

## St. Joseph County Board of Health

### Board Member Role and Responsibilities

2020

In addition to the roles and responsibilities of Local Boards of Health as documented in Indiana Code 16-20-2<sup>1</sup>, the Indiana Association of Local Boards of Health provides further direction. The Association describes the five functions of a Board of Health<sup>2</sup> as:

- I. Administration
- II. Program Planning and Budgeting
- III. Evaluation of Organizational Effectiveness
- IV. Retention and Evaluation of Health Officer
- V. Financial Stewardship

To be an effective Board of Health, each Board member is expected to:

- Attend regularly scheduled board meetings
- Attend scheduled assigned committee meetings
- Commit to pre-reading all meeting materials for quality engagement during meetings
- Support the work of the Department in areas of their individual expertise when asked
- Be a strong, positive, advocate of the BOH agenda in public and private venues within their sphere of influence
- Adhere to Board consensus once controversial matters are voted on by the entire Board (this would be active advocacy or at least non-maleficence to the idea)
- Inform the Board President and/or Vice President prior to any media engagement that may have a bearing on the BOH
- Assistance in identifying members for committee roles throughout the Department and, as needed, for BOH projects

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<sup>1</sup><http://iga.in.gov/legislative/laws/2018/ic/titles/016/#16-20-2>

<sup>2</sup> <http://inalboh.org/wp-content/uploads/2019/02/Indiana-LBOH-Orientation-Manual.pdf>