

AUTHORIZATION FOR A THIRD PARTY ADULT TO OBTAIN BIRTH CERTIFICATE

An adult may authorize another adult 21 or older to obtain his or her own Birth Certificate or that of his or her minor child (18 and under)

1. Complete the form below
2. Have form notarized
3. Either fax this completed form to _____, or give it to the authorized adult to present at the time of request
4. The authorized adult must present current and acceptable ID and provide payment at the time of request.

Date: _____

This letter shall serve as my authorization to allow _____ obtain
Person Authorized to receive certificate
 the following birth certificate:

1. Full name at birth (person on birth certificate):		2. Age:	3. Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	4. Date-of-Birth (MMDYYYY):
5. Place of birth, City:	County:	State:	Hospital:	
6. Full name of father:		Father's State of Birth:	7. Full maiden name of mother:	
			Mother's State of Birth:	
Name _____		Relationship to person named on certificate. Check appropriate box.		
Address _____		<input type="checkbox"/> Self; you are the person named on the record.		
City/State/Zip _____		<input type="checkbox"/> Parent(s) of person named on the record (if parent named on record).		
Phone Number _____				

I hereby swear or affirm that the above statements are true and correct.

 Signature of Authorizing Adult

HAVE THE SECTION BELOW COMPLETED BY A NOTARY PUBLIC

Subscribed and sworn to before me this _____ day of _____, 20____ by _____,
(Print name of person requesting Birth Certificate)
 who produced the following identification, (check the applicable box.)

- Valid driver's license Valid state ID card Valid military ID card Valid passport

Issued by _____, with the identification number of _____ expiring _____
(State or government agency issuing the ID) (Identification number printed on ID) (Expiration date)

My commission expires: _____, 20____.

NOTARY
SEAL
 HERE

(Signature of Notary Public and Commission Number)