

**Meeting of the Board of Health  
St. Joseph County Department of Health**

**4<sup>th</sup> Floor Council Chambers  
227 W. Jefferson Boulevard  
South Bend, IN 46601**

**May 24, 2023  
4:30 p.m.**

Available by Zoom:

<https://us06web.zoom.us/j/86451606286?pwd=V1B1S09DVE4wTjhnenA5QmNuTkVMZz09>

Meeting ID: 864 5160 6286

Passcode: 982728

+13126266799, 86451606286# US (Chicago)

**I. CALL TO ORDER & ROLL CALL**

**II. ADOPTION OF THE AGENDA**

It is recommended the Board of Health members adopt the agenda for the May 24, 2023.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**III. APPROVAL OF THE MINUTES**

It is recommended the Board of Health members approve the minutes of April 19, 2023.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**IV. BOARD PRESIDENT ANNOUNCEMENTS:**

**V. HEALTH OFFICER PRESENTATION and REPORT:**

23-31 Discussion and Vote on April 2023 Health Officer's Report

Emergency Preparedness

Environmental Health

Finance

Food Services

Health Equity, Epidemiology and Data (HEED)

Health Outreach, Promotion & Education (HOPE)

Nursing – Immunizations, Mobile Clinic & Public Health Nursing

Vital Records

Multi-Unit Lead Report

**VI. NEW BUSINESS:**

23-32 Appointment of Jill Kaps VanBruaene to a Committee

22-33 Salary Ordinance – Health Crisis CoAg

23-34 Salary Amendment – Health Safety PIN

23-35 Discussion and vote on 2024 Budget – County Health Department

23-36 Discussion and vote on 2024 Budget – County-Wide Lead Initiative

- 23-37 Discussion and vote on 2024 Budget – Health Local Health Services
- 23-38 Discussion and vote on 2024 Budget – Health Trust Fund
- 23-39 Discussion and vote on new job description -Vector Specialist - Seasonal

VII. GRANT REQUESTS:

- 23-40 APPLY - Fund 8928 – Health Immunization Supplement – 07/01/23-06/30/24
- 23-41 APPLY - Fund 8954 – Health Crisis CoAg – 07/01/23-06/30/24

VIII. OLD BUSINESS:

IX. BOARD NOTIFICATIONS:

- 1. Hirings: None
- 2. Resignations: None
- 3. Retirements: None
- 4. Terminations: None

X. PUBLIC COMMENT: (3 Minute Limit)

Public comment may be given in person. Input from the public can also be sent to the Board by mail or email via the St. Joseph County Department of Health.

The following statement provides guidance for the public comment portion of the meeting, as well as the expected decorum for all conversations during the meeting.

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

XI. TIME AND PLACE OF NEXT REGULAR MEETING:

June 21, 2023 – 4:30 p.m. St. Joseph County Council Chambers, 4<sup>th</sup> Floor.

XII. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.