

**Meeting of the Board of Health
St. Joseph County Department of Health
4th Floor Council Chambers
March 19, 2025
4:30 p.m.**

Join Zoom Meeting

<https://us06web.zoom.us/j/83517216579?pwd=BHt1D8dtZXq4gAXcpq5Fw7xGqBt6L3.1>
Dial In - + 1 312 626 6799 US | Meeting ID: Meeting ID: 835 1721 6579 | Passcode: 032852

- I. CALL TO ORDER & ROLL CALL
- II. ADOPTION OF THE AGENDA
 - A. It is recommended the Board of Health members adopt the agenda for March 19, 2025.
- III. APPROVAL OF MINUTES
 - A. It is recommended the Board of Health members approve the minutes of the regular meeting of February 19, 2025.
 - B. It is recommended the Board of Health members approve the minutes of the special meeting of March 3, 2025.
- IV. BOARD PRESIDENT ANNOUNCEMENTS:
- V. HEALTH OFFICER PRESENTATION and REPORT:
 - 25-15 Discussion and Vote - Health Officer's Report (February)
 - Communications & Events
 - Community Access, Resources, and Education (C.A.R.E.)
 - Community Partnerships and Development/Health First Indiana (HFI)
 - Environmental Health
 - Finance
 - Food Services
 - Lead Report - Spotlight
 - Nursing
 - Vital Records
- VI. NEW BUSINESS:
 - None
- VII. GRANT REQUESTS:
 - None
- VIII. OLD BUSINESS:
 - None

IX. PUBLIC COMMENT: (3 Minute Limit)

The following statement provides guidance for the public comment portion of the meeting, as well as the expected decorum for all conversations during the meeting.

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

Public comment may be given in person. Input from the public can also be sent to the Board by mail or email via the St. Joseph County Department of Health.

X. TIME AND PLACE OF NEXT REGULAR MEETING:

April 16, 2025 – 4:30 p.m. 4th Floor Council Chambers.

XI. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

**ST. JOSEPH COUNTY BOARD OF HEALTH
ST. JOSEPH COUNTY, INDIANA**

Regular Meeting

MINUTES

February 19, 2025
4:30 p.m.

4th floor Council Chambers
County City Building, South Bend, IN

Members Present:

John Linn, P.E., Chair
Elizabeth Lindenman, MD, Vice Chair
Ellen Reilander, Esq.
Jill Kaps VanBrouaene
Robert Hays, MD
Kristin Vincent, CNM
Michael A. Harding, EdD.

Members Absent:

Vacant Position
Vacant Position

Others Present:

Michelle Migliore, D.O.
Diana Purushotham, MD - Zoom
Michael Wruble - Zoom
Jennifer S. Parcell
Mark Espich
Breezy McCall
Amy Ruppe

Carolyn Smith
Renata Williams
Alissa Balke
Jenna Rose
Ashley Helman, RN
Brett Davis
Marcellus Lebbin - Counsel

I. CALL TO ORDER & ROLL CALL

- A. The regular meeting of the St. Joseph County, Indiana Board of Health was called to order at 4:30 p.m.

II. ADOPTION OF THE AGENDA

- A. It is recommended the Board of Health members adopt the agenda for February 19, 2025.

Upon a motion by Elizabeth Lindenman, MD, being seconded by Robert Hays, MD and unanimously carried, the agenda for February 19, 2025, was adopted.

III. APPROVAL OF MINUTES

- A. It is recommended the Board of Health members approve the minutes of the regular meeting of January 15, 2025.

Upon a motion by Robert Hays, MD being seconded by Elizabeth Lindenman, MD, and unanimously carried, the minutes of the January 15, 2024, meeting of the Board of Health were approved.

IV. BOARD PRESIDENT ANNOUNCEMENTS

Please reach out to our State Representatives regarding the Health First Indiana funding. It looks like we are going to take a little bit of a hit. We need to let them know how good of an investment those funds are.

V. HEALTH OFFICER PRESENTATION and REPORT

25-08 Discussion and Vote – Health Officer’s Report (January)

Communications and Events

Community Access, Resources, and Education (C.A.R.E.)

Community Partnerships and Development / Health First Indiana (HFI)

Environmental Health

Finance

Food Services

Lead Report

Nursing – Immunizations, Mobile Clinic & Public Health Nursing

Vital Records

Dr. Migliore spoke about the lead testing which are about 2 months behind because those reports are reported to IDoH and then shared with us. “We have been asked to present our lead program on Public Health Day on March 12 at the Statehouse”.

“Our radon program has been booming. Lots of kits have been handed out”.

“A small group of us presented at the CME program at Memorial Hospital to staff at Beacon about what programs we are doing. We talked about Lead, Radon, Immunizations, and the Ember program. We will be presenting the same thing at St. Joseph Hospital on March 12th”.

Ellen Reilander, Esq., asked about the \$50,000 Phair grant and to what extent our schools are utilizing those funds.

Kristen Vincent, CNM, asked how many schools were contacted.

Ashley Helman, RN, Director of Nursing, “We started filling those requests at the beginning of the year, so that is where you are seeing those numbers. Every school has been contacted. If they did not contact us, we reached out and connected with them. We have seen a pickup in the requests right now. The program is doing what we hoped it would do”. The most common request is for pants.

Kristen Vincent, CNM, asked about the Fetal Infant Mortality Committee.

Dr. Migliore mentioned that we have the Fetal Infant Mortality Committee, Child Review Committee, Substance Abuse Committee. We do not have the Fetal Infant grant any longer, but we have representation on the committee.

Brett Davis, Vector Coordinator has been invited by the County Medical Society about doing a presentation on Lyme Disease in April.

Upon a motion by Elizabeth Lindenman, MD, being seconded by Robert Hays, MD, and unanimously carried, the Health Officer's Report was approved as presented.

VI. NEW BUSINESS

25-09 Discussion and Vote – Job Description – Assistant Director of Finance

Upon a motion by Ellen Reilander, Esq., being seconded by Kristin Vincent, CNM and unanimously carried the Assistant Director of Finance job description was approved as amended.

Dr. Migliore explained the purpose of this budget neutral job description is to get someone in and trained by our Director of Finance before retirement. This person will learn the Director of Finance job, payroll, billing.

Adding certification in billing coding preferred to the job description.

Upon a motion by Ellen Reilander, Esq., being seconded by Kristin Vincent, CNM, and unanimously carried the Assistant Director of Finance job description was approved as amended.

25-10 Discussion and Vote – 2024 St. Joseph County Department of Health Annual Report

Kristin Vincent, CNM, asked what “other” means under Environmental.

Mark Espich, Director of Environmental Health explained we changed some of our categories, they could mean various things like follow up inspections or going out to a tent city 3-4 times, etc.

Kristin Vincent, CNM, asked about asbestos and said it might be a good idea to have something on the website like a timeline of when to watch for asbestos.

Mark Espich IDEM regulates asbestos and contractors, when we get complaints or inquiries about asbestos, and we refer them to IDEM.

Upon a motion by Betsy Lindenman, MD, being seconded by Robert Hays, MD and unanimously carried the Saint Joseph County Department of Health Annual Report was approved, as amended.

IX. GRANT REQUESTS

25-11 Discussion and Vote – Public Health Emergency Preparedness (PHEP) grant, Apply

Amy Ruppe, Director of Finance, stated the grant cycle runs from July 1 – June 30. In years past \$25,000 was used for salary recovery for our Public Health Coordinator. Funds are set aside for training supplies and services from the Health First funds.

Upon a motion by Elizabeth Lindenman, MD, being seconded by Jill Kaps VanBruaene, and unanimously carried, the Apply - PHEP Grant was approved.

25-12 Discussion and Vote – Naloxone Kit Grant Opportunity, Apply

Renata Williams, Director of Community Access, Resources and Education (CARE), “We are asking for approval to apply for physical doses of Narcan, there is no money attached”.

Upon a motion by Elizabeth Lindenman, MD, being seconded by Jill Kaps VanBruaene, and unanimously carried, the Apply – Naloxone Kit Grant was approved.

X. OLD BUSINESS

24-49 Discussion and Vote – Revisions to Chapter 117 St. Joseph County Food Establishments, of the St. Joseph County Code, as tabled.

Kristin Vincent, CMN, asked about the remodel permit, is it new, or is it a Building Department thing.

Carolyn Smith, Director of Food Services, “it is not new, we are not talking about building plans, we are talking about kitchen area, food service areas, anything directly related to that. When there is a remodel or brand-new construction no matter what the facility, restaurant, gas station, they submit those plans to us to make sure they are in compliance with food service regulations”.

Kristin Vincent, CMN, “Why do we look at total gross sales and are the permit fees enough”?

ST. JOSEPH COUNTY BOARD OF HEALTH
ST. JOSEPH COUNTY, INDIANA

Special Meeting

MINUTES

March 3, 2025
4:30 p.m.

8th floor Boardroom
County City Building, South Bend, IN

Members Present:

John Linn, P.E., Chair
Ellen Reilander, Esq.
Elizabeth Lindenman, MD, Vice Chair
Jill Kaps VanBruaene
Michael A. Harding, EdD.

Members Absent:

Robert Hays, MD
Kristin Vincent, CNM
Vacant Position
Vacant Position

Others Present:

Michelle Migliore, D.O.
Diana Purushotham, MD - Zoom
Michael Wruble
Amy Ruppe

I. CALL TO ORDER & ROLL CALL

- A. The special meeting of the St. Joseph County, Indiana Board of Health was called to order at 5:15 p.m.

II. ADOPTION OF THE AGENDA

- A. It is recommended the Board of Health members adopt the agenda for March 3, 2025.

Upon a motion by, Ellen Reilander, Esq., being seconded by Elizabeth Lindenman, MD and unanimously carried, the agenda for March 3, 2025, was adopted.

III. NEW BUSINESS

25-13 Discussion and Vote – Budget – Assistant Director of Finance

Dr. Migliore stated we will use money from the two vacant Environmental Health Specialist (EHS) positions and those benefits to fund this position. The full-time salary offered will be \$65,750 plus benefits.

We no longer have mandatory property transfers and we did not have to back-fill the current Assistant Unit Director's previous position and as a result, we do not need to keep these two vacant EHS positions.

We will still have some money left over from the two vacant EHS positions and those benefits left-over.

Upon a motion by Ellen Reilander, Esq., being seconded by Elizabeth Lindenman, MD and unanimously carried the budget for the Assistant Director of Finance was approved.

25-14 Discussion and Vote – Job Description and Budget – Assistant Director of Nursing (DON).

Dr. Migliore stated this item will be budget neutral. The full-time salary will be \$78,847 plus benefits.

The immunization coordinator recently turned in her resignation and we will use that salary (\$56,000 and benefits) to help cover the Assistant DON position in addition to left-over money from the two vacant EHS positions. The Assistant DON position will be the Immunization Coordinator in addition to being a working Supervisor.

Upon a motion by Ellen Reilander, Esq., being seconded by Jill VanBruaene and unanimously carried the budget and job description of the Assistant Director of Nursing was approved.

IX. PUBLIC COMMENT (3 Minute Limit)

There was no one present to speak during the Public Comment section.

X. TIME AND PLACE OF NEXT REGULAR MEETING

March 19, 2025 – 4:30 p.m. 4th Floor Council Chambers.

XI. ADJOURNMENT

Upon a motion by Elizabeth Lindenman, MD being seconded by Ellen Reilander, Esq., and unanimously carried, the special meeting of the St. Joseph County, Indiana Board of Health was adjourned.

John W. Linn, P.E.
Chair of the Board

Michelle Migliore, D.O.
Secretary of the Board

Carolyn Smith, “We also looked at gross sales to determine the fee for the permit. \$0 - \$49,000 is a \$75.00 permit. When you look at other jurisdictions around us, we are higher in permit fees”.

Upon a motion by Robert Hays, MD, being seconded by Kristin Vincent, CNM and unanimously carried, Revisions to Chapter 117 St. Joseph County Food Establishments, of the St. Joseph County Code, as tabled, was approved.

XI. PUBLIC COMMENT (3 Minute Limit)

There was no one present to speak during the Public Comment section.

XII. TIME AND PLACE OF NEXT REGULAR MEETING

March 19, 2025 – 4:30 p.m. 4th Floor Council Chambers.

XIII. ADJOURNMENT

Upon a motion by Elizabeth Lindenman, MD being seconded by Robert Hays, MD, and unanimously carried, the regular meeting of the St. Joseph County, Indiana Board of Health was adjourned at 5:17 p.m.

John W. Linn, P.E.
Chair of the Board

Michelle Migliore, D.O.
Secretary of the Board



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

Health Officer's Report of Unit Activities
February 2025

COMMUNICATIONS AND EVENTS

	Total Number of Releases by DoH		Media Stories Featuring DoH	
Media Engagement	0 Unique 0 Public Notice 0 Media Roundtable 0 Press Conference		SB Tribune = 1 WSBT = 2 WNDU = 1 ABC57 = 1 WVPE = 0	

	Total Number of Posts	Total Reach* (unique people who've seen our posts)	Total Post Engagement +Content Interactions	Total Views (videos, posts, stories, and ads).
Social Media	15	181,824	1,931	1.13 M

COMMUNITY ACCESS, RESOURCES AND EDUCATION (C.A.R.E.)

In February, our team completed 104 Social Needs Assessments, identifying food, transportation, and health insurance as the top needs. We participated in 59 community outreach events, promoting our programs and providing health education. Our Maternal Infant Health CHWs saw 19 new patients across three Women's Care Center locations, completed 15 new requests for insurance navigation, and referred 19 patients to prenatal care/primary care providers.

Also, EMBER, our maternal health education classes, and support group, has been successfully relaunched in February after the 2024 pilot. In its first month, we served 30 unique women, with a total of 91 pregnant and postpartum participants across all classes and support groups. Notably, we hosted our first guest speaker, Dr. Karen Davis, Pediatric and Newborn Hospitalist at St. Joseph Regional Medical Center. Dr. Davis spoke to the women about the critical importance of infant immunizations and well-child visits, answered numerous questions, and generously stayed after class to speak individually to several mothers.

COMMUNITY PARTNERSHIPS AND DEVELOPMENT

No report received.

ENVIRONMENTAL HEALTH

In the month of February, the Environmental team continued to see a rapid increase in the distribution of Radon test kits. To date, 771 kits have been distributed to St. Joseph County residents.

The team worked diligently with local massage and tattoo establishments to complete permit applications and renewals. Permit renewals are due by February 28th. In 2025, 75% of all massage establishments completed their renewal on time. Likewise, 74% of all tattoo and body piercing facilities completed their renewals on time.

February is also the deadline for trash and rubbish haulers to renew their permit. Of the 17 businesses registered and their 253 trucks registered, 13 businesses have registered their combined 192 trucks.

The Vector program launched their tick-borne illness survey, which has already received over 70 responses. This survey will run for all of 2025 and will help the Vector program identify trends that could potentially lead to lower incidence of tick-borne illnesses and better messaging for St. Joseph County residents. St. Joseph County has the highest incident rate of tick-borne illnesses compared to all counties in Indiana.

County Health Department

LEAD: Dr. Migliore - SUPPORT: Mike Wruble and Amy Ruppe

Valid: 01/01/2025-12/31/2025		Budget		January	February	March	YTD TOTALS	
	REVENUE							
	Beginning Balance	\$4,003,259.26					\$4,003,259.26	
	Property, FIT, Excise, Vehicle Excise Tax						\$0.00	
	Federal Reimbursements						\$0.00	
	Miscellaneous Revenue						\$0.00	
	TOTAL Tax, Fed Reimb and Misc Revenue			\$0.00	\$0.00	\$0.00	\$4,003,259.26	
	Environmental Health			\$57,825.00	\$52,012.50		\$109,837.50	
	Food Services			\$206,130.00	\$84,911.50		\$291,041.50	
	Immunization Clinic (South Bend)			\$15,342.28	\$20,774.45		\$36,116.73	
	Vital Records (South Bend)			\$46,180.00	\$51,740.00		\$97,920.00	
	Immunization Clinic (Mishawaka)			\$6,752.00	\$6,342.00		\$13,094.00	
	Vital Records (Mishawaka)			\$3,030.00	\$2,900.00		\$5,930.00	
	Fees (Charge 2, Coroner Fee)			(\$6,527.50)	(\$5,822.50)		(\$12,350.00)	
	Total Fee Revenue			\$328,731.78	\$212,857.95	\$0.00	\$541,589.73	
	TOTAL REVENUE			\$328,731.78	\$212,857.95	\$0.00	\$4,544,848.99	
	EXPENDITURES							
	10000 Series	Budget		January	February	March	Expenditures	Unexpended
11046	Director of Operations	\$76,650.00		\$8,844.24	\$5,896.16		\$14,740.40	\$61,909.60
11055	County Health Officer	\$131,250.00		\$30,288.45	\$108.36		\$30,396.81	\$100,853.19
11077	Admin. Assistant (3)	\$135,450.00		\$12,155.78	\$8,682.70		\$20,838.48	\$114,611.52
11143	Registrars (3)	\$119,358.00		\$13,731.26	\$9,181.38		\$22,912.64	\$96,445.36
11144	Nursing Registrars (2)	\$79,572.00		\$9,181.38	\$6,120.92		\$15,302.30	\$64,269.70
11145	Staff Assistants (2)	\$79,572.00		\$10,583.13	\$3,060.46		\$13,643.59	\$65,928.41
11151	Director of Vital Records	\$70,053.00		\$8,083.05	\$5,388.70		\$13,471.75	\$56,581.25
11154	Asst. Director Vital Records	\$63,945.00		\$7,378.26	\$4,918.84		\$12,297.10	\$51,647.90
11155	Nurses/Other Medical (7)	\$415,861.00		\$47,992.00	\$31,989.28		\$79,981.28	\$335,879.72
11161	Director of Env Health	\$70,053.00		\$8,083.05	\$5,388.70		\$13,471.75	\$56,581.25
11162	Asst. Dir Environmental Health	\$63,945.00		\$7,378.26	\$4,918.84		\$12,297.10	\$51,647.90
11163	Director of Food Services	\$70,053.00		\$8,083.05	\$5,388.70		\$13,471.75	\$56,581.25
11165	Asst Dir Food Services	\$63,945.00		\$7,378.26	\$4,918.84		\$12,297.10	\$51,647.90
11170	Director of CARE	\$70,053.00		\$8,083.05	\$5,388.70		\$13,471.75	\$56,581.25
11172	Environmental Health Specialist (10)	\$511,560.00		\$45,364.20	\$30,340.80		\$75,705.00	\$435,855.00
11174	Food Service Specialist (5)	\$286,650.00		\$33,075.00	\$22,050.00		\$55,125.00	\$231,525.00
11183	Communications and Events Specialist	\$63,945.00		\$7,165.11	\$4,918.84		\$12,083.95	\$51,861.05
11184	Env Health Spec Coordinator	\$4,410.00		\$0.00	\$848.10		\$848.10	\$3,561.90
11195	Public Health Coordinator	\$58,656.00		\$6,768.00	\$4,512.00		\$11,280.00	\$47,376.00
11305	Deputy County Attorney	\$17,713.00		\$2,043.81	\$1,362.54		\$3,406.35	\$14,306.65
11650	Executive Secretary	\$50,400.00		\$5,815.38	\$3,876.92		\$9,692.30	\$40,707.70
11701	Director of Nursing	\$91,111.00		\$2,776.85	\$7,008.54		\$9,785.39	\$81,325.61
11988	Director of Finance	\$76,650.00		\$8,844.24	\$5,896.16		\$14,740.40	\$61,909.60
12010	Data Analyst	\$63,945.00		\$7,378.26	\$4,918.84		\$12,297.10	\$51,647.90
14800	FICA Taxes @ 7.65%	\$209,231.17		\$22,854.78	\$13,713.13		\$36,567.91	\$172,663.26
14810	PERF @ 11.2%	\$304,340.60		\$29,798.71	\$20,185.14		\$49,983.85	\$254,356.75
14840	Health Insurance @ \$18,500	\$814,000.00		\$203,500.00	\$0.00		\$203,500.00	\$610,500.00
	Total 10000 Series	\$4,062,371.77		\$562,627.56	\$220,981.59	\$0.00	\$783,609.15	\$3,278,762.62
Acct	20000 Series	Budget	2024 PO's	January	February	March	Expenditures	Unexpended
21030	Office Supplies	\$22,742.00	\$39.00	\$475.80	\$1,047.37		\$1,523.17	\$21,257.83
22120	Garage & Motor Supplies	\$11,980.00	\$1,932.12	\$1,932.12	\$0.00		\$1,932.12	\$11,980.00
22148	Field Supplies	\$4,000.00	\$76.88	\$32.85	\$13.68		\$46.53	\$4,030.35
22328	Equipment Repairs	\$2,250.00	\$0.00	\$0.00	\$0.00		\$0.00	\$2,250.00
22406	Immunization Supplies	\$208,924.64	\$0.00	\$0.00	\$9,489.59		\$9,489.59	\$199,435.05
23243	Fuel Allocation	\$10,500.00	\$0.00	\$0.00	\$0.00		\$0.00	\$10,500.00
	Total 20000 Series	\$260,396.64	\$2,048.00	\$2,440.77	\$10,550.64	\$0.00	\$12,991.41	\$249,453.23
Acct	30000 Series	Budget	2024 PO's	January	February	March	Expenditures	Unexpended
31010	Legal Services	\$80,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$80,000.00
31070	Other Contractual Services	\$136,000.00	\$0.00	\$10,500.00	\$10,500.00		\$21,000.00	\$115,000.00
31150	Medical Services	\$3,000.00	\$300.00	\$519.45	\$17.00		\$536.45	\$2,763.55
32020	Travel/Mileage	\$13,941.00	\$0.00	\$110.00	\$110.00		\$220.00	\$13,721.00
32203	Cell Phones	\$20,025.00	\$0.00	\$3,045.38	\$0.00		\$3,045.38	\$16,979.62
32350	Postage	\$250.00	\$0.00	\$0.00	\$0.00		\$0.00	\$250.00
32550	Miscellaneous Costs	\$5,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$5,000.00
33128	Environmental Health	\$3,500.00	\$0.00	\$0.00	\$500.50		\$500.50	\$2,999.50
33243	Fleet Allocation	\$76,230.00	\$0.00	\$19,057.50	\$0.00		\$19,057.50	\$57,172.50
33368	Public Info & Educ	\$5,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$5,000.00
34030	Liability Insurance Coverage	\$187,406.00	\$0.00	\$46,851.50	\$0.00		\$46,851.50	\$140,554.50
36500	Service Contract	\$17,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$17,000.00
39010	Dues & Subscriptions	\$3,000.00	\$0.00	\$0.00	\$49.37		\$49.37	\$2,950.63
39600	Refunds, Awards & Indemnities	\$0.00	\$0.00	\$45.00	\$585.00		\$630.00	(\$630.00)
39750	Information Technology	\$5,000.00	\$0.00	\$474.10	\$614.75		\$1,088.85	\$3,911.15
	Total 30000 Series	\$555,352.00	\$300.00	\$80,602.93	\$12,376.62	\$0.00	\$92,979.55	\$462,672.45
	Total Budget	\$4,878,120.41	\$2,348.00					
	TOTAL EXPENDITURES			\$645,671.26	\$243,908.85	\$0.00	\$889,580.11	
	Total Unexpended							\$3,990,888.30
	Net (Monthly)			(\$316,939.48)	(\$31,050.90)	\$0.00		
	FUND BALANCE			\$3,686,319.78	\$3,655,268.88	\$3,655,268.88		

Local Public Health Services

LEAD: Dr. Migliore - SUPPORT: Mike Wruble and Amy Ruppe

Valid: 01/01/2025-12/31/2025		Budget	January	February	March	YTD TOTALS	
Acct	REVENUE						
00000	Beginning Balance	\$2,048,859.05				\$2,048,859.05	
01412	State Grant		\$6,364,751.97	\$0.00		\$6,364,751.97	
	TOTAL REVENUE	\$2,048,859.05	\$6,364,751.97	\$0.00	\$0.00	\$8,413,611.02	
	EXPENDITURES						
Acct	10000 Series	Budget	January	February	March	Expenditures	Unexpended
11048	Vector Coordinator	\$60,638.00	\$0.00	\$0.00		\$0.00	\$60,638.00
11066	Vector/Env Health Specialist	\$57,330.00	\$0.00	\$0.00		\$0.00	\$57,330.00
11155	Nurses/Other Medical	\$66,657.00	\$7,434.82	\$5,127.46		\$12,562.28	\$54,094.72
11167	Community Health Workers (15)	\$629,327.00	\$0.00	\$0.00		\$0.00	\$629,327.00
11172	Environmental Health Specialist	\$57,330.00	\$6,615.00	\$4,410.00		\$11,025.00	\$46,305.00
11174	Food Service Specialist	\$57,330.00	\$6,615.00	\$4,410.00		\$11,025.00	\$46,305.00
11176	Assistant Director of CARE	\$63,945.00	\$7,378.26	\$4,918.84		\$12,297.10	\$51,647.90
11180	School Health Liaison	\$66,657.00	\$0.00	\$0.00		\$0.00	\$66,657.00
11181	Lead Program Coordinator	\$4,410.00	\$500.78	\$339.24		\$840.02	\$3,569.98
11182	Director of Community Partnerships & Development	\$70,053.00	\$8,083.05	\$5,388.70		\$13,471.75	\$56,581.25
11196	Health Promotion Specialist (2)	\$110,250.00	\$12,721.14	\$8,480.76		\$21,201.90	\$89,048.10
11199	Perinatal Coordinator	\$59,535.00	\$6,869.43	\$4,579.62		\$11,449.05	\$48,085.95
11197	MIH Coordinator	\$66,657.00	\$0.00	\$0.00		\$0.00	\$66,657.00
11950	Part Time	\$13,125.00	\$0.00	\$0.00		\$0.00	\$13,125.00
14800	FICA Taxes @ 7.65%	\$105,678.00	\$4,197.64	\$2,777.60		\$6,975.24	\$98,702.76
14810	PERF @ 11.2%	\$153,256.00	\$6,296.38	\$4,217.34		\$10,513.72	\$142,742.28
14840	Health Insurance @ \$18,500	\$499,500.00	\$124,875.00	\$0.00		\$124,875.00	\$374,625.00
	Total 10000 Series	\$2,141,678.00	\$191,586.50	\$44,649.56	\$0.00	\$236,236.06	\$1,905,441.94
Acct	20000 Series	Budget	January	February	March	Expenditures	Unexpended
21030	Office Supplies	\$47,539.00	\$66.58	\$61.50		\$128.08	\$47,410.92
22148	Field Supplies	\$476,250.00	\$37.99	\$6,908.33		\$6,946.32	\$469,303.68
22328	Equipment Repairs	\$100,000.00	\$0.00	\$0.00		\$0.00	\$100,000.00
	Total 20000 Series	\$623,789.00	\$104.57	\$6,969.83	\$0.00	\$7,074.40	\$616,714.60
Acct	30000 Series	Budget	January	February	March	Expenditures	Unexpended
31015	Consultant Services	\$75,600.00	\$0.00	\$0.00		\$0.00	\$75,600.00
31059	Lead Program	\$9,000.00	\$0.00	\$0.00		\$0.00	\$9,000.00
31070	Other Contractual Services	\$6,000.00	\$0.00	\$0.00		\$0.00	\$6,000.00
32020	Travel/Mileage	\$12,070.00	\$0.00	\$400.40		\$400.40	\$11,669.60
32050	Conferences & Trainings	\$18,500.00	\$14.71	\$114.40		\$129.11	\$18,370.89
32203	Cell Phones	\$25,929.00	\$1,433.12	\$0.00		\$1,433.12	\$24,495.88
32350	Postage	\$6,000.00	\$0.00	\$0.00		\$0.00	\$6,000.00
32550	Miscellaneous Costs	\$348,318.96	\$12,754.91	(\$1,882.95)		\$10,871.96	\$337,447.00
32705	Other Services	\$1,500.00	\$0.00	\$0.00		\$0.00	\$1,500.00
33020	Advertising	\$81,302.57	\$11,140.57	\$309.74		\$11,450.31	\$69,852.26
33034	Grant	\$1,541,194.12	\$20,403.66	\$58,517.92		\$78,921.58	\$1,462,272.54
33100	Printing	\$37,500.00	\$112.32	\$609.24		\$721.56	\$36,778.44
33128	Environmental Health	\$283,557.00	\$1,860.00	\$1,560.00		\$3,420.00	\$280,137.00
33648	Rebinding Records	\$201,116.00	\$21,600.00	\$0.00		\$21,600.00	\$179,516.00
34030	Liability Insurance Coverage	\$50,000.00	\$12,500.00	\$0.00		\$12,500.00	\$37,500.00
36015	Contractual Services	\$19,200.00	\$4,600.00	\$1,500.00		\$6,100.00	\$13,100.00
37010	Rent - Bldgs & Office Space	\$636,475.00	\$0.00	\$0.00		\$0.00	\$636,475.00
39262	Chronic Disease Prevention	\$150,000.00	\$107.96	\$0.00		\$107.96	\$149,892.04
39263	Injury Prevention	\$150,000.00	\$32.72	(\$32.72)		\$0.00	\$150,000.00
39264	Maternal and Child Health	\$150,000.00	\$4,761.55	\$2,144.29		\$6,905.84	\$143,094.16
39268	Immunization	\$20,000.00	\$0.00	\$0.00		\$0.00	\$20,000.00
	Total 30000 Series	\$3,823,262.65	\$91,321.52	\$63,240.32	\$0.00	\$154,561.84	\$3,668,700.81
Acct	40000 Series	Budget	January	February	March	Expenditures	Unexpended
44010	Equipment	\$19,000.00	\$0.00	\$29.99		\$29.99	\$18,970.01
	Total 40000 Series	\$19,000.00	\$0.00	\$29.99	\$0.00	\$29.99	\$18,970.01
	Total Budget	\$6,607,729.65					
	TOTAL EXPENDITURES		\$283,012.59	\$114,889.70	\$0.00	\$397,902.29	
	Total Unexpended						\$6,209,827.36
	Net (Monthly)		\$6,081,739.38	(\$114,889.70)	\$0.00		
	FUND BALANCE		\$8,130,598.43	\$8,015,708.73	\$8,015,708.73		

County-Wide Lead Initiative

LEAD: Renata Williams - SUPPORT: Alissa Balke

No Expiration		Budget	January	February	March	YTD TOTALS	Unexpended	
Acct	REVENUE							
00000	Beginning Balance	\$114,202.02				\$114,202.02		
	TOTAL REVENUE	\$114,202.02	\$0.00	\$0.00	\$0.00	\$114,202.02		
	EXPENDITURES							
Acct	10000 Series							
11167	Community Health Worker (4)	\$72,713.35	\$16,426.02	\$11,531.13		\$27,957.15	\$44,756.20	
14800	FICA Taxes @ 7.65%	\$5,575.64	\$1,234.00	\$859.11		\$2,093.11	\$3,482.53	
14810	PERF @ 11.2%	\$8,163.03	\$1,839.72	\$1,291.49		\$3,131.21	\$5,031.82	
14840	Health Insurance @ \$18,500	\$27,750.00	\$0.00	\$0.00		\$0.00	\$27,750.00	
	Total 10000 Series	\$114,202.02	\$19,499.74	\$13,681.73	\$0.00	\$33,181.47	\$81,020.55	
	Total Budget	\$114,202.02						
	Total Expenditures		\$19,499.74	\$13,681.73	\$0.00	\$33,181.47		
	Total Unexpended						\$81,020.55	
	Net (Monthly)		(\$19,499.74)	(\$13,681.73)	\$0.00			
	FUND BALANCE		\$94,702.28	\$81,020.55	\$81,020.55			

Health Immunization CoAg

LEAD: Ashley Helman

Valid: 07/01/2024-06/30/2025		Budget	January	February	March	YTD TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$42,636.57)				(\$42,636.57)	
02708	Federal/Grants Reimbursements		\$42,636.57	\$51,386.23		\$94,022.80	
05603	Return of 2 Year Warrant Funds		\$0.00	\$0.00		\$0.00	
	TOTAL REVENUE	(\$42,636.57)	\$42,636.57	\$51,386.23	\$0.00	\$51,386.23	
	EXPENDITURES						
Acct	10000 Series						
11077	Admin Assistant	\$22,700.85	\$5,209.62	\$3,473.08		\$8,682.70	\$14,018.15
11155	Nurses/Other Medical	\$54,667.54	\$7,691.19	\$5,127.46		\$12,818.65	\$41,848.89
11781	Imm Outreach Coordinator	\$30,539.54	\$6,768.00	\$4,512.00		\$11,280.00	\$19,259.54
11193	Part Time (6)	\$175,058.42	\$22,949.71	\$17,650.87		\$40,600.58	\$134,457.84
14800	FICA Taxes @ 7.65%	\$24,161.47	\$3,211.41	\$2,308.31		\$5,519.72	\$18,641.75
14810	PERF @ 11.2%	\$12,059.92	\$2,202.90	\$1,468.60		\$3,671.50	\$8,388.42
14840	Health Insurance @ \$18,500	\$49,075.00	\$0.00	\$0.00		\$0.00	\$49,075.00
	Total 10000 Series	\$368,262.74	\$48,032.83	\$34,540.32	\$0.00	\$82,573.15	\$285,689.59
Acct	20000 Series						
21030	Office Supplies	\$5,033.19	\$137.72	\$494.72		\$632.44	\$4,400.75
22406	Immunization Supplies	\$4,157.94	\$692.88	\$1,346.63		\$2,039.51	\$2,118.43
	Total 20000 Series	\$9,191.13	\$830.60	\$1,841.35	\$0.00	\$2,671.95	\$6,519.18
Acct	30000 Series						
32020	Travel /Mileage	\$891.45	\$0.00	\$4.56		\$4.56	\$886.89
32203	Cell Phones	\$3,500.76	\$599.90	\$0.00		\$599.90	\$2,900.86
33368	Public Info & Educ	\$12,932.16	\$0.00	\$0.00		\$0.00	\$12,932.16
36015	Contractual Services	\$12,559.72	\$1,922.90	\$1,610.30		\$3,533.20	\$9,026.52
	Total 30000 Series	\$29,884.09	\$2,522.80	\$1,614.86	\$0.00	\$4,137.66	\$25,746.43
Acct	40000 Series						
44010	Equipment	\$273.00	\$0.00	\$0.00		\$0.00	\$273.00
	Total 40000 Series	\$273.00	\$0.00	\$0.00	\$0.00	\$0.00	\$273.00
	Total Budget	\$407,610.96					
	Total Expenditures		\$51,386.23	\$37,996.53	\$0.00	\$89,382.76	
	Total Unexpended						\$318,228.20
	Net (Monthly)		(\$8,749.66)	\$13,389.70	\$0.00		
18	FUND BALANCE		(\$51,386.23)	(\$37,996.53)	(\$37,996.53)		

Health CHWs for COVID

LEAD: Renata Williams - SUPPORT: Alissa Balke

Valid: 08/30/2024-08/30/2025		Budget	January	February	March	YTD TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$0.00	\$64,678.87		\$64,678.87	
	TOTAL REVENUE	\$0.00	\$0.00	\$64,678.87	\$0.00	\$64,678.87	
	EXPENDITURES						
Acct	10000 Series						
11167	Community Health Worker (8)	\$229,806.62	\$36,133.02	\$27,607.83		\$63,740.85	\$166,065.77
14800	FICA Taxes @ 7.65%	\$17,696.30	\$2,720.09	\$2,067.91		\$4,788.00	\$12,908.30
14810	PERF @ 11.2%	\$25,738.37	\$4,046.90	\$3,092.07		\$7,138.97	\$18,599.40
14840	Health Insurance @ \$18,500	\$74,150.00	\$0.00	\$0.00		\$0.00	\$74,150.00
	Total 10000 Series	\$347,391.29	\$42,900.01	\$32,767.81	\$0.00	\$75,667.82	\$271,723.47
Acct	30000 Series						
31015	Consultant Services	\$50,400.00	\$6,300.00	\$6,300.00		\$12,600.00	\$37,800.00
32020	Travel/Mileage	\$1,540.46	\$140.01	\$233.55		\$373.56	\$1,166.90
32050	Conferences & Training	\$2,268.39	\$0.00	\$50.00		\$50.00	\$2,218.39
32203	Cell Phones	\$1,584.93	\$716.56	\$0.00		\$716.56	\$868.37
33368	Public Information & Education	\$132,742.60	\$14,325.29	\$2,406.60		\$16,731.89	\$116,010.71
36015	Contractual Services	\$6,434.06	\$297.00	\$1,350.00		\$1,647.00	\$4,787.06
	Total 30000 Series	\$194,970.44	\$21,778.86	\$10,340.15	\$0.00	\$32,119.01	\$162,851.43
	Total Budget	\$542,361.73					
	Total Expenditures		\$64,678.87	\$43,107.96	\$0.00	\$107,786.83	
	Total Unexpended						\$434,574.90
	Net (Monthly)		(\$64,678.87)	\$21,570.91	\$0.00		
	FUND BALANCE		(\$64,678.87)	(\$43,107.96)	(\$43,107.96)		

Health School Liaison

LEAD: Ashley Helman

No Expiration		Budget	January	February	March	YTD TOTALS	Unexpended	
Acct	REVENUE							
00000	Beginning Balance	\$1,413,586.35				\$1,413,586.35		
02708	Federal/Grants Reimbursements		\$0.00	\$0.00		\$0.00		
06400	Donations		\$0.00	\$0.00		\$0.00		
	TOTAL REVENUE	\$1,413,586.35	\$0.00	\$0.00	\$0.00	\$1,413,586.35		
	EXPENDITURES							
Acct	10000 Series							
11180	School Health Liasion	\$66,657.00	\$7,735.96	\$0.00		\$7,735.96	\$58,921.04	
14800	FICA Taxes @ 7.65%	\$5,100.00	\$585.35	\$0.00		\$585.35	\$4,514.65	
14810	PERF @ 11.2%	\$7,466.00	\$866.43	\$0.00		\$866.43	\$6,599.57	
14840	Health Insurance @ \$18,500	\$18,500.00	\$0.00	\$0.00		\$0.00	\$18,500.00	
	Total 10000 Series	\$97,723.00	\$9,187.74	\$0.00	\$0.00	\$9,187.74	\$88,535.26	
Acct	20000 Series							
21030	Office Supplies	\$3,500.00	\$0.00	\$0.00		\$0.00	\$3,500.00	
24120	Medical Supplies	\$200,000.00	\$0.00	\$1,814.90		\$1,814.90	\$198,185.10	
	Total 20000 Series	\$203,500.00	\$0.00	\$1,814.90	\$0.00	\$1,814.90	\$201,685.10	
Acct	30000 Series							
32020	Travel/Mileage	\$1,000.00	\$0.00	\$0.00		\$0.00	\$1,000.00	
32050	Conferences/Trainings	\$8,000.00	\$0.00	\$0.00		\$0.00	\$8,000.00	
32203	Cell Phones	\$600.00	\$89.57	\$0.00		\$89.57	\$510.43	
33368	Public Info & Educ	\$1,820.85	\$820.85	\$0.00		\$820.85	\$1,000.00	
39243	Donations	\$50,000.00	\$0.00	\$5,243.15		\$5,243.15	\$44,756.85	
	Total 30000 Series	\$61,420.85	\$910.42	\$5,243.15	\$0.00	\$6,153.57	\$55,267.28	
	Total Budget	\$362,643.85						
	Total Expenditures		\$10,098.16	\$7,058.05	\$0.00	\$17,156.21		
	Total Unexpended						\$345,487.64	
	Net (Monthly)		(\$10,098.16)	(\$7,058.05)	\$0.00			
	FUND BALANCE		\$1,403,488.19	\$1,396,430.14	\$1,396,430.14			

Health Local Health Services

LEAD: Brett Davis

No Expiration		Budget	January	February	March	YTD TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$33,286.58				\$33,286.58	
	TOTAL REVENUE	\$33,286.58	\$0.00	\$0.00	\$0.00	\$33,286.58	
	EXPENDITURES						
Acct	10000 Series						
11048	Vector Coordinator	\$11,818.57	\$0.00	\$0.00		\$0.00	\$11,818.57
11066	Vector/Env Health Specialist	\$11,025.00	\$6,615.00	\$4,410.00		\$11,025.00	\$0.00
14800	FICA Taxes @ 7.65%	\$1,735.49	\$491.77	\$323.09		\$814.86	\$920.63
14810	PERF @ 11.2%	\$2,540.85	\$740.88	\$493.92		\$1,234.80	\$1,306.05
14840	Health Insurance @ \$18,500	\$6,166.67	\$0.00	\$0.00		\$0.00	\$6,166.67
	Total 10000 Series	\$33,286.58	\$7,847.65	\$5,227.01	\$0.00	\$13,074.66	\$20,211.92
	Total Budget	\$33,286.58					
	Total Expenditures		\$7,847.65	\$5,227.01	\$0.00	\$13,074.66	
	Total Unexpended						\$20,211.92
	Net (Monthly)		(\$7,847.65)	(\$5,227.01)	\$0.00		
	FUND BALANCE		\$25,438.93	\$20,211.92	\$20,211.92		

Health Trust Fund

Lead: Brett Davis

No Expiration		Budget	January	February	March	YTD TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$214,459.66				\$214,459.66	
	TOTAL REVENUE	\$214,459.66	\$0.00	\$0.00	\$0.00	\$214,459.66	
	EXPENDITURES						
Acct	10000 Series						
11048	Vector Coordinator	\$48,820.00	\$6,996.69	\$4,664.46		\$11,661.15	\$37,158.85
11066	Vector/Env Health Specialist	\$46,305.00	\$0.00	\$0.00		\$0.00	\$46,305.00
11950	Part Time (\$17/hour)	\$13,125.00	\$0.00	\$0.00		\$0.00	\$13,125.00
14800	FICA Taxes @ 7.65%	\$8,294.00	\$529.50	\$351.08		\$880.58	\$7,413.42
14810	PERF @ 11.2%	\$10,672.00	\$783.63	\$522.42		\$1,306.05	\$9,365.95
14840	Health Insurance @ \$18,500	\$30,834.00	\$0.00	\$0.00		\$0.00	\$30,834.00
	Total 10000 Series	\$158,050.00	\$8,309.82	\$5,537.96	\$0.00	\$13,847.78	\$144,202.22
Acct	20000 Series						
21030	Office Supplies	\$409.66	\$0.00	\$0.00		\$0.00	\$409.66
22120	Gas/Motor Supplies	\$2,500.00	\$0.00	\$0.00		\$0.00	\$2,500.00
22148	Field Supplies	\$2,500.00	\$0.00	\$0.00		\$0.00	\$2,500.00
	Total 20000 Series	\$5,409.66	\$0.00	\$0.00	\$0.00	\$0.00	\$5,409.66
Acct	30000 Series						
32020	Travel /Mileage	\$1,000.00	\$0.00	\$413.05		\$413.05	\$586.95
32050	Conferences & Trainings	\$4,380.00	\$0.00	\$0.00		\$0.00	\$4,380.00
32203	Cell Phones	\$1,620.00	\$268.71	\$0.00		\$268.71	\$1,351.29
32350	Postage	\$1,000.00	\$0.00	\$0.00		\$0.00	\$1,000.00
33368	Public Info & Educ	\$7,000.00	\$0.00	\$0.00		\$0.00	\$7,000.00
33938	Vector	\$25,000.00	\$0.00	\$1,392.00		\$1,392.00	\$23,608.00
36500	Service Contract	\$1,000.00	\$0.00	\$0.00		\$0.00	\$1,000.00
39750	Information Technology	\$5,000.00	\$0.00	\$0.00		\$0.00	\$5,000.00
	Total 30000 Series	\$46,000.00	\$268.71	\$1,805.05	\$0.00	\$2,073.76	\$43,926.24
Acct	40000 Series						
44010	Equipment	\$10,349.90	\$5,349.90	\$3,319.49		\$8,669.39	\$1,680.51
	Total 40000 Series	\$10,349.90	\$5,349.90	\$3,319.49	\$0.00	\$8,669.39	\$1,680.51
	Total Budget	\$219,809.56					
	Total Expenditures		\$13,928.43	\$10,662.50	\$0.00	\$24,590.93	
	Total Unexpended						\$195,218.63
	Net (Monthly)		(\$13,928.43)	(\$10,662.50)	\$0.00		
	FUND BALANCE		\$200,531.23	\$189,868.73	\$189,868.73		

CHW Safety PIN

LEAD: Renata Williams - SUPPORT: Alissa Balke

Valid: 01/01/2024-12/31/2025		Budget	January	February	March	YTD TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$34,933.29)				(\$34,933.29)	
01412	State Grant		\$34,933.29	\$26,220.18		\$61,153.47	
	TOTAL REVENUE	(\$34,933.29)	\$34,933.29	\$26,220.18	\$0.00	\$26,220.18	
	EXPENDITURES						
Acct	10000 Series						
11167	Community Health Worker (3)	\$25,120.67	\$14,415.12	\$9,610.08		\$24,025.20	\$1,095.47
11782	MIH Coordinator	\$31,148.22	\$7,691.19	\$5,127.46		\$12,818.65	\$18,329.57
14800	FICA Taxes @ 7.65%	\$4,603.50	\$1,637.97	\$1,074.26		\$2,712.23	\$1,891.27
14810	PERF @ 11.2%	\$6,155.24	\$2,475.90	\$1,650.60		\$4,126.50	\$2,028.74
14840	Health Insurance @ \$18,500	\$41,175.00	\$0.00	\$0.00		\$0.00	\$41,175.00
	Total 10000 Series	\$108,202.63	\$26,220.18	\$17,462.40	\$0.00	\$43,682.58	\$64,520.05
	Total Budget	\$108,202.63					
	Total Expenditures		\$26,220.18	\$17,462.40	\$0.00	\$43,682.58	
	Total Unexpended						\$64,520.05
	Net (Monthly)		\$8,713.11	\$8,757.78	\$0.00		
	FUND BALANCE		(\$26,220.18)	(\$17,462.40)	(\$17,462.40)		

NACCHO Mentor Program

LEAD: Renata Williams - SUPPORT: Lindsey Stevenson

Valid: 11/11/2022-07/31/2023		Budget	January	February	March	YTD TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$38,187.19	\$0.00	\$0.00		\$38,187.19	
	TOTAL REVENUE	\$38,187.19	\$0.00	\$0.00	\$0.00	\$38,187.19	
	EXPENDITURES						
Acct	20000 Series						
21030	Office Supplies	\$6,000.00	\$0.00	\$32.72		\$32.72	\$5,967.28
22148	Field Supplies	\$6,000.00	\$0.00	\$0.00		\$0.00	\$6,000.00
24120	Medical Supplies	\$12,187.19	\$0.00	\$0.00		\$0.00	\$12,187.19
	Total 20000 Series	\$24,187.19	\$0.00	\$32.72	\$0.00	\$32.72	\$24,154.47
Acct	30000 Series						
32020	Travel/Mileage	\$6,000.00	\$0.00	\$0.00		\$0.00	\$6,000.00
33368	Public Info & Educ	\$8,000.00	\$0.00	\$524.53		\$524.53	\$7,475.47
	Total 30000 Series	\$14,000.00	\$0.00	\$524.53	\$0.00	\$524.53	\$13,475.47
	Total Budget	\$38,187.19					
	Total Expenditures		\$0.00	\$557.25	\$0.00	\$557.25	
	Total Unexpended						\$37,629.94
	Net (Monthly)		\$0.00	(\$557.25)	\$0.00		
	FUND BALANCE		\$38,187.19	\$37,629.94	\$37,629.94		

FOOD SERVICES

215 permits that had not been renewed by January 31st were renewed in February. Overdue permits are assessed a 75% late fee. Inspection staff visited and made calls to establishments delinquent in renewing their permits.

February 13 - Director and Assistant Director attended virtual meeting with IDOH to discuss the phased rollout of the state's sanitation code 7-26.

February 21 - Food staff attended virtual training hosted by IDOH in conjunction with Purdue University. Regulators from the Indiana Department of Health and food safety experts from Purdue University shared information from a recent study that investigated food safety of some common Home Based Vendor (HBV) products and a comprehensive handbook that was developed as a result of this study.

Staff assistant position vacancy and the continued absence of our Administrative Assistant, due to illness required reassignment of inspection staff to administrative tasks in order to prevent a back log of paper work associated with the annual permit renewal processes.

LEAD COMBINED UNIT

Environmental lead is harmful to the physical, mental, and social development of young children. To combat the risks that lead poses to children and families, the Department utilizes a collaborative, multi-unit response that includes the Public Health Nursing, Environmental Health, and CARE Units to provide services to St. Joseph County residents.

While there is no safe level of lead in the blood, a lead level of 3.5µg/dL is considered elevated. Any confirmed result of 5µg/dL and above is enrolled in case management until there are two consecutive levels below 5. Results between 3.5 – 4.9µg/dL are monitored until the level drops to below 3.5µg/dL.

Testing

Lead Tests Across St. Joseph County

This chart is always two months behind due to when it is received from IDOH. For example, on March 1, 2025, the report will include all lead tests drawn in January of 2025.

Tests drawn from January 1, 2025 – January 31, 2025

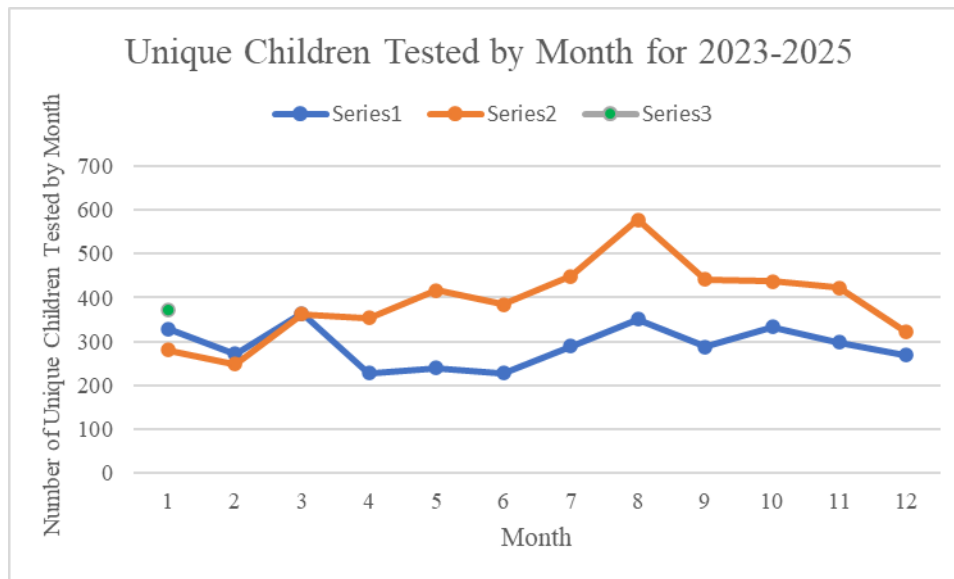
Pb Level (ug/dL)	Venous	Capillary	Unknown	Total
0	38	36	1	75
0.1-<2	20	86	110	216
2-3.4	15	17	17	49
3.5-4.9	8	7	1	16
5-9.9	3	4	1	8
10-19.9	3	1	3	7
20-29.9	1	0	0	1
30-39.9	0	0	0	0
40-49.9	0	0	0	0
≥50	0	0	0	0
Total	88	151	133	372

There were 27 duplicate tests in the month of January, 372 unique children were tested.

2025 YTD = 372

2024 YTD = 281

2023 YTD = 329



Elevated Tests by Zip Codes

This table provides where we are seeing the most amount of elevated lead draws in the County by zip code. For example, in 2024, the zip code of 46613 repeatedly had one of the highest amounts of elevated lead tests. This could stem from a variety of factors (i.e. population size).

Zip Code	January 2025	YTD 2025
46613	6 elevated	6 elevated
46628	2 elevated	2 elevated
46614	2 elevated	2 elevated
46544	2 elevated	2 elevated
46545	2 elevated	2 elevated
46615	1 elevated	1 elevated
46530	1 elevated	1 elevated

Community Outreach Settings

One part of the lead initiative is to offer lead education and testing for children aged 6 years and younger. We provide education and testing to the community by hosting lead events at daycares, churches, elementary schools, and other community settings. We also offer lead testing and/or education at community-organized events. We aim to host at least two events per month. The events hosted by the Department of Health are organized and conducted by the Assistant Director of CARE and the CHWs from the CARE unit.

Testing and Education Events	# of events	# of tests	Awareness Events	# of events
February 2025	0	0	February 2025	0

YTD	# of events	# of tests
YTD 2025	0	0
YTD 2024	5	4

Case Numbers

Public Health Nursing receives elevated blood lead level (EBLL) reports from IDoH. They create and assign lead case investigations based on the lead level. A Public Health Nurse receives cases for management with elevated levels $\geq 10\text{ug/dL}$. Community Health Workers (CHWs) receive cases for management with levels between 5 ug/dL and 9.9 ug/dL . In addition to case management, the CHWs follow up on unconfirmed cases (those who have an initial test with a BLL above 3.5 ug/dL) and families in case monitoring (confirmed BLL of $3.5\text{-}4.9\text{ ug/dL}$). For unconfirmed cases, our CHWs attempt to hand deliver education and forms for the child to receive a confirmed test at LabCorp. The Disease Investigation Specialist follows up with primary care providers and parents for repeat testing and risk assessment requirements.

Current Case Numbers as of 2/28/2025

Case Management	Case Monitoring	Unconfirmed Cases
87	76	49

Risk Assessments

The Environmental Health Unit's lead risk assessor's role is to determine potential sources of exposure to lead through dust sampling, soil sampling, water sampling, and XRF testing of paint and other miscellaneous items such as toys or furniture. The environmental risk assessment helps families understand where the lead exposure is likely coming from, how to address these hazards to mitigate further exposure, and how to prevent new lead hazards from appearing in the home.

Activity	Feb 2025	YTD 2025	YTD 2024	YTD 2023	YTD 2022	YTD 2021
A. Lead Risk Assessments	7	16	15	13	4	12
i. EBLL Assessments	3	6	3	10	2	4
ii. Parent Requests	4	10	12	3	4	8
B. Clearances	4	12	16	6	4	4

NURSING

Immunizations

Across our three clinics, we served 111 adults and 109 children, totaling 220 unique individuals. The staff has administered 443 immunizations. We added a new part time vaccinator to our Mishawaka team.

Mobile Immunization Team

In February, our mobile immunization team offered support to the unit. They worked in our South Bend and Mishawaka clinics, to assist in training of newly hired staff and for coverage for ill employees. They also delivered health items to schools in the county. They worked on recommendations for website updates, to ensure information regarding mobile clinics is easily accessible.

Clinics

2/12 Jefferson

2/19 La Casa

Public Health Nursing

There were 47 animal bites and 52 communicable disease cases in February.

School Health

Our school health liaison supplied support for county k-12 schools, including 40 separate school contacts made via phone, email, and in person. Physical resources were distributed to 30 local schools. February is Dental Health Month and partnering with the IDOH Give Kids a Smile Program as well as GKS, we distributed toothbrush kits and education to 500 kids in local schools.

TB

Tuberculosis					
	Feb 2025	YTD 2025	YTD 2024	YTD 2023	YTD 2022
Directly Observed Therapies	82	154	101	45	211
Nurse Visits	30	75	76	60	39
QFT Ordered	5	16	7	2	5
CXR	3	3	0	0	3
New Active Cases	1	1	0	0	1
Active TB Cases Following	3	3	2	1	6
Latent TB Cases Following	37	45	38	33	20

VITAL RECORDS

	<u>Records Filed in FEB 2025</u>	<u>YTD 2025 Occurrences</u>	<u>YTD 2024 Occurrences</u>
<u>Statistics*</u>			
Total Births	306	626	639
Total Deaths	259	543	595
Paternities	5	8	11
Corrections	2	4	5
Genealogy	3	3	0
	<u>YTD 2025- Requestors</u>	<u>YTD 2025- Number of Records Issued</u>	<u>YTD 2025 Pending Requests</u>
Birth Certificate Assistance	17	8	9
	<u>Records Issued Jan 2025</u>	<u>YTD 2025 Issued</u>	<u>YTD 2024 Issued</u>
Birth Certs Total	1229	2245	2198
Death Certs Total	1580	3854	3411

Birth & Death data reflected as of 03/10/2025.

Subject to change, generated from DRIVE and File Maker.

HEALTH OFFICER

Report in the Health Officer Presentation and Report portion.

Respectfully,

Michelle Migliore, D.O.
Health Officer



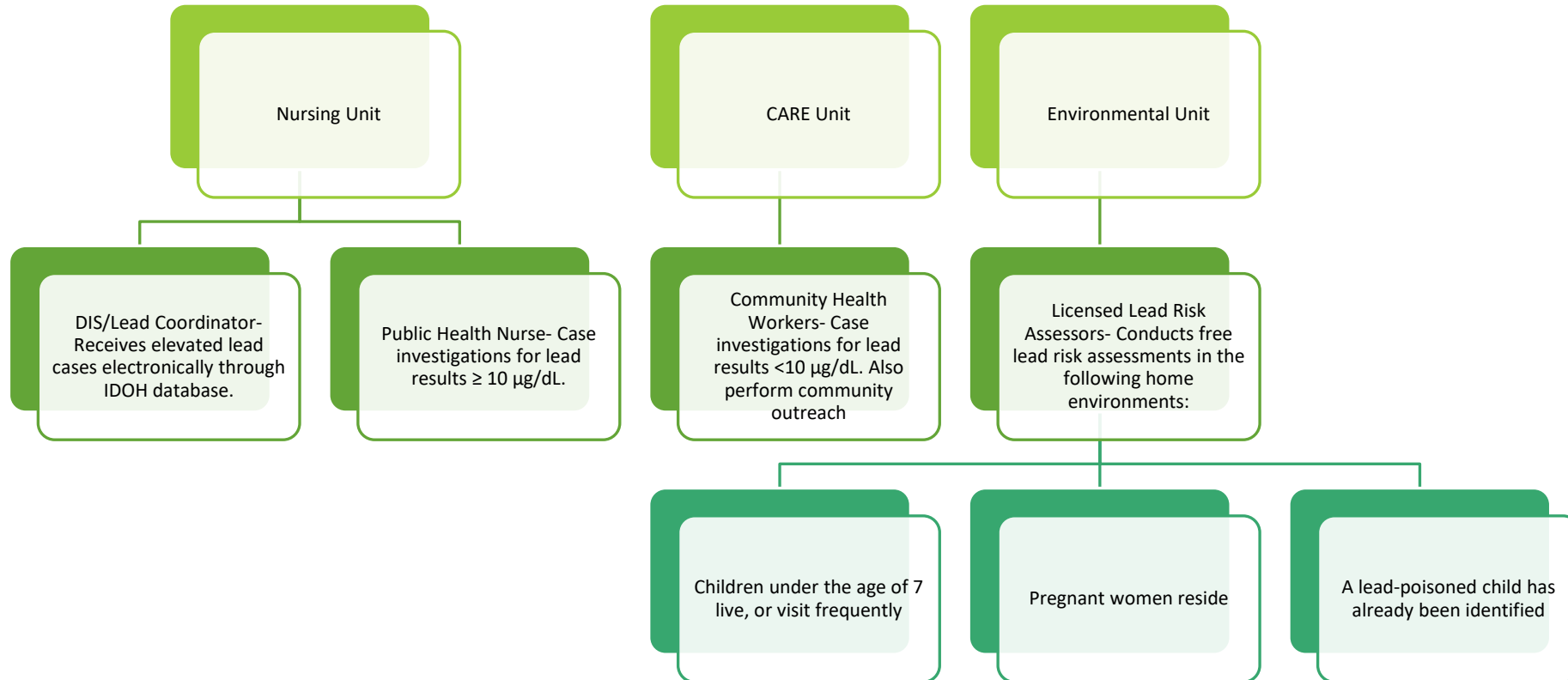
Childhood Lead Poisoning Prevention in St. Joseph County

Micaela Enright – Lead Program Coordinator

What is Lead?



- Naturally occurring toxic metal that competes with calcium and iron that is found in soil
- Also found in paint before 1978, pipes, cosmetics, toys, pottery from other countries, etc.
- 80% of homes in South Bend have lead, 70% of homes in St. Joseph County have lead
- Lead is a neurotoxin that can cause irreversible damage to brain and nervous system
- Can be passed from mother to an unborn baby



Multi-Unit Lead Structure

Case Terminology

Unconfirmed: one
capillary fingerstick ≥ 3.5
 $\mu\text{g/dL}$

Confirmed: two capillary
fingersticks less than 12
weeks apart **OR** a single
venous draw $\geq 3.5 \mu\text{g/dL}$

Case monitoring: 3.5-4.9
 $\mu\text{g/dL}$

Case management: ≥ 5
 $\mu\text{g/dL}$



2024 Accomplishments

New Cases Received

2024



335 – Case monitoring /
unconfirmed



48 - Case Management ≥ 5.0
 $\mu\text{g/dL}$



383 total case investigations
in 2024

2023



272 – Case monitoring /
unconfirmed



58 - Case Management ≥ 5.0
 $\mu\text{g/dL}$



330 total case investigations
in 2023

Testing Numbers

2023 TOTAL:

3,484 unique children tested in St Joseph County

2024 TOTAL:

4,693 unique children tested in St Joseph County

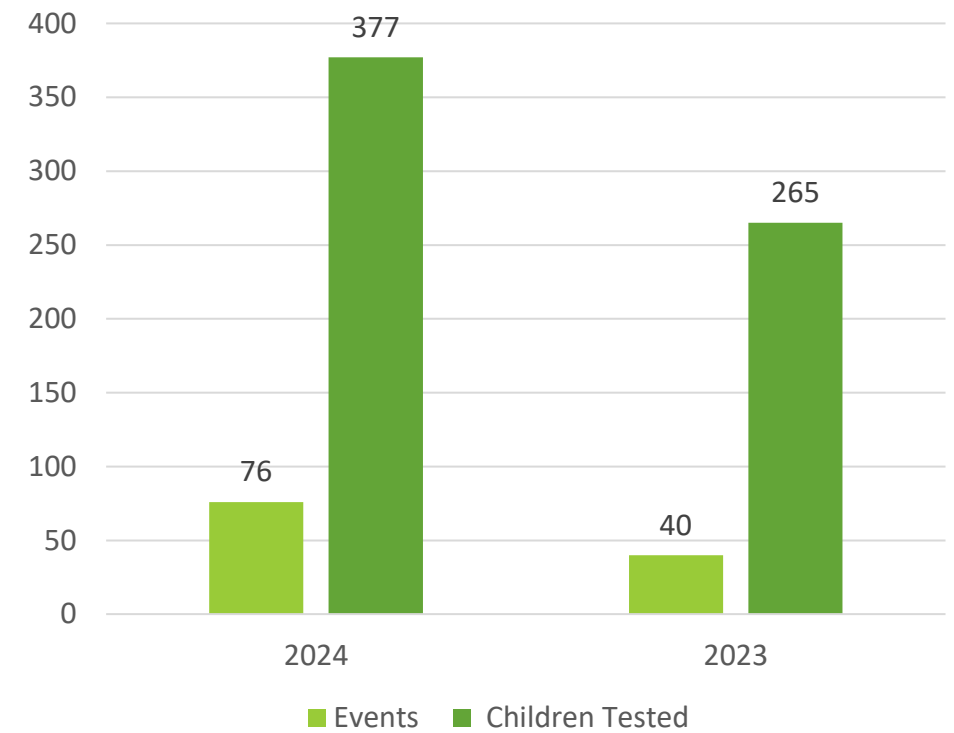


Lead Risk Assessments

Year	Elevated	Public Requested	Total
2023	60	57	117
2024	59	88	147



Lead Events & Education Outreach



Clinical Provider Outreach



Hosted our Lead Free By 3 Conference in March 2024 to local property owners and clinical providers

Presented on clinical and environmental aspects of lead, including:

- Testing for lead
- Reporting lead results
- Case management requirements
- Risk assessments



Began reaching out to provider's offices to speak with healthcare providers and their staff about lead poisoning

**Together, we can
prevent lead exposure!**



Upcoming Initiatives

- Plan to host a lead conference for daycares late spring/summer
- Soil sampling event at Hurwich Iron site with Near Westside Neighborhood Organization
- National Lead Poisoning Prevention Week events (October 19 – 25)
- Continue clinical provider outreach and testing events



Thank you!