

Special Meeting Health Board Minutes
July 18th, 2023
Members present in person at the Health Department and on Zoom

Members Present:

Linda Bauer
Michael Day
Thomi Elmore
Thomas Martin
Catherine Rountree
James Zimmerly

Staff Present:

Corey Frost
Taylor Hardesty
Jennifer Heller
Judy Hess
John Kennard
Ernie Reed
Seleah Settle
Dr. Norman Oestrike, Health Officer

Approval of Minutes from May 16th and June 20th, 2023

ROLL CALL VOTE: Motion to approve the minutes for the May 16 and June 20 special meeting passed unanimously.

Health First Indiana (Governor’s Public Health Commission-SEA4)

a. Letter of Recommendation

- I. Thomi Elmore presented a letter she had written on behalf of the board recommending to commissioners that the county opt-in to the Health First Indiana funding. The board agreed to accept the funding proposal from the state and proceed with opting into the program.

ROLL CALL VOTE: Motion to submit the Health First Indiana letter of recommendation to the commissioners passed unanimously.

Front Office- Judy Hess and Taylor Hardesty – Report Mailed

a. 2024 Budget

- I. Judy Hess presented the amended 2024 budget for fund 1159. She specified that the only change was that a full-time nursing position was moved over to the new governor’s funding budget along with the social security and retirement for that position.
- II. Judy stated that by accepting the state’s funding, the department would no longer receive tobacco dollars. The tobacco dollars currently fund a portion of Ernie Reed and Kelly Hilligoss’ salaries. Therefore, she moved those funds over to the Health First Indiana budget. The state has a budget for the funds that will be received, and it is due September 1st. Currently the state is working with local health departments to answer questions about this new budging process. Once it is complete the board will need to approve the Health First Indiana budget before it is submitted to the state.

ROLL CALL VOTE: Motion to approve the front office report passed unanimously.

ROLL CALL VOTE: Motion to approve the amended 2024 budget for the 1159 fund passed unanimously.

Emergency Preparedness-Corey Frost– Report Mailed

a. Community Paramedicine Program

- I. Corey Frost explained that the community needs assessment will assist in the formation of the Community Paramedicine Program. He stated that the assessment would look at disease progression and what is affecting the most at-risk populations to pinpoint residents that would benefit from paramedic routine visits. The idea behind this program would be to

reduce return visits to the emergency departments by providing in home care periodically. The information would be collected from long-term care facilities, primary care providers, hospitals, and Centerstone. Similar programs are already in effect in cities like Carmel. Bloomington has just started providing this care as well through some of their fire departments.

- II. IU Lifeline will provide a big part of the funding, along with grants that have been applied for. Corey is currently waiting for some information from the Community Foundation as well.
- b. Solar Eclipse Day
 - I. Corey said that a Public Safety Subcommittee has been meeting with the state to identify gaps in the emergency plan for the solar eclipse day. He stated that Christian County, Kentucky was the last place that the eclipse happened, so he is looking at their after-action reports to see the complications they ran into. Since state roads 135 and 46 are the only major roads that run through Brown County, traffic and EMS accessibility are a concern for that weekend.

Nursing- Seleah Settle – Report Mailed

- a. Full Time Nursing Position
 - I. Seleah Settle announced that she would be conducting an interview for the open nursing position.
ROLL CALL VOTE: Motion to approve the nursing report passed unanimously.

Environmental Health –Jennifer Heller – Report Mailed

ROLL CALL VOTE: Motion to approve the environmental health report passed unanimously.

Environmental Health-John Kennard & Ernie Reed-Report Mailed

ROLL CALL VOTE: Motion to approve the environmental health report passed unanimously.

Old Business-Elkinsville Cemetery Road

- a. Agreement Letter
 - I. John Kennard gave an update to the status of the agreement made during the special meeting on April 18th with the Dellinger Family. At the special meeting, an agreement was reached between the board, the property owners, and their daughter, stating the structure on Elkinsville Cemetery Road would be reduced to the standard size of a shed. John provided the board with 2 letters he sent to the property owners requesting a signature to make the agreement official. The first letter was sent standard mail and the second letter was sent certified mail. Neither letter received a response, and the certified mail acknowledgment receipt was never signed and returned.
 - II. Taylor Hardesty said that on May 31st she received a call from the Dellinger's granddaughter. The granddaughter stated that she had sent the signed letter that day, yet no letter has been received to date.
 - III. John said he drove by the property and no progress had been made to the exterior in reducing the size of the structure. Thomi advised that a sheriff's deputy accompany him when he visits the property.
 - IV. Cathy Rountree asked if the stop work order was still be in effect. John clarified that the stop work order was rescinded when the verbal agreement was made at the special meeting.
 - V. After much discussion, due to the lack of cooperation from the parties involved, the board decided to turn the case over to the department's attorney, John Reames.

Appeals

a. Processes and Procedures

- I. A last-minute appeal was set to come before the board, but a resolution was reached prior to the meeting between John and the homeowners. Cathy Rountree requested that the department also include a recommendation letter in the appeal packet for the board.
- II. Judy said the appeal request form is being modified to require that documents be submitted several days prior to the meeting for ample time for review. The homeowner will also need to provide existing and proposed floor plans for appeals regarding remodels.

ROLL CALL VOTE: Motion to adjourn meeting at approximately 5:45 pm passed unanimously.

Respectfully Submitted,



Norman Oestrike, MD
Health Officer

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