1. **eBook Reader Checkout Policy**

1. Borrowers of the Harrison County Public Library eReaders must hold a current Harrison County Library Card, be 18 years of age or older, and have an account in good standing. Any fines and/or fees present on an account must be paid before an eReader can be checked out.

2. When checking out an eReader the patron must present a current photo ID with name and current address. The patron must also sign a form assuming complete responsibility for any damage to and/or loss of the equipment or software configurations. Cost for damages may average $150 or more.

3. Patrons must return the eReader by the time specified. Overdue fines will be charged at $5.00 per day. After 14 days the eReader will be declared lost and full replacement costs will be due.

4. eReaders may be checked out for two week periods.   Patrons may renew the eReader one time depending on availability and/or demand.

5.  eReaders will already have titles pre-loaded on them.  Patrons may fill out a request form for a specific title.

5. eReaders must be  physically returned to a library employee. eReaders may not be returned to the Book or Media Drop; any damage caused by returning the eReader via Book or Media Drop will be charged to the borrowing patron.  Failure to return the eReader to a library employee will result in a six month suspension in eReader privileges. eReaders will be checked for functionality and accessories before being removed from the patron record.

**Agreement:**

I have read and understand the above policy and agree to it.

Patron Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Patron Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Staff Initials and Date:           Check-Out\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Return:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_