disease Prevention (8)	8.00	\$67,375.00		Chronic Disease Prevention , Access to and Linkage to Clinical Care	CHWs to support the Chronic Disease Prevention program
HEED	Community Health Workers - Lead (4)	4.00	\$103,384.00		Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care	CHWs to support the lead program
HEED	Community Health Workers - MIH (3)	3.00	\$78,168.00		Maternal and Child Health, Access to and Linkage to Clinical Care	CHWs to support the maternal and child health program
HEED	Health Promotion Specialist	2.00	\$56,392.00		Trauma and Injury Prevention, Chronic Disease Prevention	Will support Narcan distribution, SUD prevention efforts, ACES, as well as overall injury prevention programming, including the elderly
HEED	Lead Program Coordinator	1.00	\$792.00		Lead Case Management and Risk Assessment	Assists with coordination of lead prevention and testing events
HEED	MIH Coordinator	1.00	\$30,267.00		Maternal and Child Health	Coordinator to further develop and support maternal and child health
HEED	Perinatal Lead Coordinator	1.00	\$14,494.00		Lead Case Management and Risk Assessment, Maternal and Child Health	Work is upstream for the lead program to identify pregnant people and families with newborns that are at risk for lead poisoning
Nursing	Nurses/Other Medical (Public Health Nurse)	1.00	\$30,267.00		Infectious Disease Surveillance and Protection	PHN to assist with infectious disease surveillance
3	Other Personnel Services		•			
ALL	Contractor (Translation Services)	1.00	\$2,000.00		Vital Records, Food Protection, Immunization, Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and Case Management, Tattoo, Body Piercing, Eyelash Safety and Sanitation, Tobacco Prevention and Cessation , Chronic Disease Prevention, Trauma and Injury Prevention, Environmental Public Health, Fatality Review, Maternal and Child Health, School Health Liaison, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care, Health-Related Areas during Emergencies/Disasters	Provide translation service for printing of promotional materials for all core services
ALL	Consultant (Data Analyst)	1.00	\$22,154.00		Vital Records, Food Protection, Immunization, Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and Case Management, Tattoo, Body Piercing, Eyelash Safety and Sanitation, Tobacco Prevention and Cessation, Chronic Disease Prevention, Trauma and Injury Prevention, Environmental Public Health, Fatality Review, Maternal and Child Health, School Health Liaison, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care, Health-Related Areas during Emergencies/Disasters	Works with a variety of public health datasets to build surveillance capacity, increase situational awareness and provide actionable insight our programs
4	Office Supplies					
HEED	Community Health Workers		\$5,900.00		Chronic Disease Prevention, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care	Including, but not limited to files, desk supplies, pens, folders, etc.
			44.400.00	1	Maternal and Child Health, Access to and Linkage to	Including, but not limited to files, desk supplies, pens,
HEED	MIH Staff		\$4,100.00		Clinical Care	folders, etc.
HEED Nursing Foods	MiH Staff Nurses/Other Medical (Public Health Nurse) Food Protection and Public and Semi-Public Swimming pools		\$4,100.00	\$500.00	•	

<u>UNIT</u>	REQUEST	QTY	60%	40%	CORE SERVICE	JUSTIFICATION
5	Operating Supplies					
ALL	Not Yet Determined		\$20,000.00		Vital Records, Food Protection, Immunization, Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and Case Management, Tattoo, Body Piercing, Eyelash Safety and Sanitation, Tobacco Prevention and Cessation, Chronic Disease Prevention, Trauma and Injury Prevention, Environmental Public Health, Fatality Review, Maternal and Child Health, School Health Liaison, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care, Health-Related Areas during Emergencies/Disasters	Including but not limited to incentives for all core services listed
Foods	Tablet/laptop, monitors, keyboard for FSIO/CPO	1.00		\$1,500.00	Food Protection, Environmental Public Health	Equipment for FSIO/CPO to work on food safety and pool inspections
HEED	Laptop, monitors, keyboards for Health Promotion Specialist	2.00	\$3,000.00		Trauma and Injury Prevention, Chronic Disease Prevention	Equipment for Health Promotion Specialists
HEED	Laptops, monitors, keyboards for MIH staff	4.00	\$4,500.00		Maternal and Child Health, Access to and Linkage to Clinical Care	Equipment for MIH staff
HEED	Lead program for blood draws and risk assessments		\$8,000.00		Lead Case Management and Risk Assessment	Items needed for lead risk assessments and blood lead testing
Nursing	Laptop, monitors, keyboard for PHN	1.00	\$1,500.00		Infectious Disease Surveillance and Prevention	Equipment for PHN
6	Repair and Maintenance Supplies	_				
7	Other Supplies					
HEED	Car seat, bassinets, sleep sacks, etc. for MIH program		\$15,000.00		Maternal and Child Health, Access to and Linkage to Clinical Care	Including, but not limited to car seats, bassinets, sleep sacks, etc. for MIH program
8	Professional Services					
Env Health	Radon test kits	504.00	\$8,039.00		Chronic Disease Prevention	If a home tests above the threshold, we will leave a test kit for further testing
Env Health	Radon remediation	100.00	\$100,000.00		Chronic Disease Prevention	If a home is in need of radon remediation, we can offer a stipend to help offset the cost
Env Health	Renovation, Repair and Painting (RRP) Training	30.00	\$9,000.00		Lead Case Management and Risk Assessment	To allow certification in RRP for successful lead abatement
Foods	Training	1.00		\$500.00	Food Protection, Environmental Public Health	Certified Pool Operator training and Food Safety Inspection Officer Training
HEED	Chronic Disease Prevention		\$101,204.00		Chronic Disease Prevention , Access to and Linkage to Clinical Care	Program to address Chronic Disease Prevention issues
HEED	Injury prevention for the elderly		\$50,000.00		Trauma and Injury Prevention	Program to address injury prevention specific to the elderly
HEED	CHW Training - Covering Kids and Families Ins Navigation	6.00	\$450.00		Chronic Disease Prevention, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care	Required training for our CHWs
HEED	CHW Training - Covering Kids and Families Ins Navigation (MIH)	4.00	\$300.00		Maternal and Child Health, Access to and Linkage to Clinical Care	Required training for our CHWs
HEED	CHW Training - HealthVisions Midwest	6.00	\$7,200.00		Chronic Disease Prevention, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care	Required training for our CHWs
HEED	CHW Training - HealthVisions Midwest (MIH)	4.00	\$4,800.00		Maternal and Child Health, Access to and Linkage to Clinical Care	Required training for our CHWs
HEED	CHW Training - IN Navigator Exam	6.00	\$450.00		Chronic Disease Prevention, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care	Required training for our CHWs
HEED	CHW Training - IN Navigator Exam (MIH)	4.00	\$300.00		Maternal and Child Health, Access to and Linkage to Clinical Care	Required training for our CHWs
HEED	Maternal and Child Health		\$101,204.00		Maternal and Child Health, Access to and Linkage to Clinical Care	Program to address maternal and child health
Nursing	Immunization		\$20,000.00		Immunization	Program to increase immunization rates and community outreach

<u>UNIT</u>	<u>REQUEST</u>	<u>QTY</u>	<u>60%</u>	40%	CORE SERVICE	JUSTIFICATION
VR	Vital Records fund		\$500.00		Vital Records	Program to provide a timely birth certificate to those financially unable to obtain one
VR	Software	6.00	\$6,000.00		Vital Records	Software for iPad to streamline the application process in house
VR	Rebinding books	120.00	\$200,000.00		Vital Records	Birth and death books are falling apart and needing to be rebound to continue to offer certificates in a timely manner
9	Communication and Transportation					
Foods	Cell phone for FSIO/CPO	1.00		\$650.00	Food Protection, Environmental Public Health	Monthly cell service for staff to communicate with co- workers, community partners and the public
HEED	Cell phone and service for MIH staff	4.00	\$2,600.00		Maternal and Child Health, Access to and Linkage to Clinical Care	Monthly cell service for staff to communicate with co- workers, community partners and the public
HEED	Cell phone service for CHWs	12.00	\$7,800.00		Chronic Disease Prevention, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care	Monthly cell service for staff to communicate with co- workers, community partners and the public
HEED	Cell phone service for Health Promotion Specialist	2.00	\$1,300.00		Trauma and Injury Prevention, Chronic Disease Prevention	Monthly cell service for staff to communicate with co- workers, community partners and the public
HEED	Cell phone service for lead program	3.00	\$1,950.00		Lead Case Management and Risk Assessment	Monthly cell service for staff to communicate with co- workers, community partners and the public
Nursing	Cell phone and service for PHN	1.00	\$650.00		Infectious Disease Surveillance and Prevention	Monthly cell service for staff to communicate with co- workers, community partners and the public
HEED	Mileage for CHWs	\$0.45	\$1,000.00		Chronic Disease Prevention, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care	In-state mileage, not to exceed the current approved rate for the State of Indiana
HEED	Mileage for Health Promotion Specialists	\$0.45	\$1,000.00		Trauma and Injury Prevention, Chronic Disease Prevention	In-state mileage, not to exceed the current approved rate for the State of Indiana
HEED	Mileage for lead program	\$0.45	\$2,500.00		Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care	In-state mileage, not to exceed the current approved rate for the State of Indiana
HEED	Mileage for MIH staff	\$0.45	\$2,400.00		Maternal and Child Health, Access to and Linkage to Clinical Care	In-state mileage, not to exceed the current approved rate for the State of Indiana
Env Health	Postage for radon test kits		\$504.00		Chronic Disease Prevention	Postage needed to mail completed radon test kits out for analysis
HEED	Postage for lead program		\$4,000.00		Lead Case Management and Risk Assessment	Postage needed to mail lead dust samples to IDoH for testing
	Printing and Advertising					
ALL	Advertising		\$150,000.00		Vital Records, Food Protection, Immunization, Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and Case Management, Tattoo, Body Piercing, Eyelash Safety and Sanitation, Tobacco Prevention and Cessation , Chronic Disease Prevention, Trauma and Injury Prevention, Environmental Public Health, Fatality Review, Maternal and Child Health, School Health Liaison, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care, Health-Related Areas during Emergencies/Disasters	Contract to continue evaluation and promotion of our programs related to a core service
Env Health	Printing for radon program		\$2,500.00		Chronic Disease Prevention	Printing public information and educational materials for our radon program
	Printing for CHWs		\$10,000.00		Chronic Disease Prevention, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care	Printing public information and educational materials for our Chronic Disease Prevention program
HEED	Printing for lead program		\$10,000.00		Lead Case Management and Risk Assessment	Printing public information and educational materials for our Lead program

UNIT	REQUEST	QTY	60%	40%	CORE SERVICE	JUSTIFICATION
HEED	Printing for MIH program		\$10,000.00		Maternal and Child Health, Access to and Linkage to	Printing public information and educational materials
					Clinical Care	for our MIH program
11	Insurance	_				
Emer Prep	Liability insurance for volunteers to assist during an emergency/disaster	20.00	\$50,000.00		Health-Related Areas during Emergencies/Disasters	Liability insurance is needed for medical volunteers to
						be able to assist during an emergency or disaster
12	Utility Services	<u> </u>				
13	Repairs and Maintenance					
14	Rentals					
15	Debt Service					
16	Other Services and Charges					
17	Land					
18	Infrastructure					
19	Buildings					
20	Improvements Other Than Buildings					
21a	Machinery and Equipment (no vehicles)					
Env Health	Radon detector	10.00	\$1,740.00		Chronic Disease Prevention	Equipment needed to test homes for radon
Nursing	iPads (Nursing)	6.00	\$6,000.00		Immunization	Equipment to create a more streamlined check in process for our immunization clinic
VR	iPads (Vital Records)	5.00	\$5,000.00		Vital Records	Equipment to create a more streamlined process for obtaining vital records in office
VR	Microfilm Machine	1.00	\$7,000.00		Vital Records	Our current microfilm machine is very outdated and
						does not working properly
21b	Machinery and Equipment (vehicles only)				*	
22	Other Capital Outlays				_	
	SUBTOTALS		\$2,233,157.00	\$86,343.00	\$2,319,500.00	
	AVAILABLE		\$1,975,953.28	\$1,317,302.18	\$3,293,255.46	
	BALANCE				\$973,755,46	

	<u>60%</u>	<u>40%</u>		
UBTOTALS	\$2,233,157.00	\$86,343.00	\$2,319,500.00	
VAILABLE	\$1,975,953.28	\$1,317,302.18	\$3,293,255.46	
BALANCE			\$973,755.46	
	,			
		<u>Available</u>	Core Service and %	Grant opportunities for community partners
		\$243,438.87	Chronic Disease Prevention - 25%	Grant opportunities for community partners
		\$48,687.77	Infectious Disease Surveillance and Prevention - 5%	Grant opportunities for community partners
		\$97,375.55	Immunizations - 10%	Grant opportunities for community partners
		\$97,375.55	Lead Case Management and Risk Assessment - 10%	Grant opportunities for community partners
		\$292,126.64	Maternal and Child Health - 30%	Grant opportunities for community partners
		\$97,375.55	School Health Liaison - 10%	Grant opportunities for community partners
		\$97,375.5 <u>5</u>	Tobacco Prevention and Cessation - 10%	Grant opportunities for community partners
		\$973,755.46	· ·	
OoH Needs	<u>Grants</u>		Core Service	% of HFI Budget
330,375.15	\$0.00	b (35%) and e (35%)	Access to and Linkage to Clinical Care	10.03%
327,196.35	\$243,438.86	b (65%)	Chronic Disease Prevention	17.33%
0.00	\$0.00	0	Environmental Public Health	0.00%
0.00	\$0.00	d	Fatality Review	0.00%
86,343.00	\$0.00	n	Food Protection	2.62%
50,000.00	\$0.00	j	Health-Related Areas during Emergencies/Disasters	1.52%
26,000.00	\$97,375.55	k	Immunizations	3.75%
97,899.00	\$48,687.77	I	Infectious Disease Surveillance and Prevention	4.45%
388,391.00	\$97,375.55	g	Lead Case Management and Risk Assessment	14.75%
286,357.50	\$292,126.63	e (65%)	Maternal and Child Health	17.57%
0.00	\$97,375.55	f	School Health Liaison	2.96%
0.00	\$0.00	р	Tattoo, Body Piercing, Eyelash Safety and Sanitation	0.00%
0.00	\$97,375.55	a	Tobacco Prevention and Cessation	2.96%
216,692.00	\$0.00	С	Trauma and Injury Prevention	6.58%
0.00	\$0.00	i	Tuberculosis (TB) Prevention and Case Management	0.00%
218,500.00	\$0.00	m	Vital Records	6.63%
291,746.00	\$0.00	q	ALL	8.86%
2,319,500.00	\$973,755.44			100.00%

