

Health Board Minutes

December 10, 2024

Members Present:

Thomi G Elmore, Chair

Micheal Day

Cynthia S. Rose

Linda S. Bauer

Thomas J. Martin

James Zimmerly

Staff Present:

Dr. Michael Conway, Health Officer

Jennifer Heller

Ernie Reed

Melissa Stinson-Wassell

Meeting Called to order at 5:00 pm.

On-Site Sewage System Ordinance

The On-Site Sewage System Ordinance was presented by the State and modified by the Brown County Health Department attorney. Ernie states we will be following state code with some alliteration such as registration, the money charged, and septic tanks. Michael Day approved the On-Site Sewage Ordinance. Thomas J. Martin Seconded the motion. The motion passed unanimously.

Board Meeting Dates

The date of Wednesday May 21st was changed to Tuesday May 20th, all other dates are correct. Cythnia Rose approved the Board Meeting Dates. Michael Day seconded the motion. The motion passed unanimously.

New Business

The Environmental Health supervisor has been changed. After many discussions with Dr. Oestrike and Dr. Conway they've come to the conclusion that this position should be converted into two positions, this so two Assistant Environmental Health specialists can be trained for when Jennifer and Ernie are ready to retire by doing this part of this money would go towards paying for an Environmental Assistant and the other part would be split between Jennifer and Ernie. So, this would come with a pay increase for the Environmental Health Supervisors, this also means that the job descriptions will need to be changed as well. Linda Bauer approved the Reconstruction of Environmental Health Supervisor.

Michael Day seconded the motion. The motion passed unanimously. Linda Bauer approved the pay grade change to 14. Thomas Martin seconded the motion. The motion passed unanimously.

Roll Call Vote: Motion to approve adjourn the meeting at 6pm passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Michael W. Conway, MD". The signature is written in a cursive style with a large, stylized "M" at the end.

Michael Conway, MD

Health Officer