

St. Joseph County Board of Health Personnel Committee Meeting  
April 5, 2022

Minutes and Recommendations to the Board

Present: Marker(chair), Beidinger, Kirsch, Reilander, Lebbin, Einterz

There was a Board motion that the Personnel Committee consider options for a “meeting decorum” statement of some sort to set guidelines around how those present at Board meetings conduct themselves. The Personnel Committee met and discussed our options and had a robust conversation about various options.

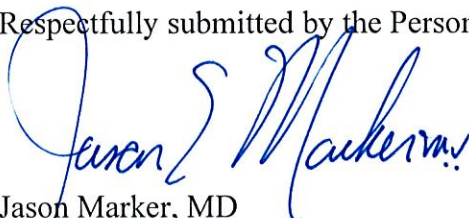
**RECOMMENDATIONS:**

- 1) Amend the existing statement of decorum to read as follows:

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a any person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

- 2) Move the location of this statement within the regular Board of Health meeting agenda to the top of the agenda with the following header: “The following statement provides guidance for the public comment portion of this meeting and the expected decorum for all conversation during the meeting.”
- 3) Portions of Robert’s rules of Order (the official parliamentary guide for our meetings) pertinent to Board meeting decorum and management will be distributed to all Board Members and be added to orientation materials for future new Board Members.

Respectfully submitted by the Personnel Committee member for consideration,



Jason Marker, MD  
Personnel Committee Chair