

**Meeting of the Board of Health
St. Joseph County Health Department
4th Floor, County–City Building
Council Chambers**

**January 19, 2022
4:30 p.m.**

Please note this will be a hybrid meeting Zoom will be available.

Join Zoom Meeting
<https://us06web.zoom.us/j/81136100821?pwd=RTQ3R2JoRU1xYVFsdFM5OE9IMTE3UT09>
Meeting ID: 811 3610 0821
Passcode: 957279
One tap mobile
+19294362866,,81136100821# US (New York)
Dial by your location
+1 312 626 6799 US (Chicago)
Find your local number: <https://us06web.zoom.us/j/81136100821?pwd=RTQ3R2JoRU1xYVFsdFM5OE9IMTE3UT09>

Attendees who are unvaccinated and wish to observe or speak at the meeting are expected to properly wear a face covering.

I. CALL TO ORDER & ROLL CALL

II. ADOPTION OF THE AGENDA

It is recommended the Board of Health members adopt the agenda for the January 19, 2022.

Motion by _____ Seconded by _____ Vote _____

III. APPROVAL OF THE MINUTES

It is recommended the Board of Health members approve the minutes of December 15, 2021.

Motion by _____ Seconded by _____ Vote _____

IV. BOARD PRESIDENT ANNOUNCEMENTS:

V. HEALTH OFFICER PRESENTATION and REPORT:

22-01 Discussion on December 2021 Health Officer's Report
Congregate Living Outreach
Environmental Health
Emergency Preparedness
Finance
Food Services
Health Equity, Epidemiology and Data (HEED)
Health Outreach, Promotion & Education (HOPE)
Nursing – Immunization & Mobile Clinic
Nursing – Public Health
Special Projects
Vital Records

VI. DEPUTY HEALTH OFFICER PRESENTATION:

VII. NEW BUSINESS:

22-02 Unit Spotlight – Public Health Nursing – Nancy Pemberton

VIII. OLD BUSINESS:

21-40 Nominating Committee recommendations for election of 2022 Officers

IX. BOARD NOTIFICATIONS:

1. Hirings: None
2. Resignations: None
3. Retirements: None
4. Terminations: None

X. PUBLIC COMMENT: (3 Minute Limit)

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

XI. TIME AND PLACE OF NEXT REGULAR MEETING:

February 16, 2022 – 4:30 p.m. 4th Floor County City Building, Council Chambers

XII. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

MINUTES AND MEMORANDA
ST. JOSEPH COUNTY BOARD OF HEALTH
December 15, 2021
Regular Meeting

Present at the Meeting:

Heidi Beidinger-Burnett, PhD, MPH	President
Jason Marker, M.D.	Vice President
Ilana T. Kirsch, M.D., FACOG	Member
Michelle Migliore, D.O.	Member
Jamie Shoemaker, M.D.	Member
John Linn	Member

Also Present at the Meeting:

Robert M. Einterz, M.D.	Health Officer
Mark D. Fox, MD, PhD, MPH	Deputy Health Officer
Jennifer S. Parcell	Executive Administrative Asst.
Amy Ruppe	Administrator - Zoom
Robin Vida	Director Health Outreach Promotion and Education (HOPE) -Zoom
Carolyn Smith	Director Food Services - Zoom
Mark Espich	Director - Environmental Health
Cassy White	Director – Health Equity, Epidemiology, and Data (HEED)
Brett Davis	Asst. Director – Environmental Health
Harrison Gilbride	Congregate Living Outreach Coordinator
Ericka Tijerina	Director Vital Records
Neiko Rust	Director of Nursing – Immunizations – Zoom
Nancy Pemberton	Director of Nursing – PHN – Zoom
Karen Teague	Asst. Director Food Services - Zoom
Marcellus Lebbin	Department of Health Attorney

I. CALL TO ORDER & ROLL CALL

Board President, Dr. Beidinger, called the December 15, 2021 regular Board of Health meeting to order at 4:33 p.m.

II. ADOPTION OF THE AGENDA

On motion made by Dr. Marker, seconded by Mr. Linn, and unanimously approved, the agenda for the December 15, 2021 regular meeting of the Board of Health was adopted.

III. APPROVAL OF THE MINUTES

On motion made by Dr. Marker, seconded by Mr. Linn, and unanimously approved, the minutes of the November 17, 2021 regular meeting of the Board of Health were approved.

IV. BOARD PRESIDENT ANNOUNCEMENTS

There were no announcements.

V. HEALTH OFFICER REPORT

Dr. Einterz noted that the Board was provided with the Health Officer's written report and that there was one additional item, Narcan. The Department of Health met with local hospitals regarding dispensing Narcan and the Sheriff added a Narcan vending machine, free of charge, to the lobby of the jail. The Sheriff has seen high demand for the vending machine and the hospitals were receptive to working with the Department of Health to make Narcan available to at risk populations.

Dr. Kirsch inquired on the details of how the vending machine works in the jail. Ms. Vida said that it works just like a snack machine, except that money is not required. Ms. Vida then explained that the machine holds three hundred doses and that the jail needed to refill the machine after a week.

Dr. Marker asked about the Department's Mishawaka clinic. Dr. Einterz responded that the Department is working through staffing shortages and until new staff can be recruited only the clinic in the County-City Building will be open. Dr. Einterz then noted that the County funded mental health facility is moving forward.

VI. DEPUTY HEALTH OFFICER REPORT

Dr. Fox noted the increase in Covid-19 cases in the last few weeks. He stated that testing is an issue as testing capacity has not increased and there simply are not enough tests available to meet demand. To help with this the State will put a testing center in St. Joseph County for three months starting in January. Dr. Fox then informed the Board that vaccine supplies for children were limited and parents were having difficulty finding places to vaccinate their children.

Dr. Fox went on to report that the Omicron variant has not yet been identified in the County, but testing to identify the variants is two to three weeks behind. There are still staffing issues at the local hospitals and this will continue to be an issue as the Omicron cases increase.

Dr. Shoemaker stated that the hospitals are seeing an increase in influenza even in individuals who have received the flu shot. The shot gives some protection, but does not seem to be as effective as in years past.

Dr. Fox said the University of Notre Dame and the University of Michigan are seeing an increase in influenza as well.

Mr. Linn asked when the hospital data was going to be included in the daily report. Dr. Fox responded that the hospital data is going to be sent weekly and that it should start this month.

Dr. Kirsch said that the increase in cases has resulted in an insufficient number of beds in hospitals for people with non-covid illnesses. Dr. Migliore noted the supply of monoclonal antibodies is insufficient. Dr. Fox responded that the State is low on its supply and it is trying to get more. Dr. Kirsch noted that the monoclonal antibodies cost significantly more than the vaccine. Dr. Migliore noted the hospitals have an eight to ten hour wait in the emergency departments.

VII. NEW BUSINESS

Dr. Beidinger asked about the meeting schedule for 2022. The Board agreed that the third Wednesday of every month was still a good schedule. The Board also agreed to continue to hold the meetings in the Council Chambers on the fourth floor of the County-City Building.

Mr. Davis was then called upon to give the unit spotlight presentation for Environmental Health. At the end the presentation Dr. Shoemaker asked if the Department makes sure wells are in areas that produce water that is safe for consumption. Mr. Davis responded in the affirmative and said that the Department works with the well drilling companies.

Dr. Migliore asked how much the new permit software would cost. Mr. Davis responded that the amount is about \$400,000, but this is software for the Department of Health, Building Department, Area Plan, and other departments. Dr. Migliore followed up by asking how much a new EHS employee would cost. Ms. Ruppe said the cost is about \$67,000 with benefits. Dr. Migliore then asked if there was enough work to keep an additional EHS employee busy. Mr. Davis responded there is sufficient work. Dr. Migliore then inquired as to grant opportunities to cover the cost of an additional employee and was informed that grant opportunities would be explored.

Dr. Shoemaker then inquired about inspectors and public testing for infestations. Mr. Davis and Dr. Einterz explained that these matters are investigated and handled by the Department of Health, but that there were not public facing resources as there is with vaccinations.

Dr. Kirsch then asked why new construction was allowed to be built with septic systems instead of municipal sewer and was informed that the City of South Bend has banned the extension of sewer and water lines. Thus, contributing to the drastic rise of septic systems and potential pollution of the aquifer. Mr. Linn noted that every developer would like sewer, but it is a political issue. Mr. Linn then thanked the EHS's for their hard work.

VIII. OLD BUSINESS

There was no old Business.

IX. BOARD NOTIFICATIONS

1. Hirings: One community health worker
2. Resignations: Two new resignations.
3. Retirements: None
4. Terminations: None

X. PUBLIC COMMENT

Amy Drake of Granger commented on the composition of the Board.

XI. TIME AND PLACE OF NEXT REGULAR MEETING

The next regular meeting of the St. Joseph County Board of Health is scheduled for Wednesday, January 19, 2021 at 4:30 p.m., at the County-City Building.

XII. ADJOURNMENT

The meeting was adjourned at 5:34 p.m.

ATTEST:

Respectfully submitted,

Robert M. Einterz, M.D.
St. Joseph County Health Officer

Marcellus Lebbin, Esq.
Health Department Attorney

DRAFT



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

Health Officer's Report of Unit Activities

December 2021

CONGREGATE LIVING OUTREACH UNIT

Performed 65 rapid tests at different shelters.

33 at Hope Ministries

23 at Our Lady of The Road

9 at the YWCA.

We were able to wash 1,400 pounds of clothing at Wash Wednesday's, or 140 loads of laundry in a normal at home washer and dryer.

EMERGENCY PREPAREDNESS UNIT

- Zoom meeting District 2 Healthcare Coalition
- Zoom meeting District 2 Health Departments
- Continually looking for sites for IDOH Strike Team, Mobile Team, and Gravity Diagnostics
- Site visit with Gravity Diagnostics rep at Unitarian Church in SB
- ESF8 call down drill
- Continued work on Training and Exercise Plan
- Continued work on Emergency Operations Plan
- Meet with Cassy and Sarah over EP grant requirements progress
- Site visit for possible new location (nursing)
- Working on organizing the PPE for inventory
- Reached out to LTC's and in home health asking them to take stock of their PPE inventory and establish their own cache to cover 90 days.

Environmental Health Unit – December 2021

December 2021	YTD 2021	YTD 2020	YTD 2019
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SEPTIC PROGRAM

Residential - New Construction				
A. Inspections	12	180	154	236
B. Consultations	5	29	16	11
Residential - Replacement				
A. Inspections	49	683	871	766
B. Consultations	17	87	53	23
Commercial				
A. Inspections	2	12	30	20
B. Consultations	0	6	8	2
C. Cluster System Inspections	0	18	5	2
Abandonments without Replacements	6	44	130	20
Permit Applications Received	41	589	758	532
Permits Issued	45	495	609	464
Public Information Events	0	3	2	0

SUBDIVISION PROGRAM

A. Health Officer Reports	7	48	40	28
B. Subdivision Reviews	7	55	56	35
C. Rezoning and Replat Reviews	1	10	8	9

WELLHEAD PROGRAM

A. Inspections Performed	1	114	125	174
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WELL DRILLING PROGRAM

Residential				
A. Inspections	25	281	209	170
B. Well Abandonments	34	314	247	185
Commercial				
A. Inspections	0	1	1	2
B. Well Abandonment Inspections	0	4	4	6
New Construction				
A. Permit Applications Received	7	97	65	120
B. Permits Issued	7	95	69	110
Replacement Permits Issued	21	304	270	234
Public Information Events	0	0	0	1

SOURCE WATER PROGRAM

A. Phase I Inquiries	15	191	124	147
B. Spill Responses	0	1	4	2
C. Meth Lab Occurrence Response	0	0	0	1
D. Other Source Water Inspections	0	16	13	36

December 2021	YTD 2021	YTD 2020	YTD 2019
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SURFACE WATER PROGRAM

A. Surface Water Sampling	0	0	0	0
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LEAD PROGRAM

A. HUD Lead Inspections	0	7	6	3
B. Lead Risk Assessments	0	45	56	89
a. EBLL Assessments	1	20	22	25
b. Parent Request	3	48	34	64
C. Clearances	0	23	24	38
D. Off-site Meetings	0	0	5	27
E. Public Information Events	0	1	1	28
D. Children Tested for Lead Levels*	227	3286	3560	4446

CAFO PROGRAM

A. Inspections Performed	0	0	0	0
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AIR QUALITY PROGRAM

A. Indoor Air Quality Investigations	0	0	1	0
B. Mold Investigations	0	0	6	1

VECTOR PROGRAM

A. Inspections Performed	2	35	24	18
B. Sites Treated	0	9	17	6
C. Traps Collected	0	273	212	29
D. ISDH Submissions	0	323	125	14
E. Public Information Events	0	8	2	2

HEALTHY HOMES PROGRAM (Inside)

A. Initial Complaints	22	202	152	132
a. No Water	1	37	48	34
b. Garbage/Food Waste	7	57	40	50
c. Feces	5	37	33	18
d. Rodents/Cockroaches	9	71	31	30
A. Follow-up Complaints	11	161	192	172
a. No Water	2	60	90	44
b. Garbage/Food Waste	8	58	49	74
c. Feces	1	26	45	20
d. Rodents/Cockroaches	0	17	25	34
B. Dwellings Declared Unfit	0	22	13	20

MESSAGE

A. Establishment Inspections	0	78	70	64
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December 2021	YTD 2021	YTD 2020	YTD 2019
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**TATTOO/BODY PIERCING
PROGRAM**

A. Inspections Performed	0	38	28	23
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COMPLAINTS / INVESTIGATIONS

A. Garbage/Food Waste (Outside)	7	64	93	67
B. Sewage	8	96	111	81
C. Water (ditches, lakes, ponds & swells)	0	8	4	7
D. Motels/Hotels	0	5	7	3
E. Burning	1	17	26	10
F. Other	11	153	82	80

ABATEMENT LETTERS

A. Abatement Letters Sent	35	341	174	147
B. Immediate Threat to Public Health Letters Sent	1	8	4	3
C. Order to Vacate/Condemn Letter Sent	0	31	12	24
D. Impending Legal Action Letters Sent	2	35	22	10

* Due to time lag of State Database System, the Lead testing numbers are one month behind.

County Health Department

Annual Budget for the Department of Health.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

Acct	Budget	October	November	December	TOTALS	
REVENUE						
Beginning Balance	\$1,947,518.68				\$1,947,518.68	
Property, FIT, Excise, Vehicle Excise Tax		\$0.00	\$0.00	\$770,819.29	\$1,742,755.38	
Federal Reimbursements		\$0.00	\$15,860.22	\$5,286.74	\$21,146.96	
Miscellaneous Revenue		\$25,025.00	\$9,748.00	\$680.00	\$41,930.40	
TOTAL TAX and MISC REVENUE		\$25,025.00	\$25,608.22	\$776,786.03	\$3,753,351.42	
Environmental & Food		\$54,710.00	\$48,721.25	\$52,650.00	\$1,000,646.47	
Immunization Clinic (South Bend)		\$11,527.72	\$11,831.10	\$18,291.12	\$95,141.91	
Vital Records (South Bend)		\$48,077.00	\$42,201.00	\$44,172.00	\$551,017.00	
Mishawaka - Immun Clinic & Vital Records		\$5,865.00	\$5,302.00	\$1,842.00	\$64,610.00	
Fees (Charge, Charge 2, Coroner Fee)		(\$5,076.92)	(\$5,876.63)	(\$5,132.05)	(\$48,380.64)	
TOTAL FEE REVENUE		\$115,102.80	\$102,178.72	\$111,823.07	\$1,663,034.74	
GRAND TOTAL REVENUE		\$140,127.80	\$127,786.94	\$888,609.10	\$5,416,386.16	
EXPENSES						
Acct 10000 Series					Expenditures	Unexpended
Salaries & Benefits	\$3,471,915.00	\$300,502.77	\$388,070.13	\$197,887.20	\$3,302,040.96	\$169,874.04
Total 10000 Series	\$3,471,915.00	\$300,502.77	\$388,070.13	\$197,887.20	\$3,302,040.96	\$169,874.04
Acct 20000 Series						
Supplies	\$131,228.41	\$5,447.72	\$6,454.88	\$10,258.74	\$67,523.86	\$63,704.55
Total 20000 Series	\$131,228.41	\$5,447.72	\$6,454.88	\$10,258.74	\$67,523.86	\$63,704.55
Acct 30000 Series						
Services	\$201,670.75	\$37,829.50	\$23,190.77	\$8,980.61	\$149,360.05	\$52,310.70
Total 30000 Series	\$201,670.75	\$37,829.50	\$23,190.77	\$8,980.61	\$149,360.05	\$52,310.70
TOTAL BUDGET	\$3,804,814.16					
GRAND TOTAL EXPENSES		\$343,779.99	\$417,715.78	\$217,126.55	\$3,518,924.87	\$285,889.29
Net Income		(\$203,652.19)	(\$289,928.84)	\$671,482.55	(\$50,057.39)	
FUND BALANCE	\$1,947,518.68	\$1,515,907.58	\$1,225,978.74	\$1,897,461.29		

County-Wide Lead Initiative

During our budget discussions in 2018 (preparing for FY2019), the importance of lead was stressed and the Auditor, Commissioners and Council created this fund and provides the funding for it.

LEAD: Cassy White

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$566,324.48				\$566,324.48	
05205	Interfund Transfer of Funds		\$0.00	\$0.00	\$0.00	\$0.00	
06400	Donations		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$566,324.48	\$0.00	\$0.00	\$0.00	\$566,324.48	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$64,000.00	\$7,384.62	\$4,923.06	\$4,923.07	\$46,658.46	\$17,341.54
11991	Outreach Coordinator	\$55,250.00	\$5,048.19	\$4,038.46	\$4,038.46	\$34,327.14	\$20,922.86
14800	FICA Taxes	\$9,123.00	\$942.17	\$676.57	\$676.55	\$6,128.84	\$2,994.16
14810	PERF	\$13,356.00	\$1,392.49	\$1,003.67	\$1,003.66	\$9,070.37	\$4,285.63
14840	Group Health Insurance	\$51,900.00	\$4,325.00	\$4,325.00	\$0.00	\$12,975.00	\$38,925.00
	Total 10000 Series	\$193,629.00	\$19,092.47	\$14,966.76	\$10,641.74	\$109,159.81	\$84,469.19
Acct	20000 Series						
21030	Office Supplies	\$5,000.00	\$0.00	\$0.00	\$0.00	\$822.86	\$4,177.14
22148	Field Supplies	\$5,000.00	\$17.88	\$0.00	\$0.00	\$838.15	\$4,161.85
	Total 20000 Series	\$10,000.00	\$17.88	\$0.00	\$0.00	\$1,661.01	\$8,338.99
Acct	30000 Series						
31059	Lead Program	\$6,653.68	\$164.40	\$245.70	\$438.05	\$4,825.99	\$1,827.69
32020	Travel/Mileage	\$2,000.00	\$0.00	\$82.35	\$151.56	\$291.96	\$1,708.04
32050	Conferences & Training	\$3,500.00	\$50.00	\$0.00	\$0.00	\$1,495.70	\$2,004.30
32350	Postage	\$2,000.00	\$20.60	\$25.05	\$26.24	\$376.37	\$1,623.63
33368	Public Information & Education	\$9,000.00	\$715.20	\$771.05	\$53.25	\$6,409.04	\$2,590.96
36015	Contractual Services	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00
36500	Service Contract	\$10,040.00	\$0.00	\$5,020.00	\$0.00	\$10,040.00	\$0.00
39750	Information Tech	\$4,960.00	\$0.00	\$0.00	\$0.00	\$1,098.00	\$3,862.00
	Total 30000 Series	\$47,153.68	\$950.20	\$6,144.15	\$669.10	\$24,537.06	\$22,616.62
	TOTAL EXPENSES	\$250,782.68	\$20,060.55	\$21,110.91	\$11,310.84	\$135,357.88	
							\$115,424.80
	Net Income		(\$20,060.55)	(\$21,110.91)	(\$11,310.84)	(\$135,357.88)	
	FUND BALANCE	\$566,324.48	\$463,388.35	\$442,277.44	\$430,966.60	\$430,966.60	

Health FIMR

The Title V Fetal Infant Mortality Review (FIMR) Grant provides continuity of our Fetal Infant Mortality Review program which review all infant death cases under the age of 1 and identifies trends for prevention of infant mortality. Grant is valid October 1st to September 30th.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$16,879.13				\$16,879.13	
01412	State Grant		\$5,491.95	\$0.00	\$0.00	\$29,310.90	
06400	Donations		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$16,879.13	\$5,491.95	\$0.00	\$0.00	\$46,190.03	
	EXPENSES						
Acct	10000 Series						
11446	Project Manager	\$30,420.30	\$4,280.40	(\$4,280.40)	\$0.00	\$26,457.30	\$3,963.00
11990	Program Assistant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14800	FICA Taxes	\$2,101.65	\$326.44	(\$326.44)	\$0.00	\$2,014.90	\$86.75
	Total 10000 Series	\$32,521.95	\$4,606.84	(\$4,606.84)	\$0.00	\$28,472.20	\$4,049.75
Acct	20000 Series						
21030	Office Supplies	\$2,564.95	\$0.00	\$44.61	\$0.00	\$385.21	\$2,179.74
	Total 20000 Series	\$2,564.95	\$0.00	\$44.61	\$0.00	\$385.21	\$2,179.74
Acct	30000 Series						
32020	Travel /Mileage	\$667.29	\$0.00	\$0.00	\$62.50	\$62.50	\$604.79
32203	Cell Phones	\$591.64	\$41.46	\$82.62	\$41.31	\$538.64	\$53.00
36015	Contractual Services	\$9,844.20	\$0.00	\$0.00	\$0.00	\$9,844.20	\$0.00
	Total 30000 Series	\$11,103.13	\$41.46	\$82.62	\$103.81	\$10,445.34	\$657.79
	TOTAL EXPENSES	\$46,190.03	\$4,648.30	(\$4,479.61)	\$103.81	\$39,302.75	
							\$6,887.28
	Net Income		\$843.65	\$4,479.61	(\$103.81)	(\$9,991.85)	
Updated 1/11/2022							
	FUND BALANCE	\$16,879.13	\$2,511.48	\$6,991.09	\$6,887.28	\$6,887.28	

Health Immunization CoAg

The Indiana State Department of Health aims to increase vaccinations in each county, increase use in the state immunization registry, increase utilization of publicly funded adult vaccines, and reduce wastage of publicly funded vaccines. Grant is valid July 1st to June 30th.

LEAD: Neiko Rust

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$27,113.09)				(\$27,113.09)	
01412	State Grant		\$13,078.45	\$15,137.55	\$7,127.61	\$191,503.96	
5600	Refunds		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	(\$27,113.09)	\$0.00	\$0.00	\$0.00	\$164,390.87	
	EXPENSES						
Acct	10000 Series						
11193	Part Time	\$159,610.42	\$10,739.75	\$6,468.25	\$4,728.25	\$60,467.87	\$99,142.55
14800	FICA Taxes	\$12,210.35	\$821.58	\$494.84	\$361.70	\$4,625.82	\$7,584.53
	Total 10000 Series	\$171,820.77	\$11,561.33	\$6,963.09	\$5,089.95	\$65,093.69	\$106,727.08
Acct	20000 Series						
21030	Office Supplies	\$3,125.41	\$124.78	\$0.00	\$0.00	\$2,250.19	\$875.22
22406	Immunization Supplies	\$11,498.44	\$0.00	\$0.00	\$0.00	\$10,498.44	\$1,000.00
	Total 20000 Series	\$14,623.85	\$124.78	\$0.00	\$0.00	\$12,748.63	\$1,875.22
Acct	30000 Series						
32020	Travel /Mileage	\$2,228.00	\$0.00	\$0.00	\$44.46	\$44.46	\$2,183.54
32203	Cell Phones	\$1,387.81	\$82.56	\$164.52	\$82.26	\$699.35	\$688.46
33368	Public Info & Educ	\$68,224.19	\$0.00	\$0.00	\$0.00	\$62,387.19	\$5,837.00
36015	Contractual Services	\$17,350.00	\$1,018.88	\$0.00	\$740.00	\$2,240.58	\$15,109.42
36500	Service Contract	\$24,783.64	\$0.00	\$0.00	\$0.00	\$24,783.64	\$0.00
39750	Information Technology	\$2,350.00	\$2,350.00	\$0.00	\$0.00	\$2,350.00	\$0.00
	Total 30000 Series	\$116,323.64	\$3,451.44	\$164.52	\$866.72	\$92,505.22	\$23,818.42
	TOTAL EXPENSES	\$302,768.26	\$15,137.55	\$7,127.61	\$5,956.67	\$170,347.54	
							\$132,420.72
	Net Income		(\$15,137.55)	(\$7,127.61)	(\$5,956.67)		
	FUND BALANCE	(\$27,113.09)	(\$184,376.35)	(\$191,503.96)	(\$197,460.63)	(\$5,956.67)	

Updated 1/11/2022

Health COVID Vaccinations

The St. Joseph County Department of Health will assist the Indiana Department of Health regarding promotion of the COVID-19 vaccine and conduct direct outreach to minority and hard to reach populations. Grant is valid January 1, 2021 to June 30, 2022.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
01412	State Grant		\$557.93	\$26,779.86	\$15,927.20	\$43,654.74	
	TOTAL REVENUE	\$0.00	\$557.93	\$26,779.86	\$15,927.20	\$43,654.74	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$68,308.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68,308.00
11193	Immun Outreach Coord	\$30,000.00	\$1,612.12	\$3,224.24	\$3,224.22	\$8,060.58	\$21,939.42
11950	Part Time	\$7,580.00	\$0.00	\$0.00	\$3,195.18	\$3,195.18	\$4,384.82
11985	Temporary/Seasonal Help	\$218,986.00	\$0.00	\$0.00	\$276,723.53	\$276,723.53	(\$57,737.53)
14800	FICA Taxes	\$24,853.00	\$123.33	\$236.90	\$21,654.91	\$22,015.14	\$2,837.86
14810	PERF	\$3,360.00	\$180.56	\$361.12	\$361.12	\$902.80	\$2,457.20
14840	Group Health Insurance	\$13,500.00	\$0.00	\$0.00	\$4,325.00	\$4,325.00	\$9,175.00
	Total 10000 Series	\$366,587.00	\$1,916.01	\$3,822.26	\$309,483.96	\$315,222.23	\$51,364.77
Acct	30000 Series						
32020	Travel /Mileage	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
32050	Conferences & Training	\$10,000.00	\$186.00	\$0.00	\$0.00	\$186.00	\$9,814.00
32203	Cell Phones	\$600.00	\$0.00	\$113.62	\$40.95	\$154.57	\$445.43
32550	Miscellaneous Costs	\$80,000.00	\$1,751.21	\$8,958.42	\$8,112.55	\$19,380.11	\$60,619.89
36015	Contractual Services	\$87,015.43	\$22,926.64	\$3,032.90	\$5,115.57	\$31,464.86	\$55,550.57
	Total 30000 Series	\$187,615.43	\$24,863.85	\$12,104.94	\$13,269.07	\$51,185.54	\$136,429.89
	TOTAL EXPENSES	\$554,202.43	\$26,779.86	\$15,927.20	\$322,753.03	\$366,407.77	
							\$187,794.66
	Net Income		(\$26,221.93)	\$10,852.66	(\$306,825.83)		
Updated 1/11/2022							
	FUND BALANCE	\$0.00	(\$26,779.86)	(\$15,927.20)	(\$322,753.03)	(\$322,753.03)	

Health CHWs for COVID

Train and deploy community health workers in St. Joseph County by building and strengthening community resilience to fight COVID-19 through addressing health disparities

LEAD: Cassy White

Acct		Budget	September	October	November	December	TOTALS	Unexpended
REVENUE								
00000	Beginning Balance	\$0.00					\$0.00	
01115	Federal Grants		\$0.00	\$0.00	\$0.00	\$130,610.51	\$130,610.51	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,610.51	
EXPENSES								
10000 Series								
11030	Administrator	\$3,300.00	\$0.00	\$0.00	\$761.52	\$253.84	\$1,015.36	\$2,284.64
11055	Health Officer	\$7,000.00	\$0.00	\$0.00	\$1,615.38	\$538.46	\$2,153.84	\$4,846.16
11167	Community Health Worker	\$313,000.00	\$0.00	\$17,936.68	\$21,613.66	\$19,938.78	\$59,489.12	\$253,510.88
11170	Director of HEED	\$5,151.00	\$0.00	\$0.00	\$1,188.72	\$396.24	\$1,584.96	\$3,566.04
11197	Director of HOPE	\$5,151.00	\$0.00	\$0.00	\$1,188.72	\$396.24	\$1,584.96	\$3,566.04
11976	Deputy Health Officer	\$9,600.00	\$0.00	\$0.00	\$2,215.38	\$738.46	\$2,953.84	\$6,646.16
12010	Data Analyst	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12014	Social Worker	\$27,625.00	\$0.00	\$0.00	\$6,375.00	\$2,125.00	\$8,500.00	\$19,125.00
14800	FICA Taxes	\$28,368.00	\$0.00	\$1,372.15	\$2,649.02	\$1,844.54	\$5,865.71	\$22,502.29
14810	PERF	\$41,533.00	\$0.00	\$2,008.89	\$3,915.31	\$2,731.32	\$8,655.52	\$32,877.48
14840	Group Health Insurance	\$144,000.00	\$0.00	\$0.00	\$0.00	\$8,650.00	\$8,650.00	\$135,350.00
	Total 10000 Series	\$584,728.00	\$0.00	\$21,317.72	\$41,522.71	\$37,612.88	\$100,453.31	\$484,274.69
20000 Series								
22148	Field Supplies	\$1,400.00	\$0.00	\$394.56	\$0.00	\$56.67	\$451.23	\$948.77
	Total 20000 Series	\$1,400.00	\$0.00	\$394.56	\$0.00	\$56.67	\$451.23	\$948.77
30000 Series								
31015	Consultant Services	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,000.00
32020	Travel/Mileage	\$6,075.00	\$0.00	\$0.00	\$549.45	\$668.25	\$1,217.70	\$4,857.30
32050	Conferences & Training	\$33,440.00	\$0.00	\$4,800.00	\$3,793.65	\$725.75	\$9,319.40	\$24,120.60
32203	Cell Phones	\$5,931.00	\$0.00	\$448.19	\$739.80	\$368.55	\$1,556.54	\$4,374.46
33368	Public Information & Education	\$108,676.00	\$0.00	\$2,629.81	\$1,937.21	\$957.25	\$5,524.27	\$103,151.73
36015	Contractual Services	\$96,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96,200.00
39750	Information Tech	\$12,900.00	\$3,232.00	\$176.06	\$6,475.00	\$2,205.00	\$12,088.06	\$811.94
	Total 30000 Series	\$328,222.00	\$3,232.00	\$8,054.06	\$13,495.11	\$4,924.80	\$29,705.97	\$298,516.03
	TOTAL EXPENSES	\$914,350.00	\$3,232.00	\$29,766.34	\$55,017.82	\$42,594.35	\$130,610.51	\$783,739.49
	Net Income		(\$3,232.00)	(\$29,766.34)	(\$55,017.82)	(\$42,594.35)	(\$130,610.51)	
	FUND BALANCE	\$0.00	(\$3,232.00)	(\$32,998.34)	(\$88,016.16)	(\$130,610.51)	\$0.00	

Updated 1/11/2022

Health Local Health Services

The Local Health Maintenance grant is a long-standing grant from the Indiana State Department of Health which allows Local Health Departments to utilize the funds to work on any area in ISDH's long range plan. The St. Joseph County Department of Health uses these funds to fund a Health Educator and a Community Health Worker. Carry-forward pays for benefits, supplies, travel, educational materials and trainings for staff. Grant is valid January 1st to December 31st.

LEAD: Robin Vida and Cassy White

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$99,234.71				\$99,234.71	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$72,672.00	
	TOTAL REVENUE	\$99,234.71	\$0.00	\$0.00	\$0.00	\$171,906.71	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$35,000.00	\$4,038.45	\$2,692.30	\$2,692.30	\$34,999.90	\$0.10
11193	Health Promotion Specialist	\$41,915.00	\$4,836.36	\$3,224.24	\$3,224.12	\$41,915.00	\$0.00
14800	FICA Taxes	\$5,885.00	\$662.46	\$440.98	\$437.88	\$5,685.35	\$199.65
14810	PERF	\$8,615.00	\$993.99	\$662.66	\$662.64	\$8,614.56	\$0.44
14840	Group Health Insurance	\$34,600.00	\$8,650.00	\$8,650.00	\$0.00	\$34,600.00	\$0.00
	Total 10000 Series	\$126,015.00	\$19,181.26	\$15,670.18	\$7,016.94	\$125,814.81	\$200.19
Acct	20000 Series						
21030	Office Supplies	\$2,500.00	\$0.00	\$0.00	\$0.00	\$1,364.95	\$1,135.05
	Total 20000 Series	\$2,500.00	\$0.00	\$0.00	\$0.00	\$1,364.95	\$1,135.05
Acct	30000 Series						
32020	Travel /Mileage	\$5,315.00	\$0.00	\$93.86	\$169.71	\$1,335.97	\$3,979.03
32203	Cell Phones	\$1,164.08	\$86.56	\$168.30	\$84.15	\$1,100.73	\$63.35
33368	Public Info & Educ	\$7,300.00	\$166.88	\$1,229.00	\$0.00	\$5,228.50	\$2,071.50
	Total 30000 Series	\$13,779.08	\$253.44	\$1,491.16	\$253.86	\$7,665.20	\$6,113.88
	TOTAL EXPENSES	\$142,294.08	\$19,434.70	\$17,161.34	\$7,270.80	\$134,844.96	
							\$7,449.12
	Net Income		(\$19,434.70)	(\$17,161.34)	(\$7,270.80)		
Updated 1/11/2022							
	FUND BALANCE	\$99,234.71	\$61,493.89	\$44,332.55	\$37,061.75	\$37,061.75	

Health Trust Fund

The Indiana Local Health Department Trust Account was established within the Indiana Tobacco Master Settlement Agreement Fund for the purpose of providing funding for services provided by local Boards of Health in each county. In using money distributed by this fund, the local Board of Health shall give priority to: (1) programs that share common goals with the mission statement and long range state plan established by the state department of health; (2) preventive health measures; and (3) support for community health centers that treat low income persons and senior citizens. Grant is valid January 1st to December 31st.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$130,392.72				\$130,392.72	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$95,631.31	
	TOTAL REVENUE	\$130,392.72	\$0.00	\$0.00	\$0.00	\$226,024.03	
	EXPENSES						
Acct	20000 Series						
22328	Equipment Repairs	\$615.76	\$0.00	\$0.00	\$0.00	\$615.76	\$0.00
	Total 20000 Series	\$615.76	\$0.00	\$0.00	\$0.00	\$615.76	\$0.00
Acct	30000 Series						
32020	Travel/Mileage	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
36015	Other Contractual Services	\$83,631.31	\$0.00	\$0.00	\$0.00	\$0.00	\$83,631.31
	Total 30000 Series	\$95,631.31	\$0.00	\$0.00	\$0.00	\$0.00	\$95,631.31
	TOTAL EXPENSES	\$95,631.31	\$0.00	\$0.00	\$0.00	\$615.76	
							\$95,015.55
	Net Income		\$0.00	\$0.00	\$0.00		
	FUND BALANCE	\$130,392.72	\$129,776.96	\$129,776.96	\$129,776.96	\$225,408.27	

Health Cooking Healthy

The Cooking Healthy Program is used to purchase food and cooking supplies for our Let's Cook! Healthy Eating program. It will be used for monthly live cooking demos and recording of basic cooking skill demos on YouTube. No expiration.

LEAD: Robin Vida

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$634.62				\$634.62	
06400	Donations		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$634.62	\$0.00	\$0.00	\$0.00	\$634.62	
	EXPENSES						
Acct	30000 Series						
33368	Public Info & Educ	\$634.62	\$63.22	\$36.00	\$113.01	\$279.68	\$354.94
	Total 30000 Series	\$634.62	\$63.22	\$36.00	\$113.01	\$279.68	\$354.94
	TOTAL EXPENSES	\$634.62	\$63.22	\$36.00	\$113.01	\$279.68	
							\$354.94
	Net Income		(\$63.22)	(\$36.00)	(\$149.01)	(\$149.01)	
	FUND BALANCE	\$634.62	\$503.95	\$467.95	\$318.94	\$354.94	

Health Vector

The Department of Health has been awarded a grant for our vector program to address Eastern Equine Encephalitis (EEE) from a local philanthropic foundation which prefers to maintain anonymity. No expiration.

LEAD: Brett Davis

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$11,924.80				\$11,924.80	
02710	Local Grant Reimbursement		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$11,924.80	\$0.00	\$0.00	\$0.00	\$11,924.80	
	EXPENSES						
Acct	30000 Series						
33938	Vector Abatement	\$11,924.80	\$0.00	\$0.00	\$0.00	\$0.00	\$11,924.80
	Total 30000 Series	\$11,924.80	\$0.00	\$0.00	\$0.00	\$0.00	\$11,924.80
	TOTAL EXPENSES	\$11,924.80	\$0.00	\$0.00	\$0.00	\$0.00	
							\$11,924.80
	Net Income		\$0.00	\$0.00	\$0.00	\$0.00	
	FUND BALANCE	\$11,924.80	\$11,924.80	\$11,924.80	\$11,924.80	\$11,924.80	

Health Data Analytics Strategy

The Department of Health received an anonymous donation to recruit and hire a Data Analytics Specialist who will be responsible for developing an informaiton system that serves relevant units of the Department of Health, exchanges health and demographic informaiton electronically among the medical and health providers, and integrates seamlessly with IDoH systems. Grant is valid January 1, 2021 to December 31, 2021.

LEAD: Cassy White

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02710	Local Grant Reimbursement		\$0.00	\$0.00	\$0.00	\$70,000.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	
	EXPENSES						
Acct	30000 Series						
36015	Contractual Services	\$70,000.00	\$12,727.28	\$6,363.64	\$12,727.24	\$70,000.00	\$0.00
	Total 30000 Series	\$70,000.00	\$12,727.28	\$6,363.64	\$12,727.24	\$70,000.00	\$0.00
	TOTAL EXPENSES	\$70,000.00	\$12,727.28	\$6,363.64	\$12,727.24	\$70,000.00	
							\$0.00
	Net Income		(\$12,727.28)	(\$6,363.64)	(\$19,090.88)	(\$19,090.88)	
	FUND BALANCE	\$0.00	\$19,090.88	\$12,727.24	(\$6,363.64)	\$0.00	

Health Overdose Fatality Rev.

To standardize overdose fatality review (OFR) data collection to be used in a standardized OFR database.
Grant is valid September 1, 2020 to September 1, 2021.

LEAD: Robin Vida

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02711	Reimbursements		\$1,000.00	\$17,945.30	\$1,037.70	\$19,983.00	
	TOTAL REVENUE	\$0.00	\$1,000.00	\$17,945.30	\$1,037.70	\$19,983.00	
	EXPENSES						
Acct	10000 Series						
11950	Part Time	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
14800	FICA Taxes	\$383.00	\$0.00	\$0.00	\$0.00	\$383.00	\$0.00
	Total 10000 Series	\$5,383.00	\$0.00	\$0.00	\$0.00	\$5,383.00	\$0.00
Acct	20000 Series						
21030	Office Supplies	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
	Total 20000 Series	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
Acct	30000 Series						
32020	Travel /Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
33368	Public Info & Educ	\$13,600.00	\$0.00	\$0.00	\$0.00	\$13,600.00	\$0.00
	Total 30000 Series	\$13,600.00	\$0.00	\$0.00	\$0.00	\$13,600.00	\$0.00
	TOTAL EXPENSES	\$19,983.00	\$0.00	\$0.00	\$0.00	\$19,983.00	
							\$0.00
	Net Income		\$1,000.00	\$17,945.30	\$1,037.70		
	FUND BALANCE	\$0.00	(\$18,983.00)	(\$1,037.70)	\$0.00	\$0.00	

Updated 1/11/2022

Health National Birth Equity

Bi-yearly the Community Foundation of SJC offers special project challenge grants. The special project challenge grant encourages projects that include community development, health & human services, parks, recreation, and entertainment, and youth & education. Grant is valid August 15, 2021 to August 14, 2022.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02710	Local Grant Reimbursement		\$0.00	\$0.00	\$0.00	\$31,000.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$31,000.00	
	EXPENSES						
Acct	30000 Series						
36015	Contractual Services	\$31,000.00	\$0.00	\$11,000.00	\$0.00	\$11,000.00	\$20,000.00
	Total 30000 Series	\$31,000.00	\$0.00	\$11,000.00	\$0.00	\$11,000.00	\$20,000.00
	TOTAL EXPENSES	\$31,000.00	\$0.00	\$11,000.00	\$0.00	\$11,000.00	
							\$20,000.00
	Net Income		\$0.00	(\$11,000.00)	(\$11,000.00)	(\$11,000.00)	
	FUND BALANCE	\$0.00	\$31,000.00	\$20,000.00	\$9,000.00	\$20,000.00	

Health COVID Reimbursement

To provide financial compensation for the administrative costs for participating in the CDC and HRSA COVID-19 vaccination program. Agreement is valid December 14, 2020 to December 31, 2021.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance					\$0.00	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$766,048.54	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$766,048.54	
	EXPENSES						
Acct	10000 Series						
11077	Administrative Assistant	\$36,751.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,751.00
11781	Immun Outreach Coordinator	\$43,173.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,173.00
14800	FICA Taxes	\$6,115.00	\$0.00	\$1,629.51	\$0.00	\$1,629.51	\$4,485.49
14810	Perf	\$8,952.00	\$0.00	\$2,408.00	\$0.00	\$2,408.00	\$6,544.00
14840	Group Health Insurance	\$36,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,000.00
16800	Bonuses	\$21,500.00	\$0.00	\$21,500.00	\$0.00	\$21,500.00	\$0.00
	Total 10000 Series	\$152,491.00	\$0.00	\$25,537.51	\$0.00	\$25,537.51	\$126,953.49
Acct	30000 Series						
32550	Miscellaneous Costs	\$578,557.54	\$5,021.49	\$479.08	\$0.00	\$5,500.57	\$573,056.97
36015	Contractual Services	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00
	Total 30000 Series	\$613,557.54	\$5,021.49	\$479.08	\$0.00	\$5,500.57	\$608,056.97
	TOTAL EXPENSES	\$766,048.54	\$5,021.49	\$26,016.59	\$0.00	\$31,038.08	
							\$735,010.46
	Net Income		(\$5,021.49)	(\$26,016.59)	\$0.00		
	FUND BALANCE	\$0.00	\$761,027.05	\$735,010.46	\$735,010.46	\$735,010.46	

Beacon Safety Pin Grant

This grant was submitted by Beacon Health System and includes a partnership with Saint Joseph Health System, Elkhart Department of Health, St. Joseph County Department of Health, and Franciscan Health to decrease infant mortality through public health initiatives, clinical care, and community outreach. SJCDH FIMR is part of this collaborative to develop a birth equity plan and work to address the system issues that delay entry to prenatal care including insurance coverage and the delay in entry to prenatal care for mothers who access the system through emergency departments and crisis pregnancy centers.(CPC) SJCDH FIMR will also lead outreach, awareness, and training for purpose of eliminating inequities in birth outcomes. Grant is valid April 2021 to April 2022.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$812.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$812.00	
	EXPENSES						
Acct	30000 Series						
33368	Public Info & Educ	\$10,510.00	\$0.00	\$0.00	\$48.25	\$860.25	\$9,649.75
36015	Contractual Services	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
	Total 30000 Series	\$12,510.00	\$0.00	\$0.00	\$48.25	\$860.25	\$11,649.75
	TOTAL EXPENSES	\$12,510.00	\$0.00	\$0.00	\$48.25	\$860.25	
							\$11,649.75
	Net Income		\$0.00	\$0.00	(\$48.25)		
	FUND BALANCE	\$0.00	\$0.00	\$0.00	(\$48.25)	(\$48.25)	

Health Trailblazer Planning

Funding opportunity through the Indiana CTSI Community Health Partnerships to elevate community-university partnerships to improve health, examine social determinants of health, or enhance health equity to result in future collaborative research proposals. The DoH is applying to strengthen their partnership with Notre Dame's Neuroscience Behavior Health program to preventing Adverse Childhood Experiences in St. Joseph County.

LEAD: Cassy White

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00					
			\$0.00	\$0.00	\$4,029.00	\$4,029.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$4,029.00	
	EXPENSES						
Acct	10000 Series						
11170	Director of HEED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14800	FICA Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14810	PERF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total 10000 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Acct	30000 Series						
32550	Miscellaneous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
33368	Public Information & Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total 30000 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							\$0.00
	Net Income		\$0.00	\$0.00	\$0.00	\$0.00	
	FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$4,029.00	

Safety PIN Grant

To fund the St. Joseph County Department of Health Fetal Infant Mortality Review Program for the cycle of October 1, 2021 through September 30, 2023.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	EXPENSES						
Acct	10000 Series						
11782	MIH Coordinator		\$0.00	\$7,134.00	\$2,693.70	\$9,827.70	(\$9,827.70)
12019	FIMR Coordinator		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14800	FICA Taxes		\$0.00	\$543.73	\$205.06	\$748.79	(\$748.79)
	Total 10000 Series	\$0.00	\$0.00	\$7,677.73	\$2,898.76	\$10,576.49	(\$10,576.49)
Acct	20000 Series						
24012	Promotion Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total 20000 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Acct	30000 Series						
32020	Travel /Mileage		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32203	Cell Phones		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36015	Contractual Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39150	Other Expense		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total 30000 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$0.00	\$0.00	\$7,677.73	\$2,898.76	\$10,576.49	(\$10,576.49)
	Net Income		\$0.00	(\$7,677.73)	(\$2,898.76)		
Updated 1/11/2022							
	FUND BALANCE	\$0.00	\$0.00	(\$7,677.73)	(\$10,576.49)	(\$10,576.49)	

FINANCE UNIT		2021 Budget	October	November	December	
Acct	Revenue (Tax & Fund)					
00000	Beginning Balance	\$1,947,518.68				\$1,947,518.68
00100	Property Tax				\$696,612.89	\$1,600,298.67
00201	Financial Institution Tax				\$2,503.83	\$3,905.62
00202	Auto Excise Tax				\$66,094.30	\$127,334.55
00217	Commercial Vehicle Excise Tax				\$5,608.27	\$11,216.54
02708	Federal Reimbursements			\$15,860.22	\$5,286.74	\$21,146.96
02710	Local Grant Reimbursements			\$455.00		\$927.50
02711	Reimbursements		\$25.00	\$9,293.00	\$680.00	\$10,002.90
05205	Interfund Transfer					\$0.00
05206	Transfer of Funds					\$0.00
05600	Refunds					\$0.00
05602	Returns or Voided Checks					\$0.00
06400	Donations		\$25,000.00			\$31,000.00
	Revenue (Tax & Fund) Total	\$1,947,518.68	\$25,025.00	\$25,608.22	\$776,786.03	\$3,753,351.42

Revenue (Fee)	2021 Budget	October	November	December	Year to Date
Environmental & Food		\$54,710.00	\$48,721.25	\$52,650.00	\$1,000,646.47
Immunization Clinic - SOUTH BEND		\$10,013.46	\$11,822.28	\$18,131.43	\$90,418.83
Medicaid - Blood Lead Testing Services		\$82.32	\$8.82	\$20.58	\$150.12
Medicaid - Lead Targeted Case Management		\$199.22	\$0.00	\$139.11	\$390.31
Medicaid - Environmental Lead Investigation		\$1,232.72	\$0.00	\$0.00	\$4,182.65
Medicaid - Community Health Workers		\$0.00	\$0.00	\$0.00	\$0.00
Vital Records - SOUTH BEND		\$48,077.00	\$42,201.00	\$44,172.00	\$551,017.00
MISHAWAKA - Immunization Clinic & Vital Records		\$5,865.00	\$5,302.00	\$1,842.00	\$64,610.00
Charges					
LESS Charge 1 Sales (Credit Cards)		\$9.30	\$0.00	\$16.14	\$238,589.28
LESS Charge 2 Sales (Charity Care)		\$1,269.62	\$2,080.88	\$1,232.41	\$10,335.94
LESS Cash Short		\$0.00	\$0.00	\$0.00	\$0.00
PLUS Cash Over		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL COLLECTED		\$118,900.80	\$105,974.47	\$115,706.57	\$1,462,490.16
LESS Coroner Fee (State)		\$3,798.00	\$3,795.75	\$3,883.50	\$45,076.50
TOTAL DEPOSITED		\$115,102.80	\$102,178.72	\$111,823.07	\$1,417,413.66
PLUS Credit Quietused to Account (Credit Cards)		\$0.00	\$0.00	\$0.00	\$245,621.08
*** GRAND TOTAL ***	\$1,340,000.00	\$115,102.80	\$102,178.72	\$111,823.07	\$1,663,034.74

Expenses	2021 Budget	October	November	December	Expenditures	Unexpended
Acct 10000 Series						
11041 Attorney Part Time	\$17,787.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,787.00
11055 County Health Officer	\$140,000.00	\$16,153.86	\$10,769.24	\$10,769.12	\$140,000.00	(\$0.00)
11073 Finance Manager	\$66,000.00	\$7,615.38	\$5,076.92	\$5,076.96	\$66,000.00	\$0.00
11077 Admin. Assistant	\$71,360.00	\$8,233.86	\$5,489.24	\$5,489.12	\$71,360.00	\$0.00
11087 Billing/Records Registrar	\$32,500.00	\$3,750.00	\$2,500.00	\$2,500.00	\$32,500.00	\$0.00
11143 Registrars	\$97,500.00	\$11,104.14	\$7,341.63	\$7,445.83	\$96,258.08	\$1,241.92
11144 Nursing Registrars	\$65,000.00	\$7,500.00	\$5,000.00	\$5,000.00	\$64,995.83	\$4.17
11145 Staff Assistants	\$65,000.00	\$7,500.00	\$4,995.83	\$5,000.00	\$64,987.49	\$12.51
11151 Director of Vital Records	\$51,510.00	\$5,943.45	\$3,962.30	\$3,962.40	\$51,510.00	\$0.00
11154 Asst. Director Vital Records	\$47,470.00	\$5,477.31	\$3,651.54	\$3,651.52	\$47,470.00	(\$0.00)
11155 Nurses	\$335,825.00	\$35,931.91	\$22,480.34	\$22,229.77	\$324,514.79	\$11,310.21
11161 Director of Env Health	\$51,510.00	\$5,943.45	\$3,962.30	\$3,962.40	\$51,510.00	\$0.00
11162 Asst. Dir Environmental Health	\$47,470.00	\$5,477.31	\$3,651.54	\$3,651.52	\$47,470.00	(\$0.00)
11163 Director of Food Services	\$51,510.00	\$5,943.45	\$3,962.30	\$3,962.40	\$51,510.00	\$0.00
11165 Asst Dir Food Services	\$47,470.00	\$5,477.31	\$3,651.54	\$3,651.52	\$47,470.00	(\$0.00)
11170 Director of HEED	\$51,510.00	\$5,943.45	\$3,962.30	\$3,962.40	\$51,510.00	\$0.00
11171 Special Projects Officer	\$60,095.00	\$6,934.05	\$4,622.70	\$4,622.60	\$60,095.00	\$0.00
11172 Environmental Health Specialist	\$377,235.00	\$43,586.34	\$28,491.65	\$29,017.20	\$359,423.88	\$17,811.12
11174 Food Service Specialist	\$209,575.00	\$24,036.74	\$16,115.83	\$16,120.72	\$188,617.91	\$20,957.09
11195 Public Health Coordinator	\$41,915.00	\$4,836.36	\$3,224.24	\$3,224.12	\$41,915.00	\$0.00
11196 Health Promotion Specialist	\$41,915.00	\$4,836.36	\$3,224.24	\$3,224.12	\$41,915.00	\$0.00
11197 Director of HOPE	\$51,510.00	\$5,943.45	\$3,962.30	\$3,962.40	\$51,510.00	\$0.00
11650 Executive Secretary	\$37,875.00	\$4,370.19	\$2,913.46	\$2,913.48	\$37,875.00	\$0.00
11701 Director of Nursing	\$123,020.00	\$11,886.90	\$7,924.60	\$7,924.80	\$98,561.97	\$24,458.03
11950 Part Time	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
11969 Health Coord/Congregate Living	\$41,915.00	\$4,836.36	\$3,224.24	\$3,224.24	\$17,733.32	\$24,181.68
11976 Deputy Health Officer	\$48,000.00	\$5,538.45	\$3,692.30	\$3,692.40	\$48,000.00	(\$0.00)
14800 FICA Taxes @ 7.65%	\$174,763.00	\$18,976.32	\$12,336.38	\$12,228.29	\$158,548.88	\$16,214.12
14810 PERF @ 11.2%	\$247,150.00	\$26,726.37	\$17,581.17	\$17,417.87	\$227,578.81	\$19,571.19
14840 Group Health Insurance	\$765,525.00	\$0.00	\$190,300.00	\$0.00	\$761,200.00	\$4,325.00
Total 10000 Series	\$3,471,915.00	\$300,502.77	\$388,070.13	\$197,887.20	\$3,302,040.96	\$169,874.04
Acct 20000 Series						
21030 Office Supplies	\$24,046.51	\$883.45	\$845.76	\$1,352.19	\$13,080.22	\$10,966.29

FINANCE UNIT		2021 Budget	October	November	December		
22120	Garage & Motor Supplies	\$11,980.00	\$808.55	\$20.90	\$0.00	\$6,762.22	\$5,217.78
22148	Field Supplies	\$4,701.90	\$32.61	\$78.00	\$110.03	\$3,083.47	\$1,618.43
22328	Equipment Repairs	\$2,250.00	\$0.00	\$0.00	\$0.00	\$100.00	\$2,150.00
22406	Immunization Supplies	\$88,000.00	\$3,723.11	\$5,510.22	\$8,786.37	\$44,487.80	\$43,512.20
22448	Education Books	\$200.00	\$0.00	\$0.00	\$10.15	\$10.15	\$189.85
24120	Medical Supplies	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
Total 20000 Series		\$131,228.41	\$5,447.72	\$6,454.88	\$10,258.74	\$67,523.86	\$63,704.55
Acct 30000 Series							
31150	Medical Services	\$1,750.00	\$135.90	\$47.95	\$0.00	\$463.85	\$1,286.15
32020	Travel/Mileage	\$17,063.23	\$1,030.00	\$1,024.45	\$1,243.03	\$9,632.70	\$7,430.53
32050	Conferences & Training	\$1,012.00	\$0.00	\$0.00	\$0.00	\$1,012.00	\$0.00
32200	Telephone	\$21,303.82	\$1,515.56	\$3,110.02	\$1,554.48	\$19,720.74	\$1,583.08
32350	Postage	\$250.00	\$0.00	\$0.00	\$0.00	\$8.21	\$241.79
33118	Immunization Supplies	\$2,964.93	\$0.00	\$0.00	\$0.00	\$2,964.93	\$0.00
33128	Environmental Health	\$4,795.77	\$0.00	\$20.70	\$38.64	\$1,985.28	\$2,810.49
33368	Public Info & Ed	\$36,000.00	\$10,600.00	\$0.00	\$0.00	\$14,100.00	\$21,900.00
33938	Vector Abatement	\$25,000.00	\$2,599.98	\$1,567.49	\$1,216.40	\$13,365.03	\$11,634.97
34030	Liability Insurance Coverage	\$17,340.00	\$17,340.00	\$0.00	\$0.00	\$17,340.00	\$0.00
36500	Service Contract	\$14,100.00	\$0.00	\$9,397.85	\$0.00	\$9,517.85	\$4,582.15
37100	Auto Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
38012	Interest on Debt	\$7,820.64	\$651.72	\$651.72	\$651.72	\$7,820.64	(\$0.00)
38013	Principle on Debt	\$45,796.36	\$3,816.34	\$3,816.34	\$3,816.34	\$45,796.08	\$0.28
39010	Dues & Subscriptions	\$1,474.00	\$0.00	\$500.00	\$400.00	\$1,238.49	\$235.51
39600	Refunds, Awards & Indemnities	\$0.00	\$140.00	\$1,037.70	\$60.00	\$2,037.70	(\$2,037.70)
39750	Information Technology	\$5,000.00	\$0.00	\$2,016.55	\$0.00	\$2,356.55	\$2,643.45
Total 30000 Series		\$201,670.75	\$37,829.50	\$23,190.77	\$8,980.61	\$149,360.05	\$52,310.70
TOTAL EXPENSES		\$3,804,814.16	\$343,779.99	\$417,715.78	\$217,126.55	\$3,518,924.87	\$285,889.29
Net Income			(\$203,652.19)	(\$289,928.84)	\$671,482.55		
FUND BALANCE		\$1,947,518.68	\$1,515,907.58	\$1,225,978.74	\$1,897,461.29		

FOOD SERVICES UNIT

	Month	YTD 2021	YTD 2020	YTD 2019
Food Store Complaints	6	39	99	18
Food Service Complaints	21	218	396	192
Civil Penalties	1	7	8	8
Health Officer Hearings	0	4	0	1
Abatements Correspondence	1	17	13	51
Possible Foodborne Illness Investigations	2	15	5	6
Opening Inspections	18	171	119	170
Inspections	250	2172	2799	2620
Plan & Review/New Constr./Remodel	4	33	30	46
Fire Investigations	0	9	2	3
# Establishments Requested to Close	0	2		
Number of Temporary Events	1	306	261	262
Temporary Inspections	5	388	100	748
Mobile Inspections	0	26	6	109
Meetings	8	114	110	45
Smoking Information				
Smoking Complaints	1	5	7	0
Smoking Appeals Hearings				
Pool Information				
Pool Inspections	1	170	97	149
Pool Consultations	0	1	32	16
Pool Complaints	2	5	3	2
Pool Closings	0	78	42	43

With the county's implementation of a new system for finance, our unit's Assistant Director and Admin Assistant met several times with staff from St. Joseph County's Department of Infrastructure, Planning & Growth, to discuss website updates and revisions to the online permit procedure. All permit applications can now be submitted and paid for online. The actual permit document cannot be generated online, however all permits will now be mailed, unless the owner/manager selects the option to pick-up the permit(s). In preparation for the January 31st permit renewal deadline, all business entities were sent notification of the changes via letters to corporate offices, emails to the establishments and leaflets distributed during routine inspections.

The **78** YTD pool closings in 2021 can be attributed to more pools reopening, after restrictions eased and owners determined Public and Semi-public Pools could be safely operated. The percentages of inspections to closings, for the past three (3) years are approximately 46% in 2021; 43% in 2020 and 29% in 2019. Generally, too high, or too low disinfectant concentrations or Ph levels result in pools being closed. Failed water tests and/or no water tests are also reasons for pool closures.

Routine inspections (**250**) conducted in December 2021 are 21% more than total routine inspections (207) conducted in November 2021. FSIO hired in June has moved into a transitional phase of her orientation where more independent inspections are being performed and therefore increasing the total number of inspections completed monthly. YTD inspections are fewer than 2020 YTD due to telephone COVID 19 consults (approximately 600) conducted at the beginning of the pandemic were included with routine inspections.

HEALTH EQUITY, EPIDEMIOLOGY, AND DATA (HEED) UNIT

Social Needs Assessment:

Follow-up phone calls continue to occur to connect individuals with community resources based on the needs identified in the assessment. The Community Health Workers (CHWs) completed 111 new assessments this month through the Mishawaka Clinic, CCB Clinic, lead home visits, COVID-19 Testing at La Casa, and Wash Wednesdays.

CHW Lead Referrals:

The CHWs continued with the lead referrals from the Public Health Nurses (PHNs). They hand deliver a lead certificate to families who need their child to confirm their lead level prior to case management or case monitoring. The CHWs continued home visits for all unconfirmed cases with a blood lead level 5ug/dL and greater referred from the PHNs.

Month	# of Referrals	# Children Rec'd Lead Test after CHW Visit
January 2021	5	4
February 2021	13	6 (4 moved out of county)
March 2021	3	3
April 2021	5	3
May 2021	8	6 (1 moved out of county)
June 2021	15	12
July 2021	1	1
August 2021	9	6
September 2021	4	1 (1 aged out)
October 2021	18	11
November 2021	10	3
December 2021	11	3

COVID Testing:

The CHWs and Congregate Outreach Coordinator provide Rapid Antigen testing to symptomatic individuals. They focus on under-resourced populations. The CHWs provide testing three times a week at La Casa's 2910 Western location.

Month	Total Positive	Total Negative	Total
September 2021	8	90	98
October 2021	12	220	232
November 2021	36	176	212
December 2021	77	292	369
Total			925

Highlights:

Director of HEED remains heavily involved in COVID-19 response by managing and analyzing COVID data and collaborating with other Units as a contact/resource for the local school systems and long-term care facilities.

In the month of December, one CHW successfully assisted four community members with health insurance.

CHWs continue to follow up with COVID positive individuals who requested local social support resources when Indiana Department of Health (IDOH) notifies us of individuals. CHWs did not receive any social support requests from IDOH in December.

Public Health Fellows Updates:

Two Public Health Fellows continue to create bi-weekly maps displaying COVID-19 vaccinations by census tract.

ACEs:

The ACEs project made progress in screening and developing community partnerships. The Department of Health has partnered with Primary Care Providers of South Bend and the neonatal providers in the E Blair Warner clinic to implement an ACE screening tool through a trauma-informed lens.

ACE Screening Partnerships	
Active Screening Partnerships	2
Potential Screening Partners	3

ACEs Engagement Metrics	
Presentations given	0
Webinars/Professional Learning Groups Attended	5
Meetings with Community Partners	11
Planning Sessions for CTSI Planning Grant	0

The Fellow developed a post-presentation survey when he provides the ACEs training to community partners. Below displays the responses from community partners who received his training.

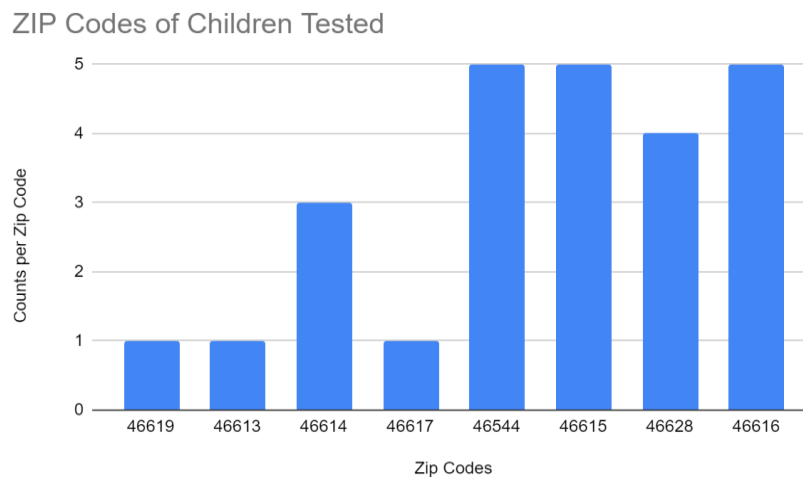
ACE Presentation Effectiveness	
<u>Survey Question</u>	<u>Responses (30 total respondents)</u>
<i>I knew a lot about ACEs before the presentation</i>	76% disagree or strongly disagree
<i>My time was well served by attending this presentation</i>	97% agree or strongly agree
<i>I learned something new about ACEs</i>	97% agree or strongly agree
<i>I can think of ways to use this information in my life</i>	97% agree or strongly agree
<i>I am interested in learning more about ACEs science or ACE prevention strategies in SJC</i>	83% agree or strongly agree
<i>The presenter was knowledgeable about the content</i>	97% agree or strongly agree
<i>The presenter delivered information clearly and effectively</i>	97% agree or strongly agree
<i>The content was relevant for my profession</i>	90% agree or strongly agree
<i>It was easy to hear and understand everything the presenter was saying</i>	93% agree or strongly agree
<i>I would recommend this presenter to a colleague or friend</i>	97% agree or strongly agree

Health Equity:

In December 2021, Public Health Fellow continued to incorporate feedback into the Publisher version of the Health Equity report. She completed the logical framework, the implementation and evaluation framework to guide the CHWs health cafes in the Health Equity Data Analysis (HEDA) process beginning end February 2022. Working alongside Cassy and Taylor, Mary created a training framework for the CHWs for the HEDA process.

Lead:

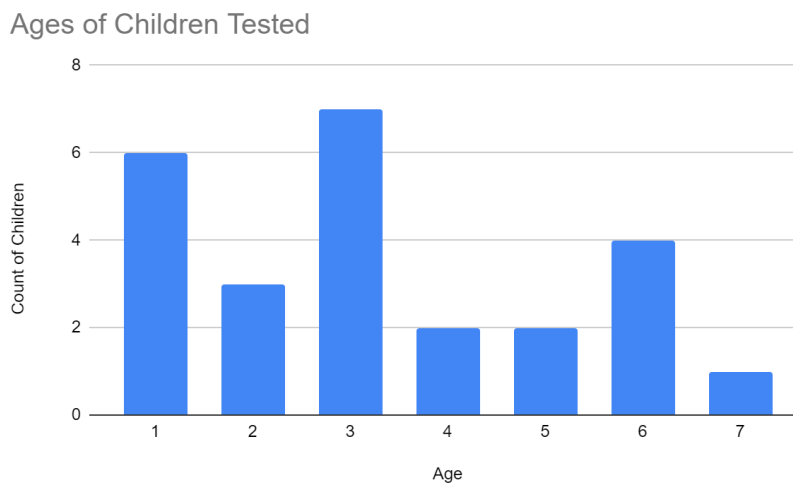
In the month of December, the Public Health Fellow went through the necessary ND module trainings regarding lead testing and blood borne pathogens. He coordinated a lead testing event at a daycare in a high-risk census tract near the border of Mishawaka and South Bend. This event enabled 11 new tests, bringing the total from the previous three testing events to 25 tests. Of 25 tests performed, 22 came back with results less than 5 micrograms per deciliter, one test was inconclusive, and two tests still



have results pending.

Community Boards, Meetings, Reports, and Committees

- Participated in the Health Alliance meeting.
- Participated in the Lead Affinity meeting.
- Participated in SJC Food Access Council meeting.
- Participated in Child Fatality Review Council meeting.



- Participated in Fetal Infant Mortality Review meeting.
- Participated in planning meeting of CHW Collaboration for all CHWs in St. Joseph County and surrounding counties.

HEALTH OUTREACH, PROMOTION & EDUCATION (HOPE) UNIT

Presentation Topic	Total Number (Presentations)	Adult (age)	High School (age)	Middle School (age)	Elementary School (age)	Pre-School (age)
Wellness (Nutrition, Physical Activity, etc.)						
Substance Abuse	1		1			
Communicable Disease	0					
STDS/Sexuality Healthy Relationships	0					
Chronic Disease	0					

Event	Topic	Location
Let's Cook	Waffle Walk	Mishawaka Parks

*Dept of Health services = Lead, safe sleep, nutrition/activity, CHW services, immunizations, summer safety (mosquitos, sun safety, etc.)

Highlights:

Meetings attended and/or facilitated in the month of December by HOPE team include: SJC Cares (local system of care), The Partnership for a Drug-Free SJC (Formerly PEPSA), Suicide/Overdose Fatality Review team, FIMR-related meetings (x 4), Health Improvement Alliance ELC meeting, VA Veteran Suicide Outreach Coalition, planning for SBIRT training with Prevention Insights (x 2), Reducing Obesity Coalition SJC (x 2), DoH development/outreach (x 7); Narcan distribution @ ER meetings (x 2).

Director of HOPE and HEED ND Fellow met to work on comprehensive strategy on addressing the intersection of ACEs, suicide and overdoses.

HOPE team continued working on the development and training for the new County Department of Health website. Huge Kudos to Kristen Sachman for taking this project on!

HOPE team has been participating with HEED lead events, including lead prevention week as well as collaborators on CDC grant implementation. Health promotion specialists have been assisting with the development of outreach/education materials for CHWs as well as curriculum for CHWs.

HOPE team continues meeting with Unit Directors to discuss primary prevention topics to focus on each month. Primary prevention activities include social media campaign, website information, and potentially events.

Health promotion specialists continue to be leads for COVID-19 pop-up clinics and have been assisting the new Outreach Coordinator. Education and awareness efforts for vaccine uptake and COVID-19 infection prevention are on-going and always evolving.

Director of HOPE continued working on a branding campaign for the Department of Health- this includes a video highlighting the work of the department and the important role public health plays in the community.

Director of HOPE, as the Chair of the County's Local Coordinating Council (LCC), the Partnership for a Drug-Free SJC, facilitated 8 community presentations for local grant funds through the SJC Court system. These funds are awarded to organizations that fulfill either prevention/education, law enforcement, and treatment/recovery.

FIMR Updates:

FIMR Case Review and FIMR Reporting.

- First Quarterly Report for IDoH Safety PIN Funding for Maternal Infant Health Initiatives (including FIMR). Contract received, signed, and returned to IDoH 11/22/2021. The quarterly report will reflect inability to hire new FIMR Coordinator/Maternal interviewers due to delay in contract execution and county appropriation process. Robin and Sally created job descriptions to be prepared for posting after first of the year.
- 2nd meeting with Dr. Tucker Balam in preparation for Grand Rounds at Memorial Hospital on 1/12 regarding infant mortality prevention.
- Met with Dr. Lindsey Connolly, OB-GYN, from SJHS. She was invited by Dr. Kirsch to join the Case Review Team. CRT orientation and confidentiality statement completed.
- Met virtually with Carol Walker, MCH nursing director at SJHS. Made plans to give update quarterly for Saint Joe OB nursing.
- Case abstractions and summary preparation.
- Record requests.

FIMR Community Action: Preconception Health & Maternal Infant Health

- Healthline (Mishawaka) One Key Question project in progress
- 2nd Safety PIN grant for Community Health Worker project with Women's Care Center was approved by IDoH MCH. Meeting on calendar with Sally, Cassy, Robin, and Jenny from WCC in January.
- Workgroup met, 6 in attendance. Topics included input into infographics: Tobacco exposure & sleep related infant death, Pre-pregnancy folic acid; Safe Sleep simulation project from Fort Wayne, Forthcoming Safe sleep messaging from IDoH. Invite to Memorial Grand Rounds and distribution of flyer for April Birth Equity conference.

FIMR Community Action: Birth Equity & Justice SJC

Community Engagement subcommittee

- Community Engagement Subcommittee met. 13 people present: Topics covered included: History & development of BE&J SJC committee, Achieving Birth Equity April event schedules, sponsorship brainstorming & assignments, break out session confirmation, discussions regarding logistics and marketing. Flyers for conference are available for distribution via email or hard copies for passing out at workplaces, invite only event save the dates will be mailed with invitations to follow.
- Met with Indiana Minority Health Coalition representatives, State Rep. Vanessa Summers about the conference agenda and plan with Robin and Birth Equity SJC leadership, as well as other Birth Equity committee members. Next meeting with IMHC, who is presenting sponsor of conference, set for January 10th.

Policy & Legislation Subcommittee

- Sally met with Jack Turman from Grassroots MCH, to discuss possible identification of Grassroots MCH leaders in St. Joseph County and how training works. Will share with both Birth Equity subcommittees at next meetings. They currently have 23 leaders in 5 counties. The program is funded by Riley Children's Foundation and is focused on policy,

legislation, government and systems change as well as programmatic elements. They work closely with Mothers on the Rise, which helps mothers who are transitioning from incarceration. Would like to identify women from SJC to be Grassroots leaders.

- Met in December. 5 members in attendance. Reviewed what happened at meeting with Senator Young's staff member regarding the Protect Pregnant Women Act under consideration in US Senate. No vote scheduled at this time. Also reviewed components of the Build Back Better Act that invest \$3 billion in maternal health. Minutes include information about maternal infant health related bills that we know will be introduced in January's session.
- Sally met with Kate Lee from SB Chamber about opportunities to work with employers to connect employees to resources during pregnancy, help with Healthy Indiana Plan applications, etc.

National Birth Equity Collaborative Birth Equity Assessment & Workplan

- Provided NBEC with contact information for MCH professionals and FIMR partners to participate in organizational survey.

Community Boards, Meetings, Reports, Presentations, and Committees

- Presented virtually to the National Center for Child Fatality Review & Prevention's Health Equity Learning Collaborative on how data led the SJC FIMR team to pursue policy change to eliminate inequities, including the formation of the Birth Equity & Justice SJC committee and plans for our Achieving Birth Equity conference.

**NURSING
IMMUNIZATION, TB, and MOBILE UNIT**

Immunizations				
	Dec. 2021	YTD 2021	YTD 2020	YTD 2019
Mishawaka clinic:				
Patients seen	13	1202	757	2
Immunizations Administered	29	2813	1780	2
Records Request	0	202	47**	0
South Bend clinic:				
COVID Administered	3741	84312	NA	NA
Immunizations Administered in Clinic	356	1883	2496	5421
Patients seen in CCB & SB Clinic*	3787	76435	1084	2162
Record Requests in Clinic	128	458	192**	422
Mobile clinic:				
Patients seen	35	362	411	679
Immunizations Administered	36	582	925	1110
Combined Totals:				
Patients seen	3835	77999	2252	2843
Immunizations Administered	4162	89590	5201	6533
Records Request	128	660	239**	422

Tuberculosis				
	Dec. 2021	YTD 2021	YTD 2020	YTD 2019
TST Placed	19	338	361	448
TST Positive	0	5	11**	17

*From 12/20/2019-01/31/2020

**Started tracking record requests in February

This month the Mishawaka Immunization Clinic was closed on Dec. 6 due to staffing. The South Bend office remained opened with normal business hours, M-F 8-4. The mobile clinic was out at events and the COVID Clinic M-F, Saturday mornings.

Azalea Health has remained halted per Dr. Einterz and Dr. Fox. Azalea Health was notified on Sept 17.

The Immunization Grant RN position has been reposted for up to 29 hours.

We had an Immunization RN resign in November and the position has been posted in conjunction with the other PHN positions being combined into one.

Staffing is working on several projects:

1. Getting the Lead room cleaned of outdated items
2. Organizing of vaccine supplies in the lead room
3. Assisting Carol with Medical records
4. Getting the old medical records room organized of COVID supplies
5. All new Standing Orders are complete for 2022.
6. Provider Agreements and pictures submitted to IDOH for 2022.

Mobile Immunization Clinic

The mobile team completed 3 clinics in December and administered a total of 125 vaccinations. For flu/routine vaccinations we saw 35 patients and administered 36 vaccinations. We also administered a total of 89 covid vaccinations.

Clinics:

12-7-21 DePaul Academy – Rescheduled

12-9-21 DePaul Academy

12-14-21 Logan Center – Cancelled – too few interested

12-16-21 Indiana Minority Health Coalition Doula Services

12-18-21 Keller Park Church

Multiple staff were out several days in December for vacation and illnesses.

One clinic had to be rescheduled due to staff illness.

We made plans for the registrars to fill in to help in the Covid clinic since a Covid registrar was going to be on an extended vacation. But on Dec. 6th we were informed that the vacation was cancelled, and the registrar could come back to work so Mobile Clinic staff no longer had to fill in. They helped with other projects instead.

We spent time in December on hiring and training more temporary staff to work in the Covid clinic. The Covid clinic remained very busy, and the extra staff will allow us flexibility in scheduling.

Abby did the annual “You Call the Shots” modules required by the state and covered the 9th floor clinic for a couple days.

The team helped with cleaning and organizing two storage rooms.

Ana and Danielle spent most of the last two to three weeks of the month on data entry for Covid tests and scanning and entering paper medical records in to Docuware.

Carla helped with the mobile clinic at Keller Park Church along with the temporary Covid clinic staff.

We have several school based clinics planned with South Bend schools for the month of January.

**NURSING
PUBLIC HEALTH UNIT**

Lead Case Management				
10 mcg & above	December 2021	YTD 2021	YTD 2020	YTD 2019
New Cases Received	2	18	19	23
Closed Cases	1	6	3	23
Open Cases being followed	40	40	34	48
Case Monitoring 5 – 9.9 mcg/dl				
	December 2021	YTD 2021	YTD 2020	YTD 2019
New Cases Received	8	141	115	180
Total Confirmed Cases	71	71	56	112
Total Unconfirmed Cases	55	55	47	68

Tuberculosis				
	December 2021	YTD 2021	YTD 2020	YTD 2019
Direct Observed Therapies	105	1076	741	1879
Nurse Visits	17	152	241	249
QFT Ordered	0	25	32	75
CXR	0	1	8	5
Active Cases	5	10	5	8
Latent Cases (Managed)	10	21	30	35
Suspect Cases	8			

Animal Bites				
	December 2021	YTD 2021	YTD 2020	YTD 2019
Animal Bites	32	598	742	752
Specimens Sent to ISDH Lab	4	53	89	109
Specimens Positive	1	1	0	4*

* YTD data reflects the date ranges of 01/01/2019 – 12/31/2021 as of 01/03/2022

* Bats

SPECIAL PROJECTS

Led training for COVID rapid antigen and PCR testing, within DoH and community partners.

Conducted audit of 794 patient charts to compare and summarize eligibility code/insurance statistics.

Entered COVID rapid antigen test results into REDCap and compiled spreadsheets per employee for HEED director.

VITAL RECORDS UNIT

	<u>Records Filed in December 2021</u>	<u>YTD 2021 Occurrences</u>	<u>YTD 2020 Occurrences</u>	<u>YTD 2019 Occurrences</u>
<u>Birth Statistics*</u>				
Total Births	327	3760	3925	4264
<u>Death Statistics*</u>				
Total Deaths	334	3367	3515	2990

Birth & Death data reflected as of 01/10/2021.

Statistics are subject to change. Statistics were generated from our local hospitals, Chronica, and DRIVE.

HEALTH OFFICER

Report in the Health Officer Presentation and Report portion.

Respectfully,

Robert M. Einterz, MD
Health Officer

Tests drawn November 1, 2021 – November 30, 2021

<i>Pb Level (ug/dL)</i>	<i>Venous</i>	<i>Capillary</i>	<i>Total</i>
<i>0</i>	25	40	65
<i>0.1-3.4</i>	16	117	133
<i>3.5-4.9</i>	3	4	7
<i>5-9.9</i>	10	6	16
<i>10-19.9</i>	3	3	6
<i>20-29.9</i>	0	0	0
<i>30-39.9</i>	0	0	0
<i>40-49.9</i>	0	0	0
<i>≥50</i>	0	0	0
<i>Total</i>	57	170	227

There were two duplicate tests this month, 227 unique children were tested in the month of November.

2021 YTD = 3,286

2020 YTD = 3,560

Test Levels (ug/dL)	Percentage of venous draws
0	38%
0.1-3.4	12%
3.5-4.9	43%
5-9.9	63%
≥10	50%

Elevated tests by zip codes:

46601	3 elevated
46613	4 elevated
46614	2 elevated
46616	1 elevated
46619	2 elevated
46628	4 elevated
46637	1 elevated
46544	3 elevated
46545	2 elevated

PUBLIC HEALTH NURSING

St Joseph County Health Department

Our Public Health Nurses



What is Public Health Nursing

1. Public Health Nursing is the practice of promoting and protecting the health populations using knowledge from nursing, social and public health services.
2. Public Health Nurses listen and respond to community needs based on professional knowledge and relationships with individuals, families and our community.
3. PHN services are three central components
 - a) Primary Health Care
 - b) Community Development
 - c) Education and Outreach

Public Health Nurse's Job Duties

1. Investigate Reportable Diseases as delegated by ISDH and open investigation as warranted per ISDH guidelines:
Indiana Code 410 IAC
 - Case Investigation
 - Case Management
 - TB Case Management
 - Lead case Management
 - Lead Case Monitoring

Case Management

Reportable Communicable Diseases and Conditions for
Health Care Providers, Hospitals and Medical Laboratories

There are approximately 86 reportable diseases that are
reportable to ISDH and must be reported including Covid and
Animal Bites

- Immediately on suspicion
- Report within 24 hours
- Other - report within in 72 hours

Top Five Communicable Disease Cases Investigated

1. Hepatitis C - 208 Investigated
2. Lyme Disease – 60 Investigated
3. Campylobacter – 60 Investigated
4. Strep Pneumoniae – 20 Investigated
5. Salmonellosis – 17 Investigated

Investigations

1. TB Cases
2. Lead Cases
 - a. **Lead Managed Cases**
 - a. 10 and above
 - a. 38 Managed Cases
 - b. **Monitored cases – 105 Cases**
 - a. Confirmed & Unconfirmed
 - a. Confirmed – 60
 - b. Unconfirmed - 45

Public Health Nursing Moving Forward

- ✓ Immunization Clinic Involvement
- ✓ Increased Community Involvement
 - ✓ Education in Schools
 - ✓ Homeless Shelter

Coroner's Office

Coroner

Dr. Patricia Jordan, M.D.

Dr. Paul Guentert, M.D.

Dr Michael O'Connell, D.O.

Randy Magdalinski - Retired Chief SBFD Medics

Nancy Pemberton, BSN. RN.



Nancy



Dr Guentert



Dr. Jordan



Randy

Dr. Mike O'Connell

Coroner's Office

Duties of the Coroner

Homicides

Suicides

Accidents

Undetermined

Natural

2021 Total Deaths Investigated

484

Homicides – 34

Accidents – 83

Accidents – OD – 90

Suicides – 42

Undetermined 14

Natural – 206

* Awaiting Results - 11

2020 Total Deaths Investigated

423

Homicides – 38

Accidents – 91

Accidents – OD – 84

Suicides – 50

Natural - 147

Undetermined - 10

	2020	2021	
Total Cases	423	484	14.4%
Homicides	38	34	11 %
Accidents	91	83	9 %
Accidents OD	84	90	7 %
Suicides	50	42	16 %
Natural	147	203	38 %
Undetermined	10	14	40 %