

MINUTES AND MEMORANDA
ST. JOSEPH COUNTY BOARD OF HEALTH
April 19, 2023
Regular Meeting

Present at the Meeting:

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|-----------------------------------|----------------|
| John Linn, PE | President |
| Michelle Migliore, DO | Vice President |
| Heidi Beidinger-Burnett, PhD, MPH | Member |
| Ellen Reilander, JD | Member |
| Kristin Vincent, MSN | Member |
| Robert Hays, MD | Member |
| Jill Kaps VanBrouene | Member |

Also Present at the Meeting:

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|---------------------------|--|
| Joseph H. Cerbin, MD | Health Officer |
| Mark D. Fox, MD, PhD, MPH | Deputy Health Officer |
| Marcellus Lebbin, JD | Department of Health Attorney |
| Amy Ruppe | Administrator |
| Jennifer S. Parcell | Executive Administrative Assistant |
| Carolyn Smith | Director of Food Services |
| Cassy White | Director of HEED |
| Ericka Tijerina | Director of Vital Records |
| Jodie Pairitz | Director of Nursing |
| Mark Espich | Director of Environmental Health |
| Robin Vida | Director of HOPE |
| Brett Davis | Assistant Director of Environmental Health |
| Taylor Coats | Assistant Director of Health Equity |
| Harry Gilbride | Emergency Preparedness Coordinator |
| Sally Dixon | MIH Coordinator |
| Frank Spesia | PACEs Coordinator |
| Amy Schnick | Administrative Assistant – HEED |
| Jonathon Carmona | Community Health Worker |
| Kimberly Dreibelbeis | Community Health Worker |
| Veronica Escobedo | Community Health Worker |
| Rafael Lemus | Community Health Worker |
| Jessica Robinson | Community Health Worker |
| Melissa Elissetche | Community Health Worker |
| Dominique Quatararo | Public Health Associate |

I. CALL TO ORDER

Mr. Linn called the April 19, 2023, regular Board of Health meeting to order at 4:30 p.m.

Mr. Linn then recognized the new Health Officer, Joseph Cerbin, MD, and asked the Board Members to introduce themselves to Dr. Cerbin.

II. ADOPTION OF THE AGENDA

On motion made by Attorney Reilander, to approve the agenda with the removal of Item 23-24, and seconded by Dr. Migliore, the revised agenda was put to the Board. Discussion followed and the motion passed unanimously.

III. APPROVAL OF THE MINUTES

Approval of the March 15, 2023, meeting minutes was sought. Upon motion by Dr. Beidinger to approve the minutes with the correction of ACES and PACES on page 3, seconded by Dr. Migliore, the minutes were unanimously approved.

IV. BOARD PRESIDENT ANNOUNCEMENTS

Mr. Linn then recognized Dr. Cerbin, who introduced himself and gave his initial thoughts on the Department.

Mr. Linn stated the goals of the Department.

Mr. Linn then reviewed Board policy on decorum, interactions with the media, and speaking on decisions made by the Board. Attorney Reilander asked how to contact Board leadership about media inquiries. Mr. Linn said that sending an email would be best and noted that personal information should not be disclosed.

V. HEALTH OFFICER REPORT

Dr. Cerbin stated there were funds available from the State of Indiana for emergency preparedness and said that the Department would like to use those to upgrade the emergency response vehicle. Discussion followed with Mr. Gilbride providing specific information on the upgrades sought and the estimated cost.

Motion was made by Dr. Migliore and seconded by Dr. Hays to seek funds from the State of Indiana to upgrade the Emergency response vehicle. The motion was unanimously approved.

Dr. Beidinger noted a media contract with Force Five was tabled by the County at the request of the Department and inquired as to why. Dr. Cerbin said he asked that requests waited until he could have a chance to review them. A discussion followed on the proposed agreement with Force Five.

VI. NEW BUSINESS

A discussion was held on moving the date of the May meeting to the 24th and relocating future meetings to the 4th floor.

Motion was made by Dr. Migliore and seconded by Dr. Beidinger to move the May meeting to the 24th and future meetings to the 4th floor if it is available. The motion was unanimously approved.

A discussion was held on if grant requests should first go to a committee.

Grant request 23-28 was discussed by the Board.

Motion was made by Dr. Beidinger and seconded by Dr. Migliore to approve grant 23-28. The motion passed unanimously.

Grant request 23-29 was discussed by the Board.

Motion was made by Dr. Migliore and seconded by Dr. Beidinger to approve grant 23-28. The motion was unanimously approved.

Grant request 23-30 was discussed by the Board.

Motion was made by Dr. Beidinger and seconded by Dr. Migliore to approve grant 23-30. The motion passed unanimously.

Resolution 23-17, a resolution allowing the electronic meeting policy to be used for special meetings, was discussed by the Board.

Motion was made by Dr. Migliore and seconded by Ms. Vincent to approve the use of the electronic meeting policy for special meetings. The motion passed unanimously.

VII. OLD BUSINESS

There was no old business.

VIII. BOARD NOTIFICATIONS

Personnel changes were noted.

IX. PUBLIC COMMENT

Cheryl Nix spoke on MIH.

Debra Durall thanked environmental services for their work.

Linda Wolfson spoke on MIH.

Taylor Coats questioned decorum and spoke on harassment.

Sally Dixon spoke on MIH.

Dale Deardorff spoke on using the department as a resource.

Trina Robinson requested that the Department further the NAACP's goals.

Mike McManus spoke on grants.

Marie Donahue spoke in support of the CHWs.

Sam Mulligan spoke in favor of the Department.

Don Westerhausen stated that Ms. VanBrouaene is not qualified to serve on the Board, provided his interpretation of state statute, and spoke against Dr. Cerbin's appointment.

Matthew Coats spoke on trust.

Joe Fullenkamp spoke on MIH.

Melissa Elissetche spoke in favor of the CHWs.

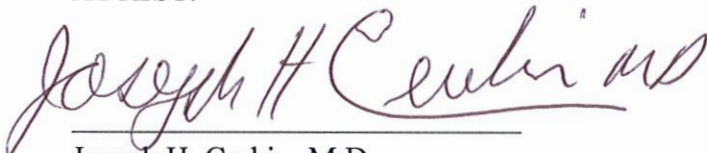
X. TIME AND PLACE OF NEXT REGULAR MEETING

The next regular meeting of the St. Joseph County Board of Health is scheduled for Wednesday, May 24, 2023, at 4:30 p.m., at the County-City Building.

XI. ADJOURNMENT

This meeting was adjourned at 6:15 p.m. upon motion of Dr. Migliore, seconded by Attorney Reilander, which passed unanimously.

ATTEST:



Joseph H. Cerbin, M.D.
St. Joseph County Health Officer

Respectfully submitted,



Marcellus Lebbin, Esq.
Health Department Attorney