

**Meeting of the Board of Health
St. Joseph County Department of Health
8th Floor, County–City Building
Boardroom**

**January 18, 2023
4:30 p.m.**

Available by Zoom:

<https://us06web.zoom.us/j/81442698080?pwd=aHFhL1ZCTnR4RFdiRm5rV2hxb21jUT09>

Meeting ID: 814 4269 8080

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I. CALL TO ORDER

II. EXECUTIVE SESSION:

A. Election of Officers

III. ADOPTION OF THE AGENDA:

It is recommended the Board of Health members adopt the agenda for the January 18, 2023

Motion by _____ Seconded by _____ Vote _____

IV. APPROVAL OF THE MINUTES:

It is recommended the Board of Health members approve the minutes of December 14, 2022.

Motion by _____ Seconded by _____ Vote _____

V. BOARD PRESIDENT ANNOUNCEMENTS:

23-01 Introduction of new Board Member, Kristin Vincent, CNM.

VI. HEALTH OFFICER PRESENTATION and REPORT:

23-02 Discussion on December 2022 Health Officer's Report

Emergency Preparedness

Environmental Health

Finance

Food Services

Health Equity, Epidemiology and Data (HEED)

Health Outreach, Promotion & Education (HOPE)

Nursing – Immunizations, Mobile Clinic & Public Health Nursing

Vital Records

VII. NEW BUSINESS:

23-03 Appointments to the Personnel Committee

23-04 Appointments to the Finance Committee

23-05 Appointments to the Appeals Committee

24-06 Discussion of steps to appoint a new Health Officer

VIII. OLD BUSINESS:

IX. BOARD NOTIFICATIONS:

1. Hirings: Mercedes Lopez; Community Health Worker – December 5, 2022
2. Resignations: None
3. Retirements: Carol Frazee, Billings Clerk – December 16, 2022 (35 Years with DoH)
4. Terminations: None

X. PUBLIC COMMENT: (3 Minute Limit)

Public comment may be given in person. Input from the public can also be sent to the Board by mail or email via the St. Joseph County Department of Health.

X. TIME AND PLACE OF NEXT REGULAR MEETING:

February 15, 2023 – 4:30 p.m. 8th Floor County City Building, Boardroom

XI. ADJOURNMENT:

The following statement provides guidance for the public comment portion of the meeting, as well as the expected decorum for all conversations during the meeting.

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate any person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.



ST. JOSEPH COUNTY
DEPARTMENT OF HEALTH
Prevent. Promote. Protect.

Health Officer's Report of Unit Activities

December 2022

EMERGENCY PREPARDNESS UNIT			
DELIVERABLES	OUTCOME	TIMELINE	DECEMBER UPDATES
Work with service providers in the Regional Planning Committee (furthermore referred to as RPC) to establish a space, protocols and to provide for the isolation of unhoused individuals positive with Covid-19.	A space for unhoused persons to isolate when positive with covid-19.	July 2021 – ongoing	2 inquiries but in both cases individuals ended up isolating at another space. Continued to maintain space.
	Protocols ensuring the safety and wellbeing of those in quarantine.	Establish a space and protocols by August 2021.	
	Protecting against further spread of Covid-19 among the unhoused and in congregate living spaces.	Space established and continuing to be maintained and utilized.	
Work with The City to establish a liaison between Landlords and Service providers.	Improve relationships between local landlords and local service providers to the unhoused population.	August 2022 – ongoing	Liaised with Pam Meyer on the status of the HOME-ARP funds, no updates for December. The City will not submit to HUD for approval until the first quarter of 2023.
	Utilize HOME-ARP funds to set up a fund to cover potential repairs to incentivize landlords to work with clients they may view as potentially higher risk.		
	Increase access to applications for service providers working with unhoused persons or persons residing in shelters.		
	Work to connect tenants with resources or caseworkers so Landlords are not left on their own to manage persons.		
Create an inventory of service providers and stakeholders and create a contact directory.	Possession of a comprehensive list of contacts among service providers.	July 2021 – ongoing	In September I assisted Broadway Christian Parish and Our Lady of The Road in laminating 50 resource guides to hand out to patrons at their soup kitchens. Last month we updated the guide to reflect Weather Amnesty's location and hours. They have some in stock still, but I will be laminating more in January.
	Facilitation of greater communication between SJC and service providers.	Directory completed and added to website in August 2021	

DELIVERABLES	OUTCOME	TIMELINE	DECEMBER UPDATES
Administer, monitor and assess the Wash Wednesdays program with Burton's Laundry.	Create access to laundry services for unhoused members of our community.	July 2021 - Ongoing	12/7/22: 3,910 lbs
	Track the amount of clothing washed in pounds in order to give a greater idea as to the need.		12/21/22: 3,420 lbs
	Provide Social Needs Assessment to patrons.		Total: 7,330 lbs of clothing or about 733 loads of laundry in a consumer washer.
Administer, monitor and assess the Senior Suds Night program with Burton's Laundry, Christ the King, and Clay Church.	Create access to laundry services for Senior members of our community in need.	June 2022 - Ongoing	12/13/22: 1,930 lbs
	Track the amount of clothing washed in pounds in order to give a greater idea as to the need.		12/27/22: 1100 lbs
	Provide Social Needs Assessment to patrons.		Total: 3,030 lbs of clothing or about 303 loads of laundry in a consumer washer. 1,036 loads of laundry washed between Wash Wednesday and Senior Suds Night in December.
Create and implement a pilot program in partnership with Motels 4 Now of best practices to reduce the impact of predators who prey on unhoused individuals' substance use and misuse.	Aid in alleviating the burden imposed upon those without housing in SJC by predators.	August 2022 – December 2022	Continued with a literature review of available research published in this area in order to identify best practices to help guide such an effort. Interviewed two staff members at M4N in November, hoping to talk to formerly homeless residents of M4N in January to hear from their lived experience.
Create and implement in partnership with the HOPE unit an ongoing awareness and education program for the general public on the different types of homelessness and its prevalence in our community.	Greater empathy among members of the public towards unhoused individuals in their community.	October 2021 – ongoing	Working with HOPE to establish more NARCAN trainings for staff and volunteers at relevant local service providers.
	-A better understanding of the scope and range of the issue of homelessness among the general public.	Creation of a spotlight video on wash Wednesday for Summer 2022	
	-Schedule a media roundtable.		
Work with community health partners in the vaccine rollout and monitoring vaccination rates among the unhoused population and in congregate living facilities.	Facilitate the ongoing rollout of the Covid-19 vaccine to the unhoused population and to those residing in Congregate living facilities.	July 2021 – ongoing	Helped schedule and then administrated a flu shot and covid booster clinic at The Upper Room live-in recovery community. Scheduling future immunization clinics there for TDAP and other immunizations later this spring.
	Work with community health centers and our upcoming Mobile Unit in establishing mobile vaccination clinics targeted at unhoused often transient populations.	First mobile clinics to begin in August 2021	
	Monitor and report back to the DoH on relative vaccination rates among the unhoused and those staying in congregate living facilities.		

DELIVERABLES	OUTCOME	TIMELINE	DECEMBER UPDATES
Perform vaccine/health education sessions at various service providers.	Aid in combatting misinformation about the vaccine.	August 2021 – ongoing	Connected with a formerly unhoused community member and gave them information on how to protect their partner and other people in their home from the spread of Hepatitis B after they reached out upon recently being diagnosed.
	Help educate unhoused and those residing in congregate living facilities on relevant information affecting their health.	First education session established in August 2021	
	Develop instruments for surveys of health needs of unhoused persons and residents of congregate living facilities.		
Provide rapid and PCR Covid-19 testing to service providers.	Allow service providers to confidently operate knowing that they can count on having rapid Covid-19 testing available to symptomatic individuals who present themselves.	July 2021 – ongoing	Overseeing the distribution of the 39,812 tests received from State in May for distribution to low-income and vulnerable populations.
	-Allow service providers to offer PCR testing on site to individuals potentially exposed to Covid-19 who face unique transportation challenges which may otherwise prevent easy access to testing.		By the end of September we had distributed all 39,812 tests from our locations in the County City Building and at Mishawaka, from our Community Health Workers, and from allying with various community partners including the Food Bank of Northern Indiana, United Way, Our Lady of The Road, and SJC Public Library. Our order for more tests was received at the end of September. We were given 5,784 tests. By the end of December we had distributed 3,840 of these tests.
Act as a liaison to relevant stakeholders and service providers on behalf of SJC DoH.	Serve on relevant local boards, committees and task forces.	July 2021 - ongoing	Attended the December Regional Planning Committee (RPC) Meeting. Attended the December RPC Data Sub-Group Meeting, attended the December RPC Street Outreach Sub-Committee Meeting. Worked with the street-outreach sub-committee to perform outreach to encampments of unhoused people with information on warming centers before the blizzard struck. Also made sure that information was posted in areas frequented by those experiencing street homelessness, as well as in places where they were likely to seek refuge from the cold so that they may seek shelter in the appropriate spaces
	Create contact with stakeholders seeking to establish a low barrier intake facility/resource center.		
	-Explore opportunities with neighborhood associations, faith groups, City/County Coordinator, and other interested stakeholders to create a model of affordable, scattered housing for persons experiencing homelessness.		
Update all Public POD MOU's	Strengthen relationships between the SJCDoH and community partners.	Fall 2022	
	Establish new or updated MOU's for use in emergency situations.		
Hold Quarterly ESF-8 Meetings	Keep agencies involved in ESF-8 up to date and cooperating towards preparing for the next crisis.	Ongoing	Worked with St. Joseph County Emergency Management Agency to update the Emergency Support Function contact lists and create a new ESF team.

DELIVERABLES	OUTCOME	TIMELINE	DECEMBER UPDATES
Attend all District 2 HCC and LHD Meetings	Act as a liaison for the SJCDoH in the D2 Health Care Coalition and with Emergency Preparedness counterparts at other Counties in our District	Ongoing	The December D2 HCC meeting in Plymouth was postponed. The December D2 HCC LHD meeting was also postponed until the new year.
Attend Local Emergency Planning Commission Meetings	Act as a liaison for the SJCDoH to SJC's LEPC Meetings.	Ongoing	Met with St. Joseph County Emergency Management Agency about the Local Emergency Planning Commission Meetings going forward into the new year.
Scrub Current MRC List	Take off volunteers who are no longer active.	Fall 2022	
	Send emails to all volunteers used for Hedwig and invite them to sign up at SERV-IN.		
Work on PHEP Grant Deliverables	Keep SJCDoH receiving funding from the PHEP Grant.	Ongoing	Met with IDOH rep in December to work on upcoming PHEP Deliverables.
	Keep Amy up to date on deliverables for the grant.		
Learn All EP Plans	Act as the internal expert for EP plans and their deployment	Ongoing	Worked with the St. Joseph County Emergency Management Agency to begin updating the County Emergency Management Plan
Update EP orientation and trainings for all employees.	Update current trainings regarding EP	Ongoing	Went through EP orientation with 2 new employees.
	-Create/find new trainings surrounding EP		
Maintain and Train on the Mobile Clinics	Keep mobile clinics in operating order.	Ongoing	Worked with nursing to decommission the old ERV unit in order to prepare it to be surplus. Worked with the Nursing Unit to submit specifications on the fridges and freezers to state. In doing so discovered an issue with the units which I am liaising with Prime-Time to repair.
	Create and administer trainings on how to operate the mobile clinics.		

DELIVERABLES	OUTCOME	TIMELINE	DECEMBER UPDATES
Work with the South Bend Heritage Foundation, The City of South Bend, Our Lady of The Road and Oaklawn in participating in the 2023 Indiana Supportive Housing Institute.	Participate in targeted trainings aimed at learning how to navigate the complex process of developing housing with supportive services to prevent and end homelessness.	November 2022 - ongoing	Marco Mariani, Executive Director of the South Bend Heritage Foundation reached out and invited the SJCDoH to participate as one of the community partners in the 2023 Indiana Supportive Housing Institute, along with the City of South Bend, Our Lady of The Road and Oaklawn. At the end of November they submitted their proposal for the team of aforementioned community partners to participate in 2023's Institute. If chosen the community partners will participate in over 80 hours of trainings to assist in the creation of a complete supportive housing plan. Still waiting on acceptance during December. Sent travel request to commissioners for attendance of required trainings and was approved.
	Working in partnership with the South Bend Heritage Foundation, The City of South Bend, Our Lady of The Road and Oaklawn to help develop the Heritage Foundation's next supportive housing plan.		
Work with the new Administration at the St. Joseph County Emergency Management Agency to establish new protocols and strengthen our county's ability to respond to emergencies	Liaise with new leadership on behalf of the SJCDoH and strengthen ties between us as partner organizations.	December 2022 - ongoing	Met with the new administration and assisted them in updating the emergency support function positions and contact directory. Working to update the County Emergency Management Plan as needed. Working to establish a SJCDoH Emergency Annex in partnership with SJCEMA.

ENVIRONMENTAL HEALTH UNIT

	December 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2 2019
SEPTIC PROGRAM					
Residential - New Construction					
A. Inspections	11	200	180	154	236
B. Consultations	0	14	29	16	11
Residential - Replacement					
A. Inspections	38	666	683	871	766
B. Consultations	0	56	87	53	23
Commercial					
A. Inspections	3	33	12	30	20
B. Consultations	0	13	6	8	2
C. Cluster System Inspections	0	1	18	5	2
Abandonments without Replacements	6	38	44	130	20
Permit Applications Received	20	480	589	758	532
Permits Issued	28	455	495	609	464
Public Information Events	0	1	3	2	0
SUBDIVISION PROGRAM					
A. Health Officer Reports	1	28	48	40	28
B. Subdivision Reviews	3	39	55	56	35
C. Rezoning and Replat Reviews	0	8	10	8	9
WELLHEAD PROGRAM					
A. Inspections Performed	5	131	114	125	174
WELL DRILLING PROGRAM					
Residential					
A. Inspections	10	184	281	209	170
B. Well Abandonments	12	238	314	247	185
Commercial					
A. Inspections	1	3	1	1	2
B. Well Abandonment Inspections	1	3	4	4	6
New Construction					
A. Permit Applications Received	4	78	97	65	120
B. Permits Issued	4	77	95	69	110
Replacement Permits Issued	12	214	304	270	234
Public Information Events	1	12	0	0	1
SOURCE WATER PROGRAM					
A. Phase I Inquiries	11	193	191	124	147
B. Spill Responses	0	4	1	4	2
C. Meth Lab Occurrence Response	0	0	0	0	1
D. Other Source Water Inspections	0	12	16	13	36

	December 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
SURFACE WATER PROGRAM					
A. Surface Water Sampling	0	0	0	0	0
LEAD PROGRAM					
A. HUD Lead Inspections	0	0	7	6	3
B. Lead Risk Assessments	7	73	45	56	89
a. EBLI Assessments	4	33	20	22	25
b. Parent Request	3	40	48	34	64
C. Clearances	2	18	23	24	38
D. Off-site Meetings	0	0	0	5	27
E. Public Information Events	0	1	1	1	28
D. Children Tested for Lead Levels*	301	3556	3286	3560	4446
CAFO PROGRAM					
A. Inspections Performed	0	0	0	0	0
AIR QUALITY PROGRAM					
A. Burn Permits	3	70	**	**	**
B. Indoor Air Quality Investigations	0	0	0	1	0
C. Mold Investigations	0	6	0	6	1
VECTOR PROGRAM					
A. Inspections Performed	0	68	35	24	18
B. Sites Treated	0	30	9	17	6
C. Traps Collected	0	198	275	212	29
D. ISDH Submissions	0	171	323	125	14
E. Public Information Events	0	4	8	2	2
HEALTHY HOMES PROGRAM (Inside)					
A. Initial Complaints	15	181	202	152	132
a. No Water	5	41	37	48	34
b. Garbage/Food Waste	4	53	57	40	50
c. Feces	5	53	37	33	18
d. Rodents/Cockroaches	1	34	71	31	30
A. Follow-up Complaints	22	196	161	192	172
a. No Water	18	93	60	90	44
b. Garbage/Food Waste	1	66	58	49	74
c. Feces	1	26	26	45	20
d. Rodents/Cockroaches	2	11	17	25	34
B. Dwellings Declared Unfit	2	28	22	13	20
MASSAGE					
A. Establishment Inspections	4	114	78	70	64

	December 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
TATTOO/BODY PIERCING PROGRAM					
A. Inspections Performed	1	49	38	28	23
COMPLAINTS / INVESTIGATIONS					
A. Garbage/Food Waste (Outside)	6	132	64	93	67
B. Sewage	3	102	96	111	81
C. Water (ditches, lakes, ponds & swells)	0	4	8	4	7
D. Motels/Hotels	0	4	5	7	3
E. Burning	0	16	17	26	10
F. Other	7	404	153	82	80
ABATEMENT LETTERS					
A. Abatement Letters	13	394	341	174	147
B. Immediate Threat to Public Health Letters	1	13	8	4	3
C. Order to Vacate/Condemn Letter	2	41	31	12	24
D. Impending Legal Action Letters	1	34	35	22	10
SUBSURFACE INVESTIGATIONS					
A. Internal	0	29	0	0	0
B. External	0	0	0	0	0

* Due to time lag of State Database System, the Lead testing numbers are one month behind.

**No data collected on Burn Permits during this time frame.

County Health Department

Main fund supported by tax revenue and fee revenue

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

Acct		Budget	October	November	December	TOTALS	
	REVENUE						
	Beginning Balance	\$1,897,461.29				\$1,897,461.29	
	Property, FIT, Excise, Vehicle Excise Tax		\$0.00	\$0.00	\$855,927.56	\$1,961,086.71	
	Federal Reimbursements		\$31,397.86	\$25,894.66	\$29,761.23	\$1,195,602.48	
	Miscellaneous Revenue		\$0.00	\$4,202.90	\$876.20	\$776,807.74	
	TOTAL TAX and MISC REVENUE		\$31,397.86	\$30,097.56	\$886,564.99	\$5,830,958.22	
	Environmental & Food		\$0.00	\$0.00	\$0.00	\$698,769.75	
	Environmental		\$41,910.00	\$38,100.00	\$31,805.00	\$208,605.00	
	Food		\$2,460.00	\$2,995.00	\$721.25	\$21,058.75	
	Immunization Clinic (South Bend)		\$13,036.60	\$22,214.11	\$16,051.39	\$161,736.12	
	Vital Records (South Bend)		\$36,386.00	\$32,622.00	\$42,328.00	\$513,850.00	
	Mishawaka - Immun Clinic & Vital Records		\$0.00	\$0.00	\$0.00	\$18,027.00	
	Immunization Clinic (Mishawaka)		\$2,092.00	\$2,786.00	\$5,965.00	\$17,474.00	
	Vital Records (Mishawaka)		\$4,918.00	\$3,199.00	\$3,200.00	\$25,695.00	
	Fees (Charge, Charge 2, Coroner Fee)		(\$7,272.56)	(\$7,973.33)	(\$8,002.80)	(\$69,431.16)	
	TOTAL FEE REVENUE		\$93,530.04	\$93,942.78	\$92,067.84	\$1,595,784.46	
	GRAND TOTAL REVENUE		\$124,927.90	\$124,040.34	\$978,632.83	\$7,426,742.68	
	EXPENDITURES						
Acct	10000 Series					Expenditures	Unexpended
	Salaries & Benefits	\$3,804,781.30	\$406,225.90	\$182,978.94	\$197,912.63	\$3,350,664.51	\$454,116.79
	Total 10000 Series	\$3,804,781.30	\$406,225.90	\$182,978.94	\$197,912.63	\$3,350,664.51	\$454,116.79
Acct	20000 Series						
	Supplies	\$125,557.72	\$2,424.59	\$15,259.47	\$19,450.56	\$113,430.67	\$12,127.05
	Total 20000 Series	\$125,557.72	\$2,424.59	\$15,259.47	\$19,450.56	\$113,430.67	\$12,127.05
Acct	30000 Series						
	Services	\$828,309.88	\$14,729.00	\$26,807.37	\$16,302.84	\$229,587.12	\$598,722.76
	Total 30000 Series	\$828,309.88	\$14,729.00	\$26,807.37	\$16,302.84	\$229,587.12	\$598,722.76
	TOTAL BUDGET	\$4,758,648.90					
							\$1,064,966.60
	GRAND TOTAL EXPENDITURES		\$423,379.49	\$225,045.78	\$233,666.03	\$3,693,682.30	
	Net Income		(\$298,451.59)	(\$101,005.44)	\$744,966.80	\$1,835,599.09	
	FUND BALANCE	\$1,897,461.29	\$3,089,099.02	\$2,988,093.58	\$3,733,060.38		

MIH Initiatives

Funds raised through sponsorships of the Achieving Birth Equity events will provide education and awareness for maternal infant health professionals and future community engagement, awareness events, and outreach to mothers and families through Maternal Infant Health Initiatives at the SJCDoH.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
06400	Donations		\$0.00	\$0.00	\$0.00	\$27,142.93	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$27,142.93	
	EXPENSES						
Acct	20000 Series						
24012	Promotion Supplies	\$5,338.83	\$0.00	\$0.00	\$0.00	\$5,338.83	\$0.00
	Total 20000 Series	\$5,338.83	\$0.00	\$0.00	\$0.00	\$5,338.83	\$0.00
Acct	30000 Series						
33368	Public Info & Educ	\$15,804.10	\$120.00	\$0.00	\$996.50	\$13,932.50	\$1,871.60
36015	Contractual Services	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	Total 30000 Series	\$20,804.10	\$120.00	\$0.00	\$996.50	\$13,932.50	\$6,871.60
	TOTAL EXPENSES	\$26,142.93	\$120.00	\$0.00	\$996.50	\$19,271.33	
							\$6,871.60
	Net Income		(\$120.00)	\$0.00	(\$996.50)	(\$996.50)	
	FUND BALANCE	\$0.00	\$8,868.10	\$8,868.10	\$7,871.60	\$7,871.60	

County-Wide Lead Initiative

During our budget discussions in 2018 (preparing for FY2019), the importance of lead was stressed and the Auditor, Commissioners and Council created this fund and provides the funding for it.

LEAD: Cassy White

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$430,966.60				\$430,966.60	
05205	Interfund Transfer of Funds		\$0.00	\$0.00	\$0.00	\$200,000.00	
05600	Refunds		\$0.00	\$0.00	\$0.00	\$1,058.12	
06400	Donations		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$430,966.60	\$0.00	\$0.00	\$0.00	\$632,024.72	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$111,000.00	\$8,230.74	\$8,230.74	\$8,230.82	\$106,903.78	\$4,096.22
11176	Asst. Director HEED	\$56,908.00	\$4,377.54	\$4,377.54	\$4,377.52	\$56,908.00	\$0.00
14800	FICA Taxes	\$12,845.00	\$948.62	\$948.62	\$948.64	\$12,346.41	\$498.59
14810	PERF	\$18,806.00	\$1,412.12	\$1,412.12	\$1,412.12	\$18,346.83	\$459.17
14840	Group Health Insurance	\$72,000.00	\$0.00	\$0.00	\$9,000.00	\$36,000.00	\$36,000.00
	Total 10000 Series	\$271,559.00	\$14,969.02	\$14,969.02	\$23,969.10	\$230,505.02	\$41,053.98
Acct	20000 Series						
21030	Office Supplies	\$5,000.00	\$0.00	\$0.00	\$39.00	\$166.99	\$4,833.01
22148	Field Supplies	\$5,000.00	\$1,098.61	\$871.90	\$55.93	\$3,206.10	\$1,793.90
	Total 20000 Series	\$10,000.00	\$1,098.61	\$871.90	\$94.93	\$3,373.09	\$6,626.91
Acct	30000 Series						
32020	Travel/Mileage	\$2,000.00	\$130.46	\$84.60	\$0.00	\$715.46	\$1,284.54
32050	Conferences & Training	\$3,500.00	\$0.00	\$0.00	\$0.00	\$395.63	\$3,104.37
32203	Cell Phones	\$2,200.00	\$0.00	\$326.20	\$163.08	\$1,960.36	\$239.64
32350	Postage	\$2,000.00	\$119.68	\$87.72	\$65.64	\$1,112.84	\$887.16
33368	Public Information & Education	\$9,269.00	\$1,146.50	\$837.42	\$12.50	\$6,840.16	\$2,428.84
36500	Service Contract	\$8,282.92	\$0.00	\$0.00	\$0.00	\$8,282.92	\$0.00
39750	Information Tech	\$6,717.08	\$0.00	\$0.00	\$0.00	\$0.00	\$6,717.08
	Total 30000 Series	\$33,969.00	\$1,396.64	\$1,335.94	\$241.22	\$19,307.37	\$14,661.63
	TOTAL EXPENSES	\$315,528.00	\$17,464.27	\$17,176.86	\$24,305.25	\$253,185.48	
							\$62,342.52
	Net Income		(\$17,464.27)	(\$17,176.86)	(\$24,305.25)	(\$52,127.36)	
	FUND BALANCE	\$430,966.60	\$420,321.35	\$403,144.49	\$378,839.24	\$378,839.24	

Health FIMR

The Title V Fetal Infant Mortality Review (FIMR) Grant provides continuity of our Fetal Infant Mortality Review program which review all infant death cases under the age of 1 and identifies trends for prevention of infant mortality.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$6,887.28				\$6,887.28	
06400	Donations		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$6,887.28	\$0.00	\$0.00	\$0.00	\$6,887.28	
	EXPENSES						
Acct	20000 Series						
21030	Office Supplies	\$3,423.04	\$1,208.02	\$174.65	\$560.65	\$3,181.53	\$241.51
	Total 20000 Series	\$3,423.04	\$1,208.02	\$174.65	\$560.65	\$3,181.53	\$241.51
Acct	30000 Series						
32020	Travel /Mileage	\$3,423.04	\$1,174.90	\$0.00	\$311.45	\$2,472.71	\$950.33
32203	Cell Phones	\$41.20	\$0.00	\$0.00	\$0.00	\$41.20	\$0.00
	Total 30000 Series	\$3,464.24	\$1,174.90	\$0.00	\$311.45	\$2,513.91	\$950.33
	TOTAL EXPENSES	\$6,887.28	\$2,382.92	\$174.65	\$872.10	\$5,695.44	
							\$1,191.84
	Net Income		(\$2,382.92)	(\$174.65)	(\$872.10)	(\$5,695.44)	
	FUND BALANCE	\$6,887.28	\$2,238.59	\$2,063.94	\$1,191.84	\$1,191.84	

Health Immunization CoAg

The Indiana State Department of Health aims to increase vaccinations in each county, increase use in the state immunization registry, increase utilization of publicly funded adult vaccines, and reduce wastage of publicly funded vaccines.

LEAD: Jodie Pairitz - SUPPORT: Shelley Chaffee and Robin Vida

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$5,956.67)				(\$5,956.67)	
02708	Federal/Grants Reimbursements		\$0.00	\$18,274.38	\$30,512.51	\$158,104.84	
5600	Refunds		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	(\$5,956.67)	\$0.00	\$18,274.38	\$30,512.51	\$152,148.17	
	EXPENSES						
Acct	10000 Series						
11781	Imm Outreach Coordinator	\$43,914.00	\$3,328.08	\$3,328.08	\$3,328.08	\$21,632.52	\$22,281.48
11193	Part Time	\$185,094.44	\$8,343.28	\$8,530.35	\$8,099.83	\$94,995.55	\$90,098.89
14800	FICA Taxes	\$17,506.45	\$886.70	\$447.42	\$750.24	\$8,906.25	\$8,600.20
14810	PERF	\$4,918.00	\$372.74	\$186.37	\$700.62	\$2,422.81	\$2,495.19
14840	Group Health Insurance	\$18,000.00	\$0.00	\$0.00	\$4,500.00	\$9,000.00	\$9,000.00
	Total 10000 Series	\$269,432.89	\$12,930.80	\$12,492.22	\$17,378.77	\$136,957.13	\$132,475.76
Acct	20000 Series						
21030	Office Supplies	\$4,851.24	\$1,413.82	\$146.92	\$380.09	\$4,851.24	\$0.00
22119	Computer Supplies	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00
22406	Immunization Supplies	\$4,000.00	\$0.00	\$2,365.88	\$0.00	\$2,463.86	\$1,536.14
	Total 20000 Series	\$9,851.24	\$2,413.82	\$2,512.80	\$380.09	\$8,315.10	\$1,536.14
Acct	30000 Series						
32020	Travel /Mileage	\$1,977.22	\$0.00	\$0.00	\$39.36	\$65.58	\$1,911.64
32203	Cell Phones	\$3,191.52	\$0.00	\$407.75	\$203.85	\$1,595.88	\$1,595.64
33368	Public Info & Educ	\$85,781.13	\$317.76	\$70.00	\$3,339.00	\$61,702.51	\$24,078.62
36015	Contractual Services	\$21,087.28	\$2,612.00	\$1,659.67	\$4,752.00	\$13,110.95	\$7,976.33
	Total 30000 Series	\$112,037.15	\$2,929.76	\$2,137.42	\$8,334.21	\$76,474.92	\$35,562.23
	TOTAL EXPENSES	\$391,321.28	\$18,274.38	\$17,142.44	\$26,093.07	\$221,747.15	
							\$169,574.13
	Net Income		(\$18,274.38)	\$1,131.94	\$4,419.44		
	FUND BALANCE	(\$5,956.67)	(\$75,150.36)	(\$74,018.42)	(\$69,598.98)	(\$69,598.98)	

Health PHEP

The PHEP Grant provides funds to enhance Department of Health preparedness in order to respond to public health and healthcare emergencies.

LEAD: Harrison Gilbride

	Fund 8134	2021 Budget	October	November	December	Total Expenditures	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$29.24	\$2,532.09	\$29.24	\$27,649.05	
	TOTAL REVENUE	\$0.00	\$29.24	\$2,532.09	\$29.24	\$27,649.05	
	EXPENSES						
Acct	30000 Series						
32550	Miscellaneous Costs	\$50,000.00	\$2,532.09	\$3,839.13	\$7,441.51	\$38,900.45	\$11,099.55
	Total 20000 Series	\$50,000.00	\$2,532.09	\$3,839.13	\$7,441.51	\$38,900.45	\$11,099.55
	TOTAL EXPENSES	\$50,000.00	\$2,532.09	\$3,839.13	\$7,441.51	\$38,900.45	
							\$11,099.55
	Net Income		(\$2,502.85)	(\$1,307.04)	(\$7,412.27)	(\$11,251.40)	
	FUND BALANCE	\$0.00	(\$2,532.09)	(\$3,839.13)	(\$11,251.40)	(\$11,251.40)	

Health Issues & Challenges Lead

Funding opportunity through the Indiana State Department of Health (IDoH) to increase capacity in the Department of Health's Lead Program because the elevated blood lead level (EBLL) threshold will be lowering from 10 µg/dL to 3.5 µg/dL. The funds will be used to successfully administer case management and environmental risk assessment services to families with children who have confirmed EBLL's above 5 µg/dL.

LEAD: Cassy White

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$0.00	\$0.00	\$14,434.93	\$14,434.93	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$14,434.93	\$14,434.93	
	EXPENSES						
Acct	10000 Series						
11155	Nurses/Other Medical	\$38,990.75	\$0.00	\$0.00	\$0.00	\$0.00	\$38,990.75
11167	Community Health Worker	\$20,003.50	\$0.00	\$0.00	\$0.00	\$0.00	\$20,003.50
11172	Environmental Health Specialist	\$103,816.48	\$0.00	\$0.00	\$0.00	\$0.00	\$103,816.48
11199	Perinatal Coordinator	\$93,186.85	\$0.00	\$0.00	\$0.00	\$0.00	\$93,186.85
11950	Part Time	\$153,103.76	\$0.00	\$0.00	\$0.00	\$0.00	\$153,103.76
14800	FICA Taxes	\$31,296.25	\$0.00	\$0.00	\$0.00	\$0.00	\$31,296.25
14810	PERF	\$36,929.97	\$0.00	\$0.00	\$0.00	\$0.00	\$36,929.97
14840	Group Health Insurance	\$88,692.60	\$0.00	\$0.00	\$0.00	\$0.00	\$88,692.60
	Total 10000 Series	\$566,020.16	\$0.00	\$0.00	\$0.00	\$0.00	\$566,020.16
	TOTAL EXPENSES	\$566,020.16	\$0.00	\$0.00	\$0.00	\$0.00	
							\$566,020.16
	Net Income		\$0.00	\$0.00	\$14,434.93	\$14,434.93	
	FUND BALANCE	\$0.00	\$0.00	\$0.00	\$14,434.93	\$14,434.93	

Health COVID Vaccinations

The St. Joseph County Department of Health will assist the Indiana Department of Health regarding promotion of the COVID-19 vaccine and conduct direct outreach to minority and hard to reach populations.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$322,753.03)				(\$322,753.03)	
02708	Federal/Grants Reimbursements		\$0.00	\$28,340.06	\$30,434.95	\$569,322.27	
	TOTAL REVENUE	(\$322,753.03)	\$0.00	\$28,340.06	\$30,434.95	\$246,569.24	
	EXPENSES						
Acct	10000 Series						
11144	Nursing Registrar	\$36,169.86	\$2,471.30	\$2,471.30	\$2,471.30	\$16,063.45	\$20,106.41
11155	Nurses/Other Medical	\$121,247.15	\$8,895.58	\$8,895.58	\$8,895.58	\$57,821.27	\$63,425.88
11167	Community Health Worker	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11193	Immun Outreach Coord	\$21,632.52	\$0.00	\$0.00	\$0.00	\$21,632.52	\$0.00
11950	Part Time	\$54,447.74	\$2,623.00	\$2,698.17	\$2,558.47	\$26,224.59	\$28,223.15
11985	Temporary/Seasonal Help	\$78,293.38	\$5,628.90	\$4,662.31	\$3,200.27	\$52,367.08	\$25,926.30
14800	FICA Taxes	\$20,382.91	\$1,500.80	\$1,432.63	\$1,310.11	\$11,833.62	\$8,549.29
14810	PERF	\$18,045.39	\$1,013.40	\$1,013.40	\$1,013.40	\$9,009.93	\$9,035.46
14840	Group Health Insurance	\$54,842.15	\$3,514.78	\$3,514.78	\$3,514.78	\$31,846.07	\$22,996.08
16800	Bonuses	\$7,054.61	\$0.00	\$0.00	\$0.00	\$7,054.61	\$0.00
	Total 10000 Series	\$412,115.71	\$25,647.76	\$24,688.17	\$22,963.91	\$233,853.14	\$178,262.57
Acct	30000 Series						
32020	Travel /Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32050	Conferences & Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32203	Cell Phones	\$244.83	\$0.00	\$0.00	\$0.00	\$244.83	\$0.00
32550	Miscellaneous Costs	\$47,369.46	\$0.00	\$0.00	\$0.00	\$47,369.46	\$0.00
36015	Contractual Services	\$97,532.50	\$2,692.30	\$4,038.45	\$2,692.30	\$79,000.00	\$18,532.50
	Total 30000 Series	\$145,146.79	\$2,692.30	\$4,038.45	\$2,692.30	\$126,614.29	\$18,532.50
	TOTAL EXPENSES	\$557,262.50	\$28,340.06	\$28,726.62	\$25,656.21	\$360,467.43	
							\$196,795.07
	Net Income		(\$28,340.06)	(\$386.56)	\$4,778.74		
	FUND BALANCE	(\$322,753.03)	(\$118,290.37)	(\$118,676.93)	(\$113,898.19)	(\$113,898.19)	

Health CHWs for COVID

Train and deploy community health workers in St. Joseph County by building and strengthening community resilience to fight COVID-19 through addressing health disparities.

LEAD: Cassy White

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$79,561.17	\$57,316.68	\$173,519.59	\$829,677.12	
	TOTAL REVENUE	\$0.00	\$79,561.17	\$57,316.68	\$173,519.59	\$829,677.12	
	EXPENSES						
Acct	10000 Series						
11030	Administrator	\$9,345.10	\$543.10	\$543.10	\$543.10	\$4,728.59	\$4,616.51
11055	Health Officer	\$12,324.13	\$575.21	\$575.21	\$575.21	\$7,434.61	\$4,889.52
11077	Admin. Assistant	\$27,085.17	\$2,083.46	\$2,083.46	\$2,083.46	\$9,375.57	\$17,709.60
11167	Community Health Worker	\$524,314.94	\$21,076.92	\$19,169.88	\$21,423.12	\$299,364.41	\$224,950.53
11170	Director of HEED	\$13,692.38	\$778.93	\$778.93	\$778.93	\$7,071.23	\$6,621.15
11176	Assistant Dir Health Equity	\$47,283.10	\$3,637.15	\$3,637.15	\$3,637.15	\$16,367.17	\$30,915.93
11196	Health Promotion Specialist	\$13,480.48	\$1,036.94	\$1,036.94	\$1,036.94	\$4,666.24	\$8,814.24
11197	Director of HOPE	\$9,797.71	\$479.34	\$479.34	\$479.34	\$5,723.07	\$4,074.64
11976	Deputy Health Officer	\$16,915.82	\$789.96	\$789.96	\$789.96	\$10,200.98	\$6,714.84
12014	Data Analyst	\$14,021.12	\$863.16	\$863.16	\$863.16	\$3,021.06	\$11,000.06
12014	Social Worker	\$19,125.00	\$0.00	\$0.00	\$0.00	\$19,125.00	\$0.00
14800	FICA Taxes	\$53,666.32	\$2,376.97	\$2,231.59	\$2,403.59	\$28,924.15	\$24,742.17
14810	PERF	\$79,227.49	\$3,568.80	\$3,355.21	\$3,607.58	\$43,352.61	\$35,874.88
14840	Group Health Insurance	\$261,900.00	\$2,838.46	\$2,838.46	\$31,338.46	\$113,273.07	\$148,626.93
	Total 10000 Series	\$1,102,178.76	\$40,648.40	\$38,382.39	\$69,560.00	\$572,627.76	\$529,551.00
Acct	20000 Series						
22148	Field Supplies	\$5,198.77	\$0.00	\$0.00	\$42.00	\$785.03	\$4,413.74
	Total 20000 Series	\$5,198.77	\$0.00	\$0.00	\$42.00	\$785.03	\$4,413.74
Acct	30000 Series						
31015	Consultant Services	\$133,835.00	\$5,000.00	\$7,500.00	\$5,000.00	\$85,000.00	\$48,835.00
32020	Travel/Mileage	\$13,382.30	\$980.59	\$165.15	\$246.60	\$2,905.29	\$10,477.01
32050	Conferences & Training	\$46,463.85	\$1,227.67	\$7,250.00	\$108.63	\$20,659.42	\$25,804.43
32203	Cell Phones	\$8,341.11	\$0.00	\$733.95	\$366.93	\$4,410.81	\$3,930.30
33368	Public Information & Education	\$278,850.35	\$9,460.02	\$6,926.90	\$8,530.60	\$67,175.10	\$211,675.25
36015	Contractual Services	\$106,200.00	\$0.00	\$240.30	\$28,466.14	\$73,294.39	\$32,905.61
39010	Dues & Subscriptions	\$820.00	\$0.00	\$0.00	\$0.00	\$0.00	\$820.00
39750	Information Tech	\$2,819.32	\$0.00	\$0.00	\$0.00	\$2,819.32	\$0.00
	Total 30000 Series	\$590,711.93	\$16,668.28	\$22,816.30	\$42,718.90	\$171,264.33	\$419,447.60
	TOTAL EXPENSES	\$1,698,089.46	\$57,316.68	\$61,198.69	\$112,320.90	\$829,677.12	\$868,412.34
	Net Income		\$22,244.49	(\$3,882.01)	\$61,198.69	\$0.00	
	FUND BALANCE	\$0.00	(\$57,316.68)	(\$61,198.69)	\$0.00	\$0.00	

Health COVID Crisis CoAg

Based on a jurisdiction population tier, the IDOH will provide funding to the LHDs to hire additional staff (minimum 1 – maximum 7) to support continued COVID-19 response efforts in K-12 schools within the jurisdiction. The additional team member(s) will serve as the School COVID-19 Liaison(s) and be identified as the subject matter expert related to COVID-19 Response in schools.

LEAD: Dr. Einterz and Dr. Fox

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02708	Federal/Grants Reimbursements		\$0.00	\$0.00	\$0.00	\$550,000.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$550,000.00	
	EXPENSES						
Acct	30000 Series						
32550	Miscellaneous Costs	\$550,000.00	\$0.00	\$0.00	\$450.00	\$18,147.60	\$531,852.40
	Total 30000 Series	\$550,000.00	\$0.00	\$0.00	\$450.00	\$18,147.60	\$531,852.40
	TOTAL EXPENSES	\$550,000.00	\$0.00	\$0.00	\$450.00	\$18,147.60	
							\$531,852.40
	Net Income		\$0.00	\$0.00	(\$450.00)		
	FUND BALANCE	\$0.00	\$532,302.40	\$532,302.40	\$531,852.40	\$531,852.40	

Health Local Health Services

The Local Health Maintenance grant is a long-standing grant from the Indiana State Department of Health which allows Local Health Departments to utilize the funds to work on any area in ISDH's long range plan. The St. Joseph County Department of Health uses these funds to fund a Health Educator and a Community Health Worker. Carry-forward pays for benefits, supplies, travel, educational materials and trainings for staff.

LEAD: Robin Vida and Cassy White

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$37,061.75				\$37,061.75	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$72,672.00	
02708	Federal Reimbursements		\$0.00	\$5,503.20	\$1,636.63	\$7,139.83	
	TOTAL REVENUE	\$37,061.75	\$0.00	\$5,503.20	\$1,636.63	\$116,873.58	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11193	Health Promotion Specialist	\$43,265.00	\$3,328.08	\$3,328.08	\$3,328.04	\$43,265.00	\$0.00
14800	FICA Taxes	\$3,309.00	\$241.15	\$241.15	\$241.15	\$3,148.34	\$160.66
14810	PERF	\$4,846.00	\$372.74	\$372.74	\$372.74	\$4,845.61	\$0.39
14840	Group Health Insurance	\$18,000.00	\$0.00	\$0.00	\$4,500.00	\$18,000.00	\$0.00
	Total 10000 Series	\$69,420.00	\$3,941.97	\$3,941.97	\$8,441.93	\$69,258.95	\$161.05
Acct	20000 Series						
21030	Office Supplies	\$2,280.00	\$0.00	\$8.79	\$39.00	\$72.01	\$2,207.99
	Total 20000 Series	\$2,280.00	\$0.00	\$8.79	\$39.00	\$72.01	\$2,207.99
Acct	30000 Series						
32020	Travel /Mileage	\$5,167.00	\$0.00	\$0.00	\$0.00	\$303.11	\$4,863.89
32203	Cell Phones	\$540.00	\$0.00	\$172.38	\$86.18	\$1,035.32	(\$495.32)
33368	Public Info & Educ	\$7,300.00	\$0.00	\$0.00	\$0.00	\$119.99	\$7,180.01
	Total 30000 Series	\$13,007.00	\$0.00	\$172.38	\$86.18	\$1,458.42	\$11,548.58
	TOTAL EXPENSES	\$84,707.00	\$3,941.97	\$4,123.14	\$8,567.11	\$70,789.38	
							\$13,917.62
	Net Income		(\$3,941.97)	\$1,380.06	(\$6,930.48)		
	FUND BALANCE	\$37,061.75	\$51,634.62	\$53,014.68	\$46,084.20	\$46,084.20	

Health Trust Fund

The Indiana Local Health Department Trust Account was established within the Indiana Tobacco Master Settlement Agreement Fund for the purpose of providing funding for services provided by local Boards of Health in each county. In using money distributed by this fund, the local Board of Health shall give priority to: (1) programs that share common goals with the mission statement and long range state plan established by the state department of health; (2) preventive health measures; and (3) support for community health centers that treat low income persons and senior citizens. Grant is valid January 1st to December 31st.

LEAD: Dr. Einterz - SUPPORT: Amy Ruppe

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$225,408.27				\$225,408.27	
01412	State Grant		\$0.00	\$0.00	\$0.00	\$93,657.01	
02708	Federal Reimbursement		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$225,408.27	\$0.00	\$0.00	\$0.00	\$319,065.28	
	EXPENSES						
Acct	10000 Series						
12014	PACEs Coordinator	\$55,221.00	\$4,247.76	\$4,247.76	\$4,247.76	\$14,867.16	\$40,353.84
14800	FICA Taxes	\$4,225.00	\$324.96	\$315.44	\$319.26	\$1,122.14	\$3,102.86
14810	PERF	\$6,185.00	\$475.74	\$475.74	\$475.74	\$1,665.09	\$4,519.91
14840	Group Health Insurance	\$18,000.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00	\$13,500.00
	Total 10000 Series	\$83,631.00	\$5,048.46	\$5,038.94	\$9,542.76	\$22,154.39	\$61,476.61
Acct	30000 Series						
32020	Travel/Mileage	\$10,026.00	\$159.23	\$111.40	\$79.77	\$391.38	\$9,634.62
	Total 30000 Series	\$10,026.00	\$159.23	\$111.40	\$79.77	\$391.38	\$9,634.62
	TOTAL EXPENSES	\$93,657.00	\$5,207.69	\$5,150.34	\$9,622.53	\$22,545.77	
							\$71,111.23
	Net Income		(\$5,207.69)	(\$5,150.34)	(\$9,622.53)		
	FUND BALANCE	\$225,408.27	\$311,292.38	\$306,142.04	\$296,519.51	\$296,519.51	

Health Vector

The Department of Health has been awarded a grant for our vector program to address Eastern Equine Encephalitis (EEE) from a local philanthropic foundation which prefers to maintain anonymity.

LEAD: Brett Davis

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$11,924.80				\$11,924.80	
02710	Local Grant Reimbursement		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$11,924.80	\$0.00	\$0.00	\$0.00	\$11,924.80	
	EXPENSES						
Acct	30000 Series						
33938	Vector Abatement	\$11,924.80	\$0.00	\$0.00	\$0.00	\$0.00	\$11,924.80
	Total 30000 Series	\$11,924.80	\$0.00	\$0.00	\$0.00	\$0.00	\$11,924.80
	TOTAL EXPENSES	\$11,924.80	\$0.00	\$0.00	\$0.00	\$0.00	
							\$11,924.80
	Net Income		\$0.00	\$0.00	\$0.00	\$0.00	
	FUND BALANCE	\$11,924.80	\$11,924.80	\$11,924.80	\$11,924.80	\$11,924.80	

Health National Birth Equity

Bi-yearly the Community Foundation of SJC offers special project challenge grants. The special project challenge grant encourages projects that include community development, health & human services, parks, recreation, and entertainment, and youth & education.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$20,000.00				\$20,000.00	
02710	Local Grant Reimbursement		\$0.00	\$0.00		\$0.00	
	TOTAL REVENUE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	
	EXPENSES						
Acct	30000 Series						
36015	Contractual Services	\$20,000.00	\$0.00	\$0.00		\$15,000.00	\$5,000.00
	Total 30000 Series	\$20,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$5,000.00
	TOTAL EXPENSES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	
							\$5,000.00
	Net Income		\$0.00	\$0.00	\$0.00	\$0.00	
	FUND BALANCE	\$20,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	

Health Trailblazer Planning

Funding opportunity through the Indiana CTSI Community Health Partnerships to elevate community-university partnerships to improve health, examine social determinants of health, or enhance health equity to result in future collaborative research proposals. The DoH is applying to strengthen their partnership with Notre Dame's Neuroscience Behavior Health program to preventing Adverse Childhood Experiences in St. Joseph County.

LEAD: Cassy White - SUPPORT: Frank Spesia

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$4,029.00				\$4,029.00	
	TOTAL REVENUE	\$4,029.00	\$0.00	\$0.00	\$0.00	\$4,029.00	
	EXPENSES						
Acct	10000 Series						
11170	Director of HEED	\$1,287.00	\$0.00	\$0.00	\$0.00	\$1,287.00	\$0.00
14800	FICA Taxes	\$98.00	\$0.00	\$0.00	\$0.00	\$98.00	\$0.00
14810	PERF	\$144.00	\$0.00	\$0.00	\$0.00	\$144.00	\$0.00
	Total 10000 Series	\$1,529.00	\$0.00	\$0.00	\$0.00	\$1,529.00	\$0.00
Acct	30000 Series						
32550	Miscellaneous Expenses	\$1,500.00	\$0.00	\$0.00	\$1,020.48	\$1,500.00	\$0.00
33368	Public Information & Education	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
	Total 30000 Series	\$2,500.00	\$0.00	\$0.00	\$2,020.48	\$2,500.00	\$0.00
	TOTAL EXPENSES	\$4,029.00	\$0.00	\$0.00	\$2,020.48	\$4,029.00	
							\$0.00
	Net Income		\$0.00	\$0.00	(\$2,020.48)	(\$4,029.00)	
	FUND BALANCE	\$4,029.00	\$2,020.48	\$2,020.48	\$0.00	\$0.00	

Safety PIN Grant

Using FIMR recommendations to create a community of accessible and respectful care through intentional and simultaneous action with systems and policy, providers and institutions, and women and families through the addition of an Maternal Infant Health Initiatives Coordinator to facilitate community action while maintaining the FIMR Coordinator position fulfill activities related to Case Review.

LEAD: Robin Vida - SUPPORT: Sally Dixon

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	(\$10,576.49)				(\$10,576.49)	
01412	State Grant		\$0.00	\$9,084.46	\$3,880.58	\$55,587.50	
	TOTAL REVENUE	(\$10,576.49)	\$0.00	\$9,084.46	\$3,880.58	\$45,011.01	
	EXPENSES						
Acct	10000 Series						
11782	MIH Coordinator	\$66,598.30	\$3,132.00	\$3,132.00	\$3,132.00	\$41,459.55	\$25,138.75
12019	FIMR Coordinator	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14800	FICA Taxes	\$5,131.21	\$238.58	\$238.58	\$238.58	\$3,159.45	\$1,971.76
	Total 10000 Series	\$71,729.51	\$3,370.58	\$3,370.58	\$3,370.58	\$44,619.00	\$27,110.51
Acct	20000 Series						
24012	Promotion Supplies	\$15,326.00	\$72.50	\$0.00	\$0.00	\$825.09	\$14,500.91
	Total 20000 Series	\$15,326.00	\$72.50	\$0.00	\$0.00	\$825.09	\$14,500.91
Acct	30000 Series						
32020	Travel /Mileage	\$3,536.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,536.00
32203	Cell Phones	\$1,440.00	\$0.00	\$60.00	\$30.00	\$330.00	\$1,110.00
36015	Contractual Services	\$70,892.00	\$100.00	\$525.00	\$200.00	\$1,837.50	\$69,054.50
39150	Other Expense	\$2,500.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,500.00
	Total 30000 Series	\$78,368.00	\$100.00	\$585.00	\$230.00	\$3,167.50	\$75,200.50
	TOTAL EXPENSES	\$165,423.51	\$3,543.08	\$3,955.58	\$3,600.58	\$48,611.59	
							\$116,811.92
	Net Income		(\$3,543.08)	\$5,128.88	\$280.00		
	FUND BALANCE	(\$10,576.49)	(\$9,009.46)	(\$3,880.58)	(\$3,600.58)	(\$3,600.58)	

CHW Safety PIN

Funding opportunity through the Indiana State Department of Health's Safety PIN (Protecting Indiana's Newborns) grant program to implement programs focused on reducing infant mortality.

LEAD: Cassy White - SUPPORT: Sally Dixon

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
01412	State Grant		\$0.00	\$22,751.64	\$6,773.70	\$56,621.56	
	TOTAL REVENUE	\$0.00	\$0.00	\$22,751.64	\$6,773.70	\$56,621.56	
	EXPENSES						
Acct	10000 Series						
11167	Community Health Worker	\$148,000.00	\$5,615.40	\$5,615.40	\$5,615.40	\$42,456.45	\$105,543.55
14800	FICA Taxes	\$27,898.00	\$409.38	\$409.38	\$409.38	\$3,135.58	\$24,762.42
14810	Perf	\$17,376.00	\$628.92	\$628.92	\$628.92	\$4,755.11	\$12,620.89
14840	Group Insurance	\$72,000.00	\$0.00	\$0.00	\$9,000.00	\$18,000.00	\$54,000.00
	Total 10000 Series	\$265,274.00	\$6,653.70	\$6,653.70	\$15,653.70	\$68,347.14	\$196,926.86
Acct	30000 Series						
32020	Travel /Mileage	\$1,123.20	\$0.00	\$0.00	\$0.00	\$0.00	\$1,123.20
32050	Conferences & Trainings	\$5,590.00	\$0.00	\$0.00	\$0.00	\$2,574.30	\$3,015.70
32203	Cell Phones	\$1,558.00	\$0.00	\$120.00	\$60.00	\$540.00	\$1,018.00
33368	Public Info & Educ	\$1,200.00	\$0.00	\$0.00	\$39.00	\$117.00	\$1,083.00
39750	Information Technology	\$1,008.00	\$0.00	\$0.00	\$0.00	\$795.82	\$212.18
	Total 30000 Series	\$10,479.20	\$0.00	\$120.00	\$99.00	\$4,027.12	\$6,452.08
	TOTAL EXPENSES	\$275,753.20	\$6,653.70	\$6,773.70	\$15,752.70	\$72,374.26	
							\$203,378.94
	Net Income		(\$6,653.70)	\$15,977.94	(\$8,979.00)		
	FUND BALANCE	\$0.00	(\$22,751.64)	(\$6,773.70)	(\$15,752.70)	(\$15,752.70)	

Drug Disposal

To obtain materials and supplies to allow for safer prescription drug disposal at a community level. The SJCDoH will partner with the 525 Foundation and their already existing Drop2Stop prescription drug disposal program. This grant will allow this program to expand and increase utilization.

LEAD: Robin Vida

		Budget	October	November	December	TOTALS	Unexpended
Acct	REVENUE						
00000	Beginning Balance	\$0.00				\$0.00	
02711	Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	EXPENSES						
Acct	30000 Series						
33368	Public Info & Educ	\$79,955.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,955.00
36015	Contractual Services	\$19,970.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,970.00
	Total 30000 Series	\$99,925.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99,925.00
	Total Budget	\$99,925.00					
	Total Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	
	Total Unexpended						\$99,925.00
	Net (Monthly)		\$0.00	\$0.00	\$0.00		
	FUND BALANCE		\$0.00	\$0.00	\$0.00		

FINANCE UNIT		2022 Budget	October	November	December	
Acct	Revenue (Tax & Fund)					
00000	Beginning Balance	\$1,897,461.29				\$1,897,461.29
00100	Property Tax	\$1,870,000.00			\$779,131.97	\$1,808,089.42
00201	Financial Institution Tax	\$5,000.00			\$2,106.41	\$4,868.35
00202	Auto Excise Tax	\$134,000.00			\$68,294.29	\$135,339.13
00217	Commercial Vehicle Excise Tax	\$13,000.00			\$6,394.89	\$12,789.81
02708	Federal Reimbursements		\$31,397.86	\$25,894.66	\$29,761.23	\$1,195,602.48
02710	Local Grant Reimbursements					\$1,529.00
02711	Reimbursements			\$4,202.90	\$876.20	\$34,482.50
05205	Interfund Transfer					\$735,010.46
05206	Transfer of Funds					\$0.00
05600	Refunds					\$5,779.31
05602	Returns or Voided Checks					\$0.00
05603	Return of 2 Year Warrant Funds					\$6.47
06500	Other Revenue					\$0.00
Revenue (Tax & Fund) Total		\$3,919,461.29	\$31,397.86	\$30,097.56	\$886,564.99	\$5,830,958.22

Revenue (Fee)	2022 Budget	October	November	December	Year to Date
Environmental & Food					\$698,769.75
Environmental Unit (POS and WEB)		\$41,910.00	\$38,100.00	\$31,805.00	\$208,605.00
Food Unit (POS and WEB)		\$2,460.00	\$2,995.00	\$721.25	\$21,058.75
Immunization Clinic (POS and WEB)		\$13,036.60	\$22,214.11	\$16,051.39	\$160,539.78
Medicaid - Blood Lead Testing Services					\$32.52
Medicaid - Lead Targeted Case Management					\$112.63
Medicaid - Environmental Lead Investigation					\$1,051.19
Medicaid - Community Health Workers					\$0.00
Vital Records (POS and WEB)		\$36,386.00	\$32,622.00	\$42,328.00	\$513,850.00
MISHAWAKA - Immunization Clinic & Vital Records					\$18,027.00
MISHAWAKA - Immunization Clinic (POS and WEB)		\$2,092.00	\$2,786.00	\$5,965.00	\$17,474.00
MISHAWAKA - Vital Records (POS and WEB)		\$4,918.00	\$3,199.00	\$3,200.00	\$25,695.00
Charges					
LESS Charge 1 Sales (Credit Cards)					\$16.00
LESS Charge 2 Sales (Charity Care)		\$3,020.06	\$5,356.58	\$4,065.30	\$23,786.41
LESS Cash Short		\$0.00	\$0.00	\$0.00	\$190.00
PLUS Cash Over		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL COLLECTED		\$97,782.54	\$96,559.53	\$96,005.34	\$1,641,223.21
LESS Coroner Fee (State)		\$4,252.50	\$2,616.75	\$3,937.50	\$45,438.75
TOTAL DEPOSITED		\$93,530.04	\$93,942.78	\$92,067.84	\$1,595,784.46
PLUS Credit Quietused to Account (Credit Cards)		\$0.00	\$0.00	\$0.00	\$0.00
*** GRAND TOTAL ***	\$1,340,000.00	\$93,530.04	\$93,942.78	\$92,067.84	\$1,595,784.46

Expenses	2022 Budget	October	November	December	Expenditures	Unexpended
Acct 10000 Series						
11030 Administrator	\$67,980.00	\$5,229.24	\$5,229.24	\$5,229.12	\$67,980.00	\$0.00
11055 County Health Officer	\$144,200.00	\$11,092.30	\$11,092.30	\$11,092.40	\$144,200.00	\$0.00
11077 Admin. Assistant	\$108,221.99	\$8,597.28	\$8,024.13	\$8,597.40	\$101,141.45	\$7,080.54
11087 Billing/Records Registrar	\$37,618.01	\$2,621.16	\$2,621.16	\$6,164.01	\$37,617.93	\$0.08
11143 Registrars	\$102,225.00	\$7,863.48	\$7,863.48	\$7,863.24	\$100,582.80	\$1,642.20
11144 Nursing Registrars	\$68,150.00	\$5,242.32	\$5,242.32	\$5,242.24	\$62,903.39	\$5,246.61
11145 Staff Assistants	\$68,812.07	\$5,242.32	\$6,559.60	\$4,586.94	\$68,812.06	\$0.01
11151 Director of Vital Records	\$60,000.00	\$4,615.38	\$4,615.38	\$4,615.44	\$60,000.00	\$0.00
11154 Asst. Director Vital Records	\$48,895.00	\$3,761.16	\$3,761.16	\$3,761.08	\$48,895.00	(\$0.00)
11155 Nurses/Other Medical	\$343,877.93	\$20,104.22	\$21,961.92	\$23,158.86	\$266,243.81	\$77,634.12
11161 Director of Env Health	\$60,000.00	\$4,615.38	\$4,615.38	\$4,615.44	\$60,000.00	\$0.00
11162 Asst. Dir Environmental Health	\$48,895.00	\$3,761.16	\$3,761.16	\$3,761.08	\$48,895.00	(\$0.00)
11163 Director of Food Services	\$60,000.00	\$4,615.38	\$4,615.38	\$4,615.44	\$60,000.00	\$0.00
11165 Asst Dir Food Services	\$48,895.00	\$3,761.16	\$3,761.16	\$3,761.08	\$48,895.00	(\$0.00)
11170 Director of HEED	\$65,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$65,000.00	\$0.00
11171 Special Projects Officer	\$46,156.87	\$0.00	\$0.00	\$0.00	\$12,120.91	\$34,035.96
11172 Environmental Health Specialist	\$389,385.00	\$25,864.87	\$25,077.11	\$25,277.98	\$365,160.06	\$24,224.94
11174 Food Service Specialist	\$216,325.00	\$15,172.97	\$13,312.32	\$13,977.82	\$202,123.71	\$14,201.29
11195 Public Health Coordinator	\$54,185.00	\$3,962.30	\$3,962.30	\$3,962.30	\$54,182.82	\$2.18
11196 Health Promotion Specialist	\$43,265.00	\$0.00	\$0.00	\$0.00	\$28,715.83	\$14,549.17
11197 Director of HOPE	\$60,000.00	\$4,615.38	\$4,615.38	\$4,615.44	\$60,000.00	\$0.00
11650 Executive Secretary	\$39,450.00	\$3,034.62	\$3,034.62	\$3,034.56	\$39,450.00	\$0.00
11701 Director of Nursing	\$80,000.00	\$6,153.84	\$6,153.84	\$6,153.84	\$73,538.35	\$6,461.65
11781 Imm Outreach Coordinator	\$21,633.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,633.00
11950 Part Time	\$130,577.24	\$3,532.50	\$2,053.56	\$2,355.00	\$32,882.10	\$97,695.14
11969 Health Coord/Congregate Living	\$40,590.00	\$0.00	\$0.00	\$0.00	\$11,648.28	\$28,941.72
11976 Deputy Health Officer	\$49,440.00	\$3,803.08	\$3,803.08	\$3,803.04	\$49,440.00	(\$0.00)
12010 Data Analyst	\$44,000.00	\$2,322.60	\$3,384.60	\$3,384.60	\$9,722.10	\$34,277.90
14800 FICA Taxes @ 7.65%	\$192,580.63	\$12,097.28	\$12,493.43	\$12,527.15	\$162,535.76	\$30,044.87
14810 PERF @ 11.2%	\$270,923.56	\$16,544.52	\$16,864.93	\$16,757.13	\$224,978.15	\$45,945.41
14840 Group Health Insurance	\$793,500.00	\$213,000.00	(\$10,500.00)	\$0.00	\$783,000.00	\$10,500.00

FINANCE UNIT		2022 Budget	October	November	December		
	Total 10000 Series	\$3,804,781.30	\$406,225.90	\$182,978.94	\$197,912.63	\$3,350,664.51	\$454,116.79
Acct	20000 Series						
21030	Office Supplies	\$22,905.16	\$1,329.38	\$4,562.39	\$2,921.26	\$21,656.63	\$1,248.53
22120	Garage & Motor Supplies	\$12,593.96	\$76.17	\$4,239.80	\$1,201.71	\$9,557.50	\$3,036.46
22148	Field Supplies	\$4,013.60	\$81.26	\$65.94	\$246.98	\$2,053.55	\$1,960.05
22328	Equipment Repairs	\$2,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,250.00
22406	Immunization Supplies	\$83,545.00	\$937.78	\$6,391.34	\$15,080.61	\$80,158.21	\$3,386.79
22448	Education Books	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
24120	Medical Supplies	\$50.00	\$0.00	\$0.00	\$0.00	\$4.78	\$45.22
	Total 20000 Series	\$125,557.72	\$2,424.59	\$15,259.47	\$19,450.56	\$113,430.67	\$12,127.05
Acct	30000 Series						
31150	Medical Services	\$7,250.00	\$209.00	\$0.00	\$627.00	\$7,043.84	\$206.16
32020	Travel/Mileage	\$13,941.00	\$1,143.22	\$731.15	\$1,369.08	\$9,284.81	\$4,656.19
32050	Conferences & Training	\$975.00	\$0.00	\$0.00	\$0.00	\$774.00	\$201.00
32200	Telephone	\$18,876.00	\$0.00	\$2,851.75	\$1,382.53	\$17,644.55	\$1,231.45
32350	Postage	\$250.00	\$0.00	\$0.00	\$16.43	\$101.34	\$148.66
32550	Miscellaneous Costs	\$560,296.46	\$6,283.21	(\$9,751.67)	\$1,423.64	\$8,339.56	\$551,956.90
33128	Environmental Health	\$6,590.34	\$1,182.00	\$1,617.55	(\$675.00)	\$5,915.34	\$675.00
33368	Public Info & Ed	\$21,675.49	\$0.00	\$0.00	\$0.00	\$21,160.50	\$514.99
33938	Vector	\$36,585.46	\$33.05	\$0.00	\$0.00	\$27,796.14	\$8,789.32
34030	Liability Insurance Coverage	\$31,278.13	\$0.00	\$0.00	\$0.00	\$31,278.13	(\$0.00)
36015	Contractual Services	\$58,000.00	(\$6,140.12)	\$6,460.00	\$0.00	\$6,460.00	\$51,540.00
36500	Service Contract	\$17,000.00	\$0.00	\$10,015.15	\$2,472.00	\$15,007.15	\$1,992.85
38012	Interest on Debt	\$7,821.00	\$651.72	\$651.72	\$651.72	\$7,820.64	\$0.36
38013	Principle on Debt	\$45,797.00	\$3,816.34	\$3,816.34	\$3,816.34	\$45,796.08	\$0.92
39010	Dues & Subscriptions	\$1,845.00	\$0.00	\$0.00	\$450.00	\$1,845.00	\$0.00
39600	Refunds, Awards & Indemnities	\$0.00	\$7,510.00	\$10,415.38	\$4,769.10	\$23,219.48	(\$23,219.48)
39750	Information Technology	\$129.00	\$40.58	\$0.00	\$0.00	\$100.56	\$28.44
	Total 30000 Series	\$828,309.88	\$14,729.00	\$26,807.37	\$16,302.84	\$229,587.12	\$598,722.76
TOTAL EXPENSES		\$4,758,648.90	\$423,379.49	\$225,045.78	\$233,666.03	\$3,693,682.30	\$1,064,966.60
Net Income			(\$298,451.59)	(\$101,005.44)	\$744,966.80		
FUND BALANCE		\$1,897,461.29	\$3,089,099.02	\$2,988,093.58	\$3,733,060.38		

FOOD SERVICES UNIT

	Month	YTD 2022	YTD 2021	YTD 2020	YTD 2019	%Difference 2022 VS 2021
Food Store Complaints	3	27	39	99	18	-30.8%
Food Service Complaints	14	205	218	396	192	-6%
Civil Penalties	0	3	7	8	8	-57.1%
Health Officer Hearings		1	4	0	1	-75%
Abatements Correspondence	0	16	17	13	51	-5.9%
Possible Foodborne Illness Investigations	2	8	15	5	6	-46.7%
Opening Inspections	6	152	171	119	170	-11.1%
Inspections	257	2453	2172	2799	2620	12.9%
Plan & Review/New Constr./Remodel	5	40	33	30	46	21.2%
Fire Investigations	2	10	9	2	3	11.1%
# Establishments Requested to Close	0	1	2	0	0	0%
Number of Temporary Events	11	234	305	261	262	54.4%
Temporary Inspections	3	599	388	100	748	54.4%
Mobile Inspections	2	23	26	6	109	-11.5%
Meetings	5	70	114	110	45	-38.6%
Smoking Information						
Smoking Complaints	0	2	5	7	0	-60
Smoking Appeals Hearings						
Pool Information						
Pool Inspections	4	145	170	97	149	-14.7%
Pool Consultations	0	0	1	32	16	-100%
Pool Complaints	0	3	5	3	2	-40%
Pool Closings	2	67	78	42	43	-14.1%

12/12/2022 -- Call received from South Bend Fire Department dispatch reporting a fire at Allie's. Upon arrival at the restaurant, inspector learned that the fire had extinguished itself before owner arrived and before the fire department responded. It was determined that the fire had damaged a water line which had apparently then put out the flames. When the owner arrived, a charred wall and evidence of smoke were observed. The owner planned not to open on 12/12, so the staff could continue the cleaning and sanitizing that was in progress at the time of the investigation. The owner requested and was approved to prepare and deliver food for an off site event and then re-open on 12/13.

12/12 – Jaime Young joined the Foods Unit filling the vacancy that resulted from the unexpected resignation of a FSIO after only 6 weeks in the position.

12/16/2022-- Called to a small fire at Lincolnway Grill 2, 1003 Lincoln Way West, South Bend. Towels with grease were placed in a plastic trash bag and spontaneously combusted in an outdoor access storage room which has a common wall to the establishment. Minor debris from SBFDD accessing above ceiling panel on adjacent wall. Clean-up was underway and establishment was approved to reopen on 12/17/2022. Owner was advised to keep towels in a covered metal container instead of bagging them. (KT)

Permit renewal notifications, usually sent out the beginning of each December, were delayed 2 weeks due to required final commissioner vote on 2023 fee increases. Also, online payments were not possible due to county-wide issue with the on-line payment system. A Temporary fix allowed on-line application submission, acknowledgment by Food Services staff and then staff sending another link for payment submission. All Food

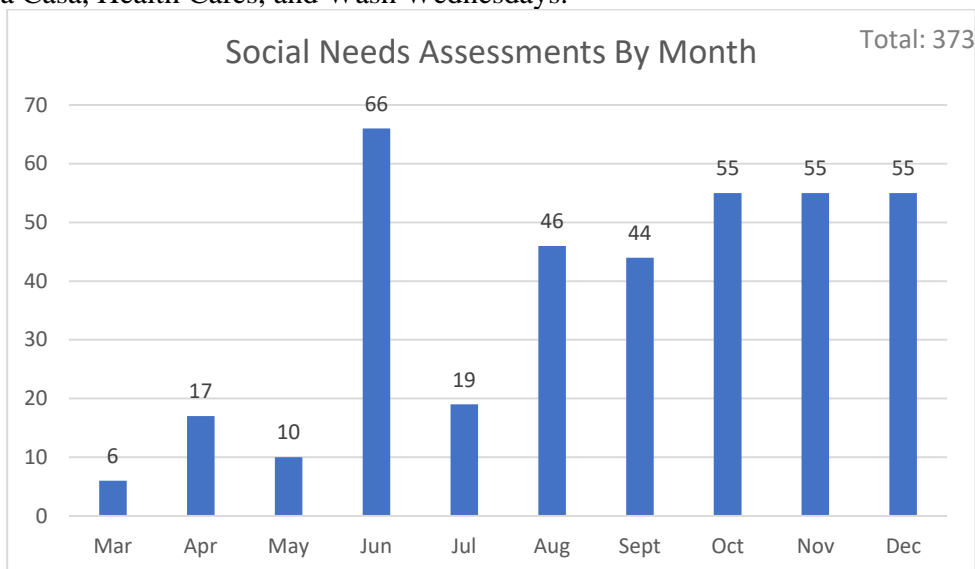
Service/Store permits must be renewed by January 31, 2023; as of 12/31/2022 there were approximately 1638 entities holding permits, in St. Joseph County.

HEALTH EQUITY, EPIDEMIOLOGY, AND DATA (HEED) UNIT

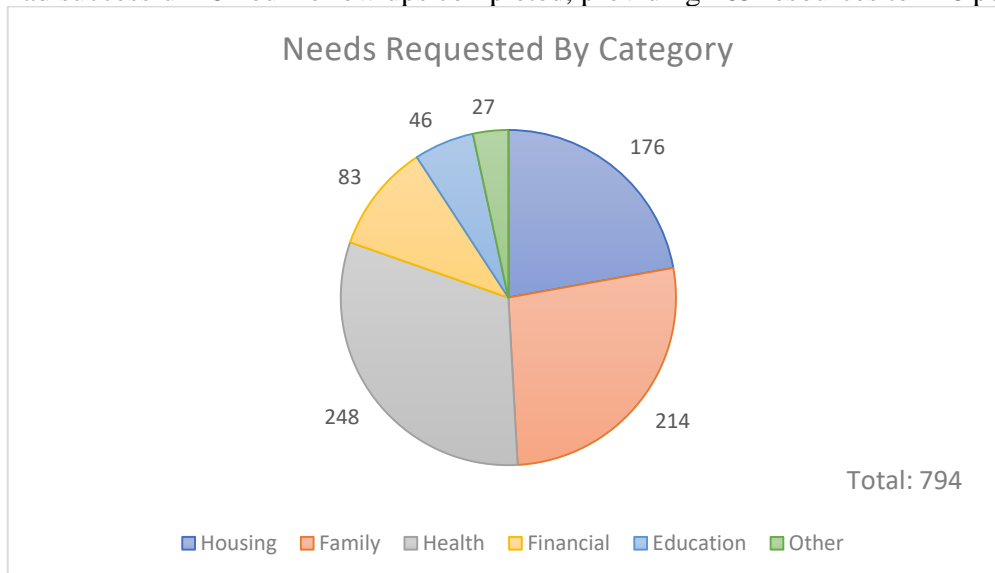
CDC CHWs:

Social Needs Assessment:

Follow-up phone calls continue to occur to connect individuals with community resources based on the needs identified in the assessment. The Community Health Workers (CHWs) received 55 new assessments this month through the Mishawaka Clinic, CCB Clinic, lead home visits, COVID-19 Testing at La Casa, Health Cafes, and Wash Wednesdays.



Of the 373 social needs assessments completed, 46 people stated they had no needs. The 327 people that had needs reported 794 total separate needs. Of the 373 social needs assessments completed, 203 cases have had successful 48 hour follow ups completed, providing 265 resources to 146 people.



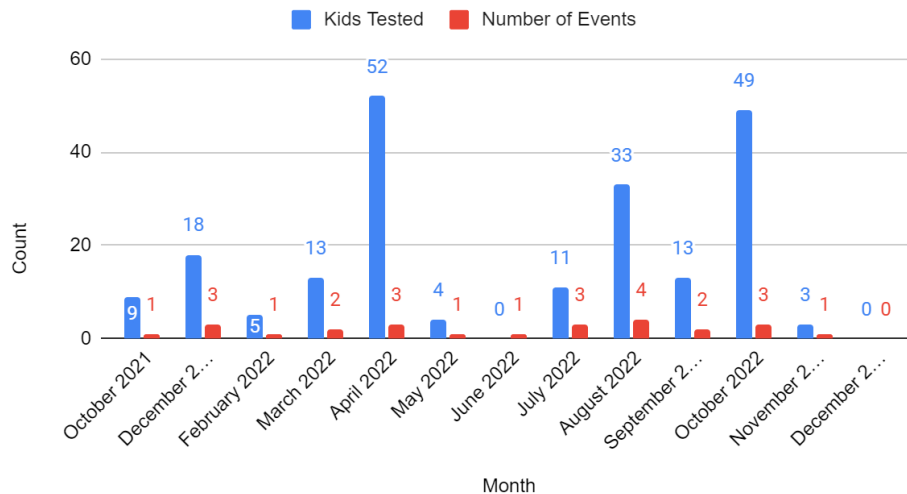
Insurance:

In the month of December, 38 individuals requested assistance with insurance navigation. Of those, only 1 individual was not able to be reached by a CHW after 3 attempts, 9 were ineligible due to citizenship status, 10 individuals were successfully awarded insurance, and 18 individuals have begun the process but CHWs are waiting on documentation that is needed for the application. Those who were not eligible were linked to medical providers who have helped undocumented individuals and those who needed financial assistance.

Lead CHWs:

The Lead CHWs hand deliver a LabCorp form to families who need their child to confirm their lead level prior to case management or case monitoring. The CHWs continued home visits for all unconfirmed cases with a blood lead level 3.5ug/dL and greater referred from the PHNs. In the beginning of April, we modified the lead program. The CHWs initiate the initial contact for children with lead levels 5 to 9.9 mmg/dL. The state dropped the elevated blood lead level (EBLL) to 5 for case management on July 1, 2022. The CHWs cases for *new* cases have tripled.

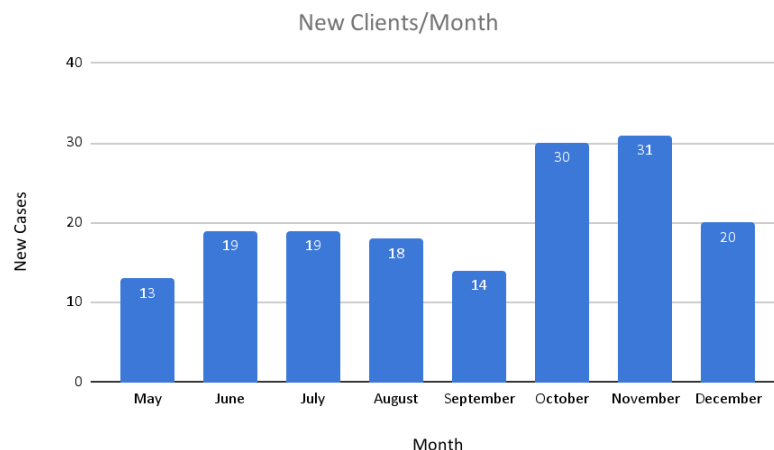
Kids Tested and Number of Events October 2021 to Present



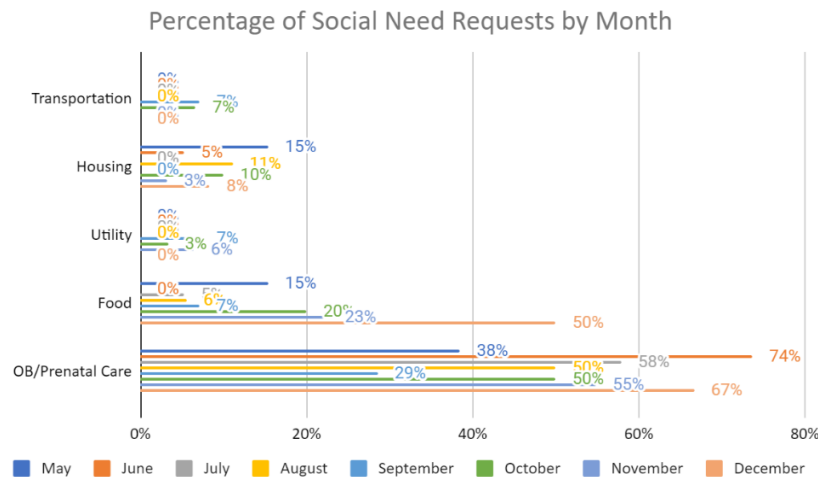
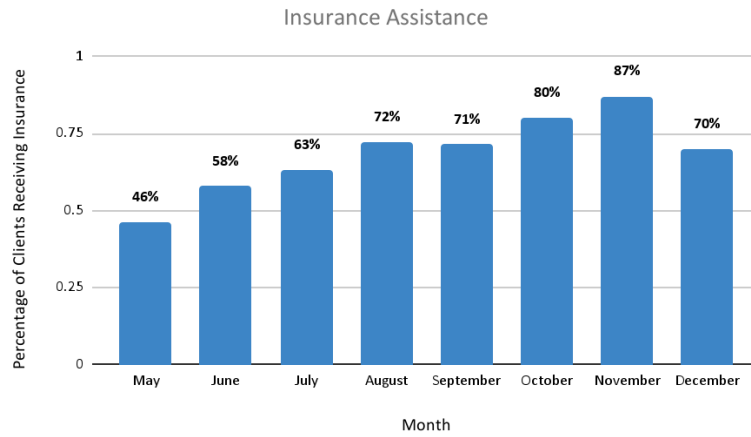
**Note: Event cancellations occurred in January, February, and May due to weather, unforeseen circumstances, or by request of the community partner.*

Maternal/Infant Health CHWs:

Two CHWs embedded within Women's Care Center (WCC) provide insurance navigation, connection to prenatal care, and other resources as identified. This program launched in May 2022.



WCC counselors refer individuals to the CHWs for a social needs assessment and/or insurance assistance.



COVID Testing:

The CHWs and Congregate Outreach Coordinator provide Rapid Antigen testing to symptomatic individuals. They focus on under-resourced populations. The CHWs provided testing once a week at La Casa's 2910 Western location. The CHWs distributed 43 at home COVID tests to community members in November.

Month	Total Positive	Total Negative	Total
September 2021	8	90	98
October 2021	12	220	232
November 2021	36	176	212
December 2021	77	292	369
YTD 2021			925
Month	Total Positive	Total Negative	Total
January 2022	103	193	296
February 2022	3	7	10
March 2022	2	5	7
April 2022	2	1	3
May 2022	0	4	4
June 2022	0	11	11
July 2022	1	2	3
August 2022	0	2	2
September 2022	1	1	2
October 2022	0	0	0

Month	Total Positive	Total Negative	Total
November 2022	0	0	0
December 2022	0	0	0
YTD 2022			338

PACEs:

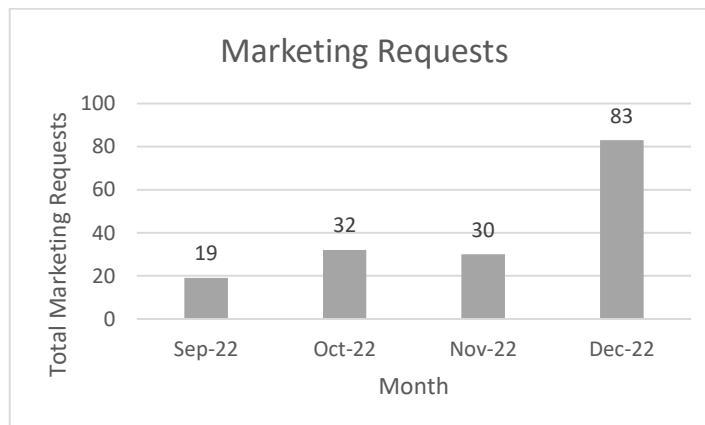
Project Area	Project Description	December Monthly Update
Positive Childhood Experiences (PCE) Data	The goal of this project is to establish a process to measure and increase exposure to Positive Childhood Experiences among youth and adolescents in St. Joseph County. Data stems from a school-based survey, and there are a variety of PCE-strengthening activities that can be developed in response to the data.	<ul style="list-style-type: none"> ● Ongoing discussions to facilitate another round of data collection within SBCSC middle and high schools ● Additional data analysis provides insights into demographic associations with PCE exposure. ● Manuscript is in progress. ● PCEs School Guide was completed
Community Partnerships	This project aims to develop concrete partnerships with local and state organizations that support PACEs work. Current partnerships include SJC CARES, Self-Healing Communities of Greater Michiana, South Bend Community School Corporation, the University of Notre Dame, and Beacon Community Impact.	<ul style="list-style-type: none"> ● SJC Cares committees are ongoing and focused on mental health and suicide. ● Emerging Opportunities in Health grant cycle begins with Notre Dame
Funding and Research	This program area focuses on maintaining the Department of Health's knowledge of PACEs research through consistent review of PACEs-related research and publications. This program also aims to identify opportunities for extramural funding that can support high-priority SJC PACEs projects.	<ul style="list-style-type: none"> ● NACCHO grant cycle begins. ● Notre Dame Emerging Opportunities in Health funding acquired with the Department of Health as a partner to University researchers.

Marketing Update:

Health observances for each month are highlighted on social media and the DoH website. For the month of November, the health observances were leftover safety, flu, and family health history.

Dec-22							
Type	Unit						
	HEED	Environmental	Immunizations	HOPE	Nursing	Admin	Foods
Digital Media	3						
Website Change	1	58*		1		10*	5
NEWLY DESIGNED Material	3			2			
Digital Flyers (PDF, logo, flyers etc)							
CHANGE of Existing Printed Material	2			1			
Social Media				1 (1 topic, several posts)		1 (1 topic, several posts)	
REPRINTS of Existing Printed Material (No Changes)	9						
Total	18	58		4		10	5
Grand Total of All Marketing Requests							83

*multiple changes within 1 form or off form made

**Community Boards, Meetings, Reports, and Committees**

- Participated in the Health Alliance meeting.
- Participated in the Lead Affinity meeting.
- Participated in SJC Food Access Council meeting.
- Participated in Fetal Infant Mortality Review meeting.
- Director of HEED serves as Data, Analytics and Grants (DAG) subcommittee chair for the Health Improvement Alliance.
- Assistant Director of Health Equity serves on the SJC Cares DEI committee.
- PACEs Coordinator participated in SJC Cares.

HEALTH OUTREACH, PROMOTION & EDUCATION (HOPE)

	Total Number of Releases by DoH	Media Stories Featuring DoH
Media Engagement	20 COVID Metrics 2 Unique 0 Public Notice 0 Media Roundtable 0 Press Conference	SB Tribune = 1 WSBT = 2 WNDU = 1 ABC57 = 1 WVPE = 0

[Michiana sees spike in flu activity | WSBT](#)

[Mishawaka Housing Authority responds to claims of "insufficient heat" for living facility | WSBT](#)

[St. Joseph County health officer Einterz to resign \(southbendtribune.com\)](#)

[St. Joseph County reports increase in seasonal flu activity \(wndu.com\)](#)

[St. Joseph County health officer to resign \(abc57.com\)](#)

	Total Number of Posts	Total Reach* (unique people who've seen our posts)	Total Post Engagement
Social Media	31	13,504	3,423

	ESSENCE Alerts	Narcan Distribution	Wound Care Kits Distribution
Substance Abuse	1	276	0

	ESSENCE Alerts
Suicide	8

*An ESSENCE alert is given when an abnormal number of cases presents to either ER over a 24-hr time period on 2 consecutive days.

Attended Activities/Meetings:

SJC Cares Suicide Prevention Committee meeting

IPHA Strategic Plan meeting

IPHA Board Retreat Planning meeting

Strategy meeting for Indiana Youth Survey

Partnership for Drug-Free SJC Monthly Meeting, Executive Committee Meeting, Community awareness meeting, and advocacy and policy meeting

Suicide & Overdose Fatality Review Meeting

Health Improvement Alliance ELC meeting

Various Meetings with DoH Units

Various IDOH meetings RE: updates, grant updates, School liaison, etc.

FIMR Case Review Team

IN Suicide Advisory Board Meeting

Various meetings with Mentees from WI and OH for NACCHO mentor/mentee grant

Various meetings with Coroner's office and Overdose Fatality Review experts to ensure best practices

Various meetings with 525 Foundation on Drug Disposal Grant

Presentations for Partnership for Drug Free SJC grant funds (x12)

Suicide, Overdose, ACEs meetings

Various meetings with Oaklawn to discuss MAT project, Narcan, etc.

Highlights:

Director of HOPE continues to work on her strategic workplan for addressing overdose and opioid use disorder. Current focus is on creating data equity and improving surveillance, Narcan distribution reporting, overdose reporting, and identifying other key indicators.

Director of HOPE has been awarded a grant from NACCHO to be a mentor community for 2 local health departments, one in Wisconsin, one in Ohio. Director of HOPE will assist these departments as it relates to community engagement, partnership, and communication for overdose and substance misuse.

Health promotion specialists continue to assist with the development of outreach/education materials for CHWs as well as curriculum for CHWs. Health Promotion Specialists also continue to work with other Units in the Department to create outreach materials etc.

Director of HOPE and HOPE team continue to develop a culture of public health in St. Joseph County; refine communications internally and externally.

FIMR Case Review and FIMR Reporting

- Case abstractions and summary preparation and weekly check ins with medical record abstractor.
- No case review meeting this month. Next meeting is Friday, January 20th at 12:00noon at the SJCDH. This meeting will include 20-30 minutes, open to the public, following the general announcements and information we will move to executive session to discuss cases.
- As of December 30: Infant 28 (increase of 4 from 11/30. 3 deaths from December, and 1 from September that was identified through updates from IDoH). Fetal = 13 (Increase of 1 from 11/30)
- Next Case Review Team Meeting date = Friday, January 20th from 12:00p to 1:30pm at SJC Dept of Health Board Room. First 20 – 30 minutes will be open meeting for public attendance.
- Next Community Action update scheduled for Friday, January 27th. Time, location, and Save the Date will be released the first week of January.

SJDOH FIMR and WCC CHW Project

- Please see HEED report for number of clients served.
- Continuing bi-monthly check ins with CHWs and monthly with WCC staff, Bev Horton. We review clients served and any care topics. Planning is underway to hold Pregnancy & Birth Story Cafes at one or more WCC sites. Topics with CHWs at our DoH meetings include engagement with the Family Justice Center for women experiencing intimate partner violence and FSSA. CHW's are distributing pack and plays and sleep sacks that Sally was able to obtain from IDoH. We also plan to use grant funding to obtain more of these items, as well as car seats, gas cards, grocery cards, and other needs identified through case management with WCC clients.
- Follow up from last month, Sally Dixon, Robin Vida, Cassy White, Taylor Martin, Cathy Escobedo, Tracina Chism-Fikes, Jonathan Carmona, and Jael Jackson met, via Teams, with several representatives from FSSA, including: Dr. Maria Signe Finnell, Chief Medical Officer of FSSA, Sunshine Beam – Deputy Director of Operations for FSSA, Makeeba Curry, Regional Manager of FSSA (SJC) to discuss topics related to delays in the Medicaid application process noted by our CHWs when they assist clients at Women's Care Center and the broader community. After a discussion that included examples, the FSSA team asked our CHWs to compile a list of specific case numbers and issues to share so that the FSSA team can investigate. Issues include lost documents that are submitted by the client and CHWs, inaccurate information regarding coverage, difficulty accessing case managers at the local

office, and respectful service at the local FSSA office. (please see pregnancy story slides for similar experiences cited by mothers.)

FIMR Community Action: Maternal Infant and Preconception Health Workgroup

- 8 in attendance. Moving ahead with plans to engage obstetric, pediatric, and family medicine providers through a CME event in the spring that will coincide with an all-day maternal mental health symposium planned for May 5th. Ideally, the evening CME event will take place on May 4th.
- Sally Dixon, Robin Vida, and Joyce Adams from the Community Action workgroup with Jessica Brookshire (Office of Clinical Partnerships Senior Project Director, JP Abercrombie (Executive Associate Athletic Director for Culture and Engagement), and Nydia Morales Soto (Assistant Director of the Eck Institute for Global Health) about availability of ND venues and how ND can partner with this project. 2 are possible for the May 4th date and we are scheduled to meet again in early January to solidify plans.
- Topics to include pharmacology and effective treatment during preconception, pregnancy, lactation, and postpartum, ways to be reimbursed for mental health, SUD, IPV screening and social needs assessment. If screening is positive, making it easy to make a referral in the community, Value of Vitamin D and Vitamin B. Improving patient satisfaction and connection to support.
- An inquiry was sent to Dr. Maria Muzik, University of Michigan's Medical Director of the Perinatal Psychiatry Clinic, about the possibility of her serving as the keynote speaker.
- Also discussed possible funding sources from grants to community sponsorships.

FIMR Community Action: Birth Equity & Justice SJC Community Engagement workgroup

- 8 attendees for our Dec 15th meeting
- Sharing Pregnancy & Birth Story Cafes continues with 17! women participating in December. This brings the total to 32.
- Please see the attached slides for a preliminary look at the information being shared by the women at the cafes. This presentation includes themes and lessons from the first 16 stories. This was the main topic of our meeting in December.
- The group is planning additional cafes through the first 3 months of 2023, with plans to partner with agencies already serving pregnant women and new parents including the YWCA, Women's Care Center, and possibly St. Margaret's House.
- Information from these pregnancy & birth stories will inform our initiatives and will also be included in the Birth Equity Assessment slated for completion by NBEC in March.

Policy & Legislation Workgroup

- 6 in attendance. This was a brief meeting to discuss upcoming 2023 State Legislative Session and end of the year for the US Congress.
 - Shared the IN Governor's Public Health Commission Report and the focus on this at the December Labor of Love Summit (annual Infant mortality conference.) This year was named "Year of the Mother." Dr. Kristina Box, IN State Health Commissioner encouraged those in attendance to participate in the January 26th public health rally day at the state capital.
 - Bills were not yet available on the Indiana General Assembly website to determine what MCH related policies we might provide information about this year.
 - a. In the US Congress, there was still a possibility of the Pregnant Workers Fairness Act passing by the end of 2023, so workgroup members were planning to contact Senator Schumer's office to support this action. On December 23rd, this Act was included as an amendment in the year end omnibus that passed, meaning pregnant workers in Indiana will have guaranteed reasonable accommodations in the workplace. An important

action to ensure that all pregnant mothers can have healthy pregnancies and maintain their income. : <https://www.reuters.com/legal/government/us-senate-passes-increased-protections-pregnant-workers-2022-12-22/> and here: <https://www.shrm.org/resourcesandtools/legal-and-compliance/employment-law/pages/senate-pregnant-worker-protections.aspx> I'm working on finding out all the details and when it will be official so that we can create information for obstetric practices to share with their patients and to connect with the Chamber about what it means for local employers. We had met with both Senator Young and Senator Braun's staffers about this bill.

- i. Other bills that were passed as part of the omnibus include: the PUMP Act. The PUMP Act provides similar accommodations for nursing mothers in the workplace. <https://khn.org/morning-breakout/senate-sends-omnibus-to-house-breastfeeding-and-pregnant-worker-amendments-added/>
- ii. They also made the funding permanent to expand postpartum Medicaid coverage from 60 days to 1 year. Indiana already took advantage of the funding for this from the American Rescue Plan, earlier this year but that would have only lasted 5 years, now it's permanent! You can read about that and all the maternal infant health related bills that passed here: <https://www.prnewswire.com/news-releases/march-of-dimes-responds-to-congressional-passages-of-fy-23-omnibus-spending-bill-301709756.html#:~:text=Postpartum%20Coverage%20Under%20Medicaid%20and,eligible%20pregnant%20and%20postpartum%20women.>

National Birth Equity Collaborative Birth Equity Assessment & Workplan

- Phoebe Wescott, with NBEC, attended our Community Engagement workgroup to view the Pregnancy & Birth Story preliminary themes.
- NBEC will conduct leadership interviews with DoH HOPE and HEED directors, assistant directors, and health officers in December.
- Moving into January, NBEC has requested contact information for individuals who serve pregnant women in the community, our CHWs, and a variety of written reports and documents. This will be the final stage of the work that will be compiled into our assessment. Scheduled for completion March 2023.

Community Boards, Meetings, Reports, Presentations, and Committees and Connections **Maternal Infant Health Initiatives Coordinator:**

- Collaborated with Kristen Sachman, SJCDH to create "Give Your Baby Room to Breathe" buttons and flyers that will be distributed widely in early January 2023 to obstetric, peds, family medicine, childbirth/mother baby/NICU units, community-based organizations to increase awareness of why the ABCs of safe sleep are encouraged.
- Met with Jennifer Carter, LCSW and Yolanda Washington RN, to provide orientation to process for conducting maternal interviews associated with the FIMR Case Review process. Both are long term members of the case review team.
- Met with IDoH MCH regarding Safety PIN grant updates.
- Attended SJC Child Fatality Review Team meeting.
- Continued work on preparation of 2022 Annual report featuring data from 2017-2021. IDoH has informed FIMR programs that county level IMR and disaggregated infant death and natality data won't be available until February or March for 2021. Will plan to provide an estimate of the IMR for SJC for 2021 at the January Case Review Team meeting with

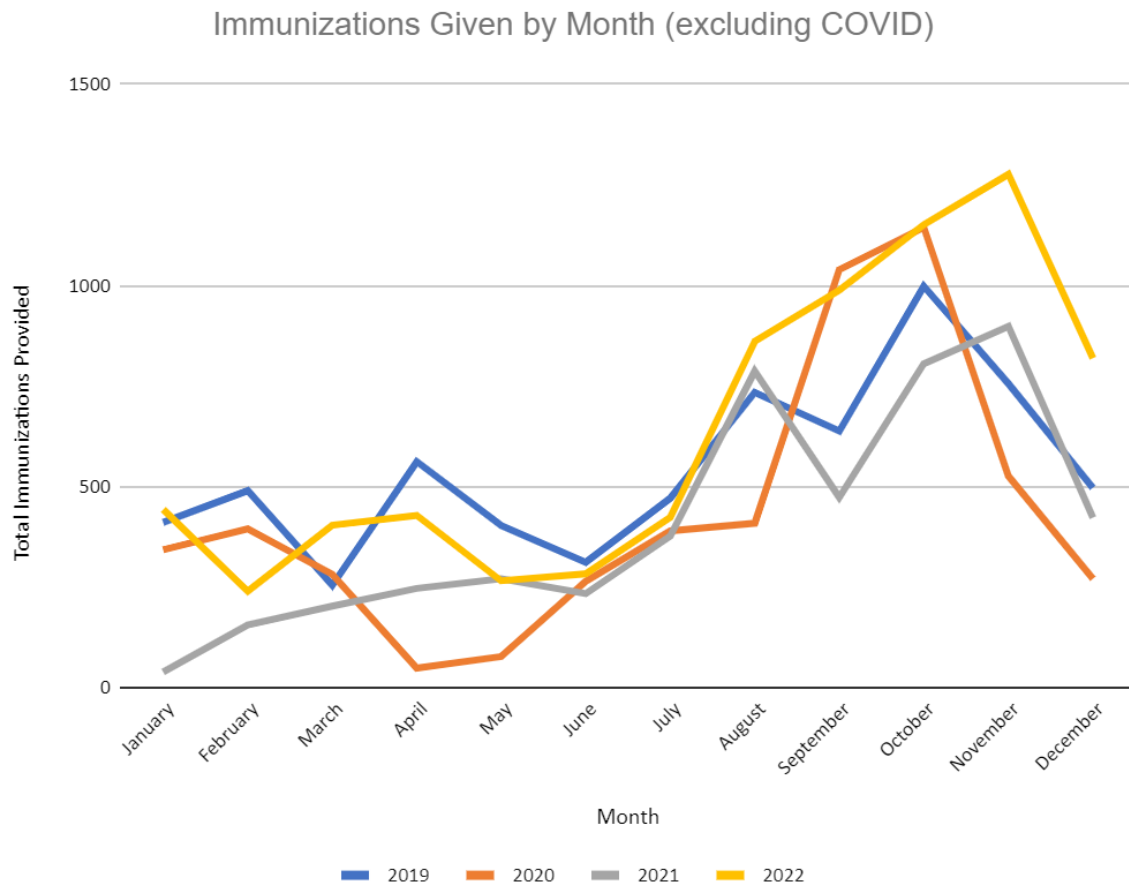
preliminary details about causes and recommendations for prevention. SJC cannot compute an official IMR because of how the state prepares the data and determines the racial/ethnic breakdown.

- Attended Indiana Labor of Love Infant Mortality summit.

NURSING

IMMUNIZATIONS

	December 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
Unique Patients Seen (including COVID immunizations)	473	7,349	78,376	2,247	2,834
Total Immunizations Given (including COVID immunizations)	1,008	12,309	89,855	5,191	6,527
Total Immunizations Given (excluding COVID immunizations)	819	7,583	4,913	5,191	6,527



MOBILE CLINIC

In December, the mobile team did several more flu/covid clinics. We did some follow-up clinics to complete vaccination series for patients we had seen previously. We also branched out to a couple new locations and did a PCV20 clinic for the residents of Briarcliff Nursing Home.

We launched Athena and Phreesia this month. That meant several more meetings with the representatives and a lot of time working through getting used to the new system.

For routine immunizations, the mobile team saw 101 patients and administered 160 routine immunizations. We also administered 39 covid vaccinations.

Clinics

12/1/22 Highway Garage
 12/5/22 Emmons Elementary
 12/6/22 Oaklawn
 12/8/22 Rise Up Academy
 12/9/22 LGBTQ Center
 12/14/22 Upper Room
 12/15/22 Coquillard Elementary
 12/19/22 Liberty Center Family Medicine
 12/20/22 Walkerton Food Pantry/Library
 12/22/22 Briarcliff Nursing Home – PCV20 Clinic

PUBLIC HEALTH NURSING

LEAD CASE MANAGEMENT					
5 mcg & ABOVE					
	December 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
New Cases Received	8	53	<5	<5	<5
Closed Cases	<5	<5	<5	<5	<5
Open Cases being followed	54	37	32	21	32
CASE MONITORING 3.5- 4.9 mcg/dl					
	December 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
New Cases Received	11	113	23	21	23
Total Monitored Cases	86	173	106	97	93

TUBERCULOSIS					
	November 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
Directly Observed Therapies	49	1418	588	622	1443
Nurse Visits	30	324	90	179	162
QFT Ordered	4	50	19	26	56
CXR	0	5	0	8	56
New Active Cases	0	7	9	4	7
<i>Active TB Cases Following</i>	3	12	11	7	21
<i>Latent TB Cases Following</i>	24	56	21	38	37
ANIMAL BITES					
	DECEMBER 2022	YTD 2022	YTD 2021	YTD 2020	YTD 2019
Animal Bites	25	441	146	122	143
Specimens Sent to ISDH Lab	6	75	13	21	22
Specimens Positive	0	0	0	0	0

The month of December was very exciting and at the same time stressful. We finally went live with our new EMR or electronic medical record system. The nursing staff have worked extremely hard to fix any problems that arise. We are still meeting weekly with the representatives from Phreesia and Athena to work through any concerns. Immunization appointments have slowed down to help the staff learn how to use the new system. Therefore, the vaccination numbers have gone down. The main Helmer Refrigerator in the South Bend Immunization Clinic went down with problems maintaining temperature. The Helmer repair man emphasized that the refrigerators usually only last approximately 9 years. This one is 8 years old. We are waiting on parts to hopefully repair the unit. All vaccine was accounted for and moved to Mishawaka and the Mobile refrigerator was able to hold the clinic's vaccine.

Public Health Nursing continue following any travelers from Uganda for Ebola. All travelers have been low to moderate risk. None have turned out positive or showing any symptoms. There have only been a few people that have requested the Monkey Pox Vaccine.

VITAL RECORDS UNIT

	<u>Records Filed in December 2022</u>	<u>YTD 2022 Occurrences</u>	<u>YTD 2021 Occurrences</u>	<u>YTD 2020 Occurrences</u>	<u>YTD 2019 Occurrences</u>
<u>Birth Statistics*</u>					
Total Births	290	4199	4359	3926	4264
<u>Death Statistics*</u>					
Total Deaths	297	3504	3591	3515	2990

Birth & Death data reflected as of 01-09-23.

Statistics are subject to change. Statistics were generated from our local hospitals, Chronica, and DRIVE.

HEALTH OFFICER

Report in the Health Officer Presentation and Report portion.

Respectfully,

Robert M. Einterz, MD
Health Officer

Tests drawn November 1, 2022 – November 30, 2022

<i>Pb Level (ug/dL)</i>	<i>Venous</i>	<i>Capillary</i>	<i>Unknown</i>	<i>Total</i>
<i>0</i>	23	45	0	68
<i>0.1-3.4</i>	27	86	86	199
<i>3.5-4.9</i>	8	7	1	16
<i>5-9.9</i>	8	6	1	15
<i>10-19.9</i>	0	1	1	2
<i>20-29.9</i>	0	1	0	1
<i>30-39.9</i>	0	0	0	0
<i>40-49.9</i>	0	0	0	0
<i>≥50</i>	0	0	0	0
<i>Total</i>	66	146	89	301

There was one duplicate test in the month of November, 301 unique children were tested.

2022 YTD = 3,556

2021 YTD = 3,286

Elevated tests by zip codes:

46628	4 elevated	YTD: 57 elevated
46613	4 elevated	YTD: 40 elevated
46601	2 elevated	YTD: 27 elevated
46544	1 elevated	YTD: 19 elevated
46619	2 elevated	YTD: 19 elevated
46614	2 elevated	YTD: 16 elevated
46616	1 elevated	YTD: 13 elevated
46615	0 elevated	YTD: 12 elevated
46545	1 elevated	YTD: 8 elevated
46617	1 elevated	YTD: 5 elevated
46561	0 elevated	YTD: 3 elevated
46637	0 elevated	YTD: 2 elevated
46530	1 elevated	YTD: 2 elevated