

**Meeting of the Board of Health
St. Joseph County Department of Health
8th Floor, County–City Building
Boardroom**

**February 15, 2023
4:30 p.m.**

Available by Zoom:

<https://us06web.zoom.us/j/81442698080?pwd=aHFaL1ZCTnR4RFdiRm5rV2hxb21jUT09>

Meeting ID: 814 4269 8080

Passcode: 206238

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I. CALL TO ORDER

II. EXECUTIVE SESSION:

A. Election of Officers

III. ADOPTION OF THE AGENDA:

It is recommended the Board of Health members adopt the agenda for the February 15, 2023.

Motion by _____ Seconded by _____ Vote _____

IV. APPROVAL OF THE MINUTES:

It is recommended the Board of Health members approve the minutes of December 14, 2022.

Motion by _____ Seconded by _____ Vote _____

It is recommended the Board of Health members approve the minutes of January 18, 2023.

Motion by _____ Seconded by _____ Vote _____

V. BOARD PRESIDENT ANNOUNCEMENTS:

VI. HEALTH OFFICER PRESENTATION and REPORT:

23-07 Discussion on January 2023 Health Officer's Report
Emergency Preparedness
Environmental Health
Finance
Food Services
Health Equity, Epidemiology and Data (HEED)
Health Outreach, Promotion & Education (HOPE)
Nursing – Immunizations, Mobile Clinic & Public Health Nursing
Vital Records

VII. NEW BUSINESS:

VIII. OLD BUSINESS:

23-03 Appointments to the Personnel Committee
23-04 Appointments to the Finance Committee
23-05 Appointments to the Appeals Committee

IX. BOARD NOTIFICATIONS:

1. Hirings: None
2. Resignations: Mary Pickens, CMA – Immunizations – 01/30/23
3. Retirements: None
4. Terminations: None

X. PUBLIC COMMENT: (3 Minute Limit)

Public comment may be given in person. Input from the public can also be sent to the Board by mail or email via the St. Joseph County Department of Health.

X. TIME AND PLACE OF NEXT REGULAR MEETING:

March 15, 2023 – 4:30 p.m. 8th Floor County City Building, Boardroom

XI. ADJOURNMENT:

The following statement provides guidance for the public comment portion of the meeting, as well as the expected decorum for all conversations during the meeting.

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate any person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

MINUTES AND MEMORANDA
ST. JOSEPH COUNTY BOARD OF HEALTH
December 14, 2022
Regular Meeting

Present at the Meeting:

Heidi Beidinger-Burnett, PhD, MPH	President
Jason Marker, M.D.	Vice President
John Linn, P.E.	Member
Ellen Reilander, J.D.	Member
Ilana T. Kirsch, M.D.	Member
Michelle Migliore, D.O.	Member

Also Present at the Meeting:

Robert M. Einterz, M.D.	Health Officer
Mark D. Fox, MD, PhD, MPH	Deputy Health Officer
Jennifer S. Parcell	Executive Administrative Asst.
Amy Ruppe	Administrator
Robin Vida	Director Health Outreach Promotion and Education (HOPE)
Brett Davis	Assistant Director of Environmental Health
Jodie Pairitz	Director of Nursing – Zoom
Carolyn Smith	Food Services Director
Harry Gilbride	Emergency Preparedness Coordinator
Mark Espich	Director Environmental Health
Cassy White	Director of HEED
Marcellus Lebbin, J.D.	Department of Health Attorney

I. CALL TO ORDER, ROLL CALL, & NOMINATIONS

Board President, Dr. Beidinger, called the December 14, 2022, regular Board of Health meeting to order at 4:30 p.m.

II. ADOPTION OF THE AGENDA

On motion made by Dr. Migliore and Seconded by Dr. Kirsch, the agenda was put to the Board. The agenda was unanimously approved.

III. APPROVAL OF THE MINUTES

On motion made by Dr. Marker, seconded by Dr. Kirsch the minutes for the November 16, 2022, regular meeting were put to the Board. The minutes were unanimously approved.

IV. BOARD PRESIDENT ANNOUNCEMENTS

Dr. Beidinger wished everyone a happy holiday season.

V. HEALTH OFFICER REPORT

Dr. Einterz directed the Board to the written report. He then asked the members to review and support the Governors Public Health Commission Report. Dr. Einterz also noted the number of immunizations now exceeds where we were in 2019 and that the electronic medical record system went live.

Dr. Beidinger encouraged support of the Governor's report and highlighted the cooperation between the University of Notre Dame and the Department of Health. Dr. Kirsch noted that funding is tied to infant mortality rates and said the Department would know how to use extra funding to help reduce our rates. Mr. Linn asked how the Members could help support the Governor's report. Discussion followed on the report and how other states get more funds from the federal government.

Dr. Kirsch then said she enjoyed Dr. Einterz talk at the University of Notre Dame and Dr. Beidinger noted the positive feedback from students.

DEPUTY HEALTH OFFICER REPORT

There was nothing to report.

VI. NEW BUSINESS

There was a motion to appoint Mr. Brett Davis to the onsite wastewater advisory board. The motion was made by Mr. Linn seconded by Dr. Kirsch and carried unanimously.

VII. OLD BUSINESS

There was no old business.

VIII. BOARD NOTIFICATIONS

Personnel changes were noted.

IX. PUBLIC COMMENT

Cynthia Heckman Davis noted her support for the Governor's report.

X. TIME AND PLACE OF NEXT REGULAR MEETING

The next regular meeting of the St. Joseph County Board of Health is scheduled for Wednesday, January 18, 2023, at 4:30 p.m., at the County-City Building.

XI. ADJOURNMENT

This meeting was adjourned at 5:00 p.m.

ATTEST:

Respectfully submitted,

Robert M. Einterz, M.D.
St. Joseph County Health Officer

Marcellus Lebbin, Esq.
Health Department Attorney

MINUTES AND MEMORANDA
ST. JOSEPH COUNTY BOARD OF HEALTH
January 18, 2023
Regular Meeting

Present at the Meeting:

Jason Marker, M.D.	President
John Linn, P.E.	Vice President
Heidi Beidinger-Burnett, PhD, MPH	Member
Ellen Reilander, J.D.	Member
Kristin Vincent, MSN	Member
Michelle Migliore, D.O.	Member
Theresa Cruthird, M.D.	Member

Also Present at the Meeting:

Robert M. Einterz, M.D.	Health Officer
Mark D. Fox, MD, PhD, MPH	Deputy Health Officer - Zoom
Jennifer S. Parcell	Executive Administrative Asst.
Amy Ruppe	Administrator
Robin Vida	Director Health Outreach Promotion and Education (HOPE)
Brett Davis	Assistant Director of Environmental Health
Jodie Pairitz	Director of Nursing
Carolyn Smith	Food Services Director
Erica Tijerina	Vital Records Director
Harry Gilbride	Emergency Preparedness Coordinator
Mark Espich	Director Environmental Health
Denise Kingsberry	Vital Records Assistant Director
Karen Teague	Assistant Director Food Services - Zoom
Taylor Martin	Assistant Director Health Equity
Marcellus Lebbin, J.D.	Department of Health Attorney

I. CALL TO ORDER, ROLL CALL, & NOMINATIONS

Attorney Lebbin, called the January 18, 2023, regular Board of Health meeting to order at 4:30 p.m. and asked for nominations for President.

There was a motion by Attorney Reilander, seconded by Mr. Linn, for Mr. Linn to be president and Dr. Marker to be vice president. Attorney Reilander, Mr. Linn, and Ms. Vincent voted in favor, Dr. Beidinger, Dr. Marker, and Dr. Migliore voted against. The motion failed.

There was a nomination by Dr. Beidinger, seconded by Dr. Migliore, for Dr. Marker to be president and Mr. Linn to be vice president. Dr. Beidinger, Dr. Marker, and Dr. Migliore voted for the motion, and Attorney Reilander, Mr. Linn, and Ms. Vincent voted against. The motion failed.

Attorney Reilander made a motion for a short recess, seconded by Dr. Migliore, the motion was approved unanimously.

Dr. Cruthird joins the meeting.

There was a motion by Attorney Reilander, seconded by Mr. Linn, for Mr. Linn to be president and Dr. Marker to be vice president. Attorney Reilander, Mr. Linn, and Ms. Vincent voted in favor, Dr. Beidinger, Dr. Marker, Dr. Migliore, and Dr. Cruthird voted against. The motion failed.

There was a nomination by Dr. Beidinger, seconded by Dr. Cruthird, for Dr. Marker to be president and Mr. Linn to be vice president. Dr. Beidinger, Dr. Marker, Dr. Migliore, Dr. Cruthird voted for the motion, and Attorney Reilander, and Mr. Linn, voted against. Ms. Vincent abstained. The motion passed.

II. ADOPTION OF THE AGENDA

On motion made by Dr. Migliore and Seconded by Dr. Beidinger, the agenda was put to the Board. The agenda was unanimously approved.

III. APPROVAL OF THE MINUTES

No minutes were presented for approval.

IV. BOARD PRESIDENT ANNOUNCEMENTS

Dr. Marker introduced Kristin Vincent as the new Board Member.

V. HEALTH OFFICER REPORT

Dr. Einterz directed the Board to the written report. Attorney Reilander inquired about the numbers for the community health workers in the report and discussion followed.

Mr. Linn asked about the new electronic medical records system and how the implantation was going. Dr. Einterz responded that there was an adaptation period, but it was going well.

Mr. Linn asked about the Governor's report. Discussion followed and Dr. Marker said he and Mr. Linn would meet to formulate a plan. A discussion then followed on grant money and state funding.

DEPUTY HEALTH OFFICER REPORT

There was nothing to report.

VI. NEW BUSINESS

There was a motion made by Dr. Migliore, seconded by Attorney Reilander, to establish the personnel committee, discussion followed. The motion was amended to appoint Mr. Linn, Dr. Marker, and Dr. Cruthird. It was unanimously approved.

There was motion made by Mr. Linn and seconded by Dr. Cruthird to add Attorney Reilander to the personnel committee. It passed unanimously.

There was a motion made by Dr. Cruthird, seconded by Dr. Migliore, to establish the finance committee with Mr. Linn, Dr. Beidinger, Dr. Migliore, Ms. Vincent, and Dr. Marker. It was unanimously approved.

There was a motion by Dr. Beidinger, seconded by Dr. Migliore, to establish the appeals committee with Mr. Linn, Dr. Marker, and Dr. Cruthird. It unanimously passed.

VII. OLD BUSINESS

There was no old business.

VIII. BOARD NOTIFICATIONS

Personnel changes were noted.

IX. PUBLIC COMMENT

Ken Smith commented on the health officer's duties.

Ellyn Stecker thanked the Department for the work it does.

Marilyn Gachaw commented on what she thought the needs of the Department are.

X. TIME AND PLACE OF NEXT REGULAR MEETING

The next regular meeting of the St. Joseph County Board of Health is scheduled for Wednesday, February 15, 2022, at 4:30 p.m., at the County-City Building.

XI. ADJOURNMENT

This meeting was adjourned at 5:51 p.m.

ATTEST:

Respectfully submitted,

Robert M. Einterz, M.D.
St. Joseph County Health Officer

Marcellus Lebbin, Esq.
Health Department Attorney



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

Health Officer's Report of Unit Activities

January 2023

EMERGENCY PREPARDNESS UNIT			
DELIVERABLES	OUTCOME	TIMELINE	JANUARY UPDATES
Work with service providers in the Regional Planning Committee (furthermore referred to as RPC) to establish a space, protocols and to provide for the isolation of unhoused individuals positive with Covid-19.	A space for unhoused persons to isolate when positive with covid-19.	July 2021 – ongoing	1 individual quarantined successfully in January. Space continued to be maintained after.
	Protocols ensuring the safety and wellbeing of those in quarantine.	Establish a space and protocols by August 2021.	
	Protecting against further spread of Covid-19 among the unhoused and in congregate living spaces.	Space established and continuing to be maintained and utilized.	
Work with The City to establish a liaison between Landlords and Service providers.	Improve relationships between local landlords and local service providers to the unhoused population.	August 2022 – ongoing	Met with Pam Meyer on the status of the HOME-ARP funds, still waiting for them to submit for HUD for approval. The City will be submitting them to HUD in the first quarter of this year.
	Utilize HOME-ARP funds to set up a fund to cover potential repairs to incentivize landlords to work with clients they may view as potentially higher risk.		
	Increase access to applications for service providers working with <u>unhoused persons or persons</u>		
	Work to connect tenants with resources or caseworkers so Landlords are not left on their own to manage persons.		
Create an inventory of service providers and stakeholders and create a contact directory.	Possession of a comprehensive list of contacts among service providers.	July 2021 – ongoing	In September I assisted Broadway Christian Parish and Our Lady of The Road in laminating 50 resource guides to hand out to patrons at their soup kitchens. In november we updated the guide to reflect Weather Amnesty’s location and hours. I check in in january and they still had some so I held off making more last month. Will be checking back in with them in February.
	Facilitation of greater communication between SJC and service providers.	Directory completed and added to website in August 2021	

DELIVERABLES	OUTCOME	TIMELINE	JANUARY UPDATES
Administer, monitor and assess the Wash Wednesdays program with Burton's Laundry.	Create access to laundry services for unhoused members of our community.	July 2021 - Ongoing	1/4/23: 3,190 lbs
	Track the amount of clothing washed in pounds in order to give a greater idea as to the need.		1/18/23: 4,350 lbs
	Provide Social Needs Assessment to patrons.		Total: 7,540 lbs of clothing or about 754 loads of laundry in a consumer washer.
Administer, monitor and assess the Senior Suds Night program with Burton's Laundry, Christ the King, and Clay Church.	Create access to laundry services for Senior members of our community in need.	June 2022 - Ongoing	1/10/23: 1,830 lbs
	Track the amount of clothing washed in pounds in order to give a greater idea as to the need.		1/24/22: 2,170 lbs
	Provide Social Needs Assessment to patrons.		Total: 4,000 lbs of clothing or about 400 loads of laundry in a consumer washer. 1,154 loads of laundry washed between Wash Wednesday and Senior Suds Night in January.
Create and implement a pilot program in partnership with Motels 4 Now of best practices to reduce the impact of predators who prey on unhoused individuals' substance use and misuse.	Aid in alleviating the burden imposed upon those without housing in SJC by predators.	August 2022 – December 2022	Continued with a literature review of available research published in this area in order to identify best practices to help guide such an effort. Interviewed two staff members at M4N in November. In January I interviewed Sheila the head of the program. Hoping to talk to formerly homeless residents of M4N in February to hear from their lived experience, tried in January but had a hard time finding anyone willing to discuss such a sensitive topic. Hoping for more luck in February!
Work with community health partners in the vaccine rollout and monitoring vaccination rates among the unhoused population and in congregate living facilities.	Facilitate the ongoing rollout of the Covid-19 vaccine to the unhoused population and to those residing in Congregate living facilities.	July 2021 – ongoing	Working with nursing unit to try and set up mobile clinics at congregate living facilities in the Continuum of Care. Hoping to schedule one at the Mishawaka Food Pantry in February.
	Work with community health centers and our upcoming Mobile Unit in establishing mobile vaccination clinics targeted at unhoused often transient populations.	First mobile clinics to begin in August 2021	
	Monitor and report back to the DoH on relative vaccination rates among the unhoused and those staying in congregate living facilities.		
Perform vaccine/health education sessions at various service providers.	Aid in combatting misinformation about the vaccine.	August 2021 – ongoing	Worked with Broadway Christian parish to help advise them on changing their mask policy from mandatory to optional and schedule a deescalation training there.
	Help educate unhoused and those residing in congregate living facilities on relevant information affecting their health.	First education session established in August 2021	
	Develop instruments for surveys of health needs of unhoused persons and residents of congregate living facilities.		

DELIVERABLES	OUTCOME	TIMELINE	JANUARY UPDATES
Provide rapid and PCR Covid-19 testing to service providers.	Allow service providers to confidently operate knowing that they can count on having rapid Covid-19 testing available to symptomatic individuals who	July 2021 – ongoing	Overseeing the distribution of the 39,812 tests received from State in May for distribution to low-income and vulnerable populations.
	-Allow service providers to offer PCR testing on site to individuals potentially exposed to Covid-19 who face unique transportation challenges which may otherwise prevent easy access to testing.		By the end of September we had distributed all 39,812 tests from our locations in the County City Building and at Mishawaka, from our Community Health Workers, and from allying with various community partners including the Food Bank of Northern Indiana, United Way, Our Lady of The Road, and SJC Public Library. Our order for more tests was received at the end of September. We were given 5,784 tests. By the end of January we had distributed 5,040 of these tests.
Act as a liaison to relevant stakeholders and service providers on behalf of SJC DoH.	Serve on relevant local boards, committees and task forces.	July 2021 - ongoing	Attended the January Regional Planning Committee (RPC) Meeting. Attended the January RPC Data Sub-Group Meeting, attended the January RPC Street Outreach Sub-Committee Meeting. Worked with the Data sub-committee to aid in the annual HUD Point in Time Count. I participated in going out on the night of the count and assisting the the Coordinated Entry lead from Center for The Homeless in counting unhoused persons residing outside shelters in encampments, alleys, and other places not suitable for dwelling.
	Create contact with stakeholders seeking to establish a low barrier intake facility/resource center.		
	-Explore opportunities with neighborhood associations, faith groups, City/County Coordinator, and other interested stakeholders to create a model of affordable, scattered housing for persons experiencing homelessness.		
Hold Quarterly ESF-8 Meetings	Keep agencies involved in ESF-8 up to date and cooperating towards preparing for the next crisis.	Ongoing	Continued to work with St. Joseph County Emergency Management Agency to update the Emergency Support Function contact lists and create a new Emergency Support Functions team. Made more updates to the list in January.
Attend all District 2 HCC and LHD Meetings	Act as a liaison for the SJCDoH in the D2 Health Care Coalition and with Emergency Preparedness counterparts at other Counties in our District	Ongoing	Attended the January HCC district 2 meeting in Plymouth, as well as the January HCC D2 Local Health Department meeting that was virtual this month.
Attend Local Emergency Planning Commission Meetings	Act as a liaison for the SJCDoH to SJC's LEPC Meetings.	Ongoing	Met with St. Joseph County Emergency Management Agency about the Local Emergency Planning Commission Meetings starting this year.
	Keep SJCDoH receiving funding from the PHEP Grant.		Met with IDOH rep in January to work on upcoming PHEP Deliverables. Provided an ESF-8 contact list in order to meet grant

DELIVERABLES	OUTCOME	TIMELINE	JANUARY UPDATES
Work on PHEP Grant Deliverables	Keep Amy up to date on deliverables for the grant.	Ongoing	deliverables, and am getting trained on EMresource. EMresource is an online portal that allows different medical facilities to share PPE across agencies, as well as emergency contacts and other resources.
Learn All EP Plans	Act as the internal expert for EP plans and their deployment	Ongoing	Worked with the St. Joseph County Emergency Management Agency to update the County Emergency Management Plan
Update EP orientation and trainings for all employees.	Update current trainings regarding EP	Ongoing	Went through EP orientation with 1 new employee.
	-Create/find new trainings surrounding EP		
Maintain and Train on the Mobile Clinics	Keep mobile clinics in operating order.	Ongoing	Worked with Amy to get more info on the old ERV so that it is ready to be surplus. Got the fridges and freezers in the new ERV working again after having an issue with them in December.
	Create and administer trainings on how to operate the mobile clinics.		
Work with the South Bend Heritage Foundation, The City of South Bend, Our Lady of The Road and Oaklawn in participating in the 2023 Indiana Supportive Housing Institute.	Participate in targeted trainings aimed at learning how to navigate the complex process of developing housing with supportive services to prevent and end homelessness.	November 2022 - ongoing	Marco Mariani, Executive Director of the South Bend Heritage Foundation reached out and invited the SJCDoH to participate as one of the community partners in the 2023 Indiana Supportive Housing Institute, along with the City of South Bend, Our Lady of The Road and Oaklawn. At the end of November they submitted their proposal for the team of aforementioned community partners to participate in 2023's Institute. If chosen the community partners will participate in over 80 hours of trainings to assist in the creation of a complete supportive housing plan. In January the South Bend Heritage Foundation's proposal was accepted!! In February I will begin attending the first Institute sessions in Bloomington!
	Working in partnership with the South Bend Heritage Foundation, The City of South Bend, Our Lady of The Road and Oaklawn to help develop the Heritage Foundation's next supportive housing plan.		
Work with the new Administration at the St. Joseph County Emergency Management Agency to establish new protocols and strengthen our county's ability to respond to emergencies	Liaise with new leadership on behalf of the SJCDoH and strengthen ties between us as partner organizations.	December 2022 - ongoing	Helped SJCEMA update their ESF contact list more in January. Working to update the County Emergency Management Plan as needed. Working to establish a SJCDoH Emergency Annex in partnership with SJCEMA.

ENVIRONMENTAL HEALTH UNIT

	Jan-23	YTD 2023	YTD 2022	YTD 2019
SEPTIC PROGRAM				
RESIDENTIAL NEW CONSTRUCTION				
A. Inspections	12	12	9	12
B. Consultations	0	0	0	0
RESIDENTIAL REPLACEMENT				
A. Inspections	45	45	21	46
B. Consultations	1	1	1	3
COMMERCIAL				
A. Inspections	2	2	2	0
B. Consultations	0	0	1	0
C. Cluster System Inspections	0	0	0	0
D. Abandonments w/o Replacement	1	1	2	*
E. Permit Applications Received	28	28	26	*
F. Permits Issued	25	25	27	*
G. Public Information Events	0	0	0	*
SUBDIVISION PROGRAM				
A. Health Officer Reports	5	5	0	0
B. Subdivision Reviews	5	5	0	0
C. Rezoning and Replat Reviews	0	0	0	0
WELLHEAD PROGRAM				
A. Inspections Performed	7	7	5	3
WELL DRILLING PROGRAM				
Residential				
A. Inspections	12	12	9	13
B. Well Abandonments	12	12	13	14
C. Total Permit Applications	26	26	*	*
D. Total Permits Issued	23	23	*	*
E. Use of Existing Well	3	3	*	*
COMMERCIAL				
A. Inspections	1	1	0	0
B. Well Abandonment Inspections	2	2	0	1
NEW CONSTRUCTION				
A. Permit Applications received	4	4	4	*
B. Permits Issued	3	3	5	*
C. Replacement Permits Issued	15	15	12	*
D. Public Information Events	0	0	0	*
SOURCE WATER PROGRAM				
A. Phase One Inquiries	15	15	21	10
B. Spill Responses	0	0	0	0
C. Meth Lab Occurrence Response	0	0	0	0

	Jan-23	YTD 2023	YTD 2022	YTD 2019
E. Microbe Treatments/Pumping Inspections	0	0	*	*
F. Other Source Water Inspections	0	0	0	*
SURFACE WATER PROGRAM				
A. Surface Water Sampling	0	0	0	*
LEAD PROGRAM				
A. HUD Lead Inspections	0	0	0	0
B. Lead Risk Assessments	8	8	2	6
EBLL Assess	6	6	2	*
a. Parent Request	2	2	*	*
b. Clearances	3	3	3	*
C. Off Site Meetings	0	0	0	*
D. Public Information Events	0	0	0	4
E. Children Tested for Lead Levels* (Dec 2022)	208	3764	2	312
CAFO PROGRAM				
A. Inspections	0	0	0	0
AIR QUALITY PROGRAM				
A. Burn Permits	2	2	0	*
B. Indoor Air Quality Investigation	0	0	0	0
C. Mold Investigations	0	0	0	0
VECTOR PROGRAM				
A. Larvicide Swimming Pools/Stagnant Water	0	0	0	0
B. Sites Tested	0	0	0	*
C. Traps Collected	0	0	0	*
D. ISDH Submissions	0	0	0	*
E. Public Information Events	0	0	0	*
HEALTHY HOMES PROGRAM (Inside)				
A. Initial Complaints	5	5	8	10
a. No Water	1	1	3	*
b. Garbage/Food Waste	0	0	2	*
c. Feces	4	4	1	*
d. Rodents/Cockroaches	0	0	2	*
A. Follow-Up Complaints	2	2	12	*
a. No Water	0	0	4	*
b. Garbage/Food Waste	0	0	4	*
c. Feces	0	0	4	*
d. Rodents/Cockroaches	2	2	0	*
e. Dwellings Unfit	0	0	3	2
MASSAGE				
A. Establishment Inspections	3	3	0	*
TATTOO/BODY PIERCING PROGRAM				
A. Inspections Performed y	4	4	0	2

	Jan-23	YTD 2023	YTD 2022	YTD 2019
A. Garbage/Food Waste (Outside)	1	1	6	5
B. Sewage	5	5	3	4
C. Water (ditches, lakes, ponds, & swells)	1	1	0	*
D. Motels/Hotels	0	0	0	0
E. Burning	0	0	1	2
F. Open Dumping	0	0	*	*
G. Followup Inspectins	2	2	*	*
H. Other	0	0	19	1
ABATEMENT CORRESPONDENCE				
A. Abatement Correspondence Mailed	24	24	51	34
B. Immediate Threat to Public Health Correspondence	0	0	0	1
C. Order to Vacate/Condemn Correspondence Mailed	0	0	3	*
D. Impending Legal Action Correspondence Mailed	3	3	1	0
SUBSURFACE INVESTIGATIONS				
A. Internal	0	0	*	*
B. External	0	0	*	*
*DUE TO TIME LAG OF State Database System Lead testing numbers are one (1) month behind.				
*No data for these fields				

County Health Department

Main fund supported by tax revenue and fee revenue

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

		Budget		January	February	March	TOTALS	
REVENUE								
Beginning Balance		\$3,733,060.38						\$3,733,060.38
Property, FIT, Excise, Vehicle Excise Tax		\$2,106,000.00		\$0.00				\$0.00
Federal Reimbursements				\$36,727.78				\$36,727.78
Miscellaneous Revenue				\$0.00				\$0.00
TOTAL Tax, Fed Reimb and Misc Revenue				\$36,727.78	\$0.00	\$0.00		\$3,769,788.16
Environmental Health				\$136,466.25				\$136,466.25
Food Safety				\$110,513.75				\$110,513.75
Immunization Clinic (South Bend)				\$11,896.12				\$11,896.12
Vital Records (South Bend)				\$41,264.90				\$41,264.90
Immunization Clinic (Mishawaka)				\$3,975.00				\$3,975.00
Vital Records (Mishawaka)				\$6,285.00				\$6,285.00
Fees (Charge 2, Coroner Fee)				(\$6,345.62)				(\$6,345.62)
Total Fee Revenue				\$304,055.40	\$0.00	\$0.00		\$304,055.40
TOTAL REVENUE				\$340,783.18	\$0.00	\$0.00		\$4,073,843.56
EXPENDITURES								
Acct	10000 Series	Budget	Carryforward	January	February	March	Expenditures	Unexpended
11030	Administrator	\$71,991.00	\$0.00	\$5,537.76			\$5,537.76	\$66,453.24
11055	County Health Officer	\$146,211.00	\$0.00	\$11,247.00			\$11,247.00	\$134,964.00
11077	Admin. Assistant	\$118,362.00	\$0.00	\$9,104.76			\$9,104.76	\$109,257.24
11087	Billing/Records Registrar	\$36,086.00	\$0.00	\$0.00			\$0.00	\$36,086.00
11143	Registrars	\$108,258.00	\$0.00	\$8,327.52			\$8,327.52	\$99,930.48
11144	Nursing Registrars	\$72,172.00	\$0.00	\$5,551.68			\$5,551.68	\$66,620.32
11145	Staff Assistants	\$72,172.00	\$0.00	\$5,551.68			\$5,551.68	\$66,620.32
11151	Director of Vital Records	\$63,540.00	\$0.00	\$4,887.70			\$4,887.70	\$58,652.30
11154	Asst. Director Vital Records	\$55,000.00	\$0.00	\$4,230.76			\$4,230.76	\$50,769.24
11155	Nurses/Other Medical	\$337,654.00	\$0.00	\$25,063.13			\$25,063.13	\$312,590.87
11161	Director of Env Health	\$63,540.00	\$0.00	\$4,887.70			\$4,887.70	\$58,652.30
11162	Asst. Dir Environmental Health	\$58,000.00	\$0.00	\$4,461.54			\$4,461.54	\$53,538.46
11163	Director of Food Services	\$63,540.00	\$0.00	\$4,887.70			\$4,887.70	\$58,652.30
11165	Asst Dir Food Services	\$58,000.00	\$0.00	\$4,461.54			\$4,461.54	\$53,538.46
11170	Director of HEED	\$80,000.00	\$0.00	\$6,153.84			\$6,153.84	\$73,846.16
11172	Environmental Health Specialist	\$468,000.00	\$0.00	\$30,999.78			\$30,999.78	\$437,000.22
11174	Food Service Specialist	\$260,000.00	\$0.00	\$20,000.00			\$20,000.00	\$240,000.00
11195	Public Health Coordinator	\$54,550.00	\$0.00	\$4,196.16			\$4,196.16	\$50,353.84
11196	Health Promotion Specialist	\$50,000.00	\$0.00	\$0.00			\$0.00	\$50,000.00
11197	Director of HOPE	\$63,540.00	\$0.00	\$4,887.70			\$4,887.70	\$58,652.30
11650	Executive Secretary	\$41,778.00	\$0.00	\$3,213.70			\$3,213.70	\$38,564.30
11701	Director of Nursing	\$82,640.00	\$0.00	\$6,356.92			\$6,356.92	\$76,283.08
11950	Part Time	\$95,326.00	\$0.00	\$2,673.68			\$2,673.68	\$92,652.32
11976	Deputy Health Officer	\$50,133.00	\$0.00	\$3,856.38			\$3,856.38	\$46,276.62
12010	Data Analyst	\$46,596.00	\$0.00	\$3,584.32			\$3,584.32	\$43,011.68
14800	FICA Taxes @ 7.65%	\$200,208.00	\$0.00	\$13,575.00			\$13,575.00	\$186,633.00
14810	PERF @ 11.2%	\$276,823.00	\$0.00	\$18,624.16			\$18,624.16	\$258,198.84
14840	Group Health Insurance	\$786,900.00	\$0.00	\$0.00			\$0.00	\$786,900.00
Total 10000 Series		\$3,881,020.00	\$0.00	\$216,322.11	\$0.00	\$0.00	\$216,322.11	\$3,664,697.89
Acct	20000 Series	Budget	Carryforward	January	February	March	Expenditures	Unexpended
21030	Office Supplies	\$21,542.00	\$0.00	\$687.91			\$687.91	\$20,854.09
22120	Garage & Motor Supplies	\$11,980.00	\$0.00	\$0.00			\$0.00	\$11,980.00
22148	Field Supplies	\$4,000.00	\$986.50	\$371.80			\$371.80	\$4,614.70
22328	Equipment Repairs	\$2,250.00	\$0.00	\$0.00			\$0.00	\$2,250.00
22406	Immunization Supplies	\$83,545.00	\$0.00	\$3,312.58			\$3,312.58	\$80,232.42
22448	Education Books	\$200.00	\$0.00	\$0.00			\$0.00	\$200.00
Total 20000 Series		\$123,517.00	\$986.50	\$4,372.29	\$0.00	\$0.00	\$4,372.29	\$119,144.71
Acct	30000 Series	Budget	Carryforward	January	February	March	Expenditures	Unexpended
31150	Medical Services	\$3,000.00	\$0.00	\$418.00			\$418.00	\$2,582.00
32020	Travel/Mileage	\$13,941.00	\$0.00	\$530.00			\$530.00	\$13,411.00
32203	Cell Phones	\$20,025.00	\$0.00	\$1,386.52			\$1,386.52	\$18,638.48
32350	Postage	\$250.00	\$0.00	\$0.00			\$0.00	\$250.00
32550	Miscellaneous Costs	\$25,000.00	\$0.00	\$0.00			\$0.00	\$25,000.00
33128	Environmental Health	\$3,500.00	\$0.00	\$0.00			\$0.00	\$3,500.00
33368	Public Info & Ed	\$5,000.00	\$0.00	\$0.00			\$0.00	\$5,000.00
33938	Vector	\$25,000.00	\$2,691.69	\$2,691.69			\$2,691.69	\$25,000.00
34030	Liability Insurance Coverage	\$71,866.00	\$0.00	\$0.00			\$0.00	\$71,866.00
36015	Contractual Services	\$100,000.00	\$0.00	\$0.00			\$0.00	\$100,000.00
36500	Service Contract	\$17,000.00	\$0.00	\$0.00			\$0.00	\$17,000.00
38012	Interest on Debt	\$7,821.00	\$0.00	\$651.72			\$651.72	\$7,169.28
38013	Principle on Debt	\$45,797.00	\$0.00	\$3,816.34			\$3,816.34	\$41,980.66
39010	Dues & Subscriptions	\$3,000.00	\$0.00	\$0.00			\$0.00	\$3,000.00
39600	Refunds, Awards & Indemnities	\$0.00	\$0.00	\$40.00			\$40.00	(\$40.00)
39750	Information Technology	\$5,000.00	\$0.00	\$0.00			\$0.00	\$5,000.00
Total 30000 Series		\$346,200.00	\$2,691.69	\$9,534.27	\$0.00	\$0.00	\$9,534.27	\$336,665.73
Total Budget		\$4,350,737.00						
TOTAL EXPENDITURES				\$230,228.67	\$0.00	\$0.00	\$230,228.67	
								\$4,120,508.33
Net (Monthly)				\$110,554.51	\$0.00	\$0.00		
FUND BALANCE				\$3,843,614.89	\$3,843,614.89	\$3,843,614.89		

MIH Initiatives

Funds raised through sponsorships of the Achieving Birth Equity events will provide education and awareness for maternal infant health professionals and future community engagement, awareness events, and outreach to mothers and families through Maternal Infant Health Initiatives at the SJCDoH.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	January	February	March	TOTALS	
Acct	REVENUE						
00000	Beginning Balance	\$7,871.60				\$7,871.60	
06400	Donations		\$0.00			\$0.00	
	TOTAL REVENUE	\$7,871.60	\$0.00	\$0.00	\$0.00	\$7,871.60	
	EXPENSES						
Acct	20000 Series					Expenditures	Unexpended
24012	Promotion Supplies	\$0.00	\$0.00			\$0.00	\$0.00
	Total 20000 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Acct	30000 Series					Expenditures	Unexpended
33368	Public Info & Educ	\$0.00	\$821.20			\$821.20	(\$821.20)
36015	Contractual Services	\$0.00	\$0.00			\$0.00	\$0.00
	Total 30000 Series	\$0.00	\$821.20	\$0.00	\$0.00	\$821.20	(\$821.20)
	Total Budget	\$0.00					
	Total Expenditures		\$821.20	\$0.00	\$0.00	\$821.20	
	Total Unexpended						(\$821.20)
	Net (Monthly)		(\$821.20)	\$0.00	\$0.00		
	FUND BALANCE		\$7,050.40	\$7,050.40	\$7,050.40		

County-Wide Lead Initiative

During our budget discussions in 2018 (preparing for FY2019), the importance of lead was stressed and the Auditor, Commissioners and Council created this fund and provides the funding for it.

LEAD: Cassy White

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$378,839.24				\$378,839.24	
05205	Interfund Transfer of Funds		\$0.00			\$0.00	
	TOTAL REVENUE	\$378,839.24	\$0.00	\$0.00	\$0.00	\$378,839.24	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$156,732.00	\$10,223.38			\$10,223.38	\$146,508.62
11176	Assistant Dir Health Equity	\$60,266.00	\$4,635.84			\$4,635.84	\$55,630.16
14800	FICA Taxes	\$16,601.00	\$1,117.32			\$1,117.32	\$15,483.68
14810	PERF	\$24,304.00	\$1,664.21			\$1,664.21	\$22,639.79
14840	Group Health Insurance	\$91,500.00	\$0.00			\$0.00	\$91,500.00
	Total 10000 Series	\$349,403.00	\$17,640.75	\$0.00	\$0.00	\$17,640.75	\$331,762.25
Acct	20000 Series						
21030	Office Supplies	\$5,000.00	\$1,486.74			\$1,486.74	\$3,513.26
22148	Field Supplies	\$5,000.00	\$0.00			\$0.00	\$5,000.00
	Total 20000 Series	\$10,000.00	\$1,486.74	\$0.00	\$0.00	\$1,486.74	\$8,513.26
Acct	30000 Series						
31150	Medical Services	\$100.00	\$46.41			\$46.41	\$53.59
32020	Travel/Mileage	\$1,000.00	\$0.00			\$0.00	\$1,000.00
32050	Conferences & Training	\$3,500.00	\$0.00			\$0.00	\$3,500.00
32203	Cell Phones	\$3,240.00	\$255.23			\$255.23	\$2,984.77
32350	Postage	\$1,000.00	\$151.02			\$151.02	\$848.98
33368	Public Information & Education	\$3,000.00	\$142.50			\$142.50	\$2,857.50
36500	Service Contract	\$5,000.00	\$0.00			\$0.00	\$5,000.00
39750	Information Tech	\$9,900.00	\$0.00			\$0.00	\$9,900.00
	Total 30000 Series	\$26,740.00	\$595.16	\$0.00	\$0.00	\$595.16	\$26,144.84
	Total Budget	\$386,143.00					
	Total Expenditures		\$19,722.65	\$0.00	\$0.00	\$19,722.65	
	Total Unexpended						\$366,420.35
	Net (Monthly)		(\$19,722.65)	\$0.00	\$0.00		
	FUND BALANCE		\$359,116.59	\$359,116.59	\$359,116.59		

Health FIMR

The Title V Fetal Infant Mortality Review (FIMR) Grant provides continuity of our Fetal Infant Mortality Review program which review all infant death cases under the age of 1 and identifies trends for prevention of infant mortality.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$1,191.84				\$1,191.84	
	TOTAL REVENUE	\$1,191.84	\$0.00	\$0.00	\$0.00	\$1,191.84	
	EXPENSES						
Acct	20000 Series						
21030	Office Supplies	\$241.51	\$241.51			\$241.51	\$0.00
	Total 20000 Series	\$241.51	\$241.51	\$0.00	\$0.00	\$241.51	\$0.00
Acct	30000 Series						
32020	Travel /Mileage	\$950.33	\$950.33			\$950.33	\$0.00
	Total 30000 Series	\$950.33	\$950.33	\$0.00	\$0.00	\$950.33	\$0.00
	TOTAL EXPENSES		\$1,191.84	\$0.00	\$0.00	\$1,191.84	
							(\$1,191.84)
	Net Income		(\$1,191.84)	\$0.00	\$0.00	(\$1,191.84)	
	FUND BALANCE		\$2,383.68	\$2,383.68	\$2,383.68	\$0.00	

Health Immunization CoAg

The Indiana State Department of Health aims to increase vaccinations in each county, increase use in the state immunization registry, increase utilization of publicly funded adult vaccines, and reduce wastage of publicly funded vaccines. Grant is valid 07/01/22-06/30/23.

LEAD: Jodie Pairitz - SUPPORT: Shelley Chaffee

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$69,598.98)				(\$69,598.98)	
02708	Federal/Grants Reimbursements		\$69,598.98			\$69,598.98	
	TOTAL REVENUE	(\$69,598.98)	\$69,598.98	\$0.00	\$0.00	\$0.00	
	EXPENSES						
Acct	10000 Series						
11781	Imm Outreach Coordinator	\$25,000.48	\$3,846.16			\$3,846.16	\$21,154.32
11193	Part Time	\$87,229.89	\$10,225.64			\$10,225.64	\$77,004.25
14800	FICA Taxes	\$8,600.20	\$1,067.62			\$1,067.62	\$7,532.58
14810	PERF	\$2,495.19	\$430.76			\$430.76	\$2,064.43
14840	Group Health Insurance	\$9,150.00	\$0.00			\$0.00	\$9,150.00
	Total 10000 Series	\$132,475.76	\$15,570.18	\$0.00	\$0.00	\$15,570.18	\$116,905.58
Acct	20000 Series						
21030	Office Supplies	\$0.00	\$51.98			\$51.98	(\$51.98)
22406	Immunization Supplies	\$1,536.14	\$0.00			\$0.00	\$1,536.14
	Total 20000 Series	\$1,536.14	\$51.98	\$0.00	\$0.00	\$51.98	\$1,484.16
Acct	30000 Series						
32020	Travel /Mileage	\$1,911.64	\$0.00			\$0.00	\$1,911.64
32203	Cell Phones	\$1,595.64	\$204.60			\$204.60	\$1,391.04
33368	Public Info & Educ	\$24,078.62	\$452.50			\$452.50	\$23,626.12
36015	Contractual Services	\$7,976.33	\$0.00			\$0.00	\$7,976.33
	Total 30000 Series	\$35,562.23	\$657.10	\$0.00	\$0.00	\$657.10	\$34,905.13
	Total Budget	\$169,574.13					
	Total Expenditures		\$16,279.26	\$0.00	\$0.00	\$16,279.26	
	Total Unexpended						\$153,294.87
	Net (Monthly)		\$53,319.72	\$0.00	\$0.00		
15	FUND BALANCE		(\$16,279.26)	(\$16,279.26)	(\$16,279.26)		

Health PHEP

The PHEP Grant provides funds to enhance Department of Health preparedness in order to respond to public health and healthcare emergencies. Grant is valid 07/01/22-06/30/23.

LEAD: Harrison Gilbride

		Budget	January	February	March	Total	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$11,251.40)				(\$11,251.40)	
02708	Federal/Grants Reimbursements		\$5,456.54			\$5,456.54	
	TOTAL REVENUE	(\$11,251.40)	\$5,456.54	\$0.00	\$0.00	(\$5,794.86)	
	EXPENSES						
Acct	30000 Series						
32550	Miscellaneous Costs	\$11,099.55	\$3,964.82			\$3,964.82	\$7,134.73
	Total 30000 Series	\$11,099.55	\$3,964.82	\$0.00	\$0.00	\$3,964.82	\$7,134.73
	Total Budget	\$11,099.55					
	Total Expenditures		\$3,964.82	\$0.00	\$0.00	\$3,964.82	
	Total Unexpended						\$7,134.73
	Net (Monthly)		\$1,491.72	\$0.00	\$0.00		
	FUND BALANCE		(\$9,759.68)	(\$9,759.68)	(\$9,759.68)		

Health Issues & Challenges Lead

Funding opportunity through the Indiana State Department of Health (IDoH) to increase capacity in the Department of Health's Lead Program because the elevated blood lead level (EBLL) threshold will be lowering from 10 µg/dL to 3.5 µg/dL. The funds will be used to successfully administer case management and environmental risk assessment services to families with children who have confirmed EBLL's above 5 µg/dL. Grant is valid 07/01/22-06/30/24.

LEAD: Cassy White

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$14,434.93				\$14,434.93	
02708	Federal/Grants Reimbursements		\$0.00			\$0.00	
	TOTAL REVENUE	\$14,434.93	\$0.00	\$0.00	\$0.00	\$14,434.93	
Acct	EXPENSES						
	10000 Series						
11155	Nurses/Other Medical	\$38,990.75	\$0.00			\$0.00	\$38,990.75
11167	Community Health Worker	\$20,003.50	\$0.00			\$0.00	\$20,003.50
11172	Environmental Health Specialist	\$103,816.48	\$2,000.00			\$2,000.00	\$101,816.48
11199	Perinatal Coordinator	\$93,186.85	\$0.00			\$0.00	\$93,186.85
11950	Part Time	\$153,103.76	\$0.00			\$0.00	\$153,103.76
14800	FICA Taxes	\$31,296.25	\$153.00			\$153.00	\$31,143.25
14810	PERF	\$36,929.97	\$224.00			\$224.00	\$36,705.97
14840	Group Health Insurance	\$88,692.60	\$0.00			\$0.00	\$88,692.60
	Total 10000 Series	\$566,020.16	\$2,377.00	\$0.00	\$0.00	\$2,377.00	\$563,643.16
	Total Budget	\$566,020.16					
	Total Expenditures		\$2,377.00	\$0.00	\$0.00	\$2,377.00	
	Total Unexpended						\$563,643.16
	Net (Monthly)		(\$2,377.00)	\$0.00	\$0.00		
	FUND BALANCE		\$12,057.93	\$12,057.93	\$12,057.93		

Health COVID Vaccinations

The St. Joseph County Department of Health will assist the Indiana Department of Health regarding promotion of the COVID-19 vaccine and conduct direct outreach to minority and hard to reach populations. Grant is valid 07/01/22-06/30/23.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$113,898.19)				(\$113,898.19)	
02708	Federal/Grants Reimbursements		\$113,898.19			\$113,898.19	
	TOTAL REVENUE	(\$113,898.19)	\$113,898.19	\$0.00	\$0.00	\$0.00	
	EXPENSES						
Acct	10000 Series						
11144	Nursing Registrar	\$20,106.41	\$7,435.32			\$7,435.32	\$12,671.09
11155	Nurses/Other Medical	\$63,425.88	\$9,757.83			\$9,757.83	\$53,668.05
11950	Part Time	\$28,223.15	\$0.00			\$0.00	\$28,223.15
11985	Temporary/Seasonal Help	\$25,926.30	\$3,879.73			\$3,879.73	\$22,046.57
14800	FICA Taxes	\$8,549.29	\$1,612.08			\$1,612.08	\$6,937.21
14810	PERF	\$9,035.46	\$1,390.07			\$1,390.07	\$7,645.39
14840	Group Health Insurance	\$22,996.08	\$3,832.68			\$3,832.68	\$19,163.40
	Total 10000 Series	\$178,262.57	\$27,907.71	\$0.00	\$0.00	\$27,907.71	\$150,354.86
Acct	30000 Series						
36015	Contractual Services	\$18,532.50	\$2,851.16			\$2,851.16	\$15,681.34
	Total 30000 Series	\$18,532.50	\$2,851.16	\$0.00	\$0.00	\$2,851.16	\$15,681.34
	Total Budget	\$196,795.07					
	Total Expenditures		\$30,758.87	\$0.00	\$0.00	\$30,758.87	
	Total Unexpended						\$166,036.20
	Net (Monthly)		\$83,139.32	\$0.00	\$0.00		
	FUND BALANCE		(\$30,758.87)	(\$30,758.87)	(\$30,758.87)		

Health CHWs for COVID

Train and deploy community health workers in St. Joseph County by building and strengthening community resilience to fight COVID-19 through addressing health disparities. Grant is valid 08/31/21-08/30/24.

LEAD: Cassy White - SUPPORT: Taylor Martin

Acct	REVENUE	Budget	January	February	March	TOTALS	Unexpended
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$0.00			\$0.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	EXPENSES						
Acct	10000 Series						
11030	Administrator	\$4,616.51	\$543.10			\$543.10	\$4,073.41
11055	Health Officer	\$4,889.52	\$575.21			\$575.21	\$4,314.31
11077	Admin. Assistant	\$17,709.60	\$2,083.46			\$2,083.46	\$15,626.14
11167	Community Health Worker	\$224,950.53	\$23,794.75			\$23,794.75	\$201,155.78
11170	Director of HEED	\$6,621.15	\$778.93			\$778.93	\$5,842.22
11176	Assistant Dir Health Equity	\$30,915.93	\$3,637.15			\$3,637.15	\$27,278.78
11196	Health Promotion Specialist	\$8,814.24	\$1,036.94			\$1,036.94	\$7,777.30
11197	Director of HOPE	\$4,074.64	\$479.34			\$479.34	\$3,595.30
11976	Deputy Health Officer	\$6,714.84	\$789.96			\$789.96	\$5,924.88
12014	Data Analyst	\$11,000.06	\$1,099.76			\$1,099.76	\$9,900.30
14800	FICA Taxes	\$24,742.17	\$2,600.83			\$2,600.83	\$22,141.34
14810	PERF	\$35,874.88	\$3,899.67			\$3,899.67	\$31,975.21
14840	Group Health Insurance	\$148,626.93	\$2,838.46			\$2,838.46	\$145,788.47
	Total 10000 Series	\$529,551.00	\$44,157.56	\$0.00	\$0.00	\$44,157.56	\$485,393.44
Acct	20000 Series						
22148	Field Supplies	\$4,413.74	\$0.00			\$0.00	\$4,413.74
	Total 20000 Series	\$4,413.74	\$0.00	\$0.00	\$0.00	\$0.00	\$4,413.74
Acct	30000 Series						
31015	Consultant Services	\$48,835.00	\$5,295.00			\$5,295.00	\$43,540.00
32020	Travel/Mileage	\$10,477.01	\$0.00			\$0.00	\$10,477.01
32050	Conferences & Training	\$25,804.43	\$715.00			\$715.00	\$25,089.43
32203	Cell Phones	\$3,930.30	\$368.28			\$368.28	\$3,562.02
33368	Public Information & Education	\$211,675.25	\$3,664.68			\$3,664.68	\$208,010.57
36015	Contractual Services	\$32,905.61	\$121.50			\$121.50	\$32,784.11
39010	Dues & Subscriptions	\$820.00	\$0.00			\$0.00	\$820.00
	Total 30000 Series	\$334,447.60	\$10,164.46	\$0.00	\$0.00	\$4,869.46	\$329,578.14
	Total Budget	\$868,412.34					
	Total Expenditures		\$54,322.02	\$0.00	\$0.00	\$49,027.02	
	Total Unexpended						\$819,385.32
	Net (Monthly)		(\$54,322.02)	\$0.00	\$0.00		
	FUND BALANCE		(\$54,322.02)	(\$54,322.02)	(\$54,322.02)		

Health COVID Crisis CoAg

Based on a jurisdiction population tier, the IDOH will provide funding to the LHDs to hire additional staff (minimum 1 – maximum 7) to support continued COVID-19 response efforts in K-12 schools within the jurisdiction. The additional team member(s) will serve as the School COVID-19 Liaison(s) and be identified as the subject matter expert related to COVID-19 Response in schools. Grant is valid 07/01/22-06/30/23.

LEAD: Dr. Einterz and Dr. Fox

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$531,852.40				\$531,852.40	
02708	Federal/Grants Reimbursements		\$550,000.00			\$550,000.00	
	TOTAL REVENUE	\$531,852.40	\$550,000.00	\$0.00	\$0.00	\$1,081,852.40	
	EXPENSES						
Acct	30000 Series						
32550	Miscellaneous Costs	\$531,852.40	\$0.00			\$0.00	\$531,852.40
	Total 30000 Series	\$531,852.40	\$0.00	\$0.00	\$0.00	\$0.00	\$531,852.40
	Total Budget	\$531,852.40					
	Total Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	
	Total Unexpended						\$531,852.40
	Net (Monthly)		\$550,000.00	\$0.00	\$0.00		
	FUND BALANCE		\$1,081,852.40	\$1,081,852.40	\$1,081,852.40		

Health Local Health Services

The Local Health Maintenance grant is a long-standing grant from the Indiana State Department of Health which allows Local Health Departments to utilize the funds to work on any area in ISDH's long range plan. The St. Joseph County Department of Health uses these funds to fund a Health Educator and a Community Health Worker. Carry-forward pays for benefits, supplies, travel, educational materials and trainings for staff.

LEAD: Robin Vida and Cassy White

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$46,084.20				\$46,084.20	
01412	State Grant		\$0.00			\$0.00	
02708	Federal Grants/Reimbursements		\$1,636.63			\$1,636.63	
	TOTAL REVENUE	\$46,084.20	\$1,636.63	\$0.00	\$0.00	\$47,720.83	
	EXPENSES						
Acct	10000 Series						
11193	Health Promotion Specialist	\$50,000.00	\$3,846.16			\$3,846.16	\$46,153.84
14800	FICA Taxes	\$3,825.00	\$280.67			\$280.67	\$3,544.33
14810	PERF	\$5,600.00	\$430.76			\$430.76	\$5,169.24
14840	Group Health Insurance	\$18,300.00	\$0.00			\$0.00	\$18,300.00
	Total 10000 Series	\$77,725.00	\$4,557.59	\$0.00	\$0.00	\$4,557.59	\$73,167.41
Acct	20000 Series						
21030	Office Supplies	\$2,280.00	\$0.00			\$0.00	\$2,280.00
	Total 20000 Series	\$2,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,280.00
Acct	30000 Series						
32020	Travel /Mileage	\$5,167.00	\$0.00			\$0.00	\$5,167.00
32203	Cell Phones	\$540.00	\$86.36			\$86.36	\$453.64
33368	Public Info & Educ	\$7,300.00	\$0.00			\$0.00	\$7,300.00
	Total 30000 Series	\$13,007.00	\$86.36	\$0.00	\$0.00	\$86.36	\$12,920.64
	Total Budget	\$93,012.00					
	Total Expenditures		\$4,643.95	\$0.00	\$0.00	\$4,643.95	
	Total Unexpended						\$88,368.05
	Net (Monthly)		(\$3,007.32)	\$0.00	\$0.00		
21	FUND BALANCE		\$43,076.88	\$43,076.88	\$43,076.88		

Health Trust Fund

The Indiana Local Health Department Trust Account was established within the Indiana Tobacco Master Settlement Agreement Fund for the purpose of providing funding for services provided by local Boards of Health in each county. In using money distributed by this fund, the local Board of Health shall give priority to: (1) programs that share common goals with the mission statement and long range state plan established by the state department of health; (2) preventive health measures; and (3) support for community health centers that treat low income persons and senior citizens. Grant is valid January 1st to December 31st.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$296,519.51				\$296,519.51	
01412	State Grant		\$0.00			\$0.00	
02708	Federal Grants/Reimbursements		\$0.00			\$0.00	
	TOTAL REVENUE	\$296,519.51	\$0.00	\$0.00	\$0.00	\$296,519.51	
Acct	EXPENSES						
	10000 Series						
12018	PACEs Coordinator	\$60,893.00	\$4,684.08			\$4,684.08	\$56,208.92
14800	FICA Taxes	\$4,659.00	\$354.56			\$354.56	\$4,304.44
14810	PERF	\$6,821.00	\$524.62			\$524.62	\$6,296.38
14840	Group Health Insurance	\$18,300.00	\$0.00			\$0.00	\$18,300.00
	Total 10000 Series	\$90,673.00	\$5,563.26	\$0.00	\$0.00	\$5,563.26	\$85,109.74
Acct	30000 Series						
32020	Travel/Mileage	\$2,444.00	\$0.00			\$0.00	\$2,444.00
32203	Cell Phones	\$540.00	\$40.92			\$40.92	\$499.08
33368	Public Info. & Educ.	\$500.00	\$0.00			\$0.00	\$500.00
	Total 30000 Series	\$3,484.00	\$40.92	\$0.00	\$0.00	\$0.00	\$3,484.00
	Total Budget	\$94,157.00					
	Total Expenditures		\$5,604.18	\$0.00	\$0.00	\$5,563.26	
	Total Unexpended						\$88,593.74
	Net (Monthly)		(\$5,604.18)	\$0.00	\$0.00		
	FUND BALANCE		\$290,915.33	\$290,915.33	\$290,915.33		

Health National Birth Equity

Bi-yearly the Community Foundation of SJC offers special project challenge grants. The special project challenge grant encourages projects that include community development, health & human services, parks, recreation, and entertainment, and youth & education.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$5,000.00				\$5,000.00	
02710	Local Grant Reimbursement		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
	EXPENSES						
Acct	30000 Series						
36015	Contractual Services	\$5,000.00	\$0.00			\$0.00	\$5,000.00
	Total 30000 Series	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	TOTAL EXPENSES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	Net Income		\$0.00	\$0.00	\$0.00	\$0.00	
	FUND BALANCE	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	

Beacon Safety Pin Grant

This grant was submitted by Beacon Health System and includes a partnership with Saint Joseph Health System, Elkhart Department of Health, St. Joseph County Department of Health, and Franciscan Health to decrease infant mortality through public health initiatives, clinical care, and community outreach. SJCDH FIMR is part of this collaborative to develop a birth equity plan and work to address the system issues that delay entry to prenatal care including insurance coverage and the delay in entry to prenatal care for mothers who access the system through emergency departments and crisis pregnancy centers.(CPC) SJCDH FIMR will also lead outreach, awareness, and training for purpose of eliminating inequities in birth outcomes. Grant is valid 04/01/21-03/31/23.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02710	Local Grant Reimbursement		\$0.00			\$0.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Acct	EXPENSES						
	30000 Series						
33368	Public Info & Educ	\$5,626.90	\$0.00			\$0.00	\$5,626.90
	Total 30000 Series	\$5,626.90	\$0.00	\$0.00	\$0.00	\$0.00	\$5,626.90
	Total Budget	\$5,626.90					
	Total Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	
	Total Unexpended						\$5,626.90
	Net (Monthly)		\$0.00	\$0.00	\$0.00		
	FUND BALANCE		\$0.00	\$0.00	\$0.00		

Safety PIN Grant

Using FIMR recommendations to create a community of accessible and respectful care through intentional and simultaneous action with systems and policy, providers and institutions, and women and families through the addition of a Maternal Infant Health Initiatives Coordinator to facilitate community action while maintaining the FIMR Coordinator position fulfill activities related to Case Review. Grant is valid 10/01/21-09/20/23.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$3,600.58)				(\$3,600.58)	
01412	State Grant		\$3,600.58			\$3,600.58	
	TOTAL REVENUE	(\$3,600.58)	\$3,600.58	\$0.00	\$0.00	\$0.00	
	EXPENSES						
Acct	10000 Series						
11782	MIH Coordinator	\$25,138.75	\$4,594.76			\$4,594.76	\$20,543.99
14800	FICA Taxes	\$1,971.76	\$350.49			\$350.49	\$1,621.27
	Total 10000 Series	\$27,110.51	\$4,945.25	\$0.00	\$0.00	\$4,945.25	\$22,165.26
Acct	20000 Series						
24012	Promotion Supplies	\$855.66	\$1,232.13			\$1,232.13	(\$376.47)
	Total 20000 Series	\$855.66	\$1,232.13	\$0.00	\$0.00	\$1,232.13	(\$376.47)
Acct	30000 Series						
32020	Travel /Mileage	\$3,536.00	\$0.00			\$0.00	\$3,536.00
32203	Cell Phones	\$1,110.00	\$30.00			\$30.00	\$1,080.00
36015	Contractual Services	\$69,054.50	\$275.00			\$275.00	\$68,779.50
	Total 30000 Series	\$73,700.50	\$305.00	\$0.00	\$0.00	\$305.00	\$73,395.50
	Total Budget	\$101,666.67					
	Total Expenditures		\$6,482.38	\$0.00	\$0.00	\$6,482.38	
	Total Unexpended						\$95,184.29
	Net (Monthly)		(\$2,881.80)	\$0.00	\$0.00		
25	FUND BALANCE		(\$6,482.38)	(\$6,482.38)	(\$6,482.38)		

CHW Safety PIN

Funding opportunity through the Indiana State Department of Health's Safety PIN (Protecting Indiana's Newborns) grant program to implement programs focused on reducing infant mortality. Grant is valid 01/01/22-12/31/23.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$15,752.70)				(\$15,752.70)	
01412	State Grant		\$15,752.70			\$15,752.70	
	TOTAL REVENUE	(\$15,752.70)	\$15,752.70	\$0.00	\$0.00	\$0.00	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$105,543.55	\$5,946.70			\$5,946.70	\$99,596.85
14800	FICA Taxes	\$24,762.42	\$427.93			\$427.93	\$24,334.49
14810	Perf	\$12,620.89	\$666.04			\$666.04	\$11,954.85
14840	Group Insurance	\$54,000.00	\$0.00			\$0.00	\$54,000.00
	Total 10000 Series	\$196,926.86	\$7,040.67	\$0.00	\$0.00	\$7,040.67	\$189,886.19
Acct	30000 Series						
32020	Travel /Mileage	\$1,123.20	\$0.00			\$0.00	\$1,123.20
32050	Conferences & Trainings	\$3,015.70	\$0.00			\$0.00	\$3,015.70
32203	Cell Phones	\$1,018.00	\$60.00			\$60.00	\$958.00
33368	Public Info & Educ	\$1,083.00	\$0.00			\$0.00	\$1,083.00
39750	Information Technology	\$212.18	\$0.00			\$0.00	\$212.18
	Total 30000 Series	\$6,452.08	\$60.00	\$0.00	\$0.00	\$60.00	\$6,392.08
	Total Budget	\$203,378.94					
	Total Expenditures		\$7,100.67	\$0.00	\$0.00	\$7,100.67	
	Total Unexpended						\$196,278.27
	Net (Monthly)		\$8,652.03	\$0.00	\$0.00		
26	FUND BALANCE		(\$7,100.67)	(\$7,100.67)	(\$7,100.67)		

Drug Disposal

To obtain materials and supplies to allow for safer prescription drug disposal at a community level. The SJCDoH will partner with the 525 Foundation and their already existing Drop2Stop prescription drug disposal program. This grant will allow this program to expand and increase utilization. Grant is valid 07/01/22-02/28/23.

LEAD: Robin Vida

		Budget	January	February	March	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02711	Reimbursements		\$0.00			\$0.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	EXPENSES						
Acct	30000 Series						
33368	Public Info & Educ	\$79,955.00	\$79,955.00			\$79,955.00	\$0.00
36015	Contractual Services	\$19,970.00	\$19,970.00			\$19,970.00	\$0.00
	Total 30000 Series	\$99,925.00	\$99,925.00	\$0.00	\$0.00	\$99,925.00	\$0.00
	Total Budget	\$99,925.00					
	Total Expenditures		\$99,925.00	\$0.00	\$0.00	\$99,925.00	
	Total Unexpended						\$0.00
	Net (Monthly)		(\$99,925.00)	\$0.00	\$0.00		
	FUND BALANCE		(\$99,925.00)	(\$99,925.00)	(\$99,925.00)		

FOOD SERVICES UNIT

	Month	YTD 2023	YTD 2022	YTD 2019	% Difference 2022 vs 2023
Food Store Complaints	2	2	3	0	-33.3%
Food Service Complaints	25	25	16	14	56.3%
Civil Penalties	0	0	0	0	
Health Officer Hearings	0	0	0	0	
Abatements Correspondence	0	0	1	3	-100%
Possible Foodborne Illness Investigations	0	0	2	1	-100%
Opening Inspections	11	11	12	40	-8.3%
Inspections	229	229	194	156	18%
Plan & Review/New Constr./Remodel	1	1	6	1	-83.3%
Fire Investigations	1	1	1	0	0.0%
# Establishments Requested to Close	0	0	0	0	
Number of Temporary Events	4	4	2	3	200%
Temporary Inspections	18	18	6	9	200%
Mobile Inspections	3	3	0	3	
Meetings	3	3	6	3	-50%
Smoking Information					
Smoking Complaints	0	0	0	0	
Smoking Appeals Hearings	0	0	0	0	
Pool Information					
Pool Inspections	1	1	0	0	
Pool Consultations	0	0	0	2	
Pool Complaints	1	1	0	0	
Pool Closings	2	2	0	0	

- YTD 2020 & 2022 totals, anomalous due to the pandemic, have not been included.

Notes

In January, 1264 food permits were renewed, representing about 76% of the entities that held permits at the beginning of 2023. All annual permits, not renewed by January 31st, will have a 75% late fee added to the cost of their permit.

January's permit renewal process proved to very arduous due to minor glitches with the county-wide online portal, application site not linked to payment submission/processing site, and repeated application errors that resulted in submitted online payments having to be voided and then resubmitted by the applicants. Assistant director, Administrative Assistant and Staff Assistant all spent much of their time daily retrieving and reviewing applications and then verifying, logging & processing payments. Applicants had the option of having their permits mailed which then required envelopes to be addressed and stuffed; there were approximately 400 requests, to have permits mailed.

New county-wide computer programming/permitting software that could streamline the permit process and allow permit renewal steps to interface had been anticipated, after being under review for a few years. The implementation of that programming has been scratched and county will be moving forward with the selection process to consider other permitting software.

HEALTH EQUITY, EPIDEMIOLOGY, AND DATA (HEED) UNIT

Community Health Worker (CHW) Programs

CDC CHWs:

In **January 2023**, we had 8 CHWs through our grant from the Center for Disease Control (CDC) stationed in twelve census tracts with the highest social vulnerability index or social needs. These CHWs worked to build relationships with residents of their assigned census tracts while providing resource navigation, insurance navigation, COVID-19 testing, and outreach events residents.

Social Needs Assessments:

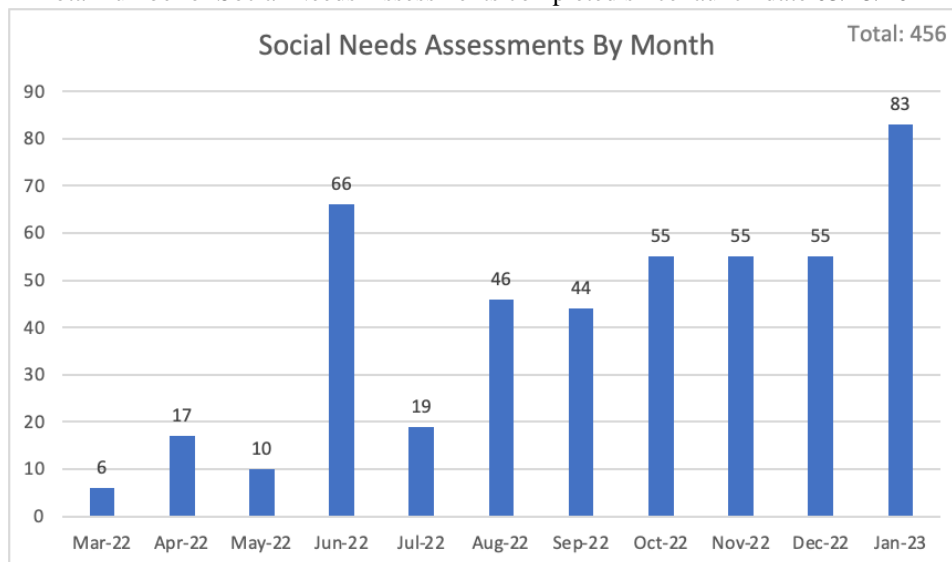
Social Needs Assessments (SNAs) are available on our website, and through community partners, for any public member to fill out to request assistance with resource navigation or insurance referrals. Our team responds to the completed surveys within 48 business hours to provide resources for the needs identified by the community member. Depending on the need or request of the community member, our CHWs will assist individuals in filling out applications.

Month

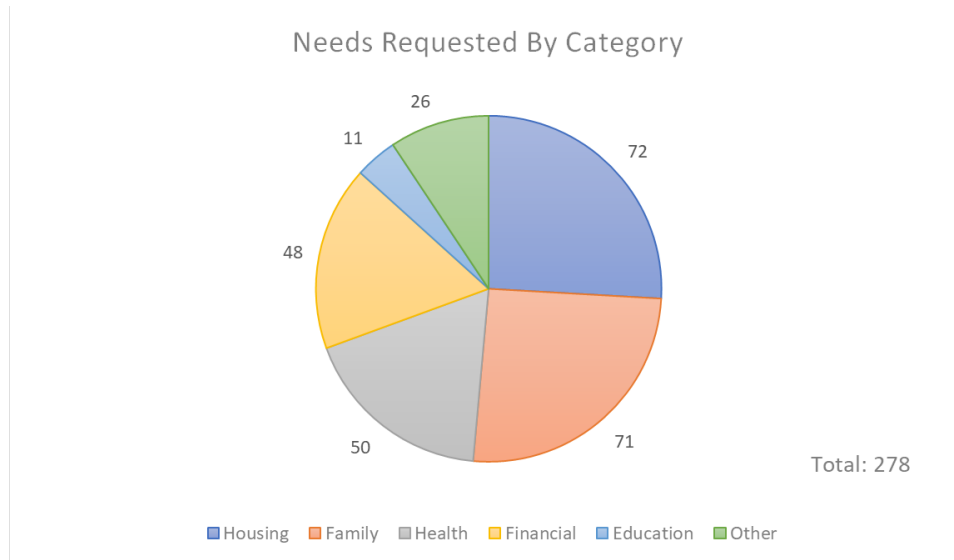
In **January**, our team received **79** SNAs with individuals requesting resources and **4** SNAs with no identified needs. A total of **278** resources were requested within the SNAs. Of the SNAs completed, **58** individuals were able to be reached. Through the SNAs completed, **154** people and families were connected to **116** resources that could assist them with their needs.

Visuals for CDC CHWs

Total number of Social Needs Assessments completed since launch date 03/15/2022



Visuals for January's Numbers



Insurance Navigation:

Through the SNAs, our CHW team is connected with individuals and families that need assistance obtaining or changing their insurance coverage. Currently, we have 6 CDC CHWs who have completed their insurance navigation certification and can assist with these requests. FSSA, or Medicaid, can take a minimum of 60 days to complete.

Month

In **January**, our team received **24** separate requests for insurance assistance. Our team assisted **32** adults and children in applying for insurance.

Of the requests for insurance assistance, **7** were ineligible for insurance. **All** were due to citizenship status. Our CHWs connect those ineligible for insurance with providers and specialists offering sliding-scale services.

Lead CHWs:

Our lead CHWs work with families to provide community-based lead screenings, lead education, and lead management for families with children with elevated blood lead levels (EBLL). The team works with unconfirmed cases, those who have an initial screening with an elevated number (above 3.5 EBLL), those who are considered monitored cases (those with a confirmed level above 3.5-4.9 EBLL), or those who fall within case management (those with a confirmed level above 5 EBLL). For unconfirmed cases, our CHWs attempt to hand deliver education and forms for the child to receive a diagnostic test at LabCorp. If the child's level is indeed elevated, the child is moved into the appropriate category of monitoring or case management. In July 2022, the threshold for lead monitoring dropped to 3.5. This increased the number of individuals our team was working to ensure care for. Our CHW team works closely with the nursing and environmental units to ensure families receive all needed services.

Month

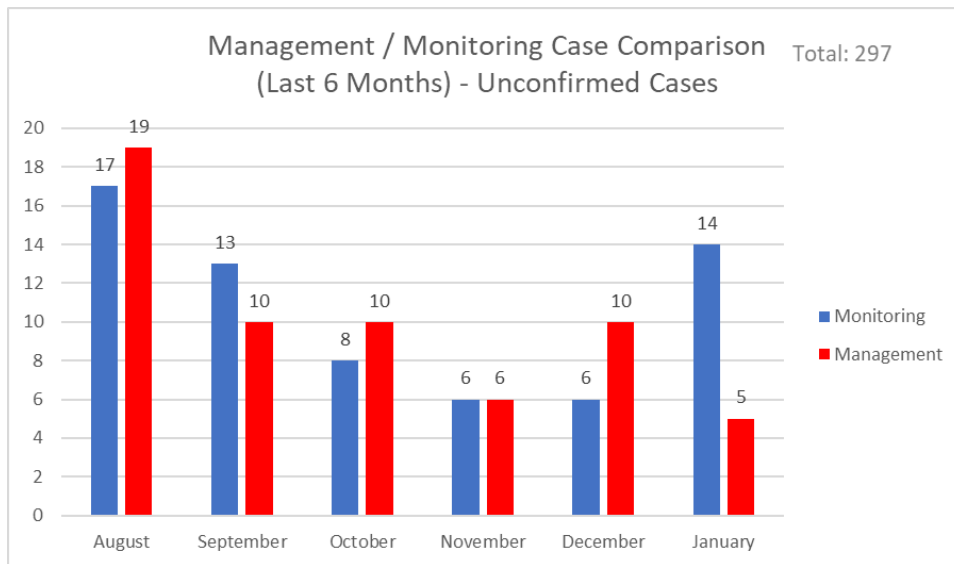
There were **no** lead testing events hosted in **January** 2023. Two events are planned for February 2023. In **January** 2023, **24 new** lead tests were completed.

There are currently **24** active cases in **case management**.

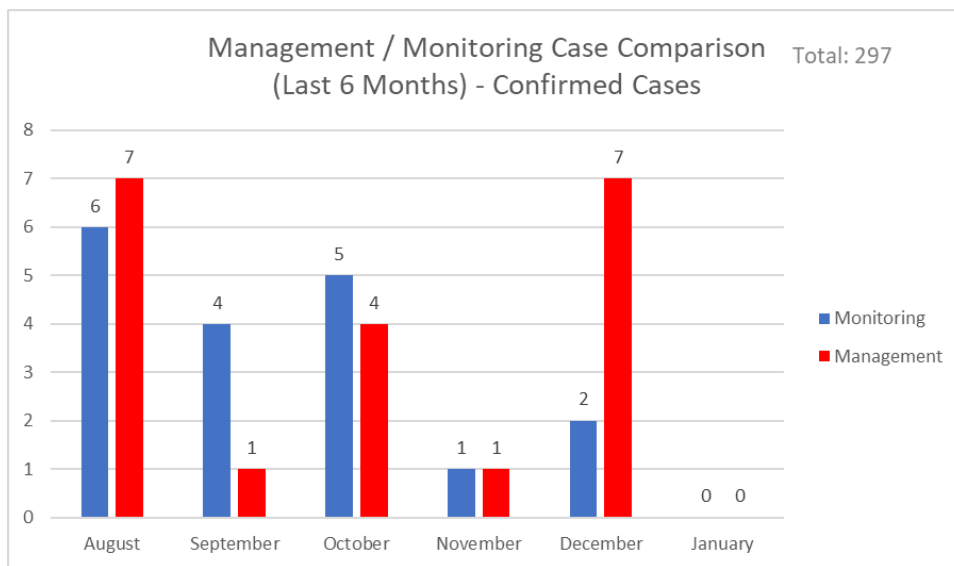
There are currently **19** active cases in **case monitoring**.

There are **37** unconfirmed cases that meet the standards for monitoring/management status. Of the unconfirmed cases, **26** meet the standards for monitoring and **11** meet the standard for case management.

Visuals for Lead CHW Cases



This graph represents the unconfirmed cases in monitoring (3.5-4.9) and management (>5) status out of the total number of tests performed by our CHW team.



This graph represents the cases in monitoring (3.5-4.9) and management (>5) status that have had confirmatory testing, and which remained within the monitoring / management parameters. As cases from previous months are further tested, we can expect to see potential rises in these numbers. The confirmatory testing can be performed up to 6 months after the initial test.

Maternal/Infant Health (MIH) CHWs:

Our MIH CHWs are embedded within the Women’s Care Center (WCC) to provide insurance navigation, resource referral, and connection to prenatal care for pregnant persons. Clients are referred to our MIH CHWs by WCC counselors when it is identified that a client needs insurance or other social resources. The MIH CHWs follow up with clients at the 7-day, 10-week, 15-week, 24-week, 30-week, and 34-week mark. This program aims to ensure that all pregnant people in St. Joseph County have access to medical services to improve the health and birth outcomes of our residents. This program launched in May 2022.

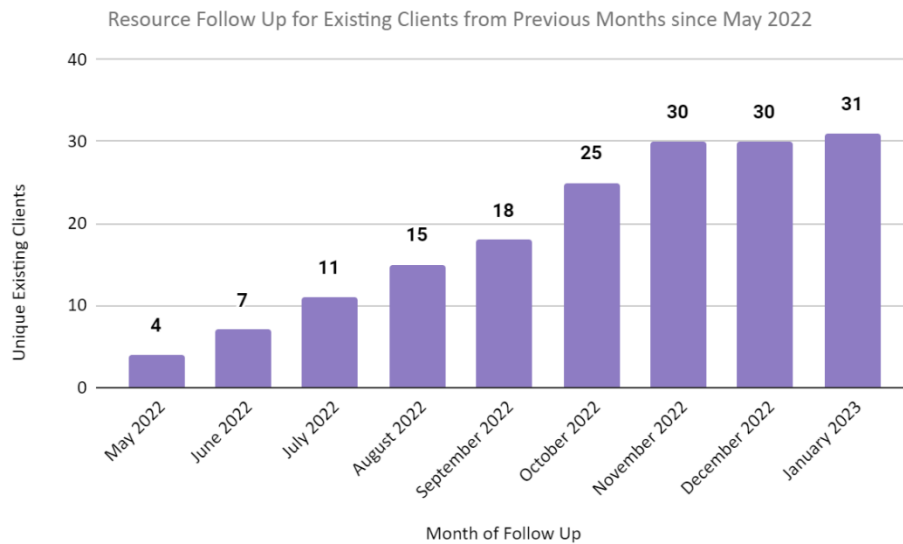
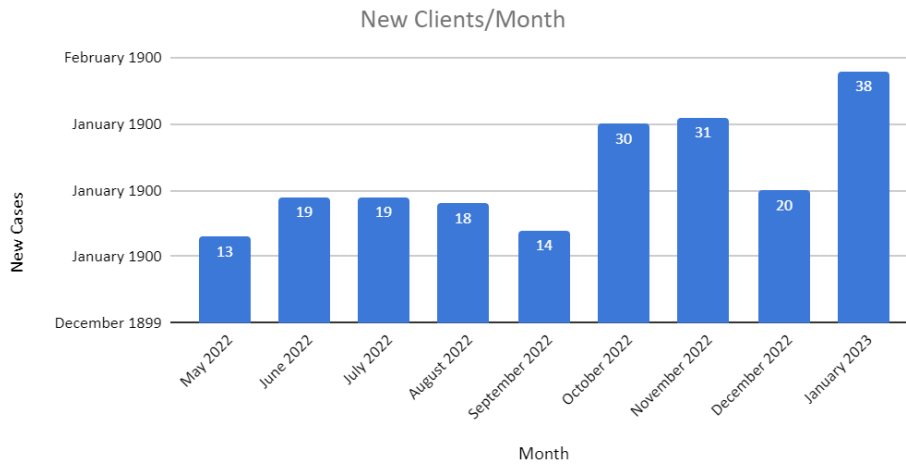
Month

In **January**, WCC counselors referred **38** clients with social needs to our MIH CHWs. Of those clients identified a total of **63** social needs. **20** of the **38** clients identified that it was their first pregnancy, and **20** of the **38** clients are classified as high-risk due to current or past medical complications.

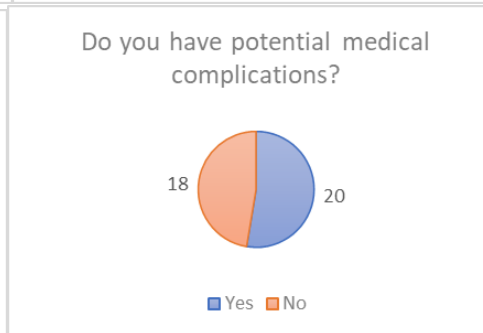
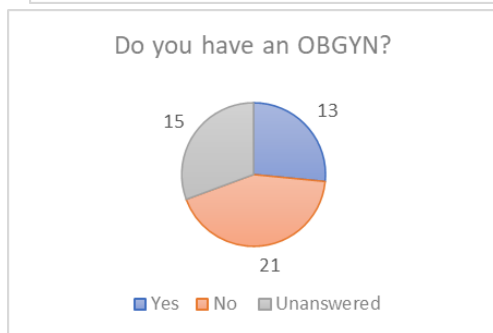
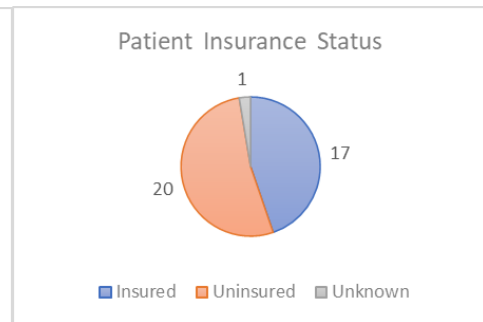
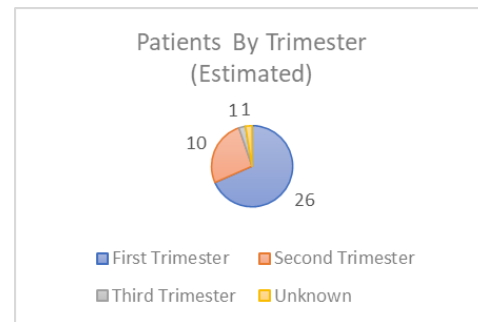
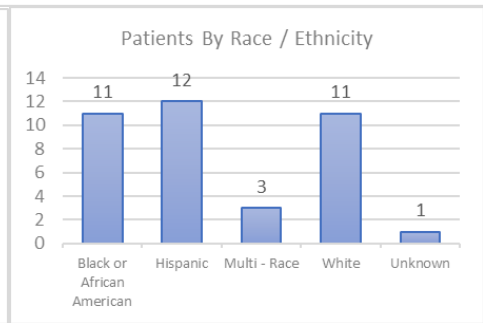
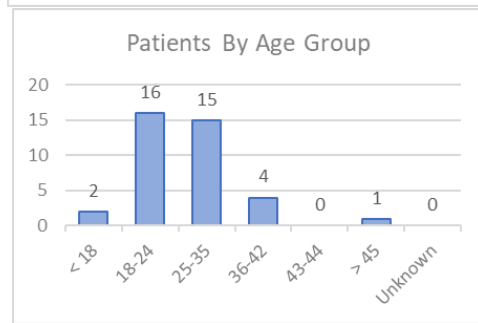
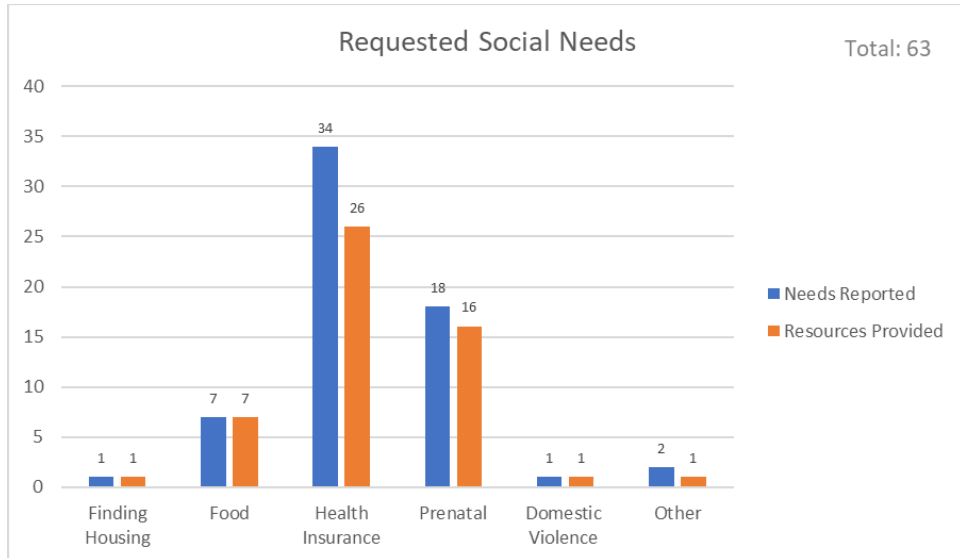
In **January**, MIH CHWs assisted **26** of the **38** clients in applying for or switching their insurance to a pregnancy plan.

In **January**, MIH CHWs completed follow-ups on **63** separate cases. They provided further extensive assistance to **27** clients a total of **39** times.

MIH CHWs Visuals



Visuals for January's Numbers



PACEs:

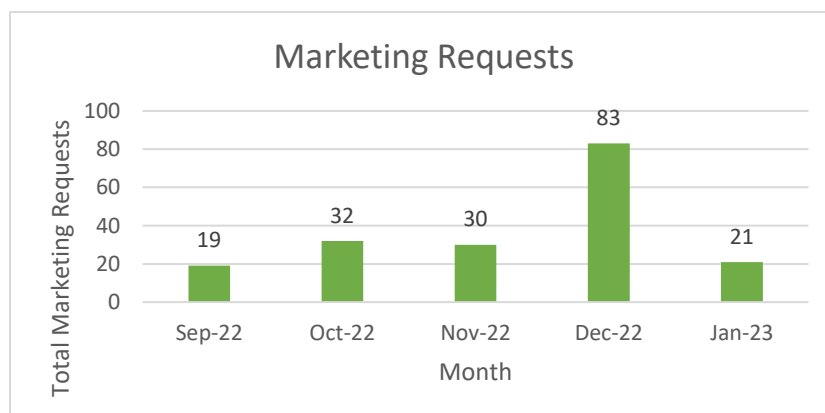
Project Area	Project Description	January Monthly Update
Positive Childhood Experiences (PCE) Data	The goal of this project is to establish a process to measure and increase exposure to Positive Childhood Experiences among youth and adolescents in St. Joseph County. Data stems from a school-based survey, and there are a variety of PCE-strengthening activities that can be developed in response to the data.	<ul style="list-style-type: none">● Ongoing discussions to facilitate another round of data collection within SBCSC middle and high schools● Additional data analysis provides insights into demographic associations with PCE exposure.● Manuscript is in progress.● PCEs School Guide was completed● Preliminary conversations to administer survey through after school programs.
Community Partnerships	This project aims to develop concrete partnerships with local and state organizations that support PACEs work. Current partnerships include SJC CARES, Self-Healing Communities of Greater Michiana, South Bend Community School Corporation, the University of Notre Dame, and Beacon Community Impact.	<ul style="list-style-type: none">● SJC Cares committees are ongoing, and focused on mental health and suicide.● Emerging Opportunities in Health grant cycle begins with Notre Dame● NACCHO community prevention framework pilot has started.
Funding and Research	This program area focuses on maintaining the Department of Health’s knowledge of PACEs and opportunities for extramural funding that can support high-priority SJC PACEs projects.	<ul style="list-style-type: none">● Current funding partners:<ul style="list-style-type: none">○ NACCHO○ Notre Dame Emerging Opportunities in Health

Marketing Update:

Health observances for each month are highlighted on social media and the DoH website. For the month of January, the health observances were leftover safety, flu, and family health history.

Jan - 23							
Type	Unit						
	HEED	Environmental	Immunizations	HOPE	Nursing	Admin	Foods
Digital Media	1		3				
Website Change		1	1			1	3
NEWLY DESIGNED Material	3			1			
Digital Flyers (PDF,logo,flyers etc)							
CHANGE of Existing Printed Material	1			1			
Social Media				1			
REPRINTS of Existing Printed Material (No Changes)	4						
Total	9	1	4	3		1	3
Grand Total of All Marketing Requests							21

*multiple changes within 1 form or off form made



Community Boards, Meetings, Reports, and Committees

- Participated in the Health Alliance meeting.
- Participated in the Lead Affinity meeting.
- Participated in SJC Food Access Council meeting.
- Participated in Fetal Infant Mortality Review meeting.
- Director of HEED serves as Data, Analytics and Grants (DAG) subcommittee chair for the Health Improvement Alliance.
- Assistant Director of Health Equity serves on the SJC Cares DEI committee.
 - PACEs Coordinator participated in SJC Cares.

HEALTH OUTREACH, PROMOTION & EDUCATION (HOPE)

	Total Number of Releases by DoH	Media Stories Featuring DoH
Media Engagement	5 COVID Metrics 0 Unique 0 Public Notice 0 Media Roundtable 0 Press Conference	SB Tribue = 3 WSBT = 2 WNDU = 0 ABC57 = 1 WVPE= 1

<https://www.southbendtribune.com/story/news/2023/01/26/gop-chair-replaces-st-joseph-county-health-board-member/69845757007/>

<https://www.southbendtribune.com/story/news/2023/01/22/mental-health-crisis-center-for-st-joseph-county-delayed/69820591007/>

<https://www.southbendtribune.com/story/opinion/editorials/2023/01/13/indiana-has-underfunded-public-health-for-decades/69800627007/>

<https://wsbt.com/news/local/st-joseph-county-health-officer-to-resign-cites-position-is-becoming-political#>

<https://wsbt.com/news/local/officials-concerned-with-lack-of-progress-of-grocery-store-at-new-development-real-estate-downtown-south-bend-food-desert-community#>

<https://www.wvpe.org/wvpe-news/2023-01-26/president-of-st-joe-county-board-of-health-removed-from-position>

<https://abc57.com/news/barnabys-and-st-joe-county-health-department-respond-to-alleged-video-of-roaches>

	Total Number of Posts	Total Reach* (unique people who've seen our posts)	Total Post Engagement
Social Media	26	5,457	1,722

	ESSENCE Alerts	Narcan Distribution	Wound Care Kits Distribution
Substance Abuse	0	150	0

	ESSENCE Alerts
Suicide	6

*An ESSENCE alert is given when an abnormal number of cases presents to either ER over a 24-hr time period on 2 consecutive days.

Attended Activities/Meetings:

SJC Cares Suicide Prevention Committee meeting
IPHA Strategic Plan meeting

IPHA Board Retreat Planning meeting
Strategy meeting for Indiana Youth Survey
Partnership for Drug-Free SJC Monthly Meeting, Executive Committee Meeting, Community awareness meeting, and advocacy and policy meeting
Suicide & Overdose Fatality Review Meeting
Health Improvement Alliance ELC meeting; full Health Improvement Alliance meeting; facilitated HIA operations committee meeting
Various Meetings with DoH Units
Various IDOH meetings RE: updates, grant updates, School liaison, etc.
FIMR Case Review Team
IN Suicide Advisory Board Meeting
Various meetings with Mentees from WI and OH for NACCHO mentor/mentee grant
Various meetings with Coroners office and Overdose Fatality Review experts to ensure best practices
Various meetings with 525 Foundation on Drug Disposal Grant
Presentations for Partnership for Drug Free SJC grant funds (x12)
Suicide, Overdose, ACEs meetings
Various meetings with Oaklawn to discuss MAT project, Narcan, etc.
Various meetings held with community stakeholders on opioid settlement monies

Highlights:

Director of HOPE continues to work on her strategic workplan for addressing overdose and opioid use disorder. Current focus in on creating data equity and improving surveillance, Narcan distribution reporting, overdose reporting, and identifying other key indicators. Key piece of next steps including supporting best practices of the opioid settlement monies with community stakeholders.

Director of HOPE and Maternal/Infant Health Coordinator participated in the Indiana State House Public Health Day, in support of the Governor's Public Health Commission. We will continue to work to raise awareness about the importance of establishing core services for local departments of health.

Director of HOPE attended the SAMSHA Prevention day and the 3-day CADCA leadership forum in Washington D.C. Sessions covered federal work on substance misuse prevention, coalition building sessions, learning sessions from drug-free communities and departments of health across the country. Contacts were made in Kansas, Oklahoma, Maine, and California.

Health promotion specialists continue to assist with the development of outreach/education materials for CHWs as well as curriculum for CHWs. Health Promotion Specialists also continue to work with other Units in the Department to create outreach materials etc.

Director of HOPE and HOPE team continue to develop a culture of public health in St. Joseph County; refine communications internally and externally.

FIMR Case Review and FIMR Reporting

Case abstractions and summary preparation and weekly check ins with medical record Case abstractions and summary preparation and weekly check ins with medical record abstractor.

- The Case Review Team met at the SJCDoh on Friday, January 20th. We had the first 20 - 30 minutes open to the public for announcements and updates on Community Action.
 - 27 team members were in attendance. 2 members of the public attended.
 - We shared an abbreviated version of the slides included in the Community Action Update that took place the following week.
- As of February 2, 2023:
 - 2022 Data: 28 infant deaths. (no change from 12/31) 15 Fetal Deaths (Increase of 2 from 12/31). 9 infant and 10 fetal cases remain to review for 2022 and will be completed after the May 2023 Case Review Meeting.
 - 2023 Data: < 5 infant and < 5 fetal.
- Next Case Review Team Meeting date = Friday, February 17, 2023 from 12:00N to 1:30PM at Center for Hospice Care. This meeting and all remaining Case Review Meetings for 2023 will be Executive Session.
- A Community Action Update was presented on Friday, January 27, at 10:00am at the SJC Public Library Community Learning Center. There were 32 people in attendance. Slides for this presentation are attached. Topics included preliminary 2021 & 2022 data. Information on how infant mortality rates and disparities are calculated and updates on activities and initiatives. There was a great deal of excitement about the “Give Your Baby Room to Breathe” campaign and we already need to order more educational fliers. Buttons are also available!

SJDOH FIMR and WCC CHW Project

- Please see HEED report for number of clients served.
- Continuing bi-monthly check ins with CHWs and monthly with WCC staff, Bev Horton. We review clients served and any care topics. Planning is underway to hold Pregnancy & Birth Story Cafes at one or more WCC sites with a tentative date for February 23.
- We submitted 11 examples of cases to FSSA where our CHWs completed the necessary information and submitted the necessary paperwork for eligible mothers that did not receive approval for Medicaid. We received an initial response with details about some cases and requests for additional information about others that have been submitted. The majority of cases involved mothers with Legal Permanent Resident status of > 5 years, qualifying them for full benefits. We supplied the requested information and are awaiting a reply.

FIMR Community Action: Maternal Infant and Preconception Health Workgroup

- 8 in attendance. Plans continue to solidify for maternal mental health events on May 4th and May 5th.
- The May 4th evening event, organized by Maternal Infant Health Initiatives will engage obstetric, pediatric, and family medicine providers through a CME event. We are partnering with the Eck Institute at the University of Notre Dame on this project with support from the Athletic department for a venue. Details on this soon!

- The May 5th full day event, organized by Mental Health Awareness Michiana is an all-day maternal mental health symposium planned for maternal infant health professionals and the community.
- Topics to include: pharmacology and effective treatment during preconception, pregnancy, lactation, and postpartum, ways to be reimbursed for mental health, SUD, IPV screening and social needs assessment. If screening is positive, making it easy to make a referral in the community, Value of Vitamin D and Vitamin B. Improving patient satisfaction and connection to support.
- Our initial speaker was unavailable for these dates. We have confirmed Dr. Camila Arnaudo, from IU Health and Indiana University School of Medicine. Dr. Arnaudo is a psychiatrist who specializes in perinatal mood disorders, pregnancy and substance use disorder and she is a member of the Indiana Maternal Mortality Review Committee.
- We anticipate save the date flyers will be published later this month.
- Funding will come from a combination of grants, sponsorships, UND in kind.

FIMR Community Action: Birth Equity & Justice SJC

Community Engagement workgroup

- 16 attendees for our Jan 19th meeting.
- Sally and Taylor are working on scheduling the next group of cafes which will take place at Women's Care Center, La Casa, YWCA, and other sites that are not confirmed.
- Group members indicated their interest in helping with the individual/key informant interviews and we will set up training for this activity.
- Marchelle Pettit, of Goodwill of Michiana shared information about the BASE Doula Services that is ramping up after completing doula training for 5 community doulas. Team members, from both hospitals connected with Marchelle to meet about how to facilitate collaboration between the doulas and obstetric staff at the hospitals.

Policy & Legislation Workgroup

- 6 in attendance.
- We discussed the importance of creating an educational flyer for mothers to understand their rights in the workplace given the passage of the Pregnant Worker Fairness Act (PFWA) and PUMP Act for Nursing Moms in December. The PFWA goes into effect in June and the PUMP Act in April so there is time to create materials.
- Sally will also contact the Chamber about how we can make sure employers are aware of these laws to support healthy pregnancies.
- We discussed bills introduced at the State House so far including funding for Public Health and Mental Health. Other reproductive, maternal, and infant health bills include: pharmacist contraceptive prescriptions, various housing related bills, elevation to felony for certain crimes related to domestic violence, infant formula price gouging, a study on family & medical leave.

National Birth Equity Collaborative Birth Equity Assessment & Workplan

- NBEC conducted leadership interviews with DoH HOPE and HEED directors, assistant directors, and health officers in December.
- This month, NBEC was in the process of conducting interviews with community based maternal infant health workers such as doulas. Scheduled for completion March 2023.

Community Boards, Meetings, Reports, Presentations, and Committees and Connections

Maternal Infant Health Initiatives Coordinator:

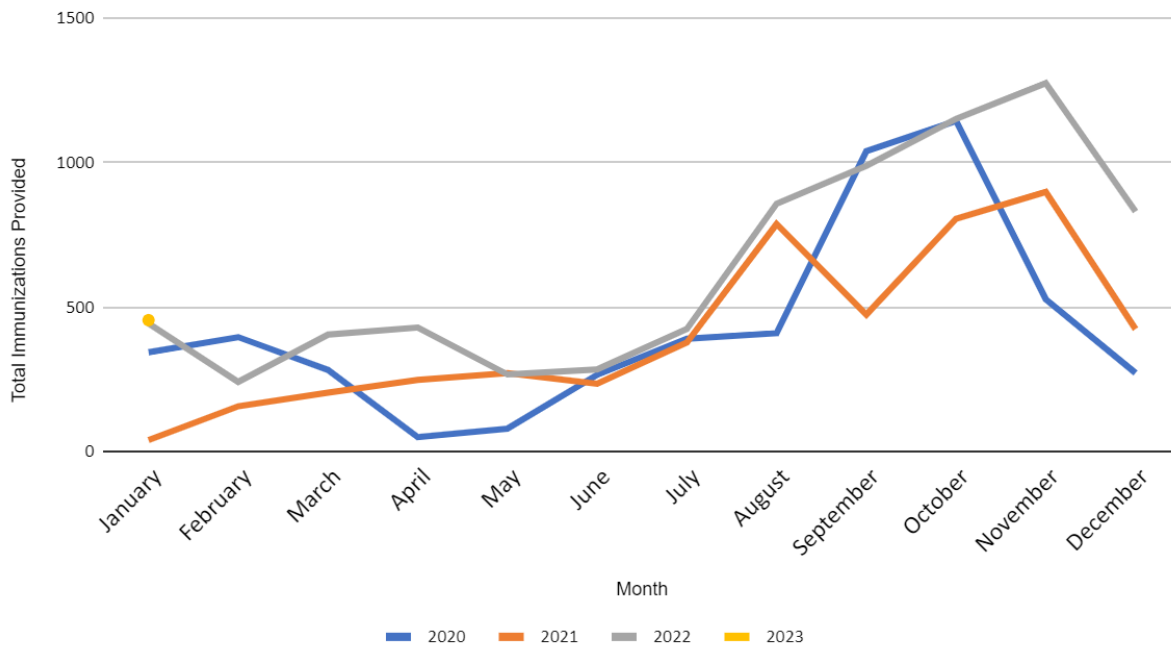
- Distribution of “Give Your Baby Room to Breathe” flyers and buttons to health systems and community partners.
- Distribution of sleep sacks, car seats, and pack and plays through SJCDoH CHWs.
- Quarterly and end of year Safety PIN reports to IDoH.
- Orientation for new Case Review team member.
- Additional meetings with UND partners regarding logistics for Maternal Mental Health event.
- Met with 2 individuals from the Douglas County Dept of Health in Nebraska to discuss how to start up a FIMR program after being connected through the National Center for Fatality Review & Prevention (NCFRP)
- Facilitated the Midwest Region FIMR Coordinator meeting
- Attended the Indiana State FIMR Coordinator meeting, as a follow up, will be presenting our “Give Your Baby Room to Breathe” campaign to the Marion County FIMR Community Action Team.
- Upcoming invitations to present about FIMR and infant & fetal mortality:
 - Masters of Science, Global Health Class at the University of Notre Dame. *Infant Mortality in SJC and eliminating disparities*. Neil Lobo. Feb 2023
 - Indiana Clinical and Translational Sciences Institute – as part of *Indiana’s Impact on Health from Global to Local. Maternal & Infant Mortality*. March 2023
 - St. Joseph Health System, Family Medicine Residents – *Achieving Birth Equity*, March 2023.
- Nurse Family Partnership Community Advisory Board.
- Working on 2017 – 2021 FIMR report.

NURSING

IMMUNIZATIONS

	January 2023	YTD 2023	YTD 2022	YTD 2021	YTD 2020
Unique Patients Seen (including COVID immunizations)	281	281	1,671	3,859	174
Total Immunizations Given (including COVID immunizations)	553	553	2,046	3,979	343
Total Immunizations Given (excluding COVID immunizations)	454	454	443	39	343

Immunizations Given by Month (excluding COVID)



MOBILE CLINIC

In January, the mobile team tried something new by offering several flu & pneumonia vaccine clinics at the branch libraries. We also tried a new clinic at the BABE store offering Tdap vaccines for extended family members to help protect new babies. Though these clinics were not well attended due to weather and other factors, we plan to continue offering similar clinics when the opportunity arises to try to get the word out on the importance of routine adult immunizations.

We helped to work through some very time-consuming Phreesia & Athena issues to get the systems running the way we need.

With the holidays and some staff being out sick, the beginning of January was slow for the mobile team. For routine immunizations, the mobile team administered 24 routine immunizations. We also administered 19 covid vaccinations.

Clinics

1/19/23 Briarcliff Nursing Home
1/23/23 Tutt Branch Library
1/24/23 LaSalle Branch Library
1/24/23 River Park Branch Library
1/26/23 Main Library
1/26/23 BABE Store
1/30/23 LaCasa
1/31/23 Main Library

PUBLIC HEALTH NURSING

LEAD CASE MANAGEMENT						
5 mcg & ABOVE						
	JANUARY 2023	YTD 2023	YTD 2022	YTD 2021	YTD 2020	YTD 2019
New Cases Received	3	3	<3	<5	<5	<5
Closed Cases	<5	<5	<5	<5	<5	<5
Open Cases being followed	69	69	37	32	21	32
CASE MONITORING 3.5- 4.9 mcg/dl						
	JANUARY 2023	YTD 2023	YTD 2022	YTD 2021	YTD 2020	YTD 2019
New Cases Received	19	19	113	23	21	23
Total Monitored Cases	75	75	173	106	97	93
TUBERCULOSIS						
	JANUARY 2023	YTD 2023	YTD 2022	YTD 2021	YTD 2020	YTD 2019
Directly Observed Therapies	26	26	1418	588	622	1443
Nurse Visits	28	28	324	90	179	162
QFT Ordered	1	1	50	19	26	56
CXR	0	0	5	0	8	56
New Active Cases	0	0	7	9	4	7
<i>Active TB Cases Following</i>	1	1	12	11	7	21
<i>Latent TB Cases Following</i>	28	28	56	21	38	37
ANIMAL BITES						
	JANUARY 2023	YTD 2023	YTD 2022	YTD 2021	YTD 2020	YTD 2019
Animal Bites	20	20	441	146	122	143
Specimens Sent to ISDH Lab	2	2	75	13	21	22
Specimens Positive	0	0	0	0	0	0

We have been working hard on fine tuning our new electronic health record in our clinics. We lost our Medical Assistant to Nursing School and we wished her all the best. We are interviewing and hope to find at least a part time nurse that can float to both clinics independently. We are also hoping to try to cross train the staff we have to help with communicable disease.

VITAL RECORDS UNIT

	<u>Records Filed in January 2023</u>	<u>YTD 2023 Occurrences</u>	<u>YTD 2022 Occurrences</u>	<u>YTD 2021 Occurrences</u>	<u>YTD 2020 Occurrences</u>
<u>Birth Statistics*</u>					
Total Births	302	302	356	348	291
<u>Death Statistics*</u>					
Total Deaths	257	257	371	342	252

Birth & Death data reflected as of 02/06/2023.

Statistics are subject to change. Statistics were generated from our local hospitals, Chronica, and DRIVE.

HEALTH OFFICER

Report in the Health Officer Presentation and Report portion.

Respectfully,

Robert M. Einterz, MD
Health Officer

Tests drawn December 1, 2022 – December 31, 2022

<i>Pb Level (ug/dL)</i>	<i>Venous</i>	<i>Capillary</i>	<i>Unknown</i>	<i>Total</i>
<i>0</i>	22	28	0	50
<i>0.1-3.4</i>	18	66	49	133
<i>3.5-4.9</i>	5	2	0	7
<i>5-9.9</i>	10	3	2	15
<i>10-19.9</i>	0	0	1	1
<i>20-29.9</i>	0	0	1	1
<i>30-39.9</i>	0	1	0	1
<i>40-49.9</i>	0	0	0	0
<i>≥50</i>	0	0	0	0
<i>Total</i>	55	100	53	208

There were no duplicate tests in the month of December, 208 unique children were tested.

2022 YTD = 3,764

2021 YTD = 3,505

Elevated tests by zip codes:

46628	5 elevated	YTD: 62 elevated
46613	5 elevated	YTD: 45 elevated
46601	1 elevated	YTD: 28 elevated
46544	2 elevated	YTD: 21 elevated
46619	1 elevated	YTD: 20 elevated
46614	1 elevated	YTD: 17 elevated
46616	1 elevated	YTD: 14 elevated
46615	0 elevated	YTD: 12 elevated
46545	1 elevated	YTD: 9 elevated
46617	0 elevated	YTD: 5 elevated
46561	0 elevated	YTD: 3 elevated
46637	0 elevated	YTD: 2 elevated
46530	0 elevated	YTD: 2 elevated
46554	1 elevated	YTD: 1 elevated