

**Meeting of the Board of Health  
St. Joseph County Department of Health  
4<sup>th</sup> Floor Council Chambers  
May 21, 2025  
4:30 p.m.**

Join Zoom Meeting

<https://us06web.zoom.us/j/83517216579?pwd=BHt1D8dtZXq4gAXcpq5Fw7xGqBt6L3.1>  
Dial In - + 1 312 626 6799 US | Meeting ID: Meeting ID: 835 1721 6579 | Passcode: 032852

I. CALL TO ORDER & ROLL CALL

II. ADOPTION OF THE AGENDA

A. It is recommended the Board of Health members adopt the agenda for May 21, 2025.

III. APPROVAL OF MINUTES

A. It is recommended the Board of Health members approve the minutes of the regular meeting of April 16, 2025.

IV. BOARD PRESIDENT ANNOUNCEMENTS:

V. HEALTH OFFICER PRESENTATION and REPORT:

25-18 Discussion and Vote - Health Officer's Report  
Communications & Events  
Community Access, Resources, and Education (C.A.R.E.)  
Community Partnerships and Development/Health First Indiana  
(HFI)  
Environmental Health  
Finance  
Food Services  
Lead Report  
Nursing  
Vital Records

VI. NEW BUSINESS:

25-19 Discussion and vote on 2025 Budget – County Health Fund

25-20 Discussion and vote on 2026 Budgets – County Health, Local Public Health Services, School Liaison and Trust Fund

VII. GRANT REQUESTS:

25-21 Discussion and Vote – Receive – 6000 Naloxone Kits

VIII. OLD BUSINESS:

None

IX. PUBLIC COMMENT: (3 Minute Limit)

The following statement provides guidance for the public comment portion of the meeting, as well as the expected decorum for all conversations during the meeting.

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

Public comment may be given in person. Input from the public can also be sent to the Board by mail or email via the St. Joseph County Department of Health.

X. TIME AND PLACE OF NEXT REGULAR MEETING:

June 18, 2025 – 4:30 p.m. 4<sup>th</sup> Floor Council Chambers.

XI. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

**ST. JOSEPH COUNTY BOARD OF HEALTH  
ST. JOSEPH COUNTY, INDIANA**

Regular Meeting

**MINUTES**

April 16, 2025  
4:30 p.m.

4<sup>th</sup> floor Council Chambers  
County City Building, South Bend, IN

**Members Present:**

John Linn, P.E., Chair  
Elizabeth Lindenman, MD, Vice Chair  
Ellen Reilander, Esq.  
Jill Kaps VanBruaene  
Robert Hays, MD  
Michael A. Harding, EdD

**Members Absent:**

Kristin Vincent, CNM  
Vacant Position  
Vacant Position

**Others Present:**

Michelle Migliore, D.O.  
Amy Ruppe  
Michael Wruble  
Jennifer S. Parcell  
Mark Espich  
Breezy McCall  
Carolyn Smith  
Renata Williams

Erica Tijerina  
Brett Davis  
Alissa Balke  
Matt Gotsch  
Ashley Helman, RN  
Marcellus Lebbin, Esq. - Counsel

NOTE: Zoom was not available due to issues with the computer in the chambers. Only audio was available for this meeting.

**I. CALL TO ORDER & ROLL CALL**

- A. The regular meeting of the St. Joseph County, Indiana Board of Health was called to order at 4:40 p.m.

**II. ADOPTION OF THE AGENDA**

- A. It is recommended the Board of Health members adopt the agenda for April 16, 2025.

Upon a motion by Ellen Reilander, Esq., being seconded  
by Robert Hays, MD and unanimously carried,  
the agenda for April 16, 2025, was adopted.

### **III. APPROVAL OF MINUTES**

- A. It is recommended the Board of Health members approve the minutes of the regular meeting of March 19, 2025.

Upon a motion by Jill Kaps VanBrouaene being seconded by Robert Hays, MD, and unanimously carried, the minutes of the March 19, 2025, meeting of the Board of Health were approved.

### **IV. BOARD PRESIDENT ANNOUNCEMENTS**

There were no Board President announcements.

### **V. HEALTH OFFICER PRESENTATION and REPORT**

#### 25-16 Discussion and Vote – Health Officer’s Report (1<sup>st</sup> Quarter 2025)

Communications and Events

Community Access, Resources, and Education (C.A.R.E.)

Community Partnerships and Development / Health First Indiana (HFI)

Environmental Health

Finance - Spotlight

Food Services

Lead Report

Nursing – Immunizations, Mobile Clinic & Public Health Nursing

Vital Records

Dr. Migliore, Health Officer, stated Amy will touch on streamlining funds later.

Ellen asked about the total reach of 259,000 under Communications and Events.

Matt Gotsch, Communications and Events Coordinator, stated it is mainly community members. Since we are partnering with the library system on Radon, they may be sharing.

Ellen Reilander referred to page 11 chronic disease education classes. How and where are they being held.

Renata Williams, Director of CARE, they are taught by our Health Promotions Specialist, diabetes, hypertension, in partnership with some of the locations at REAL Services.

Upon a motion by Ellen Reilander, Esq., being seconded by Michael Harding, EdD, and unanimously carried, the Health Officer’s Report was approved as presented.

Amy Ruppe, Director of Finance presented the Finance spotlight. Immunizations has a 57% increase, due to utilizing VaxCare, Environmental Health is down 30% due to the loss of property transfers. (Full spotlight attached to these minutes).

**VI. NEW BUSINESS**

25-17 Discussion and Vote – Budget – Local Public Health Services

With the loss of the CDC and Immunization Grant we are asking to fund our immunization staff.

Upon a motion by Elizabeth Lindenman, MD, being seconded by Robert Hays, MD and unanimously carried, the Local Public Health Services Budget was approved as presented.

**IX. GRANT REQUESTS**

No Grant Requests to discuss.

**X. OLD BUSINESS**

No Old Business to discuss.

**XI. PUBLIC COMMENT (3 Minute Limit)**

Dr. Cynthia Heckman-Davis: spoke about Heath First Indiana Funds, the tobacco cessation program, and the measles vaccine.

**XII. TIME AND PLACE OF NEXT REGULAR MEETING**

May 21, 2025 – 4:30 p.m. 4<sup>th</sup> Floor Council Chambers.

**XIII. ADJOURNMENT**

The St. Joseph County, Indiana Board of Health meeting was adjourned at 5:26 p.m.

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John W. Linn, P.E.  
Chair of the Board

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Michelle Migliore, D.O.  
Secretary of the Board



**ST. JOSEPH COUNTY**  
**DEPARTMENT OF HEALTH**  
**Prevent. Promote. Protect.**

**Health Officer's Report of Unit Activities**  
**April 2025**

## COMMUNICATIONS AND EVENTS

	Total Number of Releases by DoH	Media Stories Featuring DoH
Media Engagement	0 Unique 0 Public Notice 0 Media Roundtable 0 Press Conference	SB Tribune = 1 WSBT = 1 WNDU = 1 ABC57 = 0 WVPE = 1

	Total Number of Posts	Total Reach* (unique people who've seen our posts)	Total Post Engagement +Content Interactions	Total Views (videos, posts, stories and ads).
Social Media	24	56,909	558	129,558

## COMMUNITY ACCESS, RESOURCES AND EDUCATION (C.A.R.E.)

In April, our team completed 79 Social Needs Assessments, identifying food, transportation, and health insurance as the top needs. We participated in 81 community outreach efforts, promoting our programs and providing health education. Our Maternal Infant Health CHWs saw 19 new patients across three Women's Care Center locations, completed 14 new requests for insurance navigation, and referred 9 patients to prenatal care/primary care providers. As of April 30<sup>th</sup>, our EMBER program has now served 59 unique women, with a total of 367 pregnant and postpartum participants across all classes and support groups. Additionally, our chronic disease health promotion specialist taught 2 fall prevention classes to 29 seniors.

## COMMUNITY PARTNERSHIPS AND DEVELOPMENT

### KPI Progress:

KPI 1	22.6
KPI 2	26.0
KPI 3	14.5
KPI 4	21.3
KPI 5	87.4
KPI 6	0.0
KPI 7	0.0
KPI 8	0.0

The above chart shows collective progress (as a percentage) across all community partner KPIs. This progress accounts for January - March submissions. Outside of KPI progress, financial reporting was completed for March. We are currently waiting for April's financial reporting. This month, the HFSJC Committee met on April 14<sup>th</sup>, 2025. HFSJC Office Hours were also had on April 3rd, 2025.

## ENVIRONMENTAL HEALTH

In the month of April, the lead team performed lead risk assessments at three daycare facilities. This helps protect multiple children against the dangers of lead exposure in an environment they frequently visit.

A new radon PSA was created and posted for National Public Health Week. Our Radon team received three “thank you” notes from members of the public acknowledging the Environmental Unit’s dedication to educating St Joseph County residents on the risks of radon. Further, we were invited to speak about our Radon Program at the Environmental Research Coalition’s Annual Forum and Symposium.

# County Health Department

LEAD: Dr. Migliore - SUPPORT: Amy Ruppe and Mike Wruble

Valid: 01/01/2025-12/31/2025		Budget		February	March	April	YTD TOTALS	
	REVENUE							
	Beginning Balance	\$4,003,259.26					\$4,003,259.26	
	Property, FIT, Excise, Vehicle Excise Tax			\$0.00	\$0.00	\$0.00	\$0.00	
	Federal Reimbursements			\$0.00	\$0.00	\$0.00	\$0.00	
	Miscellaneous Revenue			\$0.00	\$0.00	\$2,536.00	\$2,536.00	
	TOTAL Tax, Fed Reimb and Misc Revenue			\$0.00	\$0.00	\$2,536.00	\$4,005,795.26	
	Environmental Health			\$52,012.50	\$43,806.25	\$28,212.50	\$181,856.25	
	Food Services			\$84,911.50	\$23,933.75	\$31,375.00	\$346,350.25	
	Immunization Clinic (South Bend)			\$20,774.45	\$11,154.36	\$28,643.03	\$75,914.12	
	Vital Records (South Bend)			\$51,740.00	\$46,110.00	\$68,676.00	\$212,706.00	
	Immunization Clinic (Mishawaka)			\$6,342.00	\$8,840.00	\$5,802.00	\$27,736.00	
	Vital Records (Mishawaka)			\$2,900.00	\$4,180.00	\$3,297.00	\$13,407.00	
	Fees (Charge 2, Coroner Fee)			(\$5,822.50)	(\$4,517.50)	(\$6,140.00)	(\$23,007.50)	
	Total Fee Revenue			\$212,857.95	\$133,506.86	\$159,865.53	\$834,962.12	
	TOTAL REVENUE			\$212,857.95	\$133,506.86	\$162,401.53	\$4,840,757.38	
	EXPENDITURES							
	10000 Series	Budget		February	March	April	Expenditures	Unexpended
11046	Director of Operations	\$76,650.00		\$5,896.16	\$5,896.16	\$5,896.16	\$26,532.72	\$50,117.28
11055	County Health Officer	\$131,250.00		\$108.36	\$4,939.75	\$10,096.16	\$45,432.72	\$85,817.28
11077	Admin. Assistant (3)	\$135,450.00		\$8,682.70	\$10,419.24	\$10,419.24	\$41,676.96	\$93,773.04
11143	Registrars (3)	\$119,358.00		\$9,181.38	\$9,181.38	\$9,181.38	\$41,275.40	\$78,082.60
11144	Nursing Registrars (2)	\$79,572.00		\$6,120.92	\$6,120.92	\$6,120.92	\$27,544.14	\$52,027.86
11145	Staff Assistants (2)	\$79,572.00		\$3,060.46	\$4,590.69	\$6,120.92	\$24,355.20	\$55,216.80
11151	Director of Vital Records	\$70,053.00		\$5,388.70	\$5,388.70	\$5,388.70	\$24,249.15	\$45,803.85
11154	Asst. Director Vital Records	\$63,945.00		\$4,918.84	\$4,918.84	\$4,918.84	\$22,134.78	\$41,810.22
11155	Nurses/Other Medical (7)	\$415,861.00		\$31,989.28	\$31,505.03	\$27,748.90	\$139,235.21	\$276,625.79
11160	Asst. Director of Finance	\$65,750.00		\$0.00	\$0.00	\$0.00	\$0.00	\$65,750.00
11161	Director of Env Health	\$70,053.00		\$5,388.70	\$5,388.70	\$5,388.70	\$24,249.15	\$45,803.85
11162	Asst. Dir Environmental Health	\$63,945.00		\$4,918.84	\$4,918.84	\$4,918.84	\$22,134.78	\$41,810.22
11163	Director of Food Services	\$70,053.00		\$5,388.70	\$5,388.70	\$5,388.70	\$24,249.15	\$45,803.85
11165	Asst Dir Food Services	\$63,945.00		\$4,918.84	\$4,918.84	\$4,918.84	\$22,134.78	\$41,810.22
11170	Director of CARE	\$70,053.00		\$5,388.70	\$5,388.70	\$5,388.70	\$24,249.15	\$45,803.85
11172	Environmental Health Specialist (7)	\$405,935.00		\$30,340.80	\$30,282.00	\$30,311.40	\$136,298.40	\$269,636.60
11174	Food Service Specialist (5)	\$286,650.00		\$22,050.00	\$22,050.00	\$22,050.00	\$99,225.00	\$187,425.00
11183	Communications and Events Specialist	\$63,945.00		\$4,918.84	\$4,918.84	\$4,181.01	\$21,183.80	\$42,761.20
11184	Env Health Spec Coordinator (2)	\$4,410.00		\$339.24	\$339.24	\$339.24	\$1,526.58	\$2,883.42
11195	Public Health Coordinator	\$58,656.00		\$4,512.00	\$4,512.00	\$4,512.00	\$20,304.00	\$38,352.00
11305	Deputy County Attorney	\$17,713.00		\$1,362.54	\$1,362.54	\$1,362.54	\$6,131.43	\$11,581.57
11650	Executive Secretary	\$50,400.00		\$3,876.92	\$3,876.92	\$3,876.92	\$17,446.14	\$32,953.86
11701	Director of Nursing	\$91,111.00		\$7,008.54	\$7,008.54	\$7,008.54	\$23,802.47	\$67,308.53
11709	Asst. Dir. Nursing	\$63,000.00		\$0.00	\$0.00	\$0.00	\$0.00	\$63,000.00
11988	Director of Finance	\$76,650.00		\$5,896.16	\$5,896.16	\$5,896.16	\$26,532.72	\$50,117.28
12010	Data Analyst	\$63,945.00		\$4,918.84	\$4,918.84	\$4,918.84	\$22,134.78	\$41,810.22
14800	FICA Taxes @ 7.65%	\$209,231.17		\$13,713.13	\$14,250.35	\$14,423.31	\$65,241.57	\$143,989.60
14810	PERF @ 11.2%	\$304,340.60		\$20,185.14	\$20,433.22	\$20,104.57	\$90,521.64	\$213,818.96
14840	Health Insurance @ \$18,500	\$790,875.00		\$0.00	\$0.00	\$0.00	\$203,500.00	\$587,375.00
	Total 10000 Series	\$4,062,371.77		\$220,981.59	\$228,813.14	\$230,879.53	\$1,243,301.82	\$2,819,069.95
Acct	20000 Series	Budget	2024 PO's	February	March	April	Expenditures	Unexpended
21030	Office Supplies	\$22,742.00	\$39.00	\$1,047.37	\$1,162.59	\$5,282.10	\$7,967.86	\$14,813.14
22120	Garage & Motor Supplies	\$11,980.00	\$1,932.12	\$0.00	\$64.40	\$1,634.62	\$3,631.14	\$10,280.98
22148	Field Supplies	\$4,000.00	\$76.88	\$13.68	\$459.03	\$222.11	\$727.67	\$3,349.21
22328	Equipment Repairs	\$2,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,250.00
22406	Immunization Supplies	\$208,000.00	\$924.64	\$9,489.59	\$22,105.38	\$12,286.46	\$43,881.43	\$165,043.21
23243	Fuel Allocation	\$10,500.00	\$0.00	\$0.00	\$0.00	\$5,250.00	\$5,250.00	\$5,250.00
	Total 20000 Series	\$259,472.00	\$2,972.64	\$10,550.64	\$23,791.40	\$24,675.29	\$61,458.10	\$200,986.54
Acct	30000 Series	Budget	2024 PO's	February	March	April	Expenditures	Unexpended
31010	Legal Services	\$80,000.00	\$0.00	\$0.00	\$7,472.36	\$17,482.23	\$24,954.59	\$55,045.41
31070	Other Contractual Services	\$135,370.00	\$0.00	\$10,500.00	\$10,500.00	\$10,500.00	\$42,000.00	\$93,370.00
31150	Medical Services	\$3,000.00	\$300.00	\$17.00	\$351.00	\$337.00	\$1,224.45	\$2,075.55
32020	Travel/Mileage	\$13,941.00	\$0.00	\$110.00	\$124.96	\$561.73	\$906.69	\$13,034.31
32203	Cell Phones	\$20,025.00	\$0.00	\$0.00	\$1,522.86	\$1,522.86	\$6,091.10	\$13,933.90
32350	Postage	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
32550	Miscellaneous Costs	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
33128	Environmental Health	\$3,500.00	\$0.00	\$500.50	\$67.50	\$94.00	\$662.00	\$2,838.00
33243	Fleet Allocation	\$76,230.00	\$0.00	\$0.00	\$0.00	\$19,057.50	\$38,115.00	\$38,115.00
33368	Public Info & Educ	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
34030	Liability Insurance Coverage	\$187,406.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,851.50	\$140,554.50
36500	Service Contract	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,000.00
39010	Dues & Subscriptions	\$3,000.00	\$0.00	\$49.37	\$0.00	\$162.00	\$211.37	\$2,788.63
39600	Refunds, Awards & Indemnities	\$630.00	\$0.00	\$585.00	\$0.00	\$283.00	\$913.00	(\$283.00)
39750	Information Technology	\$5,000.00	\$0.00	\$614.75	\$0.00	\$1,271.37	\$2,360.22	\$2,639.78
	Total 30000 Series	\$555,352.00	\$300.00	\$12,376.62	\$20,038.68	\$51,271.69	\$164,289.92	\$391,362.08
	Total Budget	\$4,877,195.77	\$3,272.64					
	TOTAL EXPENDITURES			\$243,908.85	\$272,643.22	\$306,826.51	\$1,469,049.84	
	Total Unexpended							\$3,411,418.57
	Net (Monthly)			(\$31,050.90)	(\$139,136.36)	(\$144,424.98)		
	FUND BALANCE			\$3,655,268.88	\$3,516,132.52	\$3,371,707.54		

# Local Public Health Services

LEAD: Dr. Migliore - SUPPORT: Amy Ruppe and Mike Wruble

Valid: 01/01/2025-12/31/2025		Budget	February	March	April	YTD TOTALS	
Acct	REVENUE						
00000	Beginning Balance	\$2,048,859.05				\$2,048,859.05	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$6,364,751.97	
	<b>TOTAL REVENUE</b>	<b>\$2,048,859.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,413,611.02</b>	
	EXPENDITURES						
Acct	10000 Series	Budget	February	March	April	Expenditures	Unexpended
11048	Vector Coordinator	\$60,638.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,638.00
11066	Vector/Env Health Specialist	\$57,330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$57,330.00
11077	Admin Assistant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11155	Nurses/Other Medical	\$66,657.00	\$5,127.46	\$5,127.46	\$5,127.46	\$22,817.20	\$43,839.80
11167	Community Health Workers (15)	\$629,327.00	\$0.00	\$12,578.11	\$26,457.18	\$39,035.29	\$590,291.71
11172	Environmental Health Specialist	\$57,330.00	\$4,410.00	\$4,410.00	\$4,410.00	\$19,845.00	\$37,485.00
11174	Food Service Specialist	\$57,330.00	\$4,410.00	\$4,410.00	\$4,410.00	\$19,845.00	\$37,485.00
11176	Assistant Director of CARE	\$63,945.00	\$4,918.84	\$4,918.84	\$4,918.84	\$22,134.78	\$41,810.22
11180	School Health Liaison	\$66,657.00	\$0.00	\$2,563.73	(\$2,563.73)	\$0.00	\$66,657.00
11181	Lead Program Coordinator	\$4,410.00	\$339.24	\$339.24	\$339.24	\$1,518.50	\$2,891.50
11182	Director of Community Partnerships & Development	\$70,053.00	\$5,388.70	\$5,388.70	\$4,849.83	\$23,710.28	\$46,342.72
11196	Health Promotion Specialist (2)	\$110,250.00	\$8,480.76	\$8,480.76	\$8,480.76	\$38,163.42	\$72,086.58
11199	Perinatal Coordinator	\$59,535.00	\$4,579.62	\$4,579.62	\$4,579.62	\$20,608.29	\$38,926.71
11197	MIH Coordinator	\$66,657.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,657.00
11950	Part Time	\$13,125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,125.00
14800	FICA Taxes @ 7.65%	\$105,678.00	\$2,777.60	\$3,897.84	\$4,504.05	\$15,377.13	\$90,300.87
14810	PERF @ 11.2%	\$153,256.00	\$4,217.34	\$5,913.23	\$6,833.06	\$23,260.01	\$129,995.99
14840	Health Insurance @ \$18,500	\$499,500.00	\$0.00	\$0.00	\$0.00	\$124,875.00	\$374,625.00
	<b>Total 10000 Series</b>	<b>\$2,141,678.00</b>	<b>\$44,649.56</b>	<b>\$62,607.53</b>	<b>\$72,346.31</b>	<b>\$371,189.90</b>	<b>\$1,770,488.10</b>
Acct	20000 Series	Budget	February	March	April	Expenditures	Unexpended
21030	Office Supplies	\$47,539.00	\$61.50	\$258.79	\$56.06	\$442.93	\$47,096.07
22148	Field Supplies	\$476,250.00	\$6,908.33	\$2,568.88	\$9,264.07	\$18,779.27	\$457,470.73
22328	Equipment Repairs	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00
	<b>Total 20000 Series</b>	<b>\$623,789.00</b>	<b>\$6,969.83</b>	<b>\$2,827.67</b>	<b>\$9,320.13</b>	<b>\$19,222.20</b>	<b>\$604,566.80</b>
Acct	30000 Series	Budget	February	March	April	Expenditures	Unexpended
31015	Consultant Services	\$75,600.00	\$0.00	\$0.00	\$6,300.00	\$6,300.00	\$69,300.00
31059	Lead Program	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00
31070	Other Contractual Services	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
32020	Travel/Mileage	\$12,070.00	\$400.40	\$136.71	\$334.70	\$871.81	\$11,198.19
32050	Conferences & Trainings	\$18,500.00	\$114.40	\$0.00	\$1,271.92	\$1,401.03	\$17,098.97
32203	Cell Phones	\$25,929.00	\$0.00	\$716.64	\$1,074.96	\$3,224.72	\$22,704.28
32350	Postage	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
32550	Miscellaneous Costs	\$348,318.96	(\$1,882.95)	\$0.00	(\$0.09)	\$10,871.87	\$337,447.09
32705	Other Services	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
33020	Advertising	\$81,302.57	\$309.74	\$0.00	\$467.51	\$11,917.82	\$69,384.75
33034	Grant	\$1,541,194.12	\$58,517.92	\$59,081.61	\$75,928.28	\$213,931.47	\$1,327,262.65
33100	Printing	\$37,500.00	\$609.24	\$904.59	\$1,348.26	\$2,974.41	\$34,525.59
33128	Environmental Health	\$283,557.00	\$1,560.00	\$1,500.00	\$12,040.00	\$16,960.00	\$266,597.00
33648	Rebinding Records	\$201,116.00	\$0.00	\$0.00	\$0.00	\$21,600.00	\$179,516.00
34030	Liability Insurance Coverage	\$50,000.00	\$0.00	\$0.00	\$0.00	\$12,500.00	\$37,500.00
36015	Contractual Services	\$19,200.00	\$1,500.00	\$0.00	\$6,686.00	\$12,786.00	\$6,414.00
37010	Rent - Bldgs & Office Space	\$636,475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$636,475.00
39262	Chronic Disease Prevention	\$150,000.00	\$0.00	\$129.95	\$1,500.00	\$1,737.91	\$148,262.09
39263	Injury Prevention	\$150,000.00	(\$32.72)	\$0.00	\$0.00	\$0.00	\$150,000.00
39264	Maternal and Child Health	\$150,000.00	\$2,144.29	\$2,259.34	\$8,541.78	\$17,706.96	\$132,293.04
39268	Immunization	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
	<b>Total 30000 Series</b>	<b>\$3,823,262.65</b>	<b>\$63,240.32</b>	<b>\$64,728.84</b>	<b>\$115,493.32</b>	<b>\$334,784.00</b>	<b>\$3,488,478.65</b>
Acct	40000 Series	Budget	February	March	April	Expenditures	Unexpended
44010	Equipment	\$19,000.00	\$29.99	\$0.00	\$0.00	\$29.99	\$18,970.01
	<b>Total 40000 Series</b>	<b>\$19,000.00</b>	<b>\$29.99</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$29.99</b>	<b>\$18,970.01</b>
	<b>Total Budget</b>	<b>\$6,607,729.65</b>					
	<b>TOTAL EXPENDITURES</b>		\$114,889.70	\$130,164.04	\$197,159.76	\$725,226.09	
	<b>Total Unexpended</b>						\$5,882,503.56
	<b>Net (Monthly)</b>		(\$114,889.70)	(\$130,164.04)	(\$197,159.76)		
	<b>FUND BALANCE</b>		\$8,015,708.73	\$7,885,544.69	\$7,688,384.93		

# County-Wide Lead Initiative

LEAD: Renata Williams - SUPPORT: Alissa Balke

No Expiration		Budget	February	March	April	YTD TOTALS	Unexpended	
Acct	REVENUE							
00000	Beginning Balance	\$114,202.02				\$114,202.02		
	<b>TOTAL REVENUE</b>	<b>\$114,202.02</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$114,202.02</b>		
	<b>EXPENDITURES</b>							
<b>Acct</b>	<b>10000 Series</b>							
11167	Community Health Worker (4)	\$72,713.35	\$11,531.13	\$11,361.51	\$12,933.24	\$52,251.90	\$20,461.45	
14800	FICA Taxes @ 7.65%	\$5,575.64	\$859.11	\$842.68	\$960.24	\$3,896.03	\$1,679.61	
14810	PERF @ 11.2%	\$8,163.03	\$1,291.49	\$1,272.49	\$1,448.52	\$5,852.22	\$2,310.81	
14840	Health Insurance @ \$18,500	\$27,750.00	\$0.00	\$10,791.66	\$0.00	\$10,791.66	\$16,958.34	
	<b>Total 10000 Series</b>	<b>\$114,202.02</b>	<b>\$13,681.73</b>	<b>\$24,268.34</b>	<b>\$15,342.00</b>	<b>\$72,791.81</b>	<b>\$41,410.21</b>	
	<b>Total Budget</b>	<b>\$114,202.02</b>						
	<b>Total Expenditures</b>		<b>\$13,681.73</b>	<b>\$24,268.34</b>	<b>\$15,342.00</b>	<b>\$72,791.81</b>		
	<b>Total Unexpended</b>						<b>\$41,410.21</b>	
	<b>Net (Monthly)</b>		<b>(\$13,681.73)</b>	<b>(\$24,268.34)</b>	<b>(\$15,342.00)</b>			
	<b>FUND BALANCE</b>		<b>\$81,020.55</b>	<b>\$56,752.21</b>	<b>\$41,410.21</b>			

# Health Immunization CoAg

LEAD: Ashley Helman

Valid: 07/01/2024-06/30/2025		Budget	February	March	April	YTD TOTALS	Unexpended
<b>Acct</b>	<b>REVENUE</b>						
00000	Beginning Balance	(\$42,636.57)				(\$42,636.57)	
02708	Federal/Grants Reimbursements		\$51,386.23	\$37,996.53	\$35,099.72	\$167,119.05	
05603	Return of 2 Year Warrant Funds		\$0.00	\$0.00	\$0.00	\$0.00	
	<b>TOTAL REVENUE</b>	<b>(\$42,636.57)</b>	<b>\$51,386.23</b>	<b>\$37,996.53</b>	<b>\$35,099.72</b>	<b>\$124,482.48</b>	
	<b>EXPENDITURES</b>						
<b>Acct</b>	<b>10000 Series</b>						
11077	Admin Assistant	\$22,700.85	\$3,473.08	\$3,473.08	\$3,473.08	\$15,628.86	\$7,071.99
11155	Nurses/Other Medical	\$54,667.54	\$5,127.46	\$0.00	\$0.00	\$12,818.65	\$41,848.89
11781	Imm Outreach Coordinator	\$30,539.54	\$4,512.00	\$4,481.92	\$0.00	\$15,761.92	\$14,777.62
11193	Part Time (6)	\$175,058.42	\$17,650.87	\$19,833.29	\$19,248.17	\$79,682.04	\$95,376.38
14800	FICA Taxes @ 7.65%	\$24,161.47	\$2,308.31	\$2,106.85	\$1,730.85	\$9,357.42	\$14,804.05
14810	PERF @ 11.2%	\$12,059.92	\$1,468.60	\$890.96	\$388.98	\$4,951.44	\$7,108.48
14840	Health Insurance @ \$18,500	\$49,075.00	\$0.00	\$13,875.00	\$0.00	\$13,875.00	\$35,200.00
	<b>Total 10000 Series</b>	<b>\$368,262.74</b>	<b>\$34,540.32</b>	<b>\$44,661.10</b>	<b>\$24,841.08</b>	<b>\$152,075.33</b>	<b>\$216,187.41</b>
<b>Acct</b>	<b>20000 Series</b>						
21030	Office Supplies	\$5,033.19	\$494.72	\$255.87	\$1,286.44	\$2,174.75	\$2,858.44
22406	Immunization Supplies	\$4,157.94	\$1,346.63	\$442.33	\$713.37	\$3,195.21	\$962.73
	<b>Total 20000 Series</b>	<b>\$9,191.13</b>	<b>\$1,841.35</b>	<b>\$698.20</b>	<b>\$1,999.81</b>	<b>\$5,369.96</b>	<b>\$3,821.17</b>
<b>Acct</b>	<b>30000 Series</b>						
32020	Travel /Mileage	\$891.45	\$4.56	\$597.88	\$22.04	\$624.48	\$266.97
32203	Cell Phones	\$3,500.76	\$0.00	\$299.98	\$299.98	\$1,199.86	\$2,300.90
33368	Public Info & Educ	\$12,932.16	\$0.00	\$75.95	\$532.38	\$608.33	\$12,323.83
36015	Contractual Services	\$12,559.72	\$1,610.30	\$1,610.30	\$1,874.30	\$7,017.80	\$5,541.92
	<b>Total 30000 Series</b>	<b>\$29,884.09</b>	<b>\$1,614.86</b>	<b>\$2,584.11</b>	<b>\$2,728.70</b>	<b>\$9,450.47</b>	<b>\$20,433.62</b>
<b>Acct</b>	<b>40000 Series</b>						
44010	Equipment	\$273.00	\$0.00	\$0.00	\$0.00	\$0.00	\$273.00
	<b>Total 40000 Series</b>	<b>\$273.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$273.00</b>
	<b>Total Budget</b>	<b>\$407,610.96</b>					
	<b>Total Expenditures</b>		<b>\$37,996.53</b>	<b>\$47,943.41</b>	<b>\$29,569.59</b>	<b>\$166,895.76</b>	
	<b>Total Unexpended</b>						<b>\$240,715.20</b>
	<b>Net (Monthly)</b>		<b>\$13,389.70</b>	<b>(\$9,946.88)</b>	<b>\$5,530.13</b>		
	<b>FUND BALANCE</b>		<b>(\$37,996.53)</b>	<b>(\$47,943.41)</b>	<b>(\$42,413.28)</b>		

# Health CHWs for COVID

LEAD: Renata Williams - SUPPORT: Alissa Balke

Valid: 08/30/2024-03/24/2025		Budget	February	March	April	YTD TOTALS	Unexpended
<b>Acct</b>	<b>REVENUE</b>						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$64,678.87	\$119,003.16	\$0.00	\$183,682.03	
	<b>TOTAL REVENUE</b>	<b>\$0.00</b>	<b>\$64,678.87</b>	<b>\$119,003.16</b>	<b>\$0.00</b>	<b>\$183,682.03</b>	
	<b>EXPENDITURES</b>						
<b>Acct</b>	<b>10000 Series</b>						
11167	Community Health Worker (8)	\$229,806.62	\$27,607.83	\$14,674.59	\$0.00	\$78,415.44	\$151,391.18
14800	FICA Taxes @ 7.65%	\$17,696.30	\$2,067.91	\$1,087.11	\$0.00	\$5,875.11	\$11,821.19
14810	PERF @ 11.2%	\$25,738.37	\$3,092.07	\$1,643.55	\$0.00	\$8,782.52	\$16,955.85
14840	Health Insurance @ \$18,500	\$74,150.00	\$0.00	\$21,583.33	\$0.00	\$21,583.33	\$52,566.67
	<b>Total 10000 Series</b>	<b>\$347,391.29</b>	<b>\$32,767.81</b>	<b>\$38,988.58</b>	<b>\$0.00</b>	<b>\$114,656.40</b>	<b>\$232,734.89</b>
<b>Acct</b>	<b>30000 Series</b>						
31015	Consultant Services	\$50,400.00	\$6,300.00	\$6,300.00	\$0.00	\$18,900.00	\$31,500.00
32020	Travel/Mileage	\$1,540.46	\$233.55	\$332.50	\$17.40	\$723.46	\$817.00
32050	Conferences & Training	\$2,268.39	\$50.00	\$0.00	\$0.00	\$50.00	\$2,218.39
32203	Cell Phones	\$1,584.93	\$0.00	\$358.32	\$0.00	\$1,074.88	\$510.05
33368	Public Information & Education	\$132,742.60	\$2,406.60	\$23,734.76	\$4,597.64	\$45,064.29	\$87,678.31
36015	Contractual Services	\$6,434.06	\$1,350.00	\$1,566.00	\$0.00	\$3,213.00	\$3,221.06
	<b>Total 30000 Series</b>	<b>\$194,970.44</b>	<b>\$10,340.15</b>	<b>\$32,291.58</b>	<b>\$4,615.04</b>	<b>\$69,025.63</b>	<b>\$125,944.81</b>
	<b>Total Budget</b>	<b>\$542,361.73</b>					
	<b>Total Expenditures</b>		<b>\$43,107.96</b>	<b>\$71,280.16</b>	<b>\$4,615.04</b>	<b>\$183,682.03</b>	
	<b>Total Unexpended</b>						<b>\$358,679.70</b>
	<b>Net (Monthly)</b>		<b>\$21,570.91</b>	<b>\$47,723.00</b>	<b>(\$4,615.04)</b>		
	<b>FUND BALANCE</b>		<b>(\$43,107.96)</b>	<b>\$4,615.04</b>	<b>\$0.00</b>		

# Health School Liaison

LEAD: Ashley Helman - SUPPORT: Kayla Mondich

No Expiration		Budget	February	March	April	YTD TOTALS	Unexpended	
Acct	REVENUE							
00000	Beginning Balance	\$1,413,586.35				\$1,413,586.35		
02708	Federal/Grants Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00		
06400	Donations		\$0.00	\$0.00	\$0.00	\$0.00		
	<b>TOTAL REVENUE</b>	<b>\$1,413,586.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,413,586.35</b>		
	<b>EXPENDITURES</b>							
<b>Acct</b>	<b>10000 Series</b>							
11180	School Health Liasion	\$66,657.00	\$0.00	\$2,563.73	\$7,691.19	\$17,990.88	\$48,666.12	
14800	FICA Taxes @ 7.65%	\$5,100.00	\$0.00	\$196.13	\$563.97	\$1,345.45	\$3,754.55	
14810	PERF @ 11.2%	\$7,466.00	\$0.00	\$287.14	\$861.42	\$2,014.99	\$5,451.01	
14840	Health Insurance @ \$18,500	\$18,500.00	\$0.00	\$1,541.67	\$0.00	\$1,541.67	\$16,958.33	
	<b>Total 10000 Series</b>	<b>\$97,723.00</b>	<b>\$0.00</b>	<b>\$4,588.67</b>	<b>\$9,116.58</b>	<b>\$22,892.99</b>	<b>\$74,830.01</b>	
<b>Acct</b>	<b>20000 Series</b>							
21030	Office Supplies	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00	
24120	Medical Supplies	\$200,000.00	\$1,814.90	\$4.31	\$6.39	\$1,825.60	\$198,174.40	
	<b>Total 20000 Series</b>	<b>\$203,500.00</b>	<b>\$1,814.90</b>	<b>\$4.31</b>	<b>\$6.39</b>	<b>\$1,825.60</b>	<b>\$201,674.40</b>	
<b>Acct</b>	<b>30000 Series</b>							
32020	Travel/Mileage	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
32050	Conferences/Trainings	\$8,000.00	\$0.00	\$0.00	\$27.00	\$27.00	\$7,973.00	
32203	Cell Phones	\$600.00	\$0.00	\$44.79	\$44.79	\$179.15	\$420.85	
33368	Public Info & Educ	\$1,820.85	\$0.00	\$0.00	\$131.65	\$952.50	\$868.35	
39243	Donations	\$50,000.00	\$5,243.15	\$4,851.60	\$3,807.18	\$13,901.93	\$36,098.07	
	<b>Total 30000 Series</b>	<b>\$61,420.85</b>	<b>\$5,243.15</b>	<b>\$4,896.39</b>	<b>\$4,010.62</b>	<b>\$15,060.58</b>	<b>\$46,360.27</b>	
	<b>Total Budget</b>	<b>\$362,643.85</b>						
	<b>Total Expenditures</b>		<b>\$7,058.05</b>	<b>\$9,489.37</b>	<b>\$13,133.59</b>	<b>\$39,779.17</b>		
	<b>Total Unexpended</b>						<b>\$322,864.68</b>	
	<b>Net (Monthly)</b>		<b>(\$7,058.05)</b>	<b>(\$9,489.37)</b>	<b>(\$13,133.59)</b>			
	<b>FUND BALANCE</b>		<b>\$1,396,430.14</b>	<b>\$1,386,940.77</b>	<b>\$1,373,807.18</b>			

# Health Trust Fund

Lead: Brett Davis

No Expiration		Budget	February	March	April	YTD TOTALS	Unexpended
<b>Acct</b>	<b>REVENUE</b>						
00000	Beginning Balance	\$214,459.66				\$214,459.66	
	<b>TOTAL REVENUE</b>	<b>\$214,459.66</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$214,459.66</b>	
	<b>EXPENDITURES</b>						
<b>Acct</b>	<b>10000 Series</b>						
11048	Vector Coordinator	\$48,820.00	\$4,664.46	(\$7,154.11)	\$4,664.46	\$9,171.50	\$39,648.50
11066	Vector/Env Health Specialist	\$46,305.00	\$0.00	\$4,410.00	\$4,410.00	\$8,820.00	\$37,485.00
11950	Part Time (\$17/hour)	\$13,125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,125.00
14800	FICA Taxes @ 7.65%	\$8,294.00	\$351.08	(\$246.46)	\$674.17	\$1,308.29	\$6,985.71
14810	PERF @ 11.2%	\$10,672.00	\$522.42	(\$289.71)	\$1,016.34	\$2,032.68	\$8,639.32
14840	Health Insurance @ \$18,500	\$30,834.00	\$0.00	\$3,083.33	\$0.00	\$3,083.33	\$27,750.67
	<b>Total 10000 Series</b>	<b>\$158,050.00</b>	<b>\$5,537.96</b>	<b>(\$196.95)</b>	<b>\$10,764.97</b>	<b>\$24,415.80</b>	<b>\$133,634.20</b>
<b>Acct</b>	<b>20000 Series</b>						
21030	Office Supplies	\$409.66	\$0.00	\$0.00	\$0.00	\$0.00	\$409.66
22120	Gas/Motor Supplies	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
22148	Field Supplies	\$2,500.00	\$0.00	\$188.64	\$65.96	\$254.60	\$2,245.40
	<b>Total 20000 Series</b>	<b>\$5,409.66</b>	<b>\$0.00</b>	<b>\$188.64</b>	<b>\$65.96</b>	<b>\$254.60</b>	<b>\$5,155.06</b>
<b>Acct</b>	<b>30000 Series</b>						
32020	Travel /Mileage	\$1,000.00	\$413.05	\$0.00	\$189.66	\$602.71	\$397.29
32050	Conferences & Trainings	\$4,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,380.00
32203	Cell Phones	\$1,620.00	\$0.00	\$134.37	\$134.37	\$537.45	\$1,082.55
32350	Postage	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
33368	Public Info & Educ	\$7,000.00	\$0.00	\$0.00	\$230.66	\$230.66	\$6,769.34
33938	Vector	\$25,000.00	\$1,392.00	\$0.00	\$0.00	\$1,392.00	\$23,608.00
36500	Service Contract	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
39750	Information Technology	\$5,000.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	\$2,600.00
	<b>Total 30000 Series</b>	<b>\$46,000.00</b>	<b>\$1,805.05</b>	<b>\$2,534.37</b>	<b>\$554.69</b>	<b>\$5,162.82</b>	<b>\$40,837.18</b>
<b>Acct</b>	<b>40000 Series</b>						
44010	Equipment	\$10,349.90	\$3,319.49	\$0.00	\$0.00	\$8,669.39	\$1,680.51
	<b>Total 40000 Series</b>	<b>\$10,349.90</b>	<b>\$3,319.49</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,669.39</b>	<b>\$1,680.51</b>
	<b>Total Budget</b>	<b>\$219,809.56</b>					
	<b>Total Expenditures</b>		<b>\$10,662.50</b>	<b>\$2,526.06</b>	<b>\$11,385.62</b>	<b>\$38,502.61</b>	
	<b>Total Unexpended</b>						<b>\$181,306.95</b>
	<b>Net (Monthly)</b>		<b>(\$10,662.50)</b>	<b>(\$2,526.06)</b>	<b>(\$11,385.62)</b>		
	<b>FUND BALANCE</b>		<b>\$189,868.73</b>	<b>\$187,342.67</b>	<b>\$175,957.05</b>		

# CHW Safety PIN

LEAD: Renata Williams - SUPPORT: Alissa Balke

Valid: 01/01/2024-12/31/2025		Budget	February	March	April	YTD TOTALS	Unexpended
<b>Acct</b>	<b>REVENUE</b>						
00000	Beginning Balance	(\$34,933.29)				(\$34,933.29)	
01412	State Grant		\$26,220.18	\$17,462.40	\$0.00	\$78,615.87	
	<b>TOTAL REVENUE</b>	<b>(\$34,933.29)</b>	<b>\$26,220.18</b>	<b>\$17,462.40</b>	<b>\$0.00</b>	<b>\$43,682.58</b>	
	<b>EXPENDITURES</b>						
<b>Acct</b>	<b>10000 Series</b>						
11167	Community Health Worker (3)	\$48,050.40	\$9,610.08	\$9,610.08	\$9,610.08	\$43,245.36	\$4,805.04
11782	MIH Coordinator	\$23,197.10	\$5,127.46	\$5,127.46	\$5,127.46	\$23,073.57	\$123.53
14800	FICA Taxes @ 7.65%	\$4,860.75	\$1,074.26	\$1,074.26	\$1,074.28	\$4,860.77	(\$0.02)
14810	PERF @ 11.2%	\$7,427.70	\$1,650.60	\$1,650.60	\$1,650.60	\$7,427.70	\$0.00
14840	Health Insurance @ \$18,500	\$24,666.68	\$0.00	\$18,500.00	\$0.00	\$18,500.00	\$6,166.68
	<b>Total 10000 Series</b>	<b>\$108,202.63</b>	<b>\$17,462.40</b>	<b>\$35,962.40</b>	<b>\$17,462.42</b>	<b>\$97,107.40</b>	<b>\$11,095.23</b>
	<b>Total Budget</b>	<b>\$108,202.63</b>					
	<b>Total Expenditures</b>		<b>\$17,462.40</b>	<b>\$35,962.40</b>	<b>\$17,462.42</b>	<b>\$97,107.40</b>	
	<b>Total Unexpended</b>						<b>\$11,095.23</b>
	<b>Net (Monthly)</b>		<b>\$8,757.78</b>	<b>(\$18,500.00)</b>	<b>(\$17,462.42)</b>		
	<b>FUND BALANCE</b>		<b>(\$17,462.40)</b>	<b>(\$35,962.40)</b>	<b>(\$53,424.82)</b>		

# NACCHO Mentor Program

LEAD: Renata Williams - SUPPORT: Lindsey Stevenson

Valid: 11/11/2022-07/31/2023		Budget	February	March	April	YTD TOTALS	Unexpended
<b>Acct</b>	<b>REVENUE</b>						
00000	Beginning Balance	\$38,187.19				\$38,187.19	
	<b>TOTAL REVENUE</b>	<b>\$38,187.19</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,187.19</b>	
	<b>EXPENDITURES</b>						
<b>Acct</b>	<b>20000 Series</b>						
21030	Office Supplies	\$6,000.00	\$32.72	\$0.00	\$0.00	\$32.72	\$5,967.28
22148	Field Supplies	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
24120	Medical Supplies	\$12,187.19	\$0.00	\$0.00	\$0.00	\$0.00	\$12,187.19
	<b>Total 20000 Series</b>	<b>\$24,187.19</b>	<b>\$32.72</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$32.72</b>	<b>\$24,154.47</b>
<b>Acct</b>	<b>30000 Series</b>						
32020	Travel/Mileage	\$6,000.00	\$0.00	\$0.00	\$2,354.00	\$2,354.00	\$3,646.00
33368	Public Info & Educ	\$8,000.00	\$524.53	\$0.00	\$494.00	\$1,018.53	\$6,981.47
	<b>Total 30000 Series</b>	<b>\$14,000.00</b>	<b>\$524.53</b>	<b>\$0.00</b>	<b>\$2,848.00</b>	<b>\$3,372.53</b>	<b>\$10,627.47</b>
	<b>Total Budget</b>	<b>\$38,187.19</b>					
	<b>Total Expenditures</b>		<b>\$557.25</b>	<b>\$0.00</b>	<b>\$2,848.00</b>	<b>\$3,405.25</b>	
	<b>Total Unexpended</b>						<b>\$34,781.94</b>
	<b>Net (Monthly)</b>		<b>(\$557.25)</b>	<b>\$0.00</b>	<b>(\$2,848.00)</b>		
	<b>FUND BALANCE</b>		<b>\$37,629.94</b>	<b>\$37,629.94</b>	<b>\$34,781.94</b>		

## **FOOD SERVICES**

April 4 - All Food/Pool staff attended virtual meeting, hosted by IDOH, to discuss the implementation of 410 IAC 7-26. April 16, 2025 announced as effective date of the new code. The Local Health Departments were told that communication, to facilities and operators, in their local jurisdictions, is to be made through inspections and websites. Now, through January 1, 2026, emphasis is to be instruction/education over enforcement relative to implementation of the new code provisions.

April 6 - Fire investigation conducted at Jimmy Johns, 3600 Portage Ave., SB, in response to call received on after hours SJCDoH emergency phone. Establishment closed for 24 hours for clean-up, sanitation, and minor equipment repair.

April 9 - Initial planning meeting for 2025 Fusion Festival hosted by SB Parks and Venues staff. 2-day event scheduled for September 27<sup>th</sup> and 28<sup>th</sup>, in Howard Park; 75-80 food vendors are expected.

April 16 - 410 IAC 7-26, the Retail Food Establishment Sanitation Requirements, became effective and 410 IAC 7-24 was repealed. The regulation change was initially communicated to all St. Joseph County food establishments through mass e-mails. Through January 2026, inspectors will not cite violations or conduct enforcement relative to top code changes. While the period now through 1/2026 is to emphasize education over enforcement, full compliance is expected relative to overall food safety.

All Food unit staff have been revising/updating forms, procedures and meeting to outline changes for conducting inspections. Inspection forms, violation citing compliance status criteria and code section reference numbers are all different from the repealed 410 IAC 7-24 Sanitation Requirements.

April 29 & 30 - Food unit staff member, traveled to Indy for Certified Pool Operator Training. The 2-day training included general education and a certification exam; they scored 98% on the exam. Field orientation and review will be scheduled for them prior to conducting pool inspections on their own.

## **LEAD COMBINED UNIT**

Environmental lead is harmful to the physical, mental, and social development of young children. To combat the risks that lead poses to children and families, the Department utilizes a collaborative, multi-unit response that includes the Public Health Nursing, Environmental Health, and CARE Units to provide services to St. Joseph County residents.

While there is no safe level of lead in the blood, a lead level of 3.5µg/dL is considered elevated. Any confirmed result of 5µg/dL and above is enrolled in case management until there are two consecutive levels below 5. Results between 3.5 – 4.9µg/dL are monitored until the level drops to below 3.5µg/dL.

### **Testing**

#### **Lead Tests Across St. Joseph County**

This chart is always two months behind due to when it is received from IDOH. For example, on May 1, 2025, the report will include all lead tests drawn in March of 2025.

### Tests drawn from March 1, 2025 – March 31, 2025

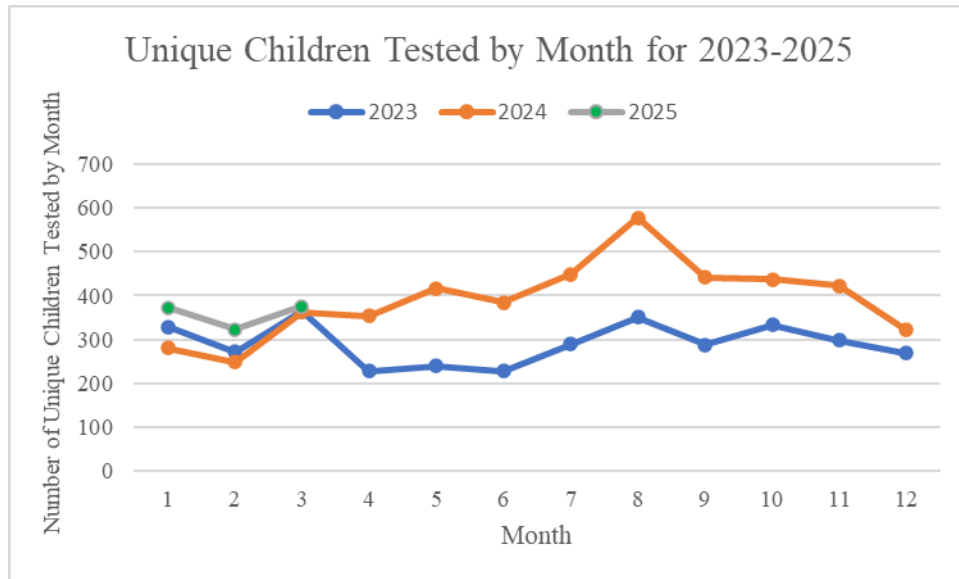
Pb Level (ug/dL)	Venous	Capillary	Unknown	Total
0	23	88	0	111
0.1-<2	19	41	97	157
2-3.4	13	53	12	78
3.5-4.9	8	5	2	15
5-9.9	4	3	1	8
10-19.9	2	0	0	2
20-29.9	3	1	0	4
30-39.9	0	0	0	0
40-49.9	0	0	0	0
≥50	0	0	0	0
<b>Total</b>	<b>72</b>	<b>191</b>	<b>112</b>	<b>375</b>

There were two duplicate tests in the month of March, 375 unique children were tested.

**2025 YTD = 1,070**

**2024 YTD = 891**

**2023 YTD = 964**



### Elevated Tests by Zip Codes

This table provides where we are seeing the most amount of elevated lead draws in the County by zip code. For example, in 2024, the zip code of 46613 repeatedly had one of the highest amounts of elevated lead tests. This could stem from a variety of factors (i.e. population size).

<b>Zip Code</b>	<b>March 2025</b>	<b>YTD 2025</b>
<b>46613</b>	4 elevated	16 elevated
<b>46628</b>	3 elevated	8 elevated
<b>46544</b>	1 elevated	7 elevated
<b>46614</b>	1 elevated	4 elevated
<b>46545</b>	2 elevated	4 elevated
<b>46561</b>	2 elevated	2 elevated
<b>46615</b>	0 elevated	2 elevated
<b>46619</b>	1 elevated	1 elevated
<b>46617</b>	0 elevated	1 elevated
<b>46530</b>	0 elevated	1 elevated

### **Community Outreach Settings**

One part of the lead initiative is to offer lead education and testing for children aged 6 years and younger. We provide education and testing to the community by hosting lead events at daycares, churches, elementary schools, and other community settings. We also offer lead testing and/or education at community-organized events. We aim to host at least two events per month. The events hosted by the Department of Health are organized and conducted by the Assistant Director of CARE and the CHWs from the CARE unit.

<b>Testing and Education Events</b>	<b># of events</b>	<b># of tests</b>	<b>Awareness Events</b>	<b># of events</b>
April 2025	11	57	April 2025	0

<b>YTD</b>	<b># of events</b>	<b># of tests</b>
YTD 2025	19	103
YTD 2024	22	82

### **Case Numbers**

Public Health Nursing receives elevated blood lead level (EBLL) reports from IDoH. They create and assign lead case investigations based on the lead level. A Public Health Nurse receives cases for management with elevated levels  $\geq 10\text{ug/dL}$ . Community Health Workers (CHWs) receive cases for management with levels between  $5\text{ ug/dL}$  and  $9.9\text{ ug/dL}$ . In addition to case management, the CHWs follow up on unconfirmed cases (those who have an initial test with a BLL above  $3.5\text{ ug/dL}$ ) and families in case monitoring (confirmed BLL of  $3.5\text{-}4.9\text{ ug/dL}$ ). For unconfirmed cases, our CHWs attempt to hand deliver education and forms for the child to receive a confirmed test at LabCorp. The Disease Investigation Specialist follows up with primary care providers and parents for repeat testing and risk assessment requirements.

### **Current Case Numbers as of 4/30/2025**

<b>Case Management</b>	<b>Case Monitoring</b>	<b>Unconfirmed Cases</b>
75	61	38

### **Risk Assessments**

The Environmental Health Unit's lead risk assessor's role is to determine potential sources of exposure to lead through dust sampling, soil sampling, water sampling, and XRF testing of paint and other miscellaneous items such as toys or furniture. The environmental risk assessment helps families understand where the lead exposure

is likely coming from, how to address these hazards to mitigate further exposure, and how to prevent new lead hazards from appearing in the home.

Activity	April 2025	YTD 2025	YTD 2024	YTD 2023	YTD 2022	YTD 2021
A. Lead Risk Assessments	10	33	45	26	13	24
i. EBLR Assessments	1	9	16	15	3	5
ii. Parent Requests	9	24	29	11	10	19
B. Clearances	8	26	33	21	7	7

## **NURSING**

### **Immunizations**

Across our three clinics, we served 113 adults and 107 children, totaling 220 unique individuals. The staff administered a total of 457 immunizations. In April, we implemented a new recall program for patients who miss scheduled appointments, resulting in a 37% reschedule rate.

### **Mobile Immunization Team**

Our mobile immunization team worked to extend their presence in the community. They engaged with fifty organizations through calls, emails, and in-person visits to promote their services and organize clinics.

Our vaccination teams collaborated with the Tuberculosis (TB) team to complete 21 QuantiFERON blood draws within a single day.

### **Clinics**

4/5 Notre Dame  
4/8 St Margaret's House  
4/15 Oaklawn  
4/16 Briarcliff  
4/22 Darden Elementary  
4/30 St Joseph County Public Library-Main Branch

### **Public Health Nursing**

There were 44 animal bites and 33 communicable disease cases in April.

### **School Health**

Our school health liaison provided support to K–12 schools across the county, with 82 distinct contacts made through phone, email, and in-person communication. Physical resources were distributed to 38 schools throughout the local area. A total of 75 hours of class time were regained through our Community Partnership Program.

**TB**

<b>Tuberculosis</b>					
	<b>April 2025</b>	<b>YTD 2025</b>	<b>YTD 2024</b>	<b>YTD 2023</b>	<b>YTD 2022</b>
Directly Observed Therapies	101	371	175	79	525
Nurse Visits	29	136	145	124	113
QFT ordered	36	69	28	3	33
CXR	0	4	1	1	3
New Active Cases	0	3	1	1	5
Active TB Cases Following	5	5	3	2	10
Latent TB Cases Following	20	50	49	37	29

**VITAL RECORDS**

	<b><u>Records Filed in April 2025</u></b>	<b><u>YTD 2025 Occurrences</u></b>	<b><u>YTD 2024 Occurrences</u></b>
<b><u>Statistics*</u></b>			
Total Births	288	1276	1395
Total Deaths	236	1097	1166
Paternities	3	19	29
Corrections	6	15	14
Genealogy	2	5	1
	<b><u>YTD 2025-Requestors</u></b>	<b><u>YTD 2025-Number of Records Issued</u></b>	<b><u>YTD 2025 Pending Requests</u></b>
Birth Cert Asst.	33	14	19
	<b><u>Records Issued April 2025</u></b>	<b><u>YTD 2025 Issued</u></b>	<b><u>YTD 2024 Issued</u></b>
Birth Certs Total	1240	5071	4982
Death Certs Total	1352	6756	6247

Birth & Death data reflected as of 04/12/2025.

**\*Subject to change, generated from DRIVE and File Maker.\***

**HEALTH OFFICER**

Report in the Health Officer Presentation and Report portion.

Respectfully,

Michelle Migliore, D.O.  
Health Officer

<b>Saint Joseph County, Indiana</b>		<b>Reviews:</b>																																			
<b>Form D - Appropriation/(Budget Reduction)</b>		Department _____																																			
<b>Department Name - Department of Health</b> <b>Fund Names - County Health Fund</b>		Auditor _____	Signature _____ Date _____																																		
		Auditor _____	Signature _____ Date _____																																		
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<table><tr><th>Fund.Acct.Obj.Loc</th><th>Account Name</th><th>Amount</th><th></th></tr><tr><td>1159.11167.00000.0055</td><td>Community Health Worker</td><td>43,201.00</td><td rowspan="4">xxxx.xxxxxx.xxxxx.xxxx</td></tr><tr><td>1159.11181.00000.0055</td><td>Lead Program Coordinator</td><td>2,205.00</td></tr><tr><td>1159.11950.00000.0055</td><td>Part Time</td><td><u>41,046.00</u></td></tr><tr><td></td><td>Total Appropriation</td><td>86,452.00</td></tr><tr><td>1161.11167.00000.0055</td><td>Community Health Worker</td><td>(43,201.00)</td><td rowspan="4"></td></tr><tr><td>1159.11181.00000.0055</td><td>Lead Program Coordinator</td><td>(2,205.00)</td></tr><tr><td>1159.11950.00000.0055</td><td>Part Time</td><td><u>(41,046.00)</u></td></tr><tr><td></td><td>Total Reduction</td><td>(86,452.00)</td></tr><tr><td colspan="2"><b>Total</b></td><td><u><b>0.00</b></u></td><td></td></tr></table>				Fund.Acct.Obj.Loc	Account Name	Amount		1159.11167.00000.0055	Community Health Worker	43,201.00	xxxx.xxxxxx.xxxxx.xxxx	1159.11181.00000.0055	Lead Program Coordinator	2,205.00	1159.11950.00000.0055	Part Time	<u>41,046.00</u>		Total Appropriation	86,452.00	1161.11167.00000.0055	Community Health Worker	(43,201.00)		1159.11181.00000.0055	Lead Program Coordinator	(2,205.00)	1159.11950.00000.0055	Part Time	<u>(41,046.00)</u>		Total Reduction	(86,452.00)	<b>Total</b>		<u><b>0.00</b></u>	
Fund.Acct.Obj.Loc	Account Name	Amount																																			
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<b>Total</b>		<u><b>0.00</b></u>																																			
<b>Salary Amendment</b>																																					
Position Name	Community Health Worker x 2	Position Name	Part Time																																		
Current Salary	\$0.00	Current Salary	\$0.00																																		
Proposed Salary	\$43,201.00	Proposed Salary	\$43.14/hour																																		
Position Name	Lead Program Coordinator	Position Name																																			
Current Salary	\$0.00	Current Salary	\$0.00																																		
Proposed Salary	\$4,410.00	Proposed Salary	\$0.00																																		
<b>Justification</b>																																					
With the new law passed on May 6, 2025 regarding the use of Local Public Health Services funds (fund 1161) on Indiana residents lawfully in the United States, we would like to transfer four staff members to our county budget so we can continue to serve everyone in our lead and immunization program.																																					

# St. Joseph County Department of Health

## County Health Department - DRAFT #2

Acct #	Account Name	2025 Adopted	2026 Proposed	+ / -
	Personnel (46)	\$4,062,327.00	\$3,729,329.00	(\$332,998.00)
	Moved from HFI (+4)			
	Moved to HFI (-3)			
	Eliminated (-6)			
	<b>10000 series TOTAL</b>	<b>\$4,062,327.00</b>	<b>\$3,729,329.00</b>	<b>(\$332,998.00)</b>
<b>21030</b>	Office Supplies	\$22,742.00	\$22,742.00	\$0.00
<b>22120</b>	Garage & Motor Supplies	\$11,980.00	\$0.00	(\$11,980.00)
<b>22148</b>	Field Supplies	\$4,000.00	\$37,000.00	\$33,000.00
<b>22328</b>	Equipment Repairs	\$2,250.00	\$3,250.00	\$1,000.00
<b>22406</b>	Immunization Supplies	\$208,000.00	\$256,000.00	\$48,000.00
<b>23243</b>	Fuel Allocation	\$10,500.00	\$10,500.00	\$0.00
<b>24120</b>	Medical Supplies	\$0.00	\$3,500.00	\$3,500.00
	<b>20000 series TOTAL</b>	<b>\$259,472.00</b>	<b>\$332,992.00</b>	<b>\$73,520.00</b>
<b>31010</b>	Legal Services	\$80,000.00	\$80,000.00	\$0.00
<b>31070</b>	Other Contractual Services	\$136,000.00	\$136,000.00	\$0.00
<b>31150</b>	Medical Services	\$3,000.00	\$4,000.00	\$1,000.00
<b>32020</b>	Travel/Mileage	\$13,941.00	\$21,141.00	\$7,200.00
<b>32050</b>	Conferences & Trainings	\$0.00	\$21,500.00	\$21,500.00
<b>32203</b>	Cell Phones	\$20,025.00	\$15,600.00	(\$4,425.00)
<b>32350</b>	Postage	\$250.00	\$250.00	\$0.00
<b>32550</b>	Miscellaneous Costs	\$5,000.00	\$0.00	(\$5,000.00)
<b>33128</b>	Environmental Health	\$3,500.00	\$3,500.00	\$0.00
<b>33243</b>	Fleet Allocation	\$76,230.00	\$76,230.00	\$0.00
<b>33368</b>	Public Information & Education	\$5,000.00	\$18,100.00	\$13,100.00
<b>34030</b>	Liability Insurance Coverage	\$187,406.00	\$187,406.00	\$0.00
<b>36500</b>	Service Contract	\$17,000.00	\$42,000.00	\$25,000.00
<b>39010</b>	Dues & Subscriptions	\$3,000.00	\$3,000.00	\$0.00
<b>39750</b>	Information Technology	\$5,000.00	\$5,000.00	\$0.00
	<b>30000 series TOTAL</b>	<b>\$555,352.00</b>	<b>\$613,727.00</b>	<b>\$58,375.00</b>
	<b>10000 series sub-total</b>	<b>\$4,062,327.00</b>	<b>\$3,729,329.00</b>	<b>(\$332,998.00)</b>
	<b>20000 series sub-total</b>	<b>\$259,472.00</b>	<b>\$332,992.00</b>	<b>\$73,520.00</b>
	<b>30000 series sub-total</b>	<b>\$555,352.00</b>	<b>\$613,727.00</b>	<b>\$58,375.00</b>
	<b>GRAND TOTAL</b>	<b>\$4,877,151.00</b>	<b>\$4,676,048.00</b>	<b>(\$201,103.00)</b>

# St. Joseph County Department of Health

## Local Public Health Services - DRAFT #2

Acct #	Account Name	2025 Adopted	2026 Proposed	+ / -
	Personnel (22)	\$2,128,553.00	\$1,613,775.00	(\$514,778.00)
	Moved from County Health (+3)			
	Moved to County Health (-4)			
	Eliminated (-10)			
	<b>10000 series TOTAL</b>	<b>\$2,128,553.00</b>	<b>\$1,613,775.00</b>	<b>(\$514,778.00)</b>
<b>21030</b>	Office Supplies	\$47,500.00	\$1,150.00	(\$46,350.00)
<b>22148</b>	Field Supplies	\$476,250.00	\$59,000.00	(\$417,250.00)
<b>22328</b>	Equipment Repairs	\$100,000.00	\$1,000.00	(\$99,000.00)
	<b>20000 series TOTAL</b>	<b>\$623,750.00</b>	<b>\$61,150.00</b>	<b>(\$562,600.00)</b>
<b>31015</b>	Consultant Services	\$75,600.00	\$0.00	(\$75,600.00)
<b>31059</b>	Lead Program	\$9,000.00	\$0.00	(\$9,000.00)
<b>31070</b>	Other Contractual Services	\$6,000.00	\$0.00	(\$6,000.00)
<b>32020</b>	Travel/Mileage	\$12,070.00	\$15,960.00	\$3,890.00
<b>32050</b>	Conferences & Trainings	\$18,500.00	\$11,750.00	(\$6,750.00)
<b>32203</b>	Cell Phones	\$25,929.00	\$10,200.00	(\$15,729.00)
<b>32350</b>	Postage	\$6,000.00	\$500.00	(\$5,500.00)
<b>32550</b>	Miscellaneous Costs	\$337,447.00	\$0.00	(\$337,447.00)
<b>32705</b>	Other Services	\$1,500.00	\$0.00	(\$1,500.00)
<b>32707</b>	Incentives	\$0.00	\$57,500.00	\$57,500.00
<b>33020</b>	Advertising	\$70,162.00	\$11,000.00	(\$59,162.00)
<b>33034</b>	Grant	\$1,330,583.00	\$0.00	(\$1,330,583.00)
<b>33100</b>	Printing	\$37,500.00	\$32,000.00	(\$5,500.00)
<b>33128</b>	Environmental Health	\$283,557.00	\$31,000.00	(\$252,557.00)
<b>33368</b>	Public Information & Education	\$0.00	\$110,500.00	\$110,500.00
<b>33648</b>	Rebinding Records	\$173,000.00	\$0.00	(\$173,000.00)
<b>34030</b>	Liability Insurance Coverage	\$50,000.00	\$20,000.00	(\$30,000.00)
<b>36015</b>	Contractual Services	\$10,000.00	\$105,600.00	\$95,600.00
<b>36500</b>	Service Contract	\$0.00	\$2,400.00	\$2,400.00
<b>37010</b>	Rent-Bldgs & Office Space	\$636,475.00	\$4,500.00	(\$631,975.00)
<b>39262</b>	Chronic Disease Prevention	\$150,000.00	\$0.00	(\$150,000.00)
<b>39263</b>	Injury Prevention	\$150,000.00	\$0.00	(\$150,000.00)
<b>39264</b>	Maternal and Child Health	\$150,000.00	\$0.00	(\$150,000.00)
<b>39268</b>	Immunization	\$20,000.00	\$0.00	(\$20,000.00)
<b>39750</b>	Information Technology	\$0.00	\$19,700.00	\$19,700.00
	<b>30000 series TOTAL</b>	<b>\$3,553,323.00</b>	<b>\$432,610.00</b>	<b>(\$3,120,713.00)</b>

# St. Joseph County Department of Health

## Local Public Health Services - DRAFT #2

Acct #	Account Name	2025 Adopted	2026 Proposed	+ / -
44010	Equipment	\$19,000.00	\$9,000.00	(\$10,000.00)
	40000 series TOTAL	\$19,000.00	\$9,000.00	(\$10,000.00)
	10000 series subtotal	\$2,128,553.00	\$1,613,775.00	(\$514,778.00)
	20000 series subtotal	\$623,750.00	\$61,150.00	(\$562,600.00)
	30000 series subtotal	\$3,553,323.00	\$432,610.00	(\$3,120,713.00)
	40000 series subtotal	\$19,000.00	\$9,000.00	(\$10,000.00)
	GRAND TOTAL	\$6,324,626.00	\$2,116,535.00	(\$4,208,091.00)

# St. Joseph County Department of Health

## Health School Liaison - DRAFT #2

Acct #	Account Name	2025 Adopted	2026 Proposed	+ / -
	Personnel (1)	\$97,723.00	\$97,723.00	\$0.00
	<b>10000 series TOTAL</b>	<b>\$97,723.00</b>	<b>\$97,723.00</b>	<b>\$0.00</b>
<b>21030</b>	Office Supplies	\$3,500.00	\$1,000.00	(\$2,500.00)
<b>24120</b>	Medical Supplies	\$200,000.00	\$200,000.00	\$0.00
	<b>20000 series TOTAL</b>	<b>\$203,500.00</b>	<b>\$201,000.00</b>	<b>(\$2,500.00)</b>
<b>32020</b>	Travel/Mileage	\$1,000.00	\$1,000.00	\$0.00
<b>32050</b>	Conferences/Trainings	\$1,000.00	\$10,000.00	\$9,000.00
<b>32203</b>	Cell Phones	\$600.00	\$600.00	\$0.00
<b>32550</b>	Miscellaneous Costs	\$7,000.00	\$0.00	(\$7,000.00)
<b>33368</b>	Public Information & Education	\$1,000.00	\$5,000.00	\$4,000.00
<b>39243</b>	Donations	\$50,000.00	\$0.00	(\$50,000.00)
	<b>30000 series TOTAL</b>	<b>\$60,600.00</b>	<b>\$16,600.00</b>	<b>(\$44,000.00)</b>
	<b>10000 series sub-total</b>	<b>\$97,723.00</b>	<b>\$97,723.00</b>	<b>\$0.00</b>
	<b>20000 series sub-total</b>	<b>\$203,500.00</b>	<b>\$201,000.00</b>	<b>(\$2,500.00)</b>
	<b>30000 series sub-total</b>	<b>\$60,600.00</b>	<b>\$16,600.00</b>	<b>(\$44,000.00)</b>
	<b>GRAND TOTAL</b>	<b>\$361,823.00</b>	<b>\$315,323.00</b>	<b>(\$46,500.00)</b>

# St. Joseph County Department of Health

## Trust Fund - DRAFT #2

Acct #	Account Name	2025 Adopted	2026 Proposed	+ / -
	Personnel (1)	\$158,050.00	\$90,568.00	(\$67,482.00)
	Eliminated (-1.5)			
	<b>10000 series TOTAL</b>	<b>\$158,050.00</b>	<b>\$90,568.00</b>	<b>(\$67,482.00)</b>
<b>21030</b>	Office Supplies	\$409.66	\$0.00	(\$409.66)
<b>22120</b>	Gas/Motor Supplies	\$2,500.00	\$0.00	(\$2,500.00)
<b>22148</b>	Field Supplies	\$2,500.00	\$6,000.00	\$3,500.00
<b>22328</b>	Equipment Repairs	\$0.00	\$0.00	\$0.00
	<b>20000 series TOTAL</b>	<b>\$5,409.66</b>	<b>\$6,000.00</b>	<b>\$590.34</b>
<b>32020</b>	Travel/Mileage	\$1,000.00	\$0.00	(\$1,000.00)
<b>32050</b>	Conferences & Trainings	\$4,380.00	\$0.00	(\$4,380.00)
<b>32203</b>	Cell Phones	\$1,620.00	\$0.00	(\$1,620.00)
<b>32350</b>	Postage	\$1,000.00	\$0.00	(\$1,000.00)
<b>33368</b>	Public Information & Education	\$7,000.00	\$0.00	(\$7,000.00)
<b>33938</b>	Vector	\$25,000.00	\$0.00	(\$25,000.00)
<b>36500</b>	Service Contract	\$1,000.00	\$0.00	(\$1,000.00)
<b>39750</b>	Information Technology	\$5,000.00	\$0.00	(\$5,000.00)
	<b>30000 series TOTAL</b>	<b>\$46,000.00</b>	<b>\$0.00</b>	<b>(\$46,000.00)</b>
<b>44010</b>	Equipment	\$5,000.00	\$0.00	(\$5,000.00)
	<b>30000 series TOTAL</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>(\$5,000.00)</b>
	<b>10000 series sub-total</b>	<b>\$158,050.00</b>	<b>\$90,568.00</b>	<b>(\$67,482.00)</b>
	<b>20000 series sub-total</b>	<b>\$5,409.66</b>	<b>\$6,000.00</b>	<b>\$590.34</b>
	<b>30000 series sub-total</b>	<b>\$46,000.00</b>	<b>\$0.00</b>	<b>(\$46,000.00)</b>
	<b>40000 series sub-total</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>(\$5,000.00)</b>
	<b>GRAND TOTAL</b>	<b>\$214,459.66</b>	<b>\$96,568.00</b>	<b>(\$117,891.66)</b>



**ST. JOSEPH COUNTY**  
DEPARTMENT OF HEALTH  
Prevent. Promote. Protect.

## St. Joseph County Department of Health

*"To promote health and wellness with compassion and integrity through partnerships, education, protection, and advocacy for all who reside in and visit St. Joseph County"*

May 1, 2025

St. Joseph County Board of Health  
County City Building, 8<sup>th</sup> Floor  
South Bend, IN 46601

Members of the Board of Health,

The Department of Health would like your support to receive 6000 Naloxone (Narcan) kits. This grant, awarded by the Indiana Department of Health is to supply local departments of health Naloxone (Narcan) to distribute to organizations, lay community members, etc.

Attached is the Grant Application Data sheet, prepared by Lindsey Stevenson, Health Promotions Specialist.

If you have any questions, I can be reached at 574-235-9750 Ext. 7903.

Thank you for your consideration of our request.

Sincerely,

Michelle Migliore, D.O.  
Health Officer

MM:RW:jsp

APPROVED X DENIED \_\_\_\_\_

This 21<sup>st</sup> Day of May 2025 by a vote of (Aye) 6 to (Nay) 0 Abstain 0

  
John W. Linn, P.E.  
Chairman, Board of Health  
Elizabeth Lindenman, MD  
Vice Chairman, Board of Health

227 W. Jefferson Blvd. | 8th Fl. | South Bend, IN 46601  
P: (574) 235-9750 | F: (574) 235-9960



@stjosephcountyhealth



@sjchealth

<b>GRANT APPLICATION DATA</b>
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**What is the purpose of the grant (provide as much detail as possible)?**

This grant, awarded by the Indiana Department of Health is to supply local departments of health Naloxone (Narcan) to distribute to organizations, lay community members, etc.

**How many individuals do you expect to reach with this grant?**

We will request 6,000 doses for this grant cycle.

**How will you track and evaluate the success of the program/grant?**

Naloxone distribution is tracked by amount distributed and to what organization, etc. We can also see a decrease in overdose deaths in the county from 2023 to 2024, despite our average number of overdoses increasing, which may be attributed to the availability of Naloxone in the community.

**Who will be accountable for fiscal information?**

N/A

**Who will be responsible for compliance with grant guidelines?**

Lindsey Stevenson, Health Promotion Specialist at St. Joseph County Department of Health

**What is the term of the grant (i.e., July 1, 2023 - June 30, 2024)?**

Unspecified, reports are bimonthly until maximum number of Naloxone doses has been distributed to local department of health.

**What is the total grant award?**

\$0- there is no money with this grant, it is just physical Naloxone doses

**Is this a renewable grant? If so, how often/long?**

It is unknown at this time if the grant will be renewable.

**Is there a match for the grant? If so, how much and how will it be funded? Is this match in dollars or in-kind contribution?**

There is no match required.

**Is there or will there be any capital costs for the grant (i.e., vehicles, location (building), equipment)?**

No

**Give the number of employees the grant would support?**

0

**How would your department plan or would you continue operations after the grant expires?**

We would pursue other grant funding and absorb operations as able and look to community partners to sustain the efforts.



# Indiana Department of Health

Ms. Lindsey Stevenson  
St. Joseph County Health Department  
227 W. Jefferson Blvd, 8th Floor  
South Bend, IN 46628

## Notice of Selection: RFP10 Local Health Department Naloxone Kit Opportunity Application

Dear Ms. Lindsey Stevenson

On behalf of the Indiana Department of Health's Division of Trauma and Injury Prevention, I am pleased to inform you that **St. Joseph County Health Department** application was selected for an award in the amount of **6000** naloxone kits. Congratulations on your successful application! We are excited to work with you. This year, IDOH is partnered with Overdose Lifeline (ODL), who will be shipping the naloxone kits and overseeing kit distribution reports.

Before an LHD can request a shipment of naloxone kits, they will need to return the signed grant agreement on page three. By signing this document, you are obligating your agency to complete certain actions listed in the grant agreement. Once you have completed this, IDOH will send detailed instructions on the new process for requesting a shipment of naloxone kits and on the new reporting process. You will be required to complete timely reporting on dose distribution. Failure to do so will delay additional naloxone kit shipments.

The IDOH will provide naloxone administration training for grant applicants upon request. IDOH encourages all agencies to be trained in naloxone administration, regardless of whether they have been trained in the past. The evolving nature of the opioid epidemic necessitates updated training that includes topics such as fentanyl exposure and stigma.

### OptIN Registration

Entities that disperse naloxone must be registered with [www.OptIN.in.gov](http://www.OptIN.in.gov), the state's naloxone entity website. This includes any entity that your health department is partnering with to further distribute naloxone doses. Registered entities must review their organizational information on an annual basis. The site tracks where naloxone is dispersed throughout the state. The site also has multiple educational videos and resources.

The funding for this opportunity is from the Family and Social Services Administration Division of Mental Health and Addictions.

We look forward to working with you. If you have any questions or problems, please contact the naloxone program manager.



Please be advised this award notification is not an official act and does not constitute an agency administrative action. Your award will not be granted until the grant agreement has been signed and executed. Any actions taken prior to the effective date of the agreement may be at your own risk. Your contact/project officer for this grant will be Laura Hollowell, Naloxone Program Manager. We will be in touch with you soon to discuss next steps.

Again, congratulations on your selection and best wishes regarding the project. I look forward to hearing more about your work once the grant agreement has been executed and formally begins.

Sincerely,  
Brian Busching  
IDOH Director, Trauma and Injury Prevention

CC: IDOH Office of Finance

Source	CFDA #	Grant Name	Authority
Substance Abuse and Mental Health Services Administration (SAMHSA)	93.788	State Opioid Response (SOR) Grant  IDOH is a subrecipient of SOR funding under Indiana FSSA-DMHA	Indiana Family and Social Services Administration, Division of Mental Health and Addiction (FSSA-DMHA); Indiana Department of Health Division of Trauma and Injury Prevention; Overdose Lifeline Inc.



**Grant Agreement**  
**Local Health Department Naloxone Distribution Grant**  
**Naloxone Distribution 2024**

**Purpose:** The Indiana Department of Health (IDOH), in partnership with Overdose Lifeline (ODL), is accepting grant applications to provide local health departments (LHDs) intranasal naloxone rescue kits. Only LHDs in the state of Indiana are eligible.

**Scope of Work:** Naloxone Hydrochloride, also known by the brand name Narcan®, is an opioid antagonist and is a safe and effective medication used to quickly reverse the life-threatening effects of an opioid overdose. The naloxone kits distributed through this grant will be administered intranasally by spraying a fine mist up the nostril of the affected person.

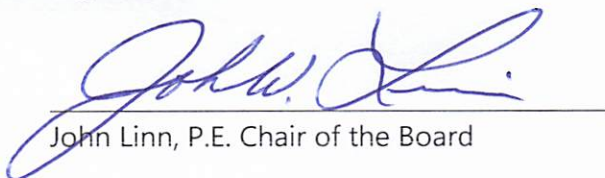
**Requirements to Receive Naloxone:**

1. LHD organizations that receive naloxone will be responsible for distributing the naloxone and reporting their distribution to ODL through the required methods.
2. The LHD must not charge the receivers of the naloxone doses and must ensure that naloxone doses are not resold after distribution.
3. LHDs must provide adequate education when distributing naloxone kits in a manner consistent with I.C. 16-42-27 and provide documentation thereof.
4. LHDs must provide treatment program contact information for the community when distributing naloxone.
5. Failure to complete the reporting documentation will be deemed a breach of grant agreement and shall entitle the IDOH and ODL to suspend or cancel the remaining undelivered naloxone kits and request the remaining unused naloxone kits be returned to ODL to be redistributed to other compliant awardees.
6. All agencies must register as a naloxone distribution entity on [www.OptIN.in.gov](http://www.OptIN.in.gov), if you have not already registered. Agencies are responsible for upkeep of their registration, including notifying the OptIN manager when you no longer have naloxone doses in stock.
7. Failure to comply includes:
  - a. Not completing the reporting documentation.
  - b. Selling the kits instead of distributing them free of charge.
  - c. Inaccurate reporting of the distribution of naloxone rescue kits.
  - d. Not following the intent of the program.

**Name of Agency:**

St. Joseph County Department of Health

**Signature:**

  
John Linn, P.E. Chair of the Board

**Date:**

May 21, 2025

