Who is Eligible to Obtain a Birth Certificate

* Individual named on record
  + Has to be 18 or older
* Parents of individual named on birth record
  + Must be Listed on record
* Grandparents of individual named on record
  + Must show the child’s parents birth certificate
* Sibling
  + Must be 18 or older
  + Must show birth certificate to prove relation
* Current Spouse
  + Must provide marriage Certificate
* Aunt or Uncle
  + Must show proof of relationship
* Court Appointed Legal Guardian
  + Must provide Legal papers
* Attorney Representing person named on record
  + Must provide direct interest spelled out on letter head, OR
    - Court documents
    - signed authorization
* Sate & Federal Agencies
  + Must provide work ID
    - And direct interest spelled out
    - Court Documents
* Genealogy
  + Individual named on certificate must be 75 years old & Deceased
    - Must provide proof of death

Who is Eligible to Obtain a Death Certificate

All need to provide a direct interest. A direct interest is defined as a documented & Verifiable financial & legal interest, or an immediate direct kinship to the person named on the record

* Parents
* Spouse
* Adult Children
* Siblings
* Aunts/Uncles
* Adult Niece/Nephew
* Legal Interest
  + Must Provide proof of Legal relationship
    - Contract
    - Agreements
    - Titles
    - Court order
* Assigned Funeral Home/Director
  + Must provide explanation of direct interest on letterhead
* Genealogy
  + Individual named on certificate must be over 75 years old