

Meeting of the Board of Trustees  
Linton Public Library  
January 15, 2026

The meeting was called to order by Mike Smith at 5:05 PM. Other Board Members in attendance were Ann Gainey, Gordon Wright, Pete Halstead, Amanda Brinson. Also in attendance was Director Jennifer White.

The December minutes will be presented for approval at the February meeting.

On a motion made by Amanda and seconded by Pete, the claims were approved as presented.

**Directors Report**

Copy attached

Jan Davis requested to reduce her hours to 12 per week (18 during the weeks that she works a Saturday).

Jennifer informed the Board that a fraudulent check was written on the library's account. The account number was immediately changed. Amanda, Pete, Gordon, and Sharon signed the paperwork to get the Board's name on the new account.

Jennifer updated the Board on the damage to the library's roof from the tornado on December 28<sup>th</sup>. The Board agreed that due to the damage being caused by a tornado, it was appropriate to declare this an emergency. Westfield Insurance sent an independent adjuster to assess the damage, and we are still waiting to hear what insurance will cover. Bunkum Valley Roofing sent an estimate for full replacement. Jennifer is also requesting a quote from NextPhase Construction Services.

The HVAC Controls System was not working properly. Commercial Services sent the controls technician that installed the software to look at the system. Brian White has been volunteering his time to provide IT assistance. He spent around 16 hours working with the HVAC controls technician to get the library's system back up and running. The Board agreed that he needed to be compensated for his time. On a motion made by Gordon, and seconded by Pete, the Board agreed that the library will purchase a \$500 prepaid VISA gift card to compensate him for his time.

During Freitag's routine maintenance, they found that the right burner on the HVAC heat exchanger is damaged. Jennifer presented the cost from Freitag to replace the part. Jennifer requested an estimate from Freitag to replace the unit to compare with the price previously submitted by Commercial Services. Once that comes in, the Board will discuss our options.

**Old Business**

None

**New Business**

On a motion made by Mike and seconded by Gordon, the Board made a motion name the following as officers of the Library Board:

President – Sharon Sparks  
Vice President – Mike Smith  
Secretary – Gordon Wright  
Treasurer – Amanda Brinson

On a motion made by Mike and seconded by Gordon, the Board approved canceling an outstanding check that was 2 years old. The library is required to cancel those checks and receipt the amount back into the library's operating fund.

There were no PLAC cards sold in the 4<sup>th</sup> quarter 2025.

The Board reviewed the Internet Policy and Library Board Bylaws. No changes were made.

On a resolution made by Mike and seconded by Gordon, the Board approved borrowing up to \$270,000 from other library funds or a local bank in the event that the 2026 tax draws do not arrive on time.

On a resolution made by Mike and seconded by Gordon, the Board gave permission to request an advance on tax draws from the County Treasurer if necessary.

There was no public present for public comments.

On a motion made by Mike, the meeting was adjourned at 5:50. The February meeting will be held on February 19 at 5:00

Meeting of the Financial Board  
Linton Public Library  
January 15, 2026

The annual meeting of the Financial Board was called to order at 5:50 by Mike Smith. Other Board Members in attendance were Ann Gainey, Gordon Wright, Pete Halstead, Amanda Brinson. Also in attendance was Director Jennifer White.

On a motion made by Amanda and seconded by Pete, the Board appointed Pete Halstead as the President and Amanda Brinson as the Treasurer of the Linton Public Library Financial Board.

On a motion made by Amanda and seconded by Pete, the presentation of investments was approved as presented.

The Board reviewed the library's Investment Policy, and no changes were made.


On a motion made by Amanda and seconded by Gordon, the Board approved to keep the library's checking account at Northwest Bank.

The Greene County Daily World was designated to publish legal notices on behalf of the library.

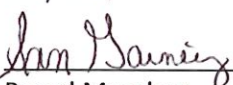
On a motion made by Gordon, the meeting was adjourned at 5:55 PM.

  
\_\_\_\_\_  
President


Vice President

  
\_\_\_\_\_  
Secretary

Board Member

  
\_\_\_\_\_  
Board Member

  
\_\_\_\_\_  
Board Member

  
\_\_\_\_\_  
Board Member