

BROWN COUNTY HEALTH BOARD

MEETING MINUTES

June 23, 2026

Time: 5:00 PM ET

Location: Brown County Health Department, 200 Hawthorne Drive,
Nashville, IN

Members Present

Chair: Thomi Elmore

Health Officer: Michael Conway

Cynthia Rose

Linda Bauer

Catherine Rountree

James Zimmerly

Christy Crandall

Staff Present

Melissa Stinson

Ernie Reed

Mandy Kay

Jennifer Heller

Tiffany Petit

Seleah Settle

Call to Order

Chair Thomi Elmore called the meeting to order at 5:14 PM.

Approval of Minutes

Motion: Made by Jim Zimmerly to approve the minutes as presented.

Second: Seconded by Cynthia Rose.

Vote: Approved by voice vote (motion carried).

Approval of 2027 Budget

2027 budget presented by Melissa Stinson

Motion: Made by Catherine Rountree to approve 1159 and 1160 budgets for 2027.

Second: Seconded by Cynthia Rose.

Vote: Approved by voice vote (motion carried).

Front Office Report

Judy Hess will serve as interim administrator and has begun the onboarding process.

Emergency Preparedness

A bioremediation company was contracted to clean the mass casualty trailer. Discussion was held regarding the necessity of maintaining the trailer for the program and the department's capacity to meet ongoing maintenance requirements. Dr. Conway will conduct further research, including a review of comparable programs in neighboring counties, and will report back at a future meeting. Additional discussion will occur once more information is available and program needs are better defined. Grant funding is currently available to replace damaged and expired medical supplies.

Jennifer Heller continues to serve as Acting Emergency Preparedness Coordinator, with support from Sealeah Settle. Both are attending required meetings.

Nursing

The school liaison has resigned.

Environmental Health

An Assistant Environmentalist has resigned. Discussion was held regarding the salary range for this position and challenges related to staff recruitment and retention.

Food Protection: Jennifer Heller will be presenting on Alpha-gal allergy at the National Environmental Health Association (NEHA) Conference and the Indiana Environmental Health Association Conference (IEHA).

Pool Program: Bacteriological testing failures are still occurring but have decreased following outreach efforts and both in-person and virtual educational presentations. A CDC report was noted linking hot tubs at tourist homes to cases of Legionnaires' disease.

Health Officer

Dr. Conway addressed recent staff resignations and emphasized the need to maintain a fully staffed Environmental Health team due to the high volume of septic system inspections within the county.

Melissa Stinson suggested providing a stipend to the Acting Emergency Preparedness Coordinators using unspent grant funds allocated for the vacant position.

The department has retained new legal counsel. Susan Beavers will provide legal services moving forward.

The mass casualty trailer was discussed further. Dr. Conway reiterated plans to research needs and review how surrounding counties manage similar resources.

Melissa Stinson provided an update on the GROW Grant. The project involving the department has largely transitioned to Centerstone, which will serve multiple counties within the region. All funds will go to Centerstone, if granted.

Motion: Made by Christy Crandal to approve the department reports.

Second: Seconded by Cynthia Rose.

Vote: Approved by voice vote (motion carried).

New Business

Tiffany Petit provided an update on the online availability of past Board meeting minutes and audio recordings. These materials have long been

accessible on the Health Department's website; however, their visibility has increased. County IT is also assisting with adding these materials to the County website.

Motion: Made to adjourn the meeting.

Second: Motion seconded.

Vote: Approved by voice vote (motion carried).