Section By Section Summary of Proposed Rule

LSA#21-523

**SEC 1.** Repeals Rule 1, **Definitions,** and replaces it with Rule 1.1. Main changes between the two versions are:

* Definitions are in alphabetical order in Rule 1.1, making them easier to find.
* Adds a new definition of “ALA” for American Library Association which allow use of the acronym throughout the rule.
* The following definitions were not carried over from Rule 1 to Rule 1.1, which has the effect of repealing them:
  + Replaces the terms “Accredited library education” and “Accredited library school” with “ALA accredited master’s degree” which lists the specific library degrees included.
  + Deletes the term “College credits” as unnecessary.
  + Deletes the term “Creditable library education” which encompassed several education phrases and requirements such as “Intermediate library education,” “Introductory library education,” and “Minimum library education.” Those 3 phrases continue in the new version but each in a separate definition section.
  + Strikes definition of “Specialist” per the advisory committee’s recommendation to simplify certification process by eliminating specialists.
  + Removes the term “Interim appointments” as unnecessary.
* Makes the following changes to existing definitions:
  + 590 IAC 5-1-2: “Accredited college or university” referred to the North Central Association of Colleges and Schools, which no longer exists. 590 IAC 5-1.1-2 now refers to the Higher Learning Commission (HLC).
  + In the definitions of “Intermediate library education” and “Minimum library education”:
    - The list of required courses has been removed per the advisory committee’s recommendation to allow flexibility in what courses must be taken.
    - ISL is no longer required to track which librarians substituted a different course for public library administration and require them to take the course before they are eligible for an administrative position.
  + The amount of time that a person must spend on professional work before they fall under the definition of “Professional assistant” has increased from “more than half” to “more than seventy-five percent (75%).”

**SEC 2**. Amends 590 IAC 5-2-1 to delete a cross reference to Rule 1 (Definitions) and refer instead to new Rule 1.1.

**SEC 3.** Amends 590 IAC 5-2-3, **Validity of old certificates.** Allows a person who held a Specialist Certificate before Jan. 1, 2023, who would otherwise be required to hold a Librarian Certificate, to renew the Specialist Certificate in lieu of obtaining a Librarian Certificate if the person stays in the same job classification and at the same library system. Requires 75 LEUs to renew a Specialist Certificate 1, 2, or 3 and 50 LEUs to renew a Specialist Certificate 4 or 5. (*Note: This is a decrease from the current requirements of 100 LEUs for Specialist 1, 2, or 3 and 75 LEUs for Specialist 4 or 5.*)

**SEC. 4.** Removes unnecessary words “considered to be” from 590 IAC 5-3-1, **Application requirements**. Strikes language describing process to apply for a Specialist Certificate.

**SEC. 5.** Amends 590 IAC 5-3-2, **Temporary permits,** to require LEUs used to renew a temporary permit be earned while the permit is in effect. Allows a person who submits a timely application for an initial temporary permit to earn LEUs after the date the person begins working in their current position and before the date their initial permit takes effect.

**SEC. 6.** Amends 590 IAC 5-3-3 to change “temporary certificates” to “temporary permits.”

**SEC. 7.** Amends 590 IAC 5-3-4 **Renewal Application for librarian certificates** as follows:

* Removes requirement to earn 20 computer or technology related LEUs per 5-year period.
* Deletes subsections relating to Specialist Certificates.
* Changes a reference to LEU providers from “certified trainers” to “approved trainers.”
* Changes length requirement for earning LEUs by publishing an article from “pages” to “words” and allows for articles that appear in “other professional library-related publications” in addition to peer reviewed journals.
* Allows a person to earn up to 5 LEUs per 5-year certificate period by taking **escorted tours of different libraries**. The library employee conducting the tour issues LEU certificates to those who attend. Prior approval from ISL is not required. Allows 1 LEU per library tour.
* Changes how long a librarian must keep LEU certificates to the later of 90 days from the end of the 5-year cycle or 90 days from the actual date of renewal. (Adds late renewals to the random audit pool.)
* States that LEUs required to renew a 5-year certificate must be earned while the certificate is in effect. Allows a person who submits a timely application for an initial 5-year certificate to earn LEUs after the date the person begins working in their current position and before the person’s initial certificate takes effect.

**SEC. 8, 9, and 10.** Amends 590 IAC 5-4-2, 590 IAC 5-4-3, and 590 IAC 5-4-4 (on **LC 1, LC 2, and LC 3**) to use the newly defined term “ALA accredited master’s degree.”

**SEC. 11.** Amends 590 IAC 5-4-6 (**LC 5**) to change “2 years of academic education” to “60 semester hours or 90 quarter hours” (so it doesn’t presume going to college full time).

**SEC. 12.** Amends 590 IAC 5-4-7 (**LC 6**) to change “library experience” to “library work experience.”

**SEC. 13**. Amends 590 IAC 5-4-7.5 (**LC 7**) to specify what levels of Librarian Certificate, in addition to LC 7, qualify a person to be director a library serving a population of 3,000 or less. (LC 5 and LC 6 only qualify if issued to a director of a small library prior to Jan. 1, 2023.) Removes the option of taking 9 semester hours of introductory library education instead of 3 years of experience because the person must spend first three years in the position taking administrative LEUs provided by ISL (so other option doesn’t make sense).

**SEC. 14.** **Repeals** the following:

* 590 IAC 5-1 (Definitions)
* 590 IAC 5-4-8 through 5-4-12 (Specialist Certificates)

**SEC. 15**. All sections take effect January 1, 2023.

CAH

2/16/2022