Porter County Board of Health

Tuesday August 6, 2019

Room 102A

All Board Members except Suzanne Phelps & Maria Stamp were in attendance for the meeting. Chairman Moeller called the meeting to order and opened with the Pledge of Allegiance.

A motion to accept the minutes of the July 2, 2019 meeting was made by Donna Werner and seconded by Derek Gasper and all are in favor. Motion carried.

**Announcements:** Next meeting is scheduled for Tuesday September 3, 2019.

**New Business: TB clinician** - Dr. Erika Young’s contract. Would like to offer a new contract for two years and increase price starting 1/1/20 to $7,500.00 from $6,000.00. Price has been the same since 1988. Dr. Young has been with the county for over 6 years and we are very happy with her. Increase in TB cases recently – had three active cases. Two are now off of the program and one is still on due to other health issues. Elizabeth Forbes approved the motion to increase pay and offer a 2 year contract. Motion seconded by Kathy Lemmon and all are in favor. Motion carried.

**MSA Coordinator:**  District 1which includes Porter, Lake and Newton counties, as well as Gary & East Chicago. This is for urban areas. They are looking at Porter County to be the fiscal agent. This is through a grant and position would be an independent contractor. This position would work and oversee the emergency preparedness coordinators in each area listed above. We have received six resumes for this position. There is a local health department meeting on Thursday and they will vote on who will be interviewed. This is a one year cycle. We can try for one year and decide if we want to continue at the end of the contract year. The state monitors what they are doing. MSA would be paid based on the deliverables as they are met, just as the emergency preparedness coordinator gets paid. Recommend that we become the fiscal agent. Reaffirm the decision to proceed with the modified version of our participation in the preparedness positions. Derek Gasper approved the motion, seconded by Patrick Fleming and all are in favor. Motion carried.

**HealthSpace:** It is necessary for us to update our software for Environmental & Vital Records which will not work on Windows 10. We would like to include Foods also. WIN Records very limited. SBS Portals would be a waste of time. Digital Health doesn’t offer Vital Records. HealthSpace is what IT and the Health Department recommends. Accounting is also important and included in this software. This gives us the ability to manage the department’s abilities and tasks. It provides single support layer for all departments. Foods and Environmental would be able to see the details for both areas. We have looked closely at the budget and we feel we can cover the costs by transferring funds from other lines. Kathy Lemmon approved the motion to purchase HealthSpace and seconded by Donna Werner and all are in favor. Motion carried.

Food grant proposal. The only provide money for tangible items. While we cannot get a part time college student for next year, we would like grant money to cover some of the costs for HealthSpace.

Revised Budget Proposal for 2020 shown. Motion to amend the budget proposal by Donna Werner and seconded by Patrick Fleming all are in favor. Motion carried.

**Old Business: Youngjohn property**: They have running water and have started to clean up the property. Tony is set to go out on Thursday to look at property again.

**502 Union Street:** Apartment has been boarded up. Property own will not fumigate. Building will be boarded up. United Way has found a hotel to take the tenants temporarily until housing can be found. New clothes provided to families. More complaints are coming in for mold and legionnaires disease.

**Porter County Fair:** Engage by making them spin a wheel and answer a Health related question to get a prize. Booth split with Memorial Opera House and Veterans. Food inspectors were very happy with the fair other than the heat.

We are getting 10 doses of Shingrix at a time. We advise people to call back. We are not doing a waiting list.

Health Department will be walking in the Popcorn Fest Parade. Popcorn box costumes with health messages on the back.

We are a member of Partners for Clean Air Coalition. We attended a Railcats game and provided some giveaways and health information. We also raffled two backpacks with back to school supplies.

ISDH came in today to meet with the supervisors.

Hospital – Mass Communication to send alerts and mobilize the staff in an emergency by email, text or phone. Geo tracking available which can be used to track employees and is a safety measure. Cost is based on participation. John will look into the exact costs.

**Claims & Receipts:** A motion to accept the claims and receipts for the month of June was made by Kathy Lemmon and seconded by Patrick Fleming all in favor. Motion carried.

Meeting adjourned.