



Porterhealth@portercountyin.gov

Portage Office
3590 Willowcreek Rd., Suite C
Portage, IN 46368
219-759-8239

Valparaiso Office
155 Indiana Ave., Suite 104
Valparaiso, IN 46383
219-465-3525

Information on Obtaining a Septic/Well Sign-off

Septic/Well Sign-offs for building permits can be handled by submitting plans to environmental.health@portercountyin.gov. This email is shared between all employees of the environmental division at the health department, so the first available inspector can review your plan and respond. Please also be sure to include a brief overview of your project, the address of the property, etc. Expect responses to take 24 to 48 hours.

As a general note for a septic release/stamp, please show the septic system on the site plan in addition to the home, proposed structure, property lines, etc. You will need to mark the distance from the closest part of the septic system to the proposed structure on the site plan as well. All structures must be located at least 10 feet from the septic tank and septic field. If the project involves interior work on a building, additional information may be required. If you need information regarding the location of the septic system on your property, contact the environmental division of Porter County Health Department.

If you have additional questions and would like to speak with someone in the environmental division, please call 219-465-3525 Option 4. Please note inspectors may not be immediately available after 10:30 am each day due to field work.