

January 12, 2026

This meeting was held at the Clay County Health Department. Those present were: Chairman Lynn Stoelting; R.N., Dr. Camillo Mendoza; Health Officer, Dr. Nancy Breitweiser, Kim Shidler; PHN, Lori Conrad; Registrar, Billy Carrico; Environmentalist, Brian "Carl" Carlton; Health Inspector, Ann Shonk, Jan Stearley; R.N., Lori Mayle R.N., Charity Kumpf, School Nurse Liaison, Rachel Dickerson; Wic Coordinator, Austin Burns; DDS, Dr. Frank Zwerner; Deputy Health Officer, Linda Chezem, Marty Heffner, Kate Baughman, and Paul Sinderson.

Those absent were: Penny Groover; Vice Chairman

The meeting was called to order by Chairman Lynn Stoelting. The minutes of the September 29 and November 25<sup>th</sup> meeting were approved. (6-0) The agenda was approved. (6-0) The Pledge of Allegiance was recited.

The floor was opened up for nominations for chairperson and vice chairperson. Dr. Breitweiser asked about an explanation concerning the conflict of interest. She just wanted to be better prepared. Lynn Stoelting advised that the School Nurse Liaison grant was presented by the State Department of Health after COVID to get schools back on track. This grant was created to help schools recover from COVID and catch up on vision, dental, hearing and immunizations, vaping and health education. Lynn was retiring from her role at Clay Community Schools. Lori Ramsey at the state thought Lynn would be a perfect person for this role. Lynn and administrator Kim Shidler discussed this grant and decided to apply for it. Lynn's hours and the money spent was documented out of this grant. A conflict of Interest form was not signed by Lynn. She was ok to be both the chairman of board and school nurse liaison but just failed to sign the form due to being unaware it needed to be signed. This matter has been reviewed. Proper people are looking into it and hope to have information by the next board meeting. Ann Shonk voiced appreciation for the clarity and hopes this explanation gets out into the community. The administrator states Lynn got paid to do the job as school nurse liaison and had no access to funds or what was being spent from it. Numerous things were purchased for the school through this grant. We have a closer relationship with our schools due to this grant. Due to her experience, Lynn was definitely the most qualified for this position.

Lynn welcomed new board member Lori Mayle and introductions of board, staff, commissioners, Health Officer and Deputy Health officer were made.

The floor was opened up for chairman and vice chairman nominations. Lynn Stoelting was nominated for chairman by Jan Stearley and Dr. Burns seconded. The motion passed 6-0. Penny Groover was nominated for vice chairman by Dr. Burns and Lori Mayle seconded. The motion passed 6-0.

Questionnaire was given to board member for updated contact information and how they would like to be notified. Board preferred email over mailing of the minutes.

Kim provided updates to the board. IU Health coming to the health department on February 10<sup>th</sup> to do mobile unit lung scans. Informational flyers were passed out. Thrive quarter 2 and 3 reports were handed out showing number of people using the bus and their destination. The cost to ride the bus is \$1.00 a day. The routes for the fixed route and number to call to schedule transportation were handed out. There are currently 2 buses. People have used the bus to go to Walmart, Kroger, food pantries, the towers, library and Davita. The Health Department has purchased bus tickets that were given to food pantries, housing authority, put in blessing boxes and gave tickets to bus driver to assist riders. Immunization counts for 2025 were handed out. COVID and flu vaccines have decreased. Report for 2024 was handed out with totals of all communicable diseases, immunizations, birth/death certificates, food inspections and septic. Report of 2025 HFI spending was handed out with budget and what was spent along with carryover amount. They were informed that Christina Carrico had resigned. She received an excellent opportunity to go to the state in Emergency Preparedness as Program Manager. She brought a lot to the office and was a great asset. This position needs to be filled. It will be a part-time position of 14 hours a week with salary ordinance being \$20.00 per hour. Brian "Carl" Carlton was introduced as health inspector. We

have started using USDA Foods, the state programs for food inspections. We purchased new tablets for this process. It will automatically fill in the violations. This is a state- wide data base through the IDOH.

Billy Carrico passed out his reports. He informed board that we have done home inspections in 2 lead risk assessments cases. He refers open burning and mold to IDEM. He is continuing to schedule meeting/trainings with IDOH staff, and other counties to continue improving the environmental health services provided to residents. Trainings are scheduled with IDOH field staff to further education and received trainings on inspections and requirements for tattoo facilities. He is taking on some of the Emergency Preparedness while role is vacant. Kim advised the board that Billy received the Rookie of the Year award from the IDOH.

Carl, Health Inspector, passed out reports. He discussed current code and the proposed code. The board will review and will decide at the next meeting if the food ordinance will be changed. Local ordinance can be stricter but not less strict then the state. He has issued 1new permit and 12 renewal permits. He has followed up on complaints and done routine, follow-up inspections, visited food banks to make sure they comply with IAC requirements, and approved and permitted 4 of the 9 plan reviews that have been submitted. He has attended both online and in person trainings along with shadowing Vigo County on a grocery store inspection. There has been an issue with people dumping waste water from mobile food trucks in storm sewers/drains and septics. The Brazil Waste Water Plant has agreed to let mobile food vendors dump their waste water there for no charge. Question was voiced on Jack's Fine Foods no comments were given at this time.

Charity Kumpf, school nurse liaison, informed the board we have given away 8 Pack N Plays, sleep sacks and car seats. The schools have finished vision and hearing screenings while dental exams are still in process. Dental Safari provides dental services to students without insurance or have Medicaid. They are able to provide these services for reduced rates or free from a grant. This year double the parents have signed up for their child to receive these dental services. Education has been provided to students on child safety, stranger danger, social media, and being aware of surroundings.

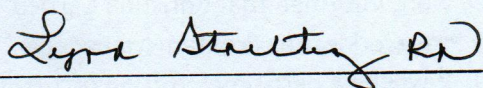
Rachel Dickerson, Wic Coordinator, stated they had a part-time position available.

Discussion was held about future meetings. Board meetings were held at the health department prior to COVID. The board meetings were held at the Clay Community School Corporation Central Office during COVID. Board meeting do not have to live streamed when held at the health department. Discussion was held and with the public interest and wanting to be transparent future meetings will be conducted in the Commissioner's Room and will be live streamed. Ann Shonk and Dr. Breitweiser discussed having more board meetings. It was stated that most counties meet quarterly. We will do a survey from surrounding counties & counties close to our population to find out how often they conduct board meetings. Monthly reports will be emailed to the health board per Administrator.

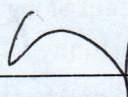
The health board manual and information on roles and responsibilities of board members were given to board members. This included information on how to handle complaints.

Mr. Sindors addressed the questions on cuts in the HFI budget. He encouraged everyone to contact State Representatives to try increase funding in the future. The health dept staff and Lynn went to State House on Public Health Day last year. The board members were asked to be an advocate for public health.

There being no further business, a motion to adjourn was made by Ann Shonk and was seconded by Jan Stearley. The next meeting will be April 13, 2026 in the Commissioner's Room.



Chairman, Lynn Stoelting, RN



Dr. Camillo Mendoza M.D. Health Office