

**Hancock County Health Department
111 American Legion Place, Room #150
Greenfield, IN 46140
317-477-1125**

THE APPLICATION PROCESS FOR SEPTIC SYSTEMS

1a. An original application for Residential On-Site Sewage Disposal System must be completed and submitted to Hancock County Health Department before your building site can be evaluated by this department. The fee schedule is as follows:

1b. New Construction: \$100.00

-\$50 due @ the time of the application submission

+

-\$50 due @ time of issued permit

Repair: \$100.00

-\$100 due @ time of application submission

2. Soil borings **are required** for designing sewage disposal systems. This is the responsibility of the property owner, septic installer or builder. Once these soils are complete, a copy of the results must be submitted to the Health Department before an on-site preconstruction meeting can be scheduled with the Environmental Health Specialist. A list of Soil Scientists is available at www.isco.purdue.edu/irss/roster.html.

3. After the soil borings are completed, a pre-construction meeting with the septic installer will need to be arranged. **To set up a pre-construction meeting, please have your septic installer call our office and speak to the Environmental Health Specialist.** They are in the office Monday through Friday, between 8:00 a.m. and 10:00 a.m. **Our office number is 317-477-1125.**

4. The fee for a Septic Permit is \$50.00. A plot plan (18" x 24" size at a scale of 1' - 20' or 1' - 40') is required. We also require a floor plan of your house indicating the number of bedrooms and bathrooms. Septic permits are only good for one year from the date of approval.

Please make checks payable to: **Hancock County Health Department**
Please note that this office does not accept Credit or Debit Cards.