

INDIANA LIBRARY AND HISTORICAL BOARD

April 11, 2014

Indiana State Library

Room 401

I. CALL TO ORDER AND INTRODUCTIONS

The Business meeting of the Indiana Library and Historical Board was called to order by Mr. Bob Barcus at 10:01am. Board members present were Mr. Jon Myers, Mr. William Bartelt, Mrs. Laurel Setser and Mr. Jeff Krull. Also present were, Pamela J Bennett, Director of the Indiana of the Indiana Historical Bureau.

Others present were:

Angela Downs, State Library
Wendy Knapp, State Library
Steven Schmidt, State Library
Katrice Anders-Jordan, State Library
Emily Schaber, State Library
Anna Goben, State Library
Sylvia Watson, State Library
Maurice Cohagan, Kewanna Union Township Library
Richard Hoff, Kewanna Union Township Library
Charles Rude, Kewanna Union Township Library

II. INDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS

- 4-1-14 The agenda was presented for approval with flexibility. Mr. Krull moved and Mr. Bartelt seconded:
Agenda **TO APPROVE THE AGENDA AS PRESENTED**
 Motion passed.
- 4-2-14 The minutes of the February 21, 2014 meeting were presented with a correction offered by Ms.
Minutes Bennett Mr. Myers moved and Mr. Krull seconded:
 TO APPROVE THE MINUTES AS AMENDED
 Motion passed.
- 4-3-14 Mr. Linden Coffman was hired as the new Program Director 2, Indiana Voices on March 17, 2014.
Human Ms. Betty Warren retired on February 28, 2014 from the Genealogy Department. Mr. Bartelt moved
Resources and Mr. Krull seconded:
Report **TO APPROVE THE HUMAN RESOURCES REPORT AS PRESENTED.**
 Motion passed.
- 4-4-14 Ms. Knapp presented the financial report for approval. Ms. Setser moved and Mr. Myers seconded:
Financial **TO APPROVE THE FINANCIAL REPORT AS PRESENTED. Motion passed.**
Report
- 4-5-14 The dress code policy was presented with minor changes. The policy was tabled pending further
Policies review by the State Personnel Department. The patron code of conduct policy was presented. Ms.
 Setser moved and Mr. Myers seconded:
 TO APPROVE THE PATRON CODE OF CONDUCT POLICY AS PRESENTED. Motion

passed.

The Indiana State Library and Historical Board policy on Limited Personal Use of State Resources by Employees was presented. Mr. Krull moved and Mr. Bartelt seconded:

TO APPROVE THE POLICY ON LIMITED PERSONAL USE OF STATE RESOURCES AS PRESENTED. Motion passed.

The event policy was presented. Mr. Krull moved and Mr. Myers seconded:

TO APPROVE THE EVENT POLICY AS AMENDED. Motion passed.

4-6-14 Financial Report	Miss Bennett presented the financial report for approval. Mr. Krull moved and Mr. Bartelt seconded: TO APPROVE THE FINANCIAL REPORT AS PRESENTED. Motion passed.
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4-7-14 The Interim Director's and Associate Director's reports are made a part of these minutes.

4-8-14 The ILHB directed the Interim Director to communicate the need for preventative maintenance to the Department of Administration. Mr. Bartelt moved and Mr. Myers seconded:

Preventative
Maintenance

**THE ILHB DIRECTED THE INTERIM DIRECTOR TO COMMUNICATE THE NEED FOR PREVENTATIVE MAINTENANCE TO IDOA.
Motion passed.**

4-9-14 Mr. Krull moved and Mr. Bartelt seconded:

ILHB

Subcommittee
To Hire State
Librarian

That the ILHB president appoints a subcommittee to work with ISL staff to hire the new Indiana State Librarian. Motion passed.

MR. BARCUS APPOINTED MR. KRULL, MS. SETSER, AND HIMSELF TO THIS SUBCOMMITTEE.

4-10-14 A letter to the Goshen Public Library Director and Board was presented for approval. Ms. Setser moved and Mr. Krull seconded:

Goshen
Board

Appointments

TO SEND THE LETTER TO THE GOSHEN PUBLIC LIBRARY DIRECTOR AND BOARD. Motion passed.

III. GUEST PRESENTATION-CERTIFICATION

4-11-14 Mr. Charles Rude, Interim Director of the Kewanna Township Public Library presented his plans for Certification the library and his educational plan, with support from board members. Mr. Maurice Cohagan and Mr. Richard Hoff. The ILHB discussed options and consequences for the library if Mr. Rude is unable to meet the certification standard by the end of his current waiver. Ms. Watson explained the ILHB consider Mr. Rude out of certification standards, but could offer a waiver to the Kewanna Union Township Public Library for Public Library Standards based on the information presented by the library to the ILHB when 2016 Standards are evaluated; or the ILHB could review and revised the Certification standard. Indiana State Library staff will work with the Kewanna Union Township Public Library on a long-range plan for Mr. Rude to meet the certification standard.

IV. INDIANA STATE LIBRARY FOUNDATION REPORT

4-12-14 The three additional board members who have not been appointed will attend the next couple of
ISL meetings. As of July 1, 2014, the Indiana State Library Foundation becomes a self appointing board.
Foundation
Report

The meeting adjourned at 12:15pm.