Porter County Board of Health

Tuesday June 4, 2019

Room 102A

All Board Members except Patrick Fleming and Donna Werner were in attendance for the meeting. Chairman Moeller called the meeting to order and opened with the Pledge of Allegiance.

A motion to accept the minutes of the May 7, 2019 meeting was made by Elizabeth Forbes and seconded by Kathy Lemmon. Motion carried.

**Announcements:** Next meeting is scheduled for Tuesday July 2, 2019.

 **Old Business:** MOU for Porter Starke has been withdrawn. They are not ready yet.

Mold issue: Due to limited resources and fact that most mold is due to building code issues we need to slow down. We can get a list of private contractors for referral if we are called.

Cecilia Ballard - septic repairs have been started. They were delayed due to all the rain.

**Reports:** Preliminary numbers provided for the 2020 Budget. Figures include a $3000.00 increase for Deputy 2 & Deputy 3 which handle billing and are now cross trained to handle the duties of the office manager. Connie Rudd provided information on the Grant Funds including the trust account, the health fund. Antabuse fund is a user driven fund. A motion to accept the proposed Annual Budget was made by Kathy Lemmon and seconded by Dr. Gasper. Motion carried.

**Claims & Receipts:** A motion to accept the claims and receipts for the month of April was made by Suzanne Phelps and seconded by Kathy Lemmon. Motion carried.

Letty Zepeda introduced Kris Contrino the new office manager. Kris provided information on her work experience and family. She is excited to be a part of the Health Department team.

Letty advised that Porter County is now a member of Partners for Clean Air. We are listed as a member on their website. We will have a booth at the Gary Railcats game on August 4, 2019 for Asthma Awareness providing health information and promote the Health Dept. Connie Rudd is going to throw the first pitch.

Letty, Sheila and Kris are attending a Fred Pryor Seminar on June 6 for Leadership Team –Building and Coaching Skills for Managers and Supervisors to learn strategies for leading our team to excellence.

Meeting adjourned.