

**Meeting of the Board of Health
St. Joseph County Department of Health
8th Floor, County–City Building
Boardroom**

**August 17, 2022
4:30 p.m.**

Available by Zoom:

<https://us06web.zoom.us/j/82427745653?pwd=UHFSOEkyekJYVUd2S2FMeTJWU96dz09>

Meeting ID: 824 2774 5653

Passcode: 733756

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I. CALL TO ORDER

II. ADOPTION OF THE AGENDA

It is recommended the Board of Health members adopt the agenda for the August 17, 2022.

Motion by _____ Seconded by _____ Vote _____

III. APPROVAL OF THE MINUTES

It is recommended the Board of Health members approve the minutes of July 20, 2022.

Motion by _____ Seconded by _____ Vote _____

IV. BOARD PRESIDENT ANNOUNCEMENTS:

V. HEALTH OFFICER PRESENTATION and REPORT:

22-29 Discussion on July 2022 Health Officer’s Report

Emergency Preparedness

Environmental Health

Finance

Food Services

Health Equity, Epidemiology and Data (HEED)

Health Outreach, Promotion & Education (HOPE)

Nursing – Immunizations, Mobile Clinic & Public Health Nursing

Vital Records

VI. NEW BUSINESS:

22-30 Environmental Health Unit Spotlight – Brett Davis, Assistant Unit Director

VII. OLD BUSINESS:

20-28 How press releases are sent and the circumstances under which they are vetted by the board.

VIII. BOARD NOTIFICATIONS:

1. Hirings: Katilyn Vosburg, Food Safety Inspection Officer – July 7, 2022
Cathrine Escobedo, Community Health Worker – July 11, 2022

2. Resignations: None
3. Retirements: Susan Burnett, Food Safety Inspection Officer – July 15, 2022
4. Terminations: None

IX. PUBLIC COMMENT: (3 Minute Limit)

Public comment may be given in person. Input from the public can also be sent to the Board by mail or email via the St. Joseph County Department of Health.

X. TIME AND PLACE OF NEXT REGULAR MEETING:

September 14, 2022 – 4:30 p.m. 8th Floor County City Building, Boardroom

XI. ADJOURNMENT

The following statement provides guidance for the public comment portion of the meeting, as well as the expected decorum for all conversations during the meeting.

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate any person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.