

**Meeting of the Board of Health  
St. Joseph County Department of Health  
Accessible by Zoom only**

<https://zoom.us/j/95326442094?pwd=VTd3Q2NTZ1JYWw0zOFpLM2x2VkJaZz09>

Meeting ID: 953 2644 2094

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**February 17, 2021  
4:30 p.m.**

I. CALL TO ORDER & ROLL CALL

II. ADOPTION OF THE AGENDA

It is recommended the Board of Health members adopt the agenda for the February 17, 2021.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

III. APPROVAL OF THE MINUTES

It is recommended the Board of Health members approve the minutes of January 20, 2021.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

IV. BOARD PRESIDENT ANNOUNCEMENTS:

V. HEALTH OFFICER PRESENTATION and REPORT:

21-06 Discussion and Vote on January 2021 Health Officer's Report

Environmental Health

Emergency Preparedness

Finance

Food Services

Health Equity, Epidemiology and Data (HEED)

Health Outreach, Promotion & Education (HOPE)

Nursing – Immunization Clinic

Nursing – Public Health

Vital Records

VI. DEPUTY HEALTH OFFICER PRESENTATION:

21-07 COVID-19 Update

VII. NEW BUSINESS:

21-08 2021 Board of Health Committee Appointments

- Finance
- Personnel
- Appeals

21-09 Unit Spotlight – Ericka Tijerina, Director of Vital Records

21-10 Legislative Issues

VIII. OLD BUSINESS:

21-04 COVID-19 Vaccination Clinic Update

IX. BOARD NOTIFICATIONS:

1. Hiring's: Shayla Kimbrough – COVID-19 Registrar 01/25/21  
Mary Pickens – COVID-19 Vaccinator 01/25/21  
Sarah DeFreeuw – COVID-19 Registrar 02/01/21  
Savannah Hardy – COVID-19 Registrar 02/01/21  
Lauri Miro – COVID-19 Vaccinator 02/01/21  
Rachel Ransom – COVID-19 Vaccinator 02/08/21
2. Resignations: None
3. Retirements: None
4. Terminations: None

X. PUBLIC COMMENT: (3 Minute Limit)

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene or inflammatory.

XI. TIME AND PLACE OF NEXT REGULAR MEETING:

March 17, 2021 – 4:30 p.m. St. Joseph County Department of Health Boardroom (Zoom only)

XII. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, in order to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.