

## Health Board Minutes

July 15, 2025

### Members' Present:

Thomi Elmore, Chair

Michael Day

James Zimmerly

Cynthia Rose

Linda Bauer

Catherine Rountree

### Staff Present:

Melissa Stinson-Waddell

Addison Volbrecht

Tiffany Petit

Erin Heller-Crowell

### **Call to Order**

Meeting called to order at 5:00 pm.

### **Approval of June 24, 2025 Minutes**

Minutes were distributed via email with hard copies provided to board members.

**Motion:** Michael Day made a motion to approve the minutes.

**Result:** Cythia Rose seconded the motion. The motion passed unanimously.

### **Front Office: Melissa Stinson-Waddell and Addison Volbrecht**

Report distributed via email with hard copies provided to board members

**Motion:** To approve the Front Office report.

**Result:** Motion seconded and carried unanimously.

Budget has been approved and sent to Auditors Office, HVAC system is in, and lastly we are waiting on an approval from the Commissioners.

### **H5N1**

The grant was approved which will pay for shots for H5N1, Tamiflu and chickenpox.

### **SOFR (Brown County Suicide and Overdose Fatality Review Team)**

It was asked that the board take into consideration the Health Department paying for the two positions that run SOFR for the next year, this will help them be able to continue their research into suicides and accidental overdose in Brown County. It will be \$10,700 if they also attend a conference.

**Motion:** Catherine Rountree made a motion to approve the fund of the two positions for SOFR.

**Results:** Michael Day seconded the motion. The motion passed unanimously.

### **Fee Schedule**

The Fee Schedule was evaluated and discussed by board members, staff and community members. After the discussion the Health Board came to the decision to have the Environmental Team reevaluate Fee Schedule and create a fee scale to address the facilities with more than one unit on premise.

### **Emergency Preparedness: Corey Frost**

Report distributed via email with hard copies provided to board members.

**Motion:** To approve the Emergency Preparedness report.

**Result:** Motion seconded and carried unanimously.

### **Nursing: Seleah Settles**

Report distributed via email with hard copies provided to board members.

**Motion:** To approve the Nursing report.

**Result:** Motion seconded and carried unanimously.

### **Environmental Health: Jennifer Heller and Tiffany Petit**

Report distributed via email with hard copies provided to board members.

**Motion:** To approve the Environmental Health report.

**Result:** Motion seconded and carried unanimously.

Tiffany talked about the requirements from State Code for Pools, Hot Tubs and Spas, with an example; cost for the first Pool, Hot Tub or Spa will be charged at full price, the second will be 15% and the third will be 20%.

#### **Environmental Health: Ernie Reed and Erin Heller- Crowell**

Report distributed via email with hard copies provided to board members.

**Motion:** To approve the Environmental Health Report.

**Result:** Motion seconded and carried unanimously.

The Environmental department reported a project; they assisted someone who needed assistance to remediate their property. The Environmental Team called Rumpke, and they sent two dumpsters at no cost, to have the debris hauled away.

#### **Health Officer: Dr. Michael Conway**

##### **Office Reports**

**Motion:** Catherine Rountree made a motion to approve all Health Department reports.

**Results:** James Zimmerly seconded the motion. The motion passed unanimously.

##### **Roll Call Vote**

**Motion:** Linda Bauer made a motion to adjourn meeting at 6:15pm.

**Result:** Michael Day seconded the motion. The motion passed unanimously.