

MINUTES
INDIANA LIBRARY AND HISTORICAL BOARD
March 12th, 2021
Indiana State Library
Zoom Virtual Meeting

I. CALL TO ORDER AND INTRODUCTIONS

The Business meeting of the Indiana Library and Historical Board was called to order by Ms. Laurel Setser at 1:31 pm. Board members present were Mr. Bill Bartelt, Mr. Tom Neuffer, and Mr. Joe Skvarenina. Also present were, Jacob Speer, Director of the Indiana State Library.

Others present were:

Stephanie Asberry, State Library
Gvido Burgis, Foundation
Kara Cleveland, State Library
Jennifer Clifton, State Library
Angela Downs, State Library
Jamie Dunn, State Library
Lynn Floyd, State Library
Michella Marino, Historical Bureau
Sylvia Watson, State Library
John Wekluk, State Library

II. INDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS

3-1-21 The agenda was presented for approval with flexibility. Mr. Skvarenina moved and
Agenda Mr. Neuffer seconded to approve the agenda.

TO APPROVE THE AGENDA WITH FLEXIBILITY.
Motion passed.

3-2-21 The minutes of the December 4th 2020 meeting were presented for approval with flexibility.
Minutes Mr. Bartelt moved, and Mr. Skvarenina seconded:

TO APPROVE THE MINUTES AS PRESENTED WITH FLEXIBILITY.
Motion passed.

3-3-21 Mr. Speer presented the Personnel Report for approval. New Hires: Keith Kaffenberger, Data
ISL Analyst Assoc, MIS Division, effective February 22, 2021; Retirements/Resignations: Lauren
Personnel Smither, Library Tech 2, Circulation Support Division, resigned, the last day worked December
Report 19, 2020, Linden Coffman, Program Director 2, Talking Books Division, resigned, last day
worked February 11, 2021; Promotion/Transfers: Maggie Ansty, Library Supervisor 3, Talking
Books Division, transferred to Indiana State Department Health, effective 2/5/2021 Mr. Neuffer
moved and Mr. Skvarenina seconded:

**TO APPROVE THE ISL PERSONNEL REPORT AS PRESENTED.
Motion passed.**

3-4-21 Mr. Speer presented the Financial Report for approval as. Mr. Bartelt moved
ISL and Mr. Skvarenina seconded:
Financial
Report

**TO APPROVE THE FINANCIAL REPORT AS PRESENTED.
Motion passed.**

3-5-21 Dr. Marino presented for approval the Audio Cassette Tape Digitization Fee of \$10.00. Mr.
Audio Neuffer moved, and Mr. Bartelt seconded:
Cassette
Tape
Digitization
Fee

**TO APPROVE THE AUDIO CASSETTE TAPE DIGITIZATION FEE OF \$10.00. AS
PRESENTED. Motion passed.**

3-6-21 Ms. Asberry presented the Public Services Report that was included in the packet.
Deputy
Director
Public
Services
Report

3-7-21 Ms. Asberry presented the Statewide Services Report that was included in the packet.
Deputy
Director
Statewide
Services
Report

3-8-21 Dr. Marino presented the Indiana Historical Bureau Report that was included in packet.
Deputy
Director of
Indiana
Historical
Bureau

3-9-21
State
Librarian
and
Historical
Bureau
Report

Mr. Speer stated that in 2021 a committee of librarians and trustees will review the Public Library Standards and Public Library Certification program and may recommend changes to the program. Ms. Setser has agreed to be the Chairperson for this committee. Mr. Speer will bring the recommendations to the ILHB for consideration. Speer report that the agency is working with a new marketing firm for INSPIRE. New marketing materials and an updated website will be by the summer. Speer reported that Indiana State Senate Bill 288 targeting materials harmful to minors has died but that it may come back up in the next session. Speer also reported that the agency is wrapping up distributing the Federal Coronavirus Aid, Relief, and Economic Security Act (CARES) funds to libraries and that the agency will be receiving approximately \$3.47 million from the Institute of Museum and Library services via the American Rescue Plans Act (ARPA). Plans are being formed now for the funds

III. INDIANA STATE LIBRARY FOUNDATION REPORT

3-10-21
ISL
Foundation
Report

Mr. Burgis stated that due to the pandemic the State Library has not spend all the grant funds as planned. Burgis also state that the Foundation's investments are doing very well. The Foundation is planning a Golf outing in 2021. Burgis also reported that the Foundation is going to do another Strategic Plan and he will work with Speer and the Library.

IV. OLD AND NEW BUSINESS INDIANA LIBRARY AND HISTORICAL BOARD BUSINESS

3-11-21
Old and
New
Business

There was no Old or New Business

Meeting adjourned 2:19pm.

NEXT MEETING: June 11th, 2021, at 1:30pm