

**Meeting of the Board of Health  
St. Joseph County Health Department  
4<sup>th</sup> Floor, County–City Building  
Council Chambers**

**September 15, 2021  
4:30 p.m.**

Please note this will be a hybrid meeting Zoom will be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/82115052826?pwd=eXV2Ny9oRFU0NDg4LzQvSk11ZlRTZz09>

Meeting ID: 821 1505 2826

Passcode: 537866

One tap mobile

+19294362866,,82115052826# US (New York)

Dial by your location

+1 929 436 2866 US (New York)

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Meeting ID: 821 1505 2826

Find your local number: <https://us06web.zoom.us/u/kEnusLtSQ>

Attendees who are unvaccinated and wish to observe or speak at the meeting are expected to properly wear a face covering.

I. CALL TO ORDER & ROLL CALL

II. ADOPTION OF THE AGENDA

It is recommended the Board of Health members adopt the agenda for the September 15, 2021.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

III. APPROVAL OF THE MINUTES

It is recommended the Board of Health members approve the minutes of August 18, 2021.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

IV. BOARD PRESIDENT ANNOUNCEMENTS:

V. HEALTH OFFICER PRESENTATION and REPORT:

21-34 Discussion on August 2021 Health Officer's Report  
Congregate Living Outreach  
Environmental Health  
Emergency Preparedness  
Finance  
Food Services  
Health Equity, Epidemiology and Data (HEED)  
Health Outreach, Promotion & Education (HOPE)  
Nursing – Immunization Clinic  
Nursing – Public Health  
Vital Records

VI. DEPUTY HEALTH OFFICER PRESENTATION:

21-07 [COVID-19 Update](#)

VII. NEW BUSINESS:

21-35 Unit Spotlight – Food Services Unit – Carolyn Smith, Director

VIII. OLD BUSINESS:

21-32 Discussion of a policy for mandatory COVID vaccinations for individuals employed in the SJCDoH Immunization Clinic/COVID Clinic.

IX. BOARD NOTIFICATIONS:

1. Hirings: None
2. Resignations: None
3. Retirements: None
4. Terminations: None

X. PUBLIC COMMENT: (3 Minute Limit)

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

XI. TIME AND PLACE OF NEXT REGULAR MEETING:

October 20, 2021 – 4:30 p.m. 4<sup>th</sup> Floor County City Building, Council Chambers

XII. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

MINUTES AND MEMORANDA  
ST. JOSEPH COUNTY BOARD OF HEALTH

August 18, 2021  
Regular Meeting

Present at the Meeting:

St. Joseph County Board of Health Members:

|                              |                |
|------------------------------|----------------|
| Jason Marker, MD             | Vice President |
| Ilana T. Kirsch, M.D., FACOG | Member         |
| Emily Dean                   | Member         |
| Michelle Migliore, D.O.      | Member         |
| Jamie Shoemaker, M.D.        | Member         |
| John Linn                    | Member         |

Also Present at the Meeting:

|                         |  |
|-------------------------|--|
| Robert M. Einterz, M.D. | Health Officer   |
| Mark Fox, MD, PhD, MPH  | Deputy Health Officer                                      |
| Jennifer S. Parcell     | Executive Administrative Asst.                             |
| Amy Ruppe               | Administrator  |
| Robin Vida              | Director Health Outreach Promotion and<br>Education (HOPE) |
| Carolyn Smith           | Director Food Services                                     |
| Mark Espich             | Director - Environmental Health                            |
| Cassy White             | Director – Health Equity, Epidemiology,<br>and Data (HEED) |
| Brett Davis             | Asst. Director – Environmental Health                      |
| Harry Gilbride          | Congregate Living Outreach Coordinator                     |
| Marcellus Lebbin        | Department of Health Attorney                              |

**I. CALL TO ORDER & ROLL CALL**

Board Vice President, Dr. Marker, called the August 18, 2021 regular Board of Health meeting to order at 4:33 p.m. All board members and members of the public participated in person.

**II. ADOPTION OF THE AGENDA**

On motion made by Mr. Linn, seconded by Dr. Shoemaker, and unanimously approved, the agenda for the August 18, 2021 regular meeting of the Board of Health was adopted.

**III. APPROVAL OF THE MINUTES**

On motion made by Mr. Linn, seconded by Ms. Dean, and unanimously approved, the minutes of the July 21, 2021 regular meeting of the Board of Health were approved.

**IV. BOARD PRESIDENT ANNOUNCEMENTS**

No announcements.

## **V. HEALTH OFFICER PRESENTATION AND REPORT**

Dr. Einterz presented his report to the Board. After a general overview he focused the Board's attention on the mosquito section of the report and asked Mr. Davis if he would take questions on the vector control efforts initiated as a result of confirmed cases of West Nile Virus ("WNV"). Mr. Davis obliged and gave an overview of the efforts to control the confirmed cases of WNV in St. Joseph County. Mr. Davis also presented information on the Eastern Equine Encephalitis Virus ("EEE") testing that has been done this year. In addition to our own testing the Department of Health has sent over 15,000 samples to the State to be tested. When State and local tests are combined St. Joseph County accounts for 24% of all tests done in the State of Indiana this year. These efforts will hopefully keep human infections of EEE from occurring. Mr. Davis then noted that WNV has been confirmed not only in St. Joseph County, but also surrounding Counties.

Dr. Marker then asked about the procedures for spraying. Mr. Davis responded with an overview of the requirements for spraying and noted that spraying is done in all impacted areas. Mr. Linn inquired about human cases and Mr. Davis confirmed there have been no human cases to date. Dr. Einterz then reported directed the Board's attention to the HEED report and a brief discussion followed. Mr. Linn asked about meetings of the Onsite Wastewater and Water Resources Advisory Boards and suggested that those groups should be involved in the County's study for sewer funding.

## **VI. DEPUTY HEALTH OFFICER PRESENTATION**

### **COVID-19 Update**

Dr. Fox gave the July COVID report. He noted that June/July were the lowest number of cases since the pandemic ramped up in the spring of 2020. He then went into the vaccination data with 960 new vaccinations at the Department of Health Clinic and 43 from the mobile clinic. Dr. Fox then stated that the Department of Health was working to transition how the County COVID data is reported by the Department of Health to match up better with how such data is reported by the State of Indiana and the Centers for Disease Control and Prevention. Dr. Fox noted the Department of Health matrix is slightly different because it was created before the State and CDC created their reporting standards.

At 4:18 Dr. Migliore joined the meeting.

Dr. Fox then reported that the CDC is again recommending masking in schools. Dr. Marker asked if the University of Notre Dame will do regular testing. Dr. Fox responded that the University of Notre Dame will only do regular testing in unvaccinated individuals and that St. Mary's and Indiana University South Bend will also have regular testing protocols in place. Dr. Fox stated that over 90% of the University of Notre Dame's population is vaccinated. Dr. Shoemaker asked how the number of protected individuals increases when factoring in natural immunity. Dr. Fox responded that if one were to take the CDC estimate of natural immunity for 90 to 160 days then the numbers are probably similar to last month due to the decrease in cases. Dr. Kirsch asked prior infection lessons the severity of illness from the delta variant. Dr. Fox noted that there is insufficient data at this time to know. Dr. Einterz noted that the Department of

Health is working to acquire such data. Dr. Einterz continued that it clearly provides some level of protection, but the extent is unknown.

Dr. Shoemaker then asked what percentage of positive COVID patients are being hospitalized and asked if that can be included in the matrix. Dr. Kirsch said that information should be available. Dr. Fox noted that there is about a two-week lag in the data and that with the increase of delta infections there will be a corresponding increase in hospitalizations. Dr. Migliore asked if there was data on “long-haulers”. A discussion followed in which Dr. Einterz stated the goal was to keep children in school and Dr. Kirsch noted that good data on long-haulers does not seem to be available. Dr. Migliore then started a discussion on the availability of testing. A discussion followed on where citizens could obtain testing, the types of testing available, and the time in which results were returned.

Dr. Marker then turned the conversation to lead, and Dr. Fox reported that the Department of Health is emerging from the demands of the COVID vaccination clinic and is increasing lead testing. Dr. Marker asked about information on the number of individuals tested and Dr. Fox responded that each number is a unique individual. Dr. Kirsch asked about obtaining consent from parents of children at daycares. Ms. White responded on how the Department of Health’s gets parental consent and the success rate of obtaining such consent. A discussion on lead testing and the reported results ensued.

## **VII. NEW BUSINESS**

Dr. Marker opened the discussion of safety measures for staff in patient facing positions. Dr. Einterz recommended a vaccination against COVID be added to the list of vaccination requirements for Department of Health employees in patient facing positions. Mr. Linn asked if the emergency status of the vaccine is something to be considered. Dr. Einterz responded that this has been a topic of much consideration, but that the recommendation has been made to put the Department of Health in line with St. Joseph Regional Medical Center and Beacon who have also made such a requirement. Mr. Linn asked if there would be an ability for individuals to opt out. Dr. Einterz stated that the policy allows for an individual to provide religious or ethical objections. A discussion followed about the impact of such a policy. Dr. Marker recommended a copy of the existing policy be provided to the Board so they can review for next meeting.

Dr. Marker then turned the discussion to homeless outreach efforts. A presentation was given by Mr. Harrison on how to improve the health of individuals in these living arrangements. At the conclusion of the presentation Mr. Linn asked if the Regional Planning Committee was part of the Mayor’s Taskforce. Mr. Harrison responded that it was not, but that there was cooperation and a discussion followed about the programs available and the positive impact of Mr. Nufer’s efforts. Dr. Marker asked if there was an opportunity to provide primary care to these individuals through this this program and a discussion followed.

## **VIII. OLD BUSINESS**

A parental leave policy recommendation from the Board to the Council was discussed further. There was specific discussion with regards to the length of leave in the recommended policy. Mr. Linn asked if three or four weeks would be appropriate. Dr. Einterz noted that the twelve weeks came from the federal policy implemented by the Trump administration. Dr.

Shoemaker also expressed concern with the length of the federal policy and questioned the cost to the County. Ms. Dean felt a woman should have at least six weeks and Dr. Kirsch responded that the issue is paid leave and can an employee afford to take the time. Further discussion ensued. The item was tabled until the next meeting with a request for additional information on the cost of such a policy.

Dr. Marker then brought the virtual meeting policy to the floor. Mr. Linn asked questions with regard to the State Statute and discussion followed. A motion was then made by Dr. Migliore and seconded by Mr. Linn and the policy passed unanimously.

**IX. BOARD NOTIFICATIONS**

1. Hirings: None.
2. Resignations: None.
3. Retirements: None
4. Terminations: None

**X. PUBLIC COMMENT**

Amy Drake commented that the vaccine status request as a bar to employment would be a violation of the anti-passport law. Ms. Drake then stated that there is substantial science on natural immunity and that it lasts longer than the CDC timeframe.

Steve Witmer gave a presentation on his personal health history and explained why COVID vaccinations should not be required because they are still experimental.

Cheryl Schlimport noted that the mask requirement is still on the website and asked that it be removed. She then stated that masks do not work according to science and that she has a right to refuse to get the vaccine.

**XI. TIME AND PLACE OF NEXT REGULAR MEETING**

The next regular meeting of the St. Joseph County Board of Health is scheduled for Wednesday, September 15, 2021 at 4:30 p.m., at the St. Joseph County Department of Health, 8<sup>th</sup> Floor Board Room.

**XII. ADJOURNMENT**

The meeting was adjourned at 6:11 p.m.

ATTEST:

Respectfully submitted,

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Robert M. Einterz, M.D.  
St. Joseph County Health Officer

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Marcellus Lebbin, Esq.  
Department of Health Attorney



**ST. JOSEPH COUNTY**  
**DEPARTMENT OF HEALTH**  
Prevent. Promote. Protect.

**Health Officer's Report of Unit Activities**

**August 2021**

## **CONGREGATE LIVING OUTREACH UNIT**

Washed 3,320 pounds of clothing at Wash Wednesday.



**ENVIRONMENTAL HEALTH UNIT**

| <b>August<br/>2021</b> | <b>YTD<br/>2021</b> | <b>YTD<br/>2020</b> | <b>YTD<br/>2019</b> |
|------------------------|---------------------|---------------------|---------------------|
|------------------------|---------------------|---------------------|---------------------|

**SEPTIC PROGRAM**

| <b>Residential - New Construction</b> |            |            |            |            |
|---------------------------------------|------------|------------|------------|------------|
| A. Inspections                        | <b>24</b>  | <b>123</b> | <b>107</b> | <b>149</b> |
| B. Consultations                      | <b>1</b>   | <b>13</b>  | <b>11</b>  | <b>9</b>   |
| <b>Residential - Replacement</b>      |            |            |            |            |
| A. Inspections                        | <b>102</b> | <b>425</b> | <b>528</b> | <b>528</b> |
| B. Consultations                      | <b>4</b>   | <b>35</b>  | <b>38</b>  | <b>16</b>  |
| <b>Commercial</b>                     |            |            |            |            |
| A. Inspections                        | <b>1</b>   | <b>4</b>   | <b>11</b>  | <b>12</b>  |
| B. Consultations                      | <b>0</b>   | <b>5</b>   | <b>5</b>   | <b>1</b>   |
| C. Cluster System Inspections         | <b>0</b>   | <b>10</b>  | <b>4</b>   | <b>1</b>   |
| Abandonments without Replacements     | <b>4</b>   | <b>31</b>  | <b>49</b>  | <b>13</b>  |
| Permit Applications Received          | <b>42</b>  | <b>396</b> | <b>543</b> | <b>426</b> |
| Permits Issued                        | <b>52</b>  | <b>315</b> | <b>416</b> | <b>336</b> |
| Public Information Events             | <b>0</b>   | <b>1</b>   | <b>0</b>   | <b>0</b>   |

**SUBDIVISION PROGRAM**

|                                |          |           |           |           |
|--------------------------------|----------|-----------|-----------|-----------|
| A. Health Officer Reports      | <b>2</b> | <b>28</b> | <b>25</b> | <b>17</b> |
| B. Subdivision Reviews         | <b>4</b> | <b>32</b> | <b>34</b> | <b>22</b> |
| C. Rezoning and Replat Reviews | <b>1</b> | <b>9</b>  | <b>7</b>  | <b>7</b>  |

**WELLHEAD PROGRAM**

|                          |          |           |           |            |
|--------------------------|----------|-----------|-----------|------------|
| A. Inspections Performed | <b>8</b> | <b>82</b> | <b>86</b> | <b>142</b> |
|--------------------------|----------|-----------|-----------|------------|

**WELL DRILLING PROGRAM**

| <b>Residential</b>              |           |            |            |            |
|---------------------------------|-----------|------------|------------|------------|
| A. Inspections                  | <b>41</b> | <b>192</b> | <b>115</b> | <b>118</b> |
| B. Well Abandonments            | <b>41</b> | <b>200</b> | <b>143</b> | <b>129</b> |
| <b>Commercial</b>               |           |            |            |            |
| A. Inspections                  | <b>0</b>  | <b>1</b>   | <b>0</b>   | <b>0</b>   |
| B. Well Abandonment Inspections | <b>0</b>  | <b>4</b>   | <b>3</b>   | <b>4</b>   |
| <b>New Construction</b>         |           |            |            |            |
| A. Permit Applications Received | <b>12</b> | <b>67</b>  | <b>49</b>  | <b>98</b>  |
| B. Permits Issued               | <b>11</b> | <b>64</b>  | <b>55</b>  | <b>78</b>  |
| Replacement Permits Issued      | <b>19</b> | <b>212</b> | <b>170</b> | <b>167</b> |
| Public Information Events       | <b>0</b>  | <b>0</b>   | <b>0</b>   | <b>0</b>   |

**SOURCE WATER PROGRAM**

|                                   |           |            |           |            |
|-----------------------------------|-----------|------------|-----------|------------|
| A. Phase I Inquiries              | <b>19</b> | <b>134</b> | <b>76</b> | <b>109</b> |
| B. Spill Responses                | <b>0</b>  | <b>1</b>   | <b>4</b>  | <b>0</b>   |
| C. Meth Lab Occurrence Response   | <b>0</b>  | <b>0</b>   | <b>0</b>  | <b>0</b>   |
| D. Other Source Water Inspections | <b>0</b>  | <b>10</b>  | <b>3</b>  | <b>21</b>  |

**SURFACE WATER PROGRAM**

|                           |          |          |          |          |
|---------------------------|----------|----------|----------|----------|
| A. Surface Water Sampling | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |
|---------------------------|----------|----------|----------|----------|

**LEAD PROGRAM**

|                                     |     |      |      |      |
|-------------------------------------|-----|------|------|------|
| A. HUD Lead Inspections             | 0   | 7    | 4    | 2    |
| B. Lead Risk Assessments            | 0   | 45   | 35   | 64   |
| a. EBLL Assessments                 | 2   | 16   | 15   | 19   |
| b. Parent Request                   | 5   | 36   | 20   | 45   |
| C. Clearances                       | 2   | 13   | 19   | 29   |
| D. Off-site Meetings                | 0   | 0    | 5    | 21   |
| E. Public Information Events        | 0   | 0    | 1    | 18   |
| D. Children Tested for Lead Levels* | 340 | 2157 | 2229 | 3380 |

**CAFO PROGRAM**

|                          |   |   |   |   |
|--------------------------|---|---|---|---|
| A. Inspections Performed | 0 | 0 | 0 | 0 |
|--------------------------|---|---|---|---|

**AIR QUALITY PROGRAM**

|                                      |   |   |   |   |
|--------------------------------------|---|---|---|---|
| A. Indoor Air Quality Investigations | 0 | 0 | 1 | 0 |
| B. Mold Investigations               | 0 | 0 | 6 | 0 |

**VECTOR PROGRAM**

|                              |     |     |     |    |
|------------------------------|-----|-----|-----|----|
| A. Inspections Performed     | 3   | 31  | 20  | 10 |
| B. Sites Treated             | 1   | 5   | 16  | 4  |
| C. Traps Collected           | 59  | 209 | 134 | 0  |
| D. ISDH Submissions          | 133 | 272 | 79  | 0  |
| E. Public Information Events | 3   | 6   | 2   | 2  |

**HEALTHY HOMES PROGRAM**

**(Inside)**

|                             |    |     |     |     |
|-----------------------------|----|-----|-----|-----|
| A. Initial Complaints       | 20 | 138 | 93  | 90  |
| a. No Water                 | 4  | 30  | 29  | 23  |
| b. Garbage/Food Waste       | 4  | 40  | 29  | 39  |
| c. Feces                    | 3  | 25  | 20  | 12  |
| d. Rodents/Cockroaches      | 9  | 43  | 15  | 16  |
| A. Follow-up Complaints     | 6  | 96  | 119 | 128 |
| a. No Water                 | 4  | 41  | 46  | 35  |
| b. Garbage/Food Waste       | 1  | 32  | 35  | 58  |
| c. Feces                    | 0  | 16  | 28  | 15  |
| d. Rodents/Cockroaches      | 1  | 7   | 10  | 20  |
| B. Dwellings Declared Unfit | 3  | 19  | 12  | 19  |

**MESSAGE**

|                              |   |    |    |    |
|------------------------------|---|----|----|----|
| A. Establishment Inspections | 1 | 54 | 64 | 62 |
|------------------------------|---|----|----|----|

**TATTOO/BODY PIERCING PROGRAM**

|                          |   |    |    |    |
|--------------------------|---|----|----|----|
| A. Inspections Performed | 1 | 32 | 26 | 22 |
|--------------------------|---|----|----|----|

**COMPLAINTS / INVESTIGATIONS**

|   |   |    |    |    |
|---|---|----|----|----|
| A. Garbage/Food Waste (Outside)           | 8 | 43 | 76 | 44 |
| B. Sewage                                 | 7 | 52 | 84 | 58 |
| C. Water (ditches, lakes, ponds & swells) | 3 | 6  | 4  | 6  |
| D. Motels/Hotels                          | 0 | 3  | 3  | 0  |
| E. Burning                                | 3 | 10 | 19 | 8  |
| F. Other                                  | 2 | 70 | 61 | 47 |

**ABATEMENT LETTERS**

|                           |    |     |     |     |
|---------------------------|----|-----|-----|-----|
| A. Abatement Letters Sent | 33 | 208 | 117 | 115 |
|---------------------------|----|-----|-----|-----|

|   |          |           |           |           |
|---|----------|-----------|-----------|-----------|
| B. Immediate Threat to Public Health Letters Sent | <b>3</b> | <b>7</b>  | <b>4</b>  | <b>2</b>  |
| C. Order to Vacate/Condemn Letter Sent            | <b>3</b> | <b>19</b> | <b>8</b>  | <b>21</b> |
| D. Impending Legal Action Letters Sent            | <b>5</b> | <b>25</b> | <b>14</b> | <b>9</b>  |

\* Due to time lag of State Database System, the Lead testing numbers are one month behind.

## **EMERGENCY PREPAREDNESS UNIT**

- District 2 Health Care Coalition meeting – Zoom
- District 2 Health Department meeting – Zoom
- Airport Meeting for Planned Exercise – Zoom
- Visited Beacon Hub to get information on pallets of PPE left over from testing sites that now belong to us
- Picked up iPads and printers from testing sites and brought back to DoH for our use
- Attended meeting for new mobile unit
- Started search for new mobile unit –
- Worked on grant requirements for BP3
- Updated Binax expiration dates
- Facilitated new employee EP orientation

# County Health Department

Annual Budget for the Department of Health.

*LEAD: Dr. Einterz - Health Officer - SUPPORT: Amy Ruppe - Administrator*

| Acct        | Fund 1159                                 | 2021 Budget           | July                  | August                | September             | TOTALS                |                       |
|-------------|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|             | <b>REVENUE</b>                            |                       |                       |                       |                       |                       |                       |
|             | <b>Beginning Balance</b>                  | \$1,947,518.68        |                       |                       |                       | \$1,947,518.68        |                       |
|             | Property, FIT, Excise, Vehicle Excise Tax |                       | \$0.00                | \$0.00                |                       | \$971,936.09          |                       |
|             | Miscellaneous Revenue                     |                       | \$0.00                | \$0.00                |                       | \$3,627.40            |                       |
|             | <b>TOTAL TAX and MISC REVENUE</b>         |                       | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$2,923,082.17</b> |                       |
|             | Environmental & Food                      |                       | \$52,940.00           | \$72,151.78           |                       | \$788,458.97          |                       |
|             | Immunization Clinic (South Bend)          |                       | \$3,827.85            | \$8,835.76            |                       | \$48,746.97           |                       |
|             | Vital Records (South Bend)                |                       | \$47,101.00           | \$52,740.00           |                       | \$369,589.00          |                       |
|             | Mishawaka - Immun Clinic & Vital Records  |                       | \$6,003.00            | \$8,165.00            |                       | \$44,285.00           |                       |
|             | Fees (Charge, Charge 2, Coroner Fee)      |                       | \$12,176.34           | \$517.93              |                       | (\$29,573.72)         |                       |
|             | <b>TOTAL FEE REVENUE</b>                  |                       | <b>\$122,048.19</b>   | <b>\$142,410.47</b>   | <b>\$0.00</b>         | <b>\$1,221,506.22</b> |                       |
|             | <b>GRAND TOTAL REVENUE</b>                |                       | <b>\$122,048.19</b>   | <b>\$142,410.47</b>   | <b>\$0.00</b>         | <b>\$4,144,588.39</b> |                       |
|             | <b>EXPENSES</b>                           |                       |                       |                       |                       |                       |                       |
| <b>Acct</b> | <b>10000 Series</b>                       |                       |                       |                       |                       | <b>Expenditures</b>   | <b>Unexpended</b>     |
|             | Salaries & Benefits                       | \$3,443,820.00        | \$193,190.04          | \$387,720.73          |                       | \$2,219,416.80        | \$1,224,403.20        |
|             | <b>Total 10000 Series</b>                 | <b>\$3,443,820.00</b> | <b>\$193,190.04</b>   | <b>\$387,720.73</b>   | <b>\$0.00</b>         | <b>\$2,219,416.80</b> | <b>\$1,224,403.20</b> |
| <b>Acct</b> | <b>20000 Series</b>                       |                       |                       |                       |                       |                       |                       |
|             | Supplies                                  | \$131,228.41          | \$6,214.87            | \$11,152.72           |                       | \$38,675.08           | \$92,553.33           |
|             | <b>Total 20000 Series</b>                 | <b>\$131,228.41</b>   | <b>\$6,214.87</b>     | <b>\$11,152.72</b>    | <b>\$0.00</b>         | <b>\$38,675.08</b>    | <b>\$92,553.33</b>    |
| <b>Acct</b> | <b>30000 Series</b>                       |                       |                       |                       |                       |                       |                       |
|             | Services                                  | \$174,170.75          | \$9,748.10            | \$9,194.71            |                       | \$73,837.18           | \$100,333.57          |
|             | <b>Total 30000 Series</b>                 | <b>\$174,170.75</b>   | <b>\$9,748.10</b>     | <b>\$9,194.71</b>     | <b>\$0.00</b>         | <b>\$73,837.18</b>    | <b>\$100,333.57</b>   |
|             | <b>TOTAL BUDGET</b>                       | <b>\$3,749,219.16</b> |                       |                       |                       |                       |                       |
|             | <b>GRAND TOTAL EXPENSES</b>               |                       | <b>\$209,153.01</b>   | <b>\$408,068.16</b>   | <b>\$0.00</b>         | <b>\$2,331,929.06</b> | <b>\$1,417,290.10</b> |
|             | <b>Net Income</b>                         |                       | <b>(\$87,104.82)</b>  | <b>(\$265,657.69)</b> | <b>\$0.00</b>         | <b>(\$134,859.35)</b> |                       |
|             | <b>FUND BALANCE</b>                       | <b>\$1,947,518.68</b> | <b>\$2,078,317.02</b> | <b>\$1,812,659.33</b> | <b>\$1,812,659.33</b> |                       |                       |

# County-Wide Lead Initiative

During our budget discussions in 2018 (preparing for FY2019), the importance of lead was stressed and the Auditor, Commissioners and Council created this fund and provides the funding for it.

*LEADS: Dr. Einterz - Health Officer, Dr. Fox - Deputy Health Officer - SUPPORT: Cassy White, MPH - Director of Health Equity, Epidemiology & Data*

|             | Fund 4940                      | 2021 Budget         | July                 | August               | September           | TOTALS               | Unexpended          |
|-------------|--------------------------------|---------------------|----------------------|----------------------|---------------------|----------------------|---------------------|
| <b>Acct</b> | <b>REVENUE</b>                 |                     |                      |                      |                     |                      |                     |
| 00000       | Beginning Balance              | \$566,324.48        |                      |                      |                     | \$566,324.48         |                     |
| 05205       | Interfund Transfer of Funds    |                     | \$0.00               | \$0.00               |                     | \$0.00               |                     |
| 06400       | Donations                      |                     | \$0.00               | \$0.00               |                     | \$0.00               |                     |
|             | <b>TOTAL REVENUE</b>           | <b>\$566,324.48</b> | <b>\$0.00</b>        | <b>\$0.00</b>        | <b>\$0.00</b>       | <b>\$566,324.48</b>  |                     |
|             | <b>EXPENSES</b>                |                     |                      |                      |                     |                      |                     |
| <b>Acct</b> | <b>10000 Series</b>            |                     |                      |                      |                     |                      |                     |
| 11167       | Community Health Worker        | \$64,000.00         | \$3,581.54           | \$4,923.08           |                     | \$24,504.63          | \$39,495.37         |
| 11991       | Outreach Coordinator           | \$55,250.00         | \$4,038.46           | \$3,028.96           |                     | \$17,163.57          | \$38,086.43         |
| 14800       | FICA Taxes                     | \$9,123.00          | \$573.97             | \$599.38             |                     | \$3,156.94           | \$5,966.06          |
| 14810       | PERF                           | \$13,356.00         | \$853.44             | \$890.64             |                     | \$4,666.85           | \$8,689.15          |
| 14840       | Group Health Insurance         | \$51,900.00         | \$4,325.00           | \$0.00               |                     | \$4,325.00           | \$47,575.00         |
|             | <b>Total 10000 Series</b>      | <b>\$193,629.00</b> | <b>\$13,372.41</b>   | <b>\$9,442.06</b>    | <b>\$0.00</b>       | <b>\$53,816.99</b>   | <b>\$139,812.01</b> |
| <b>Acct</b> | <b>20000 Series</b>            |                     |                      |                      |                     |                      |                     |
| 21030       | Office Supplies                | \$5,000.00          | \$0.00               | \$37.99              |                     | \$788.86             | \$4,211.14          |
| 22148       | Field Supplies                 | \$5,000.00          | \$65.00              | \$658.77             |                     | \$723.77             | \$4,276.23          |
|             | <b>Total 20000 Series</b>      | <b>\$10,000.00</b>  | <b>\$65.00</b>       | <b>\$696.76</b>      | <b>\$0.00</b>       | <b>\$1,512.63</b>    | <b>\$8,487.37</b>   |
| <b>Acct</b> | <b>30000 Series</b>            |                     |                      |                      |                     |                      |                     |
| 31059       | Lead Program                   | \$6,653.68          | \$123.30             | \$2,716.76           |                     | \$3,977.84           | \$2,675.84          |
| 32020       | Travel/Mileage                 | \$2,000.00          | \$20.25              | \$0.00               |                     | \$58.05              | \$1,941.95          |
| 32050       | Conferences & Training         | \$3,500.00          | \$0.00               | \$1,274.30           |                     | \$1,281.30           | \$2,218.70          |
| 32350       | Postage                        | \$2,000.00          | \$28.82              | \$62.10              |                     | \$271.52             | \$1,728.48          |
| 33368       | Public Information & Education | \$9,000.00          | \$2,280.00           | \$2,170.14           |                     | \$4,674.54           | \$4,325.46          |
| 36500       | Service Contract               | \$10,040.00         | \$5,020.00           | \$0.00               |                     | \$5,020.00           | \$5,020.00          |
| 39750       | Information Tech               | \$4,960.00          | \$0.00               | \$0.00               |                     | \$1,098.00           | \$3,862.00          |
|             | <b>Total 30000 Series</b>      | <b>\$38,153.68</b>  | <b>\$7,472.37</b>    | <b>\$6,223.30</b>    | <b>\$0.00</b>       | <b>\$16,381.25</b>   | <b>\$21,772.43</b>  |
|             | <b>TOTAL EXPENSES</b>          | <b>\$241,782.68</b> | <b>\$20,909.78</b>   | <b>\$16,362.12</b>   | <b>\$0.00</b>       | <b>\$71,710.87</b>   |                     |
|             |                                |                     |                      |                      |                     |                      | <b>\$170,071.81</b> |
|             | <b>Net Income</b>              |                     | <b>(\$20,909.78)</b> | <b>(\$16,362.12)</b> | <b>\$0.00</b>       | <b>(\$71,710.87)</b> |                     |
|             | <b>FUND BALANCE</b>            | <b>\$566,324.48</b> | <b>\$510,975.73</b>  | <b>\$494,613.61</b>  | <b>\$494,613.61</b> | <b>\$494,613.61</b>  |                     |

Updated 9/7/2021

# Health FIMR

The Title V Fetal Infant Mortality Review (FIMR) Grant provides continuity of our Fetal Infant Mortality Review program which review all infant death cases under the age of 1 and identifies trends for prevention of infant mortality. Grant is valid October 1st to September 30th.

*LEAD: Robin Vida - Director of Health Outreach, Promotion and Education - SUPPORT: Sally Dixon - FIMR Project Manager*

|                  | Fund 8129                 | 2021 Budget        | July                | August              | September         | TOTALS               | Unexpended         |
|------------------|---------------------------|--------------------|---------------------|---------------------|-------------------|----------------------|--------------------|
| <b>Acct</b>      | <b>REVENUE</b>            |                    |                     |                     |                   |                      |                    |
| 00000            | Beginning Balance         | \$16,879.13        |                     |                     |                   | \$16,879.13          |                    |
| 01412            | State Grant               |                    | \$0.00              | \$5,270.55          |                   | \$23,818.95          |                    |
| 06400            | Donations                 |                    | \$0.00              | \$0.00              |                   | \$0.00               |                    |
|                  | <b>TOTAL REVENUE</b>      | <b>\$16,879.13</b> | <b>\$0.00</b>       | <b>\$5,270.55</b>   | <b>\$0.00</b>     | <b>\$40,698.08</b>   |                    |
|                  | <b>EXPENSES</b>           |                    |                     |                     |                   |                      |                    |
| <b>Acct</b>      | <b>10000 Series</b>       |                    |                     |                     |                   |                      |                    |
| 11446            | Project Manager           | \$31,300.00        | \$2,853.60          | \$2,638.35          |                   | \$23,603.70          | \$7,696.30         |
| 11990            | Program Assistant         | \$0.00             | \$0.00              | \$0.00              |                   | \$0.00               | \$0.00             |
| 14800            | FICA Taxes                | \$2,101.65         | \$217.29            | \$200.83            |                   | \$1,797.61           | \$304.04           |
|                  | <b>Total 10000 Series</b> | <b>\$33,401.65</b> | <b>\$3,070.89</b>   | <b>\$2,839.18</b>   | <b>\$0.00</b>     | <b>\$25,401.31</b>   | <b>\$8,000.34</b>  |
| <b>Acct</b>      | <b>20000 Series</b>       |                    |                     |                     |                   |                      |                    |
| 21030            | Office Supplies           | \$2,564.95         | \$0.00              | \$45.00             |                   | \$215.60             | \$2,349.35         |
|                  | <b>Total 20000 Series</b> | <b>\$2,564.95</b>  | <b>\$0.00</b>       | <b>\$45.00</b>      | <b>\$0.00</b>     | <b>\$215.60</b>      | <b>\$2,349.35</b>  |
| <b>Acct</b>      | <b>30000 Series</b>       |                    |                     |                     |                   |                      |                    |
| 32020            | Travel /Mileage           | \$667.29           | \$0.00              | \$0.00              |                   | \$0.00               | \$667.29           |
| 32203            | Cell Phones               | \$591.64           | \$41.46             | \$41.46             |                   | \$373.25             | \$218.39           |
| 36015            | Contractual Services      | \$9,844.20         | \$0.00              | \$9,000.00          |                   | \$9,844.20           | \$0.00             |
|                  | <b>Total 30000 Series</b> | <b>\$11,103.13</b> | <b>\$41.46</b>      | <b>\$9,041.46</b>   | <b>\$0.00</b>     | <b>\$10,217.45</b>   | <b>\$885.68</b>    |
|                  | <b>TOTAL EXPENSES</b>     | <b>\$47,069.73</b> | <b>\$3,112.35</b>   | <b>\$11,925.64</b>  | <b>\$0.00</b>     | <b>\$35,834.36</b>   |                    |
|                  |                           |                    |                     |                     |                   |                      | <b>\$11,235.37</b> |
|                  | <b>Net Income</b>         |                    | <b>(\$3,112.35)</b> | <b>(\$6,655.09)</b> | <b>\$0.00</b>     | <b>(\$12,015.41)</b> |                    |
| Updated 9/7/2021 |                           |                    |                     |                     |                   |                      |                    |
|                  | <b>FUND BALANCE</b>       | <b>\$16,879.13</b> | <b>\$11,518.81</b>  | <b>\$4,863.72</b>   | <b>\$4,863.72</b> | <b>\$4,863.72</b>    |                    |

# Health Immunization CoAg

The Indiana State Department of Health aims to increase vaccinations in each county, increase use in the state immunization registry, increase utilization of publicly funded adult vaccines, and reduce wastage of publicly funded vaccines. Grant is valid July 1st to June 30th.

*LEAD: Neiko Rust - Director of Nursing (Immunizations)*

|                  | Fund 8131                 | 2021 Budget          | July                  | August                | September             | TOTALS              | Unexpended          |
|------------------|---------------------------|----------------------|-----------------------|-----------------------|-----------------------|---------------------|---------------------|
| <b>Acct</b>      | <b>REVENUE</b>            |                      |                       |                       |                       |                     |                     |
| 00000            | Beginning Balance         | (\$27,113.09)        |                       |                       |                       | (\$27,113.09)       |                     |
| 01412            | State Grant               |                      | \$86,202.87           | \$0.00                |                       | \$156,160.35        |                     |
| 5600             | Refunds                   |                      | \$0.00                | \$0.00                |                       | \$0.00              |                     |
|                  | <b>TOTAL REVENUE</b>      | <b>(\$27,113.09)</b> | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$129,047.26</b> |                     |
|                  | <b>EXPENSES</b>           |                      |                       |                       |                       |                     |                     |
| <b>Acct</b>      | <b>10000 Series</b>       |                      |                       |                       |                       |                     |                     |
| 11193            | Part Time                 | \$26,906.42          | \$3,735.55            | \$3,662.63            |                       | \$34,304.60         | (\$7,398.18)        |
| 14800            | FICA Taxes                | \$2,058.35           | \$285.76              | \$280.21              |                       | \$2,624.32          | (\$565.97)          |
|                  | <b>Total 10000 Series</b> | <b>\$28,964.77</b>   | <b>\$4,021.31</b>     | <b>\$3,942.84</b>     | <b>\$0.00</b>         | <b>\$36,928.92</b>  | <b>(\$7,964.15)</b> |
| <b>Acct</b>      | <b>20000 Series</b>       |                      |                       |                       |                       |                     |                     |
| 21030            | Office Supplies           | \$2,125.41           | \$0.00                | \$0.00                |                       | \$2,125.41          | \$0.00              |
| 22406            | Immunization Supplies     | \$10,498.44          | \$0.00                | \$0.00                |                       | \$10,498.44         | \$0.00              |
|                  | <b>Total 20000 Series</b> | <b>\$12,623.85</b>   | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$12,623.85</b>  | <b>\$0.00</b>       |
| <b>Acct</b>      | <b>30000 Series</b>       |                      |                       |                       |                       |                     |                     |
| 32020            | Travel /Mileage           | \$0.00               | \$0.00                | \$0.00                |                       | \$0.00              | \$0.00              |
| 32203            | Cell Phones               | \$287.81             | \$41.10               | \$41.10               |                       | \$370.01            | (\$82.20)           |
| 33368            | Public Info & Educ        | \$62,387.19          | \$3,500.00            | \$0.00                |                       | \$62,387.19         | \$0.00              |
| 36015            | Contractual Services      | \$0.00               | \$0.00                | \$481.70              |                       | \$481.70            | (\$481.70)          |
| 36500            | Service Contract          | \$24,783.64          | \$15,715.00           | \$0.00                |                       | \$24,783.64         | \$0.00              |
|                  | <b>Total 30000 Series</b> | <b>\$87,458.64</b>   | <b>\$19,256.10</b>    | <b>\$522.80</b>       | <b>\$0.00</b>         | <b>\$88,022.54</b>  | <b>(\$563.90)</b>   |
|                  | <b>TOTAL EXPENSES</b>     | <b>\$129,047.26</b>  | <b>\$23,277.41</b>    | <b>\$4,465.64</b>     | <b>\$0.00</b>         | <b>\$137,575.31</b> | <b>(\$8,528.05)</b> |
|                  | <b>Net Income</b>         |                      | <b>(\$23,277.41)</b>  | <b>(\$4,465.64)</b>   | <b>\$0.00</b>         |                     |                     |
| Updated 9/7/2021 | <b>FUND BALANCE</b>       | <b>(\$27,113.09)</b> | <b>(\$160,222.76)</b> | <b>(\$164,688.40)</b> | <b>(\$164,688.40)</b> | <b>(\$8,528.05)</b> |                     |



# Health IN Cares Echo

This grant enhances collaboration across the county to improve linkages to care for the treatment of opioid use disorder, and to enhance our nascent efforts in developing an Overdose Fatality Review Team, specifically with increased involvement from the coroner's office. Grant is valid December 1st to December 1st.

*LEAD: Robin Vida - Director of Health Outreach, Promotion and Education*

|             | Fund 8145                 | 2021 Budget          | July                 | August               | September            | TOTALS               | Unexpended        |
|-------------|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------|
| <b>Acct</b> | <b>REVENUE</b>            |                      |                      |                      |                      |                      |                   |
| 00000       | Beginning Balance         | (\$25,216.00)        |                      |                      |                      | (\$25,216.00)        |                   |
| 01412       | State Grant               |                      | \$0.00               | \$10,000.00          |                      | \$35,216.00          |                   |
|             | <b>TOTAL REVENUE</b>      | <b>(\$25,216.00)</b> | <b>\$0.00</b>        | <b>\$10,000.00</b>   | <b>\$0.00</b>        | <b>\$10,000.00</b>   |                   |
|             | <b>EXPENSES</b>           |                      |                      |                      |                      |                      |                   |
| <b>Acct</b> | <b>20000 Series</b>       |                      |                      |                      |                      |                      |                   |
| 21030       | Office Supplies           | \$2,000.00           | \$0.00               | \$0.00               |                      | \$0.00               | \$2,000.00        |
|             | <b>Total 20000 Series</b> | <b>\$2,000.00</b>    | <b>\$0.00</b>        | <b>\$0.00</b>        | <b>\$0.00</b>        | <b>\$0.00</b>        | <b>\$2,000.00</b> |
| <b>Acct</b> | <b>30000 Series</b>       |                      |                      |                      |                      |                      |                   |
| 36015       | Contractual Services      | \$35,150.00          | \$10,000.00          | \$20,150.00          |                      | \$30,150.00          | \$5,000.00        |
|             | <b>Total 30000 Series</b> | <b>\$35,150.00</b>   | <b>\$10,000.00</b>   | <b>\$20,150.00</b>   | <b>\$0.00</b>        | <b>\$30,150.00</b>   | <b>\$5,000.00</b> |
|             | <b>TOTAL EXPENSES</b>     | <b>\$35,150.00</b>   | <b>\$10,000.00</b>   | <b>\$20,150.00</b>   | <b>\$0.00</b>        | <b>\$30,150.00</b>   |                   |
|             |                           |                      |                      |                      |                      |                      | <b>\$5,000.00</b> |
|             | <b>Net Income</b>         |                      | <b>(\$10,000.00)</b> | <b>(\$10,150.00)</b> | <b>\$0.00</b>        | <b>\$5,066.00</b>    |                   |
|             | <b>FUND BALANCE</b>       | <b>(\$25,216.00)</b> | <b>(\$10,000.00)</b> | <b>(\$20,150.00)</b> | <b>(\$20,150.00)</b> | <b>(\$20,150.00)</b> |                   |

# Health COVID Vaccine Support

The Indiana State Department of Health has allocated Cares Act funding to be utilized for any expenditures to mobilize our points of dispensing (POD) and sustain operations for COVID-19 vaccine. Grant is valid January 1, 2021 to June 30, 2021.

*LEAD: Amy Ruppe - Administrator*

|             | Fund 8910                 | 2021 Budget         | July                 | August               | September          | TOTALS              | Unexpended    |
|-------------|---------------------------|---------------------|----------------------|----------------------|--------------------|---------------------|---------------|
| <b>Acct</b> | <b>REVENUE</b>            |                     |                      |                      |                    |                     |               |
| 00000       | Beginning Balance         |                     |                      |                      |                    | \$0.00              |               |
| 02725       | COVID Federal Grant       |                     | \$0.00               | \$0.00               | \$30,240.00        | \$120,960.00        |               |
|             | <b>TOTAL REVENUE</b>      | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>\$0.00</b>        | <b>\$30,240.00</b> | <b>\$120,960.00</b> |               |
|             |                           |                     |                      |                      |                    |                     |               |
|             | <b>EXPENSES</b>           |                     |                      |                      |                    |                     |               |
| <b>Acct</b> | <b>10000 Series</b>       |                     |                      |                      |                    |                     |               |
| 11193       | Temp/Seasonal Help        | \$31,232.00         | \$0.00               | \$0.00               | \$0.00             | \$31,232.00         | \$0.00        |
| 14800       | FICA Taxes                | \$2,390.00          | \$0.00               | \$0.00               | \$0.00             | \$2,390.00          | \$0.00        |
|             | <b>Total 10000 Series</b> | <b>\$33,622.00</b>  | <b>\$0.00</b>        | <b>\$0.00</b>        | <b>\$0.00</b>      | <b>\$33,622.00</b>  | <b>\$0.00</b> |
|             |                           |                     |                      |                      |                    |                     |               |
| <b>Acct</b> | <b>30000 Series</b>       |                     |                      |                      |                    |                     |               |
| 31079       | COVID Expenditures        | \$87,338.00         | \$0.00               | \$0.00               | \$0.00             | \$87,338.00         | \$0.00        |
|             | <b>Total 30000 Series</b> | <b>\$87,338.00</b>  | <b>\$0.00</b>        | <b>\$0.00</b>        | <b>\$0.00</b>      | <b>\$87,338.00</b>  | <b>\$0.00</b> |
|             |                           |                     |                      |                      |                    |                     |               |
|             | <b>TOTAL EXPENSES</b>     | <b>\$120,960.00</b> | <b>\$0.00</b>        | <b>\$0.00</b>        | <b>\$0.00</b>      | <b>\$120,960.00</b> |               |
|             |                           |                     |                      |                      |                    |                     | <b>\$0.00</b> |
|             | <b>Net Income</b>         |                     | <b>\$0.00</b>        | <b>\$0.00</b>        | <b>\$30,240.00</b> |                     |               |
|             |                           |                     |                      |                      |                    |                     |               |
|             | <b>FUND BALANCE</b>       | <b>\$0.00</b>       | <b>(\$30,240.00)</b> | <b>(\$30,240.00)</b> | <b>\$0.00</b>      | <b>\$0.00</b>       |               |

# Health COVID Vaccinations

The St. Joseph County Department of Health will assist the Indiana Department of Health regarding promotion of the COVID-19 vaccine and conduct direct outreach to minority and hard to reach populations. Grant is valid January 1, 2021 to June 30, 2022.

*LEAD: Dr. Einterz - Health Officer - SUPPORT: Amy Ruppe - Administrator*

|             | Fund 9160                 | 2021 Budget         | July              | August            | September         | TOTALS            | Unexpended          |
|-------------|---------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Acct</b> | <b>REVENUE</b>            |                     |                   |                   |                   |                   |                     |
| 00000       | Beginning Balance         | \$0.00              |                   |                   |                   | \$0.00            |                     |
| 01412       | State Grant               |                     | \$0.00            | \$0.00            |                   | \$0.00            |                     |
|             | <b>TOTAL REVENUE</b>      | <b>\$0.00</b>       | <b>\$0.00</b>     | <b>\$0.00</b>     | <b>\$0.00</b>     | <b>\$0.00</b>     |                     |
|             | <b>EXPENSES</b>           |                     |                   |                   |                   |                   |                     |
| <b>Acct</b> | <b>10000 Series</b>       |                     |                   |                   |                   |                   |                     |
| 11167       | Community Health Worker   | \$68,308.00         | \$0.00            | \$0.00            |                   | \$0.00            | \$68,308.00         |
| 11193       | Immun Outreach Coord      | \$43,173.00         | \$0.00            | \$0.00            |                   | \$0.00            | \$43,173.00         |
| 11985       | Temporary/Seasonal Help   | \$218,986.00        | \$0.00            | \$0.00            |                   | \$0.00            | \$218,986.00        |
| 14800       | FICA Taxes                | \$20,056.00         | \$0.00            | \$0.00            |                   | \$0.00            | \$20,056.00         |
| 14810       | PERF                      | \$4,836.00          | \$0.00            | \$0.00            |                   | \$0.00            | \$4,836.00          |
| 14840       | Group Health Insurance    | \$18,000.00         | \$0.00            | \$0.00            |                   | \$0.00            | \$18,000.00         |
|             | <b>Total 10000 Series</b> | <b>\$373,359.00</b> | <b>\$0.00</b>     | <b>\$0.00</b>     | <b>\$0.00</b>     | <b>\$0.00</b>     | <b>\$373,359.00</b> |
| <b>Acct</b> | <b>30000 Series</b>       |                     |                   |                   |                   |                   |                     |
| 32020       | Travel /Mileage           | \$10,000.00         | \$0.00            | \$0.00            |                   | \$0.00            | \$10,000.00         |
| 32050       | Conferences & Training    | \$10,000.00         | \$0.00            | \$0.00            |                   | \$0.00            | \$10,000.00         |
| 32203       | Cell Phones               | \$600.00            | \$0.00            | \$0.00            |                   | \$0.00            | \$600.00            |
| 32550       | Miscellaneous Costs       | \$75,000.00         | \$0.00            | \$0.00            |                   | \$0.00            | \$75,000.00         |
| 36015       | Contractual Services      | \$85,243.43         | \$168.09          | \$221.66          |                   | \$389.75          | \$84,853.68         |
|             | <b>Total 30000 Series</b> | <b>\$180,843.43</b> | <b>\$168.09</b>   | <b>\$221.66</b>   | <b>\$0.00</b>     | <b>\$389.75</b>   | <b>\$180,453.68</b> |
|             | <b>TOTAL EXPENSES</b>     | <b>\$554,202.43</b> | <b>\$168.09</b>   | <b>\$221.66</b>   | <b>\$0.00</b>     | <b>\$389.75</b>   |                     |
|             | <b>Net Income</b>         |                     | <b>(\$168.09)</b> | <b>(\$221.66)</b> | <b>\$0.00</b>     |                   | <b>\$553,812.68</b> |
| Updated     | 9/7/2021                  |                     |                   |                   |                   |                   |                     |
|             | <b>FUND BALANCE</b>       | <b>\$0.00</b>       | <b>(\$168.09)</b> | <b>(\$389.75)</b> | <b>(\$389.75)</b> | <b>(\$389.75)</b> |                     |

# Health Local Health Services

The Local Health Maintenance grant is a long-standing grant from the Indiana State Department of Health which allows Local Health Departments to utilize the funds to work on any area in ISDH's long range plan. The St. Joseph County Department of Health uses these funds to fund a Health Educator and a Community Health Worker. Carry-forward pays for benefits, supplies, travel, educational materials and trainings for staff. Grant is valid January 1st to December 31st.

*LEAD: Robin Vida - Director of Health Outreach, Promotion and Education*

|                  | Fund 9101                   | 2021 Budget         | July               | August              | September          | TOTALS              | Unexpended         |
|------------------|-----------------------------|---------------------|--------------------|---------------------|--------------------|---------------------|--------------------|
| <b>Acct</b>      | <b>REVENUE</b>              |                     |                    |                     |                    |                     |                    |
| 00000            | Beginning Balance           | \$99,234.71         |                    |                     |                    | \$99,234.71         |                    |
| 01412            | State Grant                 |                     | \$36,336.00        | \$0.00              |                    | \$72,672.00         |                    |
|                  | <b>TOTAL REVENUE</b>        | <b>\$99,234.71</b>  | <b>\$36,336.00</b> | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$171,906.71</b> |                    |
|                  | <b>EXPENSES</b>             |                     |                    |                     |                    |                     |                    |
| <b>Acct</b>      | <b>10000 Series</b>         |                     |                    |                     |                    |                     |                    |
| 11167            | Community Health Worker     | \$35,000.00         | \$2,692.30         | \$2,692.30          |                    | \$22,884.55         | \$12,115.45        |
| 11193            | Health Promotion Specialist | \$41,915.00         | \$3,224.24         | \$3,224.24          |                    | \$27,406.04         | \$14,508.96        |
| 14800            | FICA Taxes                  | \$5,885.00          | \$436.15           | \$436.15            |                    | \$3,707.88          | \$2,177.12         |
| 14810            | PERF                        | \$8,615.00          | \$662.66           | \$662.66            |                    | \$5,632.61          | \$2,982.39         |
| 14840            | Group Health Insurance      | \$34,600.00         | \$8,650.00         | \$0.00              |                    | \$17,300.00         | \$17,300.00        |
|                  | <b>Total 10000 Series</b>   | <b>\$126,015.00</b> | <b>\$15,665.35</b> | <b>\$7,015.35</b>   | <b>\$0.00</b>      | <b>\$76,931.08</b>  | <b>\$49,083.92</b> |
| <b>Acct</b>      | <b>20000 Series</b>         |                     |                    |                     |                    |                     |                    |
| 21030            | Office Supplies             | \$2,500.00          | \$0.00             | \$173.09            |                    | \$1,205.96          | \$1,294.04         |
|                  | <b>Total 20000 Series</b>   | <b>\$2,500.00</b>   | <b>\$0.00</b>      | <b>\$173.09</b>     | <b>\$0.00</b>      | <b>\$1,205.96</b>   | <b>\$1,294.04</b>  |
| <b>Acct</b>      | <b>30000 Series</b>         |                     |                    |                     |                    |                     |                    |
| 32020            | Travel /Mileage             | \$5,315.00          | \$919.90           | \$0.00              |                    | \$1,072.40          | \$4,242.60         |
| 32203            | Cell Phones                 | \$1,164.08          | \$84.38            | \$86.56             |                    | \$761.72            | \$402.36           |
| 33368            | Public Info & Educ          | \$7,300.00          | \$119.99           | \$437.15            |                    | \$792.97            | \$6,507.03         |
|                  | <b>Total 30000 Series</b>   | <b>\$13,779.08</b>  | <b>\$1,124.27</b>  | <b>\$523.71</b>     | <b>\$0.00</b>      | <b>\$2,627.09</b>   | <b>\$11,151.99</b> |
|                  | <b>TOTAL EXPENSES</b>       | <b>\$142,294.08</b> | <b>\$16,789.62</b> | <b>\$7,712.15</b>   | <b>\$0.00</b>      | <b>\$80,764.13</b>  | <b>\$61,529.95</b> |
|                  | <b>Net Income</b>           |                     | <b>\$19,546.38</b> | <b>(\$7,712.15)</b> | <b>\$0.00</b>      |                     |                    |
| Updated 9/7/2021 |                             |                     |                    |                     |                    |                     |                    |
|                  | <b>FUND BALANCE</b>         | <b>\$99,234.71</b>  | <b>\$98,854.73</b> | <b>\$91,142.58</b>  | <b>\$91,142.58</b> | <b>\$91,142.58</b>  |                    |

# Health Trust Fund

The Indiana Local Health Department Trust Account was established within the Indiana Tobacco Master Settlement Agreement Fund for the purpose of providing funding for services provided by local Boards of Health in each county. In using money distributed by this fund, the local Board of Health shall give priority to: (1) programs that share common goals with the mission statement and long range state plan established by the state department of health; (2) preventive health measures; and (3) support for community health centers that treat low income persons and senior citizens. Grant is valid January 1st to December 31st.

*LEAD: Dr. Einterz - Health Officer - SUPPORT: Amy Ruppe - Administrator*

|             | Fund 9111                  | 2021 Budget         | July                | August              | September           | TOTALS              | Unexpended         |
|-------------|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| <b>Acct</b> | <b>REVENUE</b>             |                     |                     |                     |                     |                     |                    |
| 00000       | Beginning Balance          | \$130,392.72        |                     |                     |                     | \$130,392.72        |                    |
| 01412       | State Grant                |                     | \$47,815.66         | \$0.00              |                     | \$95,631.31         |                    |
| 05600       | Refunds                    |                     | \$0.00              | \$0.00              |                     | \$0.00              |                    |
|             | <b>TOTAL REVENUE</b>       | <b>\$130,392.72</b> | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$226,024.03</b> |                    |
|             | <b>EXPENSES</b>            |                     |                     |                     |                     |                     |                    |
| <b>Acct</b> | <b>20000 Series</b>        |                     |                     |                     |                     |                     |                    |
| 22328       | Equipment Repairs          | \$615.76            | \$0.00              | \$0.00              |                     | \$615.76            | \$0.00             |
|             | <b>Total 20000 Series</b>  | <b>\$615.76</b>     | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$615.76</b>     | <b>\$0.00</b>      |
| <b>Acct</b> | <b>30000 Series</b>        |                     |                     |                     |                     |                     |                    |
| 32020       | Travel/Mileage             | \$12,000.00         | \$0.00              | \$0.00              |                     | \$0.00              | \$12,000.00        |
| 36015       | Other Contractual Services | \$83,631.31         | \$0.00              | \$0.00              |                     | \$0.00              | \$83,631.31        |
|             | <b>Total 30000 Series</b>  | <b>\$95,631.31</b>  | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$95,631.31</b> |
|             | <b>TOTAL EXPENSES</b>      | <b>\$95,631.31</b>  | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$615.76</b>     |                    |
|             | <b>Net Income</b>          |                     | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       |                     | <b>\$95,015.55</b> |
|             | <b>FUND BALANCE</b>        | <b>\$130,392.72</b> | <b>\$129,776.96</b> | <b>\$129,776.96</b> | <b>\$129,776.96</b> | <b>\$225,408.27</b> |                    |

# Health Cooking Healthy

The Cooking Healthy Program is used to purchase food and cooking supplies for our Let's Cook! Healthy Eating program. It will be used for monthly live cooking demos and recording of basic cooking skill demos on YouTube. No expiration.

*LEAD: Robin Vida - Director of Health Outreach, Promotion and Education*

|             | Fund 9134                 | 2021 Budget     | July            | August          | September       | TOTALS          | Unexpended      |
|-------------|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| <b>Acct</b> | <b>REVENUE</b>            |                 |                 |                 |                 |                 |                 |
| 00000       | Beginning Balance         | \$634.62        |                 |                 |                 | \$634.62        |                 |
| 06400       | Donations                 |                 | \$0.00          | \$0.00          |                 | \$0.00          |                 |
|             | <b>TOTAL REVENUE</b>      | <b>\$634.62</b> | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$634.62</b> |                 |
|             | <b>EXPENSES</b>           |                 |                 |                 |                 |                 |                 |
| <b>Acct</b> | <b>30000 Series</b>       |                 |                 |                 |                 |                 |                 |
| 33368       | Public Info & Educ        | \$634.62        | \$0.00          | \$0.00          |                 | \$0.00          | \$634.62        |
|             | <b>Total 30000 Series</b> | <b>\$634.62</b> | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$634.62</b> |
|             | <b>TOTAL EXPENSES</b>     | <b>\$634.62</b> | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$634.62</b> |
|             | <b>Net Income</b>         |                 | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$0.00</b>   |                 |
|             | <b>FUND BALANCE</b>       | <b>\$634.62</b> | <b>\$634.62</b> | <b>\$634.62</b> | <b>\$634.62</b> | <b>\$634.62</b> |                 |

# Health Vector

The Department of Health has been awarded a grant for our vector program to address Eastern Equine Encephalitis (EEE) from a local philanthropic foundation which prefers to maintain anonymity. No expiration.

*LEAD: Brett Davis - Assistant Director of Environmental Health*

|             | Fund 9158                 | 2021 Budget        | July               | August             | September          | TOTALS             | Unexpended         |
|-------------|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Acct</b> | <b>REVENUE</b>            |                    |                    |                    |                    |                    |                    |
| 00000       | Beginning Balance         | \$11,924.80        |                    |                    |                    | \$11,924.80        |                    |
| 02710       | Local Grant Reimbursement |                    | \$0.00             | \$0.00             |                    | \$0.00             |                    |
|             | <b>TOTAL REVENUE</b>      | <b>\$11,924.80</b> | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$11,924.80</b> |                    |
|             | <b>EXPENSES</b>           |                    |                    |                    |                    |                    |                    |
| <b>Acct</b> | <b>30000 Series</b>       |                    |                    |                    |                    |                    |                    |
| 33938       | Vector Abatement          | \$11,924.80        | \$0.00             | \$0.00             |                    | \$0.00             | \$11,924.80        |
|             | <b>Total 30000 Series</b> | <b>\$11,924.80</b> | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$11,924.80</b> |
|             | <b>TOTAL EXPENSES</b>     | <b>\$11,924.80</b> | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$11,924.80</b> |
|             | <b>Net Income</b>         |                    | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      |                    |
|             | <b>FUND BALANCE</b>       | <b>\$11,924.80</b> | <b>\$11,924.80</b> | <b>\$11,924.80</b> | <b>\$11,924.80</b> | <b>\$11,924.80</b> |                    |

# Health Data Analytics Strategy

The Department of Health received an anonymous donation to recruit and hire a Data Analytics Specialist who will be responsible for developing an informaiton system that serves relevant units of the Department of Health, exchanges health and demographic informaiton electronically among the medical and health providers, and integrates seamlessly with IDoH systems. Grant is valid January 1, 2021 to December 31, 2021.

*LEAD: Cassy White, MPH - Director of Health Equity, Epidemiology and Data*

|             | Fund 9160                 | 2021 Budget        | July               | August               | September          | TOTALS             | Unexpended         |
|-------------|---------------------------|--------------------|--------------------|----------------------|--------------------|--------------------|--------------------|
| <b>Acct</b> | <b>REVENUE</b>            |                    |                    |                      |                    |                    |                    |
| 00000       | Beginning Balance         | \$0.00             |                    |                      |                    | \$0.00             |                    |
| 02710       | Local Grant Reimbursement |                    | \$0.00             | \$0.00               |                    | \$70,000.00        |                    |
|             | <b>TOTAL REVENUE</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>        | <b>\$0.00</b>      | <b>\$70,000.00</b> |                    |
|             | <b>EXPENSES</b>           |                    |                    |                      |                    |                    |                    |
| <b>Acct</b> | <b>30000 Series</b>       |                    |                    |                      |                    |                    |                    |
| 36015       | Contractual Services      | \$70,000.00        | \$0.00             | \$12,727.28          |                    | \$38,181.84        | \$31,818.16        |
|             | <b>Total 30000 Series</b> | <b>\$70,000.00</b> | <b>\$0.00</b>      | <b>\$12,727.28</b>   | <b>\$0.00</b>      | <b>\$38,181.84</b> | <b>\$31,818.16</b> |
|             | <b>TOTAL EXPENSES</b>     | <b>\$70,000.00</b> | <b>\$0.00</b>      | <b>\$12,727.28</b>   | <b>\$0.00</b>      | <b>\$38,181.84</b> |                    |
|             | <b>Net Income</b>         |                    | <b>\$0.00</b>      | <b>(\$12,727.28)</b> | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$31,818.16</b> |
|             | <b>FUND BALANCE</b>       | <b>\$0.00</b>      | <b>\$44,545.44</b> | <b>\$31,818.16</b>   | <b>\$31,818.16</b> | <b>\$31,818.16</b> |                    |



# Health Overdose Fatality Rev.

To standardize overdose fatality review (OFR) data collection to be used in a standardized OFR database.  
Grant is valid September 1, 2020 to September 1, 2021.

*LEAD: Robin Vida - Director of Health Outreach, Promotion and Education*

|             | Fund 9101                 | 2021 Budget        | July          | August              | September           | TOTALS              | Unexpended         |
|-------------|---------------------------|--------------------|---------------|---------------------|---------------------|---------------------|--------------------|
| <b>Acct</b> | <b>REVENUE</b>            |                    |               |                     |                     |                     |                    |
| 00000       | Beginning Balance         | \$0.00             |               |                     |                     | \$0.00              |                    |
| 01412       | State Grant               |                    | \$0.00        | \$0.00              |                     | \$0.00              |                    |
|             | <b>TOTAL REVENUE</b>      | <b>\$0.00</b>      | <b>\$0.00</b> | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       |                    |
|             |                           |                    |               |                     |                     |                     |                    |
|             | <b>EXPENSES</b>           |                    |               |                     |                     |                     |                    |
| <b>Acct</b> | <b>10000 Series</b>       |                    |               |                     |                     |                     |                    |
| 11950       | Part Time                 | \$5,000.00         | \$0.00        | \$0.00              |                     | \$0.00              | \$5,000.00         |
| 14800       | FICA Taxes                | \$383.00           | \$0.00        | \$0.00              |                     | \$0.00              | \$383.00           |
|             | <b>Total 10000 Series</b> | <b>\$5,383.00</b>  | <b>\$0.00</b> | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$5,383.00</b>  |
|             |                           |                    |               |                     |                     |                     |                    |
| <b>Acct</b> | <b>20000 Series</b>       |                    |               |                     |                     |                     |                    |
| 21030       | Office Supplies           | \$1,000.00         | \$0.00        | \$1,000.00          |                     | \$1,000.00          | \$0.00             |
|             | <b>Total 20000 Series</b> | <b>\$1,000.00</b>  | <b>\$0.00</b> | <b>\$1,000.00</b>   | <b>\$0.00</b>       | <b>\$1,000.00</b>   | <b>\$0.00</b>      |
|             |                           |                    |               |                     |                     |                     |                    |
| <b>Acct</b> | <b>30000 Series</b>       |                    |               |                     |                     |                     |                    |
| 32020       | Travel /Mileage           | \$1,500.00         | \$0.00        | \$0.00              |                     | \$0.00              | \$1,500.00         |
| 33368       | Public Info & Educ        | \$12,117.00        | \$0.00        | \$0.00              |                     | \$0.00              | \$12,117.00        |
|             | <b>Total 30000 Series</b> | <b>\$13,617.00</b> | <b>\$0.00</b> | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$13,617.00</b> |
|             |                           |                    |               |                     |                     |                     |                    |
|             | <b>TOTAL EXPENSES</b>     | <b>\$20,000.00</b> | <b>\$0.00</b> | <b>\$1,000.00</b>   | <b>\$0.00</b>       | <b>\$1,000.00</b>   | <b>\$19,000.00</b> |
|             |                           |                    |               |                     |                     |                     |                    |
|             | <b>Net Income</b>         |                    | <b>\$0.00</b> | <b>(\$1,000.00)</b> | <b>\$0.00</b>       |                     |                    |
|             |                           |                    |               |                     |                     |                     |                    |
|             | <b>FUND BALANCE</b>       | <b>\$0.00</b>      | <b>\$0.00</b> | <b>(\$1,000.00)</b> | <b>(\$1,000.00)</b> | <b>(\$1,000.00)</b> |                    |

# Health National Birth Equity

Bi-yearly the Community Foundation of SJC offers special project challenge grants. The special project challenge grant encourages projects that include community development, health & human services, parks, recreation, and entertainment, and youth & education. Grant is valid August 15, 2021 to August 14, 2022.

*LEAD: Robin Vida - Director of Health Outreach, Promotion and Education*

|             | Fund 9162                 | 2021 Budget        | July               | August             | September          | TOTALS             | Unexpended         |
|-------------|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Acct</b> | <b>REVENUE</b>            |                    |                    |                    |                    |                    |                    |
| 00000       | Beginning Balance         | \$0.00             |                    |                    |                    | \$0.00             |                    |
| 02710       | Local Grant Reimbursement |                    | \$0.00             | \$0.00             |                    | \$31,000.00        |                    |
|             | <b>TOTAL REVENUE</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$31,000.00</b> |                    |
|             | <b>EXPENSES</b>           |                    |                    |                    |                    |                    |                    |
| <b>Acct</b> | <b>30000 Series</b>       |                    |                    |                    |                    |                    |                    |
| 36015       | Contractual Services      | \$31,000.00        | \$0.00             | \$0.00             |                    | \$0.00             | \$31,000.00        |
|             | <b>Total 30000 Series</b> | <b>\$31,000.00</b> | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$31,000.00</b> |
|             | <b>TOTAL EXPENSES</b>     | <b>\$31,000.00</b> | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$31,000.00</b> |
|             | <b>Net Income</b>         |                    | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$0.00</b>      |                    |
|             | <b>FUND BALANCE</b>       | <b>\$0.00</b>      | <b>\$31,000.00</b> | <b>\$31,000.00</b> | <b>\$31,000.00</b> | <b>\$31,000.00</b> |                    |

# Beacon Safety Pin Grant

This grant was submitted by Beacon Health System and includes a partnership with Saint Joseph Health System, Elkhart Department of Health, St. Joseph County Department of Health, and Franciscan Health to decrease infant mortality through public health initiatives, clinical care, and community outreach. SJCDH FIMR is part of this collaborative to develop a birth equity plan and work to address the system issues that delay entry to prenatal care including insurance coverage and the delay in entry to prenatal care for mothers who access the system through emergency departments and crisis pregnancy centers.(CPC) SJCDH FIMR will also lead outreach, awareness, and training for purpose of eliminating inequities in birth outcomes. Grant is valid April 2021 to April 2022.

*LEAD: Robin Vida - Director of Health Outreach, Promotion and Education*

|             | Fund 9101                 | 2021 Budget        | July          | August            | September         | TOTALS            | Unexpended         |
|-------------|---------------------------|--------------------|---------------|-------------------|-------------------|-------------------|--------------------|
| <b>Acct</b> | <b>REVENUE</b>            |                    |               |                   |                   |                   |                    |
| 00000       | Beginning Balance         | \$0.00             |               |                   |                   | \$0.00            |                    |
| 01412       | State Grant               |                    | \$0.00        | \$0.00            |                   | \$0.00            |                    |
|             | <b>TOTAL REVENUE</b>      | <b>\$0.00</b>      | <b>\$0.00</b> | <b>\$0.00</b>     | <b>\$0.00</b>     | <b>\$0.00</b>     |                    |
|             |                           |                    |               |                   |                   |                   |                    |
|             | <b>EXPENSES</b>           |                    |               |                   |                   |                   |                    |
| <b>Acct</b> | <b>30000 Series</b>       |                    |               |                   |                   |                   |                    |
| 33368       | Public Info & Educ        | \$10,510.00        | \$0.00        | \$812.00          |                   | \$812.00          | \$9,698.00         |
| 36015       | Contractual Services      | \$2,000.00         | \$0.00        | \$0.00            |                   | \$0.00            | \$2,000.00         |
|             | <b>Total 30000 Series</b> | <b>\$12,510.00</b> | <b>\$0.00</b> | <b>\$812.00</b>   | <b>\$0.00</b>     | <b>\$812.00</b>   | <b>\$11,698.00</b> |
|             |                           |                    |               |                   |                   |                   |                    |
|             | <b>TOTAL EXPENSES</b>     | <b>\$12,510.00</b> | <b>\$0.00</b> | <b>\$812.00</b>   | <b>\$0.00</b>     | <b>\$812.00</b>   |                    |
|             |                           |                    |               |                   |                   |                   | <b>\$11,698.00</b> |
|             | <b>Net Income</b>         |                    | <b>\$0.00</b> | <b>(\$812.00)</b> | <b>\$0.00</b>     |                   |                    |
|             |                           |                    |               |                   |                   |                   |                    |
|             | <b>FUND BALANCE</b>       | <b>\$0.00</b>      | <b>\$0.00</b> | <b>(\$812.00)</b> | <b>(\$812.00)</b> | <b>(\$812.00)</b> |                    |

## FOOD SERVICES UNIT

|   | Month | YTD 2021 | YTD 2020 | YTD 2019 | % Difference 2021 vs 2020 |
|---|-------|----------|----------|----------|---------------------------|
| Food Store Complaints                     | 3     | 24       | 73       | 10       | -67.12                    |
| Food Service Complaints                   | 18    | 146      | 288      | 131      | -49.3                     |
| Civil Penalties                           | 0     | 3        | 8        | 3        | -62.5                     |
| Health Officer Hearings                   | 0     | 3        |          | 1        |                           |
| Abatements Correspondence                 | 3     | 11       | 11       | 34       | 0%                        |
| Possible Foodborne Illness Investigations | 0     | 10       | 3        | 6        | 233.3%                    |
| Opening Inspections                       | 18    | 89       | 76       | 126      | 17.1%                     |
| Inspections                               | 167   | 1340     | 2101     | 1793     | -36.2%                    |
| Plan & Review/New Constr./Remodel         | 4     | 20       | 22       | 28       | -9.1%                     |
| Fire Investigations                       | 1     | 9        | 2        | 5        | 350%                      |
| # Establishments Requested to Close       | 0     | 2        |          | 3        |                           |
| Number of Temporary Events                | 32    | 194      | 160      | 187      | 21.3%                     |
| Temporary Inspections                     | 39    | 272      | 64       | 592      | 325%                      |
| Mobile Inspections                        |       | 13       | 1        | 63       | 1200%                     |
| Meetings                                  | 6     | 68       | 45       | 32       | 51.1%                     |
| <b>Smoking Information</b>                |       |          |          |          |                           |
| Smoking Complaints                        | 0     | 4        | 6        | 0        | -33.3%                    |
| Smoking Appeals Hearings                  |       |          |          | 0        |                           |
| <b>Pool Information</b>                   |       |          |          |          |                           |
| Pool Inspections                          | 40    | 109      | 87       | 85       | 25.3%                     |
| Pool Consultations                        | 0     | 1        | 32       | 13       | -96.9%                    |
| Pool Complaints                           | 0     | 3        | 3        | 0        | 0%                        |
| Pool Closings                             | 19    | 53       | 37       | 15       | 43.2%                     |

Assistant Director and Administrative Assistant had several meetings with Infrastructure Planning and Growth to help facilitate transition to Forte/Dex payment program. With this transition, revisions were made to all Food forms, so all permit applications and payments can now be processed 100% online.

## HEALTH EQUITY, EPIDEMIOLOGY, AND DATA (HEED) UNIT

### **Social Needs Assessment:**

Follow-up phone calls continue to occur to connect individuals with community resources based on the needs identified in the assessment. The Community Health Workers (CHWs) completed 19 new assessments this month through the Mishawaka Clinic, CCB Clinic, and from lead home visits.

### **CHW Lead Referrals:**

The CHWs continued with the lead referrals from the Public Health Nurses (PHNs). They hand deliver a lead certificate to families who need their child to confirm their lead level prior to case management or case monitoring. The CHWs continued home visits for all unconfirmed cases with a blood lead level 5ug/dL and greater referred from the PHNs.

| Month    | # of Referrals | # Children Rec'd Lead Test after CHW Visit |
|----------|----------------|--|
| January  | 5              | 4  |
| February | 13             | 6 (4 moved out of county)                  |
| March    | 3              | 3  |
| April    | 5              | 3  |
| May      | 8              | 6 (1 moved out of county)                  |
| June     | 15             | 12   |
| July     | 1              | 1  |
| August   | 9              | 2  |

### **Highlights:**

Director of HEED remains heavily involved in COVID-19 response by managing and analyzing COVID data and collaborating with other Units as a contact/resource for the local school systems and long-term care facilities.

In the month of August, one CHW successfully assisted three community members with health insurance.

### **Public Health Fellows Updates:**

Two Public Health Fellows continue to create bi-weekly maps displaying COVID-19 vaccinations by census tract.

### **ACEs:**

In August, the ACEs project made progress in screening and developing community partnerships. The Department of Health has partnered with Primary Care Providers of South Bend and the neonatal providers in the E Blair Warner clinic to implement an ACE screening tool through a trauma-informed lens. Frank Spesia delivered ACE presentations, developed to support clinical screenings, to staff at each location. Screening has begun at Primary Care Partners and is set to commence in early fall at E Blair Warner. The Department of Health is currently developing data sharing agreements for both providers and is actively seeking additional clinics or physicians that are interested in screening for ACEs. In addition to screening, the Department of Health has strengthened its relationship with the Self-Healing Communities leadership in the county and has started to work with three undergraduate neuroscience students who are interested in supporting public health interventions for ACEs. Frank Spesia has continued to develop collaborative relationships with ACE prevention efforts at the state level. These efforts include participation in a trauma-informed care learning collective coordinated by the Indiana Department of Health and membership in the Indiana ACEs Coalition. In addition to

bringing a sharp focus on the process of trauma informed care, these partnerships have heightened the SJC Department of Health’s focus on how understanding positive childhood experiences can improve the public health response to ACEs.

**Health Equity:**

In August, Mary began converting the health equity report into a publisher version. She supported Dianna (ND Intern) to complete the assigned sections of the Best Practices in addressing chronic health issues in the county. Mary also conducted several GIS tasks to help in the effective planning for the CHWs work. In the month of August, Mary continued to update the Social Determinants of Health Document for the county.

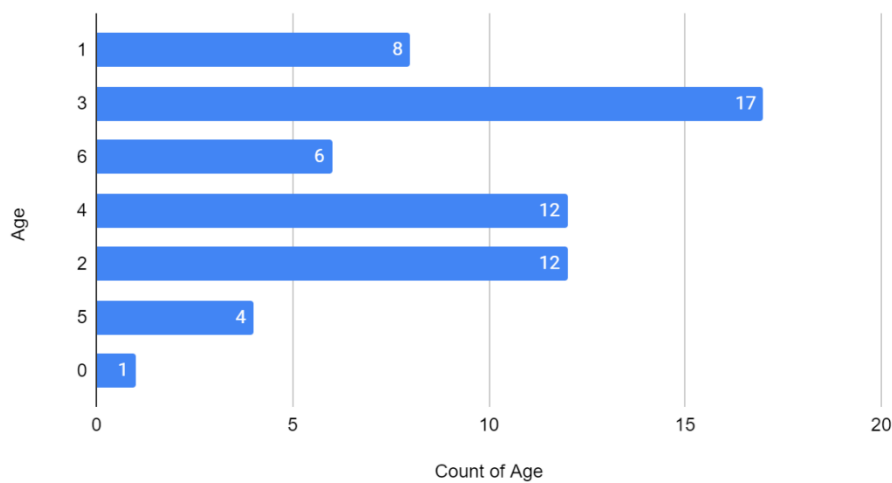
**Lead:**

In the month of August, Juan Esteban’s main focus was working alongside members of the HEED team to organize and run the Lead Summer Testing Series. This series focused on engaging with community partners in the ten highest risk lead exposure census tracts in the county, according to the IDOH risk map, and leading testing events for children ages 1-6. The first events were held in the last week of July and the series concluded the last week of August. Between two and three events were held every week. Each event consisted of distributing lead information and resource pamphlets, as well as testing children through capillary methods for lead exposure. Information on the ND LIT lead screening kits was also distributed, and consent forms were filled out for those interested. Participating kids received give aways: a soccer ball, a Lead Free by 3 branded lunch box and bag, and a coloring book. Partnership with La Rosita also allowed for distribution of free popsicles at some of the events. While three larger events were originally organized with churches, the state of COVID-19 in the county led to the decision to cancel these events. In place of those, the team utilized the county’s emergency response vehicle (ERV) as a mobile unit to take into those neighborhoods and offer testing.

| August Summer Testing Series |                   |
|------------------------------|-------------------|
| Blood Lead Level             | Count of Children |
| 0                            | 15                |
| Low*                         | 26                |
| 1 – 4.9                      | 12                |
| 5 – 9.9                      | 1                 |
| >10                          | 0                 |
| <b>Total</b>                 | <b>54</b>         |

\*the Lead Analyzer Point of Care states low when the BLL is below 3.2.

August Summer Testing Series Age Breakdown



## **Community Boards, Meetings, Reports, and Committees**

- Participated in the Safe States Alliance Anit-racism and Health Equity Working Group.
- Participated in the Health Alliance meeting.
- Participated in weekly COVID Data meetings with the City of South Bend.
- Participated in the Lead Affinity meeting.
- Participated in SJC Food Access Council meeting.
- Participated in Child Fatality Review Council meeting.
- Participated in Fetal Infant Mortality Review meeting.

**HEALTH OUTREACH, PROMOTION & EDUCATION (HOPE) UNIT**

| <b>Presentation Topic</b>                     | <b>Total Number (Presentations)</b> | <b>Adult (age)</b> | <b>High School (age)</b> | <b>Middle School (age)</b> | <b>Elementary School (age)</b> | <b>Pre-School (age)</b> |
|---|-------------------------------------|--------------------|--------------------------|----------------------------|--------------------------------|-------------------------|
| Wellness (Nutrition, Physical Activity, etc.) | 0                                   |                    |                          |                            |                                |                         |
| Substance Abuse                               | 3                                   | 3                  |                          |                            |                                |                         |
| Communicable Disease                          | 0                                   |                    |                          |                            |                                |                         |
| STDS/Sexuality Healthy Relationships          | 0                                   |                    |                          |                            |                                |                         |
| Chronic Disease                               | 0                                   |                    |                          |                            |                                |                         |

| <b>Event</b>                       | <b>Topic</b>                   | <b>Location</b>   |
|------------------------------------|--------------------------------|-------------------|
| Night out Against Crime            | Dept. of Health Services       | Penn HS           |
| Best Wednesday Ever                | Dept. of Health Services       | Western Ave.      |
| ROC UR Body                        | Nutrition/Physical Activity    | DTSB Gridiron     |
| Back to School Fair                | Lead/ACES/Safe Sleep/Nutrition | Wilson Elementary |
| Family Fun Day- Breastfeeding Week | Safe Sleep/Lead/ACEs           | Four Winds Field  |
| Goodwill on the Go                 | Dept. of Health Services       |                   |

\*Dept of Health services = Lead, safe sleep, nutrition/activity, CHW services, immunizations, summer safety (mosquitos, sun safety, etc.)

**Highlights:**

Director of Hope continues to be heavily involved in COVID-19 response as part of Unified Command and serving as Public Information Officer. All regular meetings have been scheduled via zoom. COVID-19 specific meetings include bi-weekly communications meetings with Chamber of Commerce and other partners, Emergency Food Initiative, Safe school efforts, continual community education efforts, beginning to see some requests for back-to-school safety.

Meetings that continued in the month of August non-related to COVID-19 include: SJC Cares (local system of care), The Partnership for a Drug-free SJC (Formerly PEPSA), SJC Food Access Council, Suicide/Overdose Fatality Review team, FIMR-related meetings, TI-ROSOC, Health Improvement Alliance ELC meeting, Recover Michiana Fest; connected with VA Veteran Suicide Outreach to discuss their development to of a coalition in the region, planning for SBIRT training with Prevention Insights (x 2), Reducing Obesity Coalition SJC.

Director of HOPE has been working on a comprehensive communications strategy for the Department as well as a strategy for outreach communications regarding events, etc. Hope to have something finalized by end of September.



HOPE team has been participating with HEED lead events as well as collaborators on CDC grant implementation.

Director of HOPE has been working with state and local partners on suicide prevention asset mapping for youth and adults.

HOPE team has been meeting with Unit Directors to discuss primary prevention topics to focus on each month. Primary prevention activities will include social media campaign, website information, and potentially events.

Health promotion specialists continue to be leads for COVID-19 pop-up clinics. Education and awareness efforts for vaccine uptake and COVID-19 infection prevention are on-going and always evolving.

### **FIMR Updates:**

#### **FIMR Case Review and FIMR Reporting.**

- No case review meeting in August
- Medical record abstraction and case preparation.
- Next meeting September 17 – at the July meeting we discussed transitioning back to in person meetings.
- Title V monthly reporting to IDoH for FIMR.
- Ongoing work with IDoH on Scope of Work and Goals for 2021 – 2023 Safety PIN Funding for FIMR/Maternal-Infant Health Program Contract, not yet received.
- National Child Death Reporting system entries of FIMR cases.
- KPI for FIMR. Currently waiting for reporting requirements from IDoH Safety PIN contract in order to have consistent reporting metrics.

#### **FIMR Community Action: Preconception Health & Maternal Infant Health**

- Final drafts of Reducing risk of sleep related infant death and Birth Spacing infographics (attached) shared with workgroup. Both printed. So far distributed to EBW and Healthy Families. (Both have English on front/Spanish on the back.)
- Grand Rounds at Memorial regarding FIMR data and opportunities to decrease infant mortality via clinical care in continues in development with Dr. Zimmer. Dr. Balam from Memorial Family Medicine (EBW) will collaborate. Date set for January 12, 2022.
- One Key Question project in progress at Olive Health/Title X Clinic.
- Healthline (Mishawaka) anticipates starting OKQ in Sept/Oct.
- Presentation to 25 PHM/Mishawaka School Nurses regarding adolescent pregnancy and infant mortality. Data shared and resources for teens. (NFP, PNCC) Clarified information about teen access to prenatal care.
- Table at WIC/Beacon Family Fun Fair at Four Winds Field in celebration of Breastfeeding month. They are in process of seeking breastfeeding friendly community designation. >500 people in attendance. Distributed 30 sleep sacks, safe sleep infographics, safe sleep story books, and lead information.
- Presented information about education for families to decrease risk of sleep related deaths to Healthy Families case managers (20) including information about the significant increase in risk for mothers who smoke, and other factors associated with SUID in St. Joseph County.
- Robin Vida and Sally Dixon met with Jenny Hunsberger from WCC. Agreed to pursue idea of having SCJDoH CHWs increase capacity for insurance navigation and organize meeting with OB navigation program managers to meet with WCC counselors and develop relationship.

#### **FIMR Community Action: Birth Equity & Justice SJC**

#### **Policy & Legislation Subcommittee**

- Met August 11 in preparation for presentation with legislators

- Presentation for elected officials on August 27. Attendance ~ 25. Local city officials and two state representatives. Follow up planned with Rep. DeVon who expressed interest in learning more about the success Minnesota has had in reducing their teen birth rate.
- Senators Young and Braun and Congresswoman Walorski's offices were also contacted, and the committee will follow up with information.
- Working with Board of Health pres. Heidi Beidinger on arrangements for Notre Dame "Educating the Whole Physician" series presentation with Dr. Bolden from Beacon. Planning on 2022 date.

### **Community Engagement subcommittee**

- Committee met to discuss the July luncheon table conversation themes. ‘
- Follow up emails sent to 6 individuals interested in hosting smaller events at their churches or organizations.

### **National Birth Equity Collaborative Birth Equity Assessment & Workplan**

- Sally Dixon, Marla Godette, and Kelli Brien attended first meeting with NBEC representatives to discuss project.
- First assignment was sending annual report and other published slides and data about the FIMR program and to create a map of organizations that a mother would engage from the beginning of pregnancy through delivery. The project will include interviews with community partners and focus groups with mothers/consumers. An example of the final work product is attached. Ours will be a bit different since our assessment will include multiple organizations that participate in the FIMR process/teams and we are partly assessing the system in which women seek care.

### **Community Boards, Meetings, Reports, and Committees**

Meeting with Courtney Casbon re: SUID research project

**NURSING  
IMMUNIZATION, and TB UNIT**

| <b>Immunizations</b>                 |             |          |          |          |
|--------------------------------------|-------------|----------|----------|----------|
|                                      | August 2021 | YTD 2021 | YTD 2020 | YTD 2019 |
| <b>Mishawaka clinic:</b>             |             |          |          |          |
| Patients seen                        | 143         | 779      | 301      | 0        |
| Immunizations Administered           | 338         | 1821     | 716      | 0        |
| Records Request                      | 39          | 149      | 29**     | 0        |
| <b>South Bend clinic:</b>            |             |          |          |          |
| COVID Administered                   | 782         | 75416    | NA       | NA       |
| Immunizations Administered in Clinic | 487         | 642      | 1172     | 2959     |
| Patients seen in CCB & SB Clinic*    | 828         | 67728    | 510      | 1178     |
| Record Requests in Clinic            | 40          | 49       | 86**     | 249      |
| <b>Mobile clinic:</b>                |             |          |          |          |
| Patients seen                        | 70          | 116      | 141      | 394      |
| Immunizations Administered           | 134         | 218      | 328      | 683      |
| <b>Combined Totals:</b>              |             |          |          |          |
| Patients seen                        | 1041        | 68725    | 952      | 1572     |
| Immunizations Administered           | 1741        | 78097    | 2216     | 3642     |
| Records Request                      | 118         | 277      | 161**    | 303      |

| <b>Tuberculosis</b> |              |          |          |          |
|---------------------|--------------|----------|----------|----------|
|                     | August, 2021 | YTD 2021 | YTD 2020 | YTD 2019 |
| TST Placed          | 37           | 228      | 252      | 320      |
| TST Positive        | ≤1           | 5        | 17**     | 14       |

\*From 12/20/2019-01/31/2020

\*\*Started tracking record requests in February

This month everything was up and operational. The stand-alone clinics M-F 8-4, the mobile clinic was out at events and the COVID Clinic M-F, Saturday mornings, and pop up COVID clinics.

The Mobile Clinic had events at:

- August 4-Mishawaka High School
- August 5- John Young Middle School
- August 7-Health Fair
- August 9- Battel Elementary School
- August 10- Emmons Elementary School
- August 19- Oaklawn
- August 30- LaSalle Elementary School

The VaxCare link for Mobile Clinic is providing to be a wonderful asset to the community to make these events much easier to preregister. Still trying to figure out the best tools for doing both COVID and vaccines and the Mobile Clinics.

Azalea Health is moving along, and each user received an email to set up password. They also received another email regarding university training that has modules inside it. I am getting feedback from staff about the completion of these modules.

Both Grant positions have been filled. Both applicants start on Monday, Sept. 13.

**NURSING  
PUBLIC HEALTH UNIT**

| Lead Case Management      |             |          |          |          |
|---------------------------|-------------|----------|----------|----------|
|                           | August 2021 | YTD 2021 | YTD 2020 | YTD 2019 |
| 10 mcg & above            |             |          |          |          |
| New Cases Received        | < 5         | 10       | 18       | 12       |
| Closed Cases              | 1           | 9        | 9        | 17       |
| Open Cases being followed | 36          | 36       | 35       | 41       |

| Case Monitoring 5 – 9.9 mcg/dl |             |          |          |          |
|--------------------------------|-------------|----------|----------|----------|
|                                | August 2021 | YTD 2021 | YTD 2020 | YTD 2019 |
| New Cases Received             | 19          | 94       | 108      | 110      |
| Closed Cases                   | 9           | 75       | 9        | 17       |
| Open Cases being followed      | 103         | 103      | 35       | 41       |

| Tuberculosis              |             |          |          |          |
|---------------------------|-------------|----------|----------|----------|
|                           | August 2021 | YTD 2021 | YTD 2020 | YTD 2019 |
| Direct Observed Therapies | 134         | 528      | 530      | 1443     |
| Nurse Visits              | 19          | 57       | 179      | 162      |
| QFT Ordered               | 1           | 15       | 26       | 65       |
| CXR                       | 0           | 0        | 8        | 5        |
| New Active Cases          | 8           | 8        | 4        | 7        |
| Latent Cases              | 8           | 56       | 185      | 200      |
| Suspect Cases             | 7           | 7        | 63       | 133      |

| Animal Bites               |             |          |          |          |
|----------------------------|-------------|----------|----------|----------|
|                            | August 2021 | YTD 2021 | YTD 2020 | YTD 2019 |
| Animal Bites               | 52          | 440      | 445      | 513      |
| Specimens Sent to ISDH Lab | 4           | 4        |          |          |
| Specimens Positive         | 0           | 0        | 0        | 0        |

\* YTD data reflects the date ranges of 01/01/2019 - 08/31/2021 as of 09/8/2021

VITAL RECORDS UNIT

|                                 | <u>Records Filed in<br/>August 2021</u> | <u>YTD 2021<br/>Occurrences</u> | <u>YTD 2020<br/>Occurrences</u> | <u>YTD 2019<br/>Occurrences</u> |
|---------------------------------|---|---------------------------------|---------------------------------|---------------------------------|
| <b><u>Birth Statistics*</u></b> |   |                                 |                                 |                                 |
| Total Births                    | 342                                     | 2788                            | 2571                            | 2816                            |
| <b><u>Death Statistics*</u></b> |   |                                 |                                 |                                 |
| Total Deaths                    | 213                                     | 2061                            | 2090                            | 1987                            |
|                                 |   |                                 |                                 |                                 |

Birth & Death data reflected as of 9/08/2021.

**\*Statistics are subject to change. Statistics were generated from our local hospitals, Chronica, and DRIVE.\***

**HEALTH OFFICER**

Report in the Health Officer Presentation and Report portion.

Respectfully,

Robert M. Einterz, MD  
Health Officer

## Tests drawn July 1, 2021 – July 31, 2021

| <i>Pb Level (ug/dL)</i> | <i>Venous</i> | <i>Capillary</i> | <i>Total</i> |
|-------------------------|---------------|------------------|--------------|
| <i>0</i>                | 28            | 34               | 62           |
| <i>1-4.9</i>            | 20            | 232              | 252          |
| <i>5-9.9</i>            | 9             | 12               | 21           |
| <i>10-19.9</i>          | 4             | 0                | 4            |
| <i>20-29.9</i>          | 0             | 0                | 0            |
| <i>30-39.9</i>          | 0             | 0                | 0            |
| <i>40-49.9</i>          | 0             | 0                | 0            |
| <i>≥50</i>              | 1             | 0                | 1            |
| <i>Total</i>            | <b>62</b>     | <b>278</b>       | <b>340</b>   |

There was one duplicate test this month, 340 unique children were tested in the month of May.

2021 YTD = 2,157

2020 YTD = 2,229

| Test Levels (ug/dL) | Percentage of venous draws |
|---------------------|----------------------------|
| <b>0</b>            | 45%                        |
| <b>1-4.9</b>        | 8%                         |
| <b>5-9.9</b>        | 43%                        |
| <b>≥10</b>          | 100%                       |



**Elevated tests by zip codes**

|              |            |
|--------------|------------|
| <b>46601</b> | 5 elevated |
| <b>46613</b> | 2 elevated |
| <b>46616</b> | 3 elevated |
| <b>46619</b> | 3 elevated |
| <b>46628</b> | 9 elevated |
| <b>46544</b> | 2 elevated |
| <b>46545</b> | 2 elevated |



**ST. JOSEPH COUNTY**  
**DEPARTMENT OF HEALTH**  
Prevent. Promote. Protect.

# Food Services

ST. JOSEPH COUNTY DEPARTMENT OF HEALTH

CAROLYN SMITH, DIRECTOR

KAREN FLANIGAN, ASST. DIRECTOR

# Who we are...

## 100 + years with the SJCDoH; serving our community

- ▶ Director – Carolyn Smith 25 yrs
- ▶ Assistant Director – Karen Flanigan 20yrs + 4mos
- ▶ Food Safety Inspection Officers (FSIO)

Sue Burnett – 13yrs + 2 mos

Melissa Papp – 9yrs + 3 mos

Lynette Wesby - 6yrs

Jacob Parcell – 3-1/2 yrs

Shayla Kimbrough– 3 mos

- ▶ Administrative Assistant – Renata Williams – 1 year
- ▶ Registrar – Sharyl Smith 24yrs



# What we do...

As representatives of the Indiana Department of Health, SJCDoH and most specifically the Food Services staff are charged, by law, to ensure that consumers receive safe, sanitary and honestly prepared and represented food.

To this end, inspections are performed to evaluate food handling practices and to assess the overall level of compliance with food safety rules, by many varied food entities.

We know any inspection is a snapshot in time and recognize that what is occurring, during an inspection today, may be different than what occurs during an inspection tomorrow.

Yet, reviewing past inspection reports, checking records maintained at an establishment, observing and interviewing the establishment's workers, at the time of the inspection, provide an accurate picture of the establishment's overall understanding of and compliance with food safety and sanitation requirements.

# 1,584 Annual Food Permits YTD

| Food Service  |      |
|---------------|------|
| High-risk     | 414  |
| Moderate-risk | 760  |
| Low-risk      | 72   |
| Health Care   | 4    |
| Total         | 1250 |

|                    |    |
|--------------------|----|
| Mobile Food Trucks | 18 |
|--------------------|----|

| Food Store    |     |
|---------------|-----|
| High-risk     | 44  |
| Moderate-risk | 11  |
| Low-risk      | 261 |
| Total         | 316 |



Sharyl Smith, staff assistant



Karen Flanigan, Assistant Unit Director and Renata Williams, Admin Assistant  
2021 Annual Permit Renewal  
County City Building Lobby

# Why we do it...

We are not the “Food Police”.

However, as Food Safety Inspection Officers (FSIO), we serve to prevent, promote and protect through inspections designed to help reduce and prevent foodborne illness.

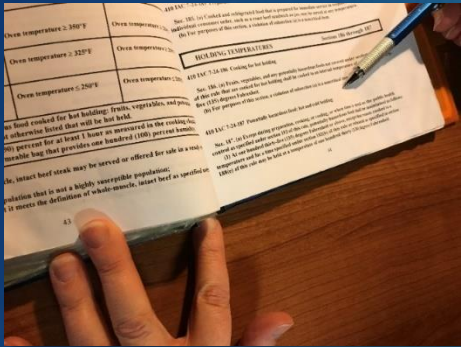
Federal, state and local laws give SJCDoH Inspectors authority to perform inspections of food establishments. The inspectors’ authority can be traced backed to the US Constitution, Amendment IV.

The IV Amendment grants the right against unreasonable searches. Inspections have been determined to be “reasonable searches”. Establishments are issued permits and a condition of the permit is allowing inspections.

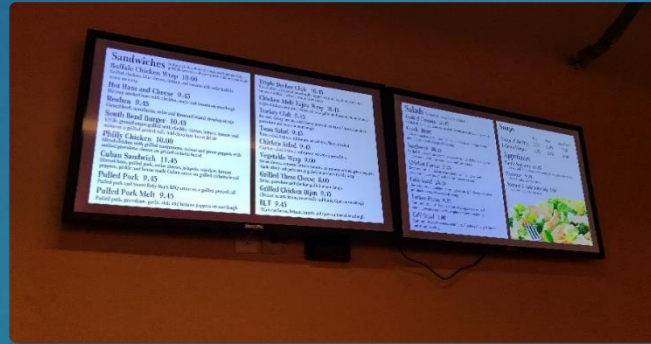
Federal Code of Regulations (CFR), Indiana Code (IC), Indiana Administrative Code (IAC) and SJC Code of Ordinances all govern the Food Safety compliance inspection process.



# The Brains of the Inspection



Objective Data Collection



Menu review



Measuring lighting intensity

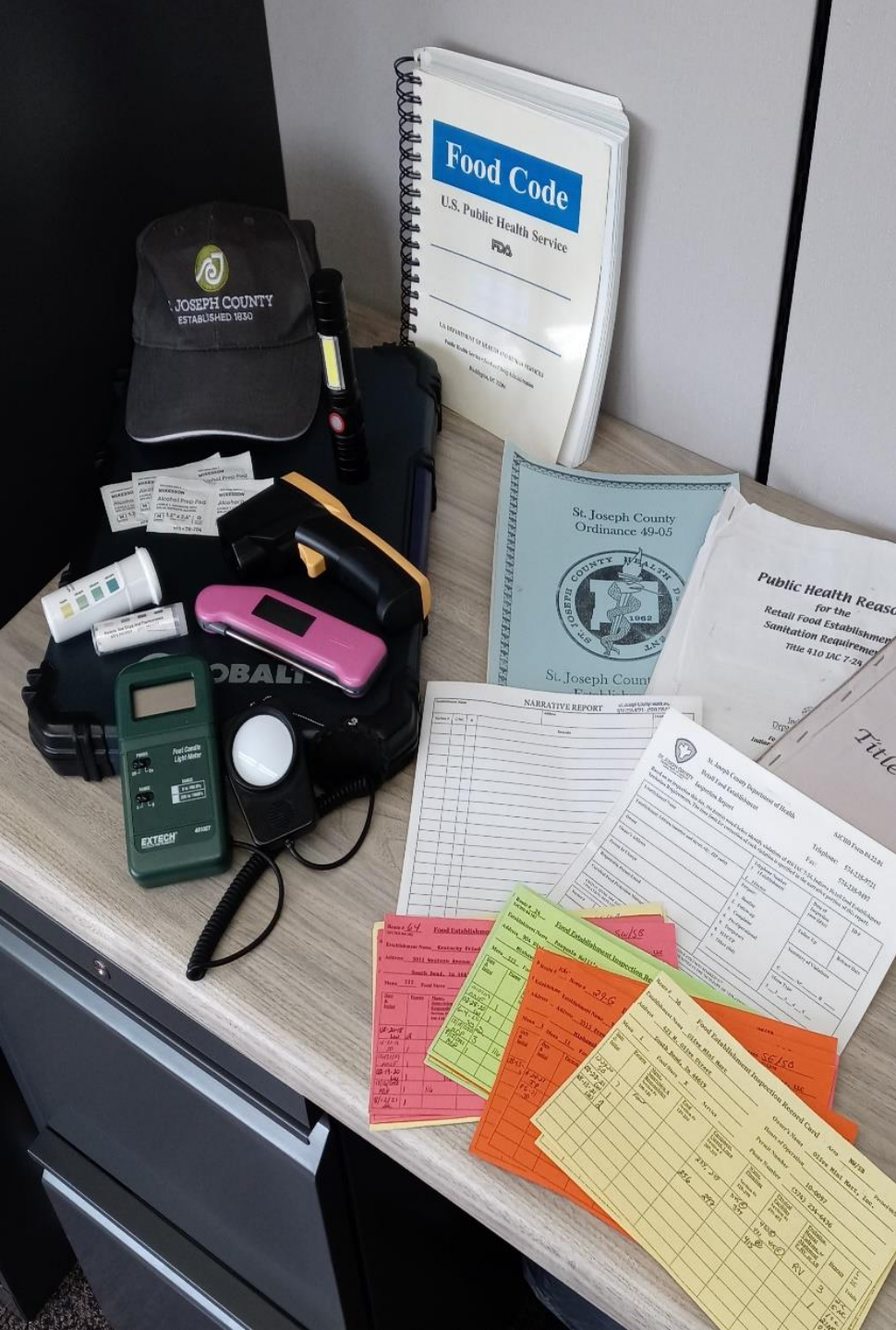


Taking internal food temperatures and referencing Indiana Food Code Regulation 410 IAC 7-24



Checking sanitizer concentrations





# What we use...

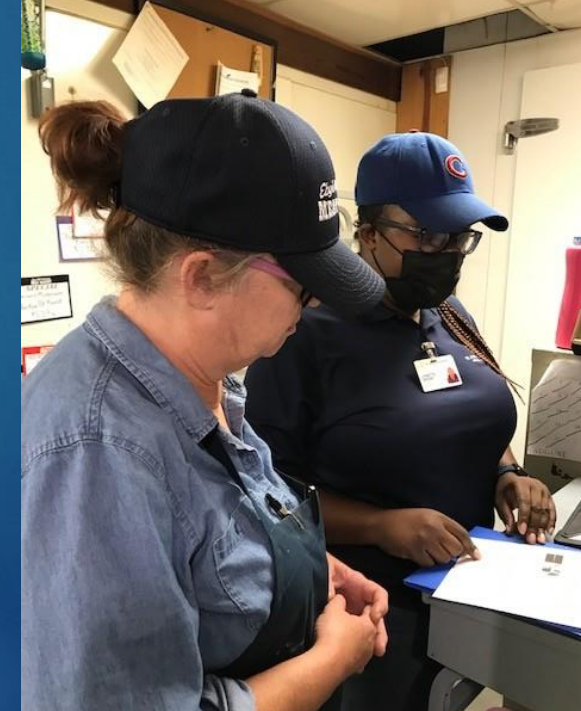
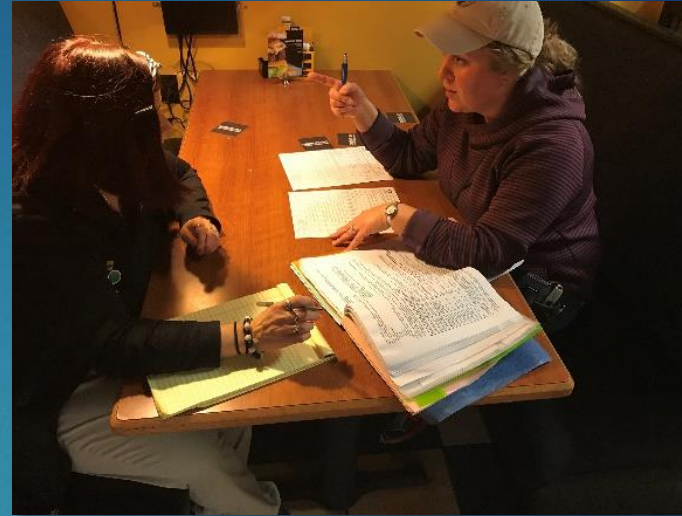
Pictured here is some of the equipment used in the inspection of a retail or foodservice operation:

- ▶ FDA Food Code
- ▶ State Food Sanitation Requirements (Code)
- ▶ St. Joseph County Food Ordinance
- ▶ Route/Field Cards- color coded for inspection frequency
- ▶ Inspection report forms
- ▶ Probe & thermal thermometers
- ▶ Test strips – Chlorine & Quaternary ammonia
- ▶ Light meter
- ▶ Alcohol swabs
- ▶ Flashlight
- ▶ Clipboard/case
- ▶ Baseball cap



# What is at the *Heart* of an inspection?

- Observation
- Dialogue
- Education



# Inspection types

Routine

Consultations

Opening

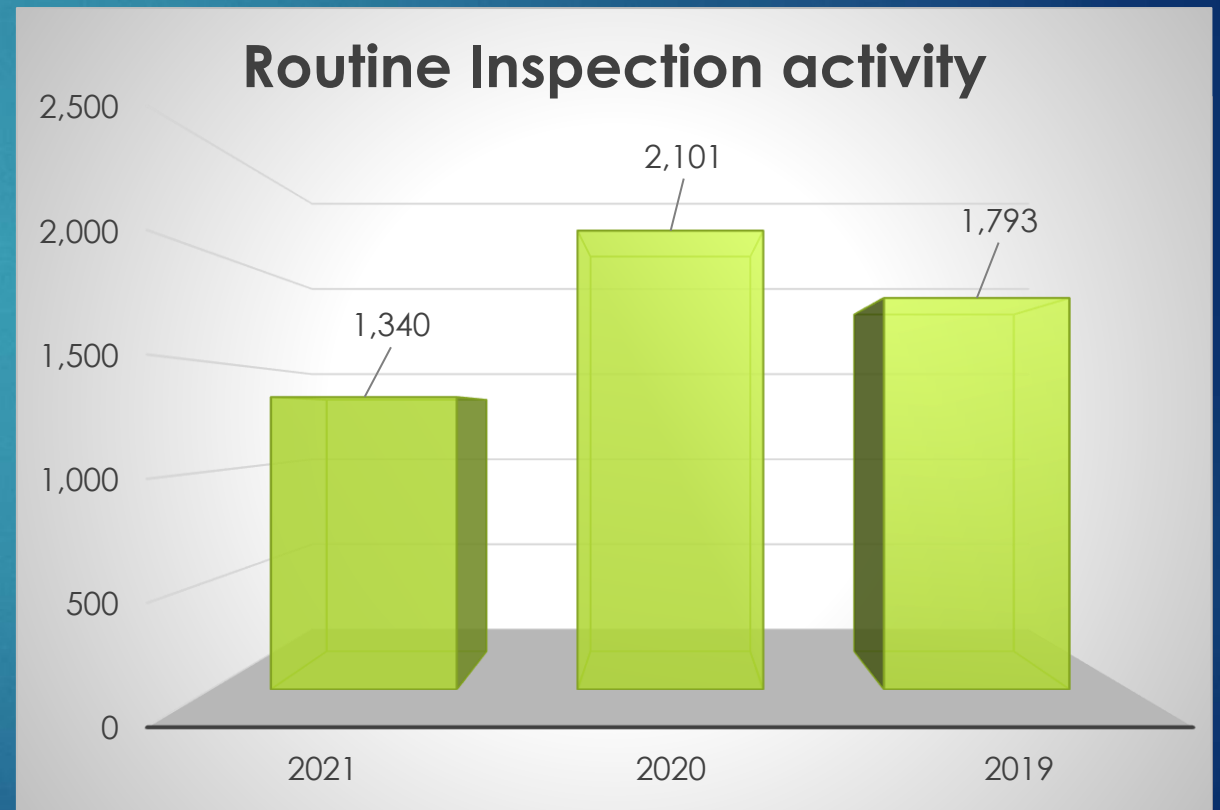
Complaint

Temporary

Fire

Pool

Smoking investigations



# How we do it...Inspections

## ▶ Routine Inspections

- ▶ Ensure food safety code requirement compliance
- ▶ Evaluate the risk factors most frequently identified as causes of foodborne injury.
  - ▶ (1) Poor personal Hygiene
  - ▶ (2) Improper holding temperatures
  - ▶ (3) Improper cooking temperatures
  - ▶ (4) Food from unsafe sources
  - ▶ (5) Contaminated Equipment/Cross-contamination
- ▶ Monitor overall sanitation practices
- ▶ Provide education on best practices
- ▶ Review employee hygiene policies



# Frequency of Inspections

The frequency of inspections is risk-based. Facilities whose menu items present greater potential risk, of causing food borne illness, are inspected more often.

## Risk factors include:

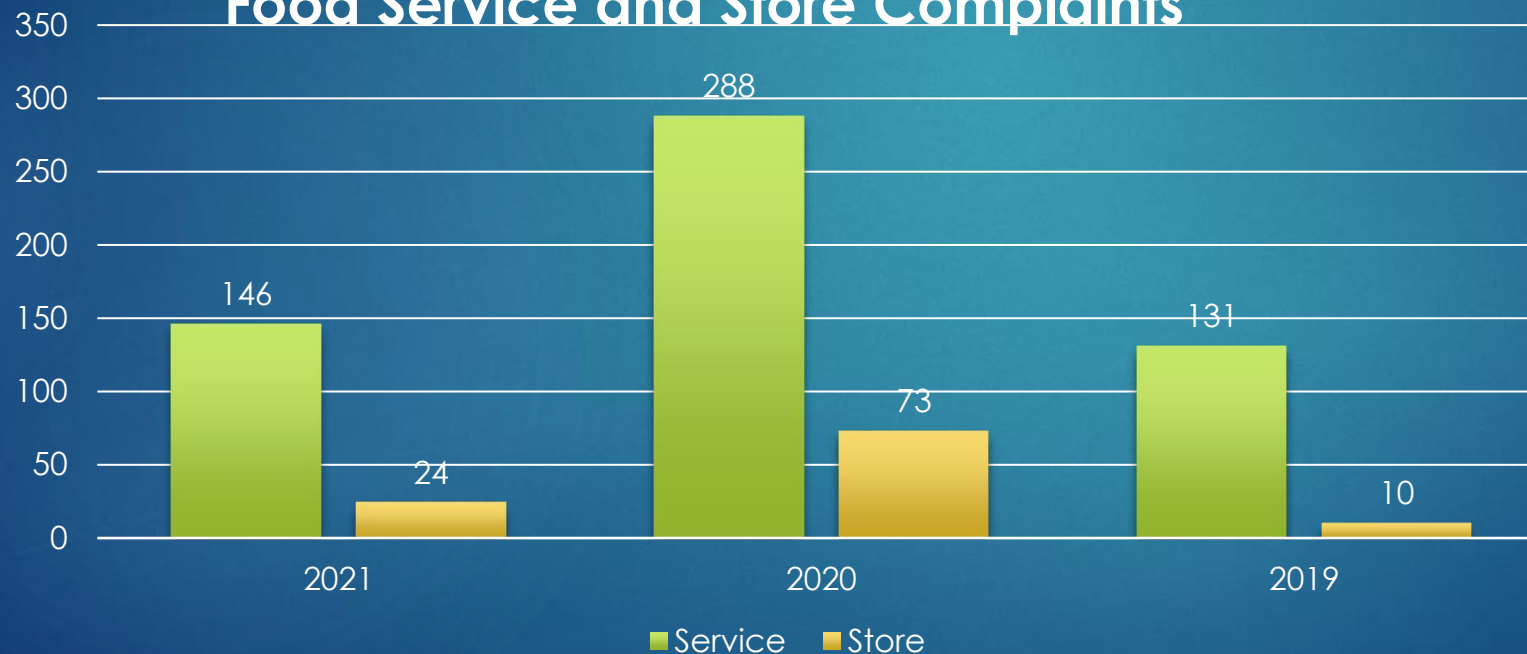
- ▶ Type of food served/sold
- ▶ Amount of preparation/handling required
- ▶ Quantity of food prepared
- ▶ The population served

**Ideally high-risk facilities would be inspected 3-4 times annually; moderate risk facilities 2x annually and low risk facilities inspected 1x annually.**

# Complaints

- Investigate reported concerns of non-compliance
- Suggest corrective action(s)
- Address questionable procedures

## Food Service and Store Complaints



# Possible Foodborne Injury

- ▶ Collaborate with nursing

To investigate an incident in which there is an occurrence of two (2) or more cases of a similar illness resulting from the ingestion of a common food.

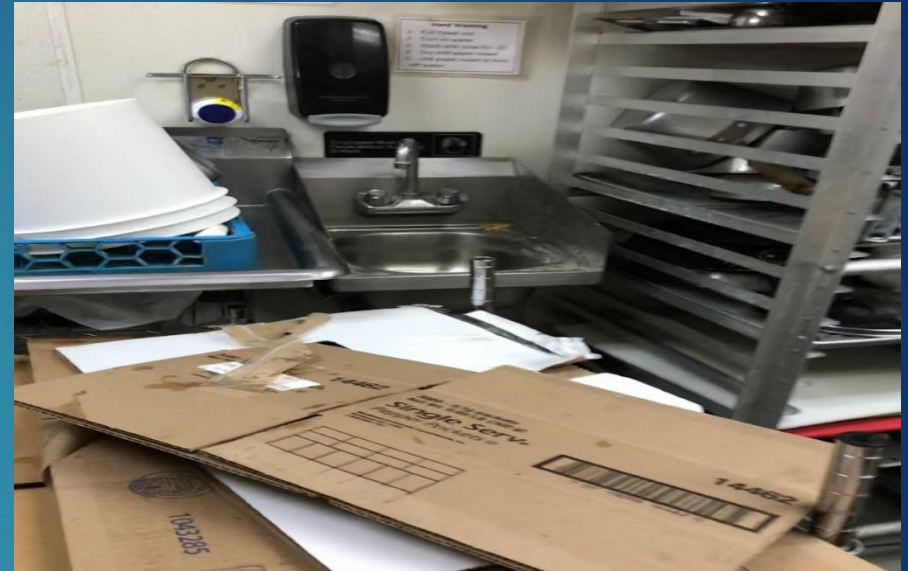
- ▶ Inspect the establishment
  - ▶ HACCP
  - ▶ Review flow of food
  - ▶ Food samples
  - ▶ Procedures
  - ▶ Trace back food supply
  - ▶ Review establishment's health policies and employee illnesses

| Possible Foodborne Illness Investigations |    |
|---|----|
| 2019                                      | 6  |
| 2020                                      | 3  |
| 2021                                      | 10 |

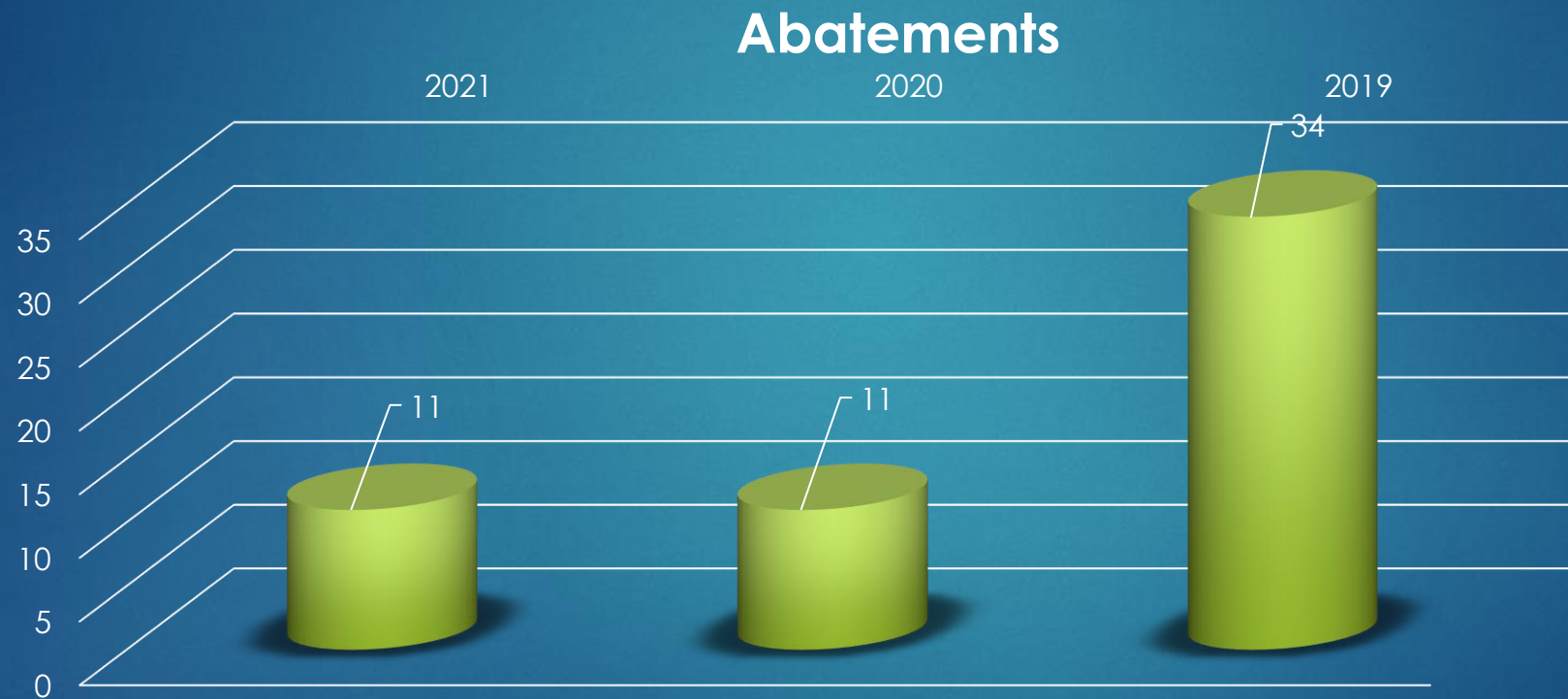
Food establishments share the responsibility of helping to protect consumers against the potential of foodborne disease.

When a food establishment fails to comply with the rules and regulations, concerning safe food handling, an **Order of Abatement** is issued.

The risk of foodborne injury increases when unsanitary practices or procedures are continued.



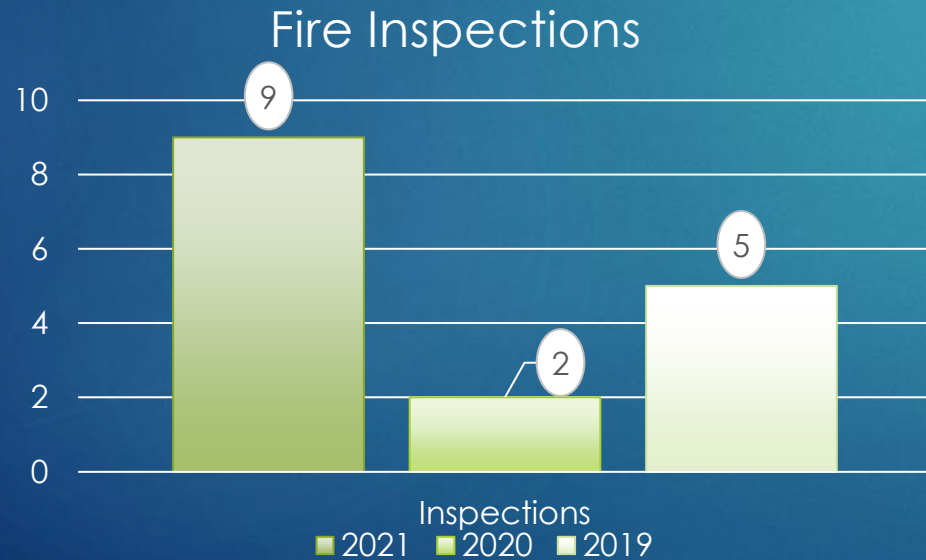
# Abatelements-corrective action





# Fire Inspections

- Inspect establishment after fire
- Evaluate foods and/or supplies for disposition
- Examine equipment for damage, cleanliness and sanitization
- Schedule date to re-open



# Temporary Food Establishment Inspections

Temporary vendors operate 1 - 14 consecutive days

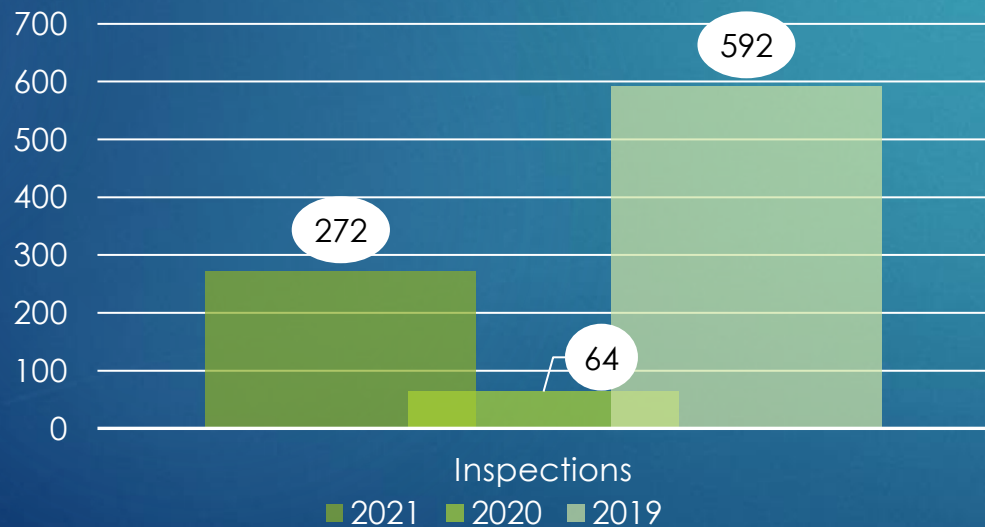
in conjunction with a single event or celebration.

- ▶ 4H- County Fair, Osceola Bluegrass Festival, Fridays by the Fountain, First Fridays, Nelson's Port-a-Pit, Notre Dame Football Stadium, etc.
- ▶ Vendors may be inspected, for the duration of a single event, at a frequency necessary to ensure food safety.



# Temporary Inspections

- ▶ Inspections, for temporary events, generally begin in January and continue through December.
- ▶ May through September, temporary events requiring inspections may occur **every weekend**, including Sundays.
- ▶ The *Frequency of Inspection* policy reduces the requirement that each food vendor be inspected every day for the length of an event.



# Food Trucks

- ▶ The City of South Bend amended its ordinance, in 2015, allowing mobile food trucks to operate independently of any designated event or celebration.
- ▶ Currently, there are **18** mobile truck vendors with annual permits.
- ▶ Guidance documents were created, for mobile vendors, to outline operating and permitting procedures separate from any scheduled events.
- ▶ Every business operating a mobile truck is required to hold both a mobile food truck and a commissary permit.



# Aquatics



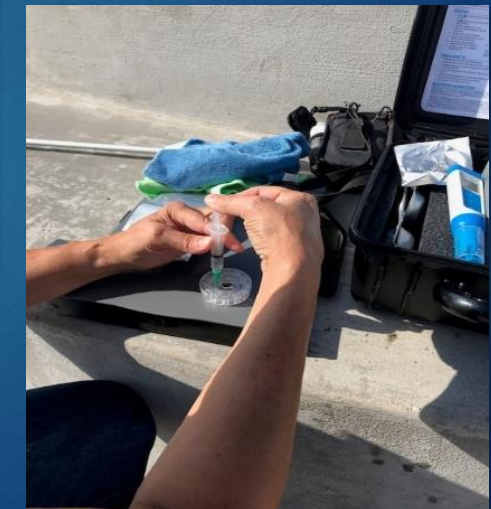
- ▶ The are **15** Public Pools (**9** pools, one diving well, **3** wading pools **and 2** splash pads) **and 148** Semi-Public Pools (these include regular pools, spas/hot tubs, therapy pools, wading pools and a splash pad)
  - ▶ Chemical levels
  - ▶ Signage
  - ▶ Lifesaving equipment
  - ▶ Lifeguard requirements
  - ▶ Monitor weekly bacterial water reports
  - ▶ Investigate complaints
  - ▶ Consultations
  - ▶ Ensure Virginia Graeme compliance and investigate drownings

# Aquatics

- ▶ New pool construction is reviewed and approved by the Indiana Department of Homeland Security.
- ▶ SJCDoH offers consultations to new pool operator regarding correct signage, life saving equipment, pool chemistry and sanitary facilities.
- ▶ Public and semi-public pools and spas are inspected 1x annually
- ▶ SJCDoH inspections are based on Indiana State Public and Semi-Public Pools Rule 410 IAC 6-2.1



Sue Burnett water sampling



# Aquatics

| Pool Closings |    |
|---------------|----|
| 2019          | 53 |
| 2020          | 37 |
| 2021          | 15 |

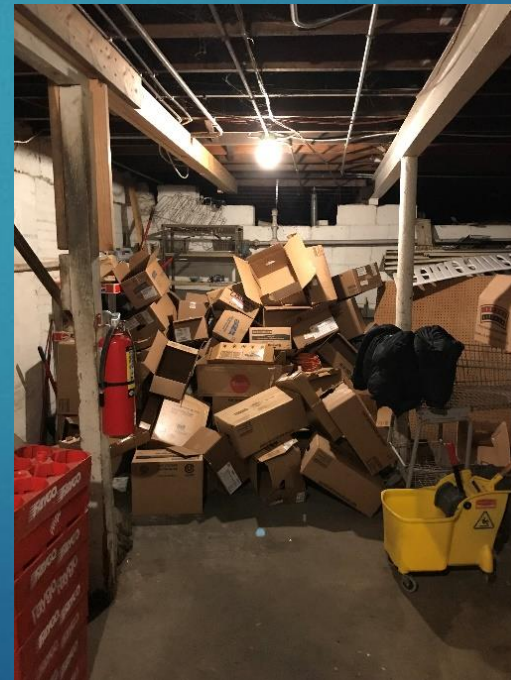
| Pool Inspections |     |
|------------------|-----|
| 2019             | 85  |
| 2020             | 87  |
| 2021             | 109 |

| Pool Inspections |   |
|------------------|---|
| 2019             | 0 |
| 2020             | 3 |
| 2021             | 3 |



# Challenges

- Repeated non-compliance
- Rat infestation
- Unpermitted establishments





# New FSIO training/orientation

- 42 hours FDA web-based training
- Study/review of all State sanitation requirements, state public health reasons, county code, Food Unit procedures.
- Orientation of Data program and computer hardware
- Perform inspection related office functions
- Observe 25+ trainer led Field inspections
- Perform 25+ trainee led Field inspections
- Supervisory Field observations/evaluation



Shayla Kimbrough, FSIO trainee

# 2021 Goals

- ▶ On-going review of KPI's with Enfocus for the purpose of an up-grade of our Integrated Permit Processing System.
- ▶ Review County Ordinance and suggest revisions
- ▶ Explore virtual training/educational opportunity to add an additional Certified Pool Operator



WILDT

"I warned you about eating at your desk.  
The Board of Health impounded  
your keyboard."



## St. Joseph County Department of Health

### Policy and Procedure

**Subject:** Healthcare Personnel Vaccination Recommendations                      **Effective Date:** 09-16-21

**Scope:** Nursing Division    **Number:**07.31.18

**Purpose:** To establish Healthcare Personnel (HCP) Vaccination recommendations.

**Policy:** The Department of Health shall apply the Immunization Action Coalition (IAC) vaccination recommendations for HCP.

**Procedure:**

1. Department of Health HCP includes those who are at risk of getting or spreading the vaccine-preventable diseases listed in #2a-f.
2. To reduce that risk, HCP will be required to provide previous vaccination documentation or receive the following vaccines per IAC recommendations for each of the following vaccines:
  - a. Hepatitis B
  - b. Influenza
  - c. Measles, Mumps, Rubella (MMR)
  - d. Varicella (chickenpox)
  - e. Tetanus, diphtheria, pertussis (Tdap)
  - f. Meningococcal
  - g. COVID-19
3. This requirement will be effective at the beginning of employment. A nursing division supervisor will provide the current version of the IAC recommendations.
4. Applicable vaccines administered at the Department of Health are available at no cost.