

September 29, 2025

This meeting was held at the Clay Community School Central Office. Those present were: Chairman Lynn Stoelting; R.N., Penny Groover; Vice Chairman, Dr. Camillo Mendoza; Health Officer, Dr. Nancy Breitweiser, Kim Shidler; PHN, Lori Conrad; Registrar, Ann Shonk, Jan Stearley; R.N., Dr. Ron Leach, Christina Carrico; Emerg. Prep Coordinator, Charity Kumpf, School Nurse Liaison, Rachel Dickerson; Wic Coordinator, Austin Burns; DDS and Linda Chezem.

Those absent were: Dr. Frank Zwerner; Deputy Health Officer and Billy Carrico; Environmentalist.

The meeting was called to order by Chairman Lynn Stoelting. The minutes of the July 21st meeting were approved. (7-0) The agenda was approved. (5-2) Dr. Leach and Ann Shonk abstaining

This meeting was rescheduled to be able to vote on the 2026 budget prior to the council meeting.

Kim Shidler presented the budget. She explained the General Fund (1159) is funded by the county. This fund covers such things as Registrar, Public Health Nurse and Environmentalist salaries and benefits, Health Officer and Deputy Health Officer salary, office/cleaning supplies, personal/environment supplies, vaccine, sharp removal, insurance for building, travel/mileage and utilities. The HFI fund (1161) is grant funded by the state. The state cut our 2026 funding and cuts had to be made to this fund. We received \$138,000. (Previous funding from state: 2024-\$267,856.85, 2025- \$517,676.93) This funding covers salaries, benefits, cell phone, travel, educational conferences. The carryover budget for HFI will be 75,000 from 2024 and the carry over balance from 2025 to be used in 2026/2027. This will fund maintenance and repairs for vaccine refrigerator/freezer and generator, copier, and advertising. The HFI funds can spend up to 40 percent on environmental. The core tracker ensures we are meeting the KPI/core services with the HFI funding.

The budgets were mailed out, Ann Shonk stated she had not received them before the meeting. Due to budgets not being received in a timely manner the board will decide in the future how to best get the information to them. Emailing vs mailing was discussed.

There was discussion about the importance having safe food and tattoo establishments. There was concern about the health inspector position returning to a part-time position as it has been in past. The full-time environmentalist will be doing the tattoo parlors and assisting with food inspections also. The food inspector position is budgeted for 4 days/week this year and 3 days/week next year but we can use carry over dollars if needed. The board wants the restaurant inspections to be published for the public to view. The health department will start publishing these in January. We will be using the State computer program for inspections. Restaurants are made aware of critical violations when inspections are done.

Penny Groover made the motion to accept the budget and Jan Stearley seconded. The budget was approved 5-2(Dr. Leach and Ann Shonk abstaining)

There was discussion on this being a regular meeting and not a special meeting that Dr. Leach had requested.

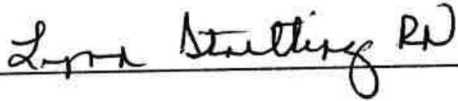
Linda Chezem provided education on Public Health Law and Policy. She informed the board of things that need to be done per code. Food codes, agenda and minutes need to be posted on our website. The three core functions of public health are to access needs, develop policy to meet those needs and assure policy is working. IU school of public health will send grad students to assist with this. If we are meeting in a room with web cast abilities then the meeting must be recorded.

Lynn did reach out to the County Attorney, Eric Somheil. She would like him to do a presentation in the future for the board on standards and codes to ensure we are performing our duties correctly. The health department is working on

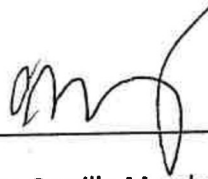
several programs for our community. Discussion was held on how to make the public more aware of the programs that are being held. Facebook is already being used.

Rachel Dickerson, Wic Coordinator, will submit WIC budget.

There being no further business, a motion to adjourn was made by Penny Groover and was seconded by Dr. Leach. The next meeting will be January 12, 2026.



Chairman, Lynn Stoelting, RN



Dr. Camillo Mendoza M.D. Health Office