

Meeting of the Board of Health
St. Joseph County Department of Health
4th Floor Council Chambers
January 17, 2024

RESCHEDULED TO JANUARY 24, 2024

4:30 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/87145703217?pwd=9Jak81asMAJd4AnJTKLv3aJ5BtH2FB.1>

Dial In - +1 312 626 6799 US | Meeting ID: Meeting ID: 871 4570 3217 Passcode: 625449

I. CALL TO ORDER & ROLL CALL

II. ELECTION OF OFFICERS FOR 2024

III. ADOPTION OF THE AGENDA

A. It is recommended the Board of Health members adopt the agenda for January 17, 2024

IV. APPROVAL OF MINUTES

A. It is recommended the Board of Health members approve the minutes of the regular meeting of December 13, 2023

V. BOARD PRESIDENT ANNOUNCEMENTS:

VI. HEALTH OFFICER PRESENTATION and REPORT:

24-01 Discussion – Fourth Quarter (Sept., Oct. Nov. Dec.) 2023 Health Officer’s
Report

Environmental Health

Finance

Food Services

Health Equity, Epidemiology and Data (HEED)

Health Outreach, Promotion & Education (HOPE)

Nursing – Immunizations, Mobile Clinic & Public Health Nursing

Vital Records

Lead Report

Health First Indiana (HFI)

Department of Health Vision and Mission Statement

Lead Spotlight

VII. NEW BUSINESS:

24-02 Discussion and Vote - Appointments

Personnel Committee

Finance Committee

Appeals Committee

24-03 Discussion and Vote - Budget Appropriations
Fund 2504 – MIH Initiatives
Fund 4940 – County-Wide Lead Initiative
Fund 9169 – Health CHW Safety PIN
Fund 9172 – NACCHO Mentor Program

24-04 Discussion and Vote - Job Descriptions
Community Health Worker
Disease Investigation Specialist/Lead Program Coordinator

VIII. GRANT REQUESTS:

24-05 Discussion and Vote - Receive - Health CHW Safety PIN

24-06 Discussion and Vote - Apply - Health PHEP

IX. OLD BUSINESS:

None

X. PUBLIC COMMENT: (3 Minute Limit)

The following statement provides guidance for the public comment portion of the meeting, as well as the expected decorum for all conversations during the meeting.

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

Public comment may be given in person. Input from the public can also be sent to the Board by mail or email via the St. Joseph County Department of Health.

XI. TIME AND PLACE OF NEXT REGULAR MEETING:

February 21, 2024 – 4:30 p.m. 4th Floor Council Chambers.

XII. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

ST. JOSEPH COUNTY BOARD OF HEALTH
ST. JOSEPH COUNTY, INDIANA

Regular Meeting

MINUTES

December 13, 2023
4:30 p.m.

Council Chambers, 4th Floor
County City Building, South Bend, IN

Members Present:

John Linn, P.E.
Michelle Migliore, D.O.
Robert Hays, MD,
Elizabeth Lindenman, MD
Ellen Reilander, Esq.
Jill Kaps VanBrouaene

Members Absent:

Kristin Vincent, CNM
Vacant Position
Vacant Position

Also Present:

Diana Purushotham, MD
Amy Ruppe
Jennifer S. Parcell
Mark Espich
Carolyn Smith
Robin Vida
Renata Williams
Alissa Balke
Jodie Pairitz
Brandon Gary
Danielle Sims
Tiffany Chukwuma – Zoom
Kim Dreibelbeis – Zoom
Veronica Escobedo - Zoom
Marcellus Lebbin, Counsel

I. CALL TO ORDER & ROLL CALL

The regular meeting of the St. Joseph County, Indiana Board of Health was called to order at 5:01p.m.

II. ADOPTION OF THE AGENDA

It is recommended the Board of Health members adopt the agenda for December 13, 2023.

Upon a motion by Michelle Migliore, D.O., being seconded by Elizabeth Lindenman, M.D. and unanimously carried, the agenda for December 13, 2023, was adopted as presented.

III. APPROVAL OF MINUTES

1. It is recommended the Board of Health members approve the minutes of the regular meeting of October 18, 2023.

Upon a motion by Michelle Migliore, D.O. being seconded by Elizabeth Lindenman, M.D. and unanimously carried,

the minutes of October 18, 2023, regular meeting of the St. Joseph County Board of Health were approved.

2. It is recommended the Board of Health members approve the minutes of the special meeting of November 8, 2023.

Upon a motion by Michelle Migliore, DO, being seconded by Robert Hays, M.D. and unanimously carried, the minutes of November 8, 2023, special meeting of the St. Joseph County Board of Health were approved.

IV. BOARD PRESIDENT ANNOUNCEMENTS

John Linn, P.E. wished everyone a Merry Christmas.

V. HEALTH OFFICER PRESENTATION and REPORT

23-85 Discussion and Vote on October 2023 Health Officer's Report
Environmental Health
Finance
Food Services
Health Equity, Epidemiology and Data (HEED)
Health Outreach, Promotion & Education (HOPE)
Nursing – Immunizations, Mobile Clinic & Public Health Nursing
Vital Records
Lead Report
Health First Indiana (HFI)

23-86 Discussion and Vote on November 2023 Health Officer's Report
Environmental Health
Finance
Food Services
Health Equity, Epidemiology and Data (HEED)
Health Outreach, Promotion & Education (HOPE)
Nursing – Immunizations, Mobile Clinic & Public Health Nursing
Vital Records
Lead Report
Health First Indiana (HFI)

Dr. Purushotham thanked the committee for HFSJC on all the work they have done is determining who would be granted HFSJC funds.

VI. NEW BUSINESS

23-87 Discussion and Vote: 2024 Board of Health meeting schedule

Upon a motion by Michelle Migliore, D.O., being seconded by Robert Hays, M.D. and unanimously carried, the 2024 Board of Health meeting schedule was approved.

23-88 Request for Financial Assistance (Community Health Workers (CHW) teen Christmas Party)

Upon a motion by Michelle Migliore, D.O., being seconded by Robert Hays, M.D. and unanimously carried the request for Financial Assistance for the CHW teen Christmas party)

Ellen Reilander, ESQ asked the ages of the teens that will be attending.

Renata Williams, Director of HEED stated it was from 12-18 years of age.

23-89 HFSJC Presentations

Chronic Disease Prevention

Bike Michiana Coalition

Indiana University School of Medicine South Bend

Portage Township

REAL Services, Inc.

St. Margaret's House

United Health Services

Unity Gardens Inc.

Infectious Disease Surveillance & Prevention

Healthline, Inc.

Street Medicine South Bend

Maternal & Child Health

Beacon Health System

E Blair Warner Family Medicine Center

Northern Indiana Maternal and Child Health Network

University of Notre Dame

Women's Care Center

School Wellness

Cultivate Food Rescue

Mental Health Awareness of Michiana

Purdue Extension St. Joseph County

South Bend Empowerment Zone

Tobacco Prevention & Cessation

Saint Joseph Health System

Each grant awardee listed above gave a five-minute PowerPoint presentation on the work they will be doing to satisfy the Grant deliverables. (PowerPoints attached to these minutes).

Board members asked one to two questions of each grant awardee.

Upon a motion by Michelle Migliore, D.O., being seconded by Robert Hays, M.D. and carried, support in awarding

Health First St. Joseph County Funds to a total of 19 recipients were approved.

VII. GRANT REQUESTS

23-90 Apply - Northern Indiana Rural Health Equity Project

Upon a motion by Michelle Migliore, D.O., being seconded by Elizabeth Lindenman, MD and unanimously carried, support for applying for a funding opportunity through the Northern Indiana Rural Health Equity Project was approved.

23-91 Apply - Healthy Start Initiative: Eliminating Disparities in Perinatal Health.

Upon a motion by Michelle Migliore, D.O., being seconded by Elizabeth Lindenman, MD and unanimously carried, support in applying for a funding opportunity through the Healthy Start Initiative: Eliminating Disparities in Perinatal Health was approved.

VIII. OLD BUSINESS

There was no old business to discuss.

IX. PUBLIC COMMENT (3 Minute Limit)

Samuel Milligan: Residing in Granger, IN, spoke about the Department of Health doing something about gun violence.

X. TIME AND PLACE OF NEXT REGULAR MEETING

January 17, 2024 – 4:30 p.m. 4th Floor Council Chambers.

XI. ADJOURNMENT

Upon a motion by Michelle Migliore, D.O., being seconded by Robert Hays, M.D., and unanimously carried, the regular meeting of the St. Joseph County, Indiana Board of Health was adjourned at 7:42 p.m.

John W. Linn, P.E.
President of the Board

Diana Purushotham, MD
Secretary of the Board



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

Health Officer's Report of Unit Activities

4th Quarter Report
September, October, November, December 2023

ENVIRONMENTAL HEALTH

	Dec-23	YTD 2023	YTD 2022
SEPTIC PROGRAM			
RESIDENTIAL NEW CONSTRUCTION			
A. Inspections	13	194	200
B. Consultations	0	10	14
RESIDENTIAL REPLACEMENT			
A. Inspections	64	780	666
B. Consultations	1	20	56
COMMERCIAL			
A. Inspections	1	28	33
B. Consultations	0	2	13
C. Cluster System Inspections	1	1	1
Abandonments w/o Replacement	2	43	38
Permit Applications Received	26	528	480
Permits Issued	22	469	455
Public Information Events	0	1	1
SUBDIVISION PROGRAM			
A. Health Officer Reports	4	35	28
B. Subdivision Reviews	9	62	39
C. Rezoning and Replat Reviews	0	1	8
WELLHEAD PROGRAM			
A. Inspections Performed	13	152	131
WELL DRILLING PROGRAM			
RESIDENTIAL			
A. Inspections	14	175	184
B. Well Abandonments	19	225	238
COMMERCIAL			
A. Inspections	0	3	3
B. Well Abandonment Inspections	0	5	3
NEW CONSTRUCTION			
A. Permit Applications Received	3	86	78
B. Permits Issued	3	71	77
REPLACEMENT			
A. Permit Applications Received	16	225	**
B. Permits Issued	18	215	214
Total Permits Applications Received	29	414	**
Total Permits Issued	30	382	**
Use of Existing Well	1	8	**

	Dec-23	YTD 2023	YTD 2022
Public Information Events	0	1	12
SOURCE WATER PROGRAM			
A. Phase One Inquiries	17	200	193
B. Spill Responses	0	3	4
C. Meth Lab Occurrence Response	0	0	0
D. Well/ground water Sampling	0	145	**
E. Microbe Treatments/Pumping Inspections	3	25	**
F. Other Source Water Inspections	0	20	12
SURFACE WATER PROGRAM			
A. Surface Water Sampling	0	0	0
LEAD PROGRAM			
A. HUD Lead Inspections	0	0	0
B. Lead Risk Assessments	10	117	73
EBLL Assessments	7	60	33
a. Parent Request	3	57	40
b. Clearances	6	69	18
c. Off Site Meetings	2	12	0
d. Public Information Events	1	8	1
e. Children Tested for Lead Levels*	0	3216	3556
CAFO PROGRAM			
A. Inspections	0	0	0
AIR QUALITY PROGRAM			
A. Burn Permits	2	59	70
B. Indoor Air Quality Investigation	0	0	0
C. Mold Investigations	0	4	6
VECTOR PROGRAM			
A. Inspections performed	0	29	68
B. Sites Treated	0	29	30
C. Traps Collected	0	277	198
D. ISDH Submissions	0	441	171
E. Public Information Events	0	7	4
HEALTHY HOMES PROGRAM (Inside)			
A. Initial Complaints	8	182	181
a. No Water	2	36	41
b. Garbage/Food Waste	4	58	53
c. Feces	2	52	53
d. Rodents/Cockroaches	0	36	34
B. Follow-Up Complaints	12	227	196
a. No Water	10	133	93
b. Garbage/Food Waste	2	49	66
c. Feces	0	21	26
d. Rodents/Cockroaches	0	24	11

	Dec-23	YTD 2023	YTD 2022
e. Dwellings Unfit	5	39	28
MASSAGE			
A. Establishment Inspections	0	94	114
TATTOO/BODY PIERCING PROGRAM			
A. Inspections Performed	1	47	49
COMPLAINTS/INVESTIGATIONS			
A. Garbage/Food Waste (Outside)	5	109	132
B. Sewage	2	114	102
C. Water (ditches, lakes, ponds, & swells)	0	6	4
D. Motels/Hotels	2	17	4
E. Burning	2	23	16
F. Open Dumping	0	6	**
G. Follow-up Inspections	0	108	**
H. Other	23	136	404
ABATEMENT CORRESPONDENCE			
A. Abatement Correspondence Mailed	32	392	394
B. Immediate Threat to Public Health Correspondence	0	8	13
C. Order to Vacate/Condemn Correspondence Mailed	5	56	41
D. Impending Legal Action Correspondence Mailed	0	55	34
SUBSURFACE INVESTIGATIONS			
A. Internal	0	13	29
B. External	0	2	0
*DUE TO TIME LAG OF State Database System			
Lead testing numbers are one (1) month behind.			
No data for these fields**			

County Health Department

LEAD: Dr. Purushotham - SUPPORT: Amy Ruppe

		Budget	October	November	December	TOTALS	
REVENUE							
	Beginning Balance	\$3,733,060.38				\$3,733,060.38	
	Property, FIT, Excise, Vehicle Excise Tax	\$2,106,000.00	\$0.00	\$0.00	\$919,722.58	\$2,101,060.05	
	Federal Reimbursements		\$10,287.93	\$48,355.97	\$11,051.01	\$735,114.40	
	Miscellaneous Revenue		\$9,163.13	\$0.00	\$1,667.54	\$12,275.67	
	TOTAL Tax, Fed Reimb and Misc Revenue		\$19,451.06	\$48,355.97	\$932,441.13	\$6,581,510.50	
	Environmental Health		\$57,310.00	\$54,818.75	\$42,100.00	\$824,820.69	
	Food Services		\$3,780.00	\$5,225.00	\$9,918.75	\$270,782.50	
	Immunization Clinic (South Bend)		\$9,986.94	\$9,949.63	\$20,303.68	\$128,024.47	
	Vital Records (South Bend)		\$37,490.00	\$40,675.00	\$33,190.00	\$481,753.45	
	Immunization Clinic (Mishawaka)		\$10,019.00	\$8,331.75	\$6,839.00	\$77,026.75	
	Vital Records (Mishawaka)		\$4,310.00	\$2,392.00	\$5,946.00	\$57,643.00	
	Fees (Charge 2, Coroner Fee)		(\$8,553.00)	(\$7,510.00)	(\$11,517.50)	(\$79,353.24)	
	Total Fee Revenue		\$114,342.94	\$113,882.13	\$106,779.93	\$1,760,697.62	
	TOTAL REVENUE		\$133,794.00	\$162,238.10	\$1,039,221.06	\$8,342,208.12	
EXPENDITURES							
Acct	10000 Series	Budget	October	November	December	Expenditures	Unexpended
11030	Administrator	\$71,991.00	\$5,537.76	\$5,537.76	\$5,537.88	\$71,991.00	\$0.00
11055	County Health Officer	\$206,211.00	\$19,230.76	\$19,230.76	\$19,230.81	\$184,483.73	\$21,727.27
11077	Admin. Assistant	\$120,250.82	\$8,968.21	\$8,765.90	\$8,194.49	\$120,250.82	\$0.00
11087	Insurance Billing Specialist	\$36,086.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,086.00
11143	Registrars	\$106,369.18	\$8,313.64	\$8,327.52	\$8,087.07	\$103,213.85	\$3,155.33
11144	Nursing Registrars	\$72,172.00	\$5,551.68	\$5,551.68	\$5,551.76	\$72,171.92	\$0.08
11145	Staff Assistants	\$72,172.00	\$5,551.68	\$5,551.68	\$5,551.80	\$68,988.90	\$3,183.10
11151	Director of Vital Records	\$63,540.00	\$4,887.70	\$4,887.70	\$4,887.60	\$63,540.00	\$0.00
11154	Asst. Director Vital Records	\$55,000.00	\$4,230.76	\$4,230.76	\$4,230.88	\$55,000.00	(\$0.00)
11155	Nurses/Other Medical	\$347,654.00	\$25,168.88	\$25,066.32	\$27,091.56	\$318,692.51	\$28,961.49
11161	Director of Env Health	\$63,540.00	\$4,887.70	\$4,887.70	\$4,887.60	\$63,540.00	\$0.00
11162	Asst. Dir Environmental Health	\$58,000.00	\$4,461.54	\$4,461.54	\$4,461.52	\$58,000.00	\$0.00
11163	Director of Food Services	\$63,540.00	\$4,887.70	\$4,887.70	\$4,887.60	\$63,540.00	\$0.00
11165	Asst Dir Food Services	\$58,000.00	\$4,461.54	\$4,461.54	\$4,461.52	\$58,000.00	\$0.00
11170	Director of HEED	\$80,000.00	\$4,887.70	\$4,887.70	\$4,887.67	\$65,531.38	\$14,468.62
11172	Environmental Health Specialist	\$468,000.00	\$34,613.16	\$36,000.00	\$36,000.00	\$433,492.08	\$34,507.92
11174	Food Service Specialist	\$260,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$260,000.00	\$0.00
11195	Public Health Coordinator	\$54,550.00	\$3,846.16	\$3,846.16	\$3,846.13	\$50,257.40	\$4,292.60
11196	Health Promotion Specialist	\$50,000.00	\$3,846.16	\$3,846.16	\$3,846.08	\$23,076.88	\$26,923.12
11197	Director of HOPE	\$63,540.00	\$4,887.70	\$4,887.70	\$4,887.60	\$63,540.00	\$0.00
11650	Executive Secretary	\$41,778.00	\$3,213.70	\$3,213.70	\$3,213.60	\$41,778.00	\$0.00
11701	Director of Nursing	\$82,640.00	\$6,356.92	\$6,356.92	\$6,356.96	\$82,640.00	\$0.00
11950	Part Time	\$89,517.54	\$0.00	\$0.00	\$0.00	\$18,011.89	\$71,505.65
11976	Deputy Health Officer	\$37,194.82	\$0.00	\$0.00	\$0.00	\$37,194.82	\$0.00
12010	Data Analyst	\$46,596.00	\$0.00	\$3,346.29	\$4,461.54	\$37,173.69	\$9,422.31
14800	FICA Taxes @ 7.65%	\$204,099.88	\$13,792.37	\$14,129.21	\$14,309.83	\$178,204.27	\$25,895.61
14810	PERF @ 11.2%	\$284,620.00	\$20,174.29	\$20,671.83	\$20,932.64	\$252,012.79	\$32,607.21
14840	Health Insurance	\$791,475.00	\$196,725.00	\$0.00	\$0.00	\$786,900.00	\$4,575.00
	Total 10000 Series	\$3,948,537.24	\$418,482.71	\$227,034.23	\$229,804.14	\$3,631,225.93	\$317,311.31
Acct	20000 Series	Budget	October	November	December	Expenditures	Unexpended
21030	Office Supplies	\$21,542.00	\$1,259.65	\$615.78	\$2,217.78	\$17,562.84	\$3,979.16
22120	Garage & Motor Supplies	\$11,980.00	\$2,072.22	\$1,732.73	\$446.17	\$10,326.90	\$1,653.10
22148	Field Supplies	\$4,000.00	\$262.20	\$951.26	\$452.33	\$4,927.73	\$58.77
22328	Equipment Repairs	\$2,250.00	\$0.00	\$0.00	\$0.00	\$110.00	\$2,140.00
22406	Immunization Supplies	\$163,545.00	\$6,297.78	\$1,356.37	\$9,729.37	\$108,301.79	\$55,243.21
22448	Education Books	\$200.00	\$0.00	\$0.00	\$0.00	\$39.20	\$160.80
	Total 20000 Series	\$203,517.00	\$9,891.85	\$4,656.14	\$12,845.65	\$141,268.46	\$63,235.04
Acct	30000 Series	Budget	October	November	December	Expenditures	Unexpended
31150	Medical Services	\$9,500.00	\$1,031.80	\$0.00	\$219.45	\$6,184.25	\$3,315.75
32020	Travel/Mileage	\$13,941.00	\$1,900.64	\$237.10	\$1,400.29	\$9,014.70	\$4,926.30
32203	Cell Phones	\$20,025.00	\$1,491.40	\$1,592.17	\$1,557.82	\$17,299.73	\$2,725.27
32350	Postage	\$250.00	\$0.00	\$0.00	\$0.00	\$41.27	\$208.73
32550	Miscellaneous Costs	\$25,000.00	\$0.00	\$3,741.00	\$0.00	\$4,741.75	\$20,258.25
33128	Environmental Health	\$3,500.00	\$0.00	\$0.00	\$992.50	\$2,852.15	\$647.85
33368	Public Info & Ed	\$5,000.00	\$0.00	\$0.00	\$0.00	\$1,437.07	\$3,562.93
33938	Vector	\$25,000.00	\$8,082.81	\$0.00	\$0.00	\$26,553.36	\$1,138.33
34030	Liability Insurance Coverage	\$71,866.00	\$0.00	\$0.00	\$0.00	\$71,866.00	\$0.00
36015	Contractual Services	\$93,496.88	\$0.00	\$0.00	\$0.00	\$71,377.15	\$22,119.73
36500	Service Contract	\$13,519.34	\$2,472.00	\$4,952.34	\$1,095.00	\$8,519.34	\$5,000.00
38012	Interest on Debt	\$7,821.00	\$601.59	\$601.59	\$601.59	\$7,510.42	\$310.58
38013	Principle on Debt	\$45,797.00	\$3,561.57	\$3,561.57	\$3,561.57	\$44,276.90	\$1,520.10
39010	Dues & Subscriptions	\$2,790.72	\$675.00	\$0.00	\$171.97	\$1,117.97	\$1,672.74
39600	Refunds, Awards & Indemnities	\$503.99	\$190.00	\$0.00	\$0.00	\$503.99	\$0.00
39750	Information Technology	\$8,189.07	\$0.00	\$0.00	\$7,375.00	\$8,180.15	\$8.92
	Total 30000 Series	\$346,200.00	\$20,006.81	\$14,685.77	\$16,975.19	\$281,476.21	\$67,415.48
	Total Budget	\$4,498,254.24					
	TOTAL EXPENDITURES		\$448,381.37	\$246,376.14	\$259,624.98	\$4,053,970.60	
	Total Unexpended						\$447,961.83
	Net (Monthly)		(\$314,587.37)	(\$84,138.04)	\$779,596.08		
	FUND BALANCE		\$3,592,779.48	\$3,508,641.44	\$4,288,237.52		

County-Wide Lead Initiative

LEAD: Dr. Purushotham - SUPPORT: Amy Ruppe

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$378,839.24				\$378,839.24	
02708	Federal Grants/Reimbursements		\$0.00	\$0.00	\$4,832.91	\$91,692.73	
05205	Interfund Transfer of Funds		\$0.00	\$0.00	\$0.00	\$200,000.00	
05603	Return of 2 Year Warrant Funds		\$0.00	\$0.00	\$0.00	\$8.82	
	TOTAL REVENUE	\$378,839.24	\$0.00	\$0.00	\$4,832.91	\$670,540.79	
Acct	EXPENSES						
	10000 Series						
11167	Community Health Worker	\$156,732.00	\$8,879.30	\$8,879.30	\$8,879.32	\$142,506.31	\$14,225.69
11176	Assistant Director of HEED	\$60,266.00	\$0.00	\$1,115.52	\$4,461.54	\$32,951.63	\$27,314.37
14800	FICA Taxes	\$16,601.00	\$661.82	\$747.16	\$1,003.14	\$13,156.82	\$3,444.18
14810	PERF	\$24,304.00	\$994.46	\$1,119.40	\$1,494.18	\$19,565.09	\$4,738.91
14840	Health Insurance	\$91,500.00	\$0.00	\$0.00	\$13,725.00	\$53,375.00	\$38,125.00
	Total 10000 Series	\$349,403.00	\$10,535.58	\$11,861.38	\$29,563.18	\$261,554.85	\$87,848.15
Acct	20000 Series						
21030	Office Supplies	\$2,500.00	\$46.47	\$12.99	\$39.00	\$1,987.19	\$512.81
22148	Field Supplies	\$7,500.00	\$928.84	\$955.40	\$760.02	\$7,152.48	\$347.52
	Total 20000 Series	\$10,000.00	\$975.31	\$968.39	\$799.02	\$9,139.67	\$860.33
Acct	30000 Series						
31150	Medical Services	\$100.00	\$0.00	\$0.00	\$0.00	\$46.41	\$53.59
32020	Travel/Mileage	\$2,200.00	\$282.15	\$236.25	\$280.35	\$2,097.92	\$102.08
32050	Conferences & Training	\$3,200.00	\$0.00	\$0.00	\$0.00	\$114.40	\$3,085.60
32203	Cell Phones	\$3,540.00	\$287.00	\$287.00	\$287.00	\$3,401.87	\$138.13
32350	Postage	\$3,500.00	\$205.52	\$199.46	\$209.75	\$2,415.62	\$1,084.38
33368	Public Information & Education	\$5,642.50	\$1,043.93	\$106.62	\$96.33	\$4,757.31	\$885.19
36500	Service Contract	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
39750	Information Tech	\$3,700.00	\$0.00	\$0.00	\$0.00	\$13.99	\$3,686.01
	Total 30000 Series	\$26,882.50	\$1,818.60	\$829.33	\$873.43	\$12,847.52	\$14,034.98
	Total Budget	\$386,285.50					
	Total Expenditures		\$13,329.49	\$13,659.10	\$31,235.63	\$283,542.04	
	Total Unexpended						\$102,743.46
	Net (Monthly)		(\$13,329.49)	(\$13,659.10)	(\$26,402.72)		
12	FUND BALANCE		\$427,060.57	\$413,401.47	\$386,998.75		

Health Immunization CoAg

LEAD: Jodie Pairitz - SUPPORT: Shelley Chaffee

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$69,598.98)				(\$69,598.98)	
02708	Federal/Grants Reimbursements		\$16,162.69	\$34,234.97	\$61,597.56	\$331,522.73	
	TOTAL REVENUE	(\$69,598.98)	\$16,162.69	\$34,234.97	\$61,597.56	\$261,923.75	
	EXPENSES						
Acct	10000 Series						
11077	Admin Assistant	\$40,441.00	\$0.00	\$303.66	\$2,005.70	\$2,309.36	\$38,131.64
11155	Nurses/Other Medical	\$61,971.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,971.00
11781	Imm Outreach Coordinator	\$76,250.04	\$3,846.16	\$3,846.16	\$3,846.08	\$50,000.00	\$26,250.04
11193	Part Time	\$303,912.57	\$14,652.97	\$15,441.98	\$14,396.12	\$153,871.92	\$150,040.65
14800	FICA Taxes	\$36,849.51	\$1,403.48	\$1,487.07	\$1,526.73	\$15,639.31	\$21,210.20
14810	PERF	\$20,009.94	\$430.76	\$464.77	\$655.40	\$5,858.53	\$14,151.41
14840	Health Insurance	\$64,050.00	\$0.00	\$0.00	\$4,575.00	\$18,300.00	\$45,750.00
	Total 10000 Series	\$603,484.06	\$20,333.37	\$21,543.64	\$27,005.03	\$245,979.12	\$357,504.94
Acct	20000 Series						
21030	Office Supplies	\$12,692.88	\$404.66	\$1,066.04	\$304.47	\$2,928.59	\$9,764.29
22406	Immunization Supplies	\$44,000.26	\$2,326.39	\$2,397.19	\$124.75	\$5,874.94	\$38,125.32
	Total 20000 Series	\$56,693.14	\$2,731.05	\$3,463.23	\$429.22	\$8,803.53	\$47,889.61
Acct	30000 Series						
32020	Travel /Mileage	\$1,654.15	\$0.00	\$20.09	\$410.64	\$1,149.97	\$504.18
32203	Cell Phones	\$6,085.50	\$246.00	\$234.24	\$234.24	\$2,592.46	\$3,493.04
33368	Public Info & Educ	\$19,165.71	\$0.00	\$89.48	\$0.00	\$4,377.01	\$14,788.70
36015	Contractual Services	\$37,098.57	\$177.04	\$799.55	\$7,849.21	\$22,990.13	\$14,108.44
	Total 30000 Series	\$64,003.93	\$423.04	\$1,143.36	\$8,494.09	\$31,109.57	\$32,894.36
Acct	40000 Series						
44010	Equipment	\$47,000.00	\$38,110.10	\$145.99	\$0.00	\$38,256.09	\$8,743.91
	Total 40000 Series	\$47,000.00	\$38,110.10	\$145.99	\$0.00	\$38,256.09	\$8,743.91
	Total Budget	\$771,181.13					
	Total Expenditures		\$61,597.56	\$26,296.22	\$35,928.34	\$324,148.31	
	Total Unexpended						\$447,032.82
	Net (Monthly)		(\$45,434.87)	\$7,938.75	\$25,669.22		
13	FUND BALANCE		(\$95,832.53)	(\$87,893.78)	(\$62,224.56)		

Health PHEP

LEAD: Jenna Rose

		Budget	October	November	December	Total	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$11,251.40)				(\$11,251.40)	
02708	Federal/Grants Reimbursements		\$381.73	\$2,554.17	\$3,653.59	\$26,933.10	
	TOTAL REVENUE	(\$11,251.40)	\$381.73	\$2,554.17	\$3,653.59	\$15,681.70	
	EXPENSES						
Acct	30000 Series						
32550	Miscellaneous Costs	\$36,099.55	\$2,804.43	\$378.11	\$777.95	\$16,290.93	\$19,808.62
	Total 30000 Series	\$36,099.55	\$2,804.43	\$378.11	\$777.95	\$16,290.93	\$19,808.62
	Total Budget	\$36,099.55					
	Total Expenditures		\$2,804.43	\$378.11	\$777.95	\$16,290.93	
	Total Unexpended						\$19,808.62
	Net (Monthly)		(\$2,422.70)	\$2,176.06	\$2,875.64		
	FUND BALANCE		(\$5,660.93)	(\$3,484.87)	(\$609.23)		

Health Issues & Challenges Lead

LEAD: Renata Williams

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$14,434.93				\$14,434.93	
02708	Federal/Grants Reimbursements		\$0.00	\$0.00	\$15,932.05	\$134,063.10	
	TOTAL REVENUE	\$14,434.93	\$0.00	\$0.00	\$15,932.05	\$148,498.03	
	EXPENSES						
Acct	10000 Series						
11155	Nurses/Other Medical	\$38,990.75	\$0.00	\$0.00	\$0.00	\$0.00	\$38,990.75
11167	Community Health Worker	\$20,003.50	\$0.00	\$0.00	\$0.00	\$0.00	\$20,003.50
11172	Environmental Health Specialist	\$103,816.48	\$4,000.00	\$4,000.00	\$4,000.00	\$50,000.00	\$53,816.48
11199	Perinatal Coordinator	\$93,186.85	\$2,700.11	\$4,153.84	\$4,153.91	\$44,861.77	\$48,325.08
11950	Part Time	\$153,103.76	\$0.00	\$0.00	\$0.00	\$0.00	\$153,103.76
14800	FICA Taxes	\$31,296.25	\$478.16	\$589.36	\$589.38	\$6,912.45	\$24,383.80
14810	PERF	\$36,929.97	\$750.41	\$913.24	\$913.24	\$7,484.23	\$29,445.74
14840	Health Insurance	\$88,692.60	\$0.00	\$0.00	\$9,150.00	\$30,500.00	\$58,192.60
	Total 10000 Series	\$566,020.16	\$7,928.68	\$9,656.44	\$18,806.53	\$139,758.45	\$426,261.71
	Total Budget	\$566,020.16					
	Total Expenditures		\$7,928.68	\$9,656.44	\$18,806.53	\$139,758.45	
	Total Unexpended						\$426,261.71
	Net (Monthly)		(\$7,928.68)	(\$9,656.44)	(\$2,874.48)		
	FUND BALANCE		\$21,270.50	\$11,614.06	\$8,739.58		

Health Immun Supplemental

LEAD: Jodie Pairitz

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$113,898.19)				(\$113,898.19)	
02708	Federal/Grants Reimbursements		\$6,220.73	\$8,966.89	\$5,799.07	\$324,739.46	
	TOTAL REVENUE	(\$113,898.19)	\$6,220.73	\$8,966.89	\$5,799.07	\$210,841.27	
	EXPENSES						
Acct	10000 Series						
11087	Insurance Billing Specialist	\$22,211.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,211.00
11144	Nursing Registrar	\$101,817.56	\$0.00	\$0.00	\$0.00	\$48,329.56	\$53,488.00
11155	Nurses/Other Medical	\$137,784.89	\$0.00	\$0.00	\$0.00	\$63,425.88	\$74,359.01
11701	Director of Nursing	\$61,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,345.00
11950	Part Time	\$35,639.10	\$5,386.96	\$4,971.05	\$4,792.81	\$35,639.10	\$0.00
11985	Temporary/Seasonal Help	\$13,918.83	\$0.00	\$0.00	\$0.00	\$13,918.83	\$0.00
14800	FICA Taxes	\$31,405.74	\$412.11	\$380.28	\$366.65	\$12,325.77	\$19,079.97
14810	PERF	\$21,393.46	\$0.00	\$0.00	\$0.00	\$9,035.46	\$12,358.00
14840	Health Insurance	\$68,746.08	\$0.00	\$0.00	\$0.00	\$22,996.08	\$45,750.00
	Total 10000 Series	\$494,261.66	\$5,799.07	\$5,351.33	\$5,159.46	\$205,670.68	\$288,590.98
Acct	30000 Series						
36015	Contractual Services	\$15,681.38	\$0.00	\$0.00	\$0.00	\$15,681.38	\$0.00
	Total 30000 Series	\$15,681.38	\$0.00	\$0.00	\$0.00	\$15,681.38	\$0.00
	Total Budget	\$509,943.04					
	Total Expenditures		\$5,799.07	\$5,351.33	\$5,159.46	\$221,352.06	
	Total Unexpended						\$288,590.98
	Net (Monthly)		\$421.66	\$3,615.56	\$639.61		
	FUND BALANCE		(\$14,765.96)	(\$11,150.40)	(\$10,510.79)		

Health CHWs for COVID

LEAD: Renata Williams - SUPPORT: Alissa Balke

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$158,246.34	\$0.00	\$79,812.24	\$669,732.51	
	TOTAL REVENUE	\$0.00	\$158,246.34	\$0.00	\$79,812.24	\$669,732.51	
	EXPENSES						
Acct	10000 Series						
11030	Administrator	\$11,956.84	\$564.64	\$564.64	\$564.64	\$7,157.23	\$4,799.61
11055	Health Officer	\$4,889.52	\$0.00	\$0.00	\$0.00	\$2,588.45	\$2,301.07
11077	Admin. Assistant	\$49,892.12	\$2,475.58	\$2,475.58	\$2,475.58	\$28,849.52	\$21,042.60
11167	Community Health Worker	\$560,926.53	\$21,379.04	\$22,091.74	\$21,789.41	\$293,630.86	\$267,295.67
11170	Director of HEED	\$24,559.09	\$2,523.74	\$2,523.74	\$2,523.74	\$12,612.46	\$11,946.63
11176	Assistant Dir of HEED	\$80,074.45	\$0.00	\$0.00	\$4,293.37	\$24,297.69	\$55,776.76
11195	Public Health Coordinator	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11196	Health Promotion Specialist	\$24,108.47	\$1,176.48	\$1,176.48	\$1,176.48	\$14,108.16	\$10,000.31
11197	Director of HOPE	\$4,074.64	\$0.00	\$0.00	\$0.00	\$4,074.45	\$0.19
11976	Deputy Health Officer	\$12,493.94	\$0.00	\$0.00	\$0.00	\$5,924.70	\$6,569.24
12014	Data Analyst	\$15,949.02	\$0.00	\$0.00	\$0.00	\$9,347.96	\$6,601.06
14800	FICA Taxes	\$58,300.32	\$2,123.17	\$2,177.69	\$2,373.52	\$30,113.95	\$28,186.37
14810	PERF	\$83,574.51	\$3,149.37	\$3,186.79	\$3,515.90	\$44,100.86	\$39,473.65
14840	Health Insurance	\$334,551.93	\$2,276.92	\$2,276.92	\$16,765.00	\$105,061.09	\$229,490.84
	Total 10000 Series	\$1,265,351.38	\$35,668.94	\$36,473.58	\$55,477.64	\$581,867.38	\$683,484.00
Acct	20000 Series						
22148	Field Supplies	\$8,013.74	\$685.58	\$938.82	\$2,852.57	\$5,582.36	\$2,431.38
	Total 20000 Series	\$8,013.74	\$685.58	\$938.82	\$2,852.57	\$5,582.36	\$2,431.38
Acct	30000 Series						
31015	Consultant Services	\$120,835.00	\$6,000.00	\$6,000.00	\$6,000.00	\$71,655.00	\$49,180.00
32020	Travel/Mileage	\$29,552.01	\$0.00	\$63.00	\$195.75	\$1,109.25	\$28,442.76
32050	Conferences & Training	\$41,443.43	\$104.95	\$400.24	\$229.50	\$2,364.94	\$39,078.49
32203	Cell Phones	\$9,930.30	\$370.00	\$330.50	\$328.00	\$4,337.20	\$5,593.10
33368	Public Information & Education	\$501,998.37	\$5,623.94	\$3,344.98	\$14,558.68	\$48,959.95	\$453,038.42
36015	Contractual Services	\$33,405.61	\$29.70	\$172.80	\$170.10	\$1,540.35	\$31,865.26
39010	Dues & Subscriptions	\$820.00	\$0.00	\$0.00	\$0.00	\$40.00	\$780.00
	Total 30000 Series	\$737,984.72	\$12,128.59	\$10,311.52	\$21,482.03	\$130,006.69	\$607,978.03
	Total Budget	\$2,011,349.84					
	Total Expenditures		\$48,483.11	\$47,723.92	\$79,812.24	\$717,456.43	
	Total Unexpended						\$1,293,893.41
	Net (Monthly)		\$109,763.23	(\$47,723.92)	\$0.00		
	FUND BALANCE		\$0.00	(\$47,723.92)	(\$47,723.92)		

Health Crisis CoAg

LEAD: Dr. Purushotham - SUPPORT: Amy Ruppe

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$531,852.40				\$531,852.40	
02708	Federal/Grants Reimbursements		\$0.00	\$0.00	\$0.00	\$550,000.00	
	TOTAL REVENUE	\$531,852.40	\$0.00	\$0.00	\$0.00	\$1,081,852.40	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$81,523.00	\$0.00	\$0.00	\$0.00	\$0.00	\$81,523.00
11180	School Health Liasion	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00
11781	Imm Outreach Coordinator	\$11,539.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,539.00
11782	MIH Coordinator	\$29,285.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,285.00
11950	Part Time	\$52,355.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,355.00
11985	Temp/Seasonal Help	\$8,259.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,259.00
12010	Data Analyst	\$3,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,300.00
14800	FICA Taxes	\$15,851.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,851.00
14810	PERF	\$14,873.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,873.00
14840	Health Insurance	\$42,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,700.00
	Total 10000 Series	\$289,685.00	\$0.00	\$0.00	\$0.00	\$0.00	\$289,685.00
	EXPENSES						
Acct	20000 Series						
21030	Office Supplies	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
	Total 20000 Series	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
Acct	30000 Series						
31015	Consultant Services	\$16,616.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,616.00
32020	Travel/Mileage	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
32203	Cell Phones	\$850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$850.00
32550	Miscellaneous Costs	\$843,353.40	\$1,789.57	\$258.31	\$68.00	\$85,586.93	\$757,766.47
33368	Public Info & Educ	\$101,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$101,000.00
	Total 30000 Series	\$962,819.40	\$1,789.57	\$258.31	\$68.00	\$85,586.93	\$877,232.47
	Total Budget	\$1,256,004.40					
	Total Expenditures		\$1,789.57	\$258.31	\$68.00	\$85,586.93	
	Total Unexpended						\$1,170,417.47
	Net (Monthly)		(\$1,789.57)	(\$258.31)	(\$68.00)		
18	FUND BALANCE		\$996,591.78	\$996,333.47	\$996,265.47		

Health Local Health Services

LEAD: Robin Vida

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$46,084.20				\$46,084.20	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$72,672.00	
02708	Federal Grants/Reimbursements		\$0.00	\$0.00	\$0.00	\$10,413.09	
	TOTAL REVENUE	\$46,084.20	\$0.00	\$0.00	\$0.00	\$56,497.29	
	EXPENSES						
Acct	10000 Series						
11193	Health Promotion Specialist	\$50,000.00	\$0.00	\$0.00	\$2,884.61	\$29,807.73	\$20,192.27
14800	FICA Taxes	\$3,825.00	\$0.00	\$0.00	\$220.67	\$2,190.83	\$1,634.17
14810	PERF	\$5,600.00	\$0.00	\$0.00	\$323.07	\$3,338.39	\$2,261.61
14840	Health Insurance	\$18,300.00	\$0.00	\$0.00	\$0.00	\$9,150.00	\$9,150.00
	Total 10000 Series	\$77,725.00	\$0.00	\$0.00	\$3,428.35	\$44,486.95	\$33,238.05
Acct	20000 Series						
21030	Office Supplies	\$2,280.00	\$0.00	\$0.00	\$0.00	\$247.86	\$2,032.14
	Total 20000 Series	\$2,280.00	\$0.00	\$0.00	\$0.00	\$247.86	\$2,032.14
Acct	30000 Series						
32020	Travel /Mileage	\$4,917.00	\$0.00	\$0.00	\$0.00	\$2,384.80	\$2,532.20
32203	Cell Phones	\$790.00	\$0.00	\$0.00	\$0.00	\$603.94	\$186.06
33368	Public Info & Educ	\$7,300.00	\$0.00	\$0.00	\$0.00	\$119.99	\$7,180.01
	Total 30000 Series	\$13,007.00	\$0.00	\$0.00	\$0.00	\$3,108.73	\$9,898.27
	Total Budget	\$93,012.00					
	Total Expenditures		\$0.00	\$0.00	\$3,428.35	\$47,843.54	
	Total Unexpended						\$45,168.46
	Net (Monthly)		\$0.00	\$0.00	(\$3,428.35)		
	FUND BALANCE		\$84,754.10	\$84,754.10	\$81,325.75		

Health Trust Fund

LEAD: Dr. Purushotham - SUPPORT: Amy Ruppe

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$296,519.51				\$296,519.51	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$93,657.01	
02708	Federal Grants/Reimbursements		\$0.00	\$34,400.86	\$0.00	\$34,400.86	
	TOTAL REVENUE	\$296,519.51	\$0.00	\$34,400.86	\$0.00	\$330,920.37	
	EXPENSES						
Acct	10000 Series						
12018	PACEs Coordinator	\$60,893.00	\$0.00	\$0.00	\$0.00	\$33,373.90	\$27,519.10
14800	FICA Taxes	\$4,659.00	\$0.00	\$0.00	\$0.00	\$2,496.71	\$2,162.29
14810	PERF	\$6,821.00	\$0.00	\$0.00	\$0.00	\$3,737.89	\$3,083.11
14840	Health Insurance	\$18,300.00	\$0.00	\$0.00	\$0.00	\$10,675.00	\$7,625.00
	Total 10000 Series	\$90,673.00	\$0.00	\$0.00	\$0.00	\$50,283.50	\$40,389.50
Acct	30000 Series						
32020	Travel/Mileage	\$2,444.00	\$0.00	\$0.00	\$0.00	\$484.87	\$1,959.13
32203	Cell Phones	\$540.00	\$0.00	\$0.00	\$0.00	\$326.66	\$213.34
33368	Public Info. & Educ.	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
	Total 30000 Series	\$3,484.00	\$0.00	\$0.00	\$0.00	\$811.53	\$2,672.47
	Total Budget	\$94,157.00					
	Total Expenditures		\$0.00	\$0.00	\$0.00	\$51,095.03	
	Total Unexpended						\$43,061.97
	Net (Monthly)		\$0.00	\$34,400.86	\$0.00		
	FUND BALANCE		\$339,081.49	\$373,482.35	\$373,482.35		

Beacon Safety Pin Grant

LEAD: Robin Vida

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02710	Local Grant Reimbursement		\$0.00	\$106.17	\$0.00	\$2,398.54	
	TOTAL REVENUE	\$0.00	\$0.00	\$106.17	\$0.00	\$2,398.54	
	EXPENSES						
Acct	30000 Series						
33368	Public Info & Educ	\$5,626.90	\$0.00	\$0.00	\$0.00	\$2,398.54	\$3,228.36
	Total 30000 Series	\$5,626.90	\$0.00	\$0.00	\$0.00	\$2,398.54	\$3,228.36
	Total Budget	\$5,626.90					
	Total Expenditures		\$0.00	\$0.00	\$0.00	\$2,398.54	
	Total Unexpended						\$3,228.36
	Net (Monthly)		\$0.00	\$106.17	\$0.00		
	FUND BALANCE		(\$106.17)	\$0.00	\$0.00		

Safety PIN Grant

LEAD: Robin Vida

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$3,600.58)				(\$3,600.58)	
01412	State Grant		\$30.00	\$0.00	\$7,961.10	\$46,937.55	
	TOTAL REVENUE	(\$3,600.58)	\$30.00	\$0.00	\$7,961.10	\$43,336.97	
	EXPENSES						
Acct	10000 Series						
11782	MIH Coordinator	\$33,388.75	\$0.00	\$0.00	\$0.00	\$21,181.50	\$12,207.25
11950	Part Time	\$5,119.66	\$0.00	\$0.00	\$0.00	\$5,119.66	\$0.00
14800	FICA Taxes	\$3,721.76	\$0.00	\$0.00	\$0.00	\$2,004.95	\$1,716.81
	Total 10000 Series	\$42,230.17	\$0.00	\$0.00	\$0.00	\$28,306.11	\$13,924.06
Acct	20000 Series						
24012	Promotion Supplies	\$14,500.91	\$5,506.80	\$0.00	\$0.00	\$12,873.36	\$1,627.55
	Total 20000 Series	\$14,500.91	\$5,506.80	\$0.00	\$0.00	\$12,873.36	\$1,627.55
Acct	30000 Series						
32020	Travel /Mileage	\$3,536.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,536.00
32203	Cell Phones	\$1,110.00	\$0.00	\$0.00	\$0.00	\$270.00	\$840.00
36015	Contractual Services	\$53,934.84	\$0.00	\$0.00	\$0.00	\$1,887.50	\$52,047.34
	Total 30000 Series	\$58,580.84	\$0.00	\$0.00	\$0.00	\$2,157.50	\$56,423.34
	Total Budget	\$115,311.92					
	Total Expenditures		\$5,506.80	\$0.00	\$0.00	\$43,336.97	
	Total Unexpended						\$71,974.95
	Net (Monthly)		(\$5,476.80)	\$0.00	\$7,961.10		
	FUND BALANCE		(\$7,961.10)	(\$7,961.10)	\$0.00		

CHW Safety PIN

LEAD: Robin Vida

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$15,752.70)				(\$15,752.70)	
01412	State Grant		\$9,560.99	\$0.00	\$23,175.03	\$113,129.63	
	TOTAL REVENUE	(\$15,752.70)	\$9,560.99	\$0.00	\$23,175.03	\$97,376.93	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$105,543.55	\$5,865.24	\$5,865.24	\$5,865.17	\$72,596.91	\$32,946.64
14800	FICA Taxes	\$24,762.42	\$429.36	\$429.36	\$429.35	\$5,302.38	\$19,460.04
14810	Perf	\$12,620.89	\$656.90	\$656.90	\$656.89	\$8,095.42	\$4,525.47
14840	Health Insurance	\$54,000.00	\$0.00	\$0.00	\$9,150.00	\$33,550.00	\$20,450.00
	Total 10000 Series	\$196,926.86	\$6,951.50	\$6,951.50	\$16,101.41	\$119,544.71	\$77,382.15
Acct	30000 Series						
32020	Travel /Mileage	\$1,123.20	\$0.00	\$0.00	\$0.00	\$0.00	\$1,123.20
32050	Conferences & Trainings	\$3,015.70	\$0.00	\$0.00	\$0.00	\$215.15	\$2,800.55
32203	Cell Phones	\$1,018.00	\$60.00	\$60.00	\$60.00	\$720.00	\$298.00
33368	Public Info & Educ	\$1,083.00	\$30.98	\$0.00	\$0.00	\$30.98	\$1,052.02
39750	Information Technology	\$212.18	\$0.00	\$0.00	\$0.00	\$39.00	\$173.18
	Total 30000 Series	\$6,452.08	\$90.98	\$60.00	\$60.00	\$1,005.13	\$5,446.95
	Total Budget	\$203,378.94					
	Total Expenditures		\$7,042.48	\$7,011.50	\$16,161.41	\$120,549.84	
	Total Unexpended						\$82,829.10
	Net (Monthly)		\$2,518.51	(\$7,011.50)	\$7,013.62		
	FUND BALANCE		(\$23,175.03)	(\$30,186.53)	(\$23,172.91)		

NACCHO Mentor Program

LEAD: Robin Vida

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$35,000.00	\$0.00	\$0.00	\$100,000.00	
	TOTAL REVENUE	\$0.00	\$35,000.00	\$0.00	\$0.00	\$100,000.00	
Acct	EXPENSES						
	10000 Series						
11030	Administrator	\$2,624.00	\$2,624.00	\$0.00	\$0.00	\$2,624.00	\$0.00
11055	Health Officer	\$3,267.00	\$3,267.00	\$0.00	\$0.00	\$3,267.00	\$0.00
11170	Director of HEED	\$1,631.00	\$1,631.00	\$0.00	\$0.00	\$1,631.00	\$0.00
11197	Director of HOPE	\$13,898.00	\$13,898.00	\$0.00	\$0.00	\$13,898.00	\$0.00
12014	Data Analyst	\$2,177.00	\$2,177.00	\$0.00	\$0.00	\$2,177.00	\$0.00
12018	PACEs Coordinator	\$2,177.00	\$2,177.00	\$0.00	\$0.00	\$2,177.00	\$0.00
14800	FICA Taxes	\$1,971.72	\$1,971.72	\$0.00	\$0.00	\$1,971.72	\$0.00
14810	PERF	\$2,886.68	\$2,886.68	\$0.00	\$0.00	\$2,886.68	\$0.00
14840	Health Insurance	\$5,869.50	\$5,869.50	\$0.00	\$0.00	\$5,869.50	\$0.00
	Total 10000 Series	\$36,501.90	\$36,501.90	\$0.00	\$0.00	\$36,501.90	\$0.00
Acct	30000 Series						
32020	Travel/Mileage	\$5,375.75	\$0.00	\$0.00	\$0.00	\$1,090.41	\$4,285.34
32550	Miscellaneous Costs	\$12,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,200.00
36015	Contractual Services	\$45,922.35	\$10,900.00	\$0.00	\$0.00	\$10,900.00	\$35,022.35
	Total 30000 Series	\$63,498.10	\$10,900.00	\$0.00	\$0.00	\$11,990.41	\$51,507.69
	Total Budget	\$100,000.00					
	Total Expenditures		\$47,401.90	\$0.00	\$0.00	\$48,492.31	
	Total Unexpended						\$51,507.69
	Net (Monthly)		(\$12,401.90)	\$0.00	\$0.00		
	FUND BALANCE		\$51,507.69	\$51,507.69	\$51,507.69		

NACCHO ACEs

LEAD: Robin Vida

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$0.00	\$0.00	\$0.00	\$54,967.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$54,967.00	
	EXPENSES						
Acct	10000 Series						
11170	Director of HEED	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$2,250.00	\$0.00
11197	Director of HOPE	\$1,819.00	\$1,819.00	\$0.00	\$0.00	\$1,819.00	\$0.00
12018	PACEs Coordinator	\$20,817.00	\$20,817.00	\$0.00	\$0.00	\$20,817.00	\$0.00
14800	FICA Taxes	\$1,904.00	\$1,904.00	\$0.00	\$0.00	\$1,904.00	\$0.00
14810	PERF	\$2,787.00	\$2,787.00	\$0.00	\$0.00	\$2,787.00	\$0.00
14840	Health Insurance	\$6,390.00	\$6,390.00	\$0.00	\$0.00	\$6,390.00	\$0.00
	Total 10000 Series	\$35,967.00	\$35,967.00	\$0.00	\$0.00	\$35,967.00	\$0.00
Acct	30000 Series						
36015	Contractual Services	\$19,000.00	\$335.00	\$0.00	\$18,665.00	\$19,000.00	\$0.00
	Total 30000 Series	\$19,000.00	\$335.00	\$0.00	\$18,665.00	\$19,000.00	\$0.00
	Total Budget	\$54,967.00					
	Total Expenditures		\$36,302.00	\$0.00	\$18,665.00	\$54,967.00	
	Total Unexpended						\$0.00
	Net (Monthly)		(\$36,302.00)	\$0.00	(\$18,665.00)		
	FUND BALANCE		\$18,665.00	\$18,665.00	\$0.00		

Food Services

December 2023- Foods Unit HOR with September – December Service totals	September	October	November	December	4 th Quarter totals	YTD 2023	YTD 2022	% Difference 2023 vs 2022
Food Store Complaints	3	3	4	3	13	30	27	11.1%
Food Service Complaints	21	15	19	10	65	204	205	-0.5%
Civil Penalties	0	0	0	0	0	0	3	-100.0%
Heath Officer Hearings	0	0	0	0	0	0	1	-100.0%
Abatements Correspondence	0	0	1	0	1	4	16	-75.0%
Possible Foodborne Illness Investigations	0	1	0	0	1	9	8	12.5%
Opening Food Inspections	10	8	12	5	35	108	152	-28.9%
Food Inspections	279	325	272	315	1191	3441	2452	40.3%
Plan Review New Construction Remodel	0	3	2	2	7	32	40	-20.0%
Fire Investigations	3	0	1	0	4	5	10	-50.0%
Establishments Requested To Close	0	0	0	0	0	0	1	-100.0%
Temporary Events	46	29	10	10	95	267	234	14.1%
Temporary Inspections	137	46	23	9	215	638	599	6.5%
Mobile Inspections	4	24	7	5	40	56	23	143.5%
Meetings	10	10	4	7	31	86	70	22.9%
Smoking Complaints	1	0	0	0	1	5	2	150.0%
Smoking Appeals Hearings	0	0	0	0	0	0	0	
Pool Inspections	36	10	2	7	55	145	145	0.0%
Pool Consultations	0	0	0	0	0	2	0	
Pool Complaints	1	0	0	0	1	6	3	100.0%
Pool Closings	33	8	3	7	51	123	67	83.6%

12-7 FSIO's conducted a 2nd round of on-site inspections, at 8 local Dollar Tree stores, relative to WanaBana applesauce recall. IDOH contacted SJCDoH's HOPE director and our Local Public Health Coordinator. No product found on shelves; press release made by SJCDoH.

Members of the Food Services staff continue to attend bi-monthly meetings, with other county departments and a CivicPlus Implementation Consultant, relative to building the new count-wide software portal.

Increased totals reported for Pool Closures in 2023 compared to 2022 resulted due to closure totals being reported more smoothly in our database, particularly for reporting those facilities that were closed in between inspections due to a series of unsatisfactory bacteriological reports that require closure, additionally there was a 200% increase in Follow up inspections for 2023 compared to 2022 with almost 100% of those follow ups requiring another closure, and after COVID-19 many facilities stated still having higher maintenance staff turnover, resulting in a decreased level of monitoring and correction of Disinfectant concentration issues.

YTD, the **3441** routine plus **638** temporary inspections performed, represent a 46.8% combined increase over the **2452** routine and **599** temporary inspections completed in 2022.

Health Equity, Epidemiology, and Data (HEED) Unit September-December 2023

Community Health Worker (CHW) Programs

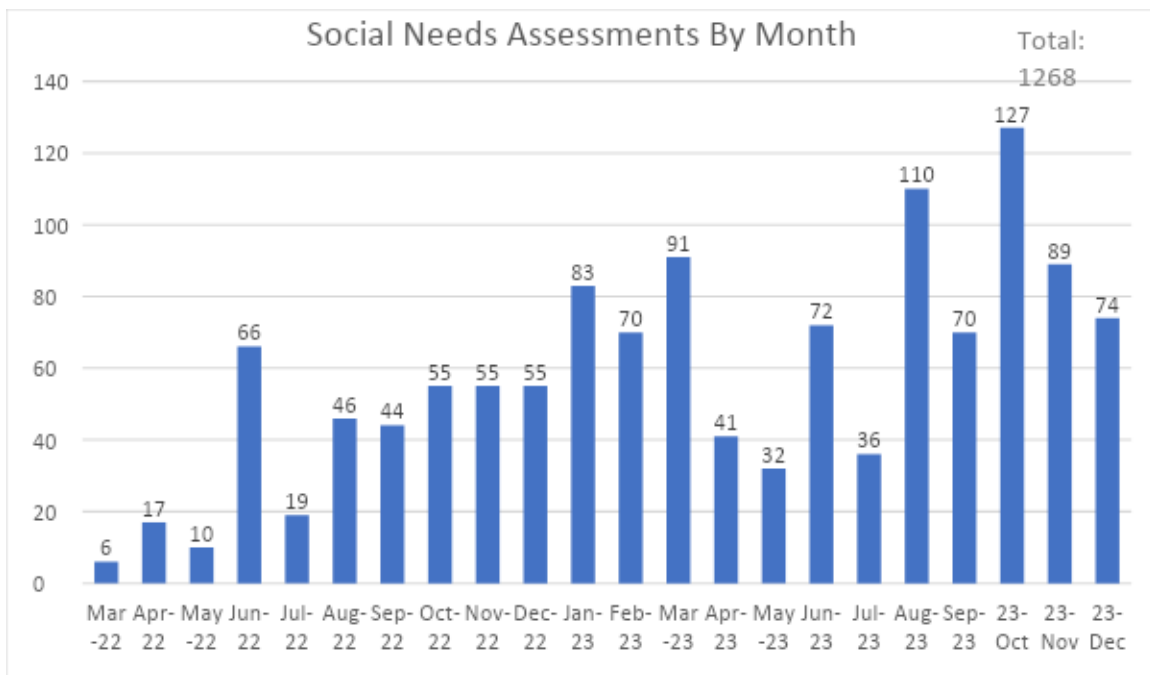
From **September-December 2023**, we had 7-8 CHWs through our grant from the Centers for Disease Control and Prevention (CDC) stationed in twelve census tracts with the highest social vulnerability index and/or social needs. These CHWs worked to build relationships with residents of their assigned census tracts while providing resource navigation, insurance navigation, COVID-19 testing, and outreach events for residents.

Social Needs Assessments:

Social Needs Assessments (SNAs) are available on our website, and through community partners, for any public member to fill out to request assistance with resource navigation or insurance referrals. Our team responds to the completed surveys within 48 business hours to provide resources for the requested needs by the community member. When needed, our CHWs will assist individuals in filling out applications.

From **September-December 2023**, our team received **369** SNAs from individuals requesting resources and **4** SNAs with no identified needs. A total of **965** resources were requested on the SNAs. Of the SNAs completed, **288** individuals were reached for follow-up within 48 hours, and **268** community members were connected to **573** resources to assist them with their needs.

Total number of Social Needs Assessments completed since launch date 03/15/2022.

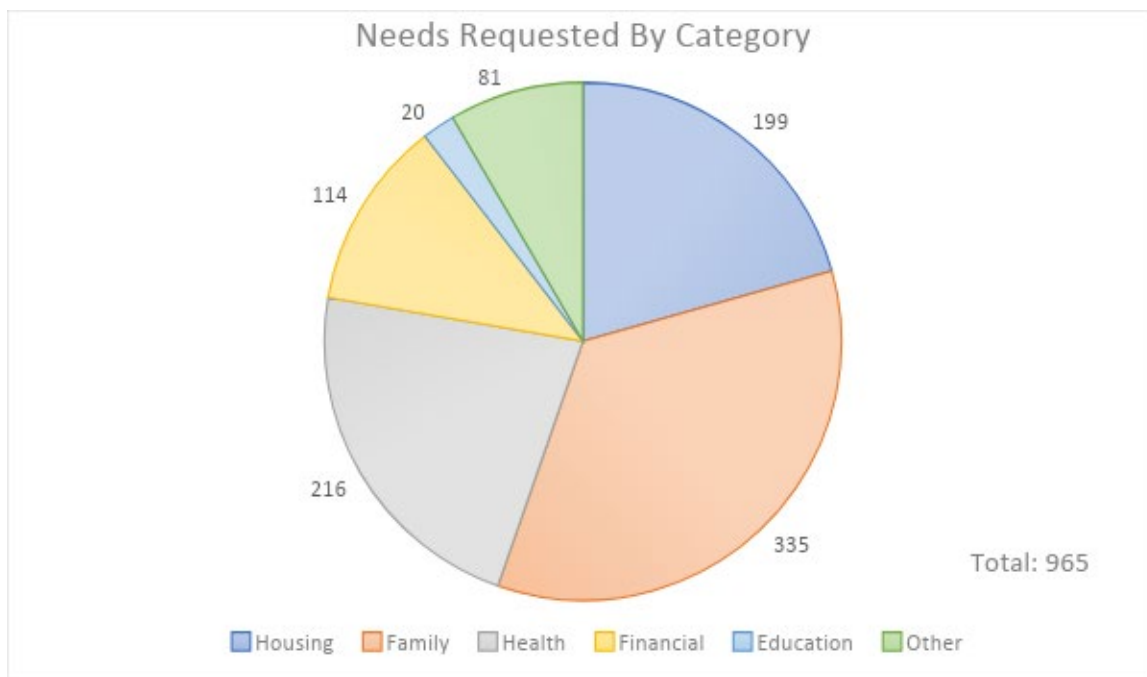


People requesting assistance must indicate on the SNA form what type of support they require. These options are organized to follow the CDC’s guidelines on “needs” and facilitate ease of use for the survey taker (see Table 1).

Table 1. Needs identified through SNAs by category.

Housing	Family	Healthcare	Financial	Education/Safety
Finding housing, housing application, and furniture/ utilities assistance.	Support for food, daycare, legal services, and transportation.	Obtaining health insurance, immunizations, lead screening, prenatal and reproductive health, mental health and substance abuse, and COVID-19.	Issues related to employment and unemployment, financial assistance, and social security.	Adult education, childhood education, domestic violence education/support

September-December 2023 Needs by Category



Insurance Navigation:

Through the SNAs, the CHW team can aid individuals and families that need assistance obtaining or changing their insurance coverage. Currently, we have 7 CDC CHWs who have completed their insurance navigation certification and can assist with these requests. FSSA, or Medicaid, can take a minimum of 60 days to initiate coverage from when the process was started.

From **September-December 2023**, our team received **132** separate requests from community members for insurance assistance. Of the **132** requests for health insurance navigation, **63** successfully submitted their application, with the remainder still in the process of applying for insurance. The **63** people who successfully

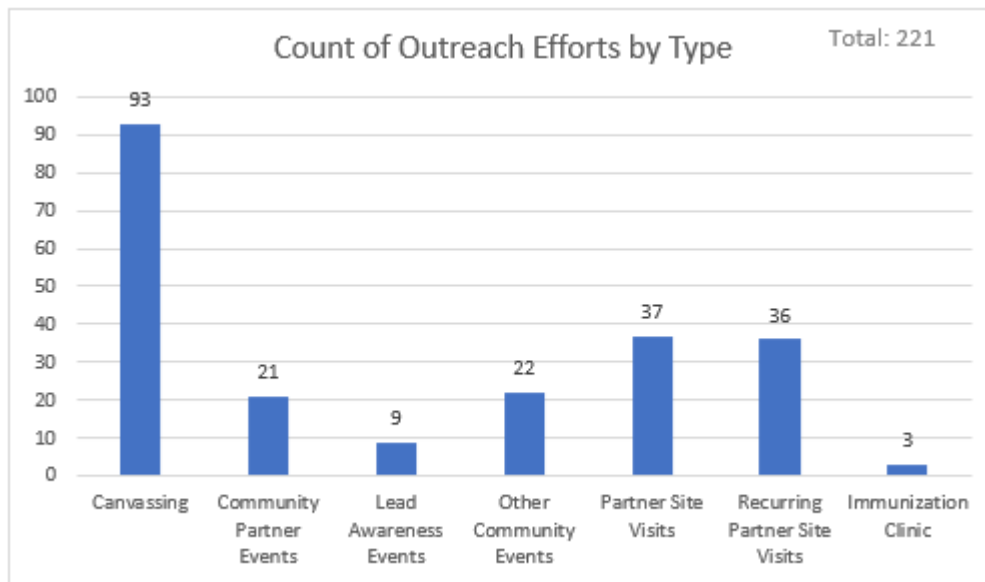
applied for insurance had **52** additional family members who also required assistance, resulting in **115** total applications.

Of the **115** total applications, **29** people were successfully enrolled and **31** people were ineligible for insurance. Our CHWs connect those who are ineligible for insurance with providers and specialists offering sliding-scale services.

Outreach:

To broaden the awareness and impact of our programs, the CDC and Lead CHWs regularly engage in community outreach. Outreach efforts include lead awareness events, attending community events, canvassing, and recurrent partner site visits.

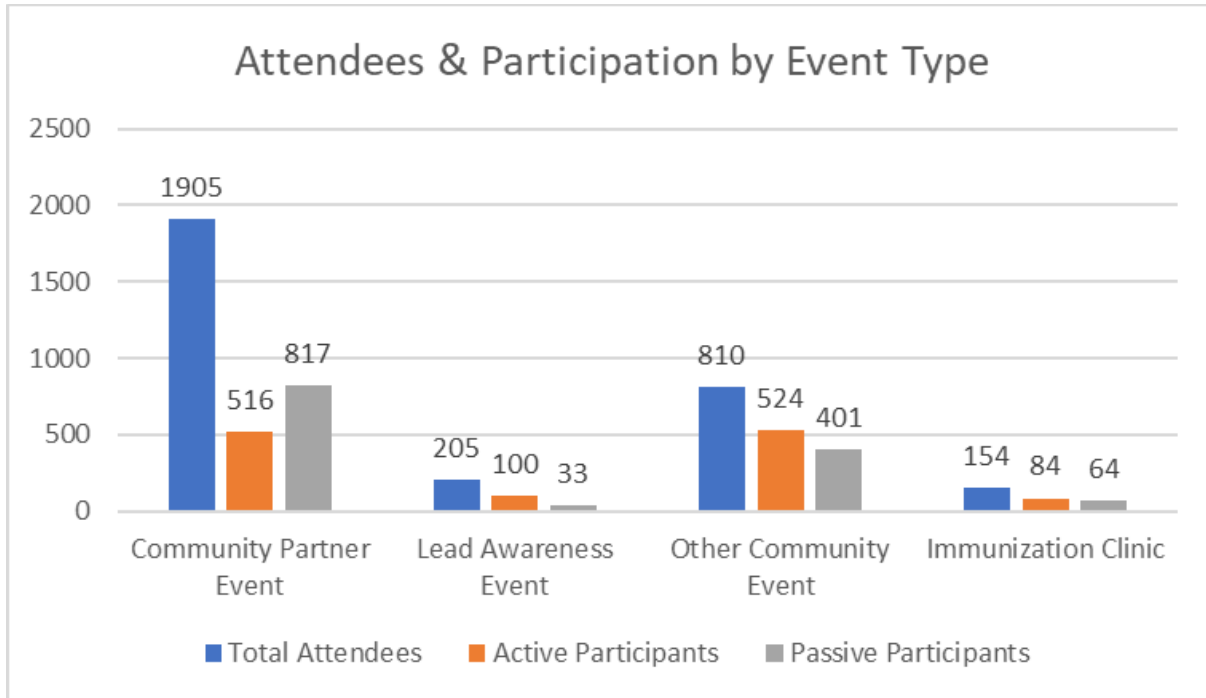
On October 1st, we began recording data on outreach via community events and partner engagement. From **October-December 2023**, the CDC and Lead CHWs performed **221** total outreach activities. In all outreach efforts, CHWs provide relevant health education and promote awareness of DoH services (e.g., connection to community resources, immunization clinics, health insurance navigation, and lead testing and poisoning prevention programs).



The most common type of outreach CHWs performed was canvassing, a category which includes activities like speaking to people at their homes, local businesses, community centers, over social media, or other non-partner organizations.

CHWs also attended a variety of events held by the DoH, libraries or civic centers, partner organizations, and other local gathering points to increase awareness of our services. CHWs engage with community participants at these events by speaking with them and distributing materials with their contact information and related education, noting how many “active” participants and “passive” participants they encountered. “Active” participants included anyone who engaged in conversation about education and DoH services, while “passive” participants included those who accepted materials but were not engaged in conversation.

Community Participation and Engagement by Type of Event



The Lead CHWs also partner with community organizations like schools and daycare centers to hold lead testing events. The goal of these events is to screen children aged six years old or younger for elevated levels and identify children exposed to lead hazards before it causes negative health effects for the child. From **January-December 2023**, the Lead CHWs held **40** testing events with community partners, testing **265** children for potential lead poisoning.

Number of events and children for lead tested from September to December 2023.

	Number of Events	Number of Children Tested
<i>September 2023</i>	4	34
<i>October 2023</i>	6	37
<i>November 2023</i>	3	27
<i>December 2023</i>	1	8
<i>Year to Date</i>	40	265

HEALTH OUTREACH, PROMOTION & EDUCATION (HOPE)

	Total Number of Releases by DoH	Media Stories Featuring DoH
Media Engagement	7 Unique 1 Public Notice 0 Media Roundtable 0 Press Conference	SB Tribune = 3 WSBT = 7 WNDU = 2 ABC57 = 3 WVPE= 1

<https://www.southbendtribune.com/story/news/local/2023/12/28/beacon-hospitals-require-masks-limits-visitors-as-covid-flu-rsv-cases-rise-across-indiana-south-bend/72047407007/>

<https://www.southbendtribune.com/story/news/local/2023/10/20/st-joseph-county-lead-testing-low-amid-national-lead-awareness-week/71237993007/>

<https://www.southbendtribune.com/story/news/local/2023/09/29/covid-rsv-vaccines-fees-proposed-at-st-joseph-county-health-department/71003067007/>

<https://wsbt.com/news/local/threat-mosquitoes-with-west-nile-virus-remains-warns-the-st-joseph-county-health-department-pools-water-2-cases-deet-insect-repellent-elkhart-indiana#>

<https://wsbt.com/news/local/fees-covid-vaccine-st-joseph-county-health-department-proposes-new-rsv-respiratory-infections-south-bend-mishawaka-indiana#>

<https://wsbt.com/news/local/covid-19-rsv-vaccines-vaccination-federal-funding-distribution-health-department-proposal-insurance-uninsured-provider-visit-public-emergency-st-joseph-county-indiana#>

<https://wsbt.com/news/local/covid-vaccine-shot-vaccination-cost-out-of-pocket-insurance-government-distribution-rsv-virus-health-meeting-vote-county-city-building-st-joseph-indiana#>

<https://wsbt.com/news/local/department-of-health-raising-awareness-of-lead-poisoning-water-pipes-paint-chips-exposure-1078-south-bend-indiana#>

<https://wsbt.com/news/local/covid-cases-rise-holidays-thanksgiving-christmas-hanukkah-new-years-family-gatherings-sick-illness-fever-cough-sore-throat-scratchy-flu-rsv-vaccine-health-st-joseph-county-indiana#>

<https://wsbt.com/news/local/epa-proposes-plan-to-replace-lead-water-lines-nationwide-environment-protection-agency-issue-exposure-goal-contaminated-healthcare-st-joseph-county-indiana#>

<https://www.wndu.com/2023/12/06/st-joseph-county-health-department-issuing-recall-alert-applesauce/>

<https://www.wndu.com/2023/10/04/st-joseph-county-health-department-offering-covid-rsv-vaccines/>

<https://abc57.com/news/st-joseph-county-health-department-holding-lead-poisoning-testing-event>

<https://abc57.com/news/saint-joseph-department-of-health-approves-new-covid-and-rsv-vaccine-costs>

<https://abc57.com/news/covid-19-rsv-vaccines-now-available-in-st-joseph-county>

<https://www.wvpe.org/2023-09-28/st-joseph-county-health-department-could-start-charging-for-covid-vaccines>

	Total Number of Posts	Total Reach* (unique people who've seen our posts)	Total Post Engagement
Social Media	87	16,758	500

	ESSENCE Alerts	Narcan Distribution (doses)	Wound Care Kits Distribution	Narcan Trainings
Substance Abuse	1	900	50	6

	ESSENCE Alerts
Suicide	24

An ESSENCE alert is given when an abnormal number of cases presents to either ER over a 24-hr time period on 2 consecutive days.

Highlights:

Our Local Public Health Coordinator has been revising all 7 of our Emergency Operations plans. Has done several presentations and activities with unit directors. Plans to do tabletop exercise to practice our operations in early 2024.

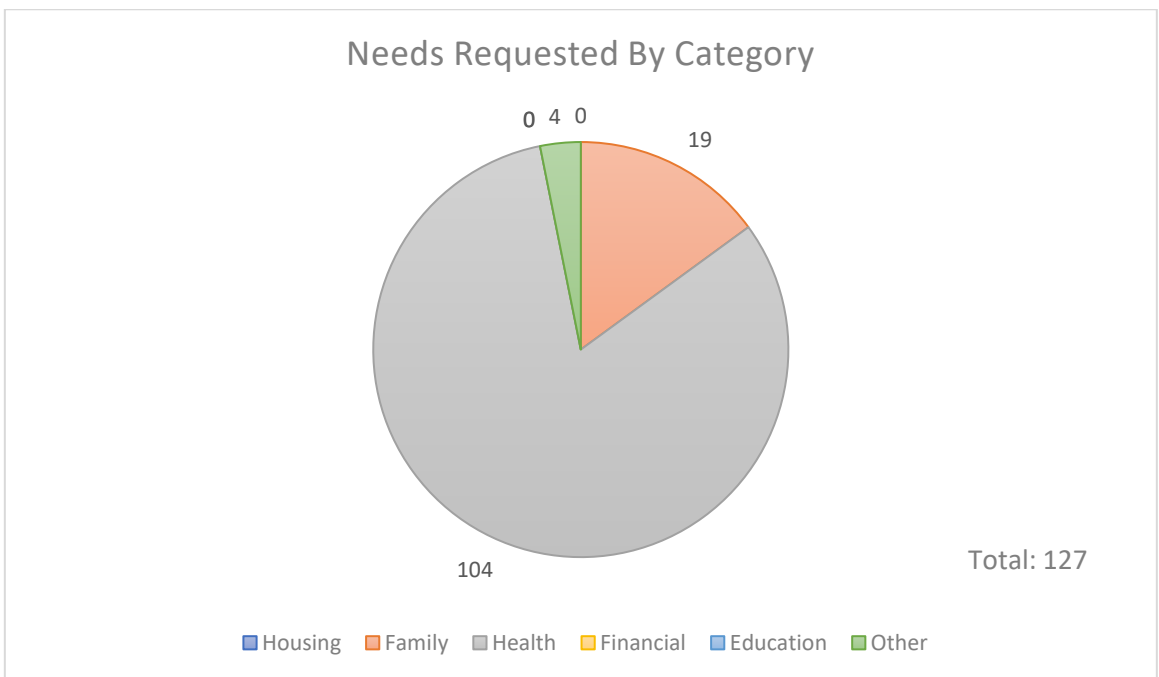
Marketing and health communication operations have remained steady through the quarter, and we continue to develop and create our own health education materials, flyers, etc.

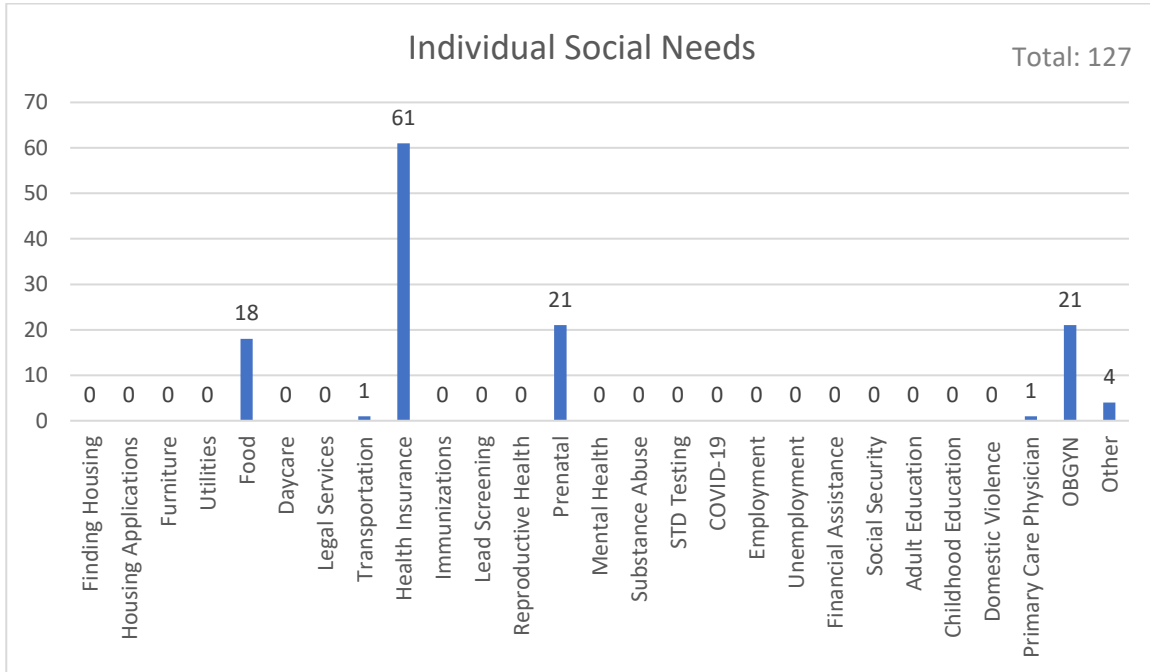
Received a performance award for our Women's Care Center CHW program which will support the CHW positions until the end of 2025 with the addition of a 3rd Maternal/Infant Health CHW. See attached Q4 WCC program report for more program specific information.

The Director of HOPE spent significant time on establishing St. Joseph County's Health First program. A community meeting was held in October and a request for proposal process was established consisting of a letter of intent process, an ask for a full proposal, review of proposals, and public presentations in December.

Total number of patients seen in the Women’s Care Center under the Community Health Worker collaborative program from September 2023 – December 2023: **72**

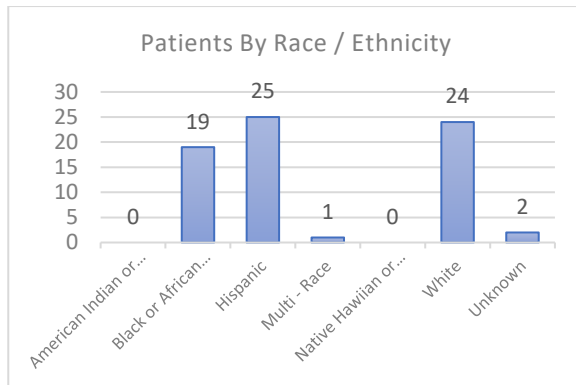
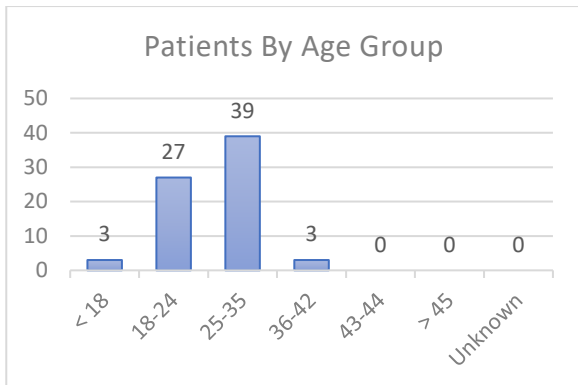
Out of the 72 patients seen under the program to date, 6 patients indicated they had no social needs they required assistance with. Of the 66 patients that did have social needs, they reported a total of 127 social needs. These needs are broken down as follows:



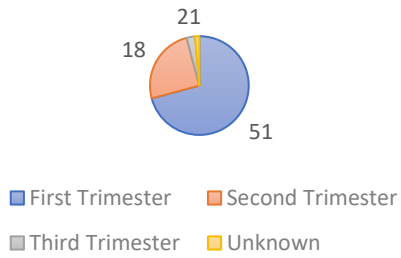


To date there have been a total of 112 resources provided to these patients.

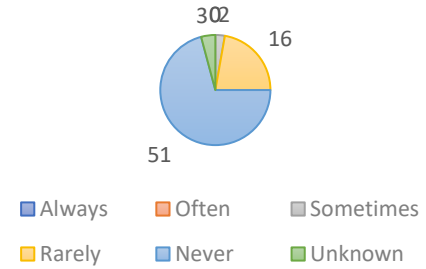
From these patients, we have collected the following demographic statistical data to better help us understand the populations utilizing these services:



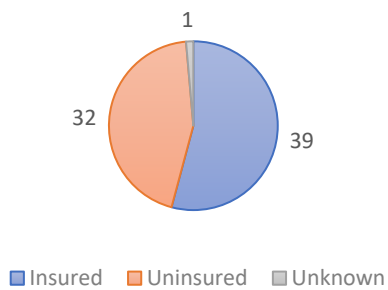
Patients By Trimester
(Estimated)



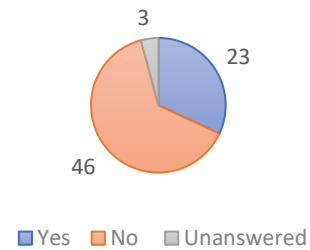
How Often Do You Need Assistance
With Medical Paperwork?



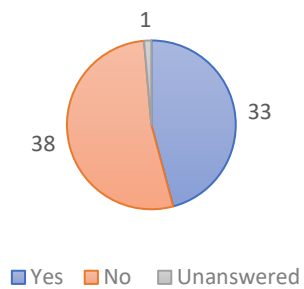
Patient Insurance Status



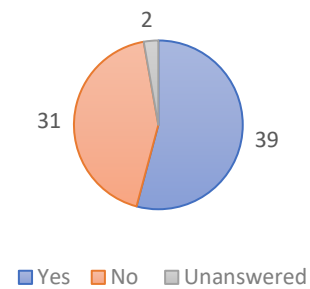
Do you have a Primary Care
Physician?



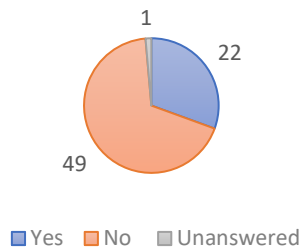
Do you have an OBGYN?



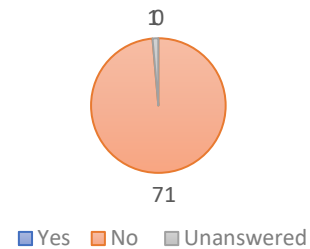
Is this your first pregnancy?

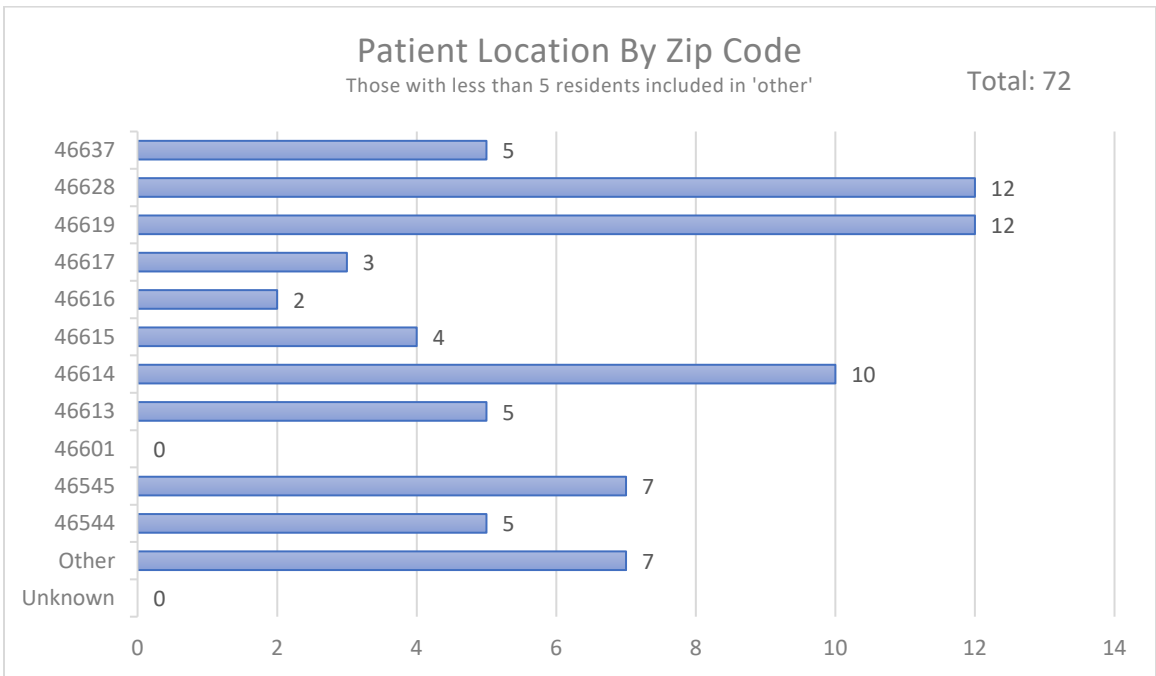


Do you have potential medical
complications?



Are you concerned about your
safety?





NURSING

Immunizations

Immunizations have been extremely busy. With all the clinics combined we have seen 1481 patients and given over 3328 vaccines during the months of October through December. We have started holding clinics at both the “BABE Store and WIC” to provide Nirsevimab (RSV Monoclonal Antibody) to infants during the respiratory season. We have not been able to acquire doses from the manufacturer for private insured person. The manufacturer cancelled all private insurance orders, so we have been challenged with the frustration of not being able to immunize any infants with private insurance. According to our Private billing company, VAXCARE, there will be no more orders at this time. We are very frustrated as well are the parents of infants that need private doses of Nirsevimab. However, we cannot provide the Monoclonal antibody that we have for VFC infants per State and VFC regulations.

We are still in need of an Administrative Assistant. There are two Nurses that we are considering for Public Health and one for Immunizations.

Lead

Quarter Oct, Nov, Dec 2023	Case Monitoring	Case Management
New Cases Received	51	14
Cases Closed	49	5
Total Cases YTD 2023	110	87

December 2023	Case Monitoring	Case Management
New Cases Received	18	5
Cases Closed	9	2
Total Cases YTD 2023	110	87

Tuberculosis

Tuberculosis					
	Dec 2023	YTD 2023	YTD 2022	YTD 2021	YTD 2020
Directly Observed Therapies	43	376	1467	1076	833
Nurse Visits	38	352	324	152	241
Tuberculosis (Cont.)					

	Dec 2023	YTD 2023	YTD 2022	YTD 2021	YTD 2020
CXR	0	6	5	1	8
New Active Cases	0	2	7	10	5
Active TB Cases Following	2	3	12	12	8
Latent TB Cases Following	35	75	56	24	45

The number of Active TB patients we have been following have stayed at 2. We started in December providing QuantIFERON blood draws. So far, we have done 8 with only one that came back positive. We are trying to work with Health Linc to provide a primary clinical physician to any patients that don't have a physician.

Public Health Nursing

For the month of December, we have had a total of 815 cases (602 Confirmed + 213 Probable) Covid -19. The weekly number of positives have averaged around 200 new cases each week. We will continue to evaluate and answer any questions that the public has regarding the CDC Guidelines for Isolation /quarantine.

Until we have the staff trained to take on all 650 confirmed positives with communicable disease/lead case management, we will continue to use the state's local health department assistance for investigations and contact tracing. Please see Graphs for more information on any positive numbers with communicable disease.

Mobile Unit

In December, the mobile team continued to partner with REAL Services for a few more events to give covid and flu vaccines to underserved and elderly populations. This has been a wonderful partnership which we hope to continue in the future.

We also did a follow up clinic for Oaklawn Youth Campus and continued with offering flu/covid vaccine clinics as requested in the community. We brainstormed how we can reach the infants who need the RSV vaccine that we have in stock and have a plan to work with the WIC Clinic and BABE Store in January.

The mobile team saw 92 patients and gave 129 vaccines in December.

Clinics

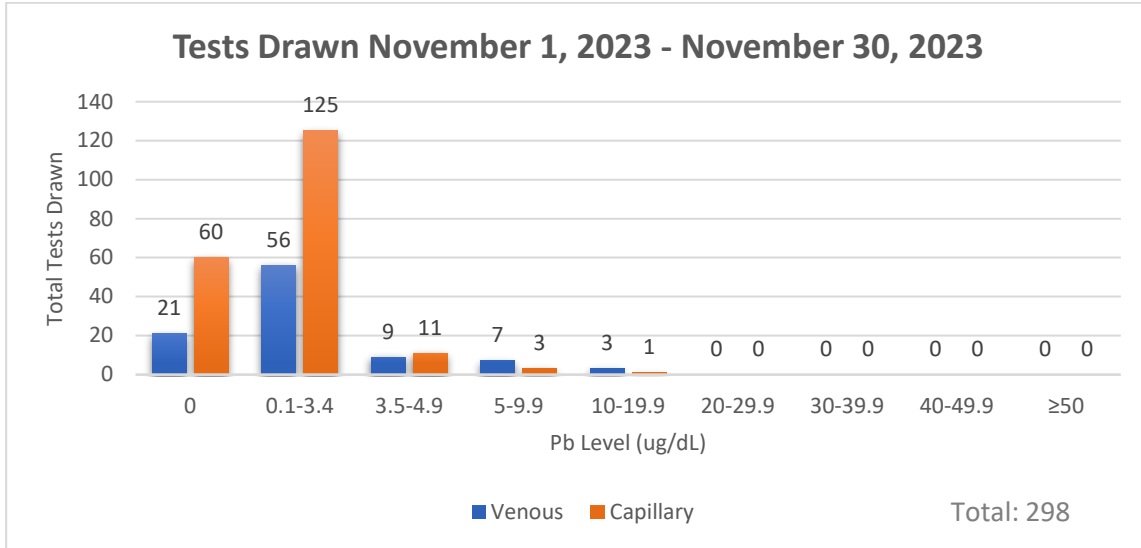
- 12-5-23 Mexican Consulate Event at ND – with REAL Services
- 12-13-23 DePaul Academy & Safe Passage
- 12-14-23 Starline Services – Covid & Flu vaccines
- 12-19-23 Oaklawn Youth Campus
- 12-19-23 CHWs Children's Christmas Event – education only
- 12-20-23 Briarcliff Nursing Home
- 12-27-23 Starline Services – Covid & Flu Vaccines
- 12-27-23 REAL Services – Karl King Tower
- 12-28-23 REAL Services – Charles Black Center

Vital Records

	<u>Records Filed 4th Quarter 2023</u>	<u>Records Filed 4th Quarter 2022</u>
<u>Statistics*</u>		
Total Births	1258	1294
Total Deaths	1086	1163

Birth & Death data reflected as of 01/08/2023.

Statistics are subject to change. Statistics were generated from DRIVE.



Data represented in the graph above is also documented in this table:

Pb Level (ug/dL)	Venous	Capillary	Unknown	Total
0	21	60	0	81
0.1-3.4	56	125	1	182
3.5-4.9	9	11	1	21
5-9.9	7	3	0	10
10-19.9	3	1	0	4
20-29.9	0	0	0	0
30-39.9	0	0	0	0
40-49.9	0	0	0	0
50+	0	0	0	0
Total	96	200	2	298

There were four duplicate tests in the month of November, 298 unique children were tested.

2023 YTD = 3,216

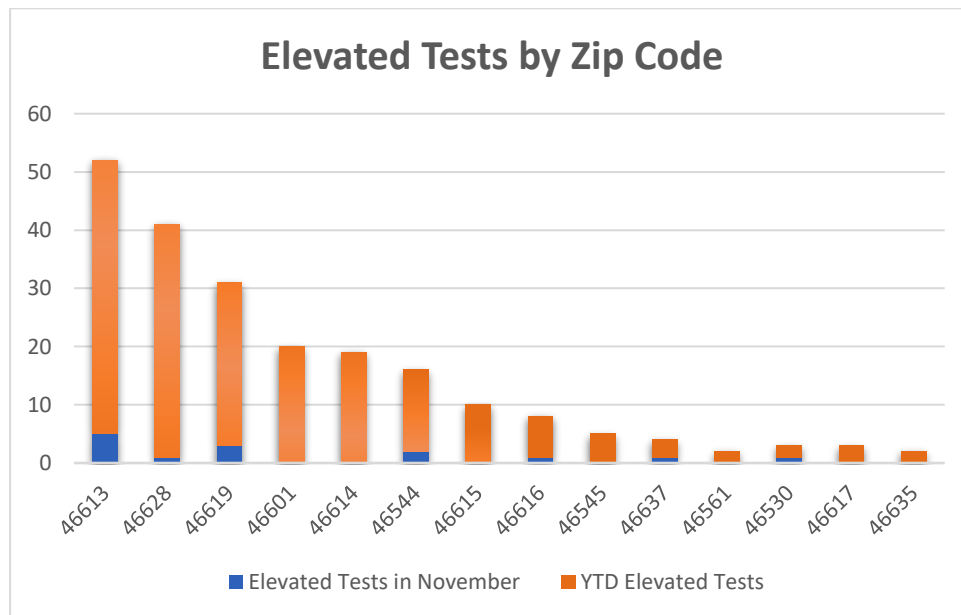
2022 YTD = 3,556

2021 YTD = 3,286

2020 YTD = 3,560

Unique Number of Children with Elevated Tests (Pb level > 5) by Zip Code:

46613	5 elevated	YTD: 52 elevated
46628	1 elevated	YTD: 41 elevated
46619	3 elevated	YTD: 31 elevated
46601	0 elevated	YTD: 20 elevated
46614	0 elevated	YTD: 19 elevated
46544	2 elevated	YTD: 16 elevated
46615	0 elevated	YTD: 10 elevated
46616	1 elevated	YTD: 8 elevated
46545	0 elevated	YTD: 5 elevated
46637	1 elevated	YTD: 4 elevated
46561	0 elevated	YTD: 2 elevated
46530	1 elevated	YTD: 3 elevated
46617	0 elevated	YTD: 3 elevated
46635	0 elevated	YTD: 2 elevated



HEALTH OFFICER

Report in the Health Officer Presentation and Report portion.

Respectfully,

Diana Purushotham, MD
Health Officer



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

St. Joseph County Department of Health

"To promote health and wellness with compassion and integrity through partnerships, education, protection, and advocacy for all who reside in and visit St. Joseph County"

Vision: Optimal health for a thriving St. Joseph County

Mission: To promote health and wellness with compassion and integrity through partnerships, education, protection, and advocacy for all who reside in and visit St. Joseph County.



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.



St. Joseph County Department of Health's Response to Preventing Childhood Lead Poisoning

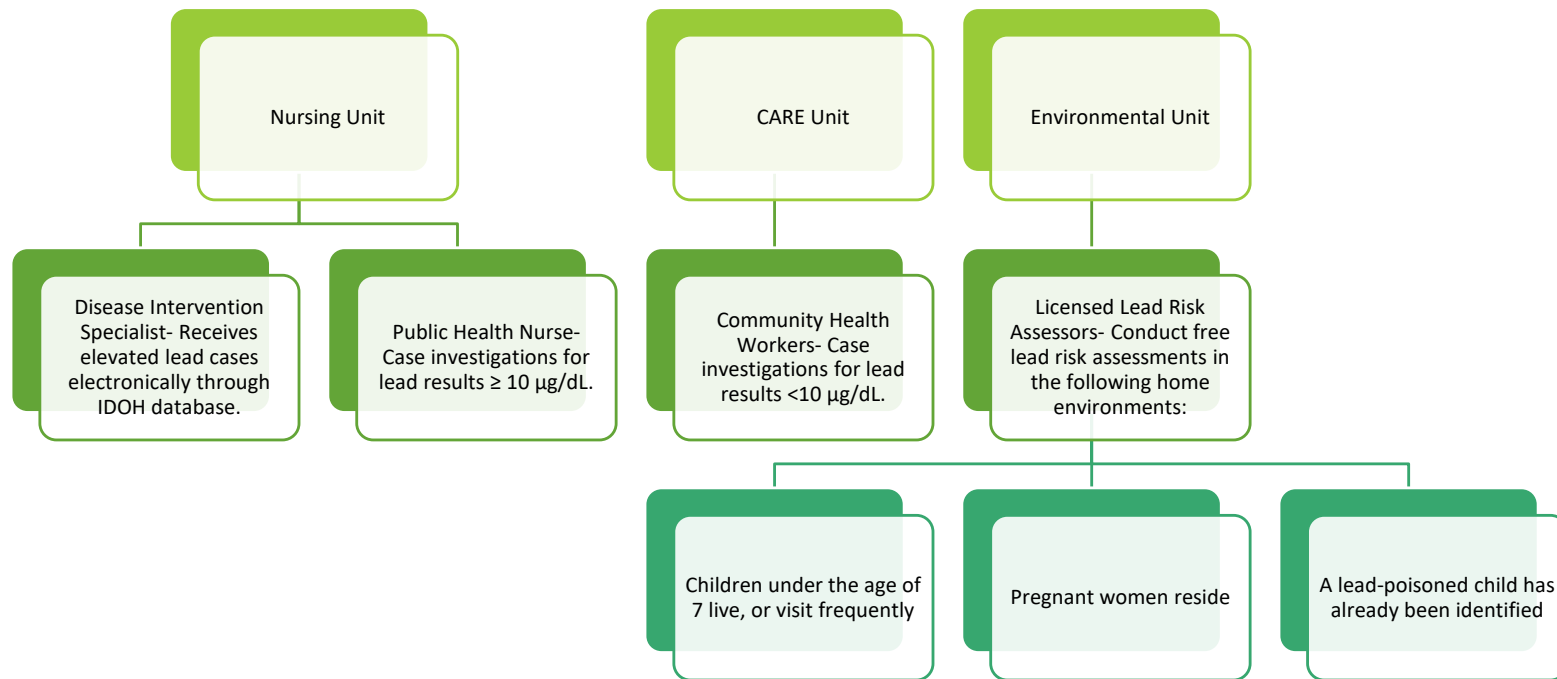
Outline

- What is Lead
- Multi-Unit Lead Structure
- Reporting Requirements
- Case Investigation Structure
- Minimizing Lead Exposure
- Safe at home- Prenatal/Perinatal Lead Program
- Current Case Load Data
- Lead Risk Assessment Data
- Lead Education & Outreach Data
- Upcoming Initiatives

What is Lead & Why We Care



- Lead is a neurotoxin that competes with calcium, iron, and other metals in the body.
- Lead can decrease the brain's ability to emotionally regulate or make rational decisions.
- Lead can affect development, learning abilities, attention span, and can even cause violent tendencies.
- Lead can be found in paint, soil, pipes, toys, cosmetics, keys, etc.
- Lead is estimated to be found in 80% of homes in South Bend and 70% of homes in St Joseph County.
- In 2016, South Bend had six times as many children with identified lead poisoning than Flint, MI.



Multi-Unit Lead Structure

Reporting Requirements

- Indiana statute requires that ALL blood lead tests, REGARDLESS OF RESULTS are reported to IDOH by the entity examining the specimen not later than one (1) week after completing the test.
- Reporting is done electronically or by fax.
- Elevated Blood Lead Level case investigations are assigned based on the County address provided by the entity conducting the test.

Disease Intervention Specialist(DIS) Specifically for Lead

SJCDOH has a disease intervention specialist who is responsible for receiving all elevated blood lead levels.

The DIS assigns case investigations to a Community Health Worker or Public Health Nurse based on blood lead level results.

Follow up with child's primary care provider.

Maintains up-to-date case load data in collaboration with the RedCap data analyst.

Community Health Workers and Public Health Nurses Conduct Lead Case Investigations

- Lead CHW's and PHN's Provide lead education at the family's home.
- Advise other children or pregnant women living in the same household to be tested for lead.
- Encourage confirmatory or repeat testing.
- Offer lead risk assessment of the home by our Licensed Lead Risk Assessor.
- Follow up with parent.
- Assist with any social barriers such as arranging transportation for follow-up appointments.

SET UP SAFELY

- Remove all objects from the work area, including furniture, rugs, and window coverings, or cover them with plastic sheeting with all seams and edges taped or otherwise sealed.
- Cover the floor, including carpet, with taped-down plastic sheeting in the work area.
- Close windows and doors in the work area. Doors must be covered in plastic sheeting, in a way that allows you to walk through but dust does not.



CLEAN SAFELY



Minimizing Exposure

- Identify potential sources of lead exposure.
- Educate on how to enclose, remediate, and/or limit exposure.
- Educate on lead safe work practices.
- Give the family a Cleaning Kit to assist the process.
- If they live within the City of South Bend's limits, encourage them to sign up for the City's grant.



Safe at Home Prenatal/Perinatal Lead Program

- Evaluates potential lead hazards in residential homes during and post-pregnancy.
- Detect and eliminate any lead exposure within the home prior to the birth of the child or before they explore their surroundings through hand-to-mouth activities.
- Mothers complete our short lead risk assessment survey.
- The survey responses determine the SJCDoH subsequent steps, which may include a comprehensive lead risk assessment of their home and/or educational resources on lead exposure.



Recent Data

New Cases Received

2023



272- confirmed monitored 3.5-4.9 $\mu\text{g}/\text{dL}$ and unconfirmed



58- Case Management ≥ 5.0 $\mu\text{g}/\text{dL}$



330 total cases YTD 2023

2022



162- confirmed monitored 3.5-4.9 $\mu\text{g}/\text{dL}$ and unconfirmed



41- Case Management ≥ 5.0 $\mu\text{g}/\text{dL}$



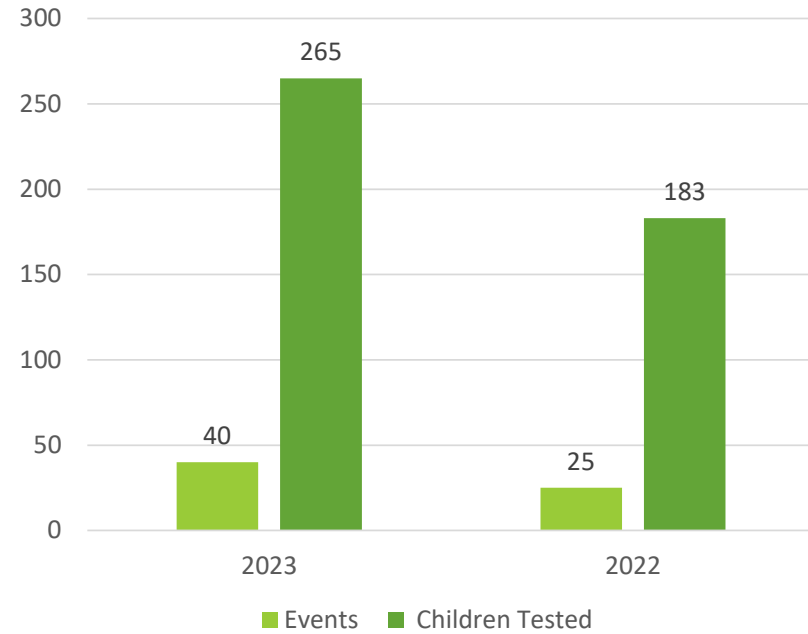
189 total cases investigations in 2022

Lead Risk Assessments

	<i>Elevated</i>	<i>Public Requested</i>	<i>Total</i>
<i>2019</i>	27	65	92
<i>2020</i>	22	34	56
<i>2021</i>	20	48	68
<i>2022</i>	33	40	73
<i>2023</i>	60	57	117



Lead Events & Education Outreach



**Together, we can
prevent lead exposure!**



Upcoming Lead Free by 3 DoH Event Spring 2024

- Partnering with local provider offices, realtors, and property management groups.
- Establish a foundational understanding of the SJCDoH guidelines for lead testing in children and risk assessments in homes.
- Working in unison to understand and prevent lead poisoning.
- Launching Renovate Repair & Painting (RRP) Training.

Thank
You



Saint Joseph County, Indiana
Form D - Appropriation/(Budget Reduction)

Reviews: _____

Department _____

Signature _____

Date _____

Department Name - Department of Health - 0055

Auditor _____

Signature _____

Date _____

Fund Names - MIH Initiatives

Fund.Acct.Obj.Loc	Account Name	Amount
2504.33368.00000.0055	Public Info. & Educ.	7,871.60
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
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		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
Total		7,871.60

Salary Amendment

Position Name		Position Name	
Current Salary	\$0.00	Current Salary	\$0.00
Proposed Salary	\$0.00	Proposed Salary	\$0.00
Position Name		Position Name	
Current Salary	\$0.00	Current Salary	\$0.00
Proposed Salary	\$0.00	Proposed Salary	\$0.00

Justification

This fund was set up in 2022 to receipt in the sponsorship and registration fees for a DoH event on maternal and infant health. We previously used these funds to engage women in the community who either were pregnant or had a baby, through our "Sharing Pregnancy & Birth Story," health cafes. We had 3 in person and 3 via Zoom so far, with 35 women attending. The funds would be used for post cafe programming that will focus on identified themes. One of the main themes brought up across all of our cafes is how mothers need much more postpartum support and information. A possibility is to develop a postpartum support group or something similar to that.

Saint Joseph County, Indiana
Form D - Appropriation/(Budget Reduction)

Reviews: _____

Department _____

Signature

Date

Department Name - **Department of Health - 0055**

Auditor _____

Signature

Date

Fund Names - **Health CHW Safety PIN**

Fund.Acct.Obj.Loc	Account Name	Amount
9169.11167.00000.0055	Community Health Worker	137,246.46
9169.11782.00000.0055	MIH Coordinator	74,853.13
9169.14800.00000.0055	FICA Taxes	16,125.27
9169.14810.00000.0055	Perf	23,608.24
9169.14840.00000.0055	Group Insurance	106,750.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
Total		358,583.10

Salary Amendment

Position Name	Community Health Worker	Position Name	MIH Coordinator
Current Salary	up to \$39,184	Current Salary	up to \$60,459
Proposed Salary	up to \$42,377	Proposed Salary	up to \$65,386
Position Name		Position Name	
Current Salary	\$0.00	Current Salary	\$0.00
Proposed Salary	\$0.00	Proposed Salary	\$0.00

Justification
The St. Joseph County Department of Health has received funds from the Indiana Department of Health for our Health CHW Safety PIN grant to continue programs focused on reducing infant mortality. The term of the grant is 01/1/24-12/31/25 and the total award amount is \$275,754. IDoH has also approved the use of any remaining funds from the grant term 01/01/22-12/31/23 in the amount of \$82,829.10. We will use Health First Indiana funding for the personnel and fringe not covered by the grant as well as programmatic costs (for the two years).

Saint Joseph County, Indiana
Form D - Appropriation/(Budget Reduction)

Department Name - Department of Health - 0055
Fund Names - NACCHO Mentor Program

Reviews: _____
Department: _____
Signature: _____ Date: _____
Auditor: _____
Signature: _____ Date: _____

Fund.Acct.Obj.Loc	Account Name	Amount
9172.21030.00000.0055	Office Supplies	1,582.00
9172.31015.00000.0055	Consultant Services	18,450.00
9172.32020.00000.0055	Travel/Mileage	4,285.00
9172.32550.00000.0055	Miscellaneous Costs	10,690.69
9172.33020.00000.0055	Advertising	15,000.00
9172.33100.00000.0055	Printing	1,500.00
		0.00
		0.00
		0.00
		0.00
		0.00
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		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
Total		51,507.69

Salary Amendment

Position Name	Position Name
Current Salary \$0.00	Current Salary \$0.00
Proposed Salary \$0.00	Proposed Salary \$0.00
Position Name	Position Name
Current Salary \$0.00	Current Salary \$0.00
Proposed Salary \$0.00	Proposed Salary \$0.00

Justification

The NACCHO Mentor grant expired July 31, 2023 and has unspent funds. We would like to re-appropriate the funds as outlined above and includes: office supplies; stipends to 18 of our community partners to actively engage in the substance use prevention activities (18 x \$1,025 each); travel to conferences and trainings related to substance use disorders (i.e. RX and Illicit Drug Summit); purchase of 25 NaloxBoxes, 2,000 fentanyl strips and 5,000 baggies; public education campaign focused on substance use disorder, stigma reduction and the importance of harm reduction; and printing of materials for Narcan and the NaloxBoxes.

**POSITION DESCRIPTION
COUNTY OF ST. JOSEPH, INDIANA**

POSITION: Community Health Worker (CHW)
DEPARTMENT: Health
WORK SCHEDULE: 8:00 a.m. – 4:30 p.m., M-F
JOB CATEGORY: PAT (Professional, Administrative, Technological)

DATE WRITTEN: July 2020 **STATUS:** Full-time
DATE REVISED: January 2024 **FLSA STATUS:** Non-Exempt

To perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in this document are representative of the knowledge, skill, and/or ability required. St. Joseph County provides reasonable accommodation to qualified employees and applicants with known disabilities who require accommodation to complete the application process or perform essential functions of the job, unless the accommodation would cause an undue hardship.

Under general supervision, incumbent serves as a member of the Community Access, Resources and Education Unit of the St. Joseph County Department of Health, responsible for building relationships with community members, helping individuals, families, and groups develop their capacity and access to resources. The CHW serves as a liaison or link between health and social services and the community to facilitate access and improve health outcomes by increasing health knowledge and self-sufficiency. Incumbent will learn and perform a variety of duties related to individual health and wellness to reduce health disparities.

DUTIES:

Conduct outreach to identify and engage community members around health activities.

Assess health status and social determinants of health; facilitate health education and behavior change strategies with individuals in the communities.

Help connect affected families with each other, where appropriate, and help them raise their collective voice in shaping how the community addresses health inequities.

Provide advocacy to address health disparities at the individual and community levels.

Utilize creative ideas to reach out into the community to contact undeserved members throughout the county.

Provide support to individuals and families; educate individuals and families about available community resources.

Attend and participate in team meetings, communicate with county and community-based agencies/professionals.

Build health literacy and cross-cultural communication that matches cultural needs of residents of the community.

Continuously expands knowledge and understanding of community resources and services. Facilitates individuals and families' access to community resources, including locating housing, food, clothing, parenting, and providers to teach life skills, and relevant mental health services. Assists individuals and

families in utilizing community services, including scheduling appointments with social services agencies, and assisting with completion of applications for programs for which they may be eligible.

I. JOB REQUIREMENTS:

One year of community-based experience providing advocacy and support which has included significant public contact and/or completion of GED or high school diploma which has included public contact.

Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.

Working knowledge of local community health disparities and local population demographics, assets, and needs.

Thorough knowledge of standard policies and practices of St Joseph County Health Department, with ability to apply appropriate procedures accordingly.

Working knowledge of transportation and other barriers to care that may be encountered by community members.

Working knowledge of standard English grammar, spelling and punctuation, and ability to prepare detailed written reports, maintain accurate/organized records, and plan/present public speaking engagements.

Ability to establish and maintain effective working relationships with families, staff, community organizations, and the public.

Ability to effectively communicate orally and in writing to interact effectively with diverse populations including being sensitive to professional ethics, gender, cultural diversities, and disabilities; also has the skills needed to communicate in a clear and effective manner.

Ability to provide public access to or maintain confidentiality of department information and records according to state requirements.

Ability to comply with all employer and department policies and work rules, including, but not limited to, attendance, safety, drug-free workplace, and personal conduct.

Ability to properly operate standard office equipment, including computer and department software applications, keyboard, telephone, copier, and fax machine.

Ability to work alone with minimum supervision and with others in a team environment, often under pressure of formal schedules and deadlines, and on several tasks at the same time.

Ability to identify steps necessary to reach objectives, define practical courses of action, and put into effect changes in policies and procedures.

Ability to occasionally work extended, evening and/or weekend hours and travel out of town for meetings/conferences, sometimes overnight.

Possession of a valid driver's license and demonstrated safe driving record.

II. DIFFICULTY OF WORK:

Incumbent's work often requires careful consideration of complex circumstances and variables. Incumbent performs duties in accordance with clear and well-defined guidelines, exercising judgment to ensure effectiveness of Division operations and to develop plans and procedures for public health emergencies/threats. Periodically, decisions are made in the absence of specific policies and/or guidance from supervisor.

III. RESPONSIBILITY:

Incumbent makes a significant contribution to outcomes of the department, assuring proper implementation of public health plans/programs and education. Goals and objectives of incumbent's work are known, with highly unusual circumstances and/or sensitive problems discussed with supervisor as needed. Work is primarily reviewed for soundness of judgment, attainment of objectives, and continuing quality of Health Department services for St. Joseph County.

IV. PERSONAL WORK RELATIONSHIPS:

Incumbent maintains frequent communication with co-workers, community partners, and the public for purposes of exchanging information, coordinating operations, providing instruction/training, and resolving problems.

Incumbent reports directly to the Director of Health Equity, Epidemiology, and Data Unit.

V. PHYSICAL EFFORT AND WORK ENVIRONMENT:

Incumbent performs duties in a standard office environment, involving sitting/walking at will, lifting/carrying objects weighing under 25 pounds, keyboarding, driving, close/far vision, color perception, speaking clearly, hearing sounds/communication, and handling/grasping/fingering objects.

Incumbent occasionally works extended, evening and/or weekend hours and travels out of town for meetings/conferences, sometimes overnight.

Addendum: Remote Work Availability for CHW serving the Walkerton/Lakeville area.

We are committed to supporting remote work arrangements that benefit both our employees and the communities we serve. This position involves 75% remote work at community partner sites in the Walkerton/Lakeville area after 6-8 weeks of training and onboarding. Monthly in-person meetings will be required in office located at 125 S. Lafayette Boulevard in South Bend, IN. Please note that the availability of remote work is subject to change based on organizational needs and job performance.

APPLICANT/EMPLOYEE ACKNOWLEDGMENT

The job description for the position of Community Health Worker for the St. Joseph County Department of Health describes the duties and responsibilities for employment in this position. I acknowledge that I have received this job description and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes _____ No _____

Applicant/Employee Signature

Date

Print or Type Name

D
R
A
F
E
T

Community Health Worker Factors: PAT
Status: Full Time

FLSA Status: Non-Exempt

Written: July 2020

Revised:

Incumbents:

Disc: St. Joseph County

File: Community health worker

**POSITION DESCRIPTION
COUNTY OF ST. JOSEPH, INDIANA**

POSITION: Disease Investigation Specialist/Lead Coordinator
DIVISION or UNIT: Nursing
DEPARTMENT: Health
WORK SCHEDULE: 8:00 a.m.-4:30 p.m., M-F
JOB CATEGORY: PAT (Professional, Administrative, Technological)

DATE WRITTEN: January 2022
DATE REVISED: January 2024

STATUS: Full Time
FLSA STATUS: Exempt

To perform this position successfully, an individual must be able to perform each essential function of the position satisfactorily. The requirements listed in this document are representative of the knowledge, skill, and/or ability required. St. Joseph County provides reasonable accommodations to qualified employees and applicants with known disabilities who require accommodation to complete the application process or perform essential functions of the job unless those accommodations would present an undue hardship.

Incumbent serves as Disease Investigation Specialist/Lead Coordinator for the St. Joseph County Department of Health (DoH), responsible for investigating all communicable diseases or conditions and managing some of those cases, ensuring compliance with established policies, practices, regulations, and public health standards. Coordinates lead activities between all units within the Department of Health.

DUTIES:

Manages care of clients using established protocols, ensuring compliance with all applicable DoH policies and procedures, Indiana Department of Health (IDoH) standards, Health Insurance Portability and Accountability Act (HIPAA) regulations, and other federal and state laws related to privacy, confidentiality, and service delivery.

Serves as case manager for pediatric clients with elevated lead levels, providing clients and families with education. Completes case documentation in compliance with DoH policy and works collaboratively with provider offices to ensure case compliance with Title 410 IAC-32.

Oversees the community health workers (CHWs) tasked with providing case management and case monitoring services for pediatric clients with elevated lead levels who provide clients and families with education, repeat lead level tests, conduct home visits and environmental assessments to investigate source of lead, and make referrals to appropriate agencies and health care providers to ensure necessary steps are taken to reduce exposure to lead. Completes documentation in compliance with DoH policy.

Supervises and directs assigned personnel, including reviewing case documentation, interviewing candidates, and making hiring decisions; planning and delegating work assignments; training and motivating assigned staff; evaluating performance, maintaining discipline, and recommending corrective action; communicating and administering personnel programs and procedures; and keeping supervisor and assigned staff informed of organizational developments.

Coordinates with DoH Environmental Unit and/or Lead CHWs to provide Lead Risk Assessments to County Residents, either through testing conducted by Environmental Unit staff or the use of a Home Lead Screening Kit.

Maintains and updates records and documentation of services provided, completing a variety of reports as required by supervisor and regulating agencies.

Assists with development of policies, procedures, and new programs related to disease investigation.

Responds to telephone calls and questions from the public, including scheduling appointments, making referrals, counseling, and providing health-related information pertinent to disease investigation.

Assists with training new CHWs on capillary collection procedures for lead testing.

Participates in public health outreach events as needed.

Attends professional education workshops and training seminars as required.

Serves on 24-hour call for public health emergencies.

Performs related duties as assigned.

I. JOB REQUIREMENTS:

Bachelor's degree required with previous related experience preferred.

Working knowledge of public health laws and accepted principles and practices of disease investigation, with ability to communicate with individuals, assess needs, research medical and legal resources, and provide information, guidance, assistance, and referrals as appropriate.

Working knowledge of standard DoH policies and practices, with ability to apply appropriate procedures accordingly.

Working knowledge of health and social services available to St. Joseph County residents, with ability to facilitate referrals as appropriate.

Working knowledge of filing systems with ability to create and maintain accurate and complete DoH files.

Ability to properly operate standard office equipment, including computer and department software applications, keyboard, telephone, copier, and fax machine. Proficiency in database, word processing and presentation programs required.

Working knowledge of standard English grammar, spelling, and punctuation, and ability to prepare documents, correspondence, and written reports as required.

Ability to effectively listen, comprehend, and communicate orally and in writing with co-workers, other County departments, local municipalities, state departments and agencies, medical laboratories, healthcare providers, and the public, including being sensitive to professional ethics, gender, cultural diversities, and disabilities.

Ability to competently serve the public with diplomacy and respect, including occasional encounters with difficult persons.

Ability to provide public access to or maintain confidentiality of DoH information and records according to HIPPA and state requirements.

Ability to effectively perform disease investigations and conduct field visits.

Ability to count, compute, and perform arithmetic operations; compile, classify, and analyze data, and make determinations; compare or observe similarities and differences between data, people, or things, and apply knowledge of people and locations; copy data from one document to another and mail materials.

Ability to understand, retain, and carry out written or oral instructions and present findings in oral or written form.

Ability to work alone with minimum supervision and with others in a team environment, often under pressure of formal schedules and deadlines, and on several tasks at the same time.

Ability to plan/layout assigned work projects, plan and deliver public speaking presentations, present educational materials, and maintain positive community support and public relations.

Ability to occasionally respond to public health emergencies on a 24-hour basis.

Ability to occasionally work extended, evening and/or weekend hours and travel out of town for meetings/workshops, sometimes overnight.

Possession of a valid driver's license and demonstrated safe driving record.

II. DIFFICULTY OF WORK:

Incumbent's work is broad in range and often requires careful consideration of complex circumstances and variables. Incumbent performs duties according to established policies and procedures, exercising judgment to effectively develop and maintain health programs, exercising judgment to effectively supervise personnel, and provide information, counseling, treatment, assistance and/or referrals.

III. RESPONSIBILITY:

Incumbent is responsible for proper completion of assigned tasks, with desired results clearly specified. Unusual situations or problems are discussed with the supervisor, and incumbent is responsible for applying standard departmental practices and precedents to individual work

assignments. Work product is periodically assessed for overall conformity with guidelines and standard departmental practices.

IV. PERSONAL WORK RELATIONSHIPS:

Incumbent maintains frequent communication with co-workers, other County departments, local municipalities, state departments and agencies, medical laboratories, healthcare providers, and the public for purposes of exchanging information and rendering service.

Incumbent reports directly to the Director of Nursing.

V. PHYSICAL EFFORT AND WORK ENVIRONMENT:

Incumbent performs duties primarily in standard office and medical clinic environments and occasionally in the field, involving driving, sitting/walking at will, sitting for long periods, lifting/carrying objects weighing less than 25 pounds, keyboarding, close vision, hearing sounds/communication, and speaking clearly. Incumbent is exposed to normal health hazards associated with medical clinic environments for which universal health precautions must be followed to ensure safety of self and others, including wearing protective clothing or equipment.

Incumbent occasionally works extended, evening and/or weekend hours and travels out of town for meetings/conferences, sometimes overnight. Incumbent responds to public health emergencies on a 24-hour basis.

APPLICANT/EMPLOYEE ACKNOWLEDGMENT

The job description for the position of Disease Investigation Specialist/Lead Coordinator for the St. Joseph County Department of Health describes the duties and responsibilities for employment in this position. I acknowledge that I have received this job description and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements, and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes _____ No _____

Applicant/Employee Signature

Date

Print or Type Name

Disease Investigation Specialist/Lead Coordinator
Health

Factors: PAT

Status: Full Time

FLSA Status: Exempt

Written: January 2022

Revised: January 2024

Incumbent:

Disc: St. Joseph County

File: Disease Investigation Specialist/Lead Coordinator

Approved by Board of Health:

D R A F E T



St. Joseph County Department of Health

"To promote health and wellness with compassion and integrity through partnerships, education, protection, and advocacy for all who reside in and visit St. Joseph County"

ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

January 9, 2024

St. Joseph County Board of Health
County City Building, 8th Floor
South Bend, IN 46601

Members of the Board of Health,

The Department of Health would like your support to receive funding from the Indiana Department of Health for our Health CHW Safety PIN program. Funds will be used to continue our CHW program at the Women’s Care Center. This program will provide Community Health Worker’s embedded at both WCC locations to provide navigation, linkage to prenatal care, and connection to needed social services/resources.

Attached is the Grant Application Data sheet, prepared by Robin Vida, MPH, CHES, Director of Health Outreach, Promotion, and Education.

If you have any questions, I can be reached at 574-235-9750 Ext. 7903.

Thank you for your consideration of our request.

Sincerely,

Diana Purushotham, MD
Health Officer

DP:RV:jsp

APPROVED _____ DENIED _____

This 17th Day of **January 2024** by a vote of (Aye) _____ to (Nay) _____ Abstain _____

John W. Linn. P.E.
President, Board of Health

Michelle Migliore, MD
Vice President, Board of Health

GRANT APPLICATION DATA

What is the purpose of the grant (provide as much detail as possible)?

To continue our CHW program at Women's Care Center. This program will provide Community Health Workers embedded at all 2 WCC locations to provide insurance navigation, linkage to prenatal care, and connection to needed social services/resources.

How many individuals do you expect to reach with this grant?

1,000

How will you track and evaluate the success of the program/grant?

We utilize RedCap as a data collection tool and regularly review information and evaluate successes and challenges.

Who will be accountable for fiscal information?

Amy Ruppe, Administrator

Who will be responsible for compliance with grant guidelines?

Robin Vida, MPH, CHES, Director of Health Outreach, Promotion, Education

Renata Williams, MPH, Director of Community Access, Resources, and Education

What is the term of the grant (i.e., July 1, 2023 - June 30, 2024)?

January 1, 2024-December 31, 2025

What is the total grant award?

\$275,754

Is this a renewable grant? If so, how often/long?

It is unknown at this time if the grant will be renewable.

Is there a match for the grant? If so, how much and how will it be funded? Is this match in dollars or in-kind contribution?

There is no match required.

Is there or will there be any capital costs for the grant (i.e., vehicles, location (building), equipment)?

No

Give the number of employees the grant would support?

3

How would your department plan or would you continue operations after the grant expires?

We would pursue other grant funding and absorb operations as able and look to community partners to sustain the efforts.



St. Joseph County Department of Health

"To promote health and wellness with compassion and integrity through partnerships, education, protection, and advocacy for all who reside in and visit St. Joseph County"

ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

January 18, 2024

St. Joseph County Board of Health
County City Building, 8th Floor
South Bend, IN 46601

Members of the Board of Health,

The Department of Health would like your support to apply for the PHEP grant to provide funding for emergency preparedness and response activities such as trainings, tabletop exercises, materials necessary for response, Medical Reserve Corp, and other activities as it relates to emergency preparedness functions.

Attached is the Grant Application Data sheet, prepared by Robin Vida, MPH, CHES, Director of Health Outreach, Promotion, and Education.

If you have any questions, I can be reached at 574-235-9750 Ext. 7903.

Thank you for your consideration of our request.

Sincerely,

Diana Purushotham, MD
Health Officer

DP:RV:jsp

APPROVED _____ DENIED _____

This 24th Day of **January 2024** by a vote of (Aye) _____ to (Nay) _____ Abstain _____

John W. Linn, P.E.
President, Board of Health

Michelle Migliore, MD
Vice President, Board of Health

227 W. Jefferson Blvd. | 8th Fl. | South Bend, IN 46601
P: (574) 235-9750 | F: (574) 235-9960



@stjosephcountyhealth



@sjchealth

GRANT APPLICATION DATA

What is the purpose of the grant (provide as much detail as possible)?

To provide funding for emergency preparedness and response activities such as trainings, tabletop exercises, materials necessary for response, Medical Reserve Corp, and other activities as it relates to emergency preparedness functions.

How many individuals do you expect to reach with this grant?

3,000+

How will you track and evaluate the success of the program/grant?

Strategic workplans are developed and align with State-provided grant deliverables.

Who will be accountable for fiscal information?

Amy Ruppe, Administrator

Who will be responsible for compliance with grant guidelines?

Jenna Rose, MPH, Local Public Health Coordinator

What is the term of the grant (i.e., July 1, 2023 - June 30, 2024)?

July 1, 2024-June 30, 2025

What is the total grant award?

Amounts are still being decided on by the state, however, in year's past, it has been \$25,000.

Is this a renewable grant? If so, how often/long?

It is unknown at this time if the grant will be renewable.

Is there a match for the grant? If so, how much and how will it be funded? Is this match in dollars or in-kind contribution?

There is no match required.

Is there or will there be any capital costs for the grant (i.e., vehicles, location (building), equipment)?

No

Give the number of employees the grant would support?

0

How would your department plan or would you continue operations after the grant expires?

We would pursue other grant funding and absorb operations as able and look to community partners to sustain the efforts.



Eric J. Holcomb
Governor

Lindsay M. Weaver, MD, FACEP
State Health Commissioner

January 16, 2024

Dear Local Health Department:

We are excited to begin the process of the Indiana Department of Health (IDOH) Division of Emergency Preparedness 2024-2025 Budget Period 1 (BP1) Public Health Emergency Preparedness (PHEP) program and the Cities Readiness Initiative (CRI). Funding levels for both programs will be comparable to funding levels during Budget Period 5 (2024-2025).

IDOH will continue to provide funding for a dedicated preparedness staff member (part-time minimally) at each local health department due to the success of the program over the past few years.

IDOH is waiting to receive information from the Centers for Disease Control and Prevention (CDC) regarding specific funding allocations for Indiana. We anticipate your PHEP award will be like past amounts. Jurisdictions that qualify for CRI funding are also expected to receive funding amounts comparable to those in past years.

We ask each local health department to provide their concurrence and agreement with the IDOH Division of Emergency Preparedness applying for PHEP funding from the CDC. Please take a moment to complete the following page and return it to us following the instructions on the form. We also ask each local health department to indicate their intent to participate in the PHEP and, if applicable, the CRI. In addition to the concurrence and intent, we also ask you to provide contact information for whom you would like copied on grant-related documents and who will be signing the contract on behalf of your health department.

We look forward to your continued support, collaboration, and leadership in public health preparedness in the coming year! Please contact me with any questions.

Sincerely,

Angelo Soto
Director, Division of Emergency Preparedness

To promote, protect, and improve the health and safety of all Hoosiers.

2 North Meridian Street • Indianapolis, Indiana 46204 • 317-233-1325 • health.in.gov

An equal opportunity employer.

The Indiana Department of Health is accredited by the Public Health Accreditation Board.



Please complete and return via email to the below IDOH DEP staff by **02/12/2024**.
Districts 1-5: Deborah Holbrook dholbrook1@health.in.gov
Districts 6-10: Johanna Miller jomiller@health.in.gov

Indication of Local Health Department Concurrence and Intent to Participate in the BP1 (2024-2025)

Public Health Preparedness and Response Grant

For Budget Period 1 (BP1) (2024-2025)

Please check the appropriate boxes and complete the blanks below.

RETURN BEFORE 2/12/2024

The Click or tap here to enter text. **County Health Department**

Concurs with the IDOH Division of Emergency Preparedness application for Public Health Emergency Preparedness funding.

And

WILL NOT PARTICIPATE in the public health preparedness grant(s) indicated above during Budget Period 1 (July 1, 2024 – June 30, 2025).

Or

WILL PARTICIPATE in the public health preparedness grant(s) indicated above during Budget Period 1 (July 1, 2024 – June 30, 2025).

Please list (must be completed)

Person who will sign the contract (print): Click or tap here to enter text.

Person who will sign the contract's email (print): Click or tap here to enter text.

Did the person who will sign the contract change from the prior year: Yes No

Person to be copied on the contract (print): Click or tap here to enter text.

Person to be copied on the contract's email (print): Click or tap here to enter text.

REQUIRED EVEN IF NOT PARTICIPATING

Date form completed: Click or tap here to enter text.

Person completing form (print): Click or tap here to enter text.

Person completing form (e-sign): Click or tap here to enter text.

Phone number of person completing form: Click or tap here to enter text.