

MINUTES

May 16, 2022 ~ Health Board Meeting

Grant County Complex ~ Council Chambers

Members Present

Dr. Leighty
Dr. Pearson
Dr. Renfroe
Brandy Swanner

Members Absent

Dr. Bragg
Kathy Glickfield
Dr. Ihrke

Staff Present

Dr. Moore
David Glickfield
Tara Street
Jeff Couch

Meeting called to order at 5:02 pm

Approval of Minutes

March 21, 2022 minutes were approved as written.

Division Reports were presented and accepted into record as submitted.

Old Business

Jeff Couch reported the site of the Matthews complaint has shown some progress in the cleanup. A hearing date is being re-set by the courts.

New Business (out of order from the original agenda)

- a) House Bill 1245 – David Glickfield provided information and guidance on the changes HB1245 will make in the way the health department permits and regulates On-Site Septic Systems within the county.
- b) Health Board Policy for Addressing Difficult OSS's – Dr. Moore discussed the many areas of concern in the county with aged septic systems on small lots and the limited options to homeowners for replacement or repair.
- c) Fee Ordinance Amendment Request – a request to amend Grant County Fee Ordinance #2019-15 was presented for Sections:
 - (2) NURSING SERVICES – VACCINATION RECORDS \$2.00 PER COPY - *request to remove the fee for vaccination records*
 - (3) HEALTH SERVICES – FOODS: MOBILE RETAIL FOOD ESTABLISHMENT – ANNUAL LICENSE FEE - *request to raise the fee the from \$60 to \$75*
 - (3) HEALTH SERVICES – FOODS: MOBILE RETAIL FOOD ESTABLISHMENT – ANNUAL LICENSE FEE - THERE SHALL BE A \$50.00 LATE CHARGE FOR THOSE CONCESSIONS WHICH HAVE NOT SUBMITTED THEIR APPLICATION AND PAYMENT TEN DAYS PRIOR TO A GRANT COUNTY FAIR, FESTIVAL, OR EVENT. – *request to raise the late charge to \$100.00*
 - (3) HEALTH SERVICES – FOODS: PENALTIES - THERE SHALL BE A \$50.00 LATE CHARGE FOR ANY FOOD SERVICE ESTABLISHMENT, BED & BREAKFAST, MARKET, MOBILE RETAIL FOOD SALES TRUCK OR VENDING OPERATION WHICH HAVE NOT SUBMITTED THEIR LICENSE APPLICATIONS AND

PAYMENT BY THE DEADLINE OF DECEMBER 31ST. APPLICATIONS BY MAIL SHALL BE POSTMARKED NO LATER THAN DECEMBER 31ST. – *request to raise the late charge to \$100.00*

(3) HEALTH SERVICES – FOODS: PENALTIES - AFTER JANUARY 10TH THERE SHALL BE AN ADDITIONAL PENALTY FEE OF \$20.00 PER DAY FOR EACH DAY OF OPERATION WITHOUT A CURRENT LICENSE (MAXIMUM \$250.00) AND CLOSURE OF OPERATION. – *request to amend section to read FAILURE TO OBTAIN A LICENSE PRIOR TO JANUARY 1ST COULD RESULT IN CLOSURE OF THE OPERATION UNTIL A LICENSE IS OBTAINED.*

Dr. Renfroe motioned to approve fee ordinance amendments as requested, 2nd by Dr. Pearson, unanimous approval. Final draft of the Fee Ordinance proposal is attached.

- d) 2023 Budget – The proposed 2023 budget is the same as the 2022 budget with the following requested adjustments:
- a. Addition of a full-time nurse with a salary of \$40,220
 - b. Move the grant funded EHS from the ILHDTA grant to the county health fund
 - c. Remove cholesterol screening from the budget
 - d. Increase the grant funded part-time FSIO budget from \$1,000 to \$2,000
 - e. \$2,000 pay increases for all full-time staff

Dr. Pearson motioned to approve the 2023 Proposed Budget request as submitted, 2nd by Dr. Renfroe, unanimous approval.

No public comments

Meeting adjourned at 6:13 pm

Next regular meeting July 18, 2022

Minutes respectfully submitted by Tara Street

ORDINANCE NO 2022 -

AN ORDINANCE REPLACING
GRANT COUNTY ORDINANCE 2019-15 AND
AMENDING THE GRANT COUNTY CODE

WHEREAS, IT HAS BEEN DETERMINED THAT THERE IS A NEED TO ADJUST FEES FOR NURSING SERVICES AND HEALTH SERVICES - FOOD.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF GRANT, STATE OF INDIANA:

SECTION 1.

THIS ORDINANCE HEREBY REPEALS ORDINANCE NO.2019-15.

SECTION 2.

THE GRANT COUNTY CODE IS AMENDED AS FOLLOWS:

SECTION 16-1-4-24(e) IS AMENDED BY REPEALING THE EXISTING SECTION AND REPLACING IT WITH THE FOLLOWING, TO-WIT:

(e)THE FOLLOWING FEE SCHEDULE IS ESTABLISHED:

(1) VITAL RECORDS SERVICES:

CERTIFIED BIRTH CERTIFICATE	\$ 15.00 PER COPY
CERTIFIED DEATH CERTIFICATE	\$ 15.00 PER COPY
PATERNITY AFFIDAVIT	\$ 40.00 PER DOCUMENT
PATERNITY AFFIDAVIT UPON MARRIAGE	\$ 40.00 PER DOCUMENT
AFFIDAVIT OF AMENDMENT	\$ 15.00 PER DOCUMENT
CERTIFIED COPY OF	
PATERNITY AFFIDAVIT	\$ 5.00 PER COPY
VINYL BIRTH CERTIFICATE SLEEVE	\$ 5.00 EACH

(2) NURSING SERVICES:

IMMUNIZATON AND DIAGNOSTIC TESTING: \$1.00 OVER AVERAGE COMMERCIAL INSURANCE FEE SCHEDULE + \$15.00 ADMINISTRATION FEE

EXCEPTION WILL BE GIVEN TO PATIENTS WHO MEET THE FINANCIAL HARDSHIP POLICY ADOPTED BY THE GRANT COUNTY HEALTH BOARD.

MANTOUX T.B. SKIN TEST & READING	\$10.00 PER TEST
STD TESTING	\$20.00 PER TEST
CPR TRAINING	\$30.00 PER PERSON
	\$10.00 COUNTY EMPLOYEE
FIRST AID TRAINING	\$10.00 PER PERSON

UNIVERSAL PRECAUTIONS TRAINING	\$10.00 PER PERSON
TB CERTIFICATION	\$10.00 PER PERSON

THE GRANT COUNTY HEALTH OFFICER MAY OFFER VACCINE TO OTHER GOVERNMENTAL AGENCIES AT THE COST OF THE VACCINE TO GRANT COUNTY *EXCEPT* FOR THE ANNUAL TEST FOR TB. THE ANNUAL TB TEST SHALL BE FREE TO HEALTH DEPARTMENT STAFF AS THIS TEST IS REQUIRED FOR ALL HEALTH DEPARTMENT EMPLOYEES.

(3) HEALTH SERVICES – FOODS

FOOD SERVICE ESTABLISHMENTS – ANNUAL LICENSE FEE

1 – 10 EMPLOYEES	\$ 75.00
11 – 25 EMPLOYEES	\$100.00
26 OR MORE EMPLOYEES	\$150.00

THE NUMBER OF EMPLOYEES SHALL INCLUDE ALL FULL-TIME AND ALL PART-TIME EMPLOYEES ON PAYROLL.

BED & BREAKFAST – ANNUAL LICENSE FEE

THERE SHALL BE A \$35.00 CHARGE FOR A FOOD LICENSE FOR A BED AND BREAKFAST ESTABLISHMENT.

CONVENIENCE STORE, GROCERY, MARKET – ANNUAL LICENSE FEE

UNDER 2,000 SQUARE FEET	\$ 75.00
2,001 TO 10,000 SQUARE FEET	\$100.00
10,001 OR MORE SQUARE FEET	\$150.00

SQUARE FOOTAGE SHALL BE BASED ON THE SIZE OF THE BUILDING ITSELF, NOT INCLUDING THE LOT SIZE.

MOBILE RETAIL FOOD ESTABLISHMENT – ANNUAL LICENSE FEE

MOBILE FOOD ESTABLISHMENT	\$75.00
---------------------------	---------

APPLICATION MUST BE SUBMITTED 10 DAYS OR MORE PRIOR TO THE EVENT.

THERE SHALL BE A \$100.00 LATE CHARGE FOR THOSE CONCESSIONS WHICH HAVE NOT SUBMITTED THEIR APPLICATION AND PAYMENT TEN DAYS PRIOR TO A GRANT COUNTY FAIR, FESTIVAL, OR EVENT.

APPLICATIONS BY MAIL MUST BE POST MARKED (10) DAYS PRIOR TO THE FIRST DAY OF THE EVENT.

VENDING OPERATIONS – ANNUAL LICENSE FEE

VENDING OPERATION MICRO MARKETS \$60.00

VENDING MACHINES WITH PHF
(POTENTIALLY HAZARDOUS FOODS) I.E. MILK,
ICE CREAM, AND SANDWICHES WITH MEATS
AND CHEESE OR ANY FOOD THAT CAN SUPPORT
THE GROWTH OF BACTERIA \$5.00 PER MACHINE

NEW ESTABLISHMENTS

THERE SHALL BE A ONE TIME NEW FOOD ESTABLISHMENT FEE OF \$60.00 FOR ANY NEW FOOD SERVICE ESTABLISHMENT, BED & BREAKFAST, MARKET, MOBILE RETAIL FOOD SALES TRUCK OR VENDING OPERATION

PLAN REVIEWS

THERE IS NO FEE FOR PLAN REVIEWS HOWEVER THERE WILL BE A \$250.00 FINE FOR STARTING CONSTRUCTION PRIOR TO PLAN REVIEW AND APPROVAL.

PENALTIES

THERE SHALL BE A \$100.00 LATE CHARGE FOR ANY FOOD SERVICE ESTABLISHMENT, BED & BREAKFAST, MARKET, MOBILE RETAIL FOOD SALES TRUCK OR VENDING OPERATION WHICH HAVE NOT SUBMITTED THEIR LICENSE APPLICATIONS AND PAYMENT BY THE DEADLINE OF DECEMBER 31ST. APPLICATIONS BY MAIL SHALL BE POSTMARKED NO LATER THAN DECEMBER 31ST.

FAILURE TO OBTAIN A LICENSE PRIOR TO JANUARY 1st COULD RESULT IN CL OSURE OF THE OPERATION UNTIL A LICENSE IS OBTAINED.

ALL VIOLATIONS AT ALL ESTABLISHMENTS SHALL BE ASSESSED PENALTIES PER 410 IAC 7-23.

FINE FOR REMOVAL OF A CLOSURE SIGN BY ANYONE OTHER THAN A HEALTH DEPARTMENT EMPLOYEE \$500.00.

ANY PERSON(S) FOUND TO BE OPERATING A FOOD SERVICE IN GRANT COUNTY WITHOUT A VALID FOOD SERVICE LICENSE ISSUED BY THE GRANT COUNTY HEALTH DEPARTMENT SHALL BE FINED \$250.00

(4) ENVIRONMENTAL HEALTH SERVICES

SEPTIC SYSTEM PERMITS

NEW CONSTRUCTION	\$150.00
REPLACEMENT	\$125.00
REPAIR	\$ 50.00

NEW IS DEFINED AS THE CONSTRUCTION OF AN ONSITE SYSTEM TO SERVE A NEW RESIDENCE OR NEW COMMERCIAL FACILITY.

REPLACEMENT IS DEFINED AS THE REPLACEMENT OR EXPANSION OF A SOIL ABSORPTION FIELD EITHER WITH OR WITHOUT THE ADDITION OF ANY ON-SITE SEWAGE SYSTEM COMPONENT OTHER THAN THE SOIL ABSORPTION FIELD.

REPAIR IS DEFINED AS THE REPAIR OR REPLACEMENT OF ANY ON-SITE SEWAGE SYSTEM COMPONENT OTHER THAN THE REPLACEMENT OR EXPANSION OF A SOIL ABSORPTION FIELD.

ON-SITE SEPTIC INSTALLER REGISTRATION AND CERTIFICATION FEES

ANNUAL CERTIFIED INSTALLER REGISTRATION	\$ 30.00
GRANT COUNTY HEALTH DEPARTMENT CERTIFICATION TEST	\$ 75.00

TATTOO & BODY PIERCING - ANNUAL LICENSE FEE

ESTABLISHMENT	\$100.00
INDIVIDUAL ARTIST (TATTOO OR PIERCER) LICENSE	\$ 40.00
COMBINATION TATTOO/PIERCER LICENSE	\$ 60.00

THERE SHALL BE A \$75.00 LATE CHARGE FOR ANY TATTOO/BODY PIERCING ESTABLISHMENT AND A \$25.00 LATE CHARGE FOR ANY INDIVIDUAL ARTIST WHICH HAVE NOT SUBMITTED THEIR LICENSE APPLICATIONS AND PAYMENT BY THE DEADLINE OF DECEMBER 31ST. APPLICATIONS BY MAIL SHALL BE POSTMARKED NO LATER THAN DECEMBER 31ST.

ON-SITE SEPTIC FINES

INSTALLATION OF AN ON-SITE SEPTIC SYSTEM WITHOUT A PERMIT \$15,000.00

FINE FOR REMOVAL OF A CLOSURE SIGN BY ANYONE OTHER THAN A HEALTH DEPARTMENT EMPLOYEE \$500.00.

SECTION 3.

THIS ORDINANCE SHALL BECOME EFFECTIVE _____, 2022.

ADOPTED THIS ____ DAY OF _____, 2022

THE BOARD OF COMMISSIONERS OF THE

COUNTY OF GRANT, STATE OF INDIANA.

MIKE BURTON

MARK BARDSLEY

RON MOWERY

ATTEST:

_____, AUDITOR
JAMES E. McWHIRT

DOCUMENT PREPARED BY DAVID GLICKFIELD, JR.

I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law.